

01

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH BANK LIMITED/ADMINISTRATION
- 2) PROVINCIAL / LOCAL GOVT / OTHER SCHEDULED BANK
- 3) TITLE OF CONTRACT Renovation of Jhuddo Branch ✓
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/943/2018
- 5) BRIEF DESCRIPTION OF CONTRACT Same as Above
- 6) FORUM THAT APPROVED THE SCHEME Competent Authority
- 7) TENDER ESTIMATED VALUE -
- 8) ENGINEER'S ESTIMATE Rs. 2,162,850/-  
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 45 Days
- 10) TENDER OPENED ON (DATE & TIME) 31/07/2018 At 1500 Hours
- 11) NUMBER OF TENDER DOCUMENTS SOLD 05  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 05
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 05
- 14) BID EVALUATION REPORT 08/08/2018 Attached  
(Enclose a copy) M/s. Memar Associates, Office-R-263, Sector 8/B,  
Cantonment - 2, Zahoor, Shahrah-e-Faisal,  
Karachi.
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER K. A. A. A.
- 16) CONTRACT AWARD PRICE Rs. 2,031,200/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID).  
1) M/s. Memar Associates  
2) M/s. G.A Wood  
3) M/s. Shahjee Brothers & Co.  
3) M/s. Arcika Traders & Contractors  
4) M/s. R.R Associates
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE ☒ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE ☐
- c) TWO STAGE BIDDING PROCEDURE ☐
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE ☐

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.  
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_ COMPETENT AUTHORITY

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S. No:26428/2016 & 34861/2017 SPPRA S. No:378122018 (06th July 2018)
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Express Tribune, Daily Express, Daily Ibrat (18th Oct 2017)
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	No

39) Date of Award of Contract: 23/10/18

Signature & Official Stamp of  
Authorized Officer

**FOR OFFICE USE ONLY**

Lt Col (R) Shahzad Begg  
EVP/Head of Administration  
SINDH BANK LIMITED

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**

**Tele: 021-9205356; 021-9205369 & Fax: 021-9206291**

Bid Evaluation Report		
Evaluation Report – Renovation of Jhuddo Branch		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/943/2018
3	Tender Description	Renovation of Jhuddo Branch
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published / SPPRA S.No	S.No: 26428 (10/02/2016) & 34861 (18/10/2017) Express Tribune, Daily Express, Daily Ibrat SPPRA No: 37812/2018 (06/07/2018)
6	Total Bid Documents Sold	05
7	Total Bids Received	05
8	Technical/Financial Bid Opening Date & Time	31/07/2018 at 1500 Hrs
9	No. Of Bid qualified	05
10	Bid(s) Rejected	-

Detail on the above is as follows:-

S No	Name of Firm or Bidder	Cost offered by the Bidder (Area =1,250/- Sq. ft.)	Ranking in terms of cost	Comparison with Engineering Estimated cost (Rs.2,162,850/-)	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	Memar Associates	Rs. 2,031,250/- Rs. 1,625/- Per sq.ft.	1 <sup>st</sup> Lowest	Rs.131,600 /- below the estimated cost	Accepted as 1 <sup>st</sup> Lowest Qualified Evaluated Bid	Accepted for Contract Award
2.	G.A Woods	Rs.2,268,750/- Rs.1,815/- Per sq.ft.	2 <sup>nd</sup> Lowest	Rs. 105,900/- Above the estimated cost	High Bid	-
3	Shahjee Brothers & Co	Rs.2,468,750/- Rs.1,975/- Per sq.ft.	3 <sup>rd</sup> Lowest	Rs.305,600/- Above the estimated cost	High Bid	-
4.	Arcika Traders & Contractors	Rs.2,475,000/- Rs.1,980/- Per sq.ft.	4 <sup>th</sup> Lowest	Rs.312,150 /- Above the estimated cost	High Bid	-
5.	R.R Associates	Rs.2,875,000/- Rs.2,300/- Per sq.ft.	5 <sup>th</sup> Lowest	Rs.712,150/- Above the estimated cost	High Bid	-

Accordingly going by the eligibility criteria offered in the tender document M/s. Memar Associates stands as 1<sup>st</sup> Lowest Qualified Evaluated Bidder.

