

SNDB/COK/ADMIN/TD/880/2018

Dated: 20.03.2018

From	Administration Division
To	Deputy Director, SPPRA

**Subject: Submission – RULE 50 COMPLIANCE**  
**Supply & Installation of Security Alarm System for Night Guardless Branches.**

Dear Sir,

Enclosed please find following documents for submission to SPPRA for Rule 50 Compliance.

S.No	Documents Attached	SPPRA Sr.#
01	1. Contract Evaluation Form 2. Purchase Order 3. Agreement 4. BER 5. Financial Proposal 6. Technical Proposal 7. Minutes of Bid 8. Attendance Sheet 9. Scope of Work 10. Buyers Record 11. CD / Email Copy	36344

Kindly confirm once it is get hoisted on your respective websites and subsequently please release their respective IDs for completion of tender process.

Regards,



Hina Awan  
Procurement Officer

SPPRA INWARD DATED  
7273  
20/03/2018

**Hina Awan**

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**From:** "Hina Awan" <hina.awan@sindhbankltd.com>  
**Date:** Tuesday, March 20, 2018 11:28 AM  
**To:** "SPPRA" <tenders@pprasindh.gov.pk>; "Sheraz Riaz" <sheraz.riaz@sindhbankltd.com>  
**Cc:** "Ather Iqbal" <ather.iqbal@sindhbankltd.com>; "Farhan Amir" <farhan.amir@sindhbankltd.com>  
**Attach:** 03202018112422.pdf  
**Subject:** Rule 50 Complainece - Supply & Installation of Security Alarm System for Night Guard less Branches

**Dear Concern,**

Please refer the attached mention documents of caption subject tender needs to be hoisted on SNDB and SPPRA websites as per SPPRA Rule # 50

1. Contract Evaluation Report
2. Form of Contract Award / Agreement
3. Letter of Award
4. Scope of work / Requirement

Kindly confirm once it is get hoisted on your respective websites.

Regards,

Hina Awan  
Procurement Officer

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH BANK LIMITED/ADMINISTRATION
- 2) PROVINCIAL / LOCAL GOVT./ OTHER SCHEDULED BANK
- 3) TITLE OF CONTRACT Supply & Installation of SAS for Night Guardless Branches
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/880/2018
- 5) BRIEF DESCRIPTION OF CONTRACT Same as Above
- 6) FORUM THAT APPROVED THE SCHEME Competent Authority
- 7) TENDER ESTIMATED VALUE Rs. 20,000,000/-
- 8) ENGINEER'S ESTIMATE  
(For civil works only) -
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 1 year
- 10) TENDER OPENED ON (DATE & TIME) 08/02/2018 At 1200 Hours
- 11) NUMBER OF TENDER DOCUMENTS SOLD 01  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 01
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 01
- 14) BID EVALUATION REPORT  
(Enclose a copy) 23/02/2018 Attached  
M/S. Phoenix Armour, Alarm Sales Office,  
P20 Plot 28, I.I. Chaudhig Road,
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER Contract
- 16) CONTRACT AWARD PRICE Rs. 9,703,620/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID).  
1) M/s. Phoenix Armour (Pvt) Ltd.
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE ☒ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE ☐
- c) TWO STAGE BIDDING PROCEDURE ☐
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE ☐

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.  
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT COMPETENT AUTHORITY

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S. No: 36344/2018
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Express Tribune, Daily Express & Sindhi Express (22nd Jan, 2018)
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?

(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	No

39) Date of Award of Contract: 20/03/2018

Signature & Official Stamp of  
Authorized Officer

Lt Col (R) Shahzad Begg  
EVP/Head of Administration

**FOR OFFICE USE ONLY**

**SINDH BANK LIMITED**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
**Tele: 021-9205356; 021-9205369 & Fax: 021-9206291**

Print

Save

Reset

**Supply & Installation of Security Alarm System for Night Guard less Branches**  
**Bid Evaluation Report**

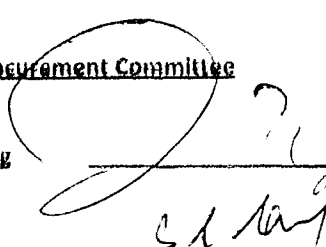
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/880/2018
3	Tender Description	Supply & Installation of Security Alarm System for Night Guard less Branches
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published & SPPRA S.No.	S.No: 36344 Express Tribune, Daily Express, Sindhi Express (22/01/2018)
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical/Financial Bid Opening Date & Time	08/02/2018 at 1200 Hrs.
11	No. of bids qualified	01
12	Bid(s) Rejected	-

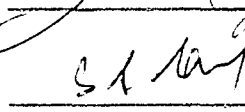
Details on the above as given below:

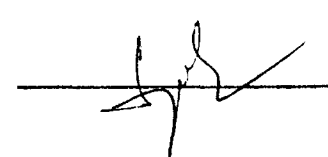
S. No.	Name of Firm or Bidder	Qualified / Disqualified in Technical/ Eligibility Inspection	Total Cost offered by the Bidder (Total Qty = 94 Branches)	Ranking in terms of cost	Comparison with Estimated cost (Rs.20,000,000/-)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7
01.	M/s. Pheonix Armour (Pvt) Ltd.	Qualified- Obtained 100% in Evaluation Process	Rs. 9,703,620/- (Rs.103,230/- Per Branch)	Only Lowest Bidder	Rs. 10,296,380/- below the estimated cost	Accepted Only Evaluated Qualified Bidder	Rule 48 has been complied with

Accordingly going by the Technical/Financial Evaluation offered in the tender document, M/s. Pheonix Armour (Pvt) Ltd. stands as Only Lowest evaluated Qualified Bidder for Supply & Installation of Security Alarm System for Night Guard less Branches to Sindh Bank Limited.

