



OFFICE OF THE
PROVINCIAL PROGRAM COORDINATOR
SINDH ACCELERATED ACTION PLAN (AAP) FOR REDUCTION OF
STUNTING AND MALNUTRITION, SEHTMAND SINDH
(LIVESTOCK SECTION) GOVERNMENT OF SINDH

No. PD/AAP/LS/2018/140

Karachi, dated: 12.04.2018

M/s Sindh Rural Partners Organization,
H # 15, Block 18, Satellite Town,
Mirpurkhas Sindh

**SUBJECT: LETTER OF AWARD OF CONSULTANCY SERVICES UNDER SINDH
ACCELERATED ACTION PLAN FOR REDUCTION OF STUNTING
AND MALNUTRITION IN SINDH (LIVESTOCK SECTOR)**

Reference No. SRPO/HO/AAP/740 dated 28.02.2018 for the subject during the year 17-18

Kindly refer to your proposal for hiring of consultant under Sindh Accelerated Action Plan for reduction of stunting and malnutrition in Sindh (Livestock Sector), the undersigned is pleased to inform you the acceptance of your bid, at quoted price **Rs. 95.066 million (Ninety Five Million and Sixty Six Thousand only).**

01. The aforementioned amount is the “**Contract Price**” payable in consideration of the execution, and completion of the subject works. This amount has been established based on the understanding that it includes all of the Consultant's costs and profits as well as any tax obligation that may be imposed on the Consultant.
02. In pursuant to clause 24.2 of data sheet of Request for Proposal (RFP), you are required to furnish the **Performance Security** in form of pay order, demand draft or bank guarantee worth **Rs. 950,660/-** (not more than 1% of the contract amount) within Fourteen (14) days after receipt of this letter.
03. You are required to sign the Contract Agreement on Judicial Paper and duly stamped @ 0.35% of the value of contract in terms of Rule 55 of SPPRA Rules 2010 and Rule-159 (a) of Sindh Financial Rules, vol-I.

04. In pursuant to clause 25.1 of data sheet of Request for Proposal (RFP), you are required to sign Integrity Pact in order to perform the consultancy services.
05. The Consultant shall perform the services specified in the Contract Agreement as **Annex A, "Terms of Reference and Scope of Services"**.
06. The Consultant shall perform the services during the period commencing from dated: 13.04.2018 and continuing through the year 2017-18. The estimated duration of the Consultancy services is 60 months (05 years for 24 districts of Sindh) for the targets mentioned in the scope of work and output indicators or extendable till the completion of the project or any other period as may be subsequently agreed by the parties in writing.



Provincial Program Coordinator,
Sindh Accelerated Action Plan (AAP),
Livestock sector

Copy submitted for information to:

01. The Secretary, Livestock & Fisheries Department, Government of Sindh, Karachi
02. The Director General, Livestock Sindh Hyderabad

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Livestock & Fisheries Department
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Government of Sindh
- 3) TITLE OF CONTRACT Consultancy Services under AAP
- 4) TENDER NUMBER INF/KRY No. 778/18
- 5) BRIEF DESCRIPTION OF CONTRACT Consultancy Services under AAP
- 6) FORUM THAT APPROVED THE SCHEME Hon. CM Sindh / Govt. of Sindh
- 7) TENDER ESTIMATED VALUE Rs. 99.00 Million
- 8) ENGINEER'S ESTIMATE NA
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 60 months
- 10) TENDER OPENED ON (DATE & TIME) 01.03.2018 @14:00 hrs (Tech) & 22.03.2018 @ 14:00 (Financ)
- 11) NUMBER OF TENDER DOCUMENTS SOLD 14
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 06
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 06
- 14) BID EVALUATION REPORT Attached
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER Sindh Rural Partner Organization
- 16) CONTRACT AWARD PRICE Rs. 95.066 Million
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID).
Sindh Rural Partner Organization (1st Lowest),
Management & Development Foundation (2nd Lowest)
Value Resources (disqualified)
- 18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE Adopted Domestic/Local
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA ID: 2147483647 S# 36818 Dated: 15.02.2018
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	News Coverage 10.2.18, Osaf 11.02.18, Dawn, Jang 12.02.18, Kawish 14.02.18
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No complaint received yet.

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	NO

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	NIL

Signature & Official Stamp of
Authorized Officer

Provincial Program Coordinator, AAP

all
Alim
DR. NAZEER HUSSAIN KALHORO

Provincial Program Coordinator,

Sindh Accelerated Action Plan for Reduction
and Malnutrition, Sindh Program
(Livestock Section)

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi

Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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LIST OF FIRMS PURCHASED THE RFP DOCUMENT

01. Sindh Rural Partner Organization
02. Server4Sale
03. Rural Support Program Network
04. Management and Development Foundation
05. Research & Development Foundation
06. Sindh Educational Welfare Association
07. Action for Humanitarians Development
08. Volsun
09. Values Resources (Pvt.) Ltd
10. Doctors worldwide
11. Mother & Child Welfare Foundation
12. Sami Foundation
13. Hands
14. Dharti Development Foundation