Members Signature- Procurement Committee

Lt. Col. (R) Shahzad Begg  
Head of Administration

Saeed Jamal Tariq  
Chief Financial Officer

Syed Muhammad Aqeel  
Chief Manager, IDBL Karachi

Syed Assad Ali Shah  
Group Business Head Sindh (R)  
Co-opted Member


# ESTIMATED BOQ FOR JHUDO BRANCH

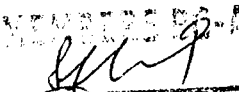
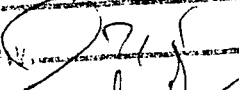
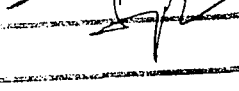
Measuring: 1250 SFT

S.No	Descriptions	Qty	Rate	Amount
1	Dismantling of un wanted existing structure, removal of Debris	1		10,000
2	RCC works	160	500	80,000
3	CC raised flooring	0	30	
4	Block masonry works	350	150	52,500
5	Plaster	720	60	43,200
6	Porcelain tiles & skirting	1230	220	270,600
7	PCC Flooring	1230	30	36,900
8	Bath rooms & kitchen ceramic tiles	550	200	110,000
9	False ceiling	1235	140	172,900
10	Column Cladding	96	300	28,800
11	Kitchen cabinets	48	400	19,200
12	Store room full height Almiras	72	400	28,800
13	Internal Paints	1650	35	57,750
14	Baths and kitchen door with frames	4	20,000	80,000
15	Alluminum windows / Ventilator	48	600	28,800
16	Fixed glazing, front and managers room	0	450	-
17	installation Strong room door	1	7,000	7,000
18	Aluminum composite panel	0	550	-
19	Vertical blinds	72	100	7,200
20	Window grills and entrancce door grill	98	300	29,400
21	Rolling shutters	156	350	54,600
22	security door / Emergency exit door	2	1,500	3,000
23	Stair & other granites & Spiral stair	48	700	33,600
24	Roof treatment / water proofing	0	20	-
25	Interlock pavers	140	150	21,000
26	External paint	950	40	38,000
27	ATM Room, main door Glass Door	21	1,100	23,100
28	ATM Branch side door	1	18,000	18,000
29	Morcha with door	1	25,000	25,000
30	ATM / Branch access ramp	1	10,000	10,000
31	Front elevation, tiles Ajrak & other	1	30,000	30,000
32	Two Bath rooms Porta Fixtures	2	30,000	60,000
33	Two baths drainage lines / fittings	2	20,000	40,000
34	Kitchen sink, fittings	1	20,000	20,000
35	Drainage line / water lines	1	30,000	30,000
36	Bath rooms accessories	2	20,000	40,000
37	Points wiring	35	600	21,000
38	Sockets wiring	10	600	6,000
39	circuit wiring	10	1,000	10,000
40	Split AC wiring	5	13,000	65,000
41	Sign Board wiring	1	6,500	6,500
42	Complete technology box with all wiring	7	12,000	84,000
43	Light fixture / fittings	38	2,000	76,000
44	Main DB with AC	1	60,000	60,000
45	UPS DB	1	60,000	60,000

46	Emergency DB	1	50,000	50,000
47	Outside main switch	0	50,000	-
48	Telephone wiring, 30 pairs, tag block	1	15,000	15,000
49	Networking, Patch cords	1	20,000	20,000
50	Earth pits	1	50,000	50,000
51	AC copper pipe installation, drain	5	20,000	100,000
52	Certification	1	5,000	5,000
53	Other misc / remaining works	1	25,000	25,000
Total				2,162,850
Area of branch in SFT				1,250
Rate per SFT				1730

