

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. H.E.J RESEARCH INSTITUTE OF CHEMISTRY
- 2) PROVINCIAL / LOCAL GOVT./ OTHER PROVINCIAL GOVERNMENT (AUTONOMOUS BODY)
- 3) TITLE OF CONTRACT PURCHASE OF COMPUTERS WITH ACCESSORIES
- 4) TENDER NUMBER ICCBS/HEJ/PRF_14524/COMP-300118
- 5) BRIEF DESCRIPTION OF CONTRACT PURCHASE ONLY
- 6) FORUM THAT APPROVED THE SCHEME DIRECTOR, H.E.J
- 7) TENDER ESTIMATED VALUE BELOW 1.0 MILLION
- 8) ENGINEER'S ESTIMATE
(For civil works only) N.A
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) PURCHASE ONLY
- 10) TENDER OPENED ON (DATE & TIME) 30.01.2018 ON 3:00 P.M
- 11) NUMBER OF TENDER DOCUMENTS SOLD FOUR (04) Nos.
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED FOUR (04) Nos.
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS FOUR (04) Nos.
- 14) BID EVALUATION REPORT SELECT ON LOWEST EVALUATED BASIS
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Softworld International
- 16) CONTRACT AWARD PRICE Rs. 299,400.00
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). 1ST EVALUATED LOWEST

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE YES Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	36192
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	-
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?

(Attach copy of the bid evaluation report)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No.

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No.

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	No.

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	No.

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	No.

39) Date of Award of Contract: 17.04.2018

Signature & Official Stamp of
Authorized Officer



FOR OFFICE USE ONLY

Sr. Professor
ICCBS
H.E.J. Research Institute
of Chemistry
University of Karachi

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E-mail: store@iccs.edu
 store.iccs@hotmail.com

H.E.J. RESEARCH INSTITUTE OF CHEMISTRY
 INTERNATIONAL CENTER FOR CHEMICAL & BIOLOGICAL SCIENCES

UNIVERSITY OF KARACHI, KARACHI-75270, PAKISTAN

Tel: UAN: 111-222-292, (92-21-34824901, 34824902, 34824930, 34824934, 34824936) Ext. 108, 109, 154, 159

PURCHASE ORDER / WORK ORDER

P.O. No. 1650

Date: 17/4/18

Messrs: Softwosed International

Ref: Your quotation No. ICBS/HEJ/PRF-14524/COMP-300118

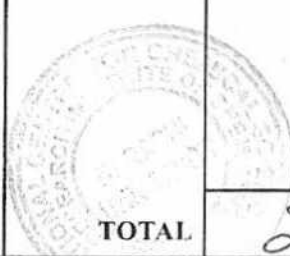
Dated: 30/01/18

Subject: Supply of Computer System w/ Accessories

Please supply the following articles to the institute. (Dr. Sammer phony's Lab #322)

S.No.	PARTICULARS	QUANTITY	RATE	AMOUNT	
				Rs.	Ps.
1)	Hp EliteDesk 800 G3 MT Desktop (7th Gen) Core i7 7700, 16GB RAM, 1TB Sata HDD, DVD-RW, Hp 24" LED Display Part # 274E5 with Mouse & keyboard. (03 yrs. warranty)	02 pc.	299,400/-		
E. & O.E.			TOTAL	299,400/-	

Goods/Items MUST be Delivered
 in Store Department



(Rupees) Two Hundred Ninety Nine
thousand Four hundred only

Please submit your bill in duplicate for payment.
 Please Note: Kindly supply the goods within 05 days/weeks from the date of receipt of this P.O., if you fail to supply the goods within given time period, a penalty @ 0.50% per day on the total order amount will be imposed.

(F.O.R order)

[Signature]
 PURCHASE OFFICER

January 30, 2018
SW/TN/ICCBS/01/018-80131

To,
The Director,
H.E.J
International Center for Chemical and Biological Sciences.
University of Karachi,
Karachi.

Reference: TENDER NOTICE NO. ICCBS/HEJ/PRF 14524/COMP-300118.

Dear Sir,

With reference of your Tender for “**Computer with Accessories**” Request for quotation and with the Objective of Maintaining and keeping SoftWorld Intl’s long-term Professional value-added service and support Relationship With your esteemed organization, we are pleased to quote our rate according your requirement. Prices are in PKR.

FINANCIAL QUOTATION

No.	Description	Unit Price	GST 17 %	Total Unit Amount	Total Req. Qty.	Total Amount
	HP EliteDesk 800 G3 MT Desktop Computer (7TH GEN) CORE i7 7700 (7TH GEN.) 16GB RAM -1TB SATA HARD DRIVE - DVDRW - KEYBOARD - MOUSE HP 24” LED Monitor Part # 24ES (3 Years Warranty)	99,800.00	N/A	99,800.00	3	299,400.00

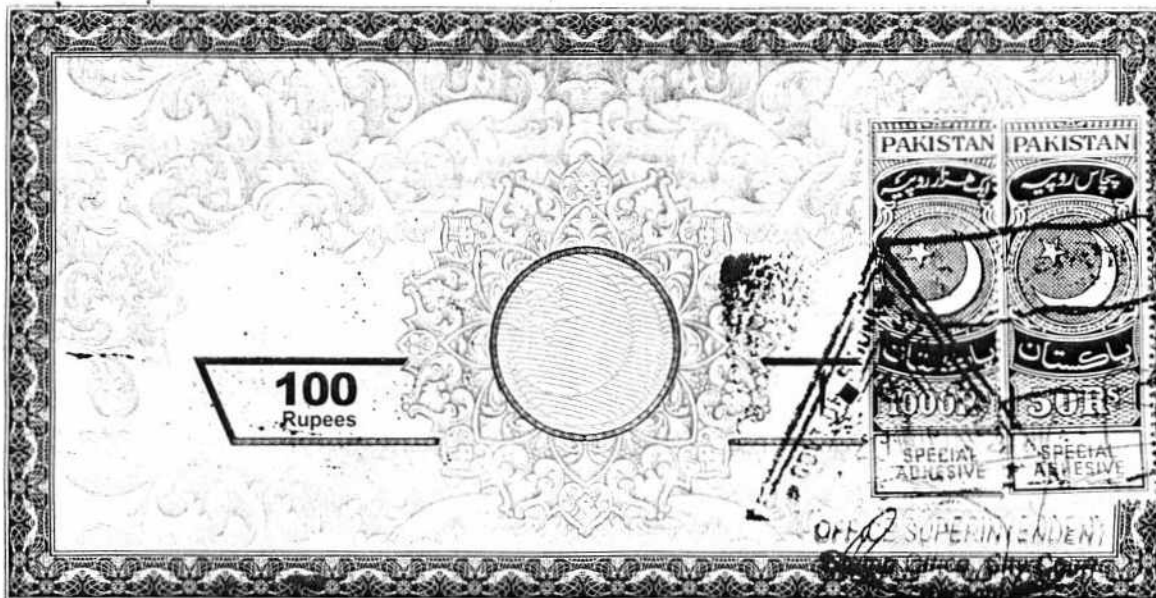
Total Amount FOR in PKR

299,400.00

6 Earnest Money Amount in PKR

6,000.00

Handwritten signature



AGREEMENT OF ADEE AND STAMP VERIFICATION
 License No. 143 High Court of Sindh
 No. SS-11 DATE 11 MAY 2018
 Sent to with Address
 Through with No. TANA Sindh
 PURPOSE
 No. of Rolls
 Signature

11 MAY 2018

21 JUN 2018

CONTRACT AGREEMENT

This Agreement is made on _____ between H.E.J, International Center for Chemical and Biological Sciences (here after called the purchaser) and SoftWorld International (Pvt.) Ltd (hereinafter called "the bidder") of the other part:

Whereas the purchaser invited bids for certain goods and ancillary services, viz "Supply of Computer System with Other Accessories" and has accepted the bid by bidder for the supply of those goods and services in the sum of PKR 299,400.00 (Rupees Two Lac and Ninety nine Thousand four Hundred only) equivalent to (hereinafter called "the contractor price").

NOW THIS AGREEMENT WITNESS AS FOLLOWS:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned them in the conditions of contract referred to.
2. The following documents shall be deemed to form and be read and constructed as part of this agreement, viz:
 - a) The Bid form and the Price schedule submitted by the bidder;
 - b) The Schedule of Requirement;

- c) The Technical Specifications;
- d) The General Conditions of Contract;
- e) The Special I Conditions of Contract; and
- f) The Purchaser's Notification of Award.

- 3. In consideration of the payments to be made by the Purchaser to the bidder as herein after mentioned, the bidder hereby covenants with the Purchase to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the contract.
- 4. The Purchaser hereby covenants to pay the bidder in consideration of the provisions of the goods and services and the remedying of defects herein, the Contract price or such other some as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS: where of the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

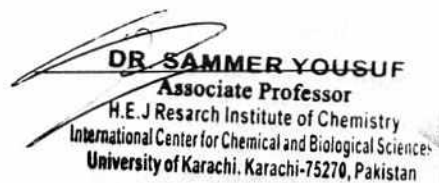
Signature and Seal of Bidder:



Witness:

(Name, Title and Address)

Signature and Seal of Purchaser:



DR. SAMMER YOUSUF
Associate Professor
H.E.J Research Institute of Chemistry
International Center for Chemical and Biological Sciences
University of Karachi, Karachi-75270, Pakistan

Witness:

(Name, Title and Address)

