



No. HD/AAP/CS-NGOs/2018  
GOVERNMENT OF SINDH  
HEALTH DEPARTMENT  
Karachi dated 06<sup>th</sup> June, 2018

To,

Deputy Director  
Sindh Public Procurement Regulatory Authority  
Government of Sindh, Karachi

**Subject: NIT SR.NO. 36774.**

Kindly refer to Accelerated Action Plan for Reduction of Stunting & Malnutrition, Health Department, Government of Sindh NIT no. given above. Please find attached contract of M/s Women Empowerment Pakistan (WEP) along with other relevant documents to be hoisted on SPPRA website, in accordance with Rule 50. It is pertinent to mention here that Women Empowerment Pakistan (WEP) has extended the proposal validity period.

You are requested to kindly hoist the same on your website.

**Program Coordinator**  
Accelerated Action Plan  
Health Department, GoS

SPPRA INWARD DIARY  
NO : 9666  
DATED : 07-06-2018



01 June 2018

Program Coordinator  
The Accelerated Action Plan (AAP)  
for Reduction of Stunting & Malnutrition,  
Health Department, Government of Sindh

Subject: Proposal Validity extension - "Hiring of NGOs for Service Delivery in Districts Mirpurkhas - Uncovered Area".

Dear Madam

This is to inform you that Women Empowerment Pakistan (WEP) had submitted technical proposal against your Request for Proposal for "**Hiring of NGOs for Service Delivery in Districts Mirpurkhas - Uncovered Area**".

We would like to inform you that we are extending our proposal's validity for another 90 days from June 4, 2018.

If you have any further questions or queries feel free to contact us.

Thanks

*for*  
*[Handwritten signature]*



Director Programs – WEP

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Accelerated Action Plan for Reduction of Stunting and Malnutrition
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Provincial
- 3) TITLE OF CONTRACT Hiring of NGOs for Service Delivery in Districts Sukkur and Mirpurkhas - Uncovered Area
- 4) TENDER NUMBER HD/AAP/CS-NGOs/2018
- 5) BRIEF DESCRIPTION OF CONTRACT Hiring of NGOs for Un-Covered Areas
- 6) FORUM THAT APPROVED THE SCHEME P&D Department
- 7) TENDER ESTIMATED VALUE 65.8 million
- 8) ENGINEER'S ESTIMATE (For civil works only) N/A
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 12months
- 10) TENDER OPENED ON (DATE & TIME) March 06, 2018 at 4:00 p.m
- 11) NUMBER OF TENDER DOCUMENTS SOLD Ten (10)  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED Four (04)
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS Four (04)
- 14) BID EVALUATION REPORT (Enclose a copy) Yes
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER WEP Office # 208, Second Floor Doctor's Inn Plaza, Nazimabad No 3, Karachi
- 16) CONTRACT AWARD PRICE Rs. 29,994,700
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID). Women Empowerment Pakistan (WEP)  
Health, Education and Literacy Program (HELP)  
Concern Worldwide in association with Shifa Foundation
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE  Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE  Yes
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	36774
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	(12 February 2018) Dawn /(11February 2018) Express and (14 February 2018) Kawish
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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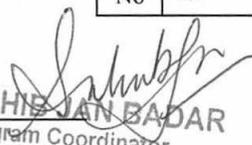
37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	No

Signature & Official Stamp of  
Authorized Officer

  
**DR. SAHIB JAN BADAR**  
Program Coordinator  
Accelerated Action Plan (AAP)  
Health Department Govt. of Sindh

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

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## **TENDER DOCUMENTS SOLD TO THE FOLLOWING COMPANIES**

1. Research and Development Foundation
2. Waseela Rural Development Organization
3. Poverty Bradication Initiative
4. Management Development Foundation
5. Health Education and Literacy Programe
6. Shifa Foundation
7. Management and Development Foundation
8. Server for Sale
9. Women Empowerment Pakistan
10. Concern World wide

# STANDARD FORM OF CONTRACT

Hiring of NGOs for Service Delivery in  
Districts Mirpurkhas - Uncovered Area



**ACCELERATED ACTION PLAN (AAP)  
FOR REDUCTION OF STUNTING &  
MALNUTRITION, HEALTH  
DEPARTMENT**

**CONSULTANT'S SERVICES**

Lump-Sum



100 Rupees



Muhammad Adeel Alvi Stamp Vendor  
Licence No. 143 High Court Of Sindh  
Karachi  
Date: 01 JUN 2018  
Through With Address: TAHA SIDDIQUI  
ADVOCATE

01 JUN 2018

CONTRACT

THIS CONTRACT (Contract) is entered into this 6<sup>th</sup> June 2018 by and between Accelerated Action Plan, Health Department, Government of Sindh ("the PA") having its principal place of business at B-86/1 Street 15, Gulshan-e-Faisal Bath Island, Karachi and Women Empowerment Pakistan (WEP) ("the NGO") having its principal office located at Office # 208, Second Floor Doctor's Inn Plaza, Nazimabad No.3, Karachi.

WHEREAS, the PA wishes to have the NGO performing the services hereinafter referred to, and

WHEREAS, the NGO is willing to perform these services,

NOW THEREFORE THE PARTIES hereby agree as follows:

1. Services (i) The NGO shall perform the services specified in Annex A, "Terms of Reference and Scope of Services," which is made an integral part of this Contract ("the Services").

(ii) The NGO shall provide the reports listed in Annex B, "NGO's Reporting Obligations," within the time periods listed in such Annex, and the personnel listed in Annex C, "Cost Estimate of Services, List of Personnel and Schedule of Rates" to perform the Services.

2. Term The Consultants shall perform the Services during the period commencing June 20, 2018 and continuing through June 19, 2019 or any other period as may be subsequently agreed by the parties in writing.

3. Payment A. Ceiling For Services rendered pursuant to Annex A, the PA shall pay the Consultant an amount not to exceed 29,994,700 (Twenty-nine Million Nine Hundred and Ninety-four Thousand Seven Hundred only). This amount has been established based on the understanding that it includes all of the Consultant's costs and profits as well as any tax obligation that may be imposed on the Consultant.

C. Payment Conditions Payments shall be made in Pakistani Rupees, no later than 30 days following submission by the Consultant of invoices in duplicate to the Consultant's designated address. In order to adjust the remuneration for inflation, a price adjustment provision has been included if the contract has a duration of more than 18 months or if the inflation is expected to exceed 4% per annum. The adjustment will be made every 12 months after the date of the contract for remuneration. Remuneration will be adjusted by using the relevant index as per following provision: "Payments for remuneration made in accordance with Clause 3 shall be adjusted as follows:



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B3 104480 / 00. 00  
05/06/18



Remuneration pursuant to the rates set forth in Annex C shall be adjusted every 12 months (and, for the first time, with effect for the remuneration earned in the 13<sup>th</sup> calendar month after the date of the Contract) by applying the following formula:

$$R_t = R_{10} \times I_1 / I_{10}$$

where  $R_t$  is the head adjusted remuneration,  $R_{10}$  is the remuneration payable on the basis of the rates set forth in Annex C for payable remuneration,  $I_1$  is the official rate of inflation for the first month for which the adjustment is to have effect and,  $I_{10}$  is the official rate of inflation for the month of the date of the Contract."

**A. Coordinator**

The PA designates Dr. Sahib Jan Badaras Program Coordinator; the Coordinator shall be responsible for the coordination of activities under the Contract, for receiving and approving invoices for payment, and for acceptance of the deliverables by the Client.

**B. Timesheets**

During the course of their work under this Contract the NGO's employees providing services under this Contract may be required to complete timesheets or any other document used to identify time spent, as instructed by the Coordinator.

**C. Records and Accounts**

The NGO shall keep accurate and systematic records and accounts in respect of the Services, which will clearly identify all charges and expenses. The PA reserves the right to audit, or to nominate a reputable accounting firm to audit, the NGO's records relating to amounts claimed under this Contract during its term and any extension, and for a period of three months thereafter.

**Performance Standard**

The NGO undertake to perform the Services with the highest standards of professional and ethical competence and integrity. The NGO shall promptly replace any employees assigned under this Contract that the PA considers unsatisfactory.

**Confidentiality**

The NGO shall not, during the term of this Contract and within two years after its expiration, disclose any proprietary or confidential information relating to the Services, this Contract or the PA's business or operations without the prior written consent of the PA.

**Ownership of Material**

Any studies, reports or other material, graphic, software or otherwise, prepared by the NGO for the PA under the Contract shall belong to and remain the property of the PA. The NGO may retain a copy of such documents and software.

**9. NGO Not to be Engaged in Certain Activities**

The NGO agrees that, during the term of this Contract and after its termination, the NGO and any entity affiliated with the NGO, shall be disqualified from providing goods, works or services (other than the Services or any continuation thereof) for any project resulting from or closely related to the Services.

**10. Insurance**

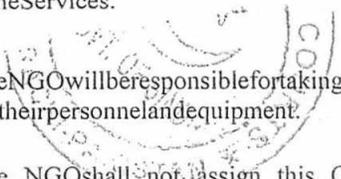
The NGO will be responsible for taking out any appropriate insurance coverage for their personnel and equipment.

**11. Assignment**

The NGO shall not assign this Contract or subcontract any portion thereof without the PA's prior written consent.

OFFICE SUPERINTENDENT  
Stamp Office, City Court  
Karachi

105 JUN 2018



12. Law  
Governing  
Contract and  
Language

The Contract shall be governed by the laws of Islamic Republic of Pakistan or the Provincial Government and the language of the Contract shall be English.