**Members Signature- Procurement Committee**

  
 Lt. Col. (R) Shahzad Begg  
 Head of Administration

  
 Mr. Saeed Jamal  
 Chief Financial Officer

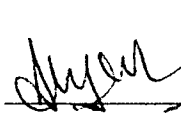
  
 Mr. Syed Muhammad Aqeel  
 Chief Manager, IDBL Karachi

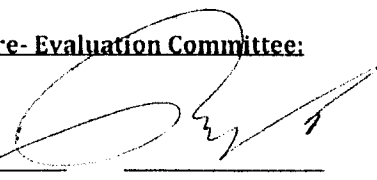
Date: 8/2/2018


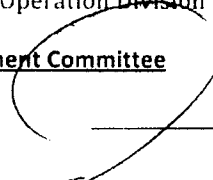
## Supply & Installation of Security Alarm Systems for Night Guard less Branches

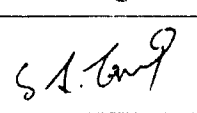
Serial No: ①Bidder: Phoenix Armour

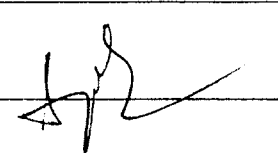
S.No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Number of Response Force (RF) Vehicles (Four wheelers) Registered with the company in country wide regions.	30	30	40 Vehicles and above	Map to be attached where vehicles are stationed with complete address & Registration Numbers.	Ann "A"
		15		20 Vehicles and above		
2	Number of Monitoring Station/Control Rooms	20	20	04 and above	Evidence to be attached of the Number of MS/CS along with photographs, address & UAN Numbers	Ann "B"
		10		02 and Above		
3	Banks presently on Cliental List for similar work (For counting of each bank services to at least 40 branches are mandatory) for supply of relevant items having the same specification has been offered in the tender	20	20	5 and above	Award letters to be attached duly issued from each concerned Bank	Annexure "B"
		10		3 and above		
4	Years in Business	20	20	5 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business with evidence is required to be enclosed	Ann "D"
		5		3 years and above		
5	Average Turnover in last 3 years	10	10	On an average of 20 M and above per year	Evidence to be attached of Audit Report or Tax Return of Last 3 Years	Ann "E"
		5		On an average of 10 M and above per year		
Total Marks		100	100		Qualified	

**Members Signature- Evaluation Committee:**
  
 Muhammad Ather Iqbal  
 Admin Division

  
 Tahawar Raza  
 Operation Division

  
 Dilshad Hussain Khan  
 Finance Division
**Members Signature- Procurement Committee**
  
 Lt. Col. (R) Shahzad Begg  
 Head of Administration

  
 Mr. Saeed Jamal  
 Chief Financial Officer

  
 Mr. Syed Muhammad Aqeel  
 Chief Manager, IDBL Karachi



Phoenix Armour (Pvt.) Limited  
Alarm Sales Office  
P & O Plaza,  
I.I. Chundrigar Road,  
Karachi-74000, Pakistan  
UAN : (92-21) 111 288 288  
Alarm Sales : (92-21) 3246 2501-2  
Cust. Service : (92-21) 3246 2503  
Billing : (92-21) 3246 2504  
Fax : (92-21) 3241 6864  
E-mail : alarm@phoenix.com.pk  
Website : www.phoenix.com.pk

### FINANCIAL PROPOSAL

(Supply & Installation of Security Alarm System for Sindh Bank Night Guardless Branches)

### PRICE SCHEDULE

(Applicable for the year 2018)

Name of Bidder: M/S PHOENIX ARMOUR (PVT.) LTD.

S.NO	Description	Approximate Quantity Required per Branch	Rate/Unit	Amount
1	PIR-Passive Infrared Detector	6	2690	16140
2	Door Contact Roller Shutter	5	1690	8450
3	Electronic Siren	1	770	770
4	Panic Switch (Fixed/Hand)	1	50	50
5	Telephone Cable 5 pair (Pakistan Cable or equivalent) including wiring in conduit and Patti fitting	200	85	17000
6	Telephone Cable 2 pair (Pakistan Cable or equivalent) including wiring in conduit and Patti fitting	200	45	9000
7	Vibration Sensor	5	1100	5500
8	Magnetic Contact (Surface/Flush)	5	390	1950
9	Keypad Extra	1	4500	4500
10	Installation Charges	One Job	6600	6600
11	Integration of Fire Alarm System	One Job	2200	2200
12	Annual monitoring	One Job	31070	31070
Total Amount (Per Branch)				103230
Grand Total Amount (103230 X 94)				9703620