  
**Mohammad Saleem**  
 VP / Chief Engineer

  
**Faraz Ahmed**  
 AVP M/ Engineer

**SIGNATURE MEMBERS ES-ADMIN**  
 Head - Fin Div.   
 Head - Admin Div.   
 Member-ESL   
 Date: \_\_\_\_\_

SIGNATURE \_\_\_\_\_  
Head - Fin Div. \_\_\_\_\_  
Head - Adm. In Ch. \_\_\_\_\_  
Member-IOBL \_\_\_\_\_  
Date: \_\_\_\_\_

#### 4 FINANCIAL PROPOSAL

##### PRICE SCHEDULE

(Applicable for the year 2018)

Name of Bidder Memor Associates

Description	Unit	Rate per sq.ft	*Total Amount
Renovation, Interior, specified outer Works & Construction of Jhudo Branch	1250 sq.ft(Approx.) (As per specification mentioned in scope of work)	1625/40	2031250/-

\*This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 10. below)

##### Note

- The branch has to be handed over within 45 days of issue date of award letter. In case of delay, a penalty @ 0.15% of total contract amount, for each day of delay will be imposed.
- The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, labor and any other charges.
- No advance payment will be made, bills will only be processed for necessary payment on receipt of certificate of satisfaction from the Branch Manager/Project Manager.
- Calculation of bid security 2% of the \*Total Amount will be submitted with the tender document as bid security.
- In case it is reviled at any stage after the completion of work that the asked specification of the tender have not been met, the amount of that specific item will be lined to the contractor with appropriate action as deemed necessary by the procurement committee.
- In case of any observation arising in respect of quality of the item, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment or cancellation of tender as will be decided by the Procurement Committee.
- The per square ft. rate given above by the contractor will be for inside area of the premises. However for any outside premises work, its changes will be covered in premises per square ft. area. No charges for any necessary outside work will be entertained separately.
- All terms and condition of Agreement (Annexure "H") are part of Tender Document.
- In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation.
- Lowest evaluated bid is going to be the criteria for award of contract rather than considering the lowest offered bid, encompassing the lowest whole sum cost which the procuring agency has to pay for the services/items duration the contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
- Payment will be made as per the scheduled attached as Annexure "K".
- The successful bidder has to deposit 2% retention money at the time of award of contract and 3% will be withheld at the time of final payment. The total 5% withheld amount on account of retention money/performance security will be released after 6 months of completion of tender assigned job and after due receipt of letter of satisfaction from concerned Branch Manager (performa attached as Annexure "L").

**Memor Associates**

SIGNATURE MEMBER IDBL \_\_\_\_\_  
Head - Fin Div. \_\_\_\_\_  
Head - Admin Div. \_\_\_\_\_  
Member-IDBL \_\_\_\_\_  
Date: \_\_\_\_\_

#### 4 FINANCIAL PROPOSAL

##### PRICE SCHEDULE

(Applicable for the year 2018)

**G.A WOODS**

Name of Bidder \_\_\_\_\_

Description	Unit	Rate per sq.ft	*Total Amount
Renovation, Interior, specified outer Works & Construction of Jhudo Branch	1250 sq.ft(Approx.) (As per specification mentioned in scope of work)	1815/-	2,268,750/-

*\*This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 10. below)*

**Note**

- The branch has to be handed over within 45 days of issue date of award letter. In case of delay, a penalty @ 0.15% of total contract amount, for each day of delay will be imposed.
- The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, labor and any other charges.
- No advance payment will be made, bills will only be processed for necessary payment on receipt of certificate of satisfaction from the Branch Manager/Project Manager.
- Calculation of bid security.** 2% of the \*Total Amount will be submitted with the tender document as bid security.
- In case it is reviled at any stage after the completion of work that the asked specification of the tender have not been met, the amount of that specific item will be fined to the contractor with appropriate action as deemed necessary by the procurement committee.
- In case of any observation arising in respect of quality of the item, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment or cancellation of tender as will be decided by the Procurement Committee.
- The per square ft. rate given above by the contractor will be for inside area of the premises. However for any outside premises work, its changes will be covered in premises per square ft. area. No charges for any necessary outside work will be entertained separately.
- All terms and condition of Agreement (Annexure "H") are part of Tender Document.
- In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation.
- Lowest evaluated bid is going to be the criteria for award of contract rather than considering the lowest offered bid, encompassing the lowest whole sum cost which the procuring agency has to pay for the services/items duration the contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
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**G.A WOODS**