13. Dispute  
Resolution

Any dispute arising out of this Contract, which cannot be amicably settled between the parties, shall be referred to adjudication/arbitration in accordance with the Arbitration Act of 1940

FOR THE PA



**DR. SAHIB JAN BADAR**  
Program Coordinator  
Accelerated Action Plan (AAP)  
Health Department Govt. of Sindh

Signed by: Dr Sahib Jan Badar

Title: Program Coordinator

FOR THE NGO



Signed by: Dr. Riffat Iqbal

Title: Director Programs



## General Conditions of Contract General Provisions

### 1.1 Definitions

Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:

- (a) "Applicable Law" means the Sindh Public Procurement Act, there under Rules 2010 amended 2013.
- (b) "Procuring Agency PA" means the implementing department which signs the contract.
- (c) "Consultant" means a professional who can study, design, organize, evaluate and manage projects or assess, evaluate and provide specialist advice or give technical assistance for making or drafting policies, institutional reforms and includes private entities, consulting firms, legal advisors, engineering firms, construction managers, management firms, procurement agents, inspection agents, auditors, international and multinational organizations, investment and merchant banks, universities, research institutions, government agencies, nongovernmental organizations, and individuals.
- (d) "Contract" means the Contract signed by the Parties and all the attached documents as listed in Clause 1 that is General Conditions and Special Conditions and the Appendices.
- (e) "Contract Price" means the price to be paid for the performance of the Services of the NGO, in accordance with Clause 6.
- (f) "Effective Date" means the date on which this Contract comes into force and effect pursuant to Clause GC 2.1.
- (g) "Foreign Currency" means any currency other than the currency of PA's country.
- (h) "GC" means these General Conditions of Contract.
- (i) "Government" means the Government of Sindh.
- (j) "Local Currency" means Pak Rupees.
- (k) "Member" means any of the entities that make up the joint venture/ association, and "Members" means all these entities.
- (l) "Party" means the PA or the NGO, as the case may be, and "Parties" means both of them.
- (m) "Personnel" means persons hired by the NGO or by any Sub-Consultants and assigned to the performance of the Services or any part thereof.
- (n) "SC" means the Special Conditions of Contract
- (o) "Services" means the services to be performed by the NGO pursuant to this Contract, as described in the Terms of References.
- (p) "Sub-Consultants" means any person or entity to whom/which the NGO subcontracts any part of the Services.
- (q) "In writing" means communicated in written form with proof of receipt.

### 1.2 Law Governing Contract

### 1.3 Language

### 1.4 Notices

This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the applicable laws.

The Contract shall be executed in language specified in SC, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this Contract.

1.4.1 Any notice, request or consent required or permitted to be given or

made pursuant to this Contract shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such party at the address specified in the SC.

- 1.4.2 A Party may change its address for notice hereunder by giving the other Party notice in writing of such change to the address specified in the SC.

**1.5 Location**

The Services shall be performed at such locations as specified in special condition of the contract and, where the location of particular task is not so specified, at such locations, whether in the Government's country or elsewhere, as the PA may approve.

**1.6 Authority of Member in Charge**

In case the NGO consists of a joint venture of more than one NGO, the Member hereby authorize an individual NGO or specified in the SC to act on their behalf in exercising all the NGO's rights and obligations towards the PA under this Contract, including without limitation the receiving of instructions and payments from the PA.

**1.7 Authorized Representatives**

Any action required or permitted to be taken, and any document required or permitted to be executed under this Contract by the PA or the NGO may be taken or executed by the officials specified in the SC.

**1.8 Taxes and Duties**

The NGO, Sub-Consultants, and their Personnel shall pay such direct or indirect taxes, duties, fees, and other impositions levied under the Applicable Laws as specified in SC, the amount of which is deemed to have been included in the Contract Price.

**1.9 Fraud and Corruption**

- A. If the PA determines that the NGO and/or its Personnel, sub-contractors, sub-consultants, services providers and suppliers has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices, in competing for or in executing the Contract, then the PA may, after giving 14 days notice to the NGO, terminate the NGO's employment under the Contract, and may resort to other remedies including blacklisting/disqualification as provided in SPPR 2010.

Any personnel of the NGO who engages in corrupt, fraudulent, collusive, coercive, or obstructive practice during the execution of the Contract, shall be removed in accordance with sub-clause 4.2.

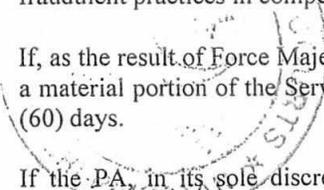
**B. Integrity Pact**

If the NGO or any of his Sub-consultants, agents or servants is found to have violated or involved in violation of the Integrity Pact signed by the NGO as Appendix-G to this Form of Contract, then the Client shall be entitled to:

- a recover from the NGO an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the NGO or any of his Sub-consultant, agents or servants;
- b terminate the Contract; and
- c recover from the NGO any loss or damage to the Client as a result of such termination or of any other corrupt business practices of the NGO or any of his Sub-consultant, agents or servants.

On termination of the Contract under Sub-Para (b) of this Sub-Clause, the NGO shall proceed in accordance with Sub-Clause 1.9 A. Payment upon such termination shall be made under Sub-Clause 1.9 A after having deducted the amounts due to the Client under 1.9 B Sub-Para (a) and (c).

## 1. COMMENCEMENT, COMPLETION, MODIFICATION AND TERMINATION OF CONTRACT

- 2.1 Effectiveness of Contract** This Contract shall come into effect on the date the Contract is signed by both Parties or such other later date, as may be stated in SC. The date the Contract comes into effect is defined as the Effective Date.
- 2.2 Commencement of Services** The NGO shall begin carrying out the Services not later than the number of days after the Effective Date specified in the SC
- 2.3 Expiration of Contract** Unless terminated earlier pursuant to Clause GC 2.6 hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the SC.
- 2.4 Modifications or Variations** Any modification or variation of the terms and conditions of this Contract, including any modifications and variations of the scope of Services, may only be made by written agreement between the Parties. However, each party shall give due consideration to any proposals for modifications or variations made by the other party.
- 2.5 Force Majeure** The failure on the part of the parties to perform their obligation under the contract will not be considered a default if such failure is the result of natural calamities, disasters and circumstances beyond the control of the parties.
- 2.5.2 No Breach of Contract** The failure of a Party to fulfill any of its obligations under the contract shall not be considered to be a breach of, or default under, this Contract insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event
- 2.5.3 Extension of Time** Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.
- 2.5.4 Payments** During the period of their inability to perform the Services as a result of an event of Force Majeure, the NGO shall be entitled to continue to be paid under the terms of this Contract, as well as to be reimbursed for additional costs reasonably and necessarily incurred by them during such period for the purposes of the Services and in reactivating the Service after the end of such period.
- 2.6 Termination**
- 2.6.1 Termination by the PA**
- The PA may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (f) of this Clause GC 2.6.1. In such an occurrence the PA shall give a not less than thirty (30) days' written notice of termination to the NGO, and sixty (60) days' in the case of the event referred to in (e).
- a If the NGO does not remedy the failure in the performance of their obligations under the Contract, within thirty (30) days after being notified or within any further period as the PA may have subsequently approved in writing.
  - b If the NGO becomes insolvent or bankrupt.
  - c If the NGO, in the judgment of the PA has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
  - d If, as the result of Force Majeure, the NGO(s) are unable to perform a material portion of the Services for a period of not less than sixty (60) days.
  - e If the PA, in its sole discretion and for any reason whatsoever, decides to terminate this Contract.
- 
- 

- f If the NGO fails to comply with any final decision reached as a result of arbitration proceedings pursuant to Clause GC 8 hereof

### 2.6.2 Termination by the NGO

The NGOs may terminate this Contract, by not less than thirty (30) days' written notice to the PA, such notice to be given after the occurrence of any of the events specified in paragraphs (a) through (c) of this Clause GC 2.6.2:

- a If the PA fails to pay any money due to the NGO pursuant to this Contract without NGOs fault.
- b Pursuant to Clause GC 7 hereof within forty-five (45) days after receiving written notice from the NGO that such payment is overdue.
- c If, as the result of Force Majeure, the NGO is unable to perform a material portion of the Services for a period of not less than sixty (60) days.
- d If the PA fails to comply with any final decision reached as a result of arbitration pursuant to Clause GC 8 hereof.

### 2.6.3 Payment upon Termination

Upon termination of this Contract pursuant to Clauses GC 2.6.1 or GC 2.6.2, the PA shall make the following payments to the NGO:

- a payment pursuant to Clause GC 6 for Services satisfactorily performed prior to the effective date of termination;
- b except in the case of termination pursuant to paragraphs (a) through (c), and (f) of Clause GC 2.6.1, reimbursement of any reasonable cost incident to the prompt and orderly termination of the Contract, including the cost of the return travel of the Personnel and their eligible dependents.

## 2. OBLIGATIONS OF THE NGO

### 3.1 General

#### 3.1.1 Standard of Performance

The NGO shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The NGO shall always act, in respect of any matter relating to this Contract or to the Services, as faithful advisers to the PA, and shall at all times support and safeguard the PA's legitimate interests in any dealings with Sub-Consultants or third Parties.

#### 3.2 Conflict of Interests

The NGO shall hold the PA's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

#### 3.2.1 NGOs not to Benefit from Commissions, Discounts, etc.

The payment of the NGO pursuant to Clause GC 6 shall constitute the NGO's only payment in connection with this Contract or the Services, and the NGO shall not accept for their own benefit any trade commission, discount, or similar payment in connection with activities pursuant to this Contract or to the Services or in the discharge of their obligations under the Contract, and the NGO shall use their best efforts to ensure that the Personnel, any Sub-Consultants, and agents of either of them similarly shall not receive any such additional payment.