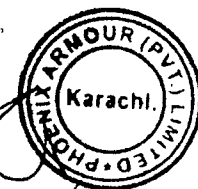
**SIGNATURE MEMBERS PC-ADMIN**

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL \_\_\_\_\_

Date: \_\_\_\_\_



**Comparative Statement**  
**Supply & Installation of Security Alarm System for Night Guardless Branches**

S. No.	Description	Qty.	Tender Price		Market Price		Difference
			Unit Price	Amount	Unit Price	Amount	
1	PIR – Passive Infrared Detector	6	2,690	16,140	3,510	21,060	(4,920)
2	Door Contact Roller Shutter	5	1,690	8,450	2,340	11,700	(3,250)
3	Electronic Siren	1	770	770	585	585	185
4	Panic Switch (Fixed/Hand)	1	50	50	410	410	(360)
5	Telephone Cable 5 pair (Pakistan Cable or equivalent) including wiring in conduit and Patti fitting	200	85	17,000	46	9,200	7,800
6	Telephone Cable 2 pair (Pakistan Cable or equivalent) including wiring in conduit and Patti fitting	200	45	9,000	77	15,400	(6,400)
7	Vibration Sensor	5	1,100	5,500	761	3,805	1,695
8	Magnetic Contact (Surface/Flush)	5	390	1,950	410	2,050	(100)
9	Keypad Extra	1	4,500	4,500	7,605	7,605	(3,105)
10	Installation Charges	One Job	6,600	6,600	10,000	10,000	(3,400)
11	Integration of Fire Alarm Charges	Signature MEMBERS PC-ADMIN	2,200	2,200	2,000	2,000	200
12	Annual monitoring	Head - Admin Div.	31,070	31,070	35,850	35,850	(4,780)
<b>Grand Total Amount Per Branch</b>		Head - Admin Div.		103,230		119,665	(16,435)

Member-ID#:

Date:

TENDER No: SNDB/COK/ADMIN/TD/880/2018

Date: 12/02/2018

**Supply & Installation of Security Alarm System for Night**

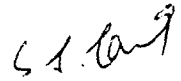
**Guard less Branches**

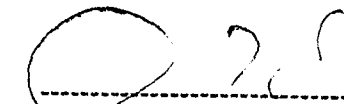
**Certificate in Compliance of Rule 48 of SPPRA**

This is to certify that as only one bid was received against the tender, so Rule 48 has been complied with detail as follows:

S.No	Marketing Price.	Estimated Price	Current tender Price
01	Rs. 119,665	Rs. 128,205	Rs. 103,230

**Member Procurement Committee**


  
 Head of Finance Division


  
 Head of Admin Division


  
 Member of IDBL



**SMS ELECTRONIC  
SAFETY SERVICES**  
(Pvt) Ltd

## FINANCIAL

### SUPPLY AND INSTALLATION OF GUARDLSS ALARM SYSTEM IN SINDH BANK BRANCHES

S. No.	Description	Approx. Quantity per Branch	Rate/nit (Per Branch)	Amount in Pak Rs. Per Branch
1	PIR – Passive Infrared Detector	6	3,510	21,060
2	Door Contact Roller Shutter	5	2,340	11,700
3	Electronic Siren	1	585	585
4	Panic Switch (Fixed/Hand)	1	410	410
5	Telephone Cable 5 pair	200 Meter	46	9,200
6	Telephone Cable 2 pair	200 Meter	77	15,400
7	Vibration Sensor	5	761	3,805
8	Magnetic Contact (Surface/Flush)	5	410	2,050
9	Keypad	1	7,605	7,605
10	Alarm Control Panel	1	14,040	14,040 X
11	Installation Charges	One Job	10,000	10,000
12	Integration of Fire Alarm Charges	One Job	2,000	2,000
13	Annual Monitoring	One Job	35,850	35,850
14	Annual Maintenance Charges	One Job	12,000	12,000 X
	<b>Grand Total Amount Per Branch (Incl. Taxes)</b>			<b>145,705/-</b>


#### Terms & Conditions:

1. Delivery will be made in 2-4 weeks' time on receipt of Advance payment.
2. All Government taxes included in above quote.
- 4.
5. It is advisable to purchase a good quality voltage Stabilizer to counter the extra ordinary fluctuation. It is also advisable to purchase Uninterrupted Power Supply (UPS) for branches where Power Supply is driven by Generator.
6. Equipment will remain the property of Sindh Bank property and additional accessories will be charged at actual on written approval from authorized person of Bank.
9. One Year Warranty of Equipment from the date of installation.
10. Six (06) Months Warranty of Consumable Items (Battery & Transformer).
11. Where MCT response is not available, SMS ESS (Pvt.) Ltd. will inform the nearest Police Station for Police Response to the alarm.
12. Yearly Monitoring payment to be made centrally in advance and additional

Prepared by: SMS Electronic Safety Services (Pvt.) Ltd.

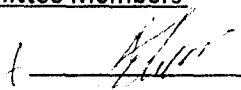
**ATTENDANCE SHEET  
BID OPENING -**

FOR SELECTION OF Supply & Installation of Security Alarm System for night  
guardten Branches  
Date: 08/02/2018

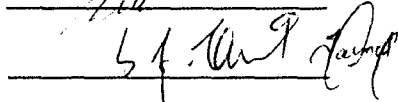
S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
1.	PROBNIK ARHOB	H. ARIF	0300 2426052	P80 Plaza, I.I. CHUNDRI GAN	

**Signature –Procurement Committee Members**

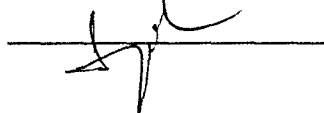
Head of Adminstration



Chief Financial Officer



Chief Manager (IDBL)



MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL PHASE)

TYPE OF PROCUREMENT

✓  
ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

supply & Installation of Security Alarm for night guardless Branches

TYPE OF TENDER

SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

08/02/2018

OPENING TIME

1200hrs.

