

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF
WORKS, SERVICES & GOODS**

- 1) NAME OF THE ORGANIZATION / DEPTT. Planning & Development Department
- 2) PROVINCIAL / LOCAL GOVT. / OTHER Provincial
- 3) TITLE OF CONTRACT Purchase of Stationery, Printing & other Articles... Stationery Articles
- 4) TENDER NUMBER INF/KROY./VO. 04878/017
- 5) BRIEF DESCRIPTION OF CONTRACT Stationery Articles.
- 6) FORUM THAT APPROVED THE SCHEME PDWPC
- 7) TENDER ESTIMATED VALUE 2,000,000/-
- 8) ENGINEER'S ESTIMATE
(For civil works only) NA
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) _____
- 10) TENDER OPENED ON (DATE & TIME) 11-12-2017
- 11) NUMBER OF TENDER DOCUMENTS SOLD 04
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 04
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 04
- 14) BID EVALUATION REPORT Attached
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER Mr. Niazam Trading Room # 17, 2nd Floor
Amber Motel Nursing P.E.C.H.S
- 16) CONTRACT AWARD PRICE RS. 1,398,400/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). 1st
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE - ONE ENVELOPE PROCEDURE ☒ Domestic/ Local
- b) SINGLE STAGE - TWO ENVELOPE PROCEDURE ☐
- c) TWO STAGE BIDDING PROCEDURE ☐
- d) TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE ☐

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Chairman, PLD Board

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	<input checked="" type="checkbox"/> SPPRA# 35378
No	<input type="checkbox"/>

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	<u>Express Tribune</u> 25-11-17 <u>Umat</u> 26-11-17 <u>Kaush</u> 28-11-17
No	<input type="checkbox"/>

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	✓

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	✓

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	Due to late release of funds
No	

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	✓

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	✓	No	
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes		No	✓
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	✓	No	
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	✓

Signature & Official Stamp of
Authorized Officer

IMRAN SIBTA
Section Officer (Admin-F)
Planning & Development Board, Sindh
Planning & Development Department
Government of Sindh, Karachi.

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi

Tele: 021-9205356; 021-9205369 & Fax: 021-9206291



Alfalah

A/C Payees Only

Cheque No.

15680066

(5512) IBG-Shahrah-e-Faisal Branch, Karachi

Date

1 6 0 3 2 0 1 8

Pay Section Officer Admin P & D Govt. of Sindh

Rupees Forty five thousand only

PKR

45000/-

PK39ALFH5512005000152393

MEHRAN TRADERS

Please do not write below this line.

Signature

⑈ 15680066 ⑈ 0530076 ⑈ 0000005000152393 ⑈ 000 ⑈

Account Payee Only



MCB Bank Limited

KARACHI NURSERY (PECHS) (0042)

Not Over: PKR 36,000.00**

Pay to _____ Or Order

Rupees PLANNING & DEVELOPMENT DEPARTMENT GOVT OF SINDH
KARACHI ON A-C MEHRAN TRADERS
THIRTY-SIX THOUSAND ONLY**

B.C. No. :3115421

Stationery/Ref No: 104474695

0	9	1	2	1	7
D	D	M	M	Y	Y

PKR ***36,000.00

Payable at any MCB Branch in Pakistan.
Please do not write below this line.

Signatory _____ Signatory _____
PA/Attorney No. _____ PA/Attorney No. _____

Muhammad Shoaib Khan

IBS # 10923

⑈04474695⑈0628888⑈000000000000000000⑈010⑈



NO.SO(Admn-I)/P&D/25(01)/2017
**GOVERNMENT OF SINDH
PLANNING & DEVELOPMENT
DEPARTMENT**

Karachi, 13 March, 2018

LETTER OF AWARD

To,

M/S. Mehran Traders,
Room No. 17, 2nd Floor, Amber Motel,
Nursery, P.E.C.H.S,
Karachi.

SUBJECT: - **NIT: REF: SO (Admin-I)(P&D)25(01)/2017, Dated 22.11.2017---SPPRA
Sr. 35378---Purchase of Stationery, Printing & Other Articles-----Other Articles.**

I am directed to refer to the above mentioned subject and to inform that your Bid in respect of items (Annexure-A) has been declared as lowest evaluated successful bid by Procurement Committee notified for tender titled "**Purchase of Stationery, Printing & Other Articles-----Other Articles**".

2. In this context, the Competent Authority has accorded the approval for the award of contract to your firm bid price amounting to Rs. 441,858/- (Four hundred Forty One thousand Eight hundred Fifty Eight only) for above mentioned items on the terms and conditions already elaborated in the subject tender bidding documents.

3. The aforementioned amount is the Contract Price payable in consideration of the execution and completion of service as prescribed in the Contract documents.

4. You are required to confirm your unqualified acceptance to this Letter of Award, the Draft Contract Agreement is attached with this letter for you perusal. If the terms & conditions of Draft Contract Agreement are acceptable to you then please send your authorized Representative to this office along with Judicial stamp paper amounting 0.35% of total bid amount for execution of formal contract Agreement.

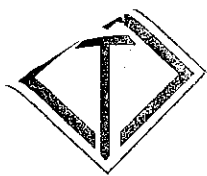
5. Kindly acknowledge this letter of Award as token of your acceptance. This issues with the approval of Competent Authority.

(IMRAN SIBTAIN)
SECTION OFFICER (ADMN-I)
Ph: 021-99211926

13/03/2018

CC:

- PS to Chairman, P&D Board, Sindh
- PS to Secretary (Planning), P&D



MEHRAN TRADERS

Distributor / Stockist for Complete Range of Office & Computer Stationery Items

 HEWLETT®
PACKARD
Authorized Dealer

Ref: MT/0481/2017

Date: 11-07-2017

Planning & Development Department.
Government of Sindh,
Karachi.

Subject:

QUOTATION FOR STATONERY ,PRINTING & OTHERS ITEMS

Dear Sir,

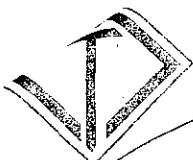
This is reference to the Tender No : NIT#.INF/KRY4878/2017 Date: 27/11/2017

discussion with the undersigned. It is therefore we are pleased to quote here below our special prices as under:-

S.No	Description	Qty	A/Unit	Qouted Rate	Amount With GST
STATIONERY ARTICLES					
1	UNI BALL EYE MICRO UB-150 BLUE	50	PKTS.	1,070.00	53,500.00
2	UNI BALL EYE MICRO UB-150 BLACK	50	PKTS.	1,070.00	53,500.00
3	UNI BALL EYE MICRO UB-150 RED	10	PKTS.	1,070.00	10,700.00
4	UNI BALL EYE MICRO UB-150 GREEN	10	PKTS.	1,070.00	10,700.00
5	PHOTOSTAT PAPER (80 GSM)A4 SIZE IMPORTED	2000	REAMS	490.00	980,000.00
6	PHOTOSTAT PAPER AA BRAND (80 GSM)A4 SIZE IMPORTED	500	REAMS	580.00	290,000.00
7	TONER FOR LASER JET PRINTER (26 A)	10	NOS	11,000.00	110,000.00
8	TONER FOR LASER JET PRINTER (80 A)	10	NOS	10,000.00	100,000.00
9	TONER FOR LASER JET PRINTER (83 A)	20	NOS	6,700.00	134,000.00
10	TONER FOR LASER JET PRINTER (85 A)	20	NOS	6,700.00	134,000.00
11	TONER FOR LASER JET COLOR PRINTER (131 A) YMGB	6	NOS	36,400.00	218,400.00
12	TONER FOR PHOTOCOPIER MACHINE (OLEVITTE TK-715)	6	NOS	21,000.00	126,000.00
13	TONER FOR PHOTOCOPIER MACHINE (OLEVITTE TK-439)	10	NOS	13,000.00	130,000.00
14	TONER FOR PHOTOCOPIER MACHINE (TOSHIBA 2450D)	6	NOS	8,800.00	52,800.00
15	TONER FOR PHOTOCOPIER MACHINE (KYOCERA 1000)	6	NOS	2,200.00	13,200.00
16	TONER FOR PHOTOCOPIER MACHINE (NASHUATEC 1805)	10	NOS	3,100.00	31,000.00
PRINTING ARTICLE					
1	FILE COVER (Ececutive) A4 SIZE WHITE HARD CARD IMPORTED	5000	Nos	20.00	100,000.00
2	FILE COVER BLUE	20000	NOS	13.00	260,000.00
3	FILE BOARDS GOOD QUALITY	10000	NOS	33.00	330,000.00

Room No. 17, 2nd Floor, Amber Motel, Nursery, P.E.C.H.S., Karachi.

Tel : 34542016 - 34524722 Fax : 34535798



MEHRAAN TRADERS

Distributor / Stockist for Complete Range of Office & Computer Stationery Items

 **HEWLETT®
PACKARD**
Authorized Dealer

S.No	Description	Qty	A/Unit	Qouted Rate	Amount With GST
OTHER ARTICLE					
1	LED TUBE LIGHT PHILIPES	100	NOS	1400	140,000.00
2	EXTENSION BOARD/WIRE 5 PLUGS CLOPAL	50	NOS	1350	67,500.00
3	DINNER SET IMPORTED 12 PCS	2	SET	17000	34,000.00
4	CUP SAUCER WITH PRINTING (02 COLOR)	25	SET	570	14,250.00
5	PLATES (QUARTER/HALF/FULL) WITH PRINTING (01 COLOR)	300	EACH	458	137,400.00
6	DRINKING GLASS	25	Dozen	540	13,500.00
7	CUTLERY SETS	10	SET	2200	22,000.00
8	SPOONS (RICE/TEA)	200	NOS	66	13,200.00
TOTAL AMOUNT WITH GST 17%					3,579,650.00

01. PAYMENTS: Payment 30 Days.

02. VALIDITY: Price valid for 90 Days.

03. DELIVERY: Free delivery at your office in Karachi within 01 to 15 days from the date of receipt of your order.

Note : All Taxes are Included.

Regards,


M Hanif Mughal



MEHRAN TRADERS

Distributor / Stockist for Complete Range of Office & Computer Stationery Items



Ref: MT/0485/2018

Date: 13 Mar 2018

**M/s. Planning & Development Department,
Govt. of Sindh,
Karachi.**

Attn: Mr. Imran Sibtain, Section Officer (Admin-I)

Subject: **Extension of Bid Validity Period.**

Dear Sir,

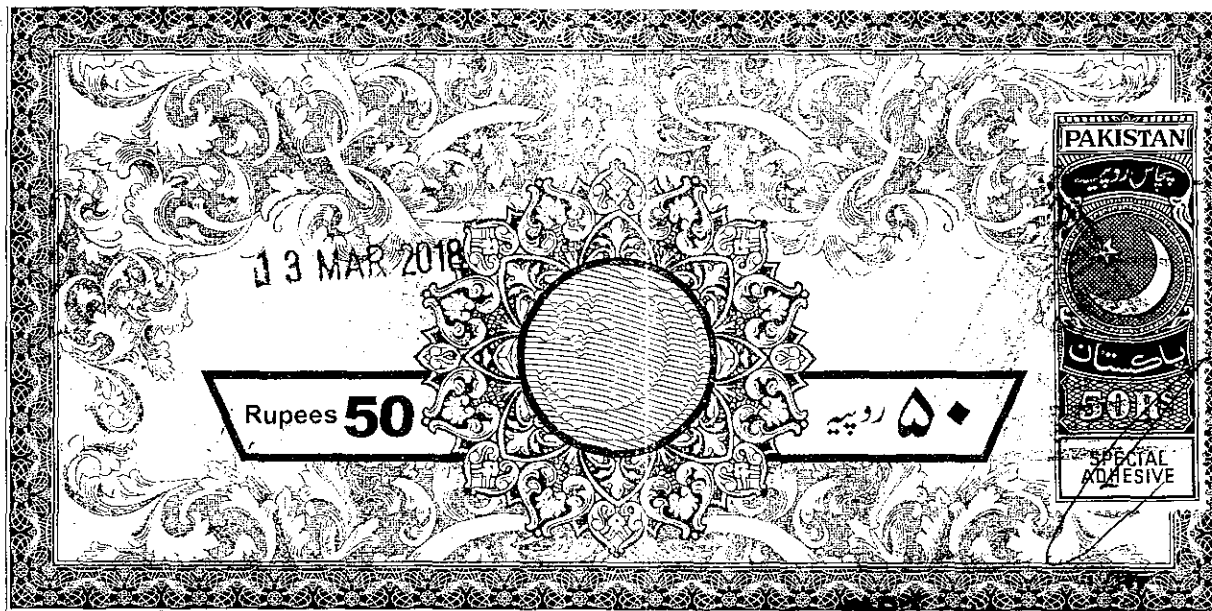
Please refer your letter No. INF/KRY-4878/2017SPPRA/35378 For Purchase of Stationery Printing and other Articles (**Other Articles**). Dated 08-Mar-2018 regarding extension of Bid Validity, We are pleased to inform you that we are willing to extend Bid Validity of 15 Days w.e.f 11.03.2018.

Thanks,

Regards,

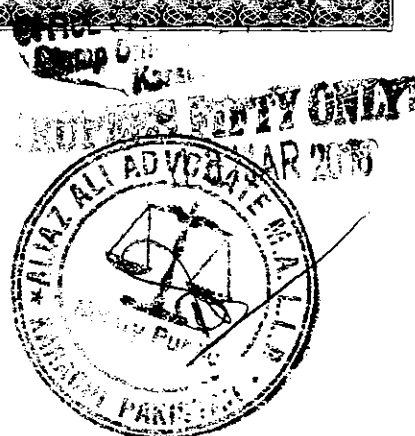
For **Mehran Traders**

Muhammad Hanif Mughal



ASGHAR ALI STAMP VENDOR
Licence No. 16, Seal No. 52, City Court Karachi
13 MAR 2018
ISSUED TO WITH ADDRESS
THROUGH WITH ADDRESS
PURPOSE
ADVOCATE
STAMP VENDOR'S SIGNATURE

13 MAR 2018



INTEGRITY PACT:

Contract Number: INF-KRY-4878/17

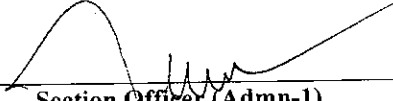
Dated: 15-03-2018

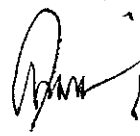
Contract Value: Rs.441,858/-

Contract Title: Purchase of Stationery, Printing & Other Articles----Other Articles.

1. M/s. Mehran Traders hereby declares that it has no obtained or induced the Procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any Administrative subdivision or Agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.
2. Without limiting the generality of the foregoing, M/s. Mehran Traders represents and warrants that it has fully declared the brokerage, commission, fees etc paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its Affiliate, Agent, Associate, Broker, Consultant, Director, Promoter, Shareholder, Sponsor, or Subsidiary, any Commission, Gratification, Bribe, Finder's Fee or Kickback, whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Planning & Development Department, Govt. of Sindh, Karachi, except that which has been expressly declared pursuant hereto.
3. M/s. Mehran Traders Certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with Planning & Development Department, Govt. of Sindh, Karachi and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.
4. M/s. Mehran Traders accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to Planning & Development Department, Govt. of Sindh, Karachi under any law, contract or other instrument, be voidable at the option of Planning & Development Department, Govt. of Sindh, Karachi.