<b>3.2.2 NGO and Affiliates not to be Otherwise Interested in Project</b>	The NGO agrees that, during the term of this Contract and after its termination, the NGO and any entity affiliated with the NGO, as well as any Sub-Consultants and any entity affiliated with such Sub-Consultants, shall be disqualified from providing goods, works or services (other than consulting services) resulting from or directly related to the NGO's Services for the preparation or implementation of the project.
<b>3.2.3 Prohibition of Conflicting Activities</b>	The NGO shall not engage, and shall cause their Personnel as well as their Sub-Consultants and their Personnel not to engage, either directly or indirectly, in any business or professional activities which would conflict with the activities assigned to them under this Contract.
<b>3.3 Confidentiality</b>	Except with the prior written consent of the PA, the NGO and the Personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the Services, nor shall the NGO and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.
<b>3.4 Insurance to be Taken Out by the NGO</b>	The NGO (a) shall take out and maintain, and shall cause any Sub-Consultants to take out and maintain, at their (or the Sub-Consultants', as the case may be) own cost but on terms and conditions approved by the PA, insurance against the risks, and for the coverage, as shall be specified in the SC; and (b) at the PA's request, shall provide evidence to the PA showing that such insurance has been taken out and maintained and that the current premiums have been paid.
<b>3.5 NGO's Actions Requiring PA's Prior Approval</b>	The NGO shall obtain the PA's prior approval in writing before taking any of the following actions: <ul style="list-style-type: none"> <li>a entering into a subcontract for the performance of any part of the Services</li> <li>b appointing such members of the Personnel not listed by name in their Technical proposal and</li> <li>c any other action that may be specified in the SC.</li> </ul>
<b>3.6 Reporting Obligations</b>	<ul style="list-style-type: none"> <li>a The NGO shall submit to the PA the reports and documents specified in (PA may interest Appendix) hereto, in the form, in the numbers and within the time period set for in the said Appendix.</li> <li>b Final reports shall be delivered in CD ROM in addition to the hard copies specified in the said Appendix.</li> </ul>
<b>3.7 Documents Prepared by the NGO to be the Property of the PA</b>	<ul style="list-style-type: none"> <li>a All plans, drawings, specifications, designs, reports, other documents and software submitted by the NGO under this Contract shall become and remain the property of the PA, and the NGO shall, not later than upon termination or expiration of this Contract, deliver all such documents to the PA, together with a detailed inventory thereof.</li> <li>b The NGO may retain a copy of such documents and software. Restrictions about the future use of these documents, if any, shall be specified in the SC.</li> </ul>
<b>3.8 Accounting, Inspection and Auditing</b>	<p><b>3.8.1</b> The NGO shall keep, and shall cause its Sub-consultants to keep, accurate and systematic accounts and records in respect of the Contract, in accordance with internationally accepted accounting principles and in such form and detail as will clearly identify relevant time changes and costs.</p> <p><b>3.8.2</b> The NGO shall permit, and shall cause its Sub-consultants to permit, the PA and/or persons appointed by the PA to inspect its accounts and records relating to the performance of the Contract and the submission of the Proposal to provide the Services, and to have such accounts and records audited by auditors appointed by the PA if requested by the PA. The NGO's attention is drawn to Clause 1.9.1 which provides, inter alia, that acts intended to materially impede the exercise of the PA's inspection and audit</p>

rights provided for under Clause 3.8 constitute a prohibited practice subject to contract termination (as well as to a determination of ineligibility pursuant to the PA's prevailing sanctions procedures.).

### 3. NGO'S PERSONNEL

**4.1 Description of Personnel** of The NGO shall employ and provide such qualified and experienced Personnel and Sub-Consultants as are required to carry out the Services. The titles, agreed job descriptions, minimum qualifications, and estimated periods of engagement in the carrying out the Services of the NGO's Key Personnel are described in Appendix-C. The Key Personnel and Sub-Consultants listed by title as well as by name in Appendix-C are hereby approved by the PA.

**4.2 Removal and/or Replacement of Personnel** of

- a Except as the PA may otherwise agree, no changes shall be made in the Key Personnel. If, for any reason beyond the reasonable control of the NGO, such as retirement, death, medical incapacity, among others, it becomes necessary to replace any of the Key Personnel, the NGO shall provide as a replacement a person of equivalent or better qualifications.
- b If the PA finds that any of the Personnel have (i) committed serious misconduct or have been charged with having committed a criminal action, or (ii) have reasonable cause to be dissatisfied with the performance of any of the Personnel, then the NGO shall, at the PA's written request specifying the grounds thereof, provide as a replacement a person with qualifications and experience acceptable to the PA.
- c The NGO shall have no claim for additional costs arising out of or incidental to any removal and/or replacement of Personnel.

### 5. OBLIGATIONS OF THE PA

**5.1 Assistance and Exemptions** The PA shall use its best efforts to ensure that the Government shall provide the NGO such assistance and exemptions if specified in the SC.

**5.2 Change in the Applicable Law Related to Taxes and Duties** If, after the date of this Contract, there is any change in the Applicable Law with respect to taxes and duties which increases or decreases the cost incurred by the NGO in performing the Services, then the remuneration and reimbursable expenses payable by the NGO under this Contract shall be increased or decreased accordingly by agreement between the Parties, and corresponding adjustments shall be made to the amounts referred to in Clauses GC 6.2 (a) or (b), as the case may be.

**5.3 Services and Facilities** The PA shall make available free of charge to the NGO the Services and Facilities listed under SCC.

### 6. PAYMENTS TO THE NGO

**6.1 Security** The NGO has to submit bid security and the performance security at the rate mention in SC.

**6.2 Lump Sum** The total payment due to the NGO shall not exceed the Contract Price which is an all-inclusive fixed lump-sum covering all costs required to carry out the Services described in Appendix A. Except as provided in Clause 5.2, the Contract Price may only be increased above the amounts stated in Clause 6.2 if the Parties have agreed to additional payments in accordance with Clause 2.4.

**6.3 Contract Price** The price payable in Pak Rupees/foreign currency/ is set forth in the SC.

**6.4 Payment for Additional Services** For the purpose of determining the remuneration due for additional services as may be agreed under Clause 2.4, a breakdown of the lump-sum price is to

be provided in Appendices D and E.

#### 6.5 Terms and Conditions of payment

Payments will be made to the account of the NGO and according to the payment schedule stated in the SC. Unless otherwise stated in the SC, the first payment shall be made against the provision by the NGO of an advance payment guarantee for the same amount, and shall be valid for the period stated in the SC. Such guarantee shall be in the form set forth in Appendix-G hereto, or in such other form, as the PA shall have approved in writing. Any other payment shall be made after the conditions listed in the SC for such payment have been met, and the NGO has submitted an invoice to the PA specifying the amount due.

### 7. GOOD FAITH

#### 7.1 Good Faith

The Parties undertake to act in good faith with respect to each other's rights under this Contract and to adopt all reasonable measures to ensure the realization of the objectives of this Contract.

### 8. SETTLEMENT OF DISPUTES

#### 8.1 Amicable Settlement

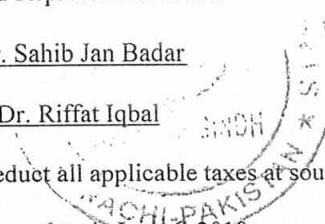
The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Contract and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.

#### 8.2 Dispute Resolution

Any dispute between the Parties as to matters arising pursuant to this Contract that cannot be settled amicably within thirty (30) days after receipt by one Party of the other Party's request for such amicable settlement may be submitted by either Party for settlement in accordance with the provisions specified in the SC.

## Special Conditions of Contract

Number of GC Clause	Amendments of, and Supplements to, Clauses in the General Conditions of Contract
1.1	Sindh Public Procurement Act and Sindh Public Procurement Rules 2010
1.3	The language is English.
1.4	The addresses are: Procuring Agency: <u>B-86/1 Street 15, Gulshan-e-Faisal Bath Island, Karachi</u> Attention: <u>Dr. Sahib Jan Badar</u> Telephone: <u>+92-21-35297045</u> E-mail: <u>aapsindh.health@gmail.com</u>  NGO: <u>Office # 208, Second Floor Doctor's Inn Plaza, Nazimabad No.3, Karachi.</u> Attention: <u>Dr. Riffat Iqbal</u> Telephone: <u>0331-5159917</u> E-mail: <u>info@wepak.org</u>
1.5	The location is Mirpurkhas, Sindh.
1.6	The member in charge is: <u>Not Applicable</u>
1.7	The Authorized Representatives are:  For the PA: <u>Dr. Sahib Jan Badar</u>  For the NGO: <u>Dr. Riffat Iqbal</u>
1.8	The PA will deduct all applicable taxes at source without reimbursement.
2.1	The Effectiveness date is <u>June 6, 2018</u>



- 2.2 The date of commencement of services is June 20, 2018.
- 2.3 The time period shall be 12 months.
- 3.4 The risks and the coverage shall be as follows:
- a. Third Party motor vehicle liability insurance in respect of motor vehicles operated by the NGO or its Personnel or any Sub-Consultants or their Personnel, Rs. 1,000,000.
  - b. Third Party liability insurance, Rs. 1,000,000
  - c. Professional liability insurance, Rs. 5,000,000
  - d. employer's liability and workers' compensation insurance in respect of the Personnel of the NGO and of any Sub-Consultants, in accordance with the relevant provisions of the Applicable Law, as well as, with respect to such Personnel, any such life, health, accident, travel or other insurance as may be appropriate; and
  - e. insurance against loss of or damage to (i) equipment purchased in whole or in part with funds provided under this Contract, (ii) the NGO's property used in the performance of the Services, and (iii) any documents prepared by the NGO in the performance of the Services
- 3.5 (c) The other actions are: Seek prior approval, from PA, for replacing key personnel.
- 3.7 (b) The NGO shall not use these documents and software for purposes unrelated to this Contract without the prior written approval of the PA.
- 5.1 *Not Applicable*
- 6.1 Performance security equal to 3% in form of pay order, demand draft or bank guarantee shall be submitted by the NGO.
- 6.3 The Contract price is: Rs. 29,994,700 (Twenty-nine Million Nine Hundred and Ninety-four Thousand Seven Hundred only).
- 6.5 **The payment schedule:**
- (a) **Ten (10) percent** of the lump-sum amount shall be paid upon submission and acceptance of Inception Report showing the detailed work methodology along with a complete list of uncovered areas of district.
  - (b) **Twenty-five (25) percent** of the lump-sum amount shall be paid upon approval of the 1<sup>st</sup> quarterly report (All project related positions are filled, mother support groups formed and facilities providing nutrition services)
  - (c) **Twenty (20) percent** of the lump-sum amount shall be paid upon approval of 2<sup>nd</sup> quarterly report (staff orientation completed, mother support groups functional and daily nutrition promotion sessions are being conducted)
  - (d) **Twenty (20) percent** of the lump-sum amount shall be paid upon submission and approval 3<sup>rd</sup> quarterly report (Information, education & communication material provided and screening and referral of malnourished children)
  - (e) **Twenty-five (25) percent** of the lump-sum amount shall be paid upon submission and approval of the 1<sup>st</sup> Yearly Project Report.
- 8.2 Disputes shall be settled by complaint redressal committee define in SPPR 2010 or through arbitration Act of 1940.