ATTENDANCE (MEMBER PC)

Head of Administration

Chief Financial Officer

Chief Manager IDBL, Karachi

ATTENDANCE (REPS. OF BIDDERS)

NAME

ARIF

FIRM

Phoenix Alarm

TOTAL BIDS ACCEPTED FOR EVALUATION

01

TOTAL BIDS REJECTED

REMARKS

PROCUREMENT COMMITTEE SIGNATURE

Head of Administration:

Chief Finance Officer:

Chief Manager, IDBL:

### 3 SCOPE OF WORK

Sindh Bank Limited (SNDB) requires Supply & Installation of Security Alarm System at Sindh Bank Ltd Branches for night Guardless 94 Branches and or need basis in country wide regions. For Equipment / Specifications to be supplied / installed (Refer Financial Proposal). If the Company Own Response Force enhances then it will be accordingly informed to the Sindh Bank Limited (SNDB) for addition of existing branches in this agreement.

List of Branches attached as Annexure "H".

#### **ASSIGNMENT OF COVERAGE**

##### **A) Layers of Security**

Security Alarm should secured branch through 6 Layers of Security:

##### **1. Layer-1**

###### **Secure Branch Perimeter through Contacts**

- i) Windows
- ii) Ventilators
- iii) Main Entrance Door
- iv) ATM Room Inside Door
- v) Emergency Exit
- vi) ATM Machine-Door/Cash Tray

##### **2. Layer-2**

###### **Secure Branch Premises through Pet Immune Motion Detectors**

- i) Main Branch Hall
- ii) Inside area of the branch near ATM Room
- iii) Inside area of the branch near Emergency Exit
- iv) Outside area of Vault Room
- v) Outside area of Locker Room

##### **3. Layer-3**

Secure Door of Vault & Locker through Contacts

##### **4. Layer-4**

Secure inside area of Vault & Locker through Motion Detector

##### **5. Layer-5**

Secured Security Alarm Panel through Tamper Switch & Lock

##### **6. Layer-6**

Integration of Smoke Detector with Security Alarm System

**B. Night Guard less Branch:**

- a. Arming/Disarming SMS Notification
  - i. BM/BOM should receive a SMS Alert upon the arming or disarming of Security Alarm System
  - ii. Security Alarm System Arming/Disarming Report
  - iii. Security Alarm System Provider Company should intimate Sindh Bank authority through a Report which should be submitted at 21:00 hours on daily basis about the Arming/Disarming Status of Alarm Systems installed at Sindh Bank Night Guardless branches

**C. Night Guardless Branch:**

- a. SOP upon receiving Alarm Signals in the Alarm Company Monitoring Station from Night Guardless Branches.
- b. Alarm Company dispatch their response force immediately in case of receiving of alarm's signals from Sindh Bank Night Guardless Branches and simultaneously do contact with the branch staff / bank's control room on designated telephone lines/cell numbers of branch/BM/BOMS/Bank's Control Room to inform for receiving alarm's signals from the branch. In case of ALL OK report we complete action and call back response otherwise in case of no contact/doubts/delay, Alarm Company immediately inform Concern Police Station/Madadgar 15 Helpline.

**D. Night Guardless Branch:**

- a. SOP upon receiving Alarm Signals in the Alarm Company Monitoring Station from Night Guardless Branches:
- b. Alarm Company dispatch their response force immediately in case of receiving of alarm's signals from Sindh Bank Night Guardless Branches and simultaneously do contact with the branch staff / bank's control room on designated telephone lines/cell numbers of branch/BM/BOMS/Bank's Control Room to inform for receiving alarm's signals from the branch. In case of ALL OK report we complete action and call back response otherwise in case of no contact/doubts/delay, Alarm Company immediately inform Concern Police Station/Madadgar 15 Helpline.

**Siren Arrangement.** It should be installed as to be activated after deactivation on close of business hours.

**NOTE:**

1. If the company qualifies the eligibility criteria than it will be required to produce the equipment along with all relevant brochures at the date/time /location as intimated by the bank for necessary inspection/verification of the above specifications by Technical Committee. Firms qualifying this inspection stage will only be called upon to participate in next step of financial bidding.
2. Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
3. All terms & conditions of the Contract Agreement (Annexure "G") are part of tender document.
4. The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.

<u>Supply &amp; Installation of Security Alarm Systems for Night Guardless Branches</u>				
S.NO	COMPANY NAME	AMOUNT	PO NO	BANK NAME
1	Phoenix	300	00656027	UBL
<b>Total</b>		<b>300/-</b>		

SNDB/COK/ADMIN/TD/880/2018  
20/03/2018

M/s. Phoenix Armour Pvt. Ltd.  
Alarm Sales Office P & O Plaza,  
I.I Chandigar Road,  
Karachi

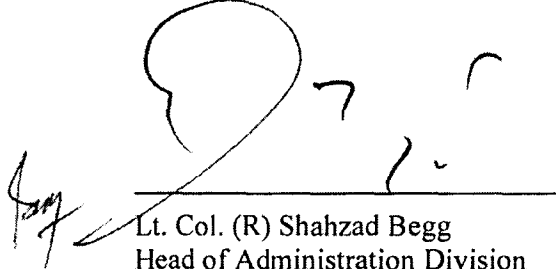
**Subject: Contract Award – Supply & Installation of Security Alarm System for Night Guard less Branches.**

We are pleased to place an order with you for Supply & Installation of Security Alarm System for Night Guard less Branches, with all terms & conditions mentioned in our tender no. SNDB/COK/ADMIN/TD/880/2018 dated: 08/02/2018.

Please acknowledge.

Sincerely,

For & behalf of Sindh Bank Limited,

  
Lt. Col. (R) Shahzad Begg  
Head of Administration Division

SINDH BANK LIMITED  
HEAD OFFICE  
3RD FLOOR, FEDERATION HOUSE  
ABDULLAH SHAH GHAZI ROAD  
CLIFTON KARACHI-75600.