5. Notwithstanding any rights and remedies exercised by Planning & Development Department, Govt. of Sindh, Karachi in this regard, Mehran Traders agrees to indemnify Planning & Development Department, Govt. of Sindh, Karachi for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Planning & Development Department, Govt. of Sindh, Karachi in an amount equivalent to Ten Time the sum of any commission, Gratification, Bribe, Finder's Fee or Kickback given by M/s. Mehran Traders as aforesaid for the purpose of obtaining or inducing the Procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Planning & Development Department, Govt. of Sindh, Karachi.

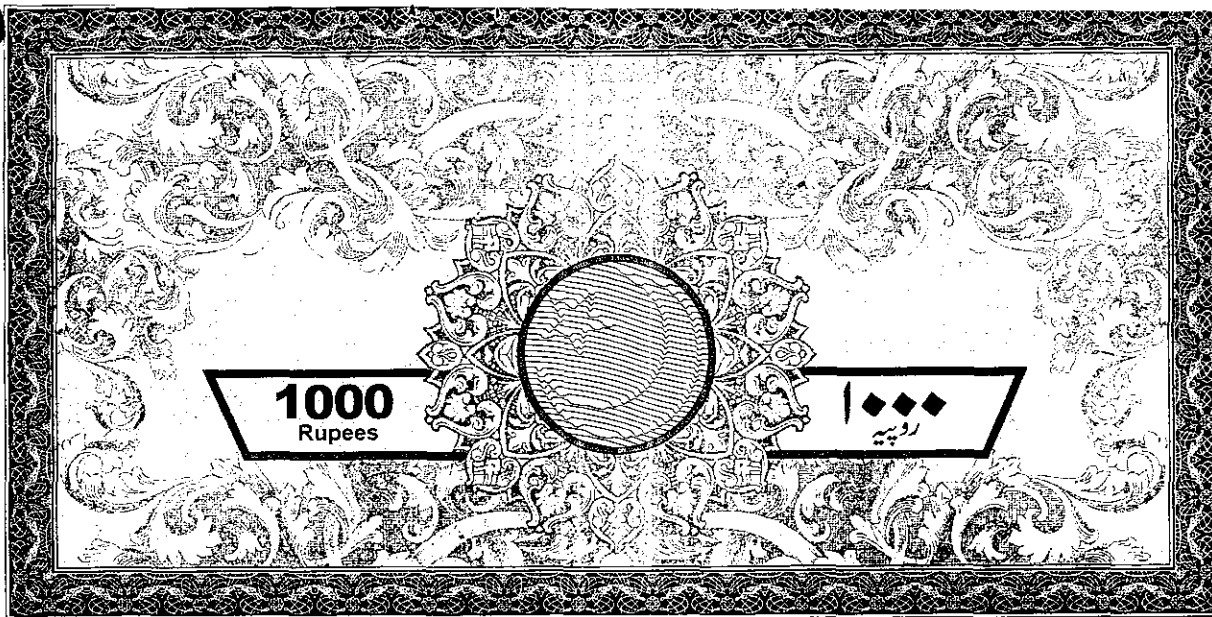

Section Officer (Admn-1)
Planning & Development Department,
Government of Sindh,
Karachi.


(Muhammad Hanif Mughal)
M/s. Mehran Traders



ATTESTED
ALIJAZ ALI ADVOCATE M.A. L.L.B
Advocate & Notary
Public Karachi.

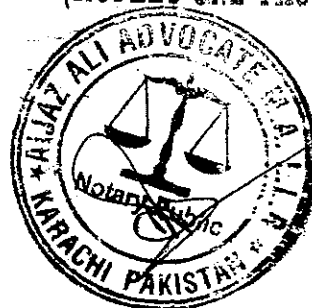
11.03.2018



JAMIL AKHTAR SHAIKH STAMP VENDOR
Licence No. 12, Ghaziabad, Block M
Sector 11, Orangi Town Karachi

SL No. 8066 DATED 14 MAR 2018
ISSUED TO WITH ADDRESS TARA SIDDIQUI ADVOCATE
THROUGH WITH ADDRESS TARA SIDDIQUI ADVOCATE
VALUED RS. 1000 ATTACHED NO. 15126/MC
STAMP VENDOR'S SIGNATURE [Signature]
NOT ISSUED FOR FREE/WILL

(RUPEES ONE THOUSAND ONLY)



Contract Agreement

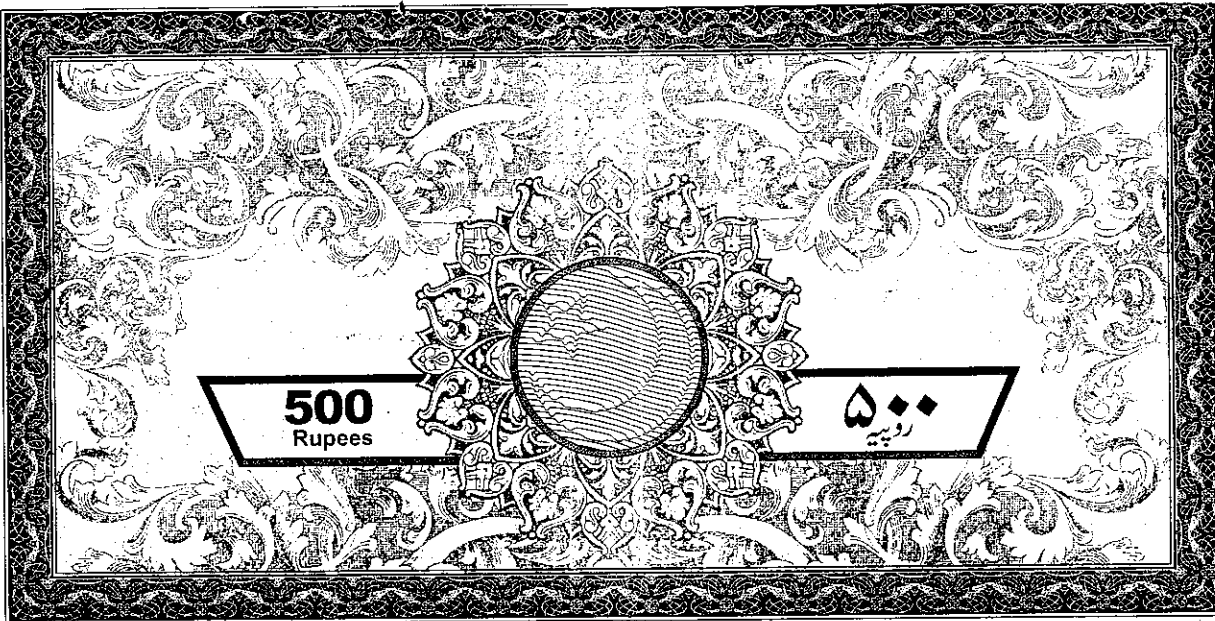
THIS AGREEMENT made this 15th day of March, 2018 between **Planning & Development Department, Govt. of Sindh, Karachi** (hereinafter called "the Procuring Agency") of the one part and **M/s. Mehran Traders**, (hereinafter called "the Supplier/Contractor") of the other part:

WHEREAS the Procuring agency invited bids for **Purchase of Stationery, Printing & Other Articles-----Other Articles (detail in Annexure-A)** and has accepted a bid by the Supplier/Contractor for the Renovation of offices in the sum of Rs. 441,858/- (**Four hundred Forty One thousand Eight Hundred Fifty Eight only**) (hereinafter called "the Contract Price") initially for a period of 06 months as per same terms & conditions of this contract agreement after mutual consent.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) The Bid Form and the Price Schedule submitted by the Bidder;
 - (b) The Schedule of Requirements;
 - (c) The BOQ and Technical Specifications;
 - (d) The Conditions of Contract;
 - (e) The Procuring agency's Notification of Award.
3. In consideration of the payments to be made by the Procuring agency to the Supplier/Contractor as hereinafter mentioned, the Contractor hereby covenants with the Procuring agency to provide the services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring agency hereby covenants to pay the Supplier/Contractor in consideration of the provision of the works and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

[Signature]

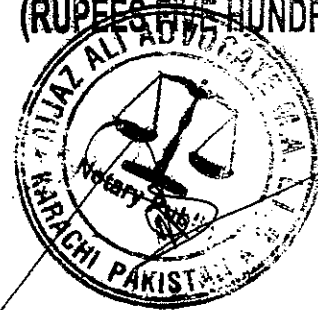


JAMIL AKHTAR SHAIKH STAMP VENDOR
Licence No. 12, Ghaziabad, Block M
Sector 11, Orangi Town Karachi

14-03-18

SL No. 8067 DATED 14 MAR 2018
ISSUED TO WITH ADDRESS _____
THROUGH WITH ADDRESS _____
VALUED RS. 500 ATTACHED BY JAMIA SIDDIQUI ADVOCATE
STAMP VENDOR'S SIGNATURE _____ LNO. 15126/HC
NOT ISSUED FOR FREE WILL

(RUPEES FIVE HUNDRED ONE)



with their respective laws the day and year first above written.

For and on behalf of the PA (Client)

Signed by _____

Name Imran Sibtain
Section Officer

Title: Planning & Development Department

CNIC NO 42101-1541753-3

(Seal)

Witness for the PA

Signed by _____

Name Shehryar Memon
Junior Clerk

Title: Planning & Development Department

CNIC NO 42301-3581810-3



For and on behalf of the PA (Consultant)

Signed by _____

Name Muhammad Hanif Mughal

Title: Proprietor, Mehran Traders

CNIC NO 42201-3010714-7

(Seal)

Witness for the Consultant

Signed by _____

Name

Title:

CNIC NO

Terms & Conditions of Contract

1. Basic Information:

In this Contract, the following terms shall be interpreted as indicated:

(a) "The Contract" means the agreement entered into between the Procuring agency and the Supplier/Contractor, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

(b) "The Contract Price" means the price payable to the Supplier/Contractor under the Contract for the full and proper performance of its contractual obligations.

(c) "The Goods" means all of the equipment, machinery, and/or other materials which the Supplier/Contractor is required to supply to the Procuring agency under the Contract.

(d) "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.

(e) "CC" means the Conditions of Contract contained in this section.

(f) The Procuring agency means: Planning & Development Department, Government of Sindh, Karachi, Sindh, Pakistan.

(g) The Supplier/Contractor means: M/s. Mehran Traders.

(h) Name of Contract is Purchase of Other Articles.

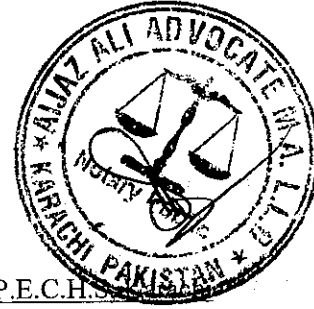
(i). The Governing Language shall be English.

(j) Disputes shall be settled by Complaint Redressal Committee (CRC) as defined in SPP Rules 2010 (Amended in 2017).

(k) The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan.

(l) The address for notice & other communication are as under:

Section Officer (Admn-I)
Planning & Development Department,
Government of Sindh. Room# 314-A,
2nd Floor, Sindh Secretariat No.2,
(Tughlaq House), Karachi.
Tel. No. 021-99211926, Fax:No. 021-99211423
Email: secpnindsindh@gmail.com



Supplier's/Contractor address for notice purposes:

Supplier: Ms. Mehran Traders
Attention: _____
Address: Room# 17, 2nd Floor, Amber Motel, P.E.C.H.S.
Facsimile: 021-34542016
E-mail: _____

A notice shall be effective when delivered or on the notice's effective date, whichever is later.

2. Technical Specifications

The Work & Services supplied under this Contract shall conform to the standards mentioned in the Technical Specifications.

3. Use of Contract Documents and Information:

The Supplier/Contractor shall not, without the Procuring Agency's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

4. Patent Rights

The Supplier/Contractor shall indemnify the Procuring Agency against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Procuring agency's country.

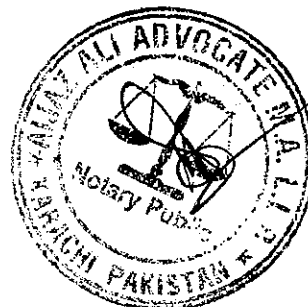
5. Performance Security

- i. Within twenty (20) days of receipt of the notification of Contract award, the successful Bidder shall furnish to the Procuring Agency the performance security at the rate of 10% of the total quoted bid amount.
- ii. The proceeds of the performance security shall be payable to the Procuring Agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.
- iii. The performance security should be in the shape of a pay order (refundable) in Pak Rupees issued by a State Bank of Pakistan Scheduled Bank drawn in favor of Section Officer (Admn), P&D Deptt, Government of Sindh.
- iv. Validity of performance security shall extend at least ninety (90) days beyond the date of completion of contract to cover defects liability period or maintenance period subject to final acceptance by Procuring Agency.
- v. The performance security will be discharged by the Procuring agency and returned to the Supplier/Contractor not later than thirty (30) days following the date of completion of the Supplier's/Contractor performance obligations under the Contract, including any warranty obligations.

i. Execution of the work & services shall be made by the Supplier/Contractor in accordance with the Schedule of Requirements and the specified terms & conditions mentioned in bidding documents.

ii. The Supplier under the Contact is required to provide Services on following office location(s):

Address
Planning & Development Department, Government of Sindh. Room# 314-A, 2 nd Floor, Sindh Secretariat No.2, (Tughlaq House), Karachi. Tel. No. 021-99211926, Fax:No. 021- 99211423 Email: secpndsindh@gmail.com



7. Inspections and Tests

i. The Procuring Agency or its representative shall have the right to inspect and/or to test the material / services to confirm their conformity to the Contract specifications at no extra cost to the Procuring agency.

ii. The inspections and tests may be conducted at point of Work place. If conducted on the premises of the Supplier/Contractor or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring Agency.

iii. Should any inspected or tested Work fail to conform to the standard mentioned in specification, the Procuring agency may reject the Work, and the Supplier/Contractor shall either replace the rejected Work or make alterations necessary to meet specification requirements free of cost to the Procuring Agency.

iv. The Procuring Agency's right to inspect, test and, where necessary, reject the Work and Services after the Work done.

v. The Work carried out by the Supplier/Contractor shall be accepted only after Inspection Team clearance report that is nominated by the Secretary (Planning), P&D Department, Government of Sindh.

vi. In case, Work & Services fail to conform to the attached BOQs/Specifications, the Procuring Agency may reject the subject Work & Services and the Contractor shall rectify/replace the faulty Work & Services free of cost immediately. The Procuring Agency shall only accept the Work & Services after they have been duly inspected by its Inspection Team in the presence of the Bidder.