BID EVALUATION REPORT

1. Name of Procuring Agency: Livestock & Fisheries Department, Government of Sindh
2. Tender Reference No: INF/KRY No. 778/18
3. Tender description / Name of work/item: Selection of Consultant for AAP
4. Method of Procurement: Quality & Cost based Selection (QCBS)
5. Tender published: Daily News Coverage 10.02.2018, Osaf 11.02.2018, Dawn, Jang
12.02.2018, Kawish, Khabrain 14.02.2018
6. Total RFP issued: 14
7. Total RFP received: 06
8. Technical RFP opening date: (if applicable) 01.03.2018
9. No. of bid technically qualified: (if applicable) 03
10. Bid(s) Rejected: 03
11. Financial Bid opening date: 22.03.2018

12. Bid Evaluation Report:


S. #	Name of Firm or Bidder	Cost offered by the bidder	Ranking in terms of cost	Comparison with estimated cost in PC-1	Reasons for acceptance / rejection	Remarks	
0	1	2	3	4	5	6	
01.	M/s Sindh Rural Partners Organization (T+F score=96.80)	95.066 M	1 st Lowest	99.00 M (Below)	Accepted (Meets tender specifications)	Work order approved on the basis of cumulative scores of technical & financial	
02	M/s Management & Development Foundation (T+F score=96.03)	98.875 M	2 nd Lowest	99.00 M (Below)	Accepted (Meets tender specifications)		
03	M/s Value Resources (Pvt.) Ltd.	Rejected at Financial evaluation stage (Due to non-providing of Security deposit)					


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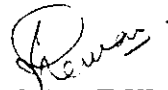
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04.	M/s Server4Sale	Technically disqualified
05.	M/s HANDS	Technically disqualified
06.	M/s Mother & Child Welfare Foundation	Technically disqualified


MR. ASAD ISHAQUE
Deputy Secretary II (Dev.),
Livestock & Fisheries Department,
Government of Sindh


MR. SYED SHAHNAWAZ NADIR SHAH,
Chief Economic Policy Reform (EPR)
Planning & Development Department,
Government of Sindh



MS. QURAT UL AIN MEMON,
Deputy Secretary,
Finance Department,
Government of Sindh



DR. NAZEER HUSSAIN KALHORO,
Provincial Program Coordinator,
Sindh Accelerated Action Plan
(Livestock Section)



DR. ALI AKBAR SOOMRO,
Director General,
Livestock Sindh Hyderabad

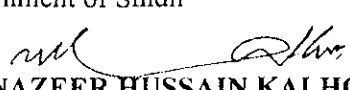
COMPARATIVE STATEMENT


S. #	Name of Firm or Bidder	Cost offered by the bidder	Ranking in terms of cost
0	1	2	3
01.	M/s Sindh Rural Partners Organization (T+F score=95.20)	95.066 M	1 st Lowest
02.	M/s Management & Development Foundation (T+F score=87.90)	98.875 M	2 nd Lowest
03.	M/s Value Resources (Pvt.) Ltd. (T+F score=80.62)	Rejected at Financial evaluation stage (Due to non-providing of Security deposit)	
04.	M/s Server4Sale	Technically disqualified	
05.	M/s HANDS	Technically disqualified	
06.	M/s Mother & Child Welfare Foundation	Technically disqualified	


MR. ASAD ISHAQUE
Deputy Secretary II (Dev.),
Livestock & Fisheries Department,
Government of Sindh


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Deputy Secretary,
Finance Department,
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DR. NAZEER HUSSAIN KALHORO,
Provincial Program Coordinator,
Sindh Accelerated Action Plan
(Livestock Section)


DR. ALI AKBAR SOOMRO,
Director General,
Livestock Sindh Hyderabad

ANNEXURE – TECHNICAL EVALUATION CRITERIA

The Technical Proposal will be evaluated on the basis of the criteria as set out below:

No.	Criteria		Marks
1.	Experience	General Social sector Related Project Experience of the Bidder during the last ten (10) years. (Refer to Table 1)	10
		Relevant Experience of the Bidder in the livestock and/or nutrition related assignments during the last ten (10) years. (Refer to Table 2)	30
2.	Professional Staff	Professional staff of the Bidder with Relevant Experience. (Refer to Table 3)	30
3.	Project Execution Plan	The Bidder will provide a detailed plan for execution of the Project to complete the Scope of Work provided in the TORs within the timelines provided. Bidder to provide Gantt chart with timelines in addition to the detailed plan.	10
4.	Financial Soundness	Average annual turnover over the last three (3) complete financial years	Turnover equal to PKR 5 Million - 5 marks For each additional PKR 1 Million of turnover after PKR 5 Million – 1 mark Maximum – 10 marks
		Net Worth for the last completed financial year	Net Worth equal to PKR 2.5 Million - 5 marks For each additional PKR 0.5 Million of Net Worth after PKR 2.5 Million – 1 mark Maximum – 10 marks
	TOTAL		100