SIGNATURE MEMBER PC-ADMIN

Head - Fin Div. 

Head - Admin Div. 

Member-TEBL 

Date: \_\_\_\_\_

#### 4 FINANCIAL PROPOSAL

##### PRICE SCHEDULE

(Applicable for the year 2018)

Shahjee Brother's & Co

Name of Bidder

Description	Unit	Rate per sq.ft	*Total Amount
Renovation, Interior, specified outer Works & Construction of Jhudo Branch	1250 sq.ft(Approx.) (As per specification mentioned in scope of work)	R 1975/-	2,46,8750/-

\*This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose Bid is the lowest and of further clarification refer Para 10 below.

##### Note

1. The branch has to be handed over within 45 days of issue date of award letter. In case of delay, a penalty @ 0.15% of total contract amount, for each day of delay will be imposed.
2. The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, labor and any other charges.
3. No advance payment will be made, bills will only be processed for necessary payment on receipt of certificate of satisfaction from the Branch Manager/Project Manager.
4. Calculation of bid security: 2% of the "Total Amount" will be submitted with the tender document as bid security.
5. In case it is revealed at any stage after the completion of work that the asked specification of the tender have not been met, the amount of that specific item will be added to the contractor with appropriate action as deemed necessary by the procurement committee.
6. In case of any observation arising in respect of quality of the item, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment or cancellation of tender as will be decided by the Procurement Committee.
7. The per square ft. rate given above by the contractor will be for inside area of the premises. However for any outside premises work, its charges will be covered in premises per square ft. area. No charges for any necessary outside work will be entertained separately.
8. All terms and condition of Agreement (Annexure "H") are part of Tender Document.
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12. The successful bidder has to deposit 2% retention money at the time of award of contract and 3% will be withheld at the time of final payment. The total 5% withheld amount on account of retention money performance security will be released after 6 months of completion of tender assigned job and after due receipt of letter of satisfaction from concerned Branch Manager (performance attached as Annexure "L").

Shahjee Brother's & Co:

Proprietor

SIGNATURE MEMBER PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Member PCPL

Date

#### 4 FINANCIAL PROPOSAL

##### PRICE SCHEDULE

(Applicable for the year 2018)

Name of Bidder ARCIKA TRADERS & CONTRACTORS.

Description	Unit	Rate per sq.ft	*Total Amount
Renovation, Interior, specified outer Works & Construction of Jhudo Branch	1250 sq.ft(Approx.) (As per specification mentioned in scope of work)	RS. 1980/-	RS. 24,75,000/-

\*This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 10. below)

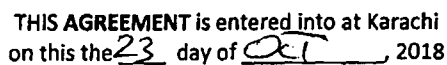
##### Note

1. The branch has to be handed over within 45 days of issue date of award letter. In case of delay, a penalty at 0.15% of total contract amount, for each day of delay will be imposed.
2. The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, labor and any other charges.
3. No advance payment will be made, bills will only be processed for necessary payment on receipt of certificate of satisfaction from the Branch Manager/Project Manager.
4. **Calculation of bid security.** 2% of the \*Total Amount will be submitted with the tender document as bid security.
5. In case it is reviled at any stage after the completion of work that the asked specification of the tender have not been met, the amount of that specific item will be fined to the contractor with appropriate action as deemed necessary by the procurement committee.
6. In case of any observation arising in respect of quality of the item, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment or cancellation of tender as will be decided by the Procurement Committee.
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**Renovation of Jhudo Branch**