8. Packing

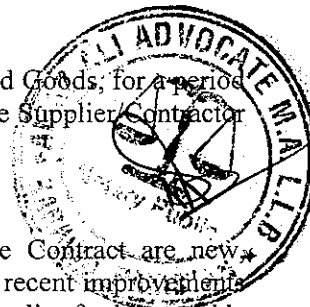
The Contractor/Supplier shall carry out work as is required to prevent their damage or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the work final destination and the absence of heavy handling facilities at all points in transit.

9. Transportation

The Contractor/Supplier is required under the Contact to transport the Goods for execution of work to above mentioned locations within the Procuring agency's country, transport to such place of destination in the Procuring agency's country, including insurance and storage shall be arranged by the Supplier, and related costs shall be included in the Contract Price.

The Contractor/Supplier will be required to provide all of the following services free of cost:

- (a) Performance or supervision of on-site assembly and/or start-up of the supplied Goods;
- (b) Furnishing of tools required for assembly and/or maintenance of the supplied Goods;
- (c) Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;
- (d) Performance or supervision or maintenance and/or repair of the supplied Goods; for a period of time agreed by the parties, provided that this service shall not relieve the Supplier/Contractor of any warranty obligations under this Contract; and



11. Warranty

- i. The Contractor/Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further provides warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods/executed works in the conditions prevailing in the country of final destination.
- ii. The Procuring Agency shall promptly notify the Contractor/Supplier in writing of any claims arising under this warranty.
- iv. Upon receipt of such notice, the Contractor/Supplier shall, within 14 days replace the defective Goods or parts thereof, without costs to the Procuring agency. This opportunity will be provided only once.
- v. If the Contractor/Supplier, having been notified, fails to remedy the defect(s) within 14 days from the date of communication, the Procuring agency may proceed to take such remedial action as may be necessary, at the Contractor's risk and expense and without prejudice to any other rights which the Procuring agency may have against the Supplier under the Contract.

12. Payment terms & conditions

- i. The Payment shall be made in Pak. Rupees to the Supplier on receipt of original invoice(s) including those of GST in triplicate duly completed in all respect and Goods/Works carried out Receiving & Inspection Report (GRIR) duly signed by the Inspection Team nominated by the Secretary (Planning), P&D Department, Government of Sindh.
- ii. Part payment against part work/supply is allowed.
- iii. 100% payment to be made on the proof of inspection certificate (Annexure-I) issued by Procuring Agency to Accountant General-Sindh, Karachi.
- iv. Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid.
- v. Payments shall be made promptly by the Procuring agency, but in no case later than thirty (30) days after submission of an invoice or claim by the Supplier.

13. Change Orders

The Procuring agency may at any time, by a written order given to the Supplier make changes within the general scope of the Contract in any one or more of the following:

- (a) Drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Procuring agency;
- (b) The method of shipment or packing;
- (c) The place of delivery; and/or
- (d) The Services to be provided by the Supplier.

14. Contract Amendments

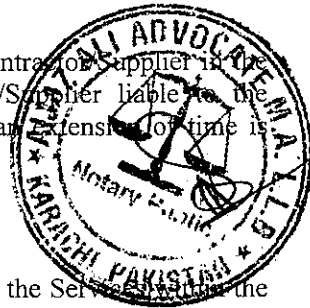
No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

15. Delays in the Supplier's/Contractor performance

i. Delivery of the Goods and performance of Services shall be made by the Contractor/Supplier in accordance with the time schedule prescribed by the Procuring agency in the Schedule of Requirements.

ii. If at any time during performance of the Contract, the Supplier/Contractor or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Procuring agency in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

iii. Except as provided under Force Majeure clause, a delay by the Contractor/Supplier in the performance of its delivery obligations shall render the Contractor/Supplier liable to the imposition of liquidated damages as pursuant to given below unless an extension of time is agreed upon without the application of liquidated damages.



16. Liquidated Damages

If the Contractor/Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the following percentage of the delivered price of the delayed Goods or unperformed Services for each week i.e.

[Applicable rate shall not exceed one-half percent (0.5%) per week and the maximum shall not exceed ten percent (10%) of the Contract Price.]

17. Termination for Default

The Procuring Agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:

(a) If the Supplier/Contractor fails to deliver/execute any or all of the Goods within the period(s) specified in the Contract, or

(b) If the Supplier/Contractor fails to perform any other obligation(s) under the Contract.

(c) If the Supplier/Contractor, in the judgment of the Procuring agency has engaged in corrupt or fraudulent practices in competing for or in executing the Contract. For the purpose of this clause:

"Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

"Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes

"Collusive practice" among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.

In the event the Procuring agency terminates the Contract in whole or in part, the Procuring agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring agency for any excess costs for such similar Goods or Services. However, the Contractor/Supplier shall continue performance of the Contract to the extent not terminated.

18. Force Majeure

i. The Supplier/Contractor shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

ii. For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier/Contractor and not involving the Contractor/Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

iii. If a Force Majeure situation arises, the Contractor/Supplier shall promptly notify the Procuring agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring agency in writing, the Supplier/Contractor shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

19. Termination for Insolvency

The Procuring Agency may at any time terminate the Contract by giving written notice to the Supplier/Contractor if the Supplier/Contractor becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier/Contractor, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Agency.

20. Termination for Convenience

The Procuring Agency, by written notice sent to the Contractor/Supplier, may terminate the Contract in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring Agency's convenience, the extent to which performance of the Contractor/Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

21. Resolution of Disputes

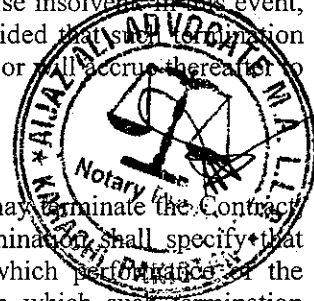
i. The Procuring Agency and the Contractor/Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

ii. If, after thirty (30) days from the commencement of such informal negotiations, the Procuring Agency and the Contractor/Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the Complaint Redressal Committee (CRC) as defined in SPP Rules 2010 (Amended 2013).

iii. A notice shall be effective when delivered or on the notice's effective date, whichever is later.

22. Taxes and Duties

Supplier/Contractor shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Procuring Agency.



ATTESTED
AJAZ ALI ADVOCATE M.A. L.L.B.
Advocate & Notary
Public Karachi.

16 MAR 2018



GOVERNMENT OF SINDH
PLANNING & DEVELOPMENT
DEPARTMENT

NIT No.INF/KRY-4881/2017
SPPRA I.D.No.2147483647
SPPRA S.No.35378

MINUTES OF THE PROCUREMENT COMMITTEE CONSTITUTED
FOR ADP SCHEME NO.1955 OF 2017-18

A meeting of the Procurement Committee constituted for ADP Scheme No.1955 of 2017-18 titled "Strengthening of Planning & Development Department, Government of Sindh, Karachi" was held on 27th February, 2018 at 3.00 p.m. in the office of the Chairperson P.C. / Secretary (Planning), Planning & Development Department, Government of Sindh, Karachi for evaluation of Bids which were declared 'Responsive' in the meeting of Tender opening held on 11.12.2017 in respect of NIT "Purchase of Stationery, Printing & Other Articles".

2. Following attended the meeting (Annexure-I):

- | | | |
|-------|--|-------------|
| (i) | Dr. Shereen Mustafa, Secretary (Planning) | Chairperson |
| (ii) | Mr. Muhammad Ali Khoso, Addl. Secy (Admn), P&D | Member |
| (iii) | Mr. Saeed Nizamani, Procurement Specialist, MEC (P&D) | Member |
| (iv) | Mr. Mussarat Mukhtar, Dy. Director, Industries Deptt.GoS | Member |
| (v) | Mr. Fahad Saeed Warsi, Information and S&T Deptt. | Member |

3. The PC went through the technical specification of the bids as per BOQ and financial proposal furnished by the responsive Firms and found the rates of following Bidders as lowest, reasonable and comparable to the Market:

- | | | |
|----------------------------------|-------------------------|----------------|
| (i) Stationery Articles | M/S. Mehran Traders | Rs.1,398,400/- |
| (ii) Toners Printer/Photocopiers | M/S. Saad & Co., | Rs. 524,684/- |
| (iii) Printing Articles | M/S. Khalid Corporation | Rs. 625,000/- |
| (iv) Other Articles | M/S. Mehran Traders | Rs. 441,858/- |

4. The PC recommended that above mentioned lowest bidders may be awarded contracts of the respective items. Bid Evaluation Report and Financial Comparative Statement of Responsive Bids are at Annexure-II and III.

5. Meeting ended with a vote of thanks to and from the chair.

(Mussarat Mukhtar)
Dy. Director/Member P.C
Industries Deptt.GoS/Member

(Muhammad Ali Khoso)
Addl Secretary (Admn)/Member P.C.
Planning & Development Deptt.

(Mr. Fahad Saeed Warsi)
/Member P.C.
Information, Science & Technology Deptt

(Saeed Nizamani)
Procurement Specialist/Member P.C.
Monitoring & Evaluation Cell (P&D)

(DR. SHEREEN MUSTAFA)
SECRETARY (PLANNING)/CHAIRPERSON P.C.

BID EVALUATION REPORT

01. Name of Procuring Agency : Planning & Development Department, Govt. of Sindh, Karachi
02. Tender Reference No. : INF/KRV.NO.4878/17
03. Tender Description / Name of work / Item : Purchase of "Stationery, Printing & Other Articles".
04. Method of Procurement : Single Stage-one envelope
05. Tender Published : 25-11-2017
- SPPRA ID No. 2147483647
- S.No. 35378
06. Total Bid documents sold : 04 No.
07. Total Bids Received : 04 No.
08. Technical Bid Opening date (if applicable) : —
09. No. of Bid Technically qualified (if applicable) : —
10. Bid(s) Rejected : —
11. Financial Bid Opening date : 11-12-2017

Stationery Articles

BID EVALUATION REPORT:-

Sr. No.	Name of Firm/Person	Items						Total Cost offered by the bidder	Rankin g in Terms	Comparison with estimated cost	Reasons for acceptance / rejection	Remarks
		Uni Ball Point Pen (Blue) (50 Pkts)	Uni Ball Point Pen (Black) (50 Pkts)	Uni Ball Point Pen (Red) (10 Pkts)	Uni Ball Point Pen (Green) (10 Pkts)	Photostat Paper (80 GSM A4 Size) (2000 Reams)	Photostat Paper (AA 80 GSM A4 Size) (500 Reams)					
01.	M/s. Melhran Traders	1,070 Each Pkt	1,070 Each Pkt	1,070 Each Pkt	1,070 Each Pkt	490 Each	580 Each	Rs.1,398,400/-	01	Within estimated cost	Lowest	
02	M/s. Athar & Sons	1,014 Each Pkt	1,014 Each Pkt	1,014 Each Pkt	1,014 Each Pkt	540 Each	615 Each	Rs.1,509,180/-	02	-do-	Higher	
03	M/s. Saad & Co.	1,224 Each Pkt	1,224 Each Pkt	1,224 Each Pkt	1,224 Each Pkt	654 Each	674 Each	Rs.1,791,880/-	03	-do-	Higher	
04	M/s. Khamd Corporation	1,350 Each Pkt	1,350 Each Pkt	1,350 Each Pkt	1,350 Each Pkt	3200 Each	3500 Each	Rs.8,312,000/-	04	-do-	Higher	

Toners for LaserJet Printer & Photocopier Machine

Sr. No.	Name of Firm/Person	Items										Rank in Terms	Comparison with estimated cost	Reasons for acceptance / rejection	Quoted Rates do not cover all items
		Toners for Printer (26 A) (10 Nos)	Toners for Printer (80 A) (10 Nos)	Toners for Printer (83 A) (20 Nos)	Toners for Printer (85 A) (20 Nos)	Toners for Colour Printer (131 A) (06 Nos)	Toners for Photocopier (Olivite TK 715) (06 Nos)	Toners for Photocopier (Olivite TK 439) (10 Nos)	Toners for Photocopier (Toshiba 2450D) (06 Nos)	Toners for Photocopier (Kecocera 1000) (06 Nos)	Toners for Photocopier (Nashuatec 1805) (10 Nos)				
01	M/s. Sand & Co.	4,749 Each (China)	1,750 Each (China)	1,750 Each (China)	1,750 Each (China)	24,200 Each (China)	22,100 Each (China)	6,200 Each (China)	3,649 Each (China)	1,750 Each (China)	1,750 Each (China)	01	Rs.524,684/-	Within estimated cost	Lowest
02	M/s. Athar & Sons	4,800 Each	3,100 Each	3,100 Each	3,100 Each	24,300 Each	18,850 Each	5,850 Each	3,900 Each	1,155 Each	1,300 Each	02	Rs.563,730/-	-do-	Higher
03	M/s. Mehran Traders	11,000 Each	10,000 Each	6,700 Each	6,700 Each	36,400 Each	21,000 Each	13,000 Each	8,800 Each	2,200 Each	3,100 Each	03	Rs.1,049,400/-	-do-	Higher
04	M/s. Khalid Corporate	11,400 Each	13,000 Each	8,200 Each	8,000 Each	9,700 (only black toner each)	-	-	-	-	-	04	Rs.626,200/-	-do-	Higher

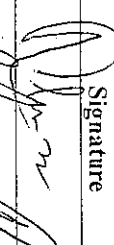




Printing Articles

Sr. No.	Name of Firm/Person	Items				Total Cost offered by the bidder	Ranking in Terms	Comparison with estimated cost	Reasons for acceptance / rejection	Remarks
		File Cover (Executive) A4 Size (White Hard Card) (5000 Nos.)	File Covers (Blue) (20,000 Nos.)	File Boards (10,000 Nos.)	File Boards (10,000 Nos.)					
01.	M/s. Khalid Corporation	20 Each (350gm Art card)	14 Each (300 gm)	24.50 Each	24.50 Each	Rs.625,000/-	01	Within estimated cost	Lowest	
02.	M/s. Mehran Traders	20 Each (Imported)	13 Each	33 Each	33 Each	Rs.690,000/-	02	-do-	Higher	
03	M/s. Sand & Co.	29.49 Each (300gm, 02 Colour Printing)	19.24 Each (1 Colour Printing 280gm)	22.24 Each	22.24 Each	Rs.754,650/-	03	-do-	Higher	

Other Articles

Sr. No	Name of Firm/Person	Items								Total Cost offered by the bidder	Rank in Terms	Comparison with estimated cost	Reasons for acceptance / rejection	Remarks	
		LED Tube lights (Philips/Cilsel) or equivalent (100 Nos)	Extension Boards/Wires (5 Plugs) (50 Nos.)	Dinner Set (imported) (12 Pieces) (02 Nos)	Cup Saucers (with printing) (2 Colors) (25 Sets)	Plates (Quarter/half/Full) with printing (1 color) (100 each)	Drinking Glass (25 Doz)	Cutlery Sets (10 Nos)	Spoons (Rice) (200 Each)						Spoons (Tea) (200 Each)
01.	M/s. Mehran Traders	1,400 Each	1,350 Each	17,000 Each	570 Each	458 Each (Qty 300)	540 Each	2,200 Each	66 Each (Qty 100)	66 Each (Qty 100)	Rs.441,858/-	01	Within estimated cost	Lowest	
02.	M/s. Athar & Sons	689 Each	910 Each	59,000 Each	3,060 Each	440 Each (Qty 300)	3,000 Each	12,000 Each (72 Pcs)	50 Each (Qty 200)	50 Each (Qty 200)	Rs.655,900/-	02	-do-	Higher	
03	M/s. Khalid Corporation	1,950 Each	1,250 Each	2,8000 Each	2,300 Each	Q 105 (E), H 180 (E) & F 205 (E) (Qty 300)	1,230 Each	2,300 Each	90 Each (Qty 200)	65 Each (Qty 200)	Rs.504,750/-	03	-do-	Higher	
04	M/s. Saad & Co.	-	1,224 Each	-	-	-	3,200 Each (Crystal)	3,400 Each (29 Pcs Ajwa)	150 Each (Qty 200 Ajwa)	100 Each (Qty 200 Ajwa)	Rs.225,200/-	04	-do-	Higher	Quoted Rates do not cover all items

APPROVED BY PROCUREMENT COMMITTEE

Name	Designation	Department	Signature
01. Dr. Shereen Mustafa	Secretary (Planning) / Chairperson	P&D Department	
02. Mr. Muhammad Ali Khoso	Additional Secretary (Admin) / Member	P&D Department	
03. Mr. Musarat Mukhtar	Deputy Director (Inspection) / Member	Industries Deptt.	
04. Mr. Saeed Nizamani	Procurement Specialist / Member	M&EC, P&D	
05. Mr. Fahad Saeed Wassi	Representative / Member	Information Science & Technology Deptt.	