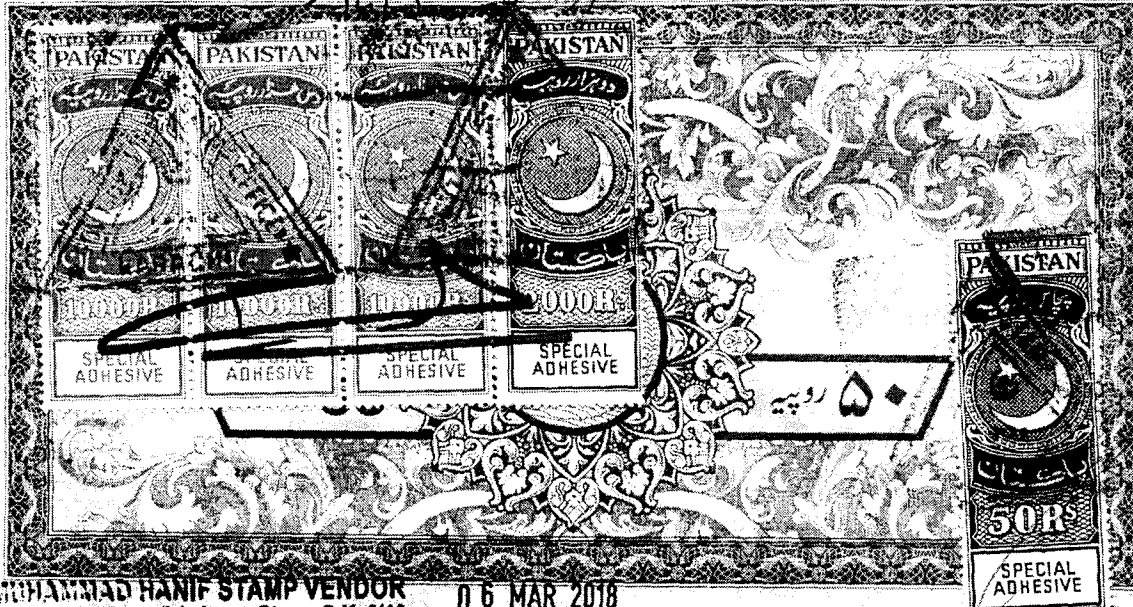
UAN : +92-111-333-225  
PHONE : +92-21-35829320  
FAX : +92-21-35829394  
WEB : +92-21-35870543  
www.sindhbankltd.com

پوائنٹ : +92 11 333 225  
فون : +92 21 35829320  
فیکس : +92 21 35829394  
ٹیکس : +92 21 35870543

سندھ بینک لمیٹڈ  
ہیڈ آفس، تیسری منزل، فیڈریشن ہاؤس،  
عبداللہ شاہ غازی روڈ، کلٹن، کراچی۔ ۷۵۶۰۰۔ پاکستان

N595807

114 33970/v



**MUHAMMAD HANIF STAMP VENDOR**  
 Lic No. 103, Shop # 4, Anum Plaza, G.K. 8/10  
 Bohri Road, Opp: Custom House, Kharadar  
 Karachi

06 MAR 2018

S.No. 29162 DATE .....  
 ISSUED TO WITH ADDRESS .....  
 THROUGH WITH ADDRESS .....  
 PURPOSE .....  
 VALUE NO. .... (ATTACHED) .....  
 NOT USE FOR FREE WILL & DIVORCE PURPOSE  
 STAMP VENDOR'S SIGNATURE

**RU OFFICE SUPERINTENDENT**  
 Stamp Office, City Court  
 Karachi

05 MAR 2018

### CONTRACT AGREEMENT

THIS AGREEMENT is entered into at Karachi

on this the 20th day of March, 2018

### BETWEEN

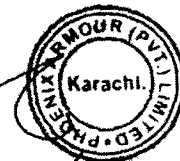
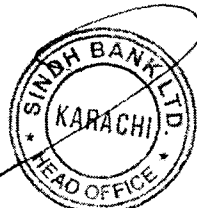
M/s. Phoenix Armour Pvt. Ltd, having its principal place of business at Alarm Sales Office. P & O Plaza, I.I Chundrigar Road. Karachi. (herein after referred to as "Supplier", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

### AND

SINDH BANK LIMITED, a banking company incorporated under the laws of Pakistan and having its Head office at 3<sup>rd</sup> Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan. (Hereinafter referred to as "THE BANK", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

### WHEREAS:

"The Bank" intends to acquire the services of "Supplier" for Supply & Installation of all necessary equipment for Night Guardless Branches for its 94 Branches and Supplier agrees to provide the following services to the bank, as per tender opening date 08/02/2018, along with Price Schedule mentioned in Financial Proposal which is attached herewith and marked as Annexure-A:



(2)

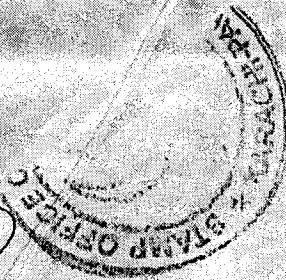
**SERVICE:**

Supplier agrees to supply and install all necessary equipment as mentioned in tender document at the 94 branches of Sindh Bank locations across Pakistan (the "premises"). Supplier will monitor signals activated by the Equipment. When supplier receives a signal indicating that the equipment has been activated, it will notify by telephone the agency, firm or person specified by the Bank in the Bank Emergency Information Schedule of the existence or cause of the signal. Supplier will also dispatch a Response Force, comprising of security guard(s), to the premises to investigate the cause of the signal and deal with the situation as it shall deem fit. However, supplier Response Force will only be dispatched in a city or area where such Response Force has been deployed to respond to the Alarm Signal, otherwise the area police shall be requested for the same.