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## Terms of Reference

### Background:

Accelerated Action Plan for Reduction in Stunting and Malnutrition is named as "Sindh Enhancing Response to Stunting and Malnutrition" by the World Bank. It's a multi sector program where Health, Local government, Agriculture, Livestock and Fisheries, Education, Social Welfare, Population Welfare are participating. The interventions (Annex-A and B) are designed to be implemented both at the community and health facility level. While the department of health through AAP, the district health office, primary health care units being managed by PPHI and community based health workers (LHWs) will be implementing the nutrition activities, it would like to enter into agreement with competent NGOs in district Mirpurkhas, to cover the non LHW covered areas to implement the nutrition activities and basic and comprehensive package of health in line with the 1,000 days strategy protocols as for LHWs<sup>1</sup> and replicating the LHW interventions in uncovered areas through Community Health Worker (CHWs).

### Assumption

- a) The NGO has sufficient experience and capacity to manage health and nutrition intervention
- b) AAP is ready to further expand capacities to implement community nutrition services at best quality and full coverage.
- c) The NGO will use the DoH, AAP and LHW program/Community Mid-Wife (CMW) specification for coverage and performance and will apply guidelines and standards as recommended by the DoH and the AAP.
- d) There are five different components that require 5 different sets of services (service package, available and expected services are presented at Annex 2):
  - 1) **LHW covered area:** partner will design and implement services in close cooperation with LHW
  - 2) **Non-LHW covered areas:** NGO will carry responsibility for the full set of community services, mobilization and referral (take responsibilities for interventions covered by the LHW).
  - 3) **PPHI operating facility based nutrition services** (OTPs in Government dispensaries and BHUs): the NGO and PPHI will closely coordinate, ensure a clear description of their responsibilities, consistent information flow and regular communication to ensure a consistent and coherent service delivery. Clear line of communication and regular information sharing meetings are to be ensured. Public Service provider will perform nutrition promotion and rehabilitation services to beneficiaries of the respective same target area, the NGO will focus on community services, referrals monitoring and data collection at BHU level, RHC, THQ and DHQ.
  - 4) **Where public based facility services are not available:** NGO will provide facility based services as well.
  - 5) **Provision of OTP services in areas deprived of these services:** In the areas where there is no OTP service available within 5 km. of DHQ, THQ AND RHC, the NGO service provider is expected to fill the gap through provision of OTP service facility.
- e) The NGO is responsible to achieve the targets spelled out at the performance indicator list.
- f) The NGO will closely coordinate with the District Nutrition Officer and other District and Provincial Committees and partners to plan, implement and monitor the interventions. The NGO will submit monitoring and progress reports, to the District Nutrition Officer and other stakeholders, as per schedule.
- g) The NGO will closely work with various stakeholders at the provincial, district and village coordination platforms. The NGO will closely coordinate with other projects that aim to improve the nutritional and MNCH status of the populations; this includes interventions that aim to improve the nutrition situation through improved sanitation, hygiene and safe drinking water or nutrition sensitive agriculture, but also other health, livelihood, rural development and poverty reduction projects.

### The scope of services for NGO I Community based services

<sup>1</sup> Roles and responsibilities of LHWs at the community level include primary health care & family planning which includes registration and counselling of family on hygiene and sanitation, MNCH package (ANC, Delivery, PNC, Vaccination, Nutrition, Family Planning and referral).

NGO will:

- a. Develop an operational manual and work plan for the implementation of the task in Mirpurkhas Districts as outlined below. The manual should explain the objective, the implementation modalities, timings, and session plans and content, proposed participation and linkages. It will also spell out the reporting mechanisms, monitoring and supervision plan.
- b. Develop or identify and adopt and disseminate information, education and communication (IEC) material on all priority themes for interpersonal counseling as well as for group sessions. All staff should receive an introduction and orientation to their task.
- c. Establish mother support groups including pregnant and lactating women and children under five years and their care takers, mothers in law or grandmothers, traditional female leaders and spokes women as appropriate.
- d. Conduct monthly mother support group session for positive behaviors, focused upon
  - o early initiation of breast feeding
  - o exclusive breast feeding
  - o adequate complementary feeding for children 6 to 24 months, organizing demonstrations using foods available at the village
  - o provision and promotion of promotion multi-micro nutrients for children 6 to 24 months
  - o compliance to consumption of iron folic acid
  - o hand washing and other improved hygiene and sanitation practices
  - o promotion of use of iodized salt
  - o treatment of diarrhea using Zinc and low osmolality ORS
  - o Advise, counselling and referral on four ANC, three PNC, institutional delivery, SBA delivery, family planning and vaccination.
  - o Time to time, evaluate the retention of knowledge, given above, in mother groups.
- e. Interpersonal counseling for all care takers of children below the age of 5 years through at least monthly home visits, and bi-weekly for acutely malnourished children. (on same subjects as listed under the mother support groups, but applying interpersonal communication methods).
- f. Provide services for acutely malnourished children and anemic pregnant and lactating mother:
  - o Screening of all children under five years and screening of pregnant and lactating mothers for anemic.
  - o Referral of acutely malnourished children as well as border line children to the OTP centers where they will correctly be categorized and receive adequate care as per protocol and/or referred.
  - o Follow up previously referred children, during the treatment as well as after discharge (up to at least 12.5 cm MUAC).
  - o Provide adequate counseling to the care taker (i.e. breast feeding, re-lactation where possible, complementary feeding and demonstrations, ensuring hygiene practices).
  - o Provide adequate treatment (RUTF) as per protocol. Internationally recommended standards to be applied for referrals and discharge.
  - o Provide at least bi-weekly follow up of admitted and discharged children at home until the child's nutritional status is normal (MUAC above 12.5cm).
  - o Refer children with complications to the nearest Stabilization Center.
- h. Support the completion of household surveys for the "Use of Iodized salt" by using rapid test kits (RTK).
- i. Create linkages and bring together LHW, Mother Support Groups, TBAs, CMWs and school teachers for promotion of breast feeding and complementary feeding practices (i.e. cooking demonstrations, sessions on healthy foods etc.).
- j. Perform regular reporting as per reporting lines to the district health office and other stakeholders.
- k. Support any additional interventions aiming to improve the nutritional status of children and mothers as advised by the DoH and AAP.
- l. Data collection of pregnant and lactating mothers'.

## II Facility based services (when and where required, numbers are proposed at annex 2)

- a. Organize nutrition promotion programs for care takers once per month (group sessions)
- b. Individual nutrition counseling for care takers seeking services
- c. The scope of nutrition promotion sessions for individual or group session, will focus on key messages including early initiation of breast feeding, exclusive breast feeding, adequate complementary feeding including demonstrations, counseling and promotion of consumption of multi-micro nutrients for children 6 to 24 months, and maternal nutrition including promotion and follow up on consumption of Iron Folic Acid.
- d. Establish breast feeding corners is vital and a necessity for counseling and demonstrations.

- e. Ensure nutrition rehabilitation for acutely malnourished children by:
- i. Screening of all children and pregnant mothers seeking services at the facility (with and without referral through the LHW or NGO)
  - ii. Provide adequate care to the acutely malnourished children as per protocol.
  - iii. Provide adequate counseling to the care taker (i.e. breast feeding, re-lactation where possible, complementary feeding and demonstrations, ensuring hygiene practices).
  - iv. Provide adequate treatment (RUTF) as per protocol. Internationally recommended standards to be applied for referrals and discharge.
  - v. Discharged children will be followed up at the community level until the child's nutritional status is normal (MUAC above 12.5cm).
  - vi. Refer children with complications to the nearest Stabilization Center.
  - vii. Developed strong coordination for referral and follow up of children between community and in patient care.
  - viii. Identification of severally anemic mothers and refer for parental iron

**Number of CHWs:**

For district Mirpurkhas a total of 333 CHWs required to cover 35% LHWs uncovered area. NGO has to provide a complete list of uncovered areas of district in their inception report.

**Selection Process:**

An NGO will be selected under Quality and Cost Based Selection (QCBS) method with Lump Sum contract as per SPP Rules, 2010 (amended 2017).

NGO is expected to appoint the following key staff with appropriate qualifications and proven experience

**a) District Project Manager:** MA, MA Social Sciences, MBA or other relevant master's degree with 5 years' experience in Nutrition and/or public health, experience in management of community and outreach projects.

**b) District Nutrition Officer:** MBBS preferably MPH or any other equivalent master's degree. Track record of experience for at least 5 years in relevant capacity.

**c) Social Mobilization Officer:** MA Social Sciences, MBA or other relevant master's degree with 5 years' experience of social mobilizer or in community and outreach projects and managing trainings and seminars.