FINANCIAL COMPARATIVE STATEMENT OF RESPONSIVE BIDS

PURCHASE OF HARDWARE AND PLANT & MACHINERY

STATIONERY ARTICLES							
Sr. #	Item Description	Qty.	M/s. Mehran Traders	M/s. Athar & Sons	M/s. Saad & Co.	M/s. Khalid Corporation	Remarks
01	BOOKS enclosed	-----	Rs.1,398,400/-	Rs.1,509,180/-	Rs.1,791,880/-	Rs.8,312,000/-	M/s. Mehran Traders is responsive & lowest evaluated bidder. The rates offered are within the provision kept in the Budget Allocation and comparable with the rates prevailed in the market. Quotations have also been obtained to this effect.

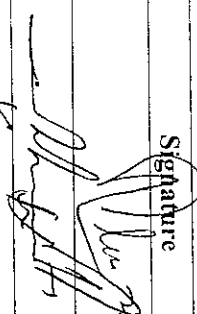




TONERS FOR LASERJET PRINTER & PHOTOCOPIER MACHINES							
Sr. #	Item Description	Qty.	M/s. Saad & Co.	M/s. Athar & Sons	M/s. Mehran Traders	M/s. Khalid Corporation	Remarks
01	BOOKS enclosed	-----	Rs.524,684/-	Rs.563,730/-	Rs.1,049,400/-	Rs.626,200/-	M/s. Saad & Co. is responsive & lowest evaluated bidder. The rates offered are within the provision kept in the Budget Allocation and comparable with the rates prevailed in the market. Quotations have also been obtained to this effect. Quoted rates of M/s. Khalid Corporation do not cover all items.

PRINTING ARTICLES						
Sr. #	Item Description	Qty.	M/s. Khalid Corporation.	M/s. Mehran Traders	M/s. Saad & Co.	Remarks
01	BOOKS enclosed	---	Rs.625,000/-	Rs.690,000/-	Rs.754,650/-	M/s. Khalid Corporation is responsive & lowest evaluated bidder. The rates offered are within the provision kept in the Budget Allocation and comparable with the rates prevailed in the market. Quotations have also been obtained to this effect.

[Handwritten signatures and initials]

OTHER ARTICLES							
Sr. #	Item Description	Qty.	M/s. Mehran Traders	M/s. Athar & Sons	M/s. Khalid Corporation	M/s. Saad & Co.	Remarks
01	BOQs enclosed	----	Rs.441,858	Rs.655,900/-	Rs.504,750/-	Rs.225,200	M/S. Mehran Traders is responsive & lowest evaluated bidder. The rates offered are within the provision kept in the Budget Allocation and comparable with the rates prevailed in the market. Quotations have also been obtained to this effect. Quoted rates of M/s. Saad & Co. do not cover all items.

APPROVED BY PROCUREMENT COMMITTEE

	Name	Designation	Department	Signature
01.	Dr. Shereen Mustafa	Secretary (Planning) / Chairperson	P&D Department	
02.	Mr. Muhammad Ali Khoso	Additional Secretary (Admin) / Member	P&D Department	
03.	Mr. Musarrat Mukhtar	Deputy Director (Inspection) / Member	Industries Deptt.	
04	Mr. Saeed Nizamani	Procurement Specialist / Member	M&EC, P&D	
05	Mr. Fahad Saeed Wassi	Representative / Member	Information Science & Technology Deptt.	



GOVERNMENT OF SINDH
PLANNING & DEVELOPMENT
DEPARTMENT

NIT No.INF/KRY-4878/2017
SPPRA I.D.No.2147483647
SPPRA S.No.35378

MINUTES OF THE PROCUREMENT COMMITTEE CONSTITUTED
FOR ADP SCHEME NO.1955 OF 2017-18

Procurement Committee constituted for ADP Scheme No.1955 of 2017-18 titled "Strengthening of Planning & Development Department, Government of Sindh, Karachi" assembled on 11.12.2017 at 3.30 p.m. in the Conference Room, Planning & Development Department, Government of Sindh, Karachi for opening of Bids received in respect of NIT "Purchase of Stationery, Printing & Other Articles".

2. Following attended the meeting (**Annexure-I**):

- | | | |
|-------|--|-------------|
| (i) | Dr. Shereen Mustafa, Secretary (Planning) | Chairperson |
| (ii) | Mr. Muhammad Ali Khoso, Addl. Secy (Admn), P&D | Member |
| (iii) | Mr. Saeed Nizamani, Procurement Specialist, MEC (P&D) | Member |
| (iv) | Mr. Mussarat Mukhtar, Dy. Director, Industries Deptt.GoS | Member |
| (v) | Mr. Fahad Saeed Warsi, Information and S&T Deptt. | Member |


3. Representative/Owners of the Firms, which offered Bids, also attended the Bid opening (**Annexure-II**).

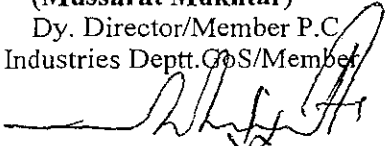
4. After opening the Bids, Procurement Committee performed pre-screening on the Yes/No Basis to determine the substantial responsiveness of each bid as per instructions contained in Rule 46(1)(a) of SPPRA Rules, 2010. Four (04) bids were received in total and all of them declared as Responsive (**Annexure-III**).

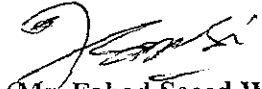
5. Subsequently, the PC went through the financial proposal and read out aloud the bids quoted by the Bidders. The Chairperson of the PC encircled the rates and all the Members of Procurement Committee signed each and every page of the Financial proposal.

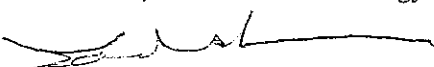
6. It was decided that Procurement Committee would meet again for evaluation of bids as per specifications provided in the BOQ.

7. Meeting ended with a vote of thanks to and from the chair.


(Mussarat Mukhtar)
Dy. Director/Member P.C.
Industries Deptt.GoS/Member


(Muhammad Ali Khoso)
Addl Secretary (Admn)/Member P.C.
Planning & Development Deptt.


(Mr. Fahad Saeed Warsi)
/Member P.C.
Information, Science & Technology Deptt

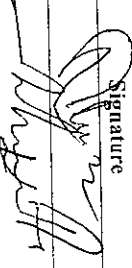





(Saeed Nizamani)
Procurement Specialist/Member P.C.
Monitoring & Evaluation Cell (P&D)


(DR. SHEREEN MUSTAFA)
SECRETARY (PLANNING)/CHAIRPERSON P.C.

ELIGIBILITY CRITERIA
PRE-SCREENING ON THE YES / NO BASIS TO DETERMINE THE SUBSTANTIAL RESPONSIVENESS OF EACH BID
PURCHASE OF "STATIONERY, PRINTING & OTHER ARTICLES"

SR.	Bidder Name	REQUISITES								
		Bid is properly signed, named & stamped by the authorized person or written with lead pencil.	Bid received within the specified due date and time	Rs.100/- stamp paper affidavit declaring that the bidder has never been black listed in any Government, Semi-Government or Private institute is attached	Bidder is an Active Tax Payer.	The NTN/Sales Tax registration certificate is attached.	Validity of bid offer is clearly mentioned and as per specified period.	Bid offer is unconditional.	Authorized Dealership Certificate	Bid Security of required amount and form
		1	2	3	4	5	6	7	8	9
1	M/s. Mehran Traders	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
2	M/S. Athar & Sons	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
3	M/s. Khalid Corporation	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
4	M/s. Saad & Co.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

APPROVED BY PROCUREMENT COMMITTEE

Name	Designation	Department	Signature
01. Dr. Shireen Mustafa	Secretary (Planning) / Chairperson	R&D Department	
02. Mr. Muhammad Ali Khoso	Additional Secretary (Admn) / Member	R&D Department	
03. Mr. Musarat Mokhtar	Deputy Director (Inspection) / Member	Industries Dept.	
04. Mr. Saeed Nizamani	Procurement Specialist / Member	M&EC, R&D	
05. Mr. Fahad Saeed Wassi	Representative/ Member	Information Science & Technology Dept.	

Bank Alfalah

A/C PAYEE'S ONLY

15680067

Date 16 03 2018

(5512) IBG-Shahrah-e-Faisal Branch, Karachi

of

Pay Section Officer Admin P & D Govt. Sindh Treasurer

Rupees One Hundred fifty thousand only

PKR

150,000/-

PK39ALFH5512005000152393
MEHRAN TRADERS

Signature

Please do not write below this line.

⑈ 15680067 ⑈ 0530076 ⑈ 0000005000152393 ⑈ 000 ⑈

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF
WORKS, SERVICES & GOODS**

- 1) NAME OF THE ORGANIZATION / DEPTT. Planning & Development Department
- 2) PROVINCIAL / LOCAL GOVT / OTHER Provincial
- 3) TITLE OF CONTRACT Purchase of Stationery, Printing & other Articles. --- other Articles
- 4) TENDER NUMBER INF/KRY.No. 4878/12
- 5) BRIEF DESCRIPTION OF CONTRACT Other Articles
- 6) FORUM THAT APPROVED THE SCHEME PDWP
- 7) TENDER ESTIMATED VALUE 500,000/-
- 8) ENGINEER'S ESTIMATE NA.
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) _____
- 10) TENDER OPENED ON (DATE & TIME) 11-12-2017
- 11) NUMBER OF TENDER DOCUMENTS SOLD 04
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 04
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 04
- 14) BID EVALUATION REPORT Attached
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER Ms. Melkam Traders Room # 17, 2nd Floor
Amber Motel, Nursery P.E.C. - 45
- 16) CONTRACT AWARD PRICE RS. 441,858/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT 1st
(i.e. 1st, 2nd, 3rd EVALUATION BID).
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE - ONE ENVELOPE PROCEDURE ☒ Domestic/ Local
- b) SINGLE STAGE - TWO ENVELOPE PROCEDURE ☐
- c) TWO STAGE BIDDING PROCEDURE ☐
- d) TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE ☐

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Chairman PLD Board

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	<input checked="" type="checkbox"/> SPPRA#35378
No	<input type="checkbox"/>

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Express Tribune 25-11-17 Jangnaat 26-11-17 Kawish 28-11-17
No	<input type="checkbox"/>

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
--------------------	-------------------------------------	------	--------------------------

23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	✓

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	✓

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	Due to late release of funds
No	

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	✓

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	✓

Signature & Official Stamp of
Authorized Officer

IMRAN SIBTAIN
Section Officer (Procurement-I)
Planning & Procurement
Government of Sindh, Karachi

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Account Payee Only



MCB Bank Limited

KARACHI NURSERY (PECHS) (0042)

B.C. No. :3115421
Stationery/Ref No: 104474695

0 0 1 2 1 7

Not Over: PKR 36,000.00**

Pay to _____ Or Order _____

Rupees _____ PLANNING & DEVELOPMENT DEPARTMENT GOVT OF SINDH

KARACHI ON A-C MEHRAN TRADERS

THIRTY-SIX THOUSAND ONLY**

PKR

***36,000.00

Payable at any MCB Branch in Pakistan.

Please do not write below this line.

Signatory

PA/Attorney No

Signatory

PA/Attorney No

Muhammad Shoab Khan

IBS # 10923

⑈04474695⑈0628888⑈000000000000000000⑈010⑈



MEHRAN TRADERS

Distributor / Stockist for Complete Range of Office & Computer Stationery Items

 **HEWLETT®
PACKARD**
Authorized Dealer

Ref: MT/0481/2017
Planning & Development Department.
Government of Sindh,
Karachi.

Date: 11-07-2017

Subject: QUOTATION FOR STATIONERY, PRINTING & OTHERS ITEMS

Dear Sir,

This is reference to the Tender No : NIT# INF/KRY4878/2017 Date: 27/11/2017

discussion with the undersigned. It is therefore we are pleased to quote here below our special prices as under:-

S.No	Description	Qty	A/Unit	Quoted Rate	Amount With GST
STATIONERY ARTICLES					
1	UNI BALL EYE MICRO UB-150 BLUE	50	PKTS.	1,070.00	53,500.00
2	UNI BALL EYE MICRO UB-150 BLACK	50	PKTS.	1,070.00	53,500.00
3	UNI BALL EYE MICRO UB-150 RED	10	PKTS.	1,070.00	10,700.00
4	UNI BALL EYE MICRO UB-150 GREEN	10	PKTS.	1,070.00	10,700.00
5	PHOTOSTAT PAPER (80 GSM) A4 SIZE IMPORTED	2000	REAMS	490.00	980,000.00
6	PHOTOSTAT PAPER AA BRAND (80 GSM) A4 SIZE IMPORTED	500	REAMS	580.00	290,000.00
7	TONER FOR LASER JET PRINTER (26 A)	10	NOS	11,000.00	110,000.00
8	TONER FOR LASER JET PRINTER (80 A)	10	NOS	10,000.00	100,000.00
9	TONER FOR LASER JET PRINTER (83 A)	20	NOS	6,700.00	134,000.00
10	TONER FOR LASER JET PRINTER (85 A)	20	NOS	6,700.00	134,000.00
11	TONER FOR LASER JET COLOR PRINTER (131 A) YMCB	6	NOS	36,400.00	218,400.00
12	TONER FOR PHOTOCOPIER MACHINE (OLEVITTE TK-715)	6	NOS	21,000.00	126,000.00
13	TONER FOR PHOTOCOPIER MACHINE (OLEVITTE TK-439)	10	NOS	13,000.00	130,000.00
14	TONER FOR PHOTOCOPIER MACHINE (TOSHIBA 2450D)	6	NOS	8,800.00	52,800.00
15	TONER FOR PHOTOCOPIER MACHINE (KYOCERA 1000)	6	NOS	2,200.00	13,200.00
16	TONER FOR PHOTOCOPIER MACHINE (NASHUATEC 1805)	10	NOS	3,100.00	31,000.00
PRINTING ARTICLE					
1	FILE COVER (Executive) A4 SIZE WHITE HARD CARD IMPORTED	5000	Nos	20.00	100,000.00
2	FILE COVER BLUE	20000	NOS	13.00	260,000.00
3	FILE BOARDS GOOD QUALITY	10000	NOS	33.00	330,000.00

Room No. 17, 2nd Floor, Amber Motel, Nursery, P.E.C.H.S., Karachi.