The terms and conditions are as follows:

**TERMS & CONDITIONS:**

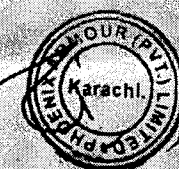
- i. All terms and conditions of the tender document will remain part of this agreement.
- ii. Supply & Installation of equipment will be completed within 90 days after award of contract. If the item is not provided/installed after 90 days issuance of award of contract or purchase order, a fine of Rs.5,000/- per day / per branch will be deducted from the billing. In case of failure to supply & installation equipment at site after 120 days the tender will stand cancelled.
- iii. In the event of the default on the part of the Supplier, in the performance of any condition of the contract/tender or delay in supply of the items even after a lapse of 120 days of the issuance of the award of contract / purchase order, it shall be lawful for the Bank to forfeit the performance security and cancel the whole part of the supply order while cancel the contract with Supplier and the decision of the Bank will be the final and legally binding on the Supplier.
- iv. After activation of the Equipment as confirmed by concerned Branch Manager, and throughout the term of this agreement, the Bank shall pay the annual monitoring service fee as mentioned in Annexure "A" of Rs.7,768/- per system, per quarter basis together with taxes thereon payment shall be made by pay order to supplier.



OFFICE SUPERINTENDENT  
Sindh Bank Ltd. Karachi  
16 MAR 2018



- v. This Agreement shall be for an initial term of one year and automatically renewed in respect of annual monitoring of the same from year to year thereafter unless either party gives written notice of cancellation to the other party thirty days prior to the end of the initial or any renewal term.
- vi. The Agreement shall be effective from the date of first monitoring (activation of the equipment) in the branch.
- vii. Supplier agrees to maintain adequate inventory of the parts so that the replacement is available within 48 hours, if any fault arises in the equipment supplied during the warranty period. In case the effected part is not available, then the Supplier will provide the backup of the same product/item or better till the resolution of the fault is met, without any extra cost to the Bank.
- viii. The Supplier also undertakes to bear all kind of taxes i.e. Stamp duty/ Services Charges/Professional Tax / Sales Tax Invoice, Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc., up to the place of destination.
- ix. The Bank reserves the right to test/check the equipment to ensure that it is provided as per specification in the tender document. For any discrepancies, at the time of supply or later, the Bank reserve the right to forfeit full performance security and cancel the tender and initiate the process for blacklisting of the Supplier. The decision of the Bank shall be final and binding upon the Supplier.
- x. Delivery will be made by the Supplier at different locations prescribed by the Bank.
- xi. The cost must include all applicable taxes, installation, labour including delivery charges upto the branches of the Bank on countrywide locations.
- xii. Supplier binds/undertakes that in case of any observation arising in respect of quality/performance of the equipment within the warranty period, the supplier will be liable to address it at his own cost within 48 hours. Non-compliance of the same will result into initiation of a case against the company for non-commitment and forfeiting of performance security or any other action as deemed necessary.
- xiii. Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.



(4)

Warranty

Supplier agrees to provide 01 year comprehensive warranty of the equipment (excluding Battery, its warranty period is for 06 months) supplied

Payment Schedule:

Bill will only be processed on the basis of following conditions:-

- a. Certificate of satisfaction from the Branch Manager.

Performance Guarantee:

5% of the total tender amount of will be retained by the Bank as "Performance Security" and will be returned to the supplier after 90 days of supply of complete tender items, including satisfactory confirmation by the branch managers, where the equipment's have been supplied.

Authorized Representative:

Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by the Bank or the Supplier may be taken or executed by the officials.

Termination of Agreement by the Bank:

If the Supplier, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.

If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than ninety (90) days; and

If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.

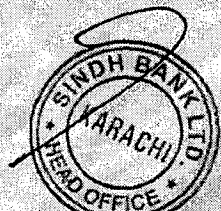
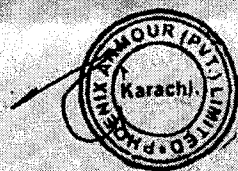
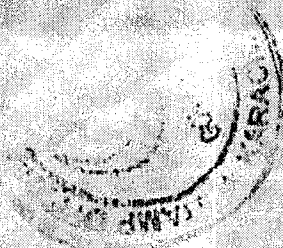
If issued two (2) warning/emails letter by the Sindh Bank for its unsatisfactory current performances to the bidder.

Goods Faith:

The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

Settlement of Disputes:

The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.



(5)

If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall first complaint redressal committee of the bank and if parties could not reach at amicable situation, then the matter will be referred to the grievance committee of Bank and if matter could not be resolved the matter will be referred for arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

**Conflict of Interest:**

The Supplier shall hold the Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

**BANK EMERGENCY INFORMATION SCHEDULE:**

Prior to or upon completion of activation of the Equipment, the Bank shall provide, the Bank Emergency Information Schedule to the supplier. Any change or addition which the Bank makes to the Bank Emergency Information Schedule shall be in writing and sent to the supplier, which shall become effective from the date of receipt by the supplier of notice of such change or addition.