S.No.	COMPANY NAME	AMOUNT	PO NO	BANK NAME
1	Shahjee Brothers	300	05115899	Al-Habib
2	Memar Associates	300	12023021	Allied Bank
3	Arcika Traders	300	03870421	BOK
4	G.A Woods	300	00000459	Al-Falah
5	R.R Associates	300	00688031	Sindh Bank
<b>Total</b>		<b>1,200/-</b>		



**M/S. Memar Associates, a sole proprietorship concern, having its principal place of business at Office: R - 263, Sector 8/B, Gulshan-e-Zahoor, (OPP) FTC, Shahrah-e-Faisal, Karachi (hereinafter referred to as "Contractor", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;**

**SINDH BANK LIMITED**, a banking company incorporated under the laws of Pakistan and having its Head office at 3<sup>rd</sup> Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan. (Hereinafter referred to as "THE BANK", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

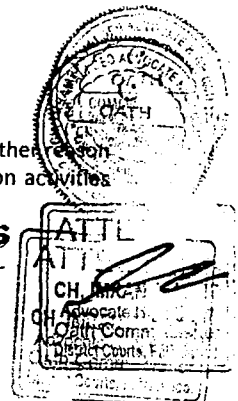
**"THE BANK" intends to acquire the services of "Contractor" for Renovation, Interior, Electrical Work and Construction, for its Jhuddo Branch and Contractor agrees to provide the following services to the bank, as per the tender opened on 31/07/2018.**

- The terms and conditions are as follows:**

**All terms and conditions of the tender document will remain part of this agreement.**

- Any change/alteration in the original plan, if required, due to site hindrance or any other reason shall be made after written approval of the Bank. Electricity & Water for renovation activities will be provided free of charge to the Contractor, by the Bank.

Memar Associates



Payment Schedule:

- a) No advance payment will be made.
- b) First interim Payment will be made on receiving original invoice from the contractor and confirmation of 30% completion of work by respective Area / Regional Manager of the bank.
- c) Second interim payment will be made on receiving original invoice from the contractor and confirmation of 60% completion of work by respective Area / Regional Manager of the bank.
- d) Final payment will be released to contractor on receipt of final invoice from the contractor and as per actual measurements by the Bank Engineer during physical inspection of the completed project.
- e) 02% of the total tender amount will be retained by the Bank as "Performance security" in shape of pay order and the same will be released after 90 days of handing over of the project alongwith receipt of satisfactory letter from the concerned branch. On completion of said period a final inspection will be carried out and the retention amount will only be released addressing of observation and due verification from concerned Branch Manager.

Period of Contract:

- Date of Handing over site
- Branch Completion date:

23/6/18  
25/12/18

Commencement of Work:

- The job will be commenced from the date of acceptance of Award/Letter by the Contractor.

Penalty:

- The completion period of the awarded work will be 45 days from the date of handing over the site.

In case of delay in completion, a penalty @ 0.15% of total contract amount for each day of delay will be imposed.

- The rates quoted by the Contractor will include all works, necessary for establishment of Bank Branch, complete in all respect strictly in accordance with our specifications given in design book. In case of any deviation in design/ specification, without written permission of Bank's Engineer, the payment of such item will not be paid and the contractor will be liable to replace the objected item as per the design book at his own cost.

Notice:

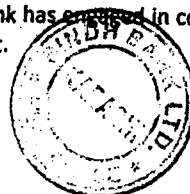
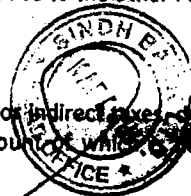
- Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.
- A party may change its address for notice by giving a notice to the other Party in writing of such change.

Taxes and Duties:

- The Contractor and its Personnel shall pay such direct or indirect taxes, duties, fees, and other impositions levied under the Applicable Law, the amount of which is deemed to have been included in the Contract Price.

Termination of Agreement by the Bank:

- If the performance of the Contractor is not satisfactory this agreement can be terminated by the Bank upon giving a 30 day's advance notice in writing to the Contractor. In such event the Contractor shall refund all advance money to the Bank after adjusting the cost of work done by that date.
- If the Contractor becomes insolvent or bankrupt.
- If the Contractor, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.



Memar Associates

- If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) days; and
- If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
- If issued with two warning letter/email by the bank for unsatisfactory current performance to the bidder.

**Termination of Agreement by the Contractor:**

- The Contractor may terminate this Agreement, by not less than (30) days' written notice to the Bank, if the Bank fails to pay any money due to the Contractor pursuant to this Agreement without Contractors fault.
- If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) days.

**Force Majeure:**

- The failure on the part of the parties to perform their obligation under the agreement will not be considered as default if such failure is the result of natural calamities, disasters and circumstances beyond the control of the parties.

**Extension of Time:**

- Any period within which Party shall, pursuant to this agreement, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

**Good Faith:**

- The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

**Settlement of Disputes:**

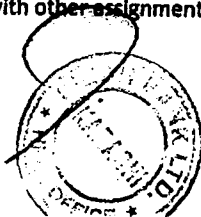
- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.
- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall first complaint redressal committee of the bank and if parties could not reached at amicable situation, then the matter will be referred to the grievance committee of Bank and if matter could not be resolved the matter will be referred for arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

**Obligation of the Contractor:**

- The Contractor shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Contractor shall always act, in respect of any matter relating to this Agreement or to the Services, as faithful advisers to the Bank, and shall at all times support and safeguard the Bank's legitimate interests in any dealing with Sub-Suppliers or third Parties.
- If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier

**Conflict of Interest:**

- The Contractor shall hold the Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.



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**Confidentiality:**

- Except with the prior written consent of the Bank, the Contractor and its Personnel shall not at any time communicate to any person or entity and confidential information acquired in the course of the Services, nor shall the Contractor and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.

**INDEMNIFICATION.**

i. The Contractor (the "Indemnifier") the contractor herein agrees that it shall indemnify, defend, and hold harmless the Bank and its parent, subsidiaries, affiliates, successors, and assigns and their respective directors, officers, employees and agents (collectively, the "Indemnities") from and against any and all liabilities, claims, suits, actions, demands, settlements, losses, judgments, costs, damages and expenses (including, without limitation, reasonable attorneys', accountants' and experts' fees) arising out of or resulting from, in whole or in part: (i) any act, error or omission, whether intentional or unintentional, by the Indemnifier or its officers, directors, employees, or sub-administrators, related to or arising out of the business covered by this Agreement, or (ii) an actual or alleged breach by the Indemnifier of any of its representations, warranties or covenants contained in this Agreement (including, without limitation, any failure of Indemnifier to comply with applicable local, state, provincial or federal regulations concerning Indemnifier's performance under this Agreement).

ii This Article shall survive termination of this Agreement.

  
Meimar Associates



ACCESS TO REGULATOR.

The Contractor and Bank agree to provide State Bank of Pakistan necessary access to the documentation and accounting records in relation to the Renovation, Interior, Electrical Work and Construction, for its Jhuddo Branch and right to conduct on - site inspection, If required.

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Contractor Signature \_\_\_\_\_

Name

Shahzad Mahmood

Designation

Principal Architecture

Company Name

MEMAR ASSOCIATES

Address

48-A, Fatah Street

Saeed Colony #2 Canal Road PSD

Stamp

Memar Associates

Customer Signature \_\_\_\_\_

Name

Designation

Company Name Sindh Bank Limited

Address Federation House, Sindh Bank

Ltd. Head Office, Karachi

Stamp

Signature \_\_\_\_\_

Name Muhammad Lt Col (R) Shahzad Beg

Designation Head of Admin

Company Name Sindh Bank Limited

Address Federation House, Sindh Bank

Ltd. Head Office Karachi

Signature \_\_\_\_\_

Name

Designation

Address

Street #4 Abdulla pur  
PSD.