Tel : 34542016 - 34524722 Fax : 34535798



MEHRAN TRADERS

Distributor / Stockist for Complete Range of Office & Computer Stationery Items

 **HEWLETT®
PACKARD**
Authorized Dealer

S.No	Description	Qty	A/Unit	Qouted Rate	Amount With GST
OTHER ARTICLE					
1	LED TUBE LIGHT PHILIPES	100	NOS	1400	140,000.00
2	EXTENSION BOARD/WIRE 5 PLUGS CLOPAL	50	NOS	1350	67,500.00
3	DINNER SET IMPORTED 12 PCS	2	SET	17000	34,000.00
4	CUP SAUCER WITH PRINTING (02 COLOR)	25	SET	570	14,250.00
5	PLATES (QUARTER/HALF/FULL) WITH PRINTING (01 COLOR)	300	EACH	458	137,400.00
6	DRINKING GLASS	25	Dozen	540	13,500.00
7	CUTLERY SETS	10	SET	2200	22,000.00
8	SPOONS (RICE/TEA)	200	NOS	66	13,200.00
TOTAL AMOUNT WITH GST 17%					3,579,650.00

01. PAYMENTS: Payment 30 Days.

02. VALIDITY: Price valid for 90 Days.

03. DELIVERY: Free delivery at your office in Karachi within 01 to 15 days from the date of receipt of your order.

Note : All Taxes are Included.

Regards,


M Hanif Mughal



NO.SO(Admn-I)/P&D/25(01)/2017
GOVERNMENT OF SINDH
PLANNING & DEVELOPMENT
DEPARTMENT

Karachi, 13 March, 2018

LETTER OF AWARD

To,

M/S. Mehran Traders,
Room No. 17, 2nd Floor, Amber Motel,
Nursery, P.E.C.H.S,
Karachi.

SUBJECT: - **NIT: REF: SO (Admin-I)(P&D)25(01)/2017, Dated 22.11.2017---SPPRA
Sr. 35378---Purchase of Stationery, Printing & Other Articles-----Stationary
Articles.**

I am directed to refer to the above mentioned subject and to inform that your Bid in respect of items (Annexure-A) has been declared as lowest evaluated successful bid by Procurement Committee notified for tender titled "Purchase of Stationery, Printing & Other Articles-----Stationary Articles".

2. In this context, the Competent Authority has accorded the approval for the award of contract to your firm bid price amounting to Rs. 1,398,400/- (One million Three hundred Ninety Eight thousand Four hundred only) for above mentioned items on the terms and conditions already elaborated in the subject tender bidding documents.

3. The aforementioned amount is the Contract Price payable in consideration of the execution and completion of service as prescribed in the Contract documents.

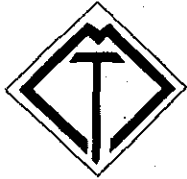
4. You are required to confirm your unqualified acceptance to this Letter of Award, the Draft Contract Agreement is attached with this letter for you perusal. If the terms & conditions of Draft Contract Agreement are acceptable to you then please send your authorized Representative to this office along with Judicial stamp paper amounting 0.35% of total bid amount for execution of formal contract Agreement.

5. Kindly acknowledge this letter of Award as token of your acceptance. This issues with the approval of Competent Authority.

(IMRAN SIBTAIN) 13/03/2018
SECTION OFFICER (ADMN-I)
Ph: 021-99211926

CC:

- PS to Chairman, P&D Board, Sindh
- PS to Secretary (Planning), P&D



MEHRAN TRADERS

Distributor / Stockist for Complete Range of Office & Computer Stationery Items



Ref: MT/0488/2018

Date: 13 Mar 2018

M/s. Planning & Development Department,
Govt. of Sindh,
Karachi.

Attn: Mr. Imran Sibtain, Section Officer (Admin-I)

Subject: **Extension of Bid Validity Period.**

Dear Sir,

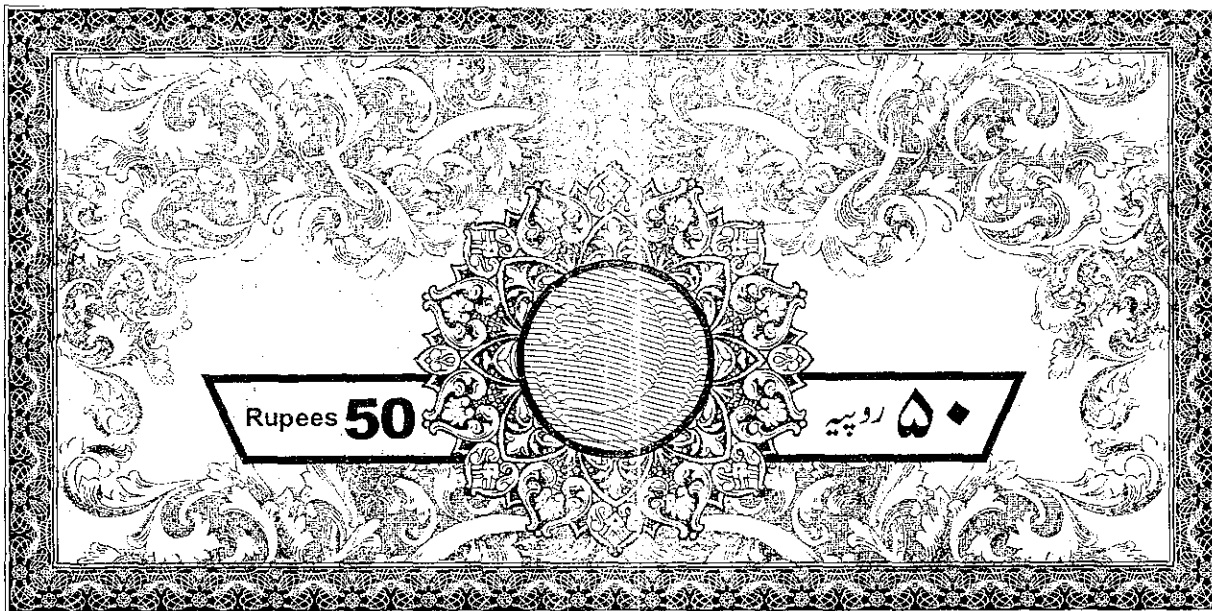
Please refer your letter No. INF/KRY-4878/2017SPPRA/35378 For Purchase of Stationery Printing and other Articles (**Stationery Articles**). Dated 08-Mar-2018 regarding extension of Bid Validity, We are pleased to inform you that we are willing to extend Bid Validity of 15 Days w.e.f 11.03.2018.

Thanks,

Regards,

For **Mehran Traders**

Muhammad Hanif Mughal



JAMIL AKHTAR SHAIKH STAMP VENDOR
Licence No. 12, Ghaziabad, Block M
Sector-11, Orangi Town Karachi

13-03-18

3 MAR 2018

SL No. 1973 DATED

ISSUED TO WITH ADDRESS

THROUGH WITH ADDRESS

VALUED RS.

STAMP VENDOR'S SIGNATURE

NOT ISSUED FOR FREE WILL

MUZZAFARUDDIN A SIDDIQUI
ADVOCATE LNO. 2906/HQ.

RUPEES 50 ONLY



INTEGRITY PACT:

Contract Number: INF-KRY-4878/17

Dated: 15-03-2018

Contract Value: Rs.1,398,400/-

Contract Title: Purchase of Stationery, Printing & Other Articles-----Stationary Articles.

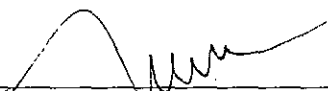
1. M/s. Mehran Traders hereby declares that it has no obtained or induced the Procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any Administrative subdivision or Agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

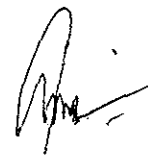
2. Without limiting the generality of the foregoing, M/s. Mehran Traders represents and warrants that it has fully declared the brokerage, commission, fees etc paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its Affiliate, Agent, Associate, Broker, Consultant, Director, Promoter, Shareholder, Sponsor, or Subsidiary, any Commission, Gratification, Bribe, Finder's Fee or Kickback, whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Planning & Development Department, Govt. of Sindh, Karachi, except that which has been expressly declared pursuant hereto.

3. M/s. Mehran Traders Certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with Planning & Development Department, Govt. of Sindh, Karachi and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

4. M/s. Mehran Traders accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to Planning & Development Department, Govt. of Sindh, Karachi under any law, contract or other instrument, be voidable at the option of Planning & Development Department, Govt. of Sindh, Karachi.

5. Notwithstanding any rights and remedies exercised by Planning & Development Department, Govt. of Sindh, Karachi in this regard, Mehran Traders agrees to indemnify Planning & Development Department, Govt. of Sindh, Karachi for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Planning & Development Department, Govt. of Sindh, Karachi in an amount equivalent to Ten Times the sum of any commission, Gratification, Bribe, Finder's Fee or Kickback given by M/s. Mehran Traders as aforesaid for the purpose of obtaining or inducing the Procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Planning & Development Department, Govt. of Sindh, Karachi.


Section Officer (Admn-1)
Planning & Development Department,
Government of Sindh,
Karachi.

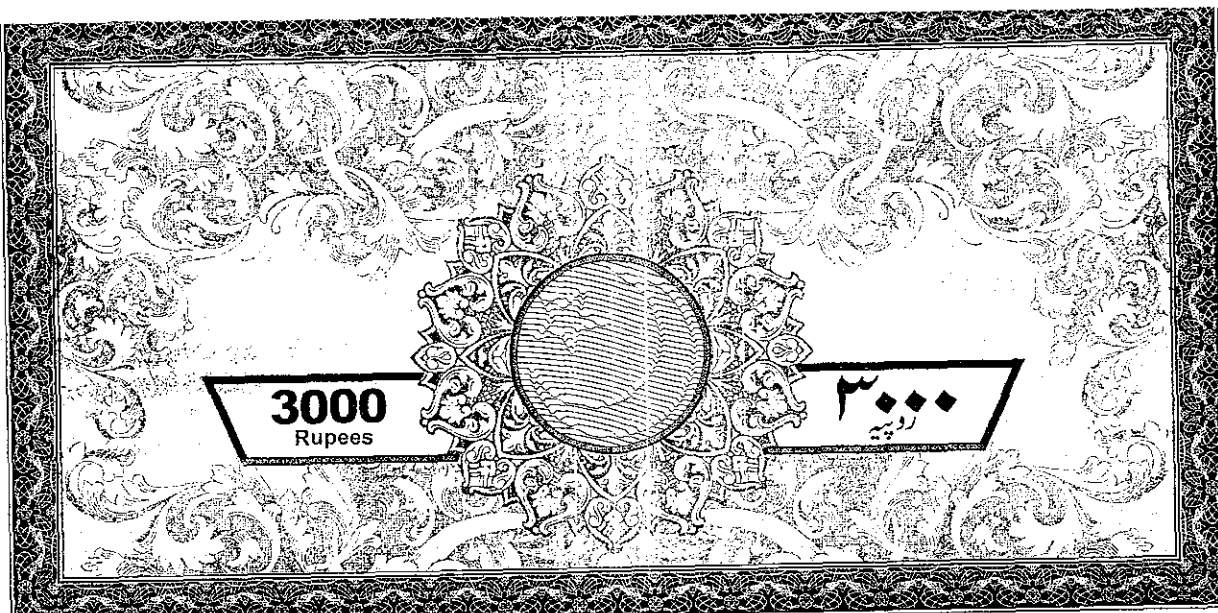

(Muhammad Hanif Mughal)
M/s. Mehran Traders





ATTESTED
AIJAZ ALI ADVOCATE M.A. LL.B
Advocate & Notary
Public Karachi.

16 MAR 2018



STAMP OFFICE CITY COURT, KARACHI

Issued to M. M. Khan
CHIC/LEG No. HC 788
Vide D.S.R. No. 67 Dt. 8-3-18
On behalf of Challan No. 67 Dt. 8-3-18
for the purpose of 57
Entry No. 5 Dt. 8-3-18

Ex Officio Vendor



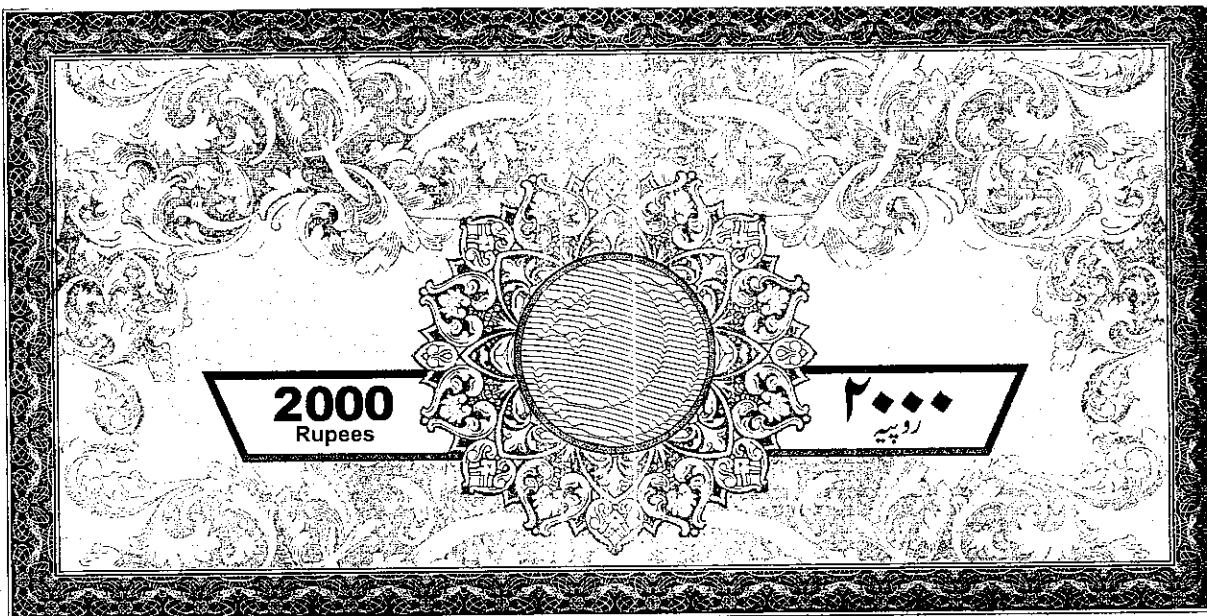
Contract Agreement

THIS AGREEMENT made this 15th day of March, 2018 between Planning & Development Department, Govt. of Sindh, Karachi (hereinafter called "the Procuring Agency") of the one part and M/s. Mehran Traders, (hereinafter called "the Supplier/Contractor") of the other part:

WHEREAS the Procuring agency invited bids for **Purchase of Stationery, Printing & Other Articles-----Stationery Articles (detail in Annexure-A)** and has accepted a bid by the Supplier/Contractor for the Renovation of offices in the sum of **Rs. 1,398,400/- (Rupees One million Three hundred and Ninety Eight thousand Four Hundred only)** (hereinafter called "the Contract Price") initially for a period of 06 months as per same terms & conditions of this contract agreement after mutual consent.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) The Bid Form and the Price Schedule submitted by the Bidder;
 - (b) The Schedule of Requirements;
 - (c) The BOQ and Technical Specifications;
 - (d) The Conditions of Contract;
 - (e) The Procuring agency's Notification of Award.
3. In consideration of the payments to be made by the Procuring agency to the Supplier/Contractor as hereinafter mentioned, the Contractor hereby covenants with the Procuring agency to provide the services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring agency hereby covenants to pay the Supplier/Contractor in consideration of the provision of the works and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.