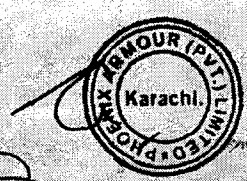
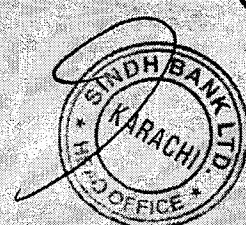
**INSTALLATION:**

The Supplier will install the equipment as per the schedule asked in purchase order provided the power, ptcl lines and GSM Sims have been made available by the Bank.

The Bank shall not alter or permit alteration of the Equipment without prior approval of the supplier.

The Bank shall not use or treat supplier equipment in any manner that could damage it or cause a malfunction.

5



**MAINTENANCE :**

The Bank shall immediately notify to supplier of any difficulty or failure in the operation or functioning of the Equipment.

For a period of One (01) year from Installation of the Equipment (excluding battery), Supplier or its authorized agents, representative or employees will perform all necessary repair or replacement of the Equipment at supplier expense during normal business hours (Monday to Friday 8 am to 5 pm. Saturday 8 am to 1:30 pm excluding holidays) within 48 hours (within city) to 96 hours (outside the city). In failure to do so within the above specified time, 5,000/- rupees penalty will be imposed upon the supplier.

At the expiration of the one year period from installation of the Equipment, all maintenance of the Equipment including materials, replacement parts, labor and travel expenses shall be payable by the Bank at supplier prevailing rates.

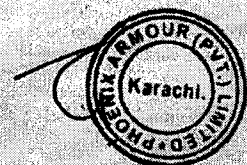
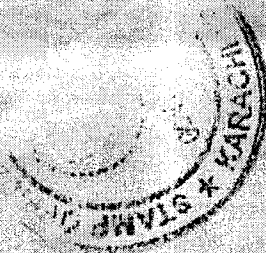
In case of damage to the equipment caused by or arising from accidents, acts of God, unauthorized alteration and/or repairs, sabotage, misuse, tampering or abuse will not be claim in service/equipment warranty.

All repairs or replacement by supplier hereunder shall be performed within a reasonable time of supplier actual knowledge of difficulty or failure.

**SCOPE OF SERVICES:**

The Bank understands and agrees that supplier sole obligations under this Agreement is:

- i. To install and activate the equipment.
- ii. To monitor signals delivered by means of telephone lines and / or other available means of communication.
- iii. To repair or replace the Equipment as set forth hereinabove.
- iv. To notify persons, firms or agencies as specified by the Bank in the Bank Emergency Information Schedule. It is agreed that supplier is only responsible for notifying the person, firm or agency specified in the Bank Emergency Schedule and supplier does not promise, represent or guarantee that anyone telephoned by it will respond to the call. The Bank hereby releases supplier, and supplier agents, representative or employees from responsibility or liability for the same.



- v. To dispatch a Response Force to the Premises. It is understood and agreed that Response Force will, subject to conditions beyond its control including but not limited to traffic congestion, endeavor to reach the premises within minimal time of receiving the alarm signal. Supplier does not promise, represent or guarantee that the Response Force will arrive at the premises within any stipulated time of receiving the signal. The Bank hereby releases supplier and supplier agents, representatives or employees from any responsibility or liability for the same.
- vi. The Bank shall not assign the service hereunder without the prior written consent of supplier.

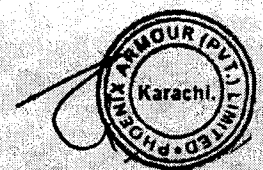
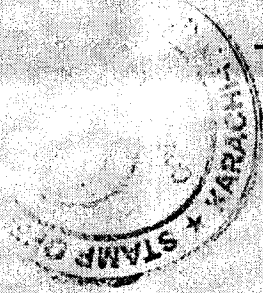
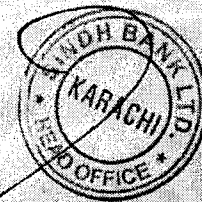
**LIMITATION OF LIABILITY:**

It is agreed that supplier is not an insurer and that supplier fees are not, and cannot be, related to any loss damage, injury or death which might result to any person, for whatever reason, including that hazard or event or the consequence of a hazard or avert. The Bank hereby agrees to release, indemnify and hold supplier agent, representative and employees harmless from any such loss, damage, injury or death.

If supplier or its agents, representative or employees is unable or unwilling to provide the service pursuant to this Agreement; has failed to perform its obligations pursuant to this Agreement; or is found liable by a court for any loss, damage, negligence or otherwise in any way arising from this Agreement, it is agreed that supplier agents, representative or employees total liability under this agreement shall be limited to recovery of not more than one month service fees paid by the Bank under this Agreement. In no event supplier agents, representative or employees be liable for any indirect, special or consequential damages.

**INDEMNITY:**

"Either the parties indemnify and hold each other harmless against any claim, suit loss, cost, expenses, penalty or any award of judgment, damage, Injury, death or liability suffered by any party as result other party's wrongful act, neglect of duty, lack of performance, negligence or defective equipment".



**OWNERSHIP AND INSPECTION:**

The Equipment shall at all times remain the personal property of the Bank.

The Bank shall allow supplier free access to the Equipment at all reasonable times for the purpose of inspection and any other purpose contemplated by this Agreement.

**Confidentiality:**

Except with the prior written consent of the Bank, the Contractor and its Personnel shall not at any time communicate to any person or entity and confidential information acquired in the course of the Services, nor shall the Contractor and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.