**Duration of Assignment:** 12 months

**Annex 1: Performance Indicator Guide**

PROJECT ESTABLISHMENT			
Performance indicator	Means of Verification	Target	Frequency of Reporting to AAP
Inception Report/ Operational Manual finalized and ready for dissemination	Report Approved	Submitted by latest two weeks after signing.	Approved report available at the first months
All project related positions are filled and retained (details of number and staff category as per proposal): <ul style="list-style-type: none"> <li>- District Project Manager</li> <li>- District Nutrition Officer</li> <li>- Nutrition Assistant</li> <li>- Community Health Workers</li> <li>- Logistic and administrative staff</li> <li>- Reporting and Information Management</li> <li>- Monitoring</li> <li>- Managing and coordinating functions</li> <li>- Other positions</li> </ul>	Staff records, attendance records	All staff in place 2 months after signing of contract (later: 90% in filled and maintain, 95% attendance) – in accordance with s.no. 4	First quarterly report
IEC material for group sessions and individual sessions are developed or adopted, disseminated and used for	Monitoring reports	Every CHW has a full set of IEC on every subject	Quarterly reports

community and facility sessions		At least one full set is available per facility	
Staff orientation completed	NGO report	Every staff received orientation	First two quarterly reports
Information, Education and Communication Material is printed and provided during at the time of the orientation trainings	Dissemination records, NGO records	One complete set available for every CHW. One complete set for every facility.	NGO quarterly report and AAP monitoring report.
High staff attendance maintained throughout the project duration	Staff and attendance records	At least 90%	Quarterly reports

## ANNEX 2: PERFORMANCE INDICATORS FOR COMMUNITY SERVICES

<b>Mother support groups/social organizations formed</b> (as per details spelled out at the inception report) - In areas with LHW - In villages with no LHW	Project and monitoring system	At least 90% of the villages in the catchment area	Quarterly Reports, HMIS, Monitoring Reports
<b>Mother support groups functional:</b> Community sessions conducted (monthly average, session plan laid out at the inception report, sessions on breast feeding, complementary feeding, maternal services & nutrition, screening, personal and food hygiene, micro-nutrient supplementation)	NGO Records AAP Monitoring	At least one session per community per months	Quarterly Report (presenting monthly summaries) AAP Monitoring Semi-Annual Reports
<b>Screening and referral</b> of malnourished children	NGO Records AAP Monitoring	Monthly, at least 80% of the children 6 to 59 months are screened and correctly referred.	Quarterly Report (presenting monthly summaries) AAP Monitoring Semi-Annual Reports
<b>Household visits for Inter-Personal Counseling</b> (monthly visits to every pregnant and lactating women and children under two for follow up on compliance to micro nutrients, breast feeding and complementary feeding, hygiene and hand washing etc.).	CHW report, project report	Every eligible household visited	Quarterly summary report
<b>Follow up of children</b> admitted and discharged from the SAM treatment to ensure full compliance till at least 12.5cm MUAC	CHW report, project report	Every eligible child followed up as per protocol	CHW report, project report
<b>Community - Facility linkages</b> well-established (successful referral and follow up after discharge, nutrition promotion sessions at facility and community level are aligned). It requires close coordination with facilities run either by the same NGO, or by the Government or by PPHI. Details spelled out at the inception report.	NGO, AAP and DHO reporting, verification through monitoring reports	At least one nutrition sessions per months with BHU and LHW/nutrition worker at each community	Quarterly reports



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I. ANNEX 3: PERFORMANCE INDICATORS FOR FACILITY BASED SERVICES

Facilities providing nutrition promotion and OTP services effectively	NGO Records	95% of the facilities after 3 months;	Quarterly Report and AAP Monitoring Report
Daily nutrition promotion sessions for mothers/caretakers seeking health and nutrition support	Summary reports of sessions delivered	One group session daily. Individual counseling to every caretaker.	Quarterly reports. AAP Monitoring reports.
Malnourished children are measured on arrival and admitted to the treatment programme as per protocol	Facility records, and verification		Monitoring reports
Acutely malnourished children are treated as per protocol	Coverage surveys	80% of all eligible children in the catchment area receive support	Monitoring reports
Treatment Performance Standards achieved (total number of children registered, % dis-charged, % defaulters, % death, % drop outs, % referrals to SCs, average length of stay, etc. as per guidelines),	Nutrition Information System Reports	Target Specified at guidelines	OTP Wise Monthly report to District Nutrition information System.
Follow up of drop out and discharged childrens ensured through close coordination with the CHW.			

Children between the age of 6 and 59 months receiving Vitamin A capsules at least one within the last six months	DHIS and household level verification	Numbers and percentage (number reached / total number within the catchment area). Target 95%	Quarterly reports
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Indicators for monitoring the performance of NSC

New Admissions	Facility record	An admitted patient who has never been in the programme before.	Monthly reports
Re-admission:	Facility record	A defaulter who has come back to the program within 2 months.	Monthly reports
Relapse (A large number of relapses are often a sign of food insecurity.)	Facility record	A patient who has been discharged as cured from the programme within the last 2 months but is again eligible for admission to NSC.	Monthly reports

EXIT INDICATORS

Recovered	Facility record	Number of beneficiaries that have reached discharge criteria within the reporting period divided by the total exits.	Monthly reports
Defaulter rate <sup>2</sup>	Facility record	Number of beneficiaries that defaulted during the reporting period divided by the total exits.	Monthly reports
Non-respondent	Facility record	Those beneficiaries who fail to respond to the treatment e.g. the patient remains for a long period of time under the target weight.	Monthly report
Death	Facility record	The number of those children (patients) who died.	Monthly report

<sup>2</sup>Defaulter will be a child with SAM admitted to the ward but absent (from the ward) for three consecutive days without been discharged.

Average length of stay	Facility record	(Total inpatient days of care/Total admissions) = Average length of stay (in days)	Monthly reports
Average weight gain (gm/kg/day) <sup>3</sup>	Facility records	Sum of weight gains of all the children discharged during the month/total number of children discharged during the month.	Monthly

#### ANNEX 4: OUTCOME INDICATORS

Acute and chronic malnutrition reduced	Baselines and screening, NGO records	Number of acute malnutrition (MUAC below 12.5cm) reduced by 50%	Baseline, Mid Term, End Term Reports
Newborn below 2.5 kg (low birth weight, LBW)	Facility records, DHIS	Percentage reduced by 20%	Monthly
Children 6 to 24 months receive a minimum acceptable diet (all 3 IYCF indicators)	Baseline and endline (verifications)	Improved by at least 50%	Baseline, Mid Term, End Term Reports
Children 6 to 24 months reached and consume multi-micro-nutrients as per protocol	NGO records, DHIS, household verification	At least 80% (number reached / total number within the catchment area, and total number consuming as per protocol divided by total number reached)	Annual reports
Pregnant women receiving and consuming iron folic acid as per protocol	DHIS, Household level verification or monitoring data	At least 80% (number reached / total number within the catchment area, and total number consuming as per protocol divided by total number reached)	Quarterly reports
Episodes of diarrhea in children 6 to 59 months treated with zinc and ORS	Treatment records, DHIS	50% at the end of the project	HMIS reports
Coverage of basic nutrition services for - Pregnant and Lactating Women - Children under five	DHIS	Numbers and percentage (number reached / total number within the catchment area). Target: 80%	Quarterly reports

#### NSC outcome indicators

Bed occupancy rate	Facility records	Inpatient Days of Care/Bed Days Available x 100	Quarterly reports
Case fatality rate	Facility records	Number of deaths by the number of children admitted and express the result as a percentage	Quarterly reports
Defaulter rate	Facility records	Number of beneficiaries that defaulted during the reporting period divided by the total exits.	Quarterly reports

<sup>3</sup>Weight gain = {discharge weight in gms - minimum weight in gms}/(minimum weight in kg x number of days between date of minimum weight and discharge day)

The rate of weight gain for an individual is calculated as the discharge weight minus the minimum weight multiplied by 1000 to convert the weight gain to grams. This is then divided by the admission weight to give grams of weight gained per kilo body weight. Lastly, this total weight gain is divided by the number of days from the date of minimum weight to the date of discharge, to give g/kg/d.e.g. Kassim a two year boy was admitted and weighed 7.3 kg at admission and 8.4 kg at discharge; Kassim stayed for 17 days at the AAP.

Weight gain for Kassim = (8.4 - 7.3) x 1000/7.3 x 17 = 8.8 gm/kg/day.  
Kassim's weight gain is 9 gm/kg/day

Recovery rate	Facility records	Recovery (or cured) rate: Number of beneficiaries that have reached discharge criteria within the reporting period divided by the total exits.	Quarterly reports
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#### ANNEX 5: PROJECT MANAGEMENT INDICATORS

Indicator	MoV	Expected Target	Frequency
Coordinate with other stakeholders (i.e. district nutrition coordination, LHW programme, health facilities by Government or PPHI).	NGO records, DHO coordination meetings minutes	Monthly	Quarterly reports
Participate at joint monitoring and supervision visits	Monitoring and supervision reports	Every district at least one joint monitoring visit per quarter	Quarterly reports
Internal Monitoring System functional	Monitoring Reports	At least 40% of the facilities 30% of the communities are randomly sampled and monitored per months	Quarterly reports
Stock of nutritional support supplies and essential drugs (RUTF, Vitamin A, antibiotics, etc.; list of supplies spelled out at inception report)	Monthly Stock Reports	No Stock Out reported	Quarterly reports

#### PROJECT MANAGEMENT INDICATORS FOR NSC

Indicator	MoV	Target	Frequency
Staff in position	HR report	100% staff should be on board	Monthly reports
Staff position lying vacant for more than one month	HR report	0 position lying vacant for more than one month	
Staff trained in the management of SAM children with complication	Training reports	100% of the staff trained	Monthly reports
Staff in position for more than a month but not trained in management of SAM	HR report	0 staff in position but not trained in management of SAM	Monthly reports
Staff separation during the quarter	HR report	0 trained staff separation	Monthly reports
Stock out of the consumables during last three months	Monthly Stock Reports	No Stock Out reported	Monthly reports
Stock out of the antibiotics during last three months	Monthly Stock Reports	No Stock Out reported	Monthly reports
Internal Monitoring System functional	Monitoring Reports	NSC has been monitored fortnightly basis by NGOs	Monthly reports

## NGO's Reporting Obligations

Inception Report  
 First Quarterly Report  
 Second Quarterly Report  
 Third Quarterly Report  
 First Yearly Project Report

Annex-C

### Cost Estimate of Services, List of Personnel and Schedule of Rates

#### BREAKDOWN OF REMUNERATION

Name	Position (as in Tech-6)	Person- month Remuneration Rate	Time Input in Person / Month (from Tech-6)	Rate in PKR (Currency)	Amount in PKR (Currency)
Mr. Kamran Solangi	District Project Manager	[Home]	1.5	80,000	120,000
		[Field]	10.5	70,000	735,000
Dr. Asma Badar	District Nutrition Officer	[Home]	1.5	75,000	112,500
		[Field]	10.5	70,000	735,000
Mr. Muhammad Khalid	Social Mobilization Officer	[Home]	1.5	50,000	75,000
		[Field]	10.5	55,000	577,500
Non-Key Experts	--	--	4,464	--	16,969,200
<b>Grand Total</b>					<b>19,324,200</b>

#### BREAKDOWN OF REIMBURSABLE

No	Type of Reimbursable Expenses	Unit	Unit Cost	Quantity	Amount in PKR
			PKR		(Currency)
1	Community Health Worker Kit ( equipment + bag)	Unit	2,500	333	832,500
2	Office Supplies	Month	45,000	12	540,000
3	Office / Warehouse Rent	Month	65,000	12	780,000
4	Electricity+ Gas+ Communication Charges	Month	60,000	12	720,000
5	Vehicle Rental + Fuel	Month	44,000	144	6,336,000
8	Laptops	Unit	45,000	10	450,000
9	Printers	Unit	35,000	2	70,000
10	Cost of Establishing OTPs	Lump Sum	22,000	11	242,000
11	Cost of Emergency Referrals	Lump Sum	--	--	450,000
12	Inception Seminar	Lump Sum	250,000	1	250,000
<b>Total Costs of Reimbursable Expenses</b>					<b>10,670,500</b>

#### TOTAL CONTRACT AMOUNT

S.NO	HEAD	AMOUNT
1	Remuneration	19,324,200
2	Reimbursable Expenses	10,670,500
<b>Total Amount</b>		<b>29,994,700</b>





**FORM FIN-1 FINANCIAL PROPOSAL SUBMISSION FORM**

Karachi, March 6, 2018

To:

Additional Secretary (PM&I),  
3<sup>rd</sup> Floor, Tughlaq House, Sindh Secretariat Building No.2,  
Kamal Atta Turk Road, Karachi.

Dear Sir:

We, the undersigned, offer to provide the consulting services for **Hiring of NGOs for Service Delivery in District Mirpurkhas - Uncovered Area** in accordance with your Request for Proposal dated February 14, 2018 and our Technical Proposal. Our attached Financial Proposal is for the amount of Pak Rupees **29,994,700.00/-** in words Pak Rupees **Twenty Nine Million, Nine Hundred Ninety Four Thousand & Seven Hundred only.**

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal.

Commissions and gratuities if paid or to be paid by us to agents relating to this Proposal and Contract execution, if we are awarded the Contract, are listed below

Name and Address of Agents	Amount in Pak Rupees	Purpose of Commission or Gratuity
<u>None</u>	<u>None</u>	<u>None</u>
_____	_____	_____
_____	_____	_____

We understand you are not bound to accept any Proposal you receive.

We remain,

Yours sincerely,

Authorized Signature {In full and initials}: \_\_\_\_\_

Name and Title of Signatory: Ms. Riffat Iqbal

In the capacity of: Director Programs – WEP

Address: Office 208, 2<sup>nd</sup> Floor, Doctor's Inn Plaza Nazimabad No.03 Karachi, Pakistan

Contact information (phone and e-mail): Phone+92-341-2770577

E-mail: info@wepak.org , www.wepak.org



*(Handwritten signatures)*

Note: The Bid is valid for 90 Days commencing from date of bid submission.



## FORM FIN-2. SUMMARY OF COSTS

Item	Cost
	Amount in PKR
Cost of the Financial proposal	29,994,700
Including:	
(1) Remuneration	19,324,200
(2) Reimbursable	10,670,500
<b><u>Total Cost of the Financial proposal:</u></b>	<b>29,994,700</b>



Note: The Bid is valid for 90 Days commencing from date of bid submission.



## FORM FIN-3. BREAKDOWN OF REMUNERATION

S. No	Name	Position (as in Tech-6)	Staff Month Rate	Time Input in Person / Month	Rate in PKR (Currency)	Amount in PKR
				(from Tech-6)		(Currency)
<b>KEY EXPERTS</b>						
K-1	Tauseef Abbas	District Project Manager	[Home]	1.5	80,000	120,000
			[Field]	10.5	70,000	735,000
K-2	Dr. Asma Badar	District Nutrition Officer	[Home]	1.5	75,000	112,500
			[Field]	10.5	70,000	735,000
K-3	Muhammad Khalid	Social Mobilization Officer	[Home]	1.5	50,000	75,000
			[Field]	10.5	55,000	577,500
<b>NON-KEY EXPERTS</b>						
NK-1	Project Coordinator(1)	Project Coordinator(1)	[Home]	12	55,000	660,000
NK-2	Deputy Program Manager (1)	Deputy Program Manager (1)	[Home]	12	50,000	600,000
NK-3	MIS Officers (3)	MIS Officers (3)	[Home]	36	22,000	792,000
NK-4	Logistic Assistants (2)	Logistic Assistants (2)	[Home]	24	22,000	528,000
NK-5	Social Mobilizer (16)	Community Mobilizer (16)	[Home]	192	20,000	3,840,000
NK-6	Nutrition Assistant (11)	Nutrition Assistant (11)	[Home]	132	21,000	2,772,000
NK-7	CHWs (333)	CHWs (333)	[Home]	3,996	1,700	6,793,200
NK-8	Office Boy (1)	Office Boy (1)	[Home]	12	10,000	120,000
NK-9	Security Guards (2)	Security Guards (2)	[Home]	24	11,000	264,000
NK-10	Support Staff for NSCs (2)	Support Staff for NSCs (2)	[Home]	24	25,000	600,000
<b>Total Remuneration</b>						<b>19,324,200</b>

Note: The Bid is valid for 90 Days commencing from date of bid submission.



**FORM FIN-7. BREAKDOWN OF EXPENSES**

No	Type of Reimbursable Expenses	Unit	Unit Cost	Quantity	Amount in PKR
			PKR		(Currency)
1	Community Health Worker Kit ( equipment + bag)	Unit	2,500	333	832,500
2	Office Supplies	Month	45,000	12	540,000
3	Office / Warehouse Rent	Month	65,000	12	780,000
4	Electricity+ Gas+ Communication Charges	Month	60,000	12	720,000
5	Vehicle Rental + Fuel	Month	44,000	144	6,336,000
8	Laptops	Unit	45,000	10	450,000
9	Printers	Unit	35,000	2	70,000
10	Cost of Establishing OTPs	Lump Sum	22,000	11	242,000
11	Cost of Emergency Referrals	Lump Sum	-	-	450,000
12	Inception Seminar	Lump Sum	250,000	1	250,000
<b>Total Costs of Reimbursable Expenses</b>					<b>10,670,500</b>

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MINUTES OF CONTRACT NEGOTIATIONS WITH  
**Women Empowerment Pakistan**  
June 5, 2018  
Quality- and Cost-Based Selection (QCBS)

---

SUBJECT: **Hiring of NGOs for Service Delivery in Districts Mirpurkhas - Uncovered Area**

PRESENT: **For the AAP**

Dr. Sahib Jan Badar  
Program Coordinator

Mr. Atta-ur-Rehman Memon  
Assistant Procurement Specialist

**For the NGO**

Dr. Riffat Iqbal Khan  
Director (Projects)

---

1. **Opening remarks**

On behalf of the AAP, Dr. Sahib Jan Badar welcomed the representative of the NGO to the contract negotiations. Meeting commenced with formal introduction of participants.

2. **Submission of written authorization**

On behalf of the NGO, Dr. Riffat Iqbal Khan expressed his thanks for being invited to contract negotiations. The Representative submitted an authorization letter to negotiate and sign a contract with AAP on behalf of WEP.

3. **Scope of work and terms of reference**

The terms of reference (TOR) were reviewed and it was mutually agreed that no amendments were needed to be incorporated in the ToR. The Program Coordinator emphasized that the consulting firm should work in close coordination with the AAP.

4. **Work program and personnel schedule**

The work program, given in the technical proposal of the firm and personnel schedule, were reviewed in detail and it was decided that no amendments are necessary. Program Coordinator emphasized that the NGO should engage the CHWs on urgent basis so the trainings can be initiated.

5. **Personnel**

The Consultant confirmed the availability of all experts in the team for their respective assignments in accordance with the staffing schedule.



AAP confirmed to provide the following on a no-cost basis to the consultant's team:

- (i) Data related to the project/Contract
- (ii) Provide data from other departments as reasonably required

All the counterpart support, facilities and information shown above would be provided by the Government in kind and would be free of charge to the Consultant.

#### 7. Equipment

It was decided that the equipments required for the project will be procured by the Consultant using the budget specified in the reimbursable cost.

#### 8. Financial terms

The ceiling of contract agreement was incorporated as per submitted and approved financial bid and bifurcations of principal amount and taxes. It was agreed upon that principal amount of the agreement would remain same and it includes stamp duties and taxes.

#### 9. Anti-Corruption

Consultants agreed to abide by the Government of Sindh's rules and regulations on Corrupt and Fraudulent Practices.

#### 10. Consultant's Contract

The draft contract prepared by AAP was reviewed and agreed upon. Both parties agreed to execute the contract. It was decided that the contract will be signed after affixation of stamp duties.

#### 11. Contract Administration

Detailed procedures for processing payment and contract administration are specified in the contract.

The meeting ended with the vote of thanks to and from the chair. At the end of meeting the minutes were prepared, signed and approved accordingly.

FOR THE CLIENT

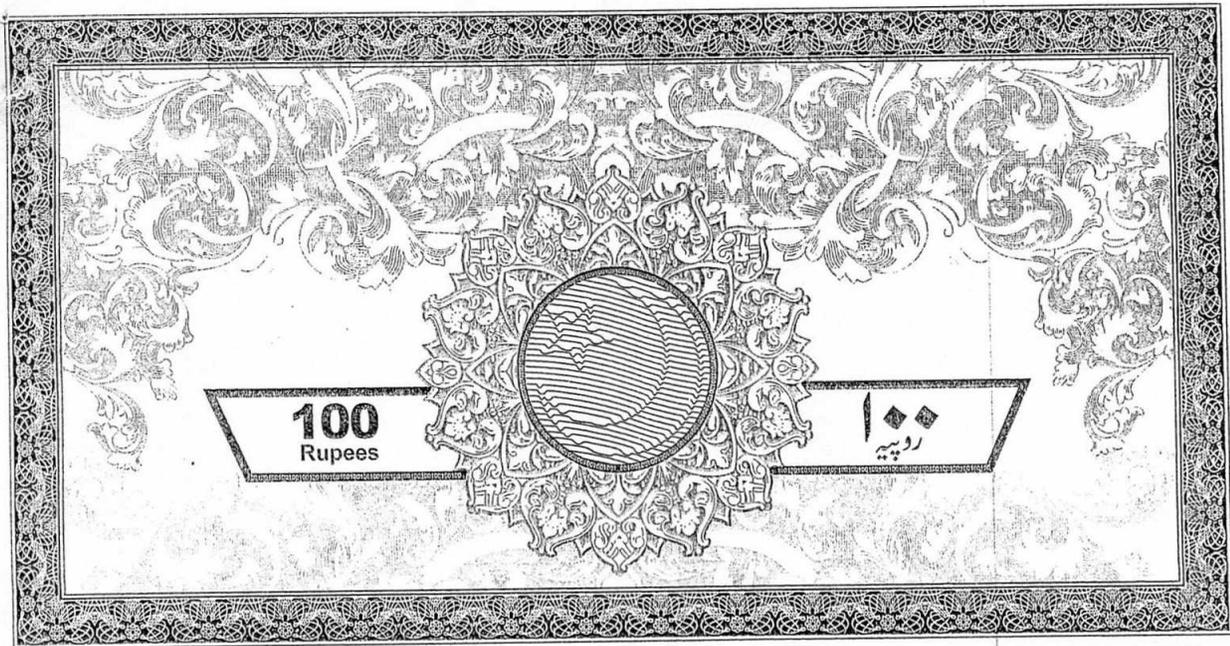
Signed by Dr. Sahib Jan Badar

Title: Program Coordinator, AAP

FOR THE CONSULTANT

Signed by Dr. Riffat Iqbal Khan

Title: Director (Projects)



APAR DILJANA KHAN Stamp Vendor  
 Shop No. 99 Shop No. 412 25 MAY 2018  
 4th Floor Tahir Plaza, Near City Court Karachi  
 16272 DATE.....  
 MOHAMED AHMED  
 (INTEGRITY PACT)  
 DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.  
 PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN  
 CONTRACTS WORTH RS. 10.00 MILLION OR MORE

Contract No. NO.HD/AAP/CS-NGOs/2018 Dated 06 June 2018  
 Contract Value: 29,994,700  
 Contract Title: Hiring of NGOs for Service Delivery in District Mirpurkhas - Uncovered Area

**Women Empowerment Pakistan** hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by GoS through any corrupt business practice.

Without limiting the generality of the foregoing, **Women Empowerment Pakistan** represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS, except that which has been expressly declared pursuant hereto.

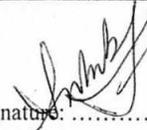
**Women Empowerment Pakistan** certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

**Women Empowerment Pakistan** accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoS under any law, contract or other instrument, be voidable at the option of GoS.

Notwithstanding any rights and remedies exercised by GoS in this regard, **Women Empowerment Pakistan** agrees to indemnify GoS for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoS in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS.

Name of Buyer: **AAP, Health Department, Government of Sindh**

Name of Seller/Supplier: **Women Empowerment Pakistan**

Signature:  **DR. SAHIB JAN BADAR**  
 Program Coordinator  
 Accelerated Action Plan (AAP)  
 Health Department Govt. of Sindh

Signature:  



**GOVERNMENT OF SINDH, HEALTH DEPARTMENT**

RFP NO. HD / AAP / CS-NGOs / 2018

**REQUEST FOR PROPOSAL**

**HIRING OF NGOs FOR SERVICE DELIVERY IN UN-COVERED AREAS OF TWO DISTRICTS**

The Health Department, Government of Sindh received an allocation from the Public Funds in Pak rupees towards the cost of Accelerated Action Plan (AAP) for Reduction of Stunting and Malnutrition. It is intended that part of the proceeds of this allocated fund will be applied to eligible payments under the contract for hiring NGOs for Service Delivery in un-covered areas of two districts i.e. Sukkur and Mirpurkhas.

**Eligibility:**

- NGO shall have valid registration under the law and with relevant tax authorities (Federal Board of Revenue, Sindh Revenue Board etc)
- Having three years of experience.
- Audited statements of last 3 years' / bank statement.
- An affidavit that the firm has neither been blacklisted from Government / Local Agency/ International Agency / Autonomous bodies / semi autonomous bodies etc. nor indulged in corrupt, fraudulent or collusive practice for procuring contracts.

Issuing of Request for Proposal	Schedule of Submission for proposals	Schedule of Opening for Technical proposals	Tender Fee	Bid Security	Method
From 14-02-2018 to 05-03-2018	On or before 06-03-2018 up to 3:30 pm	06-03-2018 at 4:00 pm	Rs: 2000/- (Non-Refundable)	1%	Quality & Cost Based Selection Method

**Terms and conditions**

1. The interested NGOs can obtain the Request for proposal documents from the office of the Section Officer (PM&I), Health Department, 3rd Floor, Tughlaq House Sindh Secretariat Building No. 2, Kamal Atta Turk Road, Karachi

at Rs. 2000/- (non-refundable fee) tender fee in the shape of Pay Order / D.D in favor of the Secretary Health, Health Department, Government of Sindh.

2. The interested NGOs shall provide following documents / information:
  - > Name, address, telephone / fax numbers and e mail address of NGO;
  - > Organizational Structure of the NGO.
  - > Year of Establishment.
3. Evaluation criteria along with other terms and conditions are mentioned in the RFP documents.
4. Interested NGOs may obtain further information from office of the undersigned during official working hours.
5. The NGO(s) may also make Consortium / Joint Ventures to enhance their qualifications and expertise.
6. A pre-proposal conference will be held on February 22, 2018, 2:00 pm at the office of Additional Secretary (PM&I), Health Department at 3rd Floor, Tughlaq House, Sindh Secretariat Building No. 2, Kamal Atta Turk Road, Karachi.
7. Procuring Agency may reject all or any bid subject to the relevant provisions of Sindh Public Procurement Rules 2010 (Amended 2017).
8. In case of public Holiday, the bids shall be submitted and opened as per given schedule on the next working day.

**Section Officer (PM&I)**  
Health Department

INF-KRY No. 811/18

Say No to Corruption

سید محمد علی شاہ

## درخواست برائے پروپوزل

دواضلاع کے ان کورڈ ایریا میں خدمات کی ترسیل

کیلیے NGOs کی ہائرنگ

حکومت سندھ حکومت سندھ کا اسٹینڈنگ اور غذائیت کی کمی سے پیدا ہونے والے اثرات کو کم کرنے کیلئے ایکسپریس ٹینڈ ایکشن پلان (AAP) کی لاگت کے ضمن میں پاکستانی روپوں میں پبلک ٹینڈرز سے ایک ایکٹیشن موصول ہوئی ہے، یہ درخواست ہے کہ اس مختصر کردہ ٹینڈر کی باتوں کے تحت اطلاق دواضلاع یعنی سکھرا اور میرپور خاص کے ان کورڈ ایریا میں خدمات کی ترسیل کیلئے NGOs کی ہائرنگ کیلئے کنٹریکٹ کے تحت اہل ادا کنندگیوں پر کیا جائے۔

### اہلیت:

- NGO قانون اور متعلقہ ٹیکس اتھارٹیز (فیڈرل بورڈ آف ریونیو، سندھ ریونیو بورڈ وغیرہ) کے تحت قابل معیار رجسٹریشن کی حامل ہوگی۔
- تین سالہ تجربہ کی حامل
- 03 سال کا آڈٹ شدہ اسٹیٹمنٹس ایکٹ اینڈ ایٹنڈ
- ایک حلف نامہ کہ فرم سرکاری/لوکل ایجنسی/بین الاقوامی ایجنسی خود بخود راداروں/ٹیم خود بخود راداروں وغیرہ سے کبھی بلیک لسٹ نہیں رہی نہ ہی کنٹریکٹس حاصل کرنے کیلئے کرپٹ، دھوکہ دہی یا ناپسندیدہ سرگرمیوں میں ملوث رہی ہے۔

درخواست برائے پروپوزل کا آڈٹ شدہ اسٹیٹمنٹس ایکٹ اینڈ ایٹنڈ	پروپوزل کیلئے جمع کرانے کا شیڈول	ٹینڈر کیلئے پروپوزل کیلئے ہائرنگ کیلئے کا شیڈول	ٹینڈر ٹیس	بڈ	طریقہ کار
14-02-2018 تا	06-03-2018	06-03-2018	Rs.2000/-	1%	کوآپریٹو
05-03-2018	کوآپریٹو سہ پہر	ہفت شام	(۲۲ قابل)		کاسٹ بیڈ
	3:30 بجے تک	4:00 بجے	(واپسی)		سلیکشن میتھڈ

### تواہد و ضوابط

- 1- دلچسپی کی حامل کسٹمڈنگ فرمز درخواست برائے پروپوزل دستاویزات - Rs.2000/- (۲۲ قابل واپسی ٹیس) نیشنل پے آرڈر/DD جتن سیکریٹری ہیلتھ، محکمہ صحت سندھ کی ادا کنندگی پر دفتر سیکشن آفیسر (PM&I)، محکمہ صحت، 3rd فلور، تعلق ہاؤس سندھ سیکریٹریٹ بلڈنگ نمبر 2، کمال اتاترک روڈ کراچی سے درخواست برائے پروپوزل دستاویزات حاصل کر سکتی ہیں۔
- 2- دلچسپی کی حامل NGOs کو مندرجہ ذیل دستاویزات/معلومات فراہم کرنی ہوں گی۔
  - < NGO کا نام، پتہ، فون/ٹیکس نمبر، زاورائی میل ایڈریس
  - < NGO کا تنظیمی ڈھانچہ
  - < قیام کا سال
- 3- دیگر قواعد و ضوابط کے ساتھ معیار جانچ پڑتال RFP دستاویزات میں درج شدہ ہیں۔
- 4- دلچسپی کے حامل NGOs مزید معلومات دوران دفتر یا اوقات کار دفتر پر دستیابی سے حاصل کر سکتی ہیں۔
- 5- NGOs اپنی استعداد اور مہارتوں میں اضافہ کیلئے کنسورشیم/جوائنٹ وینچر بنا سکتی ہیں۔
- 6- ایک پری پروپوزل کانفرنس، دفتر ایڈمنسٹریٹو سیکریٹری (PM&I) محکمہ صحت واقع 3rd فلور، تعلق ہاؤس سندھ سیکریٹریٹ بلڈنگ نمبر 2، کمال اتاترک روڈ، کراچی میں 22 فروری 2018ء کو ہوتی دوپہر 02:00 بجے منعقد کی جائے گی۔
- 7- پروکیورنگ ایجنسی، سندھ پبلک پروکیورمنٹ ریگولیشنز 2010 (ترمیم شدہ 2017) کی متعلقہ ضوابط سے مشروط تمام یا کسی پیشکش کو مسترد کر سکتی ہے۔
- 8- عام تعطیل کی صورت میں پیشکشیں آئندہ یوم کار پر دیے گئے شیڈول کے مطابق جمع کرائی اور کھولی جائیں گی۔

سیکشن آفیسر (PM&I)

محکمہ صحت

INF-KRY:No. 811/18





گورنمينٽ آف سنڌ

هيٺ ڊپارٽمينٽ

RFP No. HD/AAP/CS-NGOs/2018

## رڪنيسٽ فار پروپوزل

هن ضلعن جي نشاندهي ڪيل علائقن ۾ سروس ڊليوري لاءِ NGOs جي هائرنگ

هيٺ ڊپارٽمينٽ گورنمينٽ آف سنڌ کي اسٽننگ ۽ ميلنيوٽريشن جي گهٽتائي لاءِ ايڪسيلريٽڊ ايڪشن پلان (AAP) جي لاڳت جي ڏس ۾ پاڪستاني ريڊن ۾ پبلڪ فنڊس مليا آهن. ارادو رکي ٿو ته مليل فنڊز جي ڪجهه حصي کي ٻن ضلعن سکر ۽ ميرپورخاص جا نشاندهي ڪيل علائقن ۾ سروس ڊليوري لاءِ NGOs جي هائرنگ لاءِ ڪانٽريڪٽ هيٺ اهل اداڻگين تي خرچ ڪيو ويندو.

اهليت:

- NGO وٽ قانون تحت ڪارگر رجسٽريشن ۽ ساڻ لاڳاپيل ٽيڪس اٿارٽيز (فيڊرل بورڊ آف روينيو، سنڌ روينيو بورڊ وغيره) هوندا.
- ٽي سالن جو تجربو هجي.
- آخري 3 سال/بينڪ اسٽيٽمينٽ جي آڊٽ ٿيل اسٽيٽمينٽس.
- حلفنامو ته فرم پروڪيورنگ ڪانٽريڪٽس لاءِ گورنمينٽ/لوڪل ايجنسي/انٽرنيشنل ايجنسي/آٽونومس باڊيز/نيمر آٽونومس باڊيز وغيره کان ڪڏهن بليڪ لسٽ نه ٿي هجي نه ٿي ڪريٽ. فراڊ يا سازش ۾ ملوث رهي هجي.

رڪنيسٽ فار پروپوزل لاءِ امائن ٽيڪنيڪل پروپوزل ٽينڊر في واک سڪيورٽي	پروپوزل جو اجراءِ جو شيدويل	پروپوزل جو اجراءِ جو شيدويل	واڪ سڪيورٽي	طريقيڪار
14-02-2018	06-03-2018	06-03-2018	2000 رپيا	سليڪشن جو طريقو
05-03-2018	3.30 رڳي تائين	4:00 شمار وڳي	1% (ناقابل واپسي)	لاڳت تي هوندا

شرط ۽ ضابطا:

1. خواهشمند NGO رڪنيسٽ فار پروپوزل دستاويزات آفيس آف دي سڪشن آفيسر (PM&I)، هيٺ ڊپارٽمينٽ، ٿرڊ فلور، تعلق هائوس سنڌ سيڪريٽريٽ بلڊنگ نمبر 2، ڪمال اتارڪ روڊ، ڪراچي مان 2000 رپيا (ناقابل واپسي) ٽينڊر في ڏي ڏي/ٻي آرڊر جي صورت ۾ بحق سيڪريٽري هيٺ، هيٺ ڊپارٽمينٽ، گورنمينٽ آف سنڌ، جي اداڻگي تي حاصل ڪري سگهجن ٿا.
2. خواهشمند NGOs هيٺيان دستاويزات/معلومات مهيا ڪنديون.
  - < نالو، ائڊريس، ٽيليفون نمبر/فيڪس نمبر ۽ NGO جي اي ميل ائڊريس.
  - < NGO جو تنظيمي ڍانچو.
  - < قيام جو سال.
3. چئڊچاڻ جي معيار سان گڏ ٻيا شرط ۽ ضابطا RFP ڪاغذن ۾ ذڪر ڪيل آهن.
4. خواهشمند NGOs وڌيڪ معلومات هيٺ صحيح ڪندڙ جي آفيس مان آفيس وقت دوران حاصل ڪري سگهي ٿي.
5. NGOs ڪنٽرسورٽيمر/جوائنٽ وينچر پڻ ٺاهي سگهن ٿيون جنهن ۾ هو پنهنجي ڪواليفڪيشن ۽ ايڪسپريئنسز کي پڌرو ڪن.
6. پري-پروپوزل ڪانفرنس آفيس آف دي ايڊيشنل سيڪريٽري (PM&I)، هيٺ ڊپارٽمينٽ واقع ٿرڊ فلور، تعلق هائوس، سنڌ سيڪريٽريٽ بلڊنگ نمبر 02، ڪمال اتارڪ روڊ، ڪراچي ۾ 22 فيبروري 2018 تي منجهند 2:00 وڳي منعقد ڪئي ويندي.
7. پروڪيورنگ ايجنسي سنڌ پبلڪ پروڪيورمينٽ رولز 2010 (ترميم ٿيل 2017) جي لاڳاپيل فٽرن هيٺ سموريون يا ڪا به واک رد ڪري سگهي ٿي.
8. عام موڪل هئڻ جي صورت ۾ واک ڏنل شيڊيول مطابق ورنڊڙ ڪم واري ڏينهن تي اماڻيو ۽ کوليو ويندو.

سيڪشن آفيسر (PM&I)

هيٺ ڊپارٽمينٽ

INF/KRY.No.811/2018

SAY NO TO CORRUPTION

سازن وڌائڻ ڪري جي خلاف مسجد اقصيا

8 3 9 8

سنڌ ۾ تعليم جي بهتري لاءِ علمي ۽ پنهنجي مفار لکي 8 3 9 8 تي ايسن ايريس ڪريو

روزانه

ڪڍي رت ڪري، حصار ادا ڪري، شاعري ڪري، سنڌي اخبار

روزانه

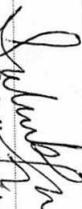
DAILY KAWISHI Hyderabad

جلد 28) اربع 14 فيبروري 2018 ع مطابق 27 جمادي الاول 1439 هـ (شمارو 192) قيمت 20 رپيا

**Accelerated Action Plan (AAP) for Reduction of Stunting & Malnutrition, Health Department, Government of Sindh**

**Annual Procurement Plan 2017-18**

S. No.	Description of Procurement	Quantity	Estimated unit cost (where applicable)	Estimated total cost (in M)	Funds Allocated	Sources Funds	Proposed Procurement Method	Timing of Procurement
1	Procurement of Medicine			274.464	153.806	AAP	Single Stage Two Envelope	January
2	RUTF, MNP, F75 and F100			237.320	180.090	AAP	Direct Contracting	February
3	Purchase of Safe Delivery Kits	92,235	14.45	168.7	168.7	AAP	Single Stage Two Envelope	January
4	Equipment for NSCs and OTPs			45.280	14.886	AAP	Single Stage Two Envelope	January
5	Furniture & Fixture			1.182	1.182	AAP	Single Stage Two Envelope	January
6	IT Equipment and Hardware			1.825	1.083	AAP	Single Stage Two Envelope	January
7	Hiring of NGOs for Service Delivery in Districts - Uncovered Area			101.45	65.792	AAP	NGOs - Quality and Cost Based Selection Method	January
8	Hiring of PPHI for OTPs facilities			5.657	5.657	AAP	Direct Contracting	January
9	Printing of IEC Registration Material			33.30	33.75	AAP	Single Stage One Envelope	March
10	Procurement of Chlorhexidine Gluconate USP	101,976	31.24	3.365	3.365	AAP	Single Stage Two Envelope	April

  
 Program Coordinator (AAP)  
 - Health Department