JAMIL AKHTAR SHAIKH STAMP VENDOR

Licence No. 12, Ghaziabad, Block M

Sector 14, Orangi Town Karachi

SL No. 8063 DATED

14 MAR 2018

ISSUED TO WITH ADDRESS

THROUGH WITH ADDRESS

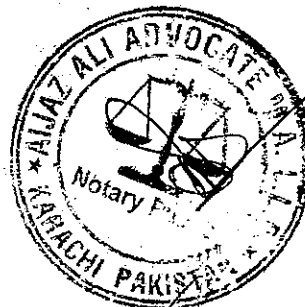
VALUED RS. 2000 ATTACHED

STAMP VENDOR'S SIGNATURE

NOT ISSUED FOR FREE WILL

14-03-18

(RUPEES TWO THOUSAND ONLY)



with their respective laws the day and year first above written.

For and on behalf of the PA (Client)

Signed by _____

Name Imran Sibtain
Section Officer

Title: Planning & Development Department

CNIC NO 42101-1541753-3

(Seal)

For and on behalf of the PA (Consultant)

Signed by _____

Name Muhammad Hanif Mughal

Title: Proprietor, Mehran Traders

CNIC NO 42201-3010714-7

(Seal)

Witness for the PA

Signed by _____

Name Shehryar Memon
Junior Clerk

Title: Planning & Development Department

CNIC NO 42301-3581810-3



Witness for the Consultant

Signed by _____

Name Muhammad Qasim
Incl. Bus. Operator

CNIC NO 42201-6977003-7

Terms & Conditions of Contract

1. Basic Information:

In this Contract, the following terms shall be interpreted as indicated:

(a) "The Contract" means the agreement entered into between the Procuring agency and the Supplier/Contractor, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

(b) "The Contract Price" means the price payable to the Supplier/Contractor under the Contract for the full and proper performance of its contractual obligations.

(c) "The Goods" means all of the equipment, machinery, and/or other materials which the Supplier/Contractor is required to supply to the Procuring agency under the Contract.

(d) "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.

(e) "CC" means the Conditions of Contract contained in this section.

(f) The Procuring agency means: Planning & Development Department, Government of Sindh, Karachi, Sindh, Pakistan.

(g) The Supplier/Contractor means: M/s. Mehran Traders.

(h) Name of Contract is Purchase of Stationery Articles.

(i). The Governing Language shall be English.

(j) Disputes shall be settled by Complaint Redressal Committee (CRC) as defined in SPP Rules 2010 (Amended in 2017).

(k) The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan.

(l) The address for notice & other communication are as under:

Section Officer (Admn-I)
Planning & Development Department,
Government of Sindh. Room# 314-A,
2nd Floor, Sindh Secretariat No.2,
(Tughlaq House), Karachi.
Tel. No. 021-99211926, Fax: No. 021-99211423
Email: secpndsindh@gmail.com



Supplier's/Contractor address for notice purposes:

Supplier: Ms. Mehran Traders
Attention: _____
Address: Room# 17, 2nd Floor, Amber Motel, P.E.C.H.S, Karachi
Facsimile: 021-34542016
E-mail: _____

A notice shall be effective when delivered or on the notice's effective date, whichever is later.

2. Technical Specifications

The Work & Services supplied under this Contract shall conform to the standards mentioned in the Technical Specifications.

3. Use of Contract Documents and Information:

The Supplier/Contractor shall not, without the Procuring Agency's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

4. Patent Rights

The Supplier/Contractor shall indemnify the Procuring Agency against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Procuring agency's country.

5. Performance Security

- i. Within twenty (20) days of receipt of the notification of Contract award, the successful Bidder shall furnish to the Procuring Agency the performance security at the rate of 10% of the total quoted bid amount.
- ii. The proceeds of the performance security shall be payable to the Procuring Agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.
- iii. The performance security should be in the shape of a pay order (refundable) in Pak Rupees issued by a State Bank of Pakistan Scheduled Bank drawn in favor of Section Officer (Admn), P&D Deptt, Government of Sindh.
- iv. Validity of performance security shall extend at least ninety (90) days beyond the date of completion of contract to cover defects liability period or maintenance period subject to final acceptance by Procuring Agency.
- v. The performance security will be discharged by the Procuring agency and returned to the Supplier/Contractor not later than thirty (30) days following the date of completion of the Supplier's/Contractor performance obligations under the Contract, including any warranty obligations.

i. Execution of the work & services shall be made by the Supplier/Contractor in accordance with the Schedule of Requirements and the specified terms & conditions mentioned in bidding documents.

ii. The Supplier under the Contact is required to provide Services on following office location(s):

Address
Planning & Development Department, Government of Sindh. Room# 314-A, 2 nd Floor, Sindh Secretariat No.2, (Tughlaq House), Karachi. Tel. No. 021-99211926, Fax:No. 021- 99211423 Email: secpndsindh@gmail.com



7. Inspections and Tests

i. The Procuring Agency or its representative shall have the right to inspect and/or to test the material / services to confirm their conformity to the Contract specifications at no extra cost to the Procuring agency.

ii. The inspections and tests may be conducted at point of Work place. If conducted on the premises of the Supplier/Contractor or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring Agency.

iii. Should any inspected or tested Work fail to conform to the standard mentioned in specification, the Procuring agency may reject the Work, and the Supplier/Contractor shall either replace the rejected Work or make alterations necessary to meet specification requirements free of cost to the Procuring Agency.

iv. The Procuring Agency's right to inspect, test and, where necessary, reject the Work and Services after the Work done.

v. The Work carried out by the Supplier/Contractor shall be accepted only after Inspection Team clearance report that is nominated by the Secretary (Planning), P&D Department, Government of Sindh.

vi. In case, Work & Services fail to conform to the attached BOQs/Specifications, the Procuring Agency may reject the subject Work & Services and the Contractor shall rectify/replace the faulty Work & Services free of cost immediately. The Procuring Agency shall only accept the Work & Services after they have been duly inspected by its Inspection Team in the presence of the Bidder.

8. Packing

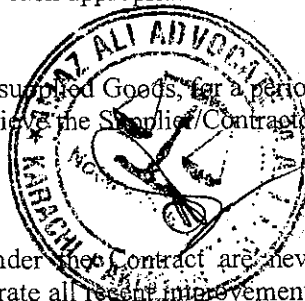
The Contractor/Supplier shall carry out work as is required to prevent their damage or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the work final destination and the absence of heavy handling facilities at all points in transit.

9. Transportation

The Contractor/Supplier is required under the Contact to transport the Goods for execution of work to above mentioned locations within the Procuring agency's country, transport to such place of destination in the Procuring agency's country, including insurance and storage shall be arranged by the Supplier, and related costs shall be included in the Contract Price.

The Contractor/Supplier will be required to provide all of the following services free of cost:

- (a) Performance or supervision of on-site assembly and/or start-up of the supplied Goods;
- (b) Furnishing of tools required for assembly and/or maintenance of the supplied Goods;
- (c) Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;
- (d) Performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier/Contractor of any warranty obligations under this Contract; and



11. Warranty

- i. The Contractor/Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further provide warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods/executed works in the conditions prevailing in the country of final destination.
- ii. The Procuring Agency shall promptly notify the Contractor/Supplier in writing of any claims arising under this warranty.
- iv. Upon receipt of such notice, the Contractor/Supplier shall, within 14 days replace the defective Goods or parts thereof, without costs to the Procuring agency. This opportunity will be provided only once.
- v. If the Contractor/Supplier, having been notified, fails to remedy the defect(s) within 14 days from the date of communication, the Procuring agency may proceed to take such remedial action as may be necessary, at the Contractor's risk and expense and without prejudice to any other rights which the Procuring agency may have against the Supplier under the Contract.

12. Payment terms & conditions

- i. The Payment shall be made in Pak. Rupees to the Supplier on receipt of original invoice(s) including those of GST in triplicate duly completed in all respect and Goods/Works carried out Receiving & Inspection Report (GRIR) duly signed by the Inspection Team nominated by the Secretary (Planning), P&D Department, Government of Sindh.
- ii. Part payment against part work/supply is allowed.
- iii. 100% payment to be made on the proof of inspection certificate (Annexure-I) issued by Procuring Agency to Accountant General-Sindh, Karachi.
- iv. Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid.
- v. Payments shall be made promptly by the Procuring agency, but in no case later than thirty (30) days after submission of an invoice or claim by the Supplier.

13. Change Orders

The Procuring agency may at any time, by a written order given to the Supplier make changes within the general scope of the Contract in any one or more of the following:

- (a) Drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Procuring agency;
- (b) The method of shipment or packing;
- (c) The place of delivery; and/or
- (d) The Services to be provided by the Supplier.

14. Contract Amendments

No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

15. Delays in the Supplier's/Contractor Performance

i. Delivery of the Goods and performance of Services shall be made by the Contractor/Supplier in accordance with the time schedule prescribed by the Procuring agency in the Schedule of Requirements.

ii. If at any time during performance of the Contract, the Supplier/Contractor or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Procuring agency in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

iii. Except as provided under Force Majeure clause, a delay by the Contractor/Supplier in the performance of its delivery obligations shall render the Contractor/Supplier liable to the imposition of liquidated damages as pursuant to given below unless an extension of time is agreed upon without the application of liquidated damages.

16. Liquidated Damages

If the Contractor/Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, an amount equivalent to the following percentage of the delivered price of the delayed Goods or unperformed Services for each week i.e.

[Applicable rate shall not exceed one-half percent (0.5%) per week and the maximum shall not exceed ten percent (10%) of the Contract Price.]

17. Termination for Default

The Procuring Agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:

- (a) If the Supplier/Contractor fails to deliver/execute any or all of the Goods within the period(s) specified in the Contract, or
- (b) If the Supplier/Contractor fails to perform any other obligation(s) under the Contract.
- (c) If the Supplier/Contractor, in the judgment of the Procuring agency has engaged in corrupt or fraudulent practices in competing for or in executing the Contract. For the purpose of this clause:

"Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

"Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes

"Collusive practice" among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.

In the event the Procuring agency terminates the Contract in whole or in part, the Procuring agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring agency for any excess costs for such similar Goods or Services. However, the Contractor/Supplier shall continue performance of the Contract to the extent not terminated.

18. Force Majeure

- i. The Supplier/Contractor shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure

ii. For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier/Contractor and not involving the Contractor/Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

iii. If a Force Majeure situation arises, the Contractor/Supplier shall promptly notify the Procuring agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring agency in writing, the Supplier/Contractor shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

19. Termination for Insolvency

The Procuring Agency may at any time terminate the Contract by giving written notice to the Supplier/Contractor if the Supplier/Contractor becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier/Contractor, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Agency.

20. Termination for Convenience

The Procuring Agency, by written notice sent to the Contractor/Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring Agency's convenience, the extent to which performance of the Contractor/Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

21. Resolution of Disputes

i. The Procuring Agency and the Contractor/Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

ii. If, after thirty (30) days from the commencement of such informal negotiations, the Procuring Agency and the Contractor/Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the Complaint Redressal Committee (CRC) as defined in SPP Rules 2010 (Amended 2013).

iii. A notice shall be effective when delivered or on the notice's effective date, whichever is later.

22. Taxes and Duties

Supplier/Contractor shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Procuring Agency.



ATTESTED
AJAZ ALI ADVOCATE M.A. LL.B
Advocate & Notary
Public Karachi.

16 MAR 2018



GOVERNMENT OF SINDH
PLANNING & DEVELOPMENT
DEPARTMENT

NIT No.INF/KRY-4881/2017
SPPRA I.D.No.2147483647
SPPRA S.No.35378

MINUTES OF THE PROCUREMENT COMMITTEE CONSTITUTED
FOR ADP SCHEME NO.1955 OF 2017-18

A meeting of the Procurement Committee constituted for ADP Scheme No.1955 of 2017-18 titled "Strengthening of Planning & Development Department, Government of Sindh, Karachi" was held on 27th February, 2018 at 3.00 p.m. in the office of the Chairperson P.C. / Secretary (Planning), Planning & Development Department, Government of Sindh, Karachi for evaluation of Bids which were declared 'Responsive' in the meeting of Tender opening held on 11.12.2017 in respect of NIT "Purchase of Stationery, Printing & Other Articles".

2. Following attended the meeting (Annexure-I):


- | | | |
|-------|--|-------------|
| (i) | Dr. Shereen Mustafa, Secretary (Planning) | Chairperson |
| (ii) | Mr. Muhammad Ali Khoso, Addl. Secy (Admn), P&D | Member |
| (iii) | Mr. Saeed Nizamani, Procurement Specialist, MEC (P&D) | Member |
| (iv) | Mr. Mussarat Mukhtar, Dy. Director, Industries Deptt.GoS | Member |
| (v) | Mr. Fahad Saeed Warsi, Information and S&T Deptt. | Member |

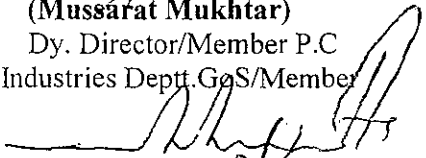
3. The PC went through the technical specification of the bids as per BOQ and financial proposal furnished by the responsive Firms and found the rates of following Bidders as lowest, reasonable and comparable to the Market:


(i) Stationery Articles	M/S. Mehran Traders	Rs.1,398,400/-
(ii) Toners Printer/Photocopiers	M/S. Saad & Co.,	Rs. 524,684/-
(iii) Printing Articles	M/S. Khalid Corporation	Rs. 625,000/-
(iv) Other Articles	M/S. Mehran Traders	Rs. 441.858/-

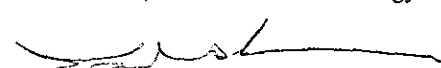
4. The PC recommended that above mentioned lowest bidders may be awarded contracts of the respective items. Bid Evaluation Report and Financial Comparative Statement of Responsive Bids are at **Annexure-II and III**.