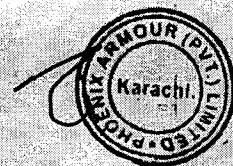
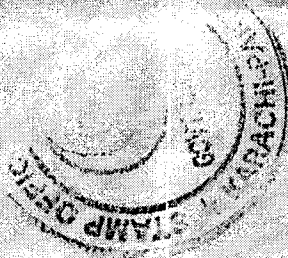
**ACCESS TO REGULATOR.**

The Supplier and Bank agree to provide State Bank of Pakistan necessary access to the documentation and accounting records in relation to the supply & installation of security alarm system for night guard less branches, for its 94 Branches and right to conduct on – site inspection, If required.

**Support Escalation Matrix:**

For timely addressing of complaints given support escalation matrix will be utilized/followed:-

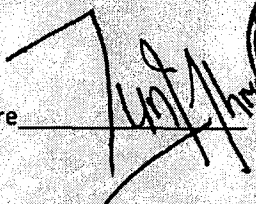
<b>LEVEL-1</b> First complain if the call is not resolved "within specified response time" (48 hours)	Name/Designation (support staff)	
	Landline Phone	
	Email	
	Cell	
<b>LEVEL-2</b> Second complain, if the call is attended within "Specified Response Time" and not attended / or the problem still unresolved even after complaining at Level-1 (72 hours)	Name/Designation (Regional Head/Manager/GM)	
	Landline Phone	
	Email	
	Cell	
<b>LEVEL-3</b> Third complain, if the call is attended within "Specified Response Time" and not attended / or the problem still unresolved even after complaining at Level-2	Name/Designation (CEO of the firm)	
	Landline Phone	
	Email	
	Cell	
<b>Note: Ensure that no column above is left blank</b>		



(9)

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Supplier Signature



Witness:

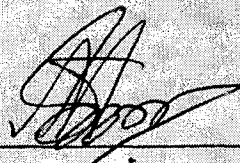
Name : Junaid Ismail Ahmed

Designation : G.M. Marketing & Tech. Services

Company Name : Phoenix Armour (Pvt.) Limited

Address : P & O Plaza  
I.I. Chundrigar Road  
Karachi

Signature

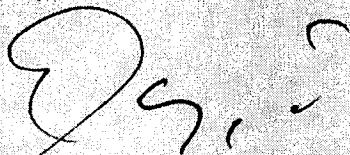


Name : Mansoor Ahmed Soomro

Designation : Manager Sales

Address : P & O  
I.I. Chundrigar Road  
Karachi

Stamp



Customer Signature

Name Lt (Col. (R)) Shahzad Beg

Designation Head of Admin

Company Name Sindh Bank Limited

Address Federation House, Sindh Bank  
Ltd. Head Office, Karachi

Signature

Name Mohammad Hafeez

Designation VP - Admin

Company Name Sindh Bank Limited

Address Federation House, Sindh Bank  
Ltd. Head Office Karachi

Stamp

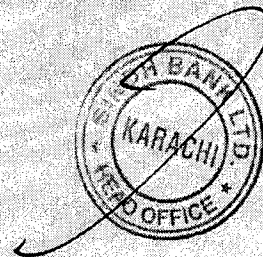
Witness:

Signature

Name Syed Usman

Designation AVP II - Admin

Address Same as above.



**Annexure "B"**

**SCOPE OF SERVICES**

Mechanisms of coverage will be as follows:-

**1. Layers of Security. Security Alarm will secure branch through 6 Layers of Security:**

**a. Layer-1. Secure Branch Perimeter through Contacts at:-**

- i) Windows
- ii) Ventilators
- iii) Main Entrance Door
- iv) ATM Room Inside Door
- v) Emergency Exit
- vi) ATM Machine-Door/Cash Tray

**b. Layer-2. Secure Branch Premises through Pet Immune Motion Detectors by**

installing sensors at:-

- i) Main Branch Hall
- ii) Inside area of the branch near ATM Room
- iii) Inside area of the branch near Emergency Exit
- iv) Outside area of Vault Room
- v) Outside area of Locker Room

**c. Layer-3. Secure Door of Vault & Locker through Contacts**

**d. Layer-4. Secure inside area of Vault & Locker through Motion Detectors**

**e. Layer-5. Secured Security Alarm Panel through Tamper Switch & Lock**

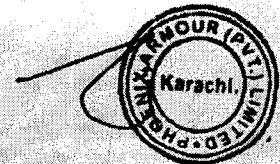
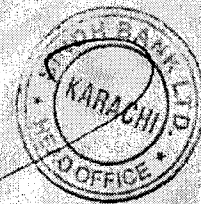
**f. Layer-6. Integration of Smoke Detector with Security Alarm System**

**2. Arming/Disarming SMS – Notification / Report**

i. BM/BOM will receive a SMS Alert upon the arming or disarming of Security Alarm System.

ii. Security Alarm System Arming/Disarming Report.

Security Alarm System Provider Company should intimate Sindh Bank authority through a Report which should be submitted at 21:00 hours on daily basis about the Arming/Disarming Status of Alarm Systems installed at Sindh Bank Night Guardless branches.



( 11 )

3. SOP upon receiving Alarm Signals in the Alarm Company Monitoring Station from Night Guardless Branches.

- a. Alarm Company dispatch their response force immediately in case of receiving of alarm's signals from Sindh Bank Night Guardless Branches and simultaneously do contact with the branch staff / bank's control room on designated telephone lines/cell numbers of branch/BM/BOMS/Bank's Control Room to inform for receiving alarm's signals from the branch. In case of ALL OK report we complete action and call back response otherwise in case of no contact/doubts/delay, Alarm Company immediately inform Concern Police Station/Madadgar 15 Helpline.
- b. Siren Arrangement. It will be installed as to be activated after deactivation on close of Business hours.

