

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Institute of Business Administration, Karachi
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Local Govt
- 3) TITLE OF CONTRACT Goods
- 4) TENDER NUMBER PS/08/17-18
- 5) BRIEF DESCRIPTION OF CONTRACT Printing & Supply of Leather Folders for CEIF
- 6) FORUM THAT APPROVED THE SCHEME Procurement Committee
- 7) TENDER ESTIMATED VALUE Rs. 1.5 million
- 8) ENGINEER'S ESTIMATE NA
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 1 months
- 10) TENDER OPENED ON (DATE & TIME) February 13, 2018 (3:30 pm)
- 11) NUMBER OF TENDER DOCUMENTS SOLD NINE
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED NINE
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS FOUR
- 14) BID EVALUATION REPORT Copy Enclosed
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER (1) M/s Sheerazi Impex (2) M/s The Mint Printers
- 16) CONTRACT AWARD PRICE Rs. 1,391,247/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). (1) M/s. Sheerazi Impex (2) M/s The Mint Printers
(3) M/s. Hyder Printers
(4) M/s. Paramount Enterprises (5) M/s Farogh
(6) M/s A&G Enterprises (7) M/s S. M. Saeed & Brothers
(8) M/s National Traders (9) M/s AD Solution
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE Domestic
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Procurement Committee

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	March 05, 2018 and SPPRA ID # 586/18
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	January 18, 2018, Dawn, Jang & Daily Waka
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?

(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	<input checked="" type="checkbox"/>

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	<input checked="" type="checkbox"/>

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	<input checked="" type="checkbox"/>

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	<input checked="" type="checkbox"/>

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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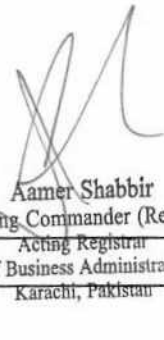
37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	<input checked="" type="checkbox"/>

Signature & Official Stamp of
Authorized Officer


Aamer Shabbir
Wing Commander (Retd)
Acting Registrar
Institute of Business Administration (IBA),
Karachi, Pakistan

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save


Reset

Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: PS/08/17-18
3. Tender Description/Name of work/item: Printing & Supply of Leather Folders for CEIF
4. Method of Procurement: Single Stage One Envelope
5. Tender Published: January 18, 2018 on IBA website & SPPRA web sites & leading newspapers Serial # 36269
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold; 09 companies have collected Tender Documents
7. Total Bids Received: 09 companies
8. Technical Bid Opening date: (if applicable) NA (Provide details in separate form)
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: NA
11. Financial Bid Opening date: February 13, 2018
12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s Sheerazi Impex	Rs.339,300.00	Lowest only in One item	Rs.1.5 million	Accepted, due to lowest in one item. Comparative Sheet Attached.	
2.	M/s The Mint Printers	Rs.1,051,947.00	Lowest only in One item		Accepted, due to lowest in one item.	
3.	M/s Hyder Printers	Rs.1,565,606.25	Highest Bidder			
4.	M/s Paramount Enterprises	Rs.1,601,730.00	Highest Bidder			
5.	M/s Farogh	Rs.1,626,885.00	Highest Bidder			
6.	M/s A&G Enterprises	Rs.1,658,475.00	Highest Bidder			
7.	M/s S. M. Saeed & Brothers	Rs.1,714,050.00	Highest Bidder			
8.	M/s National Traders	Rs.1,795,500.00	Highest Bidder			
9.	M/s AD Solution	Rs.1,856,205.00	Highest Bidder			

Signatures of the Central Purchase Committee, Members


MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI

Yusuf Akbar Hussain Kazmi
Finance
IBA, Karachi


CHAIRPERSON
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI

Dr. S M Faisal Joradch
Assistant Professor
IBA, Karachi


MEMBER (EXTERNAL)
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI

Haris Qureshi
SPPRA Advisor
HES



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

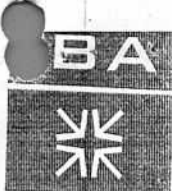
LIST OF BUYERS

Tender # PS/08/17-18

Caption: Printing & Supply of Leather Folders for CEIF

Number of Tender Documents Sold: 09

Sr #	List of Buyers
1.	M/s. Sheerazi Impex
2.	M/s. The Mint Printers
3.	M/s. Hyder Printers
4.	M/s. Paramount Enterprises
5.	M/s. Farogh
6.	M/s. A & G Enterprises
7.	M/s. S.M. Saeed & Brothers
8.	M/s. National Traders
9.	M/s. AD Solution



Institute of
Business Administration
Karachi

Letter of Award

Leadership and Ideas for Tomorrow

Work Order

Approval Status: Approved

IBA Karachi
IBA MAIN CAMPUS
KARACHI
Pakistan

Purchase Order IBA-0000000351	Issue Date 13, March, 2018
Payment Terms 30 Days	Ship Via ROAD
Buyer Purchase Department	Phone +922138104700 Ext 2150, 2152
Requestor Department CEIF	Currency PKR

Supplier: V00550
Mint Printers
Karachi
Karachi
Pakistan

Ship To: Store, IBA Main Campus, University Road
Bill To: Purchase Department, IBA Main Campus
University Road, Karachi
Pakistan

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
1	LEATHER FOLDER PRINT & SUPPLY OF LEATHER FOLDERS FOR CEIF BLACK 500 NAVY BLUE 500 BROWN COLOR 1000 ZIPPER FOLDER SIZE: 13.5" X 10" CLOSED SIZE SPINE: 1" WITH CONVEX OVERLAPPING & STITCHING MATERIAL: LEATHERITE WITH BOX BOARD 350 GSM, PAPER CARD BOARD 28 ONZ & FOAMING INNER BOTH SIDE COLOR: BLACK/ NAVY BLUE / BROWN SCREEN PRINTING: EMBOSSING (IBA-CEIF LOGO) ON FRONT SIDE STITCHING: THREAD STITCHING AROUND THE EDGES OF FOLDER WITH ZIP LEFT SIDE FOLDER NAME WINDOW POCKET: 4.0" X 3.0" PAPER CARRY POCKET: 8.50" X 12" WITH 2.75" SPINE INCLUDING ZIP & POCKET RIGHT SIDE FOLDER WRITING PAD: 8.25" X 11" PAGES: 50 PAGES 70GSM OFFSET COLOR: 1+1 COLOR PRINTING ON EACH PAGE FLAP: 9" X 8.5" PEN HOLDER: STITCHED ON SPINE PEN: 0.5MM BALL POINT PEN PLASTIC BODY PUSH CAP TYPE. COLOR: BLUE INK SCREEN PRINTING: 1 PRODUCT LOGO ON PEN BODY PACKING: EACH FOLDER PACKED IN POLYTHENE AND MASTER CARTON	2000.00 EA	449.55	899100	25-Apr-18

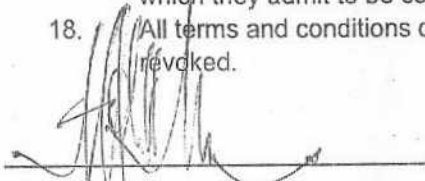
Work Order

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
	WOULD BE 50 FOLDER IN EACH CARTON EVENT: CEIF WORKSHOPS / EVENTS / SEMINARS & DOMESTIC CONFERENCES THE FOLDER QUALITY & DIMENSIONS SHOULD CONFORM TO THE SAMPLE PROVIDED BY THE PURCHASE OFFICE.				

Total: 899100.00
17% GST: 152847
Total PO Amount: 1051947.00
Amount in Words: Ten Lakh Fifty One Thousand
 Nine Hundred Fourty Seven
 Only.

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee
11. Specimen(s) and image(s) are available at Purchase Office for reference.
12. CDs / specimen should be returned to the Purchase Office.
13. All rights reserved with IBA. No part or the logo can be printed / copies / transferred in any form without the permission of the IBA authority.
14. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
15. Stamp duty 0.35% for Goods against total value of Work Order will be levied accordingly.
16. IBA, also reserve the right to issue Work Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.
17. The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
18. All terms and conditions of tender will be the integral part of this agreement and can't be revoked.


 Senior Manager Purchase & Stores


 General Manager Administration

Mar 27 / 18



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

Letter of Award

Work Order

Approval Status: Approved

IBA Karachi
IBA MAIN CAMPUS
KARACHI
Pakistan

Purchase Order IBA-0000000350	Issue Date 13, March, 2018
Payment Terms 30 Days	Ship Via ROAD
Buyer Purchase Department	Phone +922138104700 Ext 2150, 2152
Requestor Department CEIF	Currency PKR

Supplier: V01796
Sheerazi
Impex
Off#2A, 3/3, Lower Ground floor,
Nazimabad #2 Karachi
Karachi
Pakistan

Ship To: Store, IBA Main Campus, University Road

Bill To: Purchase Department, IBA Main Campus
University Road, Karachi
Pakistan

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
1	LEATHER FOLDER PROVIDE, SUPPLY & PRINT LEATHERITE ZIP HANDLE FOLDER ZIPPER FOLDER SIZE: 15' X 11.5" CLOSED SIZE SPINE: 1.35" WITH CONVEX OVERLAPPING & STITCHING HANDLE: 7"X6"X5" LEATHERITE HANDLES BOTH SIDE STITCHING. HANDLES SHOULD BE ENCLOSED IN POCKET BOTH SIDE. MATERIAL: LEATHERITE WITH BOX BOARD 350GSM, PAPER CARD BOARD 28 ON FOAMING IN BOTH SIDE OUTER POCKET. COLOUR: MUSTARD / BROWN COLOR EMBOSS PRINTING: 3 LOGOS ON FRONT SIDE STITCHING: THREAD STITCHING AROUND THE EDGES OF FOLDER WITH ZIP LOCK. MAGNETIC LOCK WITH REXINE LOOP. INSIDE LEFT FOLDER NAME WINDOW POCKET : 4.0" X 3.0" PAPER CARRY POCKET: 13" X 9" WITH 3" SPINE EACH POCKET ALL AROUND STITCHING. 5"X7" CUT ON FIRST POCKET FOR PRINTED 5X7 INCH WRITING PAD, 25 LEAVES 70 GSM 1 COLOUR PRINTED. PAPER CARRY POCKET: 13" X 10" WITH 2.5" SPINE EACH POCKET ALL AROUND STITCHING.	500.00 EA	580.00	290000	19-Mar-18

Work Order

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
	INSIDE RIGHT FOLDER 1 PAD WINDOW POCKET HOLDER WITH MAGNETIC 10.50"X8.25"X0.75" PEN HOLDER: STITCHED ON SPINE PEN HOLDER LOOP. PEN: 0.5MM BALL POINT PEN PLASTIC BODY PUSH CAP TYPE WITH 2 LOGOS. COLOUR: BLUE / BLACK INK THE FOLDER QUALITY & DIMENSIONS SHOULD CONFORM TO THE SAMPLE PROVIDED BY THE PURCHASE OFFICE.				

Total: 290000.00

17% GST: 49300

Total PO Amount: 339300.00

Three Lakh Thirty Nine

Amount in Words: Thousand Three Hundred
Only.

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee
11. Specimen(s) and image(s) are available at Purchase Office for reference.
12. CDs / specimen should be returned to the Purchase Office.
13. All rights reserved with IBA. No part or the logo can be printed / copies / transferred in any form without the permission of the IBA authority.
14. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
15. Stamp duty 0.35% for Goods against total value of Work Order will be levied accordingly.
16. IBA, also reserve the right to issue Work Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.
17. The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
18. All terms and conditions of tender will be the integral part of this agreement and can't be revoked.

Work Order

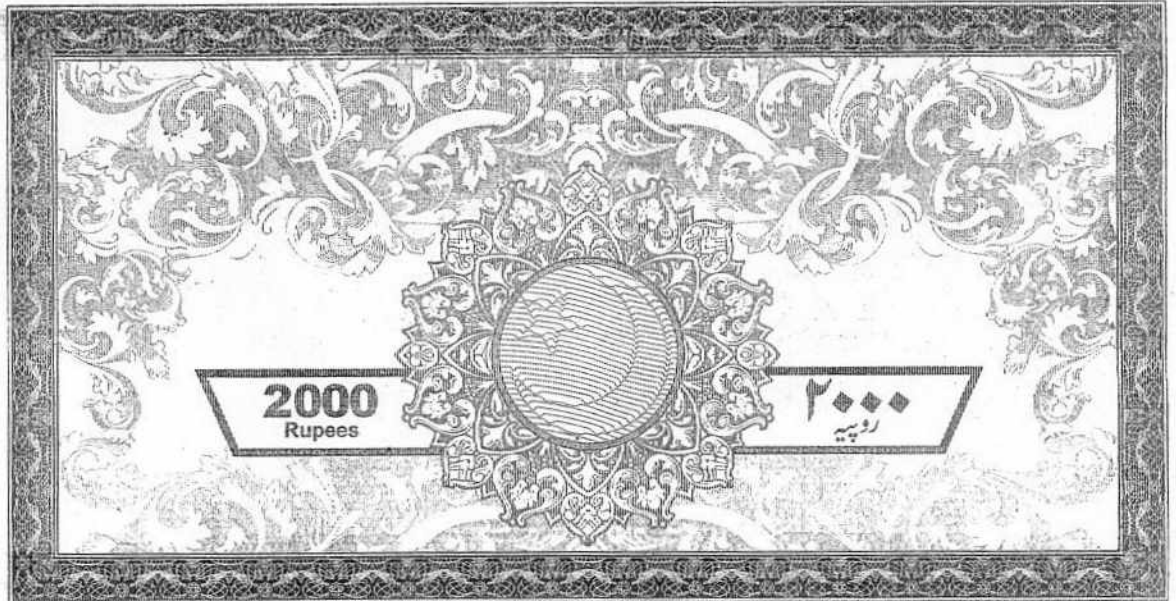


Senior Manager Purchase & Stores



General Manager Administration

Nov 13 / 18



M.Israr Anjum Stamp Vendor

Licence #.01, Shop No.B-153-2, Gulistan-e-Johar
Block-11, Karachi.

S.NO.

053128

Date

02 MAR 2018

Issued To With Address
Through With Address
Purpose
Value Amounts. Attested
Stamp Vendor's Signature
Not For Use Free With
Vendor Not Responsible Any Photo Documentation

M. SABAN
Advocate

AGREEMENT

AGREEMENT is executed at KARACHI, on this day March 09, 2018.

BETWEEN

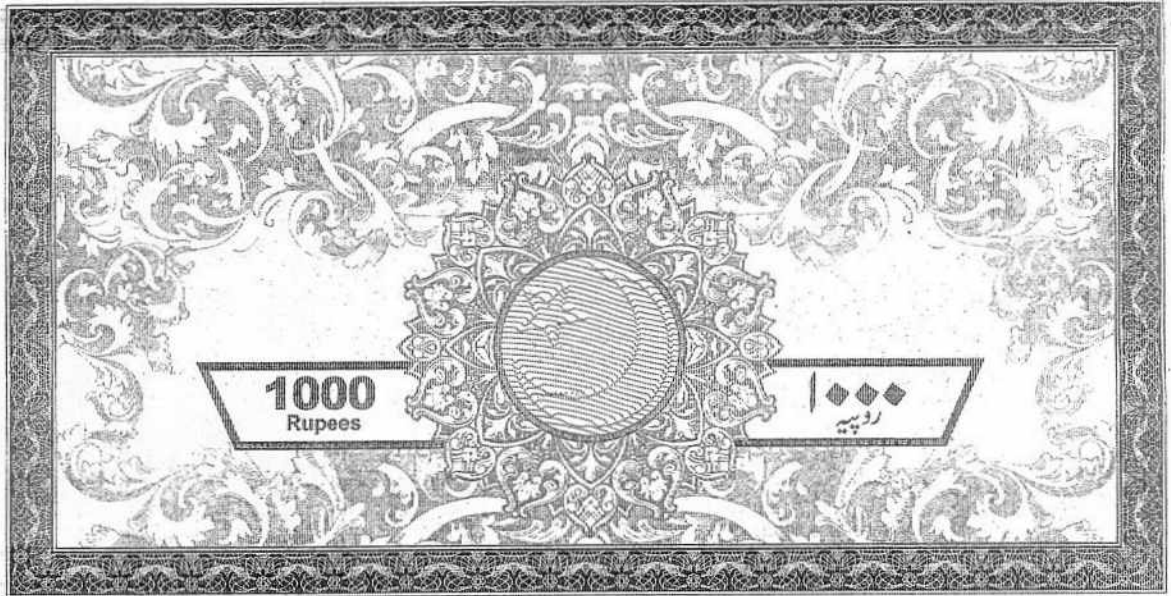
M/s Institute of Business Administration, through its Registrar, located at Main Campus, University Road, Karachi, hereinafter called and referred to as "IBA" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

AND

M/s The Mint Printers, having its office at # B-153, Sector 6/F, Mehran Town Korangi, Karachi, hereinafter referred to as "**SUPPLIER**" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successor and assigns), through its proprietor Mr. Khawaja Faisal Asghar, holding CNIC No. 42301-7798322-5 on the SECOND PART.

WHEREAS "IBA" intends to obtain Printing & Supply of Leather Folders for CEIF vide tender # PS/08/17-18 for the Printing & Supply of Leather Folders for CEIF (IBA requirement) discussions in respect of the same before the determination of scope of work will be held with "IBA" as "Printing & Supply of Leather Folders for CEIF" and "THE SUPPLIER" have offered to render all kind of Printing & Supply of Leather Folders for CEIF (including but not limited to the "Printing & Supply of Leather Folders for CEIF" of the proposed work up to the satisfaction & handing over the material(s) to the "IBA" having accepted the offer in finished form complete in all respect.

NOW IT IS HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:



M. SAQIB HUMAYUN STAMP VENDOR

Shop No.12, Kanim Plaza, Near Civic Centre Karachi

Lic. No. 61

S.NO. 02 MAR 2018 001704

DATE

ISSUED TO WITH ADDRESS Izhar Alam

THROUGH WITH ADDRESS

PURPOSE Not For Use Divorce Deed Advocate

VALUE RS..... (Attached)

STAMP VENDOR'S SIGNATURE.....

(RUPEES ONE THOUSAND ONLY)

WITNESSETH

"IBA" hereby offer to appoint "THE SUPPLIER" as their official for the specific purpose of "Printing & Supply of Leather Folders for CEIF" discussions in respect of the same with "IBA" before the determination of Scope of Work Printing & Supply of Leather Folders for CEIF to illustrate the schematic design to suitable scale with any/all other relevant details for presentation to "IBA" for Printing & Supply of Leather Folders for CEIF. "THE SUPPLIER" hereby agree to the offer of the "IBA" in acceptance of the terms & conditions here in below forth.

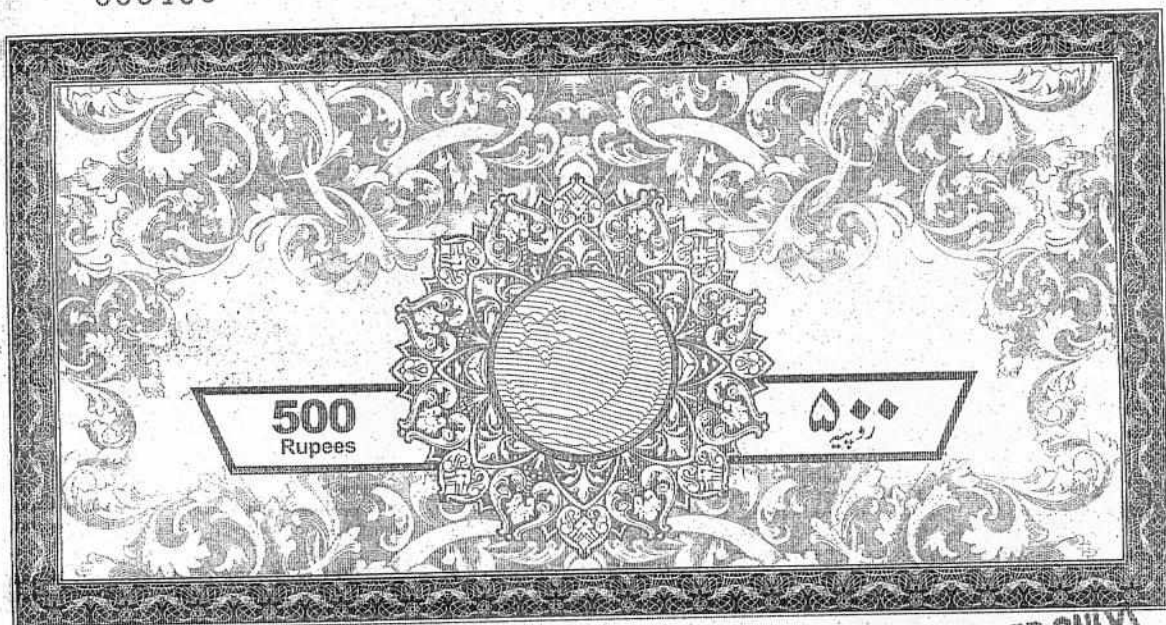
Article I:

DUTIES & SCOPE OF WORK AND AGREEMENT

1.1 This Agreement includes, the "Printing & Supply of Leather Folders for CEIF", discussions with "IBA" before the determination of scope of work with any/all other relevant details for presentation to "IBA". The description/BoQ is appended below:

S. #	Description	Qty	Rate	Amount
1	<p>Print & Supply of Leather Folders for CEIF</p> <p>Black 500</p> <p>Navy Blue 500</p> <p>Brown Color 1000</p> <p>Zipper Folder Size: 13.5" x 10" closed size</p> <p>Spine: 1" with convex overlapping & stitching</p> <p>Material: Leatherite with box board 350 gsm, paper card board 28 ONZ & Foaming inner both side</p> <p>Color: Black/ Navy Blue / Brown</p> <p>Screen Printing: Embossing (IBA-CEIF logo) on front side</p> <p>Stitching: Thread stitching around the edges of folder with zip</p> <p>Left Side Folder</p> <p>Name Window Pocket: 4.0" x 3.0"</p>	2000	449.55	899,100.00

[Handwritten signature]

**M. Israr Anjum Stamp Vendor**Licence #01, Shop No.B-158-2, Gulistan-e-Johar
Block-11, Karachi**(AMOUNT IN HUNDRED ONLY)**

S.NO.

Date

07 MAR 2018

001919

Issued To With Address
Through With Address
Purpose

M. SABAR

Value Received: Amount Paid

Stamp Vendor's Signature

Not For Use Free Will & Diverse

Vendor Not Responsible Any

Paper Carry Pocket: 8.50" x 12" with 2.75" spine
Packing: zip & pocket

Right Side Folder

Writing Pad: 8.25" x 11"

Pages: 50 pages 70gsm offset

Color: 1+1 color printing on each page

Flap: 9" x 8.5"

Pen Holder: Stitched on Spine

Pen: 0.5mm ball point pen plastic body push cap type.

Color: Blue Ink

Screen Printing: 1 Product logo on pen body

Packing: Each folder packed in polythene and Master
Carton would be 50 Folder in each cartonEvent: CEIF Workshops / Events / Seminars &
Domestic ConferencesThe folder quality & dimensions should conform to the
sample provided by the Purchase Office.

Total	Rs. 899,100.00
17% GST	Rs. 152,847.00
Total Amount	Rs. 1,051,947.00

- 1.2 "THE SUPPLIER" agrees to provide any/all kind of Printing & Supply of Leather Folders for CEIF to "IBA" whenever and wherever form is required as per the terms & conditions of this Agreement.
- 1.3 "THE SUPPLIER" will coordinate their work with Sr. Manager Procurement & Stores, of the "IBA" who will assist "THE SUPPLIER" in supervision of proposed Printing & Supply of Leather Folders for CEIF.
- 1.4 "THE SUPPLIER" hereby agrees to accept variation, if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.

- 3.2 A liquidity damages @ 2% per month, of the total agreed payment as per Work Order, of the total cost will be imposed in case of delayed delivery. Liquidity damages will be imposed after 25 days subject to final proof sample material handed over by supplier to IBA before the starting date mentioned on the Purchase Order. Purchase will be deemed completed in finished form as per specification and "THE SUPPLIER" have to deliver the required number of Printing & Supply of Leather Folders for CEIF to IBA.
- 3.3 Payment will be made after delivery and submission of invoice. Advance Payment subject to Bank Guarantee.
- 3.4 Performance Security 5% of total amount of Purchase Order will be provided by the party.
- 3.5 Stamp Duty @ 0.35% of the cost of transaction / work order will be deposited in Government treasury by the SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.
- 3.6 Tax(es)/Challan(s)/Levy(ies), if any or additional will be paid/borne by SUPPLIER as per SRO/Notification.

Article IV:
ARBITRATION

- 4.1 In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA and CEO of the company / firm / agency for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.

Article V:
TERMINATION

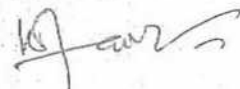
- 5.1 "IBA" may terminate this agreement if the job is not executed according to the requirement at anytime after issuing a 15 day's notice.

Article VI:
INDEMNITY

- 6.1 "THE SUPPLIER" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE SUPPLIER", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE SUPPLIER" which disturbs or damage the reputation, quality or the standard of services provided by "IBA" and any person claiming through the IBA.

Article VII:
NOTICE

- 7.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

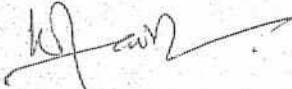


Article VIII:
INTEGRITY PACT

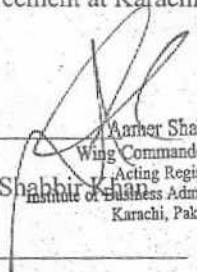
- 8.1 The intention not to obtain the procurement / work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- 8.2 Without limiting the generality of the forgoing the M/s The Mint Printers, represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.
- 8.3 M/s The Mint Printers, accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.
- 8.4 Notwithstanding any right and remedies exercised by the IBA in this regard, M/s The Mint Printers, agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the M/s The Mint Printers, as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.

Article IX:
MISCELLANEOUS

- 9.1 Any addition & alteration(s) made for item(s) as required by IBA on the basis of sample or in course of the work in progress which entail extra time & labor and material on part of the supply, shall not be charged separately/extra on 'Quantum Merit' basis before & on final material handed over to the "IBA". After FINALIZATION OF SAMPLE if any alteration(s), arise charges will be paid on mutually agreed upon.
- 9.2 Material(s) will be handed over by the "IBA" or vet the cost with authentic stamp and signature.
- 9.3 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
- 9.4 The validity of the contract will be effective from the date of issue of Purchase Order.
- 9.5 All terms and conditions of tender vide # PS/08/17-18 will be the integral part of this agreement and can't be revoked.



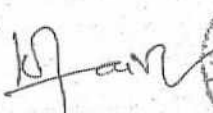
IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.


"IBA"
NAME: Aamer Shabbir
Wing Commander (Retd)
Acting Registrar
Institute of Business Administration (IBA),
Karachi, Pakistan
CNIC # _____

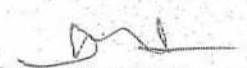
Address:
G. M. Admin Institute of Business
Administration Main Campus
University Road, Karachi

1. 

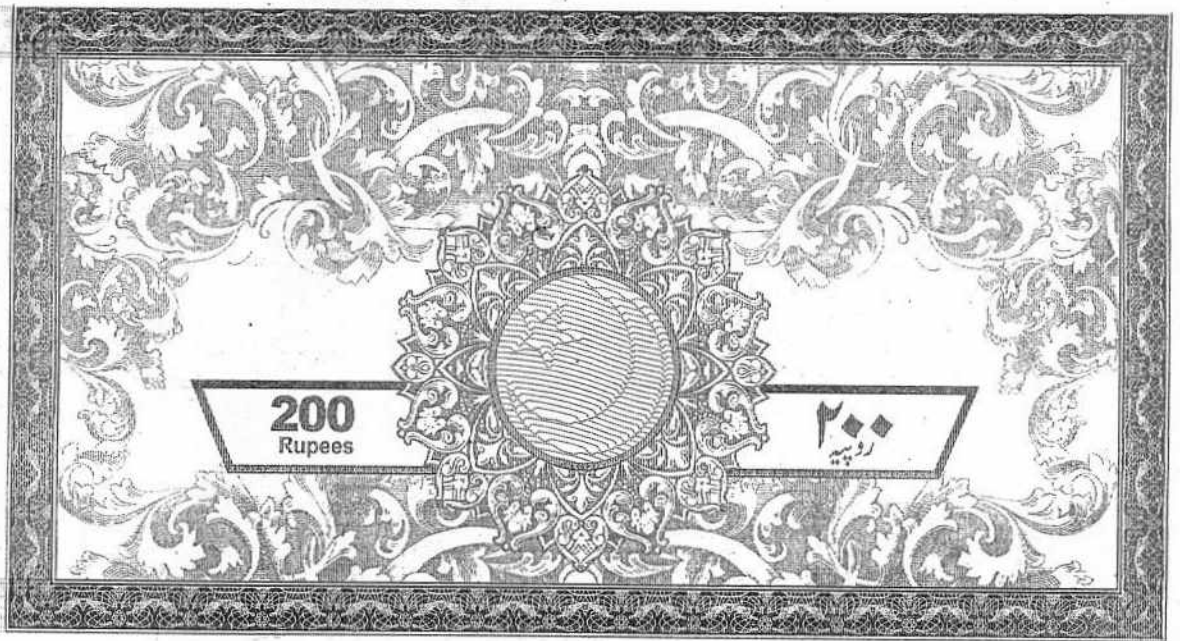
M. SOHAIL KHAN
Manager Purchase & Stores
CNIC Institute of Business Administration
Karachi-Pakistan
Address: _____


M/S The Mint Printers
NAME: Khawaja Faisal Asghar
CNIC # 42301-7798322-5

Address:
B-153, Sector 6/F, Mehran Town
Korangi, Karachi.

2. 
Shahzad Iqbal

CNIC# 42101-1771781-1
Address: R-685, 1st Floor #102,
Block #15, F.R. Avee,
Karachi



S. Majid Hussain
0140052

8 MAR 2018

(RUPEES TWO HUNDRED ONLY)

OFF # 30-31
S.NO.
ISSUE
THRU
PURPOS
VALUE R.
STAMP VENS

S. Shah Hussain Advocate
H.C. 7991
AGREEMENT

THIS AGREEMENT is executed at KARACHI, on this day March....., 2018.

BETWEEN

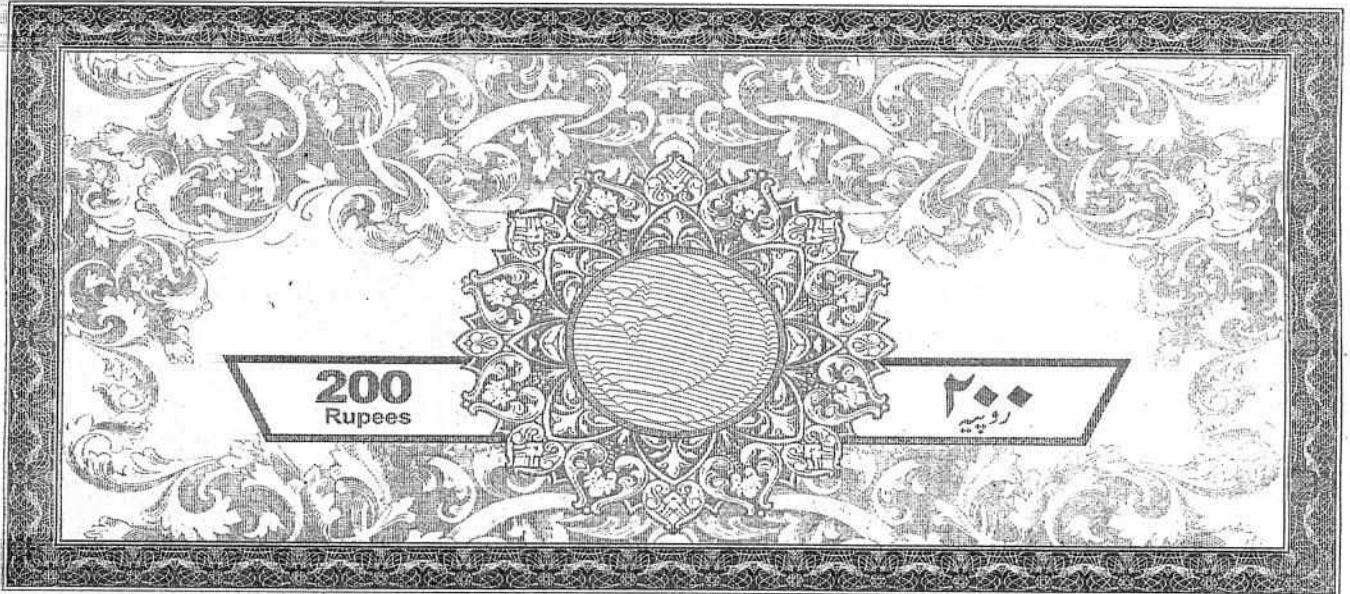
M/s Institute of Business Administration, through its Registrar, located at Main Campus, University Road, Karachi, hereinafter called and referred to as "IBA" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

AND

M/s Sheerazi Impex, having its office at # 2A, 3/3, Lower Ground Floor, Nazimabad No # 2, Karachi, hereinafter referred to as "**SUPPLIER**" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successor and assigns), through its proprietor Mr. Asadullah Ghalib, holding CNIC No. 42101-2668682-7 on the SECOND PART.

WHEREAS "IBA" intends to obtain Printing & Supply of Leather Folders for CEIF vide tender # PS/08/17-18 for the Printing & Supply of Leather Folders for CEIF (IBA requirement) discussions in respect of the same before the determination of scope of work will be held with "IBA" as "Printing & Supply of Leather Folders for CEIF" and "THE SUPPLIER" have offered to render all kind of Printing & Supply of Leather Folders for CEIF (including but not limited to the "Printing & Supply of Leather Folders for CEIF" of the proposed work up to the satisfaction & handing over the material(s) to the "IBA" having accepted the offer in finished form complete in all respect.

NOW IT IS HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:



SIKANDAR IMRAN STAMP VENDOR
Licence No. 98, Seat No. 19, City Court Karachi.

01 MAR 2018

٢٠٠ روپیہ TWO HUNDRED

S. No. DATE
ISSUED TO / ADDRESS
THROUGH WITH ADDRESS
PURPOSE
VALUES
STAMP VENDOR'S SIGNATURE
S. K. HAKEEMUDDIN
Advocate

WITNESSETH

"IBA" hereby offer to appoint "THE SUPPLIER" as their official for the specific purpose of "Printing & Supply of Leather Folders for CEIF" discussions in respect of the same with "IBA" before the determination of Scope of Work Printing & Supply of Leather Folders for CEIF to illustrate the schematic design to suitable scale with any/all other relevant details for presentation to "IBA" for Printing & Supply of Leather Folders for CEIF. "THE SUPPLIER" hereby agree to the offer of the "IBA" in acceptance of the terms & conditions here in below forth.

Article I:

DUTIES & SCOPE OF WORK AND AGREEMENT

1.1 This Agreement includes, the "Printing & Supply of Leather Folders for CEIF", discussions with "IBA" before the determination of scope of work with any/all other relevant details for presentation to "IBA". The description/BoQ is appended below:

S. #	Description	Qty	Rate	Amount
1	<p>Provide, Supply & Print Leatherite Zip Handle Folder Zipper Folder Size: 15' x 11.5" closed size Spine: 1.35" with convex overlapping & stitching Handle: 7"x6"x5" leatherite handles both side stitching. Handles should be enclosed in pocket both side. Material: Leatherite with box board 350gsm, paper card board 28 On foaming in both side outer pocket. Colour: Mustard / Brown Color Emboss Printing: 3 Logos on front side Stitching: Thread stitching around the edges of folder with zip Lock. Magnetic Lock with rexine loop. Inside Left Folder</p>	500	580.00	290,000.00



SIKANDAR IMRAN STAMP VENDOR
Licence No. 88, Seat No. 19, City Court Karachi.

08 MAR 2018

Stamp Control Office
Karachi

S. No. 14408 DATE

ISSUED TO WITH ADDRESS

THROUGH WITH ADDRESS

PURPOSE **MAJIK SHEER AFSAR**
M/S Sheerazi Impex

VALUE RS (ATTESTED)

STAMP VENDOR'S SIGNATURE

RUPEES FIFTY ONLY
08 MAR 2018

INDEMNITY

6.1 "THE SUPPLIER" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE SUPPLIER", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE SUPPLIER" which disturbs or damage the reputation, quality or the standard of services provided by "IBA" and any person claiming through the IBA.

**Article VII:
NOTICE**

7.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

**Article VIII:
INTEGRITY PACT**

8.1 The intention not to obtain the procurement / work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).

8.2 Without limiting the generality of the forgoing the M/s Sheerazi Impex, represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.

8.3 M/s Sheerazi Impex, accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice



SIKANDAR IMRAN STAMP VENDOR.

Licence No. 88, Seat No. 19, City Court Karachi.

S. No. 1408 DATE 08 MAR 2018

ISSUED TO WITH ADDRESS

THROUGH WITH ADDRESS

PURPOSE

VALUE RS

STAMP VENDOR'S SIGNATURE

MALIK SHER AFSAR
Advocate

Stamp Office, City Court
Karachi

(RUPEES FIFTY ONLY)
7 MAR 2018

to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.

8.4 Notwithstanding any right and remedies exercised by the IBA in this regard, M/s Sheerazi Impex, agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the M/s Sheerazi Impex, as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.

Article IX: MISCELLANEOUS

9.1 Any addition & alteration(s) made for item(s) as required by IBA on the basis of sample or in course of the work in progress which entail extra time & labor and material on part of the supply, shall not be charged separately/extra on 'Quantum Merit' basis before & on final material handed over to the "IBA". After FINALIZATION OF SAMPLE if any alteration(s), arise charges will be paid on mutually agreed upon.

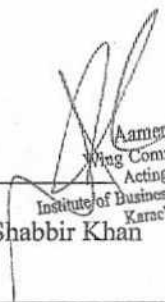
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9.3 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.

9.4 The validity of the contract will be effective from the date of issue of Purchase Order.

9.5 All terms and conditions of tender vide # PS/08/17-18 will be the integral part of this agreement and can't be revoked.

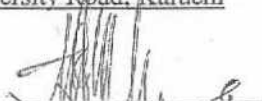
IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.


Aamer Shabbir
Wing Commander (Retd)
Acting Registrar
Institute of Business Administration (IBA),
Karachi, Pakistan

“IBA”
NAME: Aamer Shabbir Khan

CNIC # _____

Address:
G. M. Admin Institute of Business
Administration Main Campus
University Road, Karachi

1. 
M. SOHAIL KHAN
Manager Purchase & Stores
Institute of Business Administration
Karachi-Pakistan

CNIC # _____

Address: _____




M/S Sheerazi Impex
NAME: Asadullah Ghalib

CNIC # 42101-2668682-7

Address:
2A, 3/3, Lower Ground Floor
Nazimabad No # 2,
Karachi

2. Muhammad Salman



CNIC# 42101-1053470-7

Address: 2 H, 14/8 Nazimabad no 2

Karachi.

3.

Bill of Quantity

Printing & Supply of Leather Folders for CEIF

S. #	Description	Qty	Rate (Rs.)	Amount (Rs.)
01	<p>Print & Supply of Leather Folders for CEIF Black 500 Navy Blue 500 Brown Color 1000</p> <p>Zipper Folder Size: 13.5" x 10" closed size Spine: 1" with convex overlapping & stitching Material: Leatherite with box board 350 gsm, paper card board 28 ONZ & Foaming inner both side Color: Black/ Navy Blue / Brown Screen Printing: Embossing (IBA-CEIF logo) on front side Stitching: Thread stitching around the edges of folder with zip</p> <p>Left Side Folder Name Window Pocket: 4.0" x 3.0" Paper Carry Pocket: 8.50" x 12" with 2.75" spine including zip & pocket</p> <p>Right Side Folder Writing Pad: 8.25" x 11" Pages: 50 pages 70gsm offset Color: 1+1 color printing on each page Flap: 9" x 8.5" Pen Holder: Stitched on Spine Pen: 0.5mm ball point pen plastic body push cap type. Color: Blue Ink Screen Printing: 1 Product logo on pen body Packing: Each folder packed in polythene and Master Carton would be 50 Folder in each carton Event: CEIF Workshops / Events / Seminars & Domestic Conferences The folder quality & dimensions should conform to the sample provided by the Purchase Office.</p>	2000	472/- + GST	944000/- + GST.
02	<p>Provide, Supply & Print Leatherite Zip Handle Folder</p> <p>Zipper Folder Size: 15" x 11.5" closed size Spine: 1.35" with convex overlapping & stitching Handle: 7"x6"x5" leatherite handles both side</p>	500	580/- + GST	290000/-

MEMBER
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI

Syed Abbas Hussain Kazmi
 Finance
 IBA, Karachi

CHAIRPERSON

CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI

Dr. S. M. Farid
 Assistant Professor
 IBA, Karachi

MEMBER (EXTERNAL)

CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI

Haris Qureshi
 PPA Advisor
 HEI



<p>stitching. Handles should be enclosed in pocket both side.</p> <p>Material: Leatherite with box board 350gsm, paper card board 28 On foaming in both side outer pocket. Colour: Mustard / Brown Color</p> <p>Emboss Printing: 3 Logos on front side</p> <p>Stitching: Thread stitching around the edges of folder with zip</p> <p>Lock. Magnetic Lock with rexine loop.</p> <p>Inside Left Folder</p> <p>Name Window Pocket : 4.0" x 3.0"</p> <p>Paper Carry Pocket: 13" x 9" with 3" spine each pocket all around stitching. 5"x7" cut on first pocket for printed 5x7 inch writing pad, 25 leaves 70 gsm 1 colour printed.</p> <p>Paper Carry Pocket: 13" x 10" with 2.5" spine each pocket all around stitching.</p> <p>Inside Right Folder</p> <p>I pad window pocket holder with magnetic 10.50"x8.25"x0.75"</p> <p>Pen Holder: Stitched on Spine pen holder loop.</p> <p>Pen: 0.5mm ball point pen plastic body push cap type with 2 logos.</p> <p>Colour: Blue / Black Ink</p> <p>The folder quality & dimensions should conform to the sample provided by the Purchase Office.</p>			
	Total		1234000/-
	17% GST		209780/-
	Total Amount		1443780/-

Total Amount Rupees (in words) Fourteen Lac forty three thousand Seven hundred and eighty only.

Asadullah
Stamp & Signature

SH
MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Syed Akbar Hussain Kazmi
Finance
IBA, Karachi

4/2
CHAIRPERSON
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Dr. S. M. Faisal Inayat
Assistant Professor
I.D.A. Kamal.

R
MEMBER (EXTERNAL)
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Haris Qureshi
PKA Advisor

3.

Bill of Quantity

Printing & Supply of Leather Folders for CEIF

S. #	Description	Qty	Rate (Rs.)	Amount (Rs.)
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02	<p><u>Provide, Supply & Print Leatherite Zip Handle Folder</u></p> <p>Zipper Folder Size: 15" x 11.5" closed size Spine: 1.35" with convex overlapping & stitching Handle: 7"x6"x5" leatherite handles both side</p>	500	762.25	381125

Signature
 MEMBER
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Syed Arbab Hussain Kazmi
 Finance
 P.O. Karachi

Signature
 CHAIRPERSON
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 DR. S.M. Raisul Jafar
 Assistant Professor


Signature
 MEMBER (EXTERNAL)
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Harris Anisul
 PPA Advisor



<p>stitching. Handles should be enclosed in pocket both side.</p> <p>Material: Leatherite with box board 350gsm, paper card board 28 On foaming in both side outer pocket. Colour: Mustard / Brown Color</p> <p>Emboss Printing: 3 Logos on front side</p> <p>Stitching: Thread stitching around the edges of folder with zip</p> <p>Lock. Magnetic Lock with rexine loop.</p> <p>Inside Left Folder</p> <p>Name Window Pocket : 4.0" x 3.0"</p> <p>Paper Carry Pocket: 13" x 9" with 3" spine each pocket all around stitching. 5"x7" cut on first pocket for printed 5x7 inch writing pad, 25 leaves 70 gsm 1 colour printed.</p> <p>Paper Carry Pocket: 13" x 10" with 2.5" spine each pocket all around stitching.</p> <p>Inside Right Folder</p> <p>I pad window pocket holder with magnetic 10.50"x8.25"x0.75"</p> <p>Pen Holder: Stitched on Spine pen holder loop.</p> <p>Pen: 0.5mm ball point pen plastic body push cap type with 2 logos.</p> <p>Colour: Blue / Black Ink</p> <p>The folder quality & dimensions should conform to the sample provided by the Purchase Office.</p>			
	Total		1280225
	17% GST		217638
	Total Amount		1497863

Total Amount Rupees (in words) Fourteen lac Ninety Seven thousand

Eight hundred Ninety three only

[Signature]

 Stamp & Signature

[Signature]
 MEMBER
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Dr. Arbas Hussain Kazmi
 Finance
 IBA, Karachi

[Signature]
 CHAIRPERSON
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 DR. S. M. Faizul Qadri
 Assistant Professor
 IBA, Karachi

[Signature]
 MEMBER (EXTERNAL)
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Haris Qureshi
 PPR A
 Advisor