5. Meeting ended with a vote of thanks to and from the chair.


(Mussarat Mukhtar)
Dy. Director/Member P.C
Industries Deptt.GoS/Member


(Muhammad Ali Khoso)
Addl Secretary (Admn)/Member P.C.
Planning & Development Deptt.


(Mr. Fahad Saeed Warsi)
/Member P.C.
Information, Science & Technology Deptt


(Saeed Nizamani)
Procurement Specialist/Member P.C.
Monitoring & Evaluation Cell (P&D)


(DR. SHEREEN MUSTAFA)
SECRETARY (PLANNING)/CHAIRPERSON P.C.

BID EVALUATION REPORT

01. Name of Procuring Agency : Planning & Development Department, Govt. of Sindh, Karachi
02. Tender Reference No. : INF/KRY.NO.4878/17
03. Tender Description / Name of work / Item : Purchase of "Stationery, Printing & Other Articles".
04. Method of Procurement : Single Stage-one envelope
05. Tender Published : 25-11-2017
06. Total Bid documents sold : SPPRA ID No.2147483647
07. Total Bids Received : S.No. 35378
08. Technical Bid Opening date (if applicable) : 04 No.
09. No. of Bid Technically qualified (if applicable) : 04 No.
10. Bid(s) Rejected : 04 No.
11. Financial Bid Opening date : 11-12-2017

Stationery Articles

BID EVALUATION REPORT:-

Sr. No.	Name of Firm/Person	Items						Total Cost offered by the bidder	Ranking in Terms	Comparison with estimated cost	Reasons for acceptance / rejection	Remarks
		Uni Ball Point Pen (Blue) (50 Pkts)	Uni Ball Point Pen (Black) (50 Pkts)	Uni Ball Point Pen (Red) (10 Pkts)	Uni Ball Point Pen (Green) (10 Pkts)	Photostat Paper (80 GSM A4 Size) (2000 Reams)	Photostat Paper (AA 80 GSM A4 Size) (500 Reams)					
01.	M/s. Mehram Traders	1,070 Each Pkt	1,070 Each Pkt	1,070 Each Pkt	1,070 Each Pkt	490 Each	580 Each	Rs. 1,398,400/-	01	Within estimated cost	Lowest	
02.	M/s. Athar & Sons	1,014 Each Pkt	1,014 Each Pkt	1,014 Each Pkt	1,014 Each Pkt	540 Each	615 Each	Rs. 1,509,180/-	02	-do-	Higher	
03.	M/s. Saad & Co.	1,224 Each Pkt	1,224 Each Pkt	1,224 Each Pkt	1,224 Each Pkt	654 Each	674 Each	Rs. 1,791,880/-	03	-do-	Higher	
04.	M/s. Khind Corporation	1,350 Each Pkt	1,350 Each Pkt	1,350 Each Pkt	1,350 Each Pkt	3200 Each	3500 Each	Rs. 8,312,000/-	04	-do-	Higher	

Toners for LaserJet Printer & Photocopier Machine

Sr. No.	Name of Firm/Person	Items										Rank in Terms	Comparison with estimated cost	Reasons for acceptance / rejection	Remarks
		Toners for Printer (26 A) (10 Nos)	Toners for Printer (80 A) (10 Nos)	Toners for Printer (83 A) (20 Nos)	Toners for Printer (85 A) (20 Nos)	Toners for Colour Printer (131 A) (06 Nos)	Toners for Photocopier (Olivite TK 715) (06 Nos)	Toners for Photocopier (Olivite TK 439) (10 Nos)	Toners for Photocopier (Toshiba 2450D) (06 Nos)	Toners for Photocopier (Kecocera 1000) (06 Nos)	Toners for Photocopier (Nashua 1805) (10 Nos)				
01	M/s. Saad & Co.	4,749 Each (China)	1,750 Each (China)	1,750 Each (China)	1,750 Each (China)	24,200 Each (China)	22,100 Each (China)	6,200 Each (China)	3,649 Each (China)	1,750 Each (China)	1,750 Each (China)	01	Within estimated cost	Lowest	
02	M/s. Athar & Sons	4,800 Each	3,100 Each	3,100 Each	3,100 Each	24,300 Each	18,850 Each	5,850 Each	3,900 Each	1,155 Each	1,300 Each	02	-do-	Higher	
03	M/s. Mehran Traders	11,000 Each	10,000 Each	6,700 Each	6,700 Each	36,400 Each	21,000 Each	13,000 Each	8,800 Each	2,200 Each	3,100 Each	03	-do-	Higher	
04	M/s. Khalid Corporation	11,400 Each	13,000 Each	8,200 Each	8,000 Each	9,700 (only black toner each)	-	-	-	-	-	04	-do-	Higher	Quoted Rates do not cover all items

Printing Articles

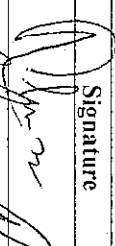

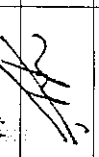


Sr. No.	Name of Firm/Person	Items				Total Cost offered by the bidder	Rank in Terms	Comparison with estimated cost	Reasons for acceptance / rejection	Remarks
		File Cover (Executive) A4 Size (White Hard Card) (5000 Nos.)	File Covers (Blue) (20,000 Nos.)	File Boards (10,000 Nos.)	File Boards (300 gm)					
01	M/s. Khalid Corporation	20 Each (350gm Art card)	14 Each (300 gm)	24.50 Each	33 Each	Rs.625,000/-	01	Within estimated cost	Lowest	
02	M/s. Mehran Traders	20 Each (Imported)	13 Each	33 Each	-do-	Rs.690,000/-	02	-do-	Higher	
03	M/s. Saad & Co.	29.49 Each (300gm, 02 Colour Printing)	19.24 Each (1 Colour Printing 280gm)	22.24 Each	-do-	Rs.754,650/-	03	-do-	Higher	

Handwritten signature and initials

Other Articles

Sr. No	Name of Firm/Person	Items										Rank in Terms	Comparison with estimated cost	Reasons for acceptance / rejection	Remarks
		LED Tube lights (Philips/Ci sel) or equivalent (100 Nos)	Extension Boards/Wires (5 Plugs) (50 Nos.)	Dinner Set (imported) (12 Pieces) (02 Nos)	Cup Saucers (with printing) (2 Colors) (25 Sets)	Plates (Quarter/half/full) with printing (1 color) (100 each)	Drinking Glass (25 Doz)	Cutlery Sets (10 Nos)	Spoons (Rice) (200 Each)	Spoons (Tea) (200 Each)	Total Cost offered by the bidder				
01.	M/s. Mehran Traders	1,400 Each	1,350 Each	17,000 Each	570 Each	458 Each (Qty 300)	540 Each	2,200 Each	66 Each (Qty 100)	66 Each (Qty 100)	Rs.441,858/-	01	Within estimated cost	Lowest	
02.	M/s. Athar & Sons	689 Each	910 Each	59,000 Each	3,060 Each	440 Each (Qty 300)	3,000 Each	12,000 Each (72 Pcs)	50 Each (Qty 200)	50 Each (Qty 200)	Rs.655,900/-	02	-do-	Higher	
03	M/s. Khalid Corporation	1,950 Each	1,250 Each	2,8000 Each	2,300 Each	Q 105 (E), H 180 (E) & F 205 (E) (Qty 300)	1,230 Each	2,300 Each	90 Each (Qty 200)	65 Each (Qty 200)	Rs.504,750/-	03	-do-	Higher	
04	M/s. Saad & Co.	-	1,224 Each	-	-	-	3,200 Each (Crystal)	3,400 Each (29 Pcs Ajwa)	150 Each (Qty 200 Ajwa)	100 Each (Qty 200 Ajwa)	Rs.225,200/-	04	-do-	Higher	Quoted Rates do not cover all items

APPROVED BY PROCUREMENT COMMITTEE

Name	Designation	Department	Signature
01. Dr. Shereen Mustafa	Secretary (Planning)/ Chairperson	P&D Department	
02. Mr. Muhammad Ali Khoso	Additional Secretary (Admin) / Member	P&D Department	
03. Mr. Musarrat Mukhtar	Deputy Director (Inspection) / Member	Industries Deptt.	
04. Mr. Saeed Nizamani	Procurement Specialist / Member	M&EC, P&D	
05. Mr. Fahad Saeed Wassi	Representative / Member	Information Science & Technology Deptt.	

FINANCIAL COMPARATIVE STATEMENT OF RESPONSIVE BIDS

PURCHASE OF HARDWARE AND PLANT & MACHINERY

STATIONERY ARTICLES							
Sr. #	Item Description	Qty.	M/s. Mehran Traders	M/s. Athar & Sons	M/s. Saad & Co.	M/s. Khalid Corporation	Remarks
01	BOQs enclosed	-----	Rs.1,398,400/-	Rs.1,509,180/-	Rs.1,791,880/-	Rs.8,312,000/-	M/s. Mehran Traders is responsive & lowest evaluated bidder. The rates offered are within the provision kept in the Budget Allocation and comparable with the rates prevailed in the market. Quotations have also been obtained to this effect.

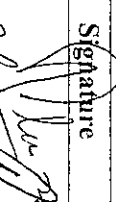




TONERS FOR LASERJET PRINTER & PHOTOCOPIER MACHINES							
Sr. #	Item Description	Qty.	M/s. Saad & Co.	M/s. Athar & Sons	M/s. Mehran Traders	M/s. Khalid Corporation	Remarks
01	BOQs enclosed	-----	Rs.524,684/-	Rs.563,730/-	Rs.1,049,400/-	Rs.626,200/-	M/s. Saad & Co. is responsive & lowest evaluated bidder. The rates offered are within the provision kept in the Budget Allocation and comparable with the rates prevailed in the market. Quotations have also been obtained to this effect. Quoted rates of M/s. Khalid Corporation do not cover all items.

PRINTING ARTICLES						
Sr. #	Item Description	Qty.	M/s. Khalid Corporation.	M/s. Mehran Traders	M/s. Saad & Co.	Remarks
01	BOQs enclosed	-----	Rs.625,000/-	Rs.690,000/-	Rs.754,650/-	M/s. Khalid Corporation is responsive & lowest evaluated bidder. The rates offered are within the provision kept in the Budget Allocation and comparable with the rates prevailed in the market. Quotations have also been obtained to this effect.

[Handwritten signatures and initials]

OTHER ARTICLES							
Sr. #	Item Description	Qty.	M/s. Mehran Traders	M/s. Athar & Sons	M/s. Khalid Corporation	M/s. Saad & Co.	Remarks
01	BOQs enclosed	-----	Rs.441,858	Rs.655,900/-	Rs.504,750/-	Rs.225,200	M/S. Mehran Traders is responsive & lowest evaluated bidder. The rates offered are within the provision kept in the Budget Allocation and comparable with the rates prevailed in the market. Quotations have also been obtained to this effect. Quoted rates of M/s. Saad & Co. do not cover all items.

APPROVED BY PROCUREMENT COMMITTEE

Name	Designation	Department	Signature
01. Dr. Shereen Mustafa	Secretary (Planning) / Chairperson	P&D Department	
02. Mr. Muhammad Ali Khoso	Additional Secretary (Admin) / Member	P&D Department	
03. Mr. Musarrat Mukhtar	Deputy Director (Inspection) / Member	Industries Deptt.	
04. Mr. Saeed Nizamani	Procurement Specialist / Member	M&EC, P&D	
05. Mr. Fahad Saeed Wassi	Representative / Member	Information Science & Technology Deptt.	



GOVERNMENT OF SINDH
PLANNING & DEVELOPMENT
DEPARTMENT

NIT No. INF/KRY-4878/2017
SPPRA I.D.No.2147483647
SPPRA S.No.35378

MINUTES OF THE PROCUREMENT COMMITTEE CONSTITUTED
FOR ADP SCHEME NO.1955 OF 2017-18

Procurement Committee constituted for ADP Scheme No.1955 of 2017-18 titled "Strengthening of Planning & Development Department, Government of Sindh, Karachi" assembled on 11.12.2017 at 3.30 p.m. in the Conference Room, Planning & Development Department, Government of Sindh, Karachi for opening of Bids received in respect of NIT "Purchase of Stationery, Printing & Other Articles".

2. Following attended the meeting (**Annexure-I**):

- | | | |
|-------|---|-------------|
| (i) | Dr. Shereen Mustafa, Secretary (Planning) | Chairperson |
| (ii) | Mr. Muhammad Ali Khoso, Addl. Secy (Admn), P&D | Member |
| (iii) | Mr. Saeed Nizamani, Procurement Specialist, MEC (P&D) | Member |
| (iv) | Mr. Mussarat Mukhtar, Dy. Director, Industries Deptt. GoS | Member |
| (v) | Mr. Fahad Saeed Warsi, Information and S&T Deptt. | Member |


3. Representative/Owners of the Firms, which offered Bids, also attended the Bid opening (**Annexure-II**).

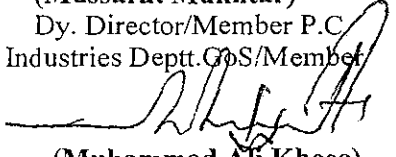
4. After opening the Bids, Procurement Committee performed pre-screening on the Yes/No Basis to determine the substantial responsiveness of each bid as per instructions contained in Rule 46(1)(a) of SPPRA Rules, 2010. Four (04) bids were received in total and all of them declared as Responsive (**Annexure-III**).


5. Subsequently, the PC went through the financial proposal and read out aloud the bids quoted by the Bidders. The Chairperson of the PC encircled the rates and all the Members of Procurement Committee signed each and every page of the Financial proposal.


6. It was decided that Procurement Committee would meet again for evaluation of bids as per specifications provided in the BOQ.

7. Meeting ended with a vote of thanks to and from the chair.


(Mussarat Mukhtar)
Dy. Director/Member P.C.
Industries Deptt. GoS/Member


(Muhammad Ali Khoso)
Addl Secretary (Admn)/Member P.C.
Planning & Development Deptt.


(Mr. Fahad Saeed Warsi)
/Member P.C.
Information, Science & Technology Deptt

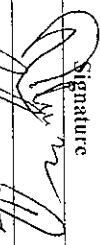
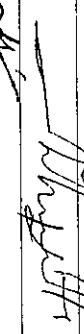




(Saeed Nizamani)
Procurement Specialist/Member P.C.
Monitoring & Evaluation Cell (P&D)


(DR. SHEREEN MUSTAFA)
SECRETARY (PLANNING)/CHAIRPERSON P.C.