Witness:

Signature \_\_\_\_\_

Name

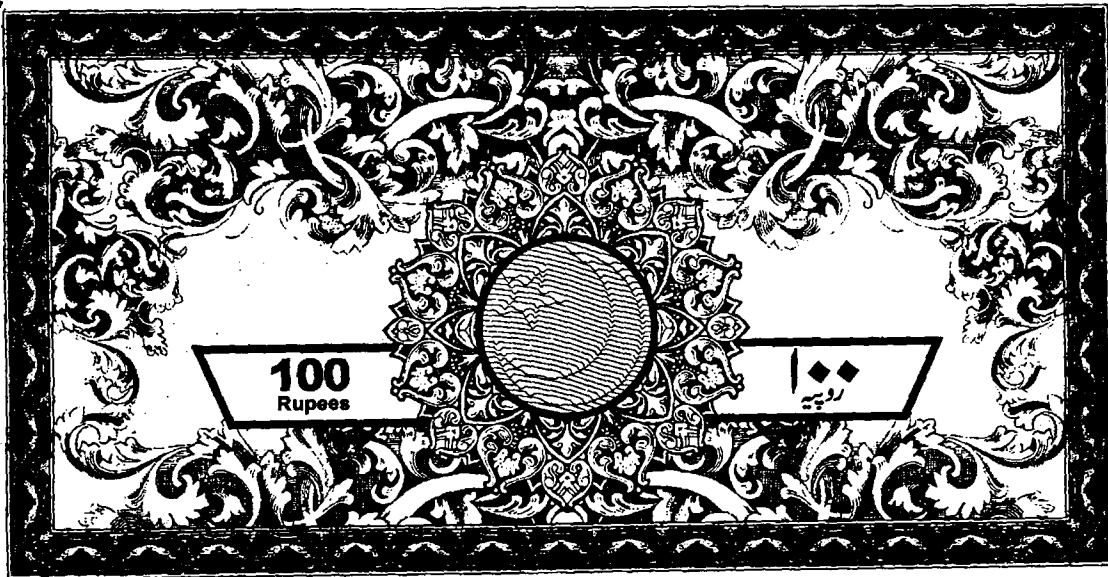
Designation

Address

Same as Above.







Dated: 23/10/18

M/S.Memar Associates  
Office: R - 263, Sector 8/B, Gulshan-e-Zahoor,  
(OPP) FTC, Shahrah-e-Faisal, Karachi

### Letter of Award

**Renovation, Interior Work, Construction and Electrical Work at Sindh Bank Limited  
"Jhuddo Branch".**

This is with reference of your Tender dated 31/07/2018 pertaining to captioned work. We are pleased to inform you that based on your quotation the above work has been assigned to you on contract price basis, on item wise rates, with a total of **Rs.2,031,250/-**

**Other terms & conditions would be as follows:**

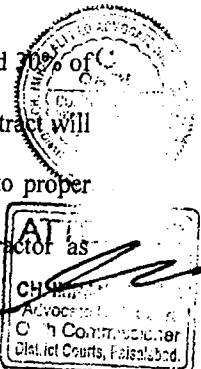
#### **1. Description of Work:**

- a) Civil/Interior work covering total area of 1,250/- sq.ft. as per the detailed drawing submitted to the bank.
- b) Electrical Works

Any change / alteration in the original plan, if required, due to site hindrance or any other reason shall be made after written approval of the bank. Electricity & water for construction activities will be provided free of charge to the contractor, by the bank.

#### **2. Payment Schedule:**

- a) No advance payment will be made.
- b) 30% amount of total contract will be released on completion of mobilization and 30% of civil works, as reimbursement and on verification by Bank's rep.
- c) After completion of balance of civil works 30% payment of total amount of contract will be released, also on verification.
- d) 30% payment will be made on handing over of the site to the bank, subject to proper submission and scrutiny of the bills.
- e) 02% of the total amount of Contract Amount will be submitted by Contractor as "Performance Security".



3. Completion of Period:

The completion period of the entire work will not exceed 5/12/11, from the date of handing over SITE to the Contractor i.e. 4509. In case of failure to complete the job within stipulated period i.e. 4509 penalty @ 0.15% per day will be imposed upon you.

4. Commencement of Work:

The job will be commenced immediately from the date of acceptance of this Award/Letter.

Please sign & affix your company's stamp and return the same to us as a token of your acceptance immediately.

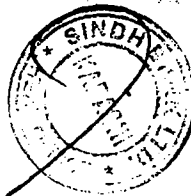
With Regards,

  
Mohammad Saleem  
Chief Engineer

Agreed & Accepted  
For & on behalf of

Memar Associates

  
Memar Associates



C625340



0134-4512464	<b>E-STAMP</b>	PB-FSD-12E69883DB543709
<b>Non-Judicial</b>		<b>Rs 7,110/-</b>

Description	: BILL OF EXCHANGE - 13(a)(ii)
First Party	: Memaar Assocaites [00000-0000000-0]
Second Party	: Sindh Bank [00000-0000000-0]
Agent	: Syed Sarmad hussain [33102-6053889-3]
Stamp Duty Paid by	: Sindh Bank [00000-0000000-0]
Issue Date	: 04-Sep-2018, 03:09:26 PM
Paid Through Challan	: 2018BD41DE8C9303
Amount in Words	: Seven Thousand One Hundred and Ten Rupees Only

Please Write Below This Line



**farhan.amir@sindhbankltd.com**

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**From:** <farhan.amir@sindhbankltd.com>  
**Date:** Tuesday, October 23, 2018 7:29 PM  
**To:** "SPPRA" <tenders@pprasindh.gov.pk>; <sheraz.riaz@sindhbankltd.com>  
**Cc:** <ather.iqbal@sindhbankltd.com>; <hina.awan@sindhbankltd.com>; "Mohammad Saleem" <mohammad.saleem@sindhbankltd.com>; "Faraz ahmed" <faraz.ahmed2@sindhbankltd.com>; "Shahzad Begg" <shahzad.begg@sindhbankltd.com>  
**Attach:** 10232018192638.pdf  
**Subject:** Rule 50 Compliance - Renovation of Jhuddo Branch

**Dear Concern,**

Please refer the attached mention documents of caption subject tender needs to be hoisted on SNDB and SPPRA websites as per SPPRA Rule # 50

1. Contract Evaluation Report
2. Form of Contract Award / Agreement
3. Letter of Award
4. Scope of work / Requirement

Kindly confirm once it is get hoisted on your respective websites.

Regards,  
Farhan A Siddiqui

10/23/2018

**farhan.amir@sindhbankltd.com**

---

**From:** <farhan.amir@sindhbankltd.com>  
**Date:** Tuesday, October 23, 2018 7:07 PM  
**To:** "SPPRA" <tenders@pprasindh.gov.pk>; <sheraz.riaz@sindhbankltd.com>  
**Cc:** <ather.iqbal@sindhbankltd.com>; <hina.awan@sindhbankltd.com>; "Mohammad Saleem" <mohammad.saleem@sindhbankltd.com>; "Faraz ahmed" <faraz.ahmed2@sindhbankltd.com>; "Shahzad Begg" <shahzad.begg@sindhbankltd.com>  
**Attach:** 10232018190527.pdf  
**Subject:** Rule 50 Compliance - Renovation of Buxapur Branch

**Dear Concern,**

Please refer the attached mention documents of caption subject tender needs to be hoisted on SNDB and SPPRA websites as per SPPRA Rule # 50

1. Contract Evaluation Report
2. Form of Contract Award / Agreement
3. Letter of Award
4. Scope of work / Requirement

Kindly confirm once it is get hoisted on your respective websites.

Regards,  
Farhan A Siddiqui

10/23/2018