

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## **CONTRACT EVALUATION FORM**

### **TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS**

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH BANK LIMITED/ADMINISTRATION
- 2) PROVINCIAL / LOCAL GOVT./ OTHER SCHEDULED BANK
- 3) TITLE OF CONTRACT Renovation of Anaj Mandi Branch, Larkana
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/1002/2018
- 5) BRIEF DESCRIPTION OF CONTRACT Same as above
- 6) FORUM THAT APPROVED THE SCHEME Competent Authority
- 7) TENDER ESTIMATED VALUE Rs.3,317,900/-
- 8) ENGINEER'S ESTIMATE  
(For civil works only) \_\_\_\_\_
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 1 Year
- 10) TENDER OPENED ON (DATE & TIME) 01/01/2019 at 1530Hrs
- 11) NUMBER OF TENDER DOCUMENTS SOLD 1  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED \_\_\_\_\_
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS \_\_\_\_\_
- 14) BID EVALUATION REPORT  
(Enclose a copy) 26/02/2019
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Arcika Traders & Contractor
- 16) CONTRACT AWARD PRICE Rs.3,085,600/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID). 1. M/s. Arcika Trader & Contractor

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE ☒ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE ☐
- c) TWO STAGE BIDDING PROCEDURE ☐
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE ☐

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.  
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S No. 37825/2018
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Express Tribune, Daily Express & Sindhi Express (20/07/2017)
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	no

Signature & Official Stamp of  
Authorized Officer

Lt Col (R) Shahzad Begg  
EVP/Head of Administration  
SINDH BANK LIMITED

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
**Tele: 021-9205356; 021-9205369 & Fax: 021-9206291**

Print

Save

Reset

<u>Renovation of Anaj Mandi</u>		
S.No	Company Name	AMOUNT DEPOSITED
1	Arcika Trader	300
<b>Total</b>		<b>300</b>

Bid Evaluation Report		
Evaluation Report – Renovation of Anaj Mandi Branch		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD-1002/2018
3	Tender Description	Renovation of Anaj Mandi Branch
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published / SPPRA S.No	S.No: 26428 (10/02/2016) & S.No.34861 (20/07/2017) Express Tribune, Daily Express, Daily Ibrat SPPRA No: 37825/2018 (13/12/2018)
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical/Financial Bid Opening Date & Time	01/01/2019 at 1530 Hrs
9	No. Of Bid qualified	01
10	Bid(s) Rejected	-

Detail on the above is as follows:-

S.No	Name of Firm or Bidder	Cost offered by the Bidder (Area =1,900/- Sq. ft.)	Ranking in terms of cost	Comparison with Engineering Estimated cost (Rs.3,317,900/-)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6
1.	M/s. Arcika Traders & Contractors	Rs. 3,085,600/- Rs. 1,624/- Per sq.ft.	Only Lowest	Rs. 232,300/- below the estimated cost	Accepted as Only Lowest Qualified Evaluated Bid	Rule 48 has been complied

Accordingly going by the eligibility criteria offered in the tender document M/s. Arcika Traders & Contractors stands as Only Lowest Qualified Evaluated Bidder.

Members Signature- Procurement Committee

Lt. Col. (R) Shahzad Begg  
Head of Administration

Saeed Jamal  
Chief Financial Officer

Syed Muhammad Aqeel  
Chief Manager, IDBL Karachi

ATTENDANCE SHEET  
 BID OPENING -

FOR SELECTION OF Renovation of Anaj Mandi Branch

Date: 01/01/2019

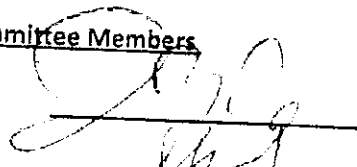
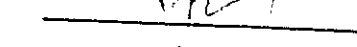
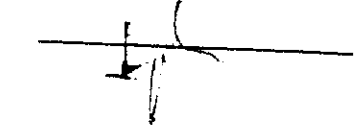
S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	Arcika Traders.				By Drip Bar

Signature -Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

## 4 FINANCIAL PROPOSAL

### PRICE SCHEDULE

(Applicable for the year 2018)

Name of Bidder ABOULA TOWERS & CONSTRUCTION

Description	Unit	Rate per sq.ft	*Total Amount
Renovation, Interior, specified outer Works & Construction of Anaj Mandi Branch Larkana	1900 sq.ft(Approx.) (As per specification mentioned in scope of work)	Rs. 1724/-	Rs. 3,295,600/-

\*This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 10. below)

#### Note

- The branch has to be handed over within 45 days of issue date of award letter. In case of delay, a penalty @ 0.15% of total contract amount for each day of delay will be imposed.
- The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, labor and any other charges.
- No advance payment will be made, bills will only be processed for necessary payment on receipt of certificate of satisfaction from the Branch Manager/Project Manager.
- Calculation of bid security.** 2% of the \*Total Amount will be submitted with the tender document as bid security.
- In case it is revealed at any stage after the completion of work that the asked specification of the tender have not been met, the amount of that specific item will be fined to the contractor with appropriate action as deemed necessary by the procurement committee.
- In case of any observation arising in respect of quality of the item, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment or cancellation of tender as will be decided by the Procurement Committee.
- The per square ft. rate given above by the contractor will be for inside area of the premises. However for any outside premises work, its changes will be covered in premises per square ft. area. No charges for any necessary outside work will be entertained separately.
- All terms and condition of Agreement (Annexure "H") are part of Tender Document.
- In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation.
- Lowest evaluated bid is going to be the criteria for award of contract rather than considering the lowest offered bid, encompassing the lowest whole sum cost which the procuring agency has to pay for the services/items duration the contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
- Payment will be made as per the scheduled attached as Annexure "K".
- The successful bidder has to deposit 2% retention money at the time of award of contract and 3% will be withheld at the time of final payment. The total 5% withheld amount on account of retention money/performance security will be released after 6 months of completion of tender assigned job and after due receipt of letter of satisfaction from concerned Branch Manager (performa attached as Annexure "I").
- During final inspection, a performa (specimen attached as Annexure "L") will be filled by the representative of engineering department where he will award marks going by the quality of job executed in different categories. Any contractor awarded marks below 70 marks will be issued with warning letter and will not be eligible to take part in any future tender. In case of below quality job, the contractor will be liable to pay the cost of the job done to the satisfaction of Engineering department. If again job is not done to satisfaction of Engineering department, the cost of the job done to the satisfaction of Engineering department will be deducted from the final payment of the contractor.
- Deviation from specs of Design Book will also be taken as penalty, where the contractor will be asked to provide the material or supplies as per the Book Specification. If the same is not followed within given time, the amount equivalent to the cost of the job will be deducted from the final payment of the contractor and the job will be performed by Bank's own resources, here contractor will also be liable of penalty of 5 marks in marking performa for each deviation committed.

Signature & Stamp of Bidder \_\_\_\_\_

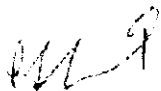
TENDER No: SNDB/COK/ADMIN/TD/1002/2018  
Date: 24/01/2019

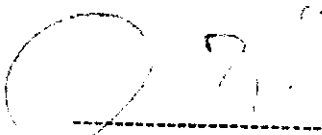
**Renovation of Anaj Mandi Branch**  
**Certificate in Compliance of Rule 48 of SPPRA**

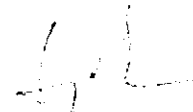
This is to certify that as only one bid was received against the tender, so Rule 48 has been complied with detail as follows:

S.No	Estimated Price	Current tender Price
01	Rs. 3,317,900/-	Rs. 3,085,600/-

**Member Procurement Committee**

  
Head of Finance Division

  
Head of Admin Division


  
Member of IDBL

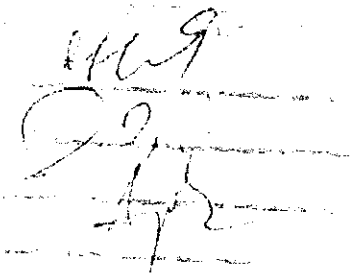


**ESTIMATED BOQ FOR ANAJ MANDI BRANCH**  
**Measuring: 1900 SFT**

S.No	Description	Qty	Rate	Amount
1	Dismantling of un wanted existing structure, removal of Debris	1		25,000
2	RCC works	250	500	125,000
3	CC raised flooring	100	30	3,000
4	Block masonry works	950	150	142,500
5	Plaster	2150	60	129,000
6	Porcelain tiles & skirting	1870	250	467,500
7	PCC Flooring	1870	30	56,100
8	Bath rooms & kitchen ceramic tiles	480	200	96,000
9	False ceiling	1870	140	261,800
10	Column Cladding	250	300	75,000
11	Kitchen cabinets	48	400	19,200
12	Store room full height Almiras	72	400	28,800
13	Internal Paints	2500	40	100,000
14	Baths and kitchen door with frames	4	20,000	80,000
15	Alluminum windows / Ventilator	48	600	28,800
16	Fixed glazing, front and managers room	120	450	54,000
17	installation Strong room door	1	7,000	7,000
18	Aluminum composite panel	0	550	-
19	Vertical blinds	120	100	12,000
20	Window grills and entrance door grill	150	300	45,000
21	Rolling shutters	156	350	54,600
22	security door / Emergency exit door	2	15,000	30,000
23	Stair & other granites & Spiral stair	120	700	84,000
24	Roof treatment / water proofing	0	20	-
25	Interlock pavers	180	150	27,000
26	External paint	750	40	30,000
27	ATM Room, main door Glass Door	21	1,100	23,100
28	ATM Branch side door	1	18,000	18,000
29	Morcha with door	1	25,000	25,000
30	ATM / Branch access ramp	1	10,000	10,000
31	Front elevation, tiles Ajrak & other	1	30,000	30,000
32	Two Bath rooms Porta Fixtures	2	30,000	60,000
33	Two baths drainage lines / fittings	2	20,000	40,000
34	Kitchen sink, fittings	1	20,000	20,000
35	Drainage line / water lines	1	30,000	30,000
36	Bath rooms accessories	2	20,000	40,000
37	Points wiring	40	600	24,000
38	Sockets wiring	10	600	6,000
39	circuit wiring	10	1,000	10,000
40	Split AC wiring	9	13,000	117,000
41	Sign Board wiring	1	6,500	6,500
42	Complete technology box with all wiring	11	12,000	132,000
43	Light fixture / fittings	75	2,000	150,000

44	Main DB with AC	1	75,000	75,000
45	UPS DB	1	60,000	60,000
46	Emergency DB	1	75,000	75,000
47	Outside main switch	1	50,000	50,000
48	Telephone wiring, 30 pairs, tag block	1	15,000	15,000
49	Networking, Patch cords , Racks, PP	1	60,000	60,000
50	Earth pits	1	50,000	50,000
51	AC copper pipe installation, drain	9	20,000	180,000
52	Certification	1	5,000	5,000
53	Other misc / remaining works	1	25,000	25,000
<b>Total</b>				<b>3,317,900</b>
<b>Area of branch in SFT</b>				<b>1,900</b>
<b>Rate per SFT</b>				<b>1746</b>

  
 Faraz Ahmed  
 Project Manager



### Renovation of Anaj Mandi Branch

S.No.	Bidders	Area	Rate per sq.ft	Total Amount
1	Arcika Traders	1900	1,624	3,085,600

*[Handwritten signature]*

calendar days, provided they are received at least five (5) calendar days prior to the date of opening of bid. [SPPRA Rule 23 (1)]

It should be noted that any clarification to any query by a bidder shall also be communicated to all parties, who have obtained bidding documents.

#### **2.5.5 Late Bids**

Any bid received by SNDB after the deadline for submission of bids prescribed by SNDB pursuant to ITB Section [2.5.2] will be rejected and returned unopened to the Bidder. [SPPRA Rule 24 (1)]. The rejection of bids received after the deadline for submission shall apply regardless of any reason whatsoever for such delayed receipt

#### **2.5.6 Withdrawal of Bids**

The Bidder may withdraw their bids after it has been submitted by sending a written Withdrawal Notice, duly signed by the Bidder and/or by an authorized representative, and shall include a copy of the authorization. Provided that, written notice of Withdrawal, shall be received by SNDB prior to the opening of bids.

No bid shall be withdrawn in the interval between the opening of Bids and the expiration of the period of Bid validity specified in ITB section [2.4.8].

#### **2.5.7 Cancellation of Bidding Process**

1. SNDB may cancel the bidding process at any time prior to the acceptance of a bid or proposal; [SPPRA Rule 25 (1)]
2. SNDB shall incur no liability towards the bidders, solely by virtue of its invoking sub-rule (2.5.7 - 1); [SPPRA Rule 25 (2)]
3. Intimation of the cancellation of bidding process shall be given promptly to all bidders and bid security shall be returned along with such intimation; [SPPRA Rule 25 (3)]
4. SNDB shall, upon request by any of the bidders, communicate to such bidder, grounds for the cancellation of bidding process, but is not required to justify such grounds. [SPPRA Rule 25 (4)]

#### **2.5.8 Mechanism for Redressal of Grievances**

SNDB has a Committee for Complaint Redressal to address the complaints of bidder that may occur during the procurement proceedings. [SPPRA Rule 31 (1)]

Any bidder being aggrieved by any act or decision of the SNDB during procurement proceedings may lodge a written complaint after the decision causing the grievance has been announced. [SPPRA Rule 31(3)]

The complaint redressal committee upon receiving a complaint from an aggrieved bidder may, if satisfied; [SPPRA Rule 31(4)]

1. prohibit the procurement committee from acting or deciding in a manner, inconsistent with these rules and regulations; [SPPRA Rule 31(4-a)]

2. annul in whole or in part, any unauthorized act or decision of the procurement committee; [SPPRA Rule 31(4-b)] and
3. reverse any decision of the procurement committee or substitute its own decision for such a decision;

Provided that the complaint redressal committee shall not make any decision to award the contract. [SPPRA Rule 31(4-c)]

SNDB shall announce its decision as to the grievance within seven (7) days. The decision shall be intimated to the Bidder and the Authority within three (3) working days by SNDB. [SPPRA Rule 31(5)]

SNDB shall award the contract only after the decision of the complaint redressal committee [SPPRA Rule 31 (6)]

Mere fact of lodging of a complaint by a bidder shall no warrant suspension of the procurement proceedings. [SPPRA Rule 31(7)]

#### **2.5.9 Review Committee**

A bidder not satisfied with decision of the procuring agency's complaints redressal committee may lodge an appeal to the Review Committee; provided that he has not withdrawn the bid security, if any, deposited by him. [SPPRA Rule 32 (1)].

The bidder shall submit the following documents to the Review Committee: [SPPRA Rule 32 (5)].

- (a) A letter stating his wish to appeal to the Review Committee and nature of complaint; [SPPRA Rule 32 (5-a)].
- (b) A copy of the complaint earlier submitted to the complaint redressal committee of the department; [SPPRA Rule 32 (5-b)].
- (c) Copy of the decision of Procuring Agency / Complaint Redressal Committee. [SPPRA Rule 32 (5-c)].

On receipt of appeal, the Chairperson shall convene a meeting of the Review Committee within seven working days; [SPPRA Rule 32 (6)].

It shall be mandatory for the appellant and the Head of procuring agency or his nominee not below the rank of BS-19 to appear before the Review Committee as and when called and produce documents, if required; [SPPRA Rule 32 (8)].

In case the appellant fails to appear twice despite the service of notice of appearance, the appeal may be decided ex-parte; [SPPRA Rule 32 (9)].

The Review Committee shall hear the parties and announce its decision within ten working days of submission of appeal; [SPPRA Rule 32 (10)].

The decision of Review Committee shall be final and binding upon the procuring agency. After the decision has been announced, the appeal and decision thereof shall be hoisted by the Authority on its website; [SPPRA Rule 32 (11)].

#### **2.5.10 Matters not subject to Appeal or Review**

The following actions of the SNDB shall not be subject to the appeal or review: [SPPRA Rule 33]

- Selection method adopted by the SNDB; [SPPRA Rule 33 (1)]

- Decision by the SNDB under ITB section [2.5.7]. [SPPRA Rule 33 (2)]

## **2.6 Opening and Evaluation of Bids**

### **2.6.1 Opening of Bids by SNDB**

The opening of bids shall be as per the procedure set down in Section 2.4.1 dealing with Bidding Process.

### **2.6.2 Clarification of Bids**

No Bidder shall be allowed to alter or modify his bids after the expiry of deadline for the receipt of the bids unless, SNDB may, at its discretion, ask a Bidder for a clarification of bid for evaluation purposes. The request for clarification and the response shall be in writing and no change in the prices or substance of bid shall be sought, offered or permitted. [SPPRA Rule 43]

### **2.6.3 Preliminary Examination**

SNDB will examine the bids to determine whether the bids are complete and the documents have been properly signed and whether the bids are generally in order.

SNDB may waive any minor informality; nonconformity or irregularity in a bid that does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder and further provided that such waiver will be at the complete and sole discretion of SNDB.

If a bid is not substantially responsive, it will be rejected by SNDB and may not subsequently be made responsive by the Bidder by correction of the nonconformity.

### **2.6.4 Supplier Evaluation Criteria (Not applicable, as contractors already being qualified)**

All bids shall be evaluated in accordance with the evaluation criteria. [SPPRA Rule 42 (1)] SNDB will evaluate the bids, which have been determined to be substantially responsive and reject any proposal which does not conform to the specified requirements.

### **2.6.5 Eligibility Criteria**

**(Not applicable, as contractors already being qualified)**

### **2.6.6 Discussions Prior to Evaluation**

If required, prior to evaluation of the bid, SNDB may, within 6-7 days of receipt of the bid, call upon any of the Bidders to discuss or to ask for clarification about anything contained in the bid submitted by that Bidder.

## **2.7 Award of Contract**

### **2.7.1 Award Criteria**

Subject to ITB Section [2.7.2], SNDB will award the contract to the successful Bidder, whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

### **2.7.2 SNDB's Right to Accept Any Bid and to reject any or all Bids**

SNDB annul the bidding process and reject all Bids at any time prior to Contract award, without thereby incurring any liability to the Bidder(s).

### **2.7.3 Notification of Award**

Prior to the expiration of the period of bid validity, SNDB will notify the successful Bidder in writing by letter or by facsimile, to be confirmed in writing by letter, that his/her bid has been accepted.

The notification of award will constitute the formation of the Contract.

Upon the successful Bidder's furnishing of the Performance Security pursuant to Section [2.7.5], SNDB will promptly notify each unsuccessful Bidder and will discharge his/her bid security, pursuant to ITB Section [2.4.7].

### **2.7.4 Signing of Contract**

Within 10 Days from the date of Letter of Acceptance, the successful bidder shall furnish to SNDB particulars of the person who would sign the contract on behalf of the successful bidder along with an original power of attorney executed in favour of such person.

The Contract shall be signed by the parties at Central Office SNDB, Karachi, within 10 Days of letter of acceptance date and furnishing the requisite performance security..

### **2.7.5 Performance Security**

Within 7 DAYS of receipt of the Letter of Acceptance from SNDB, the successful Bidder shall furnish to SNDB the Performance Security equals to 2 % of contract price which shall be valid for at least ninety (90) days beyond the date of completion of contract to cover defects liability period or maintenance period. The Performance Security shall be in the form of a pay order or demand draft or bank guarantee issued by a reputable commercial bank, acceptable to SNDB, located in Pakistan. [SPPRA Rule 39 (1)]

Failure of the successful Bidder to comply with the requirement of ITB Section [2.7.5] shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event SNDB may make the award to the next lowest evaluated Bidder or call for new bids. The Performance Security forms at Annexure "C" shall not be completed by the bidders at the time of their bid submission. Only the successful Bidder will be required to provide Performance Security.

The Performance Security will be discharged by SNDB and returned to the Supplier not later than thirty (30) days following the date of successful completion of the Supplier's performance obligation under the Contract.

### **2.7.6 General Conditions of Contract**

For detailed General Condition of Contract refer to Section [6.1] of this TD.

### **2.7.7 Special Conditions of Contract**

For detailed Special Condition of Contract refer to Section [6.2] of this TD.

### **2.7.8 Integrity Pact**

The successful bidder shall upon the award of the contract execute an Integrity Pact with SNDB.  
*[Specimen is attached in Annexure "D"]* [SPPRA Rule 89]

### **2.7.9 Non-Disclosure Agreement**

The successful bidder shall upon the award of the contract execute a Non-Disclosure Agreement with SNDB. *[Specimen is attached in Annexure "E"]*

### **2.7.10 Mode of Payment**

**The payment will be given as per following schedule,**

- A, 30% on completion of about 35% works
- B, further 30% on completion of about 60% work
- C, 35% on satisfactory completion of entire works
- D, 05% , on completion of 3 month's defect liability period, from the date of actual completion.



### 3 SCOPE OF WORK

Sindh Bank Limited (SNDB) requires proposal from the Prequalified Contractors (SPPRA S.No. 26428) for RENOVATION OF ANAJ MANDI BRANCH LARKANA. (RURAL AREA)

For establishment of its new Branches, throughout the country and for renovation of Branches / offices, Sindh bank Ltd advised to pre-qualified contractors to submit their offer / bid, against tender, with following terms and conditions.

The complete set of tender consists of following,

1. Bank's Tender
2. Your site visit details
3. Tentative Lay out Plan, / Site plan, approved by Head Office
4. Special site requirement
5. Detail of specifications of items, mentioned in Design Book.

After thorough visit of desired premises, the contractor will submit per square feet rate of said work, complete in all respect, as per given tender, lay out plan, specification and brand / make.

However as per actual site condition and market availability, equivalent item can be provided with prior written approval from Bank, failing which the payment of such items will be deducted accordingly from the final bill.

**The salient works which are the part of requirement will be as under;**

1. All execution of job will be according to Design Book CD of the same is attached with the tender document. If not available, please do get it from tender department mentioning the email address.
2. Your given per sq. feet rates will be based only for area, inside the developed branch. However provision for entire works, given follows and mentioned in specification will be included in internal area's PSFT charges and no additional payment for any work, executed outside will be given. We will multiply your given PSFT rates with internal developed area (Only between the internal walls) and will get entire internal and outer works with in that cost.
3. The cost of various works, which will be executed at outside of covered premises, such as entire outer paint, tough pavers at parking area, front elevation tiles with approved pattern, veranda works, terrace works, ATM and branch Steps, etc, will be calculated by the vender after visit of site and will be included in PSFT rate of developed area.
4. The given PSFT rates will also include charges for approval of proposed lay out / construction, from respective town / Municipal Corporation, if any.
5. Comprehensive visit of site and submission of proposed lay out plan. The number of required counters, staff strength and requirement of lockers will be given by the bank.
6. Complete demolition of existing structure, necessary for establishment of new branch, including brick walls, RCC, slab, beam, floor, etc. and removal of debris.

7. New Block masonry / Brick masonry walls/ RCC slab / lintel for bath, stores, guard post, ATM room, and other works as per plan.
8. Floor tiling, approved design tiles, matching skirting, false ceiling complete in all respect.
9. Wash rooms and kitchen tiles, approved fixtures, approved pipes, fittings, ventilators, exhaust fans, complete in all respect.
10. All internal and external plaster works
11. All RCC works for Strong Room and lockers, and other, as per lay out and specifications
12. All internal and external paint and polishing works with approved quality paint.
13. Approved false ceiling with approved hanging system/ lights/ down lighters
14. Solid and skin pasted flush doors for baths, kitchen, store, and other place with best quality locks, handle, hinges, tower bolt, stoppers, complete in all respect, including 16 SWG, GI frames for baths, kitchen and stores and solid beach wood frame for remaining door, if any. beadings, approved polishing.
15. Two full height 3X7 feet wooden Almirah in store, kitchen cabinets, column cladding, complete in all respect.
16. Complete Electrical wiring for light points, power points, Air Conditioning units, ATM, sign Board, with / Fast / AGE / Pioneer copper wires or equivalent of approved size, in approved PVC pipes, Boxes, switches, main lines, three DBs, one for UPS, other for AC and 3<sup>rd</sup> for lighting & power as per plan. Two standard earth pits, as per approved specifications and lay out plans, along with all approved light fixture and fittings.
17. Technology box for each users with two Flat pins, one round pins, one RJ-45 for Data, one RJ-12, I/O sockets for telephones, cat 6 cables from I/o to patch panel, telephone cat-6 cables from I/O to tag block, supply of 24 ports approved 3M or equivalent patch panel, one 15 u Cabinet, termination, necessary line cords and patch cords, with certification, 4 additional data points for fax machine & time attendance machine, and also for manager & ops Manager, tagging / numbering, testing report, at both ends, complete Electrical wiring, data and telephone works, in all respect.
18. Approved glass partitions for Manager room, ATM room, Entrance, fixed glazing, with approved glass, aluminium section, gasket, locks, D locks, handles, necessary frosting, Ajrak tiles film, Korean or equivalent floor door closer machines, necessary windows, doors, as per lay out plan.
19. Approved design grills for Entrance, all front and sides external windows, ATM internal door, Exit door, and Rolling shutters at all external glass doors, fixed glazing, ATM Entrance, MS approved Exit door, approved vertical blinds on all external glasses, windows, fixing of vault and lockers doors.
20. All elevation works, elevation tiles, full tiles steps for Entrance and ATM entrance, 35 degree Ramps, ATM, front landscaping, cc flooring, all front tough pavers, complete in all respect, as per lay out drawing & Design Book.
21. Islamic colour theme will be followed in Islamic branches

22. Approved copper piping for conventional AC, wiring, control wiring, breakers, drain lines, complete in all respect

CIVIL & INTERIOR WORKS	
S No	DESCRIPTION
1	<p><b><u>DISMANTLING</u></b></p> <p><b><u>The demolition work will be executed only after approval from HO.</u></b></p> <p>Dismantling / removing of existing constructed structures, RCC, walls, slab, floor fixtures, tiles, ceiling, windows, doors, grills, shutters, wiring, piping, partition, with proper tools &amp; equipment's with all necessary precautionary measures, to make surface ready to receive finishes, stacking useable dismantled materials at designated place, as per new plan, as directed by bank., and disposal of surplus stuff / debris etc. away from site.</p>
2	<p><b><u>COMPACTION OF FLOOR</u></b></p> <p>Checking of floor compaction, by removing of 18 inches to 24 inches deep from existing floor and if loose soil is found / not properly compacted soil, then proper earth filling, with sand and stone after excavation up to 2' will be provided and afterward 3 inches thick PCC having cement ratio 1:3:6 will be laid, complete in all respect.</p>
3	<p><b><u>TERMITE PROOFING</u></b></p> <p>Providing and carrying out termite proofing using FIPROKILL/ BIFLEX / DURSANE or equivalent with a solution of 1 gallon of chemical to 50 gallons of water, spraying this solution @ 2 litres per sq. meter area (or liters per 10.76 sq. ft. Area) with a pressure ensuring at least 3" penetration in the soil of the area to be treated. The contractor will provide a guarantee for a period of five years against infestation of termite in the shape and mode approved by the Engineer, stating that in case of infestation, additional treatment will be provided by the contractor at no extra cost to the Client (horizontal &amp; Vertical).</p>
4	<p><b><u>REINFORCED CEMENT CONCRETE ( If required )</u></b></p> <p>Providing and laying, compacting finishing &amp; curing etc. straight or curved cast- in place designed mix 1:2:4 Reinforced Cement Concrete using 1 Part of Ordinary Portland Cement or equivalent, 2 Parts of silt free local sand and 4 Parts of 3/4" thick downgraded crushed stone; mixed in a manner to achieve a cube strength of 3000 psi in 28 days, using 3/4" down crush stone &amp; fine sand (free from silt &amp; dust), including mechanical mixing, transporting, hoisting, lifting &amp; placing at any height / depth, vibrating and curing etc. Complete in all respect including cost of Steel Reinforcement (3/8" dia deformed steel bars G-60 @ 6" C/C both ways, staggered double jaal in a manner that the alternate spacing b/w bars should not increase 3" C/C) &amp; form work for Cement Concrete including cutting, bending, laying in position, making joint and fastening, removal of rust from bars, cost of binding wire and labor charges for binding of steel reinforcement: also includes cost of water tight form work and its removal. Complete in all respects, at 6" or 9" walls, column or as per direction of Engineer.</p>

4	<b>MASONRY WORK</b>
	<b>Brick or Block Masonry</b>
	Providing and laying Brick or block masonry walls, 4" or 6" or 9" thick as per site requirement, with first class solid burnt brick set in (1:4) cement sand mortar in super structure including scaffolding, curing, drilling for wall ties where brick work joins R.C.C columns, walls etc. Complete in all respects as per drawings and specifications to complete satisfaction of the consultant.
5	<b>PLASTER WORK</b>
	Providing and laying ½" or ¾" thick plaster as per site requirement with cement sand (CS) mortar on masonry and concrete surfaces, with G.I. expanded metal mesh at the interfaces / joints of structures of different materials, staging and curing, plaster stopper, corner beads, channels for making grooves and drip course etc., where required and/or as directed by the Architect / Engineer complete in all respect.
6	<b>CC / RCC Cash counters, as per banks approved design</b>
	Providing & making of two persons Brick Masonry+RCC , cash counters, with black jet marble approved color top at only customer & officer work top, 8 mm glass at front, sides made of brick masonry 4-1/2"/plaster complete in all respect, 4 feet long, 3'-9" feet wide, 48 inches high. Further as per bank standard, wooden drawer box with lock and key will be provided with each counter. The sides of counter will be made with 4 -1/2' bricks with both side plaster or RCC. The side walls will be up to the glass level over the counter as per drawing. The front portion of side walls will be covered by 1"x1" tiles upto 4 ft height. The colour of counter will be nearest to our furniture color. The drawer box contain three drawers with best quality locks with imported channels, handles & Key Board tray, complete in all respect.
7	<b>PORCELAIN TILES ON FLOOR &amp; SKIRTING</b>
	Providing and laying glazed full body Porcelain tiles 24" X 24" at floor, of approved design, colour and pattern, china or bone colour Master full body porcelain or equivalent , setting in Stile dry bond (with cement), with matching color imported Grout. Complete in all respect, including curing, cleaning, finishing & hacking/chipping of existing surface for bonding where necessary, and 4 inches wide skirting at walls of the same tiles as above mentioned, with 1:2:4 PCC 50 mm thick, etc. as per specifications and/or as directed by the Architect / Engineer (at any elevation)
8	<b>CERAMIC TILES (TOILETS &amp; KITCHEN)</b>

	Provide and lay 8"X13" or 12"X12" Ceramic Tiles (Matt or Glazed) of approved quality, beige / ivory colour Master tile, 9117 base color white with grey pigmentation Salt and pepper style for bathroom flooring and walls (Master Tile 12" x 12" LPF 28-108 for bath walls in light Beige color and Flooring Dark Beige LPF 14-106) for flooring / walls and in slope, if required, with 1:4 cement sand mortar of required thickness to achieve a minimum overall finished floor thickness of 2", setting the tiles with neat cement mortar, grouting the joints 1/4" with matching grout of approved supplier, curing, cleaning, finishing & hacking/chipping of existing surface for bonding where necessary, etc. complete in all respect.
9	<b><u>FALSE CELING</u></b>
	<b><u>Gypsum Board (24"X24")</u></b>
	Providing & laying 8 mm thick gypsum board False Ceiling, 24" x 24" Elephant Brand or approved equivalent in straight, curved, tiles or multiple profiles, as shown on drawing section, fixed with imported powder coated, with groove, aluminum, " T" & "L" section with ceiling suspension system having provisions for light and AC grill. Complete in all respect as per drawing and instruction of Bank's Engineer.
10	<b><u>COLUMNS CLADDING</u></b>
	Providing & making oak wood Cladding with 1/2" MDF board over Solignum treated partial wood framing horizontal and vertically over column from +2'-6" elevation up to false ceiling level as per drawing. Including all fittings polishing etc., complete in all respects. From 0' - 0" to 2'-6" Porcelain tile Spanish cladding or equivalent.
11	<b><u>WOODEN CABINETS</u></b>
	<b><u>Kitchen Cabinets</u></b>
	Providing and installing in position wooden pantry cabinets, 18" deep wall cabinet and 24" deep base, consisting of PARTAL wood battens / framing, 3/4" thick chipboard 600 density shelf, partition and shutter, with beach wood lipping, MDF drawers with imported roller runners, hinges imported Japanese type or equivalent to show 1/4" groove in between, approved Fornite Formica finish on both sides of shutter, including all kind of best quality hardware's, spring hinges, SS handles, locks etc. Complete in all respects.
12	<b><u>Full Height Cabinets (for Record Room) / Store</u></b>
	Providing and fabrication in position TWO full height cabinets in record room (3' wide 7' high & 18" deep), consisting of 3/4" thick BEACH laminated board boxing with 3/4" thick beech wood Formica finished leaves. 1/4"x 3/4" solid Beech wood lipping with 1/2"x1" thick beech wood frame would be provided in front of boxes with clear lacquer polish. All fittings i.e. screws, bolts imported Italian hinges or equivalent, catchers, locks, handles and all other accessories are part of the job including polishing, and anti-termite treatment etc. Complete in all respects. .
13	<b><u>INTERNAL PAINT</u></b>

	Providing and applying with Roller, Ash white, Matt finish water based paint (ICI/Berger or equivalent) minimum three coats of approved shade over a coat of primer to internal plastered surfaces, base preparation consisting of rubbing with sand stone, filling the uneven surface with putty, rubbing with sand paper and preparation of smooth surface perfect in all respects. Complete in all respect as per specifications and/or as directed by the Architect/Engineer.
14	<b><u>WOODEN DOOR / FRAME / CHOWKAT / Beading</u></b> <b>DOOR FRAME:</b> Providing and fixing of required width, 16 SWG, GI door frames for bath, kitchen, stores, with polishing, including Lintels, hold fasts, where ever required, complete in all respect including painting / polish with proper beach / diyar wood beading. <b>SKIN DOORS D1-2'-6"x7'-0"</b> : , 1-1/4 inches thick (for Toilet/Kitchen) Provide and install doors consisting of best quality Malaysian skin, pressed over best quality treated partial wood framing, with approved quality of door locks, handle, tower bolt, hold fast, stopper, hardware and paint /polish, complete in all respect.
15	<b><u>ALUMINUM WINDOWS / VENTILATOR</u></b> Providing, fabricating and fixing in position heavy duty deluxe section approved color anodized aluminum local extruded Pak cable or equivalent (thickness of section 2mm minimum) or size using 4" wide section, 6 mm distortion free approved glass with gasket neoprene channels. Aluminum surfaces shall be anodized in approved color finish and shop protected including all accessories, fittings, rubber, locks, seals, neoprene weather strips between frame and wall and frame edge trimming, gasket, screws, fly screen etc. and approval of the Consultants, complete in all respect, as per drawing / required size.
16	<b><u>GLASS DOOR (Area Manager, Conference Room, Manager Cabin, Main Entrance, ATM front)</u></b> Providing, fabrication & fixing 12 mm thick glass door with top & bottom locking system, 4" Aluminum D-48 by Lucky or equivalent Pak Cable section, with 12mm thick Middle East / Saudi Arabia or equivalent clear glass with frost film and Bank's monogram, Approved Ajrak film, with gasket size and shape as shown on drawing, including bolts, D lock, nuts, screws aluminum channel, handle, floor machine (New Star Japan or Koreanor equivalent), locks etc. Complete in all respects as directed by Engineer.
17	<b><u>INSTALLATION OF VAULT / LOCKER ROOM DOOR</u></b> Lifting & Fixing charges of Bank's supplied Vault / Locker Doors, welding of door frame with RCC MS bars, and to facilitate the Vendors. Complete in all respects.
18	<b><u>ALUMINUM SECTION &amp; fixed FRONT GLAZING</u></b>

	Providing and installation 4" Deluxe section D 48 of LUCKY or equivalent fixed aluminum glazing for elevation with hinged panels including latches, rollers, rubber gaskets all necessary hard ware and fittings, with frost film and Bank's monogram application of silicone for joints including approved 8 mm thick imported clear glass(KSA OR GHANI or equivalent) glass with complete as per drawing and as directed by the Architect.(Recommended Manufacturer: Pakistan cables OR Lucky)
	Complete in all respects (at front)
19	<b><u>GLASS PARTITION(BM, Area Manager cabin, Conference Room)</u></b> Providing and installation 12mm thick glass KSA/UAE or equivalent polished glass with 100mm top & bottom rails, brush finish SS-304, lucky or equivalent Pak Cable section with frosted film surface as per approved design. Contractor is required to provide joints between the panels with minimum 5mm thick clear silicon from Dow corning or other approved by the Engineer. Complete in all respects. (in Manager room, Area Manager, Conference Room)
20	<b><u>WINDOW BLINDS</u></b> Providing and installation of imported VERTICAL Blinds, in imported synthetic fabric (5" wide) with suspension mechanism, approved shade & colour (Light grey). Complete in all respect at all outside glasses only.
21	<b><u>SECURITY GRILLS</u></b> <b>Wrought Iron Grills for external windows, AC outers (If necessary)</b> This security grills will be provided at all external windows, ventilators., inside the fixed entrance glazing., Providing and Fixing M.S Security Grills to windows, AC outers, comprising of 1/2" square bars @ 6" c/c 1"x1-1/2" MS pipe 16 gauge, welding, grinding, finishing, rubbing 3 coat of enamel paint (ICI,NIPPON,BERGER or equivalent) red oxide before paint. Complete in all respects, as per standardized design and /or as shown in drawing. as per approved design, attached herewith. Further proper lockable grills with above specification will also be provided for Generator and all AC outdoor units.
22	<b><u>SECURITY ROLLING SHUTTER</u></b> Providing and fixing Mild Steel Rolling Security Shutter at front main entrance door , before glass doors, ATM Room's door, outside windows, made of 20 s.w.guage GI sheet, guide channels 10 gauge MS sheet and Roll-up durable mechanism (Spring & MS Bar etc.). with 2.5" Dia box, consisting of steel frame of M.S. channel 2"x1.25"x1" (50x30x3 mm) angle iron 1.5"x1.5"x1" (40x30x3mm) M.S plate 1"x1"xa" (300x300x3 mm) G.I. pipe 1.5" (37mm) Ø, springs 2'(600mm) c/c. Rollers 24 S.W.G G.I. Covering 1'x1' (300x300 mm) with S. Steel sheet 18 S.W.G, handles, holdfast, etc. center of the roller sheet to be in chicken foldable type window / mesh ( 6" X 12" can be covered with sliding panel, from inside ) for looking outside, vertical removable channel. Complete with sliding bolts handles including 3 coats of enamel paint (ICI or equivalent) including base coat of anti-rust primer, Complete in all respects, including all types of hardware etc. as per satisfaction of the consultant and engineer incharge. as per attached layout .

23	<b><u>SECURITY DOORS</u></b>
	<b><u>Security Grill Door</u></b>
	Providing and fixing the MS enamel painted security grill door panel of 3/4" MS square solid bars @ 6"x8" c/c both ways welded with 1-1/2"x3/16" MS flat Frame and covered with MS Sheet 14 gauge, with all locks, including all necessary fittings. Complete in all respect at main entrance. Thus at entrance, inside will be security grill, the glass will be in center and rolling shutter will be outside.
24	<b><u>EMERGENCY EXIT M.S DOOR &amp; Archive MS Door</u></b>
	Fabricating, providing and fixing fire exit door with 16 S.W.G M.S 3/4" square pipe, 16 SWG MS sheet pressed over this frame, at both sides, sheet frame painted with approved enamel colour including 2" x 5" eye level opening with proper MS shutter of 16 swg sheet to look outside , including best quality hinges, locks, handles, hold fasts and other necessary hardware etc. size as per site. Complete in all respects as per drawing attached herewith, , specifications and as directed by the Bank.
25	<b><u>EXTERNAL PAINT</u></b>
	Provide and apply with Roller / brush paint WEATHER SHEILD (ICI/Berger or equivalent) minimum three coats of approved shade over a coat of primer to internal plastered surfaces, base preparation, primer, smooth filling etc. complete in all respect as shown on the drawings specifications and/or as directed by the Architect/ Engineer.
26	<b><u>ATM INTERNAL DOOR</u></b>
	This consists of MS, 16 SWG, 3/4"x3/4" square pipe grill, 8" center to center distance, both ways, inside ATM room, 16 SWG GI sheet fitted over grill from atm room side and 3mm ply fixed from branch side. with lock, handles, polishing & finishing and making peep window 8" x 2" at a height of 5'-0 from floor level., this also include 16 SWG sheet made door frame, suitable to cater the weight of door, with hinges, holdfast, Complete in all respects or as directed by the Engineer
27	<b><u>MORCHA</u></b>
	Providing of block/brick Masonry 3' X 4' feet minimum inside, morcha in proper shape, totally covered from all four sides with 2 feet door & Exit door Sp), inside lock, 5X12 inches inspection opening at 5 Feet 6 inches height , 18 inches raised floor, stole, fan, paint, complete in all respect., where possible only
28	<b><u>ATM ACCESS RAMP FOR DISABLE PERSON</u></b>
	A three feet wide CC ramp, at 30 degree, will be provided for disable person. Wherever possible. The ramp tiles will be grooved tiles and at one side, SS railing will be provide
29	<b><u>Front Elevation</u></b>



The front elevation of the Branch will consist of proper CC steps, fixed on it approved marble of 1" thick with nozing on steps & riser while 24"x24" floor tiles at platform. The portion other than window and door will consist of Bank's approved elevation of combination of grey Porcelain tiles with approved AJRAK tiles pattern above 24"x24" black tiles which will be installed up to 2' from ground level, as per attached design, as directed by the Bank's Engineer, If branch front/platform level is higher than 2' from ground level, SS railing, 2" dia will be provided at both sides of main entrance & ATM steps.

### PLUMBING WORKS

S. No	DESCRIPTION
	<b>General Specification</b>
	Providing and fixing / making of complete one kitchen fittings, two bath rooms fittings with all necessary best quality and proper sized upvc water pipes, best quality fitting, 4 inches and or 6 inches best quality Dadex or equivalent UPVC pipes, gasket type fittings, trap, joints, waist best pipes with best SS trap covers, All pipes and pvc fittings will be Dadex or equivalent, all other / fittings/ fixtures will be <b>MASTER / SONEX/ GROHE CHINA</b> or equivalent, <u>plastic coated</u> . (In one wash room Indian WC & other will have European type commode as specified below).
1	Providing and fixing European type ceramics ware coupled water closet, <b>(ICL-IFO) or equivalent</b> , white / light colour, including 3 gallons cistern, P/S trap, C.P tee stop cock with wall cups, connection pipes, "SONEX", "MASTER ( Royal)", hinged double bacolite seat and cover of best quality, all joints to services and drains, plugging and screwing as necessary to the structure and make good the same, complete in all respect as per specifications and drawings.
2	Providing and fitting Glazed earthen ware water closet <b>(ICL-IFO) or equivalent</b> , combined with foot rest, Best Quality including Plastic made Flushing tank, SONEX tee stop cock for cistern water inlet and C.P connector with nuts and fitting, approved other ancillary material complete in all respect.
3	Providing and fixing Wash hand Basin with pedestal, <b>ICL-IFO or equivalent</b> , Ivory colour /white colour "SONEX" waste coupling, plug with C.P brass chain, 1.5" dia. P.V.C ( D type) waste pipe connections to water lines, tee stop cock for cold and hot water inlet connector with nuts and fitting, waste pipe waste coupling , plugs with chain other ancillary material C.P grating including C.P bottle trap, testing etc. complete in all respect and as directed by the Engineer.

4	Providing & fixing best quality Stainless Steel imported Kitchen Sink, <b>Balraco or equivalent</b> make (40" x 20") 1000mm x 500mm sink with CI or WI brackets 150mm (6") built in wall, 40mm(1 1/2") rubber plug & chrome plated brass chain, 40mm (1 1/2") C.P brass waste, pillar tap 2 way deluxe, 40 mm (1 1/2") dial malleable iron or C.P. brass trap, Bottle trap and unions. Make requisite holes in walls & floor for pipe connections & make good with approved material. (with SONEX or equivalent fittings).
5	Providing & fixing PVC floor drains of 4" dia of make Nikkassi, Pak Arab or approved equivalent, having minimum guaranteed 2" water seal with screw down C.P cover, peripheral drains with or without a vent arm. Make requisite holes in walls, floor for pipe connections & make good with approved material, including SS drain / grating with side perforation.
6	Provide & fix approved quality chromium plated towel rails 750mm x 20mm (30"x3/4") with brackets and C.P screws. (Taiwan make or equivalent)
7	Provide and fix approved quality C.P toilet paper holders and coat hook. (Taiwan make or equivalent)
8	Provide & fix chromium plated soap dish or master plastic, of approved quality with C.P screws. (Master /Sonex or equivalent)
9 (a)	Provide and fix Muslim Showers manufactured by Master/Sonex or equivalent, plastic coated, complete with stop cock and controlled spray head.
(b)	Providing and fixing 15 mm dia C.P. plastic coated mixer with C.P pipe 15 mm dia, of Master, Sonex or approved eq complete including pipe connections, all fittings, testing etc.
i)	For Wash basin
ii)	Kitchen Sink Mixer, Master/Sonex or equivalent Grohe China, Plastic coated,
	Kitchen Sink Mixer (Plastic Coated) . Master, Sonex or equivalent
10	Providing, fixing, jointing and testing Polypropylene Random (PPR) pipes make Dadex / AGM or approved equivalent pressure pipe for cold/hot water as per DIN 8077-8078, PN-20 for pipes and DIN 16962, PN-25 for fittings (poly fusion welded joints) inside building including fittings and specials (sockets, tees, elbows, bends, crosses, reducers, adaptor, plugs and union etc.) supported on walls or suspended from roof slab or run in chases including pipe hangers, supports, cutting and making good the chases and holes, its painting and insulation against sun light complete in all respects. Conforming to BSS. Cut and make good with Test and Commission for cold and hot water system. with appropriate dia and sizes.
11	Provide and fix of Gate valve, Threaded ends, bronze body with union bonnet, non-rising stem and wedge disc. Suitable for 8.5 bars SWP and 250 deg. F., manufactured by KITZ (Japan) or approved equivalent.

12	Providing approved / appropriate dia , size, and fix cast UPVC pipes( AGM/dadex /vebro turkey Brand or equivalent) including fittings such as tees, elbows, sockets, wyc, hangers/supports etc. conforming to BSS for soil waste and vent pipes as embedded in floor and walls or suspended from slab or clamped to wall including plaugsms hangars, beds, Tees, Yees. Include for making requisite number of holes in walls and floors where required and making good the same as necessary to the structure labeling, testing to 6.5 feet water height complete.
13	Provide and construct gully trap with 12"x12" cast iron frame and cover, including excavation, backfilling, masonry, plaster internally and externally vitreous China trap etc. complete and approved by the Engineer.
14	Provide and construct manholes for sewer with 24"x24" C.I frame and cover including 8" Masonry, puddlo plaster internally and externally up to depths; shown on drawings and approved by the Engineer. PCC 1:2:4 base slabs, benching with 1:3 cement sand mortar including 24" dia manhole cover, frame and rungs, complete in all respect.
15	Construction of Septic Tank one no size 6'x4'x5' avg depth at per site conditions in all respects as per drawings.
16	Make Sewer Connection to existing Sewerage disposal system with existing main line, Complete in all respect including all material. With 6 inches dia UPVC pipes with fittings.
17	Make Water Connection to existing Water supply system using pprc pipe fitting of Dadex or equivalent,
18	Providing, installing & testing of Over Head Fiber Glass Water Tank make Dura or approved equivalent, with 500 Gallons storage capacity, including electric pump, motor and all necessary fittings etc. Complete in all respects as per instruction of Architect.
<b>ELECTRICAL WORKS:</b>	
<b>S. No</b>	<b>DESCRIPTION</b>
<b>A. INTERNAL WIRING</b>	
1	Supply, installation and commissioning of <b>Light Circuit</b> wiring, from MCB in DB to Switch Board to be wired with 3x2.5mm sq. (P+N+PE) PVC insulated 300/500 V grade wire, manufactured by M/s. AGE, Pioneer, FASTor equivalent , pioneer or as specified in Annexure A, in and including cost of 1" dia. heavy duty PVC conduit make Popular, Beta, installed on roof slab, above false ceiling, or concealed in walls, or as required as per site conditions, all PVC conduit accessories, pull boxes, steel pull wires , Complete in all respects. Each circuit shall have independent CPC. Maximum wiring of 2 light circuits can be pulled through 1" dia. PVC conduit. <b>Note:-Supply Certificate issued by Company will be attached with bills</b>

2	Providing, Installation, testing and commissioning of wiring of <b>One light point</b> controlled by one switch and wired with 3x1.5 mm sq. PVC insulated wires 300/500 V grade, in and including cost of 3/4" dia. heavy duty PVC conduit recessed in wall, columns slabs or above light carrier all PVC conduit accessories, 3" high PVC junction boxes, pull boxes, steel pull wires, PVC flexible conduit from ceiling junction box to light fixture with brass chuck nut including cost of 3x1.5mm sq from Ceiling Junction Box to Light Fixture, M.S. sheet steel switch box 16 SWG with earth terminal and 2 coats of enameled paint, M.S. box shall be of the same size as that of 1, 2 or 3 gang flush type plate switches, including cost of gang type light switches 10 amps.
3	Providing, Installation, testing and commissioning of wiring of <b>Two or three or four light points</b> controlled by one switch and wired with 3x1.5 mm sq. PVC insulated wires 300/500 V grade, in and including cost of 3/4" dia. heavy duty PVC conduit recessed in wall, columns slabs or above light carrier all PVC conduit accessories, 3" high PVC junction boxes, pull boxes, steel pull wires, PVC flexible conduit from ceiling junction box to light fixture with brass chuck nut including cost of 3x1.5mm sq from Ceiling Junction Box to Light Fixture, M.S. sheet steel switch box 16 SWG with earth terminal and 2 coats of enameled paint, M.S. box shall be of the same size as that of 1, 2 or 3 gang flush type plate switches, including cost of gang type light switches 10 amps.
4	Providing & wiring of <b>1-3 pin 15 Amps</b> power socket outlets (for General Use) wired with 2x4mm <sup>2</sup> +1x2.5mm <sup>2</sup> CU/PVC insulated cable 300/500 Volt grade, make, Fast, Pioneer, AGE, in 25mm dia PVC conduit make Beta, Popular, recessed in wall/floor, above false ceiling or as required as per site conditions, all PVC conduit make Beta accessories, pull boxes, steel pull wires. Complete with all conduits & wiring accessories including 15 Amps, 3 pin combined switch socket make Clipsal (Austria), Panduit, MK (UK), Legrand (France) or approved equivalent. Wiring shall be done directly from the MCB installed in the respective DB without any claim of circuit. Complete with suitable size 1.5mm thick sheet steel back box recessed in wall.
5	Providing & wiring of <b>1-3 pin 10 Amps</b> power switch socket outlets (for RAW supply / WAPDA) wired with 3x2.5mm <sup>2</sup> 1 core CU/PVC insulated cable in 25mm dia PVC conduit make Beta, Popular, recessed in wall/floor, above false ceiling or as required as per site conditions, all PVC conduit make Beta accessories, pull boxes, steel pull wires etc. Complete with all conduit & wiring accessories including 10 Amps, 3 pin combined switch socket make Clipsal (Austria), MK (UK), Legrand (France) or approved equivalent. Wiring shall be done directly from the MCB installed in the respective DB without any claim of circuit. Complete with suitable size 1.5mm thick sheet steel back box recessed in wall.
6	Confirming to same specification as mentioned above in item A-08, but outlet to outlet wiring. Complete in all respect.

\$ 10000 net .875



08/03/2008



Issued to Nader Ali Ali  
CNIC/LEG No. 0749 163A  
Vide D.S.R. No. 28 Dt. 26/10/18  
On behalf of Chellan No. 232 Dt. 26/10/18  
for the purpose of SA  
Entry No. 28 Dt. 26/10/18

**Agreement for Renovation, Interior, Electrical & Construction work for Anai Mandi Branch of Sindh Bank Ltd**

THIS AGREEMENT is entered into at Karachi  
on this the 3 day of April, 2019

**BETWEEN**

**M/S. Arcika Traders & Contractors**, a sole proprietorship concern, having its principal place of business at **Karachi Office: A-34 & 35, 2<sup>nd</sup> Floor, Habib Chamber, ST-12, Block-14, Gulshan-e-Iqbal, Karachi** (Hereinafter referred to as "Contractor", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

**AND**

**SINDH BANK LIMITED**, a banking company incorporated under the laws of Pakistan and having its Head office at 3<sup>rd</sup> Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan. (Hereinafter referred to as "THE BANK", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

**WHEREAS:**

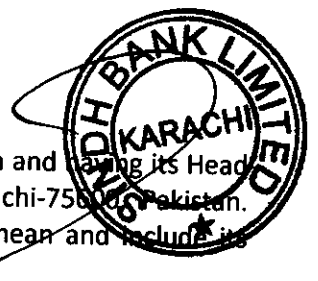
**"THEBANK" intends to acquire the services of "Contractor" for Renovation, Interior, Electrical Work and Construction Work, for its Anaj Mandi Branch and Contractor agrees to provide the following services to the bank, as per the tender opened on 01/01/2019.**

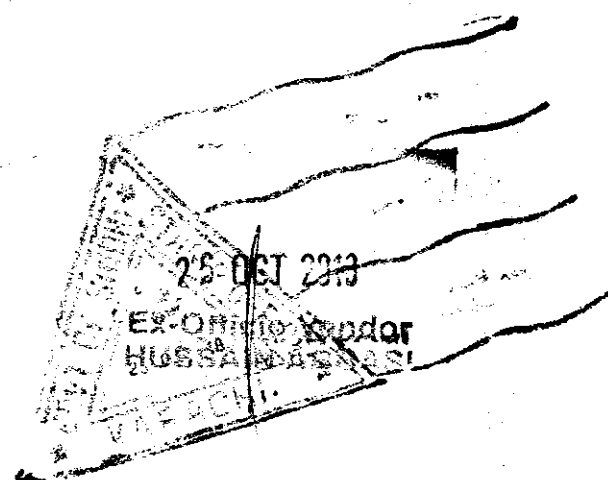
- i. Renovation, Interior, Electrical and construction work as per detailed BOQ submitted to the Bank.  
Total Price as per Financial / Technical Proposal  
Submitted by **M/S. Arcika Traders & Contractors.** **Rs.3,085,600/-** as Annexure "A".

**The terms and conditions are as follows:**

**Terms & Conditions:**

**All terms and conditions of the tender document will remain part of this agreement.**





Change/alteration in the original Plan:

Any change/alteration in the original plan, if required, due to site hindrance or any other reason shall be made after written approval of the Bank. Electricity & Water for renovation activities will be provided free of charge to the Contractor, by the Bank.

Payment Schedule:

NAME OF PAYMENTS, CIVIL, ELECTRICAL & RENOVATION WORKS

No.	% of Payment	Completion of Work	Salient Works
1	30% Running Payment	On completion of 35% work	Demolition / Removal of debris Block Masonry of bath / kitchen Strong Room casting Plaster, Drainage lines, cutting for wiring
2	30% Running Payment	On completion of 70% work	Wire piping, conducting floor Tiles Bath tiles Paint first coat Ceiling framing ATM and glass work
3	15% Running Payment	On completion of 100% Work	Electrical, networking wiring Electrical DB Bath Kitchen fittings Doors and wooden cabinet Elevation works Steps, Ramp, Railing Land escaping, Earthing Final paint / polishing
4	05% Retention Money	On satisfactory completion of three months period, after actual completion of work	After Satisfactory completion of 3 months from actual completion

The contractor has to deposit 2% retention money at the time of completion of contract and 3% withheld at the time of final payment. The total 5% withheld amount on account of retention money/performance security will be released after 6 months of completion of tender assigned job and after due receipt of letter of satisfaction from concerned Branch Manager

- Contract:
- Date of Handing over site
  - Branch Completion date:

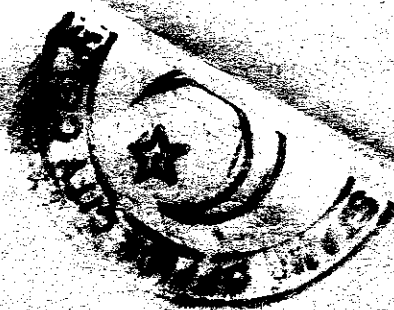
Commencement of Work:

- The job will be commenced from the date of acceptance of Award/Letter by the Contractor.

Penalty:

1. The completion period of the awarded work will be 45 days from the date of handing over the site, the bank's representative will confirm the same.







2. In case of delay in completion, a penalty @ 0.15% of total contract amount, for each day of delay will be imposed.
3. The rates quoted by the Contractor will include all works, necessary for establishment of Bank Branch, complete in all respect strictly in accordance with our specifications given in design book. In case of any deviation in design/ specification, without written permission of Bank's Engineer, the payment of such item will not be paid and the contractor will be liable to replace the objected item as per the design book at his own cost.

#### Notice:

1. Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.
2. A party may change its address for notice by giving a notice to the other Party in writing of such change.

#### Taxes and Duties:

- The Contractor and its Personnel shall pay such direct or indirect taxes, duties, fees, and other impositions levied under the Applicable Law, the amount of which is deemed to have been included in the Contract Price.

#### Termination of Agreement by the Bank:

1. If the performance of the Contractor is not satisfactory this agreement can be terminated by the Bank upon giving a 30 day's advance notice in writing to the Contractor. In such event the Contractor shall refund all advance money to the Bank after adjusting the cost of work done by that date.
2. If the Contractor becomes insolvent or bankrupt.
3. If the Contractor, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
4. If, due to Force Majeure, the Contractor is unable to perform a material portion of the Agreement for a period of not less than sixty (60) days; and
5. If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
6. If issued with two warning letter/email by the bank for unsatisfactory current performance to the Employer.

#### Termination of Agreement by the Contractor:

1. The Contractor may terminate this Agreement, by not less than (30) days' written notice to the Bank, if the Bank fails to pay any money due to the Contractor pursuant to this Agreement without Contractors fault.
2. If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the services for a period of not less than sixty (60) days.

#### Force Majeure:

- The failure on the part of the parties to perform their obligations under the agreement shall not be considered as default if such failure is the result of natural calamities, disasters and circumstances beyond the control of the parties.

#### Extension of Time:

- The period within which Party shall perform the agreement, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

#### Good Faith:

- The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

#### Settlement of Disputes:

1. The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best





efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.

2. If parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall first be referred to a complaint redressal committee of the Bank and if parties could not reach an amicable situation, then the matter will be referred to the grievance committee of Bank and if matter could not be resolved the matter will be referred for arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

#### Performance of the Contractor:

The Contractor shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Contractor shall always act, in respect of any matter relating to this Agreement or to the Services, as faithful advisers to the Bank, and shall at all times support and safeguard the Bank's legitimate interests in any dealing with Sub-Suppliers or third Parties. The contractor will not assign his job to any one without prior written permission from bank.

2. If the obligation of warranty period are not met or delayed, the repair etc. requirement on this contract will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.

#### Conflict of Interest:

- The Contractor shall hold the Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

Except with the prior written consent of the Bank, the Contractor and its Personnel shall not at any time communicate to any person or entity and confidential information acquired in the course of the Services, nor shall the Contractor and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.

#### INDEMNIFICATION.

1. The Contractor (the "Indemnifier") the contractor herein agrees that it shall indemnify, defend, and hold harmless the Bank and its parent, subsidiaries, affiliates, successors, and assigns and their respective directors, officers, employees and agents (collectively, the "Indemnitees") from and against any and all liabilities, claims, suits, actions, damages, settlements, losses, judgments, costs, damages and expenses (including, without limitation, reasonable attorneys', accountants' and experts' fees) arising out of or resulting from, in whole or in part: (i) any act, error or omission, whether intentional or unintentional, by the Indemnifier or its officers, directors, employees, or sub-administrators, related to or arising out of the business covered by this Agreement; or (ii) an actual or alleged breach by the Indemnifier of its representations, warranties or covenants contained in this Agreement (including, without limitation, any failure of Indemnifier to comply with applicable local, state, provincial or federal regulations concerning Indemnifier's performance under this Agreement).

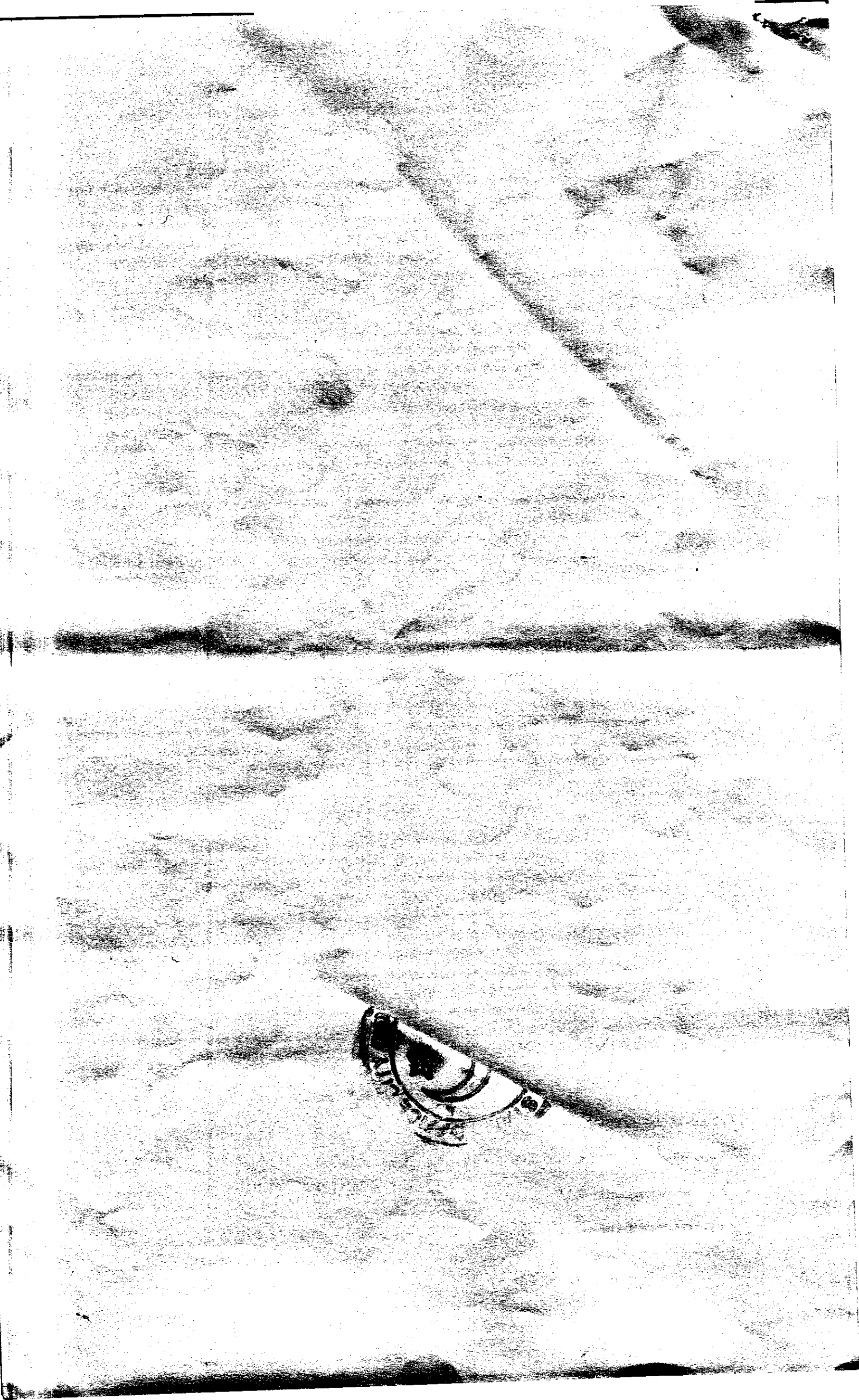
2. This Article shall survive termination of this Agreement.

#### Anti-Money Laundering

"Contractors acknowledge that they do not violate any statutory / prudential requirement on anti money laundering or record keeping procedure as per existing laws / rules and regulations of locals as well as foreign jurisdiction."

#### ACCESS TO REGULATOR







Contractor and Bank agree to provide State Bank of Pakistan necessary access to the documentation and accounting records in relation to the Renovation, Interior, Electrical Work and Construction Work, for Federal Mandir Branch and right to conduct on-site inspection, if required.

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Contractor Signature

Name

Designation

Company Name

Address

Federal Mandir Branch Karachi

Stamp

Customer Signature

Name

Designation

Company Name

Address

Witness:

Name

Designation

Address

Signature

Name

Designation

Company Name

Address

Head Office Karachi

Witness:

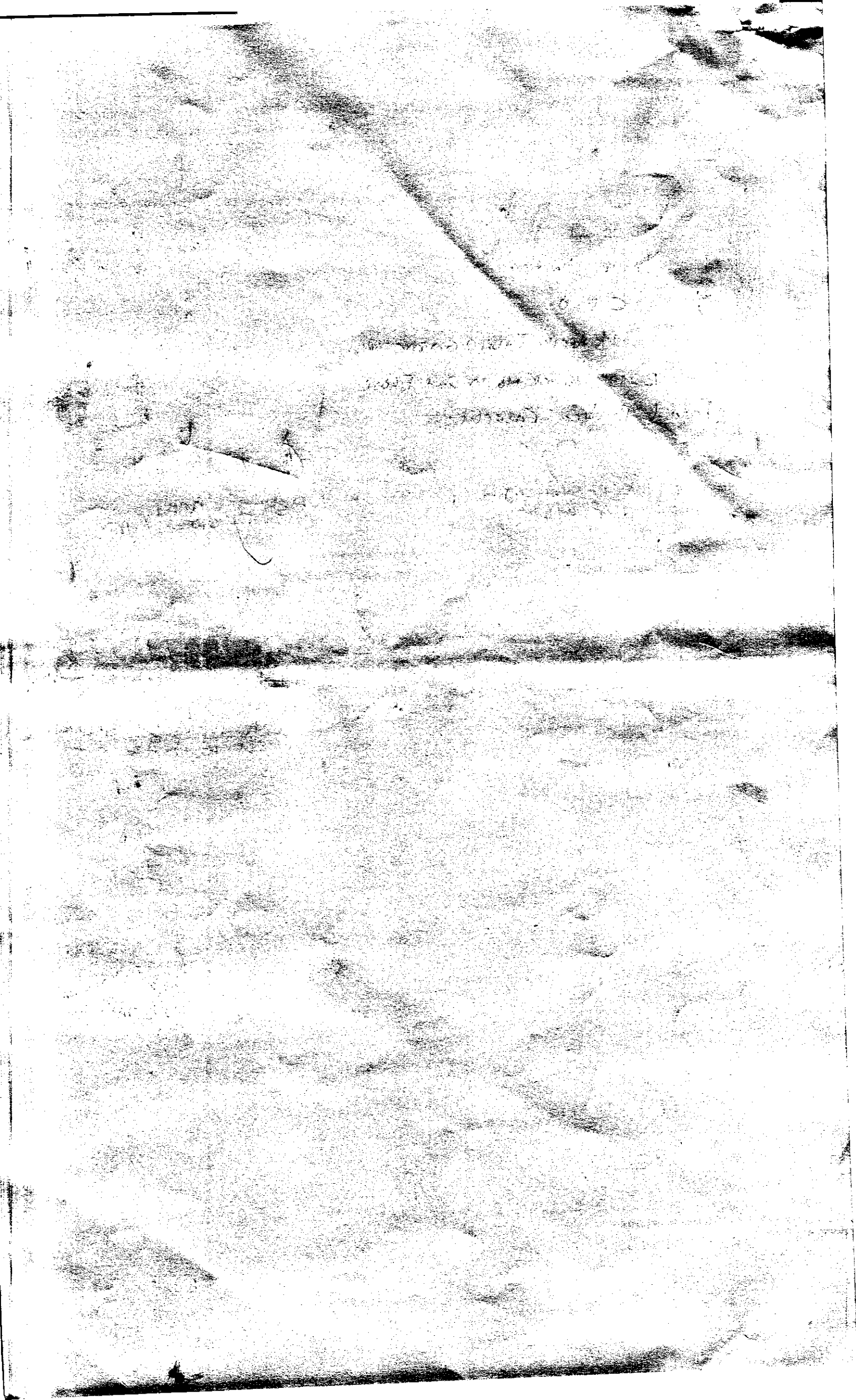
Signature

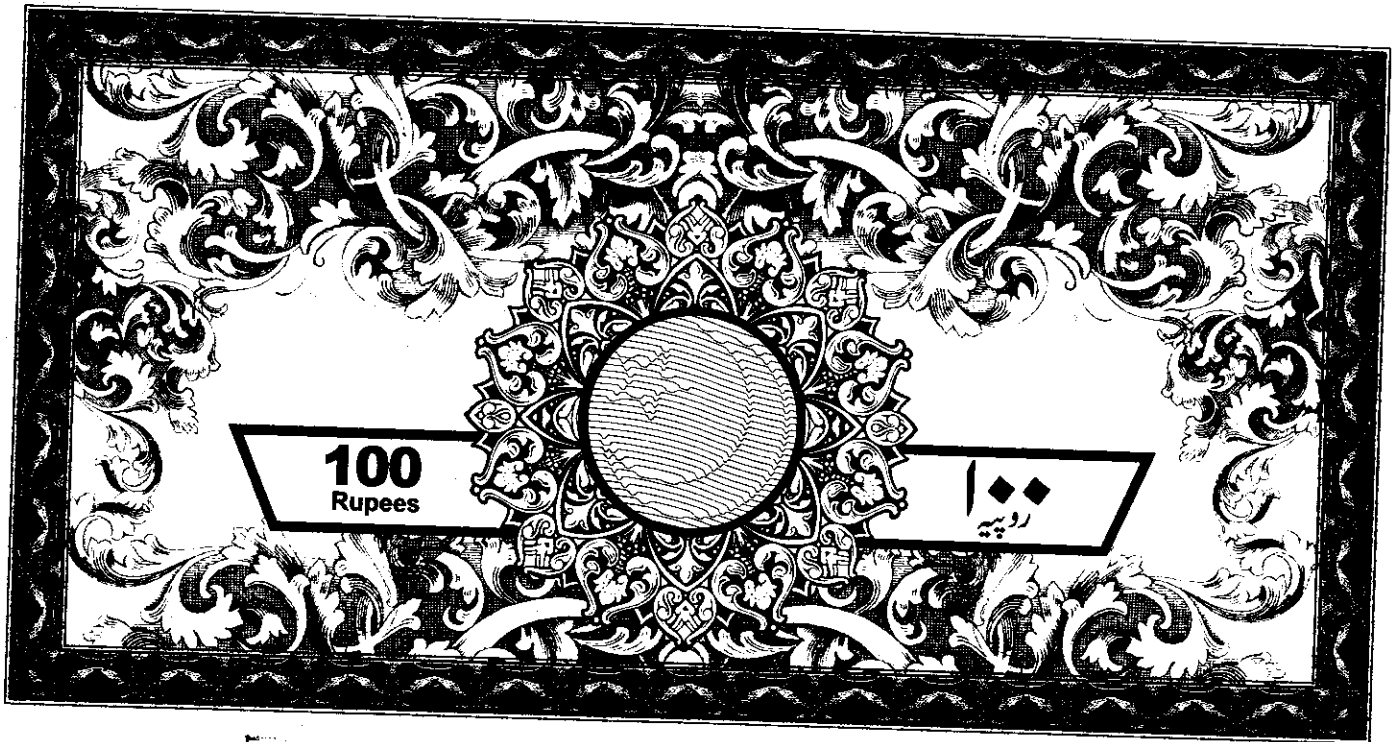
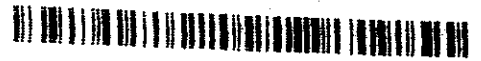
Name

Designation

Address







SHAHID SALEEM Stamp Vendor  
 Licence No. 55, Shop No 1, Karim Plaza,  
 Gulshan-e-Iqbal, Block-14, Karachi  
**82351** 23 JAN 2019  
 S.H.O. .... DATE .... **Adul-Falib Moosa**  
 Issued To: P.M. Address: .....  
 Through With Address: .....  
 Purpose: .....  
 Value Rs. ....  
 Stamp Vendor's Signature: .....  
 No. For use: Free Will & Divorce Deed  
 (Under the supervision of any Bank Officer)

Dated: 3/4/19

M/S. Arcika Traders & Contractors  
 Karachi Office: A-34 & 35, 2<sup>nd</sup> Floor, Habib Chamber,  
 ST-12, Block-14, Gulshan-e-Iqbal,  
 Karachi

### Letter of Award

**Renovation, Interior Work, Construction and Electrical Work at Sindh Bank Limited  
 "Anaj Mandi Branch".**

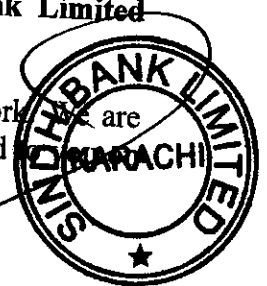
This is with reference of your Tender dated 01/01/2019 pertaining to captioned work. We are pleased to inform you that based on your quotation the above work has been assigned on contract price basis, on item wise rates, with a total of **Rs.3,085,600/-**.

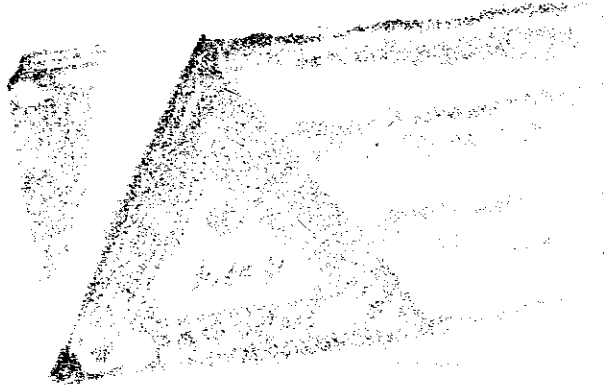
**Other terms & conditions would be as follows:**

#### **1. Description of Work:**

- Civil/Interior work covering total area of **1,900/- sq.ft.** as per the detailed drawing submitted to the bank.
- Electrical Works

Any change / alteration in the original plan, if required, due to site hindrance or any other reason shall be made after written approval of the bank. Electricity & water for construction activities will be provided free of charge to the contractor, by the bank.







2. Payment Schedule:

**MODE OF PAYMENTS, CIVIL, ELECTRICAL & RENOVATION WORKS**

No	% of Payment	Completion of Work	Salient Works
1	30% Running Payment	On completion of 35% work	Demolition / Removal of debris Block Masonry of bath / kitchen Strong Room casting Plaster, Drainage line cutting for wiring
2	30% Running Payment	On completion of 70% work	Wire piping, conducting floor Tiles Bath tiles Paint first coat Ceiling framing ATM and glass work
3	35% Running Payment	On completion of 100% Work	Electrical, networking wiring Electrical switch, fittings, DB Bath Kitchen fittings Doors and window cabinet Elevation works Steps, Ramp, Railing Land escaping, Earthing Final paint / polishing
4	05% Retention Money	On satisfactory completion of three months period, after actual completion of work	After Satisfactory completion of 3 months from actual completion

The contractor has to deposit 2% retention money at the time of award of contract and 3% withheld at the time of final payment. The total 5% withheld amount on account of money/performance security will be released after 6 months of completion of tender job and after due receipt of letter of satisfaction from concerned Branch Manager.

3. Completion of Period:

The completion period of the entire work will not exceed 450 days from the date of handing over SITE to the Contractor i.e. 3/4/19. In case of failure to complete the job within stipulated period i.e. 450 days penalty @ 0.15% per day will be imposed upon you.

4. Commencement of Work:

The job will be commenced immediately from the date of acceptance of Award/Letter.





Please sign & affix your company's stamp and return the same to us for your acceptance immediately.

With Regards,



Agreed & Accepted  
For & on behalf of

DABIR KHAN

M/S ARCHA TRADING COMPANY







# FINANCIAL PROPOSAL

Annexure "A"

Name of Bidders Ayika Traders & Contractors

Sl. No.	Description	Area in Sq Ft	Rate Per Sq. Ft	Amount in Rs.
1.	Renovation of Anaj Mandi Branch	1,900/-	1,624/-	3,085,600/-