ELIGIBILITY CRITERIA
PRE-SCREENING ON THE YES / NO BASIS TO DETERMINE THE SUBSTANTIAL RESPONSIVENESS OF EACH BID
PURCHASE OF "STATIONERY, PRINTING & OTHER ARTICLES"

Slr.	Bidder Name	REQUISITES								
		Bid is properly signed, named & stamped by the authorized person or written with lead pencil.	Bid received within the specified due date and time	Rs.100/- stamp paper affidavit declaring that the bidder has never been black listed in any Government, Semi-Government or Private institute is attached	Bidder is an Active Tax Payer.	The NTN/Sales Tax registration certificate is attached.	Validity of bid offer is clearly mentioned and as per specified period.	Bid offer is unconditional.	Authorized Dealership Certificate	Bid Security of required amount and form
1	M/s. Mehran Traders	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
2	M/S. Alhar & Sons	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
3	M/s. Khalid Corporation	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
4	M/s. Saad & Co.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

APPROVED BY PROCUREMENT COMMITTEE

Name	Designation	Department	Signature
01. Dr. Shereen Mustafa	Secretary (Planning)/ Chairperson	P&D Department	
02. Mr. Muhammad Ali Khoso	Additional Secretary (Admin) / Member	P&D Department	
03. Mr. Musarrat Mokhtar	Deputy Director (Inspection) / Member	Industries Dept.	
04. Mr. Saeed Nizamani	Procurement Specialist / Member	M&EC, P&D	
05. Mr. Fahad Saeed Wassi	Representative/ Member	Information Science & Technology Dept.	

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF
WORKS, SERVICES & GOODS**

- 1) NAME OF THE ORGANIZATION / DEPTT. Planning & Development Department
- 2) PROVINCIAL / LOCAL GOVT. / OTHER Provincial
- 3) TITLE OF CONTRACT Purchase of stationery, printing & other articles... Toner for Printer & Photocopier Machine
- 4) TENDER NUMBER INF/KRY.No. 4878/17
- 5) BRIEF DESCRIPTION OF CONTRACT Toner for Laser Jet Printer & Photocopier Machine
- 6) FORUM THAT APPROVED THE SCHEME PDWP
- 7) TENDER ESTIMATED VALUE 1,000,000/-
- 8) ENGINEER'S ESTIMATE
(For civil works only) NA
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) _____
- 10) TENDER OPENED ON (DATE & TIME) 11-12-2017
- 11) NUMBER OF TENDER DOCUMENTS SOLD 04
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 04
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 04
- 14) BID EVALUATION REPORT
(Enclose a copy) Attached
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/S. Saad Iqbal Flat # A/31, Abid Square,
F-7/Avca, Block - F, Hattahi.
- 16) CONTRACT AWARD PRICE RS. 524,684/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). 1st.
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE ☒ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE ☐
- c) TWO STAGE BIDDING PROCEDURE ☐
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE ☐

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Chairman, AD Board

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	<input checked="" type="checkbox"/>	<u>SPPRA# 35378</u>
No	<input type="checkbox"/>	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	<input checked="" type="checkbox"/>	<u>Express Tribune</u> 25-11-17
		<u>Umat</u> 26-11-17
		<u>Kalish</u> 28-11-17
No	<input type="checkbox"/>	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
--------------------	-------------------------------------	------	--------------------------

23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	✓

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	✓

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	Due to late release of funds
No	✓

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	✓

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	✓	No	
-----	---	----	--

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes		No	✓
-----	--	----	---

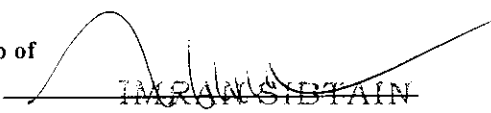
37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	✓	No	
-----	---	----	--

38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	✓

Signature & Official Stamp of
Authorized Officer


TAMRAW SIBTAIN
Section Officer (Admin-I)

FOR OFFICE USE ONLY

Planning & Development Section
Public Works Department
Government of Sindh

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Use Only



Al Baraka Bank (Pakistan) Limited
(0112) Federal B Area Branch, Karachi.

P.O. No. 1121006021 Issue No. 5856

Stationery/Ref No: 1121006021

0	9	1	2	1	7
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Pay to SECTION OFFICER ADMIN I P & D DEPARTMENT SINDH KARACHI or Order

Rupees Fifty Eight Thousand Only

PKR 58,000.00

PAYABLE AT ANY BRANCH OF ABPL IN PAKISTAN

Authorised Signatory
PA/Attorney No. 877

Authorised Signatory
PA/Attorney No. A-134

Please do not write below this line.

10060210310112

020

Account Payee Only

alBaraka

Al Baraka Bank (Pakistan) Limited

(0148) F.B Area Branch Karachi

P.O. No. 1481000176

Issue No: 6035

Stationery/Ref No:

1481000176

1	9	0	3	1	8
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PKR

52,500.00

Pay to SECTION OFFICER ADMIN 1 P & D DEPARTMENT SINDH or Order

Rupees Fifty Two Thousand Five Hundred Only

PAYABLE AT ANY BRANCH OF ABPL IN PAKISTAN

Please do not write below this line.

Authorised Signatory
PA/Attorney No _____

Authorised Signatory
PA/Attorney No _____

11 1000 176 03 10 148

11 0 20

A 1311

SAAD & CO.

General Order Supplier

A-31, Abid Square,
Federal B Area, Karachi.

Ref No. _____

Date: 11-12-2017

PART-D (III) PRICE SCHEDULE IN PAK: RUPEES

Name Of Bider _____

NIT # INF-KRY-4878/17

Date of Opening December 11, 2017

Time: 03:30 P.M

NAME OF ITEMS, QUANTITY & SPECIFICATIONS.**STATIONERY ARTICLES****NAME OF ITEMS**

S.No.	Technical Specification as per Part (C)	Qty	U/Cost Inclusive Taxes	Total Amount in Rupees.	Delivery Period As per Tender Documents
1	Uni Ball Point Pen (Blue)	50 Pkts	1224/= Per Pkt	61,200/=	=do=
2	Uni Ball Point Pen (Black)	50 Pkts	1224/= Per Pkt	61,200/=	=do=
3	Uni Ball Point Pen (Red)	10 Pkts	1224/= Per Pkt	12,240/=	=do=
4	Uni Ball Point Pen (Green)	10 Pkts	1224/= Per Pkt	12,240/=	=do=
5	Paper One A4 80 gm	2000 Rim	654/= Per Rim	1,308,000/=	=do=
5-A	Paper BLC A4 80 gm	2000 Rim	624/= Per Rim	1,248,000/=	=do=
5-B	Paper PPC A4 80 gm	2000 Rim	624/= Per Rim	1,248,000/=	=do=
6	Paper AA A4 80 gm	500 Rim	674/= Per Rim	337,000/=	=do=
7	Toner for Lasar Jet Printer (26-A) (China)	10 No.	4749/= Per No	47,490/=	=do=
8	Toner for Lasar Jet Printer (80-A) (China)	10 No.	1750/= Per No	17,500/=	=do=
9	Toner for Lasar Jet Printer (83-A) (China)	20 No.	1750/= Per No	35,000/=	=do=
10	Toner for Lasar Jet Printer (85-A) (China)	20 No.	1750/= Per No	35,000/=	=do=
11	Toner for Lasar Jet Printer (131-A) (China)	06 No.	24200/= Per No	145,200/=	=do=
12	Toner for Photo Copier (Olevitte TK715) (China)	06 No.	22100/= Per No	132,600/=	=do=
13	Toner for Photo Copier (Olevitte TK439) (China)	10 No.	6200/= Per No	62,000/=	=do=
14	Toner for Photo Copier (Toshiba 2450D) (China)	06 No.	3649/= Per No	21,894/=	=do=
15	Toner for Photo Copier (Keocera 1000) (China)	06 No.	1750/= Per No	10,500/=	=do=
16	Toner for Photo Copier (Nashuatec 1805) (China)	10 Nos.	1750/= Per No	17,500/=	=do=
Total In Pak Rupees				4,812,564/=	

SAAD & CO.
KARACHI

OSAAD & CO.

General Order Supplier

A-31, Abid Square,

Federal B Area, Karachi.

Ref No. _____

Date: 11-12-2017**PRINTING ARTICLES**

NAME OF ITEMS

S.No.	Technical Specification as per Part (C)	Qty	U/Cost Inclusive Taxes	Total Amount in Rupees.	Delivery Period As per Tender Documents
1	File covers (Executive) A4 Size (White Hard Card 300 gm) 02 Colour Printing	5000 Nos.	29.49 Per No	147,450/=	=do=
2	File Cover Blue, 1 Colour Printing 280 gm (Local card)	20000 Nos.	19.24 Per No	384,800/=	=do=
3	File Board (Fine Quality)	10000 Nos.	22.24 Per No	222,400/=	=do=
	Total In Pak Rupees			754,650/=	

OTHER ARTICLES

NAME OF ITEMS

S.No.	Technical Specification as per Part (C)	Qty	U/Cost Inclusive Taxes	Total Amount in Rupees.	Delivery Period As per Tender Documents
1	LED Tube lights (Philips / Clipsel) or equivalent	N/Q	-	-	-
2	Extension Boards/Wires (5 Plugs)	50 Nos.	1224/= Per No	61,200/=	=do=
3	Dinner Set (Imported) (12 Pieces)	N/Q	-	-	-
4	Cup Saucers (With Printing) (2 Colours)	N/Q	-	-	-
5	Plates (Quarter / Half / Full) with Printing (01 Colour)	N/Q	-	-	-
6	Water Drinking Glass (Crystal)	25 Dozen	3200/= Per Dozen	80,000/=	=do=
7	Cutlery Sets 29 Pcs. (Ajwa)	10 Nos.	3400/= Per Set	34,000/=	=do=
8	Rice Spoon (Ajwa)	200 Nos.	150/= Per No	30,000/=	=do=
9	Tea Spoon (Ajwa)	200 Nos.	100/= Per No	20,000/=	=do=
	Total In Pak Rupees			225,200/=	
	Grand Total In Pak Rupees			5,792,414/=	
	(Rupees Fifty Seven Lacs Ninty Two Thousand Four Hundred and Forteen Only)				

[Signature] [in the capacity of] *proprietor*

Duly authorized to sign Bid for and on behalf of

Address: A/31 ABID SQUARE F-B AREA BLOCK-7.GST No. 17-0042008515.**SAAD & CO.**
KARACHI

[Handwritten signatures and dates]
 11/12/2017
 11/12/2017

Saad & Co.

General Order Suppliers

A-31, Abid Square,
Federal 'B' Area,
Karachi.

Ref. No. _____

Date: 14/03/18

To

The Section officer (Admin-1)
Planning and Development Department.
Govt. of Sindh.
Karachi

SUBJECT: Acknowledgement of Acceptance of Letter of
Award of Contract for Supply of Toner for
Laserjet Printers and Photocopiers Machine.

Dear Sir,

In pursuance of Letter No: 30 (Admin I)
P & D/25 (01)/2017 Dated 13³/₂₀₁₈ for the Purchase of
Toner for Laserjet Printer and Photocopier Machine,
as desire in the above cited Letter.

It is further Inform to you that the Supplies of
the Stone will be Completed within the time
limit given in the term and condition of the
Contract.

Thanks

Yours Faithfully

(Muhammad Asghar)
PROPRIETOR

SAAD & CO,
KARACHI



NO.SO(Admn-I)/P&D/25(01)/2017
GOVERNMENT OF SINDH
PLANNING & DEVELOPMENT
DEPARTMENT

Karachi, 13 March, 2018

To,

M/S. Saad & Co,
Flat #A/31, Abid Square,
F.B Area, Block-7,
Karachi.

SUBJECT: - **NIT: REF: SO (Admin-I)/P&D/25(01)/2017, Dated 22.11.2017---SPPRA
Sr. 35378---Purchase of Stationery, Printing & Other Articles-----Toners for
LaserJet Printer & Photocopier Machine.**

I am directed to refer to the above mentioned subject and to inform that your Bid in respect of items (Annexure-A) has been declared as lowest evaluated successful bid by Procurement Committee notified for tender titled **"Purchase of Stationery, Printing & Other Articles-----Toners for LaserJet Printer & Photocopier Machine"**.

2. In this context, the Competent Authority has accorded the approval for the award of contract to your firm bid price amounting to Rs. 524,684/- (Five hundred Twenty Four thousand Six hundred Eighty Four only) for above mentioned items on the terms and conditions already elaborated in the subject tender bidding documents.

3. The aforementioned amount is the Contract Price payable in consideration of the execution and completion of service as prescribed in the Contract documents.

4. You are required to confirm your unqualified acceptance to this Letter of Award, the Draft Contract Agreement is attached with this letter for your perusal. If the terms & conditions of Draft Contract Agreement are acceptable to you then please send your authorized Representative to this office along with Judicial stamp paper amounting 0.3% of total bid amount for execution of formal contract Agreement.

5. Kindly acknowledge this letter of Award as token of your acceptance. This issues with the approval of Competent Authority.

0/c

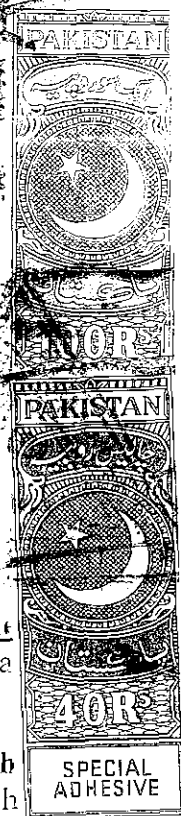
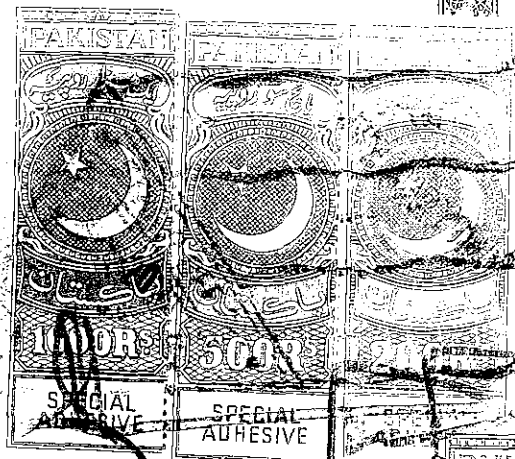
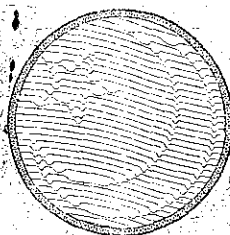
(IMRAN SIBTAIN) 18/03/2018
SECTION OFFICER (ADMN-I)
Ph: 021-99211926

Raid
13/3/18

CC:

- PS to Chairman, P&D Board, Sindh
- PS to Secretary (Planning), P&D

200
Rupees



KAMIR ALI STAMP VENDOR
Flat No. A-6, Lawrence Plaza, Garden West, Karachi
Jc. No. 38
S. No.

DATE: 12 MAR 2018

ISSUED TO WITH ADDRESS
THROUGH WITH ADDRESS
PURPOSE NOT FOR USE BY OTHERS
VALUE RS
STAMP VENDOR SIGNATURE

KARIM BUKSETI
ADVOCATE

Contract Agreement

THIS AGREEMENT made this 15th day of March, 2018 between **Planning & Development Department, Govt. of Sindh, Karachi** (hereinafter called "the Procuring Agency") of the one part and **M/s. Saad & Co.,** (hereinafter called "the Supplier/Contractor") of the other part:

WHEREAS the Procuring agency invited bids for **Purchase of Stationery, Printing & