SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

1)	NAME OF THE ORGANIZATION / DEPTT. Barring Development Deput med, Court of Singh
2)	PROVINCIAL / LOCAL GOVT / OTHER Province
3)	TITLE OF CONTRACT Acroning of silvie Primiles on lastal Basis for Ret
4)	TENDER NUMBER INC. ERS. MO. 878/18 Wing. Pol
5)	BRIEF DESCRIPTION OF CONTRACT Acroning of Thice Fremuels on Rental Barry for
6)	FORUM THAT APPROVED THE SCHEME UNIT POWP
7)	TENDER ESTIMATED VALUE 45. 5,800,00/-
8)	ENGINEER'S ESTIMATE (For civil works only)
9)	ESTIMATED COMPLETION PERIOD (AS PER CONTRACT)
10)	TENDER OPENED ON (DATE & TIME) 05-03-2018 at 3.00 Pm
11)	NUMBER OF TENDER DOCUMENTS SOLD 2 L (Attach list of buyers)
12)	NUMBER OF BIDS RECEIVED
13)	number of bidders present at the time of opening of bids $\underline{\hspace{1em} \circ 1}$
14)	BID EVALUATION REPORT (Enclose a copy)
15)	NAME AND ADDRESS OF THE SUCCESSFUL BIDDER MY WING MAN HOW & No. 63-A [7/I
16)	CONTRACT AWARD PRICE . 40000/ - Permoth R. 4, 400, 300/ - (1/ Mouth)
17)	RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1 st , 2 nd , 3 rd EVALUATION BID).
1	
18)	METHOD OF PROCUREMENT USED : - (Tick one)
	a) * SINGLE STAGE – ONE ENVELOPE PROCEDURE Domestic/ Local
	b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
	c) TWO STAGE BIDDING PROCEDURE
	d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE
÷	PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Chairman, AD Bond, Sindh.
20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN? Yes No
21) ADVERTISEMENT:
21) ADVERTISEIVENT.
i) SPPRA Website (If yes, give date and SPPRA Identification No.)
No
ii) News Papers Yes Dealy Mawith 23-02-2018
(If yes, give names of newspapers and dates) Ex Press Rozronn Jishand 4 -02 -2018
No Dawn News Pan 21-02-2018
22) NATURE OF CONTRACT Domestic Local Int.
23) WHETHER QUALIFICATION CREEKIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy) Yes No
24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS? Yes No
(If yes, enclose a copy)
25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING? Yes No
26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?
Yes No
A.
27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies) Yes No
BID / BEST EVALUATED BID (III case of Consultancies)
28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY Yes No No
COMPLIANT?
29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS? Yes No No
30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?
(Attach copy of the bid evaluation report) Yes No

31) ANY COMPLAINTS RECEIVED (If yes, result thereof)	Yes
	No
32) ANY DEVIATION FROM SPECIFICATIONS GIVE	EN IN THE TENDER NOTICE / DOCUMEN
(If yes, give details)	Yes
	No
33) WAS THE EXTENSION MADE IN RESPONSE TII (If yes, give reasons)	ME? Yes
	No
34) DEVIATION FROM QUALIFICATION CRITERIA (If yes, give detailed reasons.)	Yes
	No
35) WAS IT ASSURED BY THE PROCURING AGE BLACK LISTED?	ENCY THAT THE SELECTED FIRM IS 1
36) WAS A VISIT MADE BY ANY OFFICER/OFFIC SUPPLIER'S PREMISES IN CONNECTION WITH BE ASCERTAINED REGARDING FINANCING O (If yes, enclose a copy)	HITHÉ PROGUREMENT? IF SO, DETAILS
37) WERE PROPER SAFEGUARDS PROVIDED ON THE CONTRACT (BANK GUARANTEE ETC.)?	N MOBILIZATION ADVANCE PAYMENT
38) SPECIAL CONDITIONS, IF ANY (If yes, give Brief Description)	Yes
	No
gnature & Official Stamp of Authorized Officer	
FFICE USE ONLY Summing & Development Bo	(2. (2. (4) (2. (4) (2. (4) (4) (4) (4) (4) (4) (4) (4) (4) (4)

<u>SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi</u> Tele: 021-9205356; 021-9205369 & Fax: 021-9206291







HABIB BANK HIGH COURT BLDG, COURT RD, KARACHI

or Order

0

B.C. No.

18719380

18719380 Stationary No:

2 3 8

PKR ******44,000.00

S O (ADMIN) PLANNING & DEVELOPMENT DEPT GOVT OF SIND KHI Pay to

Rupees Forty Four Thousand Only.

Payable at any HBL Branch in Pakistan Centralised Cheque Payable Account 30019903902586

Please do not write below this line.

Signatory PA No.

18 7 19 3 8 0 # 0 5 4 3 0 0 1 1 0 0 3 0 0 1 9 9 0 3 9 0 2 5 8 6 # 0 10 i'



NO.SO(Admn-I)/P&D/12(178)/2018 GOVERNMENT OF SINDH PLANNING &DEVELOPMENT DEPARTMENT

Karachi, 07th April, 2018

To,

Mrs. Arifa Faisal House No.63-A/I/I, South Circular Avenue, Phase-IV, Defence Housing Authority, Karachi

SUBJECT:- NIT FOR HIRING OF OFFICE PREMISES FOR OFFICE OF RESEARCH & TRAINING WING, PLANNING & DEVELOPMENT DEPARTMENT, GOVERNMENT OF SINDH, KARACHI----- SPPRA SERIAL NO.36853

I am directed to refer to the above mentioned subject and to inform that your Bid in respect of premises (Mezzanine Floor No.1, Fayyaz Centre, 3-A, Sindhi Muslim Cooperative Housing Society, Shahrah-e-Faisal, Karachi) has been declared as lowest evaluated successful bid by Procurement Committee notified for implementation of ADP Scheme No.1959 (2017-18) namely "Revitalization & Restructuring of Research & Training Wing for P&D Department and Human Resource Development".

- 2. In this context, the Competent Authority has accorded the approval for the award of contract to your price amounting to Rs.400,000/- (Rupees Four hundred thousand) per month (inclusive all taxes).
- 3. You are required to confirm your unqualified acceptance to this Letter of Award. The Draft Contract Agreement is attached with this letter for your perusal. If the terms & conditions of Draft Contract Agreement are acceptable to you then please send your authorized Representative to this office along with Judicial stamp paper bid amount for execution of a formal contract Agreement.
- 5. Kindly acknowledge this letter of Award as token of your acceptance. This issues with the approval of Competent Authority.

CC:

• PS to Chairman, P&D Board, Sindh

• PS to Secretary (Planning), P&D

(IMRAN SIBTAIN) Section Officer (Admn-I) Phone 021-99211926 To,

The Section Officer (Admn)
Planning & Development Department,
Government of Sindh,
Karachi

SUBJECT:- ACCEPTANCE.

With reference to your letter of award bearing No.SO(Admn-I)/P&D/12(178)/2018, dated 07th April, 2018, I, landlady of premises (Mezzanine Floor No.1, Fayyaz Centre, 3-A, Sindhi Muslim Cooperative Housing Society, Shahrah-e-Faisal), Karachi, hereby convey my unqualified acceptance for the same.

2. Tenancy Agreement w.e.f. 07.04.2018 to 06.03.2019 duly signed is enclosed with a request to sign the same and a copy thereof furnish to me for record.

(Mrs Arifa Faisal)

Landlady

OFFICE OF THE EXECUTIVE ENGINEER

PROVINCIAL BUILDING DIVISION.III KARACHI

NO/DB/PBD-III/ DATED- 1 2018

576. 15/031

To.

The Section Officer(Admn-I)
Planning & Development Department
Government of Sindh
Karachi.

SUBJECT:- ACOURIRING OF OFFICE PREMISES ON RENTAL BASIS AT SHAHRAH-E-

FAISAL KARACHI.

Reference:- Your Office letter No. SO(Admn-I)/12(178)/2018 Dated 13.3.2018

Find enclosed herewith Rent assessment desired by your good office of above reference letter for further necessary action.

(NAIMATULLAH SHAIKH)
EXECUTIVE ENGINEER
Provincial Building Division.III
Karachi.

RENT ASSESEMENT.

Rent Assesement of Mezzanline floor office No.1 Fayyaz Centre 3-A Sindhi Muslim Co-operative Housing Society karachi.

Area of office

4857.0 Sft.

Cost of Land: 4857.0 Sft @Rs 10000/- P/Sft RS 48570000/-

Total-A

RS.48570000/-

B) COST OF CONSTRUCTION.

1). Office(Main Building Meezanline floor)

4857.0 Sft.

@ Rs. 5500/- P/Sft. Rs. 26713500/-

Total - B

Rs. 26713500/-

Total A + 48570000 + 26713500 В

RS. 75283500/-

75283500 x6.50

100x12

Rs. 407786/-

Say Rs. 400000/- P/Month

ASSISTANT ENGINEER Provincial Building Sub Division-XI,

Karachi

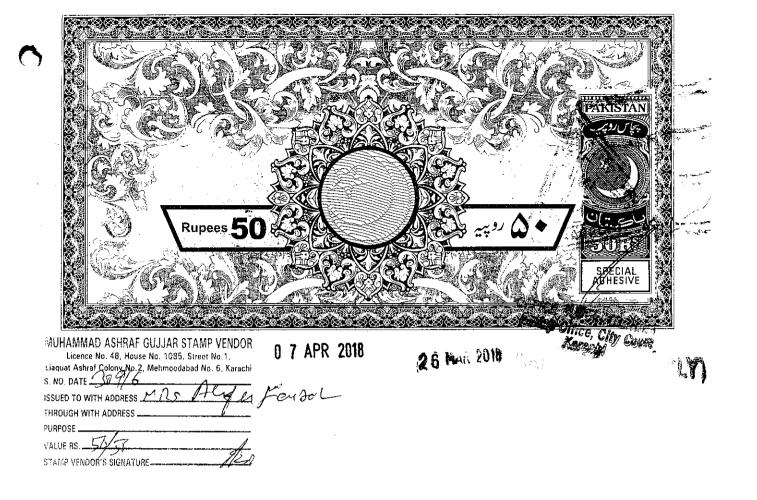
EXECUTIVE ENGINEER

Provincial Building Division-III, Karachi



GOVERNMENT OF SINDH PLANNING & DEVELOPMENT DEPARTMENT

	4. FINANCIAL PROPOSAL
	PRICE SCHEDULE
/	Name of Bidder
	Rent in Advance (If any)
	<u>NOTE</u>
	 Owner will be liable to pay all municipal, government, non-government and other rates, taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contrac agreement and assessment which may be levied in respect of the Demised Premises.
	 For each property separate pay order has to be enclosed as per the amount mentioned in the advertisement given in the newspaper.
	3. Bid security of 1% of Eleven (11) months rent demanded of the premises, in shape of pay order or irrecoverable Bank Guarantee acceptable to the Planning & Development Department, Government of Sindh, Karachi is to be attached with Financial Proposal
	Signature & Stamp of the Bidder
	Al Govi



TENANCY AGREEMENT

This Indenture of Tenancy Agreement is made at Karachi on this seventh day of April. 2018.

BETWEEN

Mrs. Arifa Faisal w/o Faisal Arab. Muslim. adult. holding CNIC No. 42201-0349436-4 resident of House No. 63A/I/I. South Circular Avenue. Phase-IV. DHA. Karachi hereinafter referred to as the landlady (which expression shall whenever of the context so permit mean and include her / legal representatives, heirs, executors, administrators and assigns) of the ONE PART.

<u>AND</u>

The Research & Training Wing. Planning & Development Department, Government of Sindh, Karachi through Mr. Imran Sibtain, Section Officer (Admn), Planning & Development Department, Government of Sindh, Karachi, Karachi holding NIC No. 42101-1541753-3 hereinafter called the Tenant (which expression shall whenever the context so permit mean and include his legal representative heirs executors and assigns) of the OTHER PART.

WHEREAS the landlady above named is the sole and absolute owner of Mezzanine Floor 1, Fayaz center, 3-A. SMCHS Shahrah-e-Faisal, Karachi, admeasuring 4857.00 square feet possessed of and otherwise well and sufficiently entitled to.

AND whereas the landlady has agreed to let and the tenant agreed to take on the rental basis on the Terms and Conditions hereinafter appearing.

Num

+ Arufa

NOW THIS INDENTURE WITNESSETH AS FOLLOWS

- 1. That as per this agreement the monthly rent of the said premises shall be Rs.400,000/(Rupees Four hundred thousand) per month which shall be paid by the tenant to the landlady. The amount is inclusive of all taxes and monthly maintenance charges.
- 2. Eleven month advance rent i.e. Rs.4,400,000/- (inclusive taxes) for the period w.e.f. 07.04.2018 to 06.03.2019 will have be paid by the tenant to the landlady.
- 3. That the terms of agreement shall be for eleven months commencing from 7th April, 2018 to 06th March, 2019 and in case of non renewal of this Tenancy Agreement the tenant shall vacate the premises and handover peaceful possession thereof to the landlady.
- 4. That the tenant shall pay the electricity, Gas, Telephone, Water Conservancy, Fire rate, charges regularly and shall hand over their paid bills / challans / counter foils to the landlady month to month regularly.
- 5. That the tenant shall keep and maintain the said premises in good and tenable condition during the tenure of the agreement.
- 6. That the tenant shall permit to the landlady or her authorized representative to enter the premises to view its condition on 48 hours, notice.
- 7. That the landlady shall carry out necessary repair work and renovation in the basic structure of the said premises.
- 8. That one month prior notice in advance will be necessary by either party in connection with the renewal of the tenancy. Upon expiry of eleven month period and upon further extension of the tenancy for eleven months, thereafter the rent will be increased at the rate or 10% per annum.
- 9. That the tenant will occupy the said premises in peaceful and harmony with the other occupied of the building and shall live like a law abiding citizen of Pakistan.
- 10. That the tenant has received the peaceful and vacant possession of the said premises in good and perfect condition and all the electric and sanitary fittings / fixture in working order (Sr. No. 6 will also apply). In case of any loss or damages to any items of the said premises the tenant shall be liable to repair or replace the same at his own cost and expenses to the entire satisfaction of the landlady.
- 11. That all the terms and conditions of this Agreement have been read to the parties which they admit to be correct and agree to abide by the same.

Mun

Anta

IN WHEREAS WHEREOF the parties mentioned above act and subscribed their respective hands to sign this Agreement at Karachi on the day month and year first mentioned.

Witnesses

=: --3.

1. SyED ANWAR ALL ABEDE CNIC NO. 42201-3745126-3

Landlady / Arifa Faisal

2. ABAUC AZÍZ

Uric_42201_2204885-1

Tenant / Imran Sibtain Section Officer (Admn)

Planning & Development Department, Govt. of

Sindh, Karachi

IMRAN SIBTAIN Section Officer (Admn-I) Planning & Development Board, Sindh Planning & Development Department

Government of Sindh, Karachi.



MINUTES OF THE BID OPENING MEETING OF THE PROCUREMENT COMMITTEE CONSTITUTED FOR IMPLEMENTATION OF ADP SCHEME NO.1959 (2017-18) NAMELY "RESEARCH & TRAINING WING FOR P&D AND HUMAN RESOURCE DEVELOPMENT.

P&D's SPPRA ID No.2147483647 SPPRA SERIAL NO.36853

Meeting of the Procurement Committee constituted for implementation of ADP Scheme No.1959 (2017-18) namely "Research & Training Wing for P&D and Human Resource Development" was held on Monday, 05th March, 2018 at 03.00 p.m. in the office of the Additional Secretary (Admn)/Chairman, of the P.C. for Bid opening/Technical/Financial Evaluation of bids received in respect of "NIT for acquiring of office premises on rental basis for R&T Wing, P&D"

2. In response to advertisement in Daily Newspapers/Corrigendum/hoisting of SPPRA Website, only one bidder submitted the Bid. Last Date of submission of Bid was 05.03.2018 by 2.00 p.m.

BIDDER'S ELIGIBILITY AS PER SPPRA INSTRUCTIONS

S.No.	Required Documents	Mrs. Arifa Faisal
1.	Tender Fee Rs.1,000/- (Non-Refundable)	Yes
2.	Valid NTN	Yes
3.	Bid Security 1% of the sum of eleven (11) months rent demanded (Refundable)	Yes (Pay Order amounting to Rs.44,000/-)
4.	Litigation History on Stamp Paper of Rs.50/-	Yes
5.	Covered Area 4,500 to 5,000	4,857 Sq. Ft.

- 3. Subsequently, the PC opened the financial proposal and read out aloud the bid quoted by the sole Bidder. The Chairman of the PC encircled the rates and all the Members of Procurement Committee signed each and every page of the Financial proposal.
- 4. Her quoted rates in respect of Mezznine Floor No.1, Fayyaz Centre, 3-A, Sindh Muslim Cooperative Housing Society, Shahrah-e-Faisal, Karachi.

S.No.	Name of Person	Item	Per Month Rent offered	Total Cost offered by the Bidder for eleven (11) Months
01.	Mrs. Arifa Faisal, CNIC No.42201-0349436-4 (House No.A-63, South Circular Avenue, DHA Phase 2, Karachi	Mezzanine Floor No.1, Fayyaz Centre, 3-A, Sindh Muslim Cooperative Housing Society, Shahrah-e-Faisal, Karachi.	Rs.400,000/- (inclusive all taxes)	Rs.4,400,000/- (inclusive all- taxes

5.

Procurement Committee evaluated the bid as per following criteria:

K* .

Sr. No	Requirements	Max Marks	Marks Obtained as per Documentary Evidence	Marks Obtained After Due Visit by the Premises	Marking Criteria	Documents/Information to be Enclosed
	ļ		<u> </u>	Committee	<u> </u>	
					Shahrah-e- Faisal, Karachi.	
1.	Location	20	40	40	Away/ Stride the main Location	Site Plan
		20	20	20	Easy Approach	
2.	Approach to the				Crowded	Evidence
	Building	10			Approach	
3.	Area	20	20	20	Between 4,500 Sq.ft. to 5000 Sq.ft. and above	Title document of the Property
		10			4000 Sq.ft. to 5000 Sq.ft.	
			·		1 1111 5 1	
_	Dedicated Parking	20	10	10	With Parking	02.00
4.	Space	0	 		Without Parking	02 Cars
	TOTAL MARKS:	100	90	90	Qı	ualified

Since the premises Mezzanine Floor No.1, Fayyaz Centre, 3-A, Sindh Muslim Cooperative Housing Society, Shahrah-e-Faisal, Karachi fulfills the office requirement of "Research & Training Wing of Planning & Development Department, Government of Sindh, Karachi and rates offered by the owner Mrs. Arifa Faisal w/o Mr. Faisal Arab (CNIC No.42201-0349436-4) resident of House No.A-63, South Circular Avenue, DHA Phase 2, Karachi i.e. Rs.400,000/- P.M. (inclusive all taxes) were also reasonable and comparable to the prices or rates prevailed in the market and within the budget allocation earmarked in "ADP Scheme No.1959 (2017-18) namely "Research & Training Wing for P&D and Human Resource Development". The Procurement Committee also visited the premises on 06.03.2018 and information provided by the Bidder found to be correct. Subsequently, Quotations from two Estate Agencies, which operate in the area, have also been obtained. Therefore, PC recommended to acquire the premises.

(Mussarat Mokhtar) Dy. Director/Member P.C

Industries Deptt.GoS/Member P.C.

(Saeed Nizamani)

Procurement Specialist / Member P.C.

Monitoring & Evaluation Cell (P&D)

(Muhammad Ali Khoso)

Addl Secretary (Admn)/Chairman P.C. Planning & Development Deptt.

BID EVALUATION KEPUKI

01. Name of Procuring Agency PLANNING & DEVELOPMENT DEPARTMENT, GOVERNMENT OF SINDH, KARACHI.

Tender Reference No.

02.

S. Tender Description / Name of work / Item

04.

05. Tender Published

Method of Procurement

06. Total Bid documents sold

07. Total Bids Received

10. Bid(s) Rejected

09.

No. of Bid Technically qualified (if applicable)

08.

Financial Bid Opening date

INF-KRY.NO.878/18

Acquiring of office Premises on Rental Basis for R&T Wing, P&D.

Single Stage-one envelope

14.02.2018 and 23.02.2018

P&D ID No. 2147483647

SPPRA S.No. 36853

01 No.

01 No.

Technical Bid Opening date (if applicable) NA

NA

05-03-2018 at 3.00 p.m

BID EVALUATION REPORT:-

01.	Sr.
Mrs. ARIFA FAISAL W/O FAISAL ARAB (CNIC-NO.42201- 0349436-4)	Name of Firm/Person
Mezzanine floor Floor-1 Fayyaz Centre, 3-A, SMCHS, Shahra-e-Faisal, Karachi	Items
RS. 400,000/= (Inclusive all Taxes)	Per Month Rent offered
Rs.4,400,000/= (11 Months) (Inclusive all Taxes)	Total Cost offered by the bidder
01	Ranking in Terms
5,000,000/=	Comparison with estimated cost
Lowest	Reasons for acceptance / rejection
Reasonable and within the estimated cost.	Remarks

APPROVED BY PROCUREMENT COMMITTEE

03. Mr. Musarrat Mokhtar	02. Mr. Saeed Nizamani	Mr. Muhammad Ali Khoso	Name	
Deputy Director (Inspection) / Member	Procurement Specialist / Member	Additional Secretary (Admn) / Chairman	Designation	
Industries Deptt.	M&EC, P&D	P&D Department	Department	
A.	Man J	I what the	Signature	~

FINANCIAL COMPARATIVE STATEMENT OF RESPONSIVE BIDS

evaluated bidder. The rates offered are within the provision kept in the Budget Allocation and comparable with the rates prevailed in the market.	@ 400,000/- P.M Rs.4,400,000/- (f1 Months Rent) (Inclusive all Taxes)	01	Mezzanine Floor-1 Fayyaz Centre, 3-A, SMCHS, Shahra-e- Faisal, Karachi	01
Remarks	MRS. ARIFA FAISAL W/O FAISAL ARAB (CNIC-NO.42201-0349436-4)	QTY.	ITEM DESCRIPTION	#.
VERNMENT OF SINDH, KARACHI	OFFICE PREMISES ON RENTAL BASIS FOR RESEARCH & TRAINING WING, PLANNING & DEVELOPMENT DEPARTMENT, GOVERNMENT OF SINDH, KARACHI	OFI	SEARCH & TRAINING WING,	RE

APPROVED BY PROCUREMENT COMMITTEE

M&EC, P&D Industries Deptt.	Deputy Director (Inspection) / Member	TATT: LAIMINGTIME TAY OF STREET	٥.
M&EC, P&D		Mr Musarrat Mokhtar	202
M&EC, P&D			
M&EC P&D	Member	Mr. Saeed Nizamam	02.
	Procurement Specialist / M&		3
The state of the s	(Admn) / Chairman	MF. Muhammad An Amoso	10
P&D Department		A A A A A B Whose	2
		Name	
Department Signature //	Designation De	Momo	