BILL OF QUANTITIES / SCHEDULE OF REQUIREMENTS

Sr. #	Documents	No. of Copies	Time line
1.	Draft Inception Report	5	30 days after the Consulting Services Agreement
2.	Final Inception Report	15	One week after the issuance of Client comments on Draft Inception Report
3	Monthly Progress Report	10	10 th of the every following month
4	Quarterly Progress Report	10	10 th of the first month of following quarter
5	Annual Progress Report	10	During first month of the following year
6	Interim Project Report	15	Midterm of the project.
7	Revised Planning Commission Proforma-I (PC-I) / Plan	50	As and when required
8	Draft Program Completion Report	5	At completion of physical works/activities and six months before the Program closing date
9	Final Program Completion Report	25	One week after the issuance of Client comments on Draft Inception Report
10	Planning Commission Proforma-IV (PC-IV)	50	At completion of Program activities
11	Special Reports	10	As and when specified

INTEGRITY PACT

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS

Contract Date: **12.04.2018**
Contract Value: **Rs. 95.066 Million**
Contract Title: **Consultancy Services under Sindh Accelerated Action Plan for reduction of stunting and malnutrition in Sindh (Livestock Sector)**

The Sindh Rural Partners Organization hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by GoS through any corrupt business practice.


Without limiting the generality of the foregoing, **Sindh Rural Partners Organization** represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS, except that which has been expressly declared pursuant hereto.

The Sindh Rural Partners Organization certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

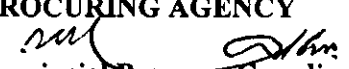
The Sindh Rural Partners Organization accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoS under any law, contract or other instrument, be voidable at the option of GoS.

Notwithstanding any rights and remedies exercised by GoS in this regard, **Sindh Rural Partners Organization** agrees to indemnify GoS for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoS in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by **Sindh Rural Partners Organization** as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS.

CONSULTANT


Sindh Rural Partners Organization,
H # 15, Block 18, Stelite Town,
Mirpurkhas Sindh

PROCURING AGENCY


Provincial Program Coordinator,
Sindh Accelerated Action Plan for reduction of stunting
and malnutrition in Sindh (Livestock Sector),
Government of Sindh

WHEREAS, the PA wishes to have the Consultant performing the services hereinafter referred to, and

WHEREAS, the Consultant is willing to perform these services,

Now therefore the Parties hereby agree as follows:

1. SERVICES:

- (i) The Consultant shall perform the services specified in Annex A, "Terms of Reference and Scope of Services," which is made an integral part of this Contract ("the Services").
- (ii) The Consultant shall provide the reports listed in Annex B, "Consultant's Reporting Obligations" within the time periods listed in such Annex, and the personnel listed in Annex C, "Cost Estimate of Services, List of Personnel and Schedule of Rates" to perform the Services.

2. TERM:

The Consultant shall perform the Services during the period commencing from dated: 13.04.2018 and continuing through the year 2017-18. The estimated duration of the Consultancy services is 60 months (05 years for 24 districts of Sindh) for the targets mentioned in the scope of work and output indicators or extendable till the completion of the project or any other period as may be subsequently agreed by the parties in writing.

3. PAYMENT:

A. CEILING:

For Services rendered pursuant to Annex A, the PA shall pay the Consultant an amount not to exceed worth **Rs. 95.066 million**. This amount has been established based on the understanding that it includes all of the Consultant's costs and profits as well as any tax obligation that may be imposed on the Consultant.

B. PAYMENT CONDITIONS:

Payment shall be made in **Pak Rupees**, no later than 30 days following submission by the Consultant of invoices in duplicate to the Coordinator designated in paragraph 5.

Payments shall be made according to the following schedule:

- (a) Ten (10) percent of the Contract Price shall be paid on the commencement date against the submission of a demand guarantee for the same.
- (b) Twenty (20) percent of the lump-sum amount shall be paid upon submission and acceptance of the inception report.
- (c) Ten (10) percent of the lump-sum amount shall be paid upon completion of first year activities, deliverables and reports.
- (d) Ten (10) percent of the lump-sum amount shall be paid upon completion of second year activities, deliverables and reports.
- (e) Ten (10) percent of the lump-sum amount shall be paid upon submission of the interim report (mid-term of the project).
- (f) Ten (10) percent of the lump-sum amount shall be paid upon completion of third year activities, deliverables and reports.
- (g) Ten (10) percent of the lump-sum amount shall be paid upon completion of fourth year activities, deliverables and reports.
- (h) Twenty (20) percent of the lump-sum amount shall be paid upon approval of the final report.
- (i) The demand guarantee shall be released when the total payments reach fifty (50) percent of the lump-sum amount.

4. ECONOMIC PRICE ADJUSTMENT:

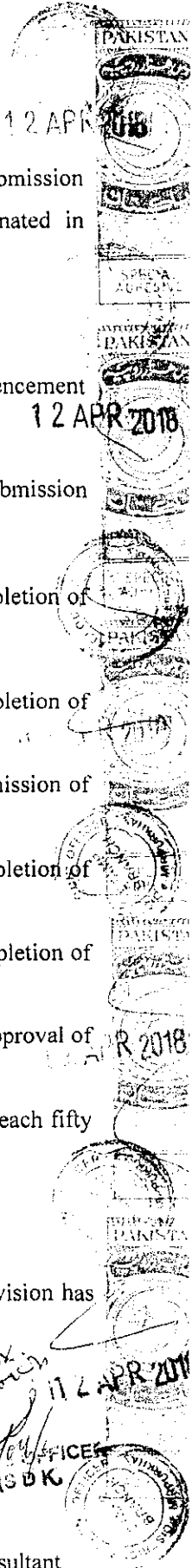
In order to adjust the remuneration for inflation, a price adjustment provision has not been included.

5. PROJECT ADMINISTRATION:

i. PROVINCIAL PROGRAM COORDINATOR

- To organize periodic meetings with Consultant.
- Supervise the field work and evaluate the performance of Consultant

Handwritten signature: Girdh Rajpal Joshi
Handwritten signature: G. Joshi
DISTRICT OFFICE
MIRPURKHAH (S.D.K.)
12 APR 2018



- Verify the identified accountable areas of Consultant and manage remedial arrangement.
- Scrutinize the list of feasibility studies / surveys provided by the consultant that may be subsequently included in the Program design and manage provision to shape it.
- For receiving and approving invoices for payment, and for acceptance of the deliverables by the PA.

ii. DEPUTY PROGRAM DIRECTOR I & II

- Attend the periodic meetings with Consultant
- Verify the identified accountable areas of Consultant and report to Program Coordinator.
- Collect reports from Consultant and keep record and their onward transmission to the authorities.

iii. DIVISIONAL HUB OFFICER AND STAFF

- Perform Field work including identification families, formation of VBOs in collaboration with Consultant.
- Conduct trainings and awareness to progressive Livestock farmers regarding livestock management and health care management in collaboration with Consultant.

B. TIMESHEETS:

During the course of their work under this Contract the Consultant's employees providing services under this Contract may be required to complete timesheets or any other document used to identify time spent, as instructed by the Coordinator.

C. RECORDS AND ACCOUNTS:

The Consultant shall keep accurate and systematic records and accounts in respect of the Services, which will clearly identify all charges and expenses. The PA reserves the right to audit, or to nominate a reputable accounting firm to audit, the Consultant's records relating to amounts claimed under this Contract during its term and any extension, and for a period of three months thereafter.

6. PERFORMANCE STANDARD:

The Consultant undertakes to perform the Services with the highest standards of professional and ethical competence and integrity. The Consultant shall promptly replace any employees assigned under this Contract that the PA considers

unsatisfactory.
Small Survey done after
12 APR 2018
 OFFICER



7. CONFIDENTIALITY:

The Consultants shall not, during the term of this Contract and within two years after its expiration, disclose any proprietary or confidential information relating to the Services, this Contract or the PA's business or operations without the prior written consent of the PA.

8. OWNERSHIP OF MATERIAL:

Any studies, reports or other material, graphic, software or otherwise, prepared by the Consultant for the PA under the Contract shall belong to and remain the property of the PA. The Consultant may retain a copy of such documents and software.

9. CONSULTANT NOT TO BE ENGAGED IN CERTAIN ACTIVITIES:

The Consultant agrees that, during the term of this Contract and after its termination, the Consultants and any entity affiliated with the Consultant, shall be disqualified from providing goods, works or services (other than the Services or any continuation thereof) for any project resulting from or closely related to the Services.

10. INSURANCE:

The Consultant will be responsible for taking out any appropriate insurance coverage for their personnel and equipment's.

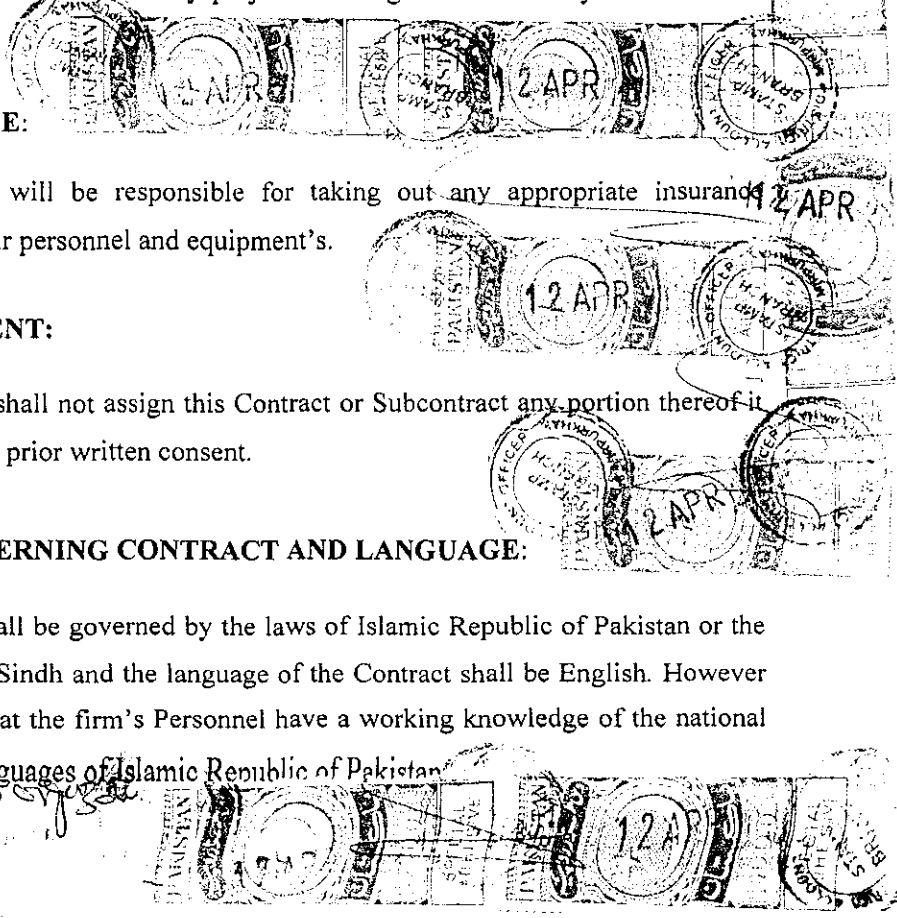
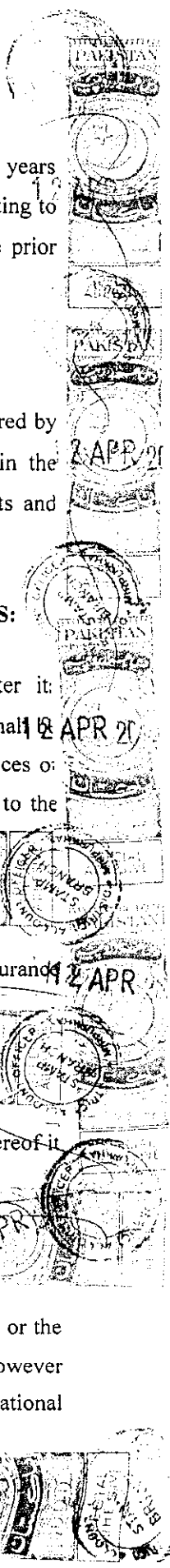
11. ASSIGNMENT:

The Consultant shall not assign this Contract or Subcontract any portion thereof without the PA's prior written consent.

12. LAW GOVERNING CONTRACT AND LANGUAGE:

The Contract shall be governed by the laws of Islamic Republic of Pakistan or the Government of Sindh and the language of the Contract shall be English. However it is desirable that the firm's Personnel have a working knowledge of the national and regional languages of Islamic Republic of Pakistan.

Sindh Rasool Dawood
(S.D.R.)



13. PERFORMANCE SECURITY;

The Consultant is required to submit Performance Security in form of pay order, demand draft or bank guarantee worth **Rs. 950,660/-** (not more than 1% of the contract amount).

14. DISPUTE RESOLUTION:

Any dispute arising out of this Contract, which cannot be amicably settled between the parties, shall be referred to adjudication/arbitration in accordance with the Arbitration Act of 1940.

IN WITNESS WHEREOF they have set and subscribed their respective hands on the day, month and year first above mentioned.

Witnesses:

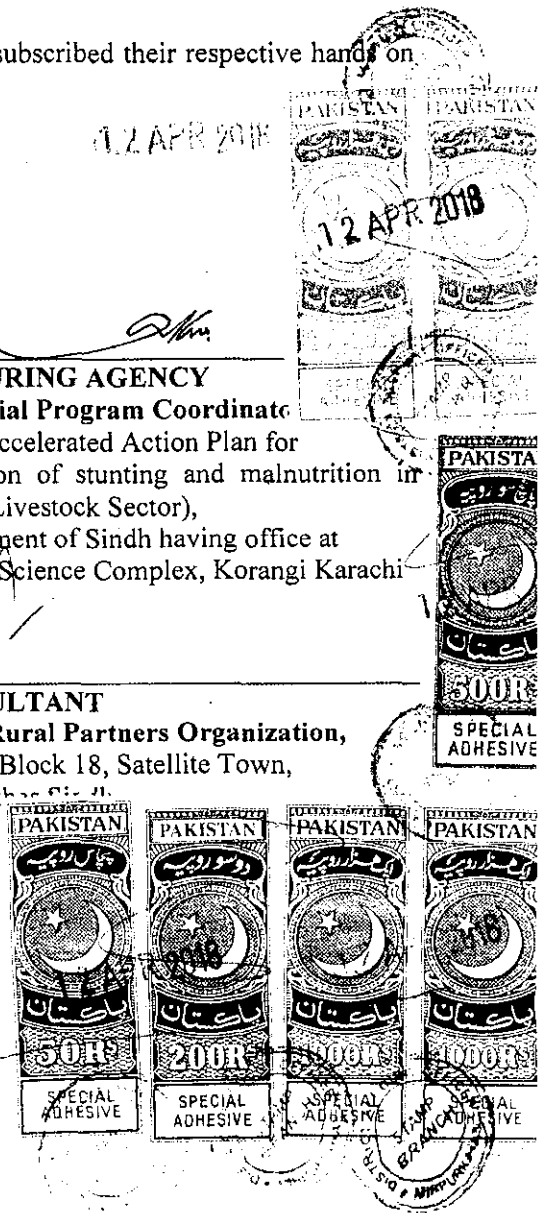
1. Abdul Sami Shaukat
NIC 42201-9214710-7

2. Kashy
NIC 41306-9436419-7

[Signature]
PROCURING AGENCY
Provincial Program Coordinator
Sindh Accelerated Action Plan for
Reduction of stunting and malnutrition in
Sindh (Livestock Sector),
Government of Sindh having office at
Animal Science Complex, Korangi Karachi

[Signature]
CONSULTANT
Sindh Rural Partners Organization,
H # 15, Block 18, Satellite Town,
Mirpurkhas

[Signature]
Sindh Rural Partners
Organization
DISTRICT ACCOUNT OFFICER
MIRPURKHAS (S.O.K.)



TERMS OF REFERENCE AND SCOPE OF SERVICES

1. Background

1.1 Pakistani women and children suffer from some of the highest rates of malnutrition in the world with a national nutritional stunting prevalence among children under five of 43.7% (NNS, 2011). Pakistan also has the second highest number of severely wasted children next to India. The magnitude of the country's nutrition problem is reflected by the fact that half of the world's malnourished women and children, and an estimated 78% of the world's wasted children live in Bangladesh, India and Pakistan. Sindh's contribution to the national economy has been substantial – between 30 and 33% of the country's GDP with a population that is nearly 50% urban. The province's GDP per capita is roughly three times that of the country as a whole. The nutrition challenge facing the province, however, is substantial. Sindh, with just under a quarter of Pakistan's population, has a dangerously high rate of nutritional stunting among children under age 5 (49.8%). The prevalence of underweight children is 40.5%, while wasting prevalence is 17.5%.

1.2 The Government of Sindh has approved Accelerated Action Plan to reduce stunting and Malnutrition in Sindh. Agricultural and food-related interventions seeking to reduce food insecurity are also likely to reduce malnutrition if they: (1) focus on the diversity of food consumption and not simply the quantity; (2) provide special attention to agricultural tasks disproportionately undertaken by women and provide extension services to women directly; and (3) encourage home gardening, and small livestock and fisheries production for home consumption.

1.3 The goal of the AAP is to reduce stunting from 48% to 30% in first five years (by 2021) and 15% by 2026 in Sindh by increasing and expanding coverage of multi-sectoral interventions, that are known to reduce stunting in first five years of children's lives. The production sectors (agriculture, livestock, and fisheries) contribute to achieving this goal by increasing the number of households that consume a diverse and healthy diet, especially, those households with pregnant and lactating women (PLWs) and children under the age of 2.

1.4 Livestock will contribute by building the livestock (goats + backyard poultry) assets of poor households, widowed women with children and deprived landless people and enhancing livestock productivity by providing enhanced vaccination and livestock management advisory services to the farmers.

1.5 Operational Objectives

The overall Program objective is to reduce the stunting by ensuring the supply of diversified animal origin food and provision of veterinary public health through following specific objectives;

Social mobilization formation of community organizations. This will be done if possible jointly with fisheries and agriculture to ensure consistency of messaging and sustainability of the production systems introduced. The goal is to increase the availability of nutritious food without over-burdening target households with too much additional labor.

Livestock management and enhanced productivity awareness program to poor and small livestock owners in addition to nutrition sensitive and access to diversified animal origin food awareness to reduce the stunting.

Vaccination and drenching to the livestock of poor households for food security, public health and enhanced animal productivity.

Building livestock assets (goats and backyard poultry) of poorest households without livestock (2.3% of MPI), pregnant women with children, and nutrition deprived communities.

Establishing cold chain for vaccine/ medicine supply and storage to reach target communities and maintenance at district level for better control, management of disease.

2. Program Description and Scope

2.1 Group formation and Mobilization initiatives: This activity will be conducted if possible jointly by Agriculture, and Fisheries in order to better coordinate response on the ground and provide a single consistent message on diet

and nutrition. Using an NGO facilitator, it will work through existing multi-sector village organizations wherever available (creating VOs where necessary) to: raise awareness of the importance of diet for health and nutrition; lead a participatory identification of priority households within the village; and to assist with the development of asset transfer proposals for qualified households; deliver livestock management practices; and facilitate access to vaccination services. The mobilization process will help the communities understand the connection between what they produce, what they eat, and the state of their health. It will introduce options of backyard poultry and goat farming in nutrition, and help them to organize to implement and operate activities sustainably.

2.2 Food Diversity and Food Security Investments: According to Pakistan's Multidimensional Poverty Index (MPI) of Pakistan an average of 23% (1.062 million) of households in Sindh live below the poverty line. The MPI examines three dimensions and 15 indicators and is largely aligned to the indicators used to determine malnutrition and stunting. It is proposed to target that 23% of the population below the poverty line with assets and services, particularly to identify clusters of Union Councils and, within them, priority villages for activity. This data will be cross-referenced with data from the Nutrition Support Program on the prevalence of referrals for OTP—which would indicate where the most severe cases of malnutrition are within a geographical area. Within villages, an open and participatory process led by the NGO, will help to identify the target families suffering from stunting and malnutrition. The livestock component strategy covers the livestock related aspects of malnutrition and stunting, which include the lack of awareness regarding access to quality and animal origin nutrition foods but also scanty of knowledge and methods to improve the existing livestock asset, lack of veterinary services cover to the livestock of those deprived communities and lack of livestock asset as a source of animal origin nutritious food. Therefore, under Livestock AAP proposal, there is 3-pronged strategy to cover these aspects and factors of livestock related malnutrition and stunting.

Package A: It is envisaged that under the AAP about 25% of that 1.062 million HH that makes about 265,660 HH in 24 districts of Sindh would be targeted for nutrition and diversified food access related awareness and provision of trainings and advisory services for better livestock management practices for improving their productivity.

Package B: it is assumed that 50% of those HH which receive package A will be having livestock with 5 heads on average, which makes about 132,830 livestock owners representing HH with 664,150 animals or birds. The veterinary services in terms of drenching and vaccination would be provided to them for improving the productivity of animals, prevention from disease and deaths, and ensure HH food security and public health. The coverage area can be increased to peripheral areas keeping in view the local field conditions, outbreaks of disease and animal movement to prevent the diversified nutrition HH livestock from disease and deaths. The cold chain and cold storage at hospitals is crucial for maintaining the potency of vaccines and medicines. It is proposed that at least 02 units of solar operated cold storage in each of 24 districts would be established under the Program in addition to one cold chain supply truck/ van. The Veterinary services in terms of drench and vaccination would be provided by the staff of Livestock Department, in coordination with Director General Livestock Sindh Hyderabad, Director Animal Husbandry and under direct supervision of Deputy Directors at each of 24 target districts by the technical staff and Vets. The Deputy Directors would only be provided the mobility and Program allowance as per Government policy but all of the field staff would be provided TA/DA as per the Government of Sindh policy.

Package C: About 265,660 HH in 24 districts of Sindh would be targeted for nutrition and diversified food access related awareness and provision of trainings and technical advisory services. It is assumed that more than 25% HH which are targeted in Package A would be lacking livestock. Based on malnutrition/ stunting survey, BISP data and evaluation made by Program Implementation partner, the livestock asset in the shape of 5 goats and 10 backyard chicken birds per household would be provided to 10% of Package A that makes the total of 26,566 HH in 24-targeted districts.

3. Objective(s) of the Assignment

3.1 Consultancy services are required to ensure that the Program activities are carried out in a timely and efficient manner with high standards of Program implementation including technical assistance in capacity building and with due considerations to the environmental and social standards agreed as part of the Program design.

3.2 The consultant will work with the Provincial Program Coordinator, AAP Livestock Component to support implementation of the Program components. The tasks and activities would include, but not limited to:

Develop a detailed Program Implementation Plan (PIP) for each activity with yearly distribution of activities and corresponding estimated costs for the full duration of Program implementation period.

Conduct detailed assessment of BISP data/ MPI based malnourished or stunting vulnerable families in each of the selected district; assessment of stakeholders; identification of potential households for forming VBOs; and to receive the package.

Carry out social mobilization and formation of VBOs in collaboration with the Departmental teams at each of the selected districts.

Design capacity building and training interventions for target families and staff in each of the selected districts.

Periodic meetings with Program Management Unit (PMU) officials and discuss on its accountable areas.

Assess and prepare detailed reports on potential for forming Nutrition Hub and Business Support opportunities in any or some of the selected districts.

Develop a list of feasibility studies to be carried out for additional families that may be included in the Program design subsequently.

Identify topics and areas for seminar/workshop/ days/ hands on training/demonstration for target families. The topics may include, but not limited to, animal husbandry, feed/fodder, animal nutrition, disease control, modern dairy farming, breed improvement, disease diagnosis, etc.

Maintain detailed financial accounts and other Program records related to this assignment, and prepare other documentation as may be required by the Client and Program financiers.

Provide Support in overall Program management and regular reporting requirements based on modern concepts, implementation of program activities and capacity building components including monitoring and compliance to environmental and social management plan for the Program.

4. Scope of Services, Tasks (Components) and Expected Deliverables

The technical assistant firm will be responsible for all contracts related to the tasks listed above and in this context will carry out, but not limited to the following specific activities:

4.1. Identification of target families and implementations:

Based on BISP data or MPI data, the consultant would verify, analyse and assess the potential families as per the defined criteria for package A, B and C.

Assist in implementation of package A, B and C of program.

4.2. Mobilization of families/ target group

(i). Undertake a detailed assessment of identified target families and VBOs formation each of the selected district by using criteria provided in the Program operations manual / PA.

Mobilize families associated with program.

Manage the formation of VBOs and assess eligibility of participants in Program activities and help in decision that who will receive packages as provided in the Program operations manual / PA.

Develop and maintain a detailed and gender disaggregated database of VBOs.

Keep and maintain records and manage assets of program (livestock) along with location and contract information of VBOs.

(ii). Develop a detailed monitoring system for management and maintenance of program assets provided to VBOs / beneficiaries.

Prepare reports on the activities of the families/ VBOs included in program.

Document the results and lessons learned / observed from the activities.

Provide recommendations for improvements and changes to the adopted mobilization strategies.

4.3. Awareness, Training and Capacity Building

Carry out a detailed training needs assessment of identified families/VBOs including:

Areas and topics of training to be provided

Identification of participants for various training and awareness activities

Monitor the post-training performance of producers and VBOs in collaboration with DoLF PIU teams

Prepare a detailed training work plan with timeline of training and capacity building activities for producers

Information and guiding material on cutting edge knowledge on Livestock management and husbandry including nutrition, disease control, modern dairy farming, breed improvement, pregnancy diagnosis, heat detection and reproductive diseases etc.

Hands on practice and demonstration materials.

Monitor post-training outcomes and change in behavior, provide details for which farmers/producers have adopted improved Livestock management practices and modern husbandry practices as promoted by the training.

4.4 Communication Strategy and Awareness Campaign

Develop a detailed communications strategy with an implementation plan including but not limited to the following:

Type, frequency and target audiences for regular awareness campaigns.

Types and frequency of communications products.

Dissemination of communications materials.

Program website with information on Program objectives, activities under all Program components and implementation progress reports.

Prepare implementation plan for communication and awareness campaign and delivery of various communications products as approved by the competent authority.

4.5 Program Implementation support to DoLF PMU

Develop a detailed Program implementation plan (PIP) which should include yearly distribution of activities with estimated costs under each Program component for the full duration of Program implementation period

Prepare and update annual work plans for approval of the competent authority

Review and update Program operations manual as and when required in consultation with DoLF and Program financiers.

Prepare regular monthly and quarterly progress reports on all Program components and activities listed above.

5. Implementation Arrangements

5.1 The Consultant will work closely with the Program Coordinator, Program Management Unit (PMU), AAP Livestock Component to whom they will be reporting on a day-to-day basis. The consultants will establish their offices in the field. The Program Coordinator PMU will be representative of the client and may designate a Deputy Program Director of the PMU to coordinate all interfaces with the consultants. The Program Coordinator (and Deputy Program Director) will also provide support to the consultants in resolving various administrative issues which may arise during the course of assignment. Have coordination with other Program partners, including the Nutrition Section, Secretariat, established in P&D Department for the Program and to provide information related to the Program to apprise Program Steering Committee (PSC) and Task Force.

5.2 The consultants' Team Leader will be the principal contact and will be expected to be readily available during Program implementation. The consultants shall be responsible for all aspects of performance of services as set forth in the preceding sections of these TORs.

5.3 The PMU will be responsible for providing the existing data and information including all documents and reports prepared so far relating to the Program.

CONSULTANT'S REPORTING OBLIGATIONS

The consultants will prepare the following reports in English and provide the copies as per Timelines regarding Deliverables and Schedule, along with respective soft copies:

- (a) An inception report
- (b) Detailed Program implementation plan
- (c) Monthly and quarterly implementation progress reports
- (d) A mid-term implementation progress and issues report on format acceptable to the client and financiers
- (e) Implementation Completion and Results Report on format acceptable to the client and financiers
- (f) Reports listed in section 3 above
- (g) Bidding documents for the contracts listed in section 3 above
- (h) Any special reports as may be necessary from time to time for specific item/issue within the scope of the assignment

TIME LINES

Sr. #	Documents	No. of Copies	Time line
1.	Draft Inception Report	5	30 days after the Consulting Services Agreement
2.	Final Inception Report	15	One week after the issuance of Client comments on Draft Inception Report
3	Monthly Progress Report	10	10 th of the every following month
4	Quarterly Progress Report	10	10 th of the first month of following quarter
5	Annual Progress Report	10	During first month of the following year
6	Interim Project Report	15	Midterm of the project.
7	Revised Planning Commission Proforma-I (PC-I) / Plan	50	As and when required
8	Draft Program Completion Report	5	At completion of physical works/activities and six months before the Program closing date
9	Final Program Completion Report	25	One week after the issuance of Client comments on Draft Inception Report
10	Planning Commission Proforma-IV (PC-IV)	50	At completion of Program activities
11	Special Reports	10	As and when specified

ANNEXURE-C

**COST ESTIMATE OF SERVICES, LIST OF PERSONNEL AND
SCHEDULE OF RATES**

1. COST ESTIMATE OF SERVICES

Particulars	Cost (Rs.)
Total Cost of Financial Proposal	95.066 Million

2. LIST OF KEY PERSONNEL

S. #	Name	Position
01.	Ms. Zahida Parveen Detho	Project Manager / Team Leader
02.	Mr. Kashif Sattar	Program Manager / Social Sector Specialist
03.	Dr. Jhemal Dandhani	Livestock Specialist
04.	Dr. Gul Muhammad	Nutrition Specialist
05.	Mr. Muhammad Yasir	Manager Finance & Accounts
06.	Mr. Zubair Ahmed Memon	Admin and Accounts Officer

RESULTS FRAMEWORK AND OUTPUT INDICATORS

Goal: To contribute to the reduction of stunting and malnutrition by promoting livestock production for consumption among critical households

Indicator	Baseline	Out put Indicator	Year 1 (2016-2017)	Year 2 (2017-18)	Year 3 (2018-19)	Year 4 (2019-20)	Year 5 (2020-2021)
Households with increased awareness of how livestock products contribute to a healthy diet	MPI data cross checked by NGO-led situational analysis and village targeting activity	Creation of Messages and materials for use in BCC and awareness received by No. HH	2,460	54,000	60,000	68,000	80,000
Households with increased awareness of how livestock products contribute to a healthy diet and the ability to produce livestock products	Project MIS tracking--attendance roles	No. of individuals trained in livestock management	246	5,400	6,000	6,800	8,000
		Percentage of which are women					
		No. of HHs receiving poultry and feed	0.00	9,359	9,600	7,607	0.00
		No. of HHs receiving goats	0.00	9,359	9,600	7,607	0.00
		No. of HHs receiving vaccination services	5,000	86,332	96,843	132,830	132,830
		No. of HHs receiving drenching services	5,000	86,332	96,843	132,830	132,830