

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## **CONTRACT EVALUATION FORM**

### **TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS**

SECRETARIAT OF PROVINCIAL ASSEMBLY OF SINDH

- 1) NAME OF THE ORGANIZATION / DEPTT. \_\_\_\_\_
- 2) PROVINCIAL / LOCAL GOVT./ OTHER \_\_\_\_\_
- 3) TITLE OF CONTRACT \_\_\_\_\_
- 4) TENDER NUMBER \_\_\_\_\_
- 5) BRIEF DESCRIPTION OF CONTRACT \_\_\_\_\_
- 6) FORUM THAT APPROVED THE SCHEME \_\_\_\_\_
- 7) TENDER ESTIMATED VALUE \_\_\_\_\_
- 8) ENGINEER'S ESTIMATE  
(For civil works only) \_\_\_\_\_
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) \_\_\_\_\_ 30 DAYS
- 10) TENDER OPENED ON (DATE & TIME) \_\_\_\_\_ 20.12.2017 @10:30 AM
- 11) NUMBER OF TENDER DOCUMENTS SOLD \_\_\_\_\_ 02  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED \_\_\_\_\_ 02
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS \_\_\_\_\_ 02
- 14) BID EVALUATION REPORT \_\_\_\_\_ ENCLOSED  
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER \_\_\_\_\_ M/S. ZEESHAN BROTHERS, KARACHI
- 16) CONTRACT AWARD PRICE \_\_\_\_\_ RS.991,000/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT \_\_\_\_\_  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID). M/S. ZEESHAN BROTHERS  
M/S. ATHAR & SONS

18) METHOD OF PROCUREMENT USED : - (Tick one)

- |    |  |           |  |
|----|--|-----------|--|
| a) | SINGLE STAGE – ONE ENVELOPE PROCEDURE      | YES _____ | <input type="checkbox"/> Domestic/ Local |
| b) | SINGLE STAGE – TWO ENVELOPE PROCEDURE      | _____     | <input type="checkbox"/>                 |
| c) | TWO STAGE BIDDING PROCEDURE                | _____     | <input type="checkbox"/>                 |
| d) | TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE | _____     | <input type="checkbox"/>                 |

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	35505 DATED: 04.12.2017
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	
No	

22) NATURE OF CONTRACT

Domestic/Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?

(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	NO

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	NO

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	NO

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	NO

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	NO

Signature & Official Stamp of  
Authorized Officer

  
MUHAMMAD HABIB SAMEJO  
Drawing & Disbursing Officer  
Provincial Assembly of Sindh

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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Rs. 3970/= CH 207 07-2-18  
3470



OFFICE SUPERINTENDENT  
Stamp Office, City Court  
Karachi

07 FEB 2018

**AGREEMENT**

This agreement is made and entered into on 07.02.18, between the **Provincial Assembly of Sindh** through their **D.D.O, Provincial Assembly of Sindh**, here-in-after called the Purchaser of the one part and **M/s. Zeeshan Brothers**, Office No 101, 1st floor, Ghousia Center Plot PR 1/2/1, Marston Road, Preedy Quarters, Saddar Town, KARACHI SOUTH by their proprietor hereinafter called the contractors which expression shall include their successors and assignees of the said firm and heir executor, administrators and assignees of the said individual partners of the said firm) of the other part.

WHEREAS the Provincial Assembly of Sindh, has accepted the contractor's tender for the repair of furniture hoisted on SPPRA website S.No: 35505 and the contractor is agreed to carry out the work in the sum of **Rs.991,000/- (Rupees Nine Hundred Ninety One Thousands Only)** within schedule time after receiving letter for award of work.

The Provincial Assembly of Sindh is entrusted with responsibility to carried out the work of repair of furniture during current financial year 2017-18 as per description with specification and quantity given in financial proposal.

In consideration of the payments to be made by the Procuring Agency to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Procuring Agency to execute and complete the works and remedy defects therein in conformity in all respects with the provisions of the Contract.

The Procuring Agency hereby covenants to pay the Contractor, in consideration of the execution and Completion of the works as per provision of the contract, the contract Price or such other sum as may become payable under the provision of the contract at the times and in the manner prescribed by the contract.

In Witness whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signature of the Contractor

Signature of the Procuring Agency  
Drawing & Disbursing Officer  
Provincial Assembly of Sindh

Signed in the presence of:

WITNESS

1. [Signature]

1. [Signature]



SECRETARIAT OF THE  
PROVINCIAL ASSEMBLY OF SINDH.

No. PAS/B&A/2017-18/ 3831  
Karachi, the 07/02/18

To,

M/s. Zeeshan Brother,  
101, Ghouseia Center,  
Plot PR 1/2/1, Marston Road,  
Preedy Quarters, Saddar Town,  
Karachi.

SUBJECT: - **WORK ORDER FOR THE REPAIR OF FURNITURE**

Reference: Agreement executed on 07.02.18

I am directed to refer to your financial proposal dated: 20.12.2017 amounting to Rs.991,000/- regarding the subject noted above and to inform that the rates offered by you have been accepted by the competent authority, so that the repair work may be carried out at earliest.

Please note that the repair work should be carried out strictly according to scope and conditions of the agreement and as per directive of the undersigned or any other assigned officer as time to time notified throughout the contractual agreement.

The repair work should be carried out strictly in accordance to the specifications/ rates agreed by you and as per directives of the contract agreement within 30 days, otherwise penalty will be imposed.

  
(MUHAMMAD HABIB SAMEJO)  
DRAWING & DISBURSING OFFICER  
PROVINCIAL ASSEMBLY OF SINDH

C.C. to:-

1. The Staff Officer to Secretary Provincial Assembly of Sindh.
2. Office file.

  
DRAWING & DISBURSING OFFICER  
PROVINCIAL ASSEMBLY OF SINDH



SECRETARIAT OF THE  
PROVINCIAL ASSEMBLY OF SINDH.

No. PAS/B&A/2017-18/ 3828  
Karachi, the 07/02/18

To,

M/s. Zeeshan Brothers,  
101, Ghousia Center,  
Plot PR 1/2/1, Marston Road,  
Preedy Quarters, Saddar Town,  
Karachi.

**SUBJECT: - LETTER OF ACCEPTANCE FOR THE REPAIR OF FURNITURE**

I am directed to refer to your financial proposal dated: 20.12.2017 amounting to Rs.991,000/- regarding the subject noted above and to inform that the rates offered by you have been accepted by the competent authority being 1st lowest and competitive amongst others.

You are therefore directed to execute the contract agreement for which stamps worth @3.5% of the contractual amount should be produced at earliest.

  
(MUHAMMAD HABIB SAMEJO)  
DRAWING & DISBURSING OFFICER  
PROVINCIAL ASSEMBLY OF SINDH

**C.C. to:-**

1. The Staff Officer to Secretary Provincial Assembly of Sindh.
2. Office file.

  
DRAWING & DISBURSING OFFICER  
PROVINCIAL ASSEMBLY OF SINDH



# ZEESHAN BROTHERS

Date: 20/2/2017

Ref: \_\_\_\_\_

To,  
The Drawing and Disbursing Officer,  
Provincial Assembly of Sindh,  
Karachi.


SUBJECT: SUBMISSION OF FINANCIAL PROPOSAL TENDER REF #: PAS/TENDER/2017-18/023

Dear Sir,

With reference to above mentioned reference number, we are please to submit financial proposal at the total sum of Rs. 991,000/- (Rupees Nine Hundred Ninety One Thousands Only) Price Schedule is enclosed at Annexure "G"

The work mentioned in tender documents will be done with in period of 10 working days. We are waiting for your favorable reply.

Thanking You,

  
Zeeshan Brothers.  
**ZEESHAN BROTHERS**






# ZEESHAN BROTHERS

Date: 20/12/2017

Ref: \_\_\_\_\_

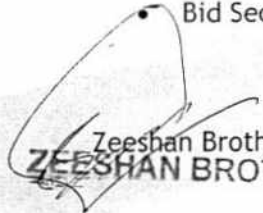
### PRICE SCHEDULE

SUBJECT: REPAIR OF FURNITURE

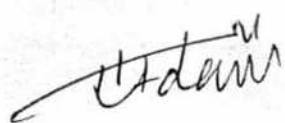
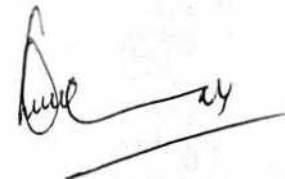
S.NO	DESCRIPTION	UOM	QUANTITY	RATE	AMOUNT
1.	Polishing on Assembly Members Desk Wooden of New Assembly Hall Complete in all respect	Each	200	4955/-	991,000/-
Rupees Nine Hundred Ninety One Thousands Only.				Total:	991,000/-

Enclosed:

- N.T.N Certificate
- SRB Certificate
- Bid Security



Zeeshan Brothers.  
**ZEESHAN BROTHERS**



Office no: 101, 1st Floor,  
Ghousia Center Plot PR1/2/1,  
Marston Road, Preedy Quarters,  
Saddar TOWN, KARACHI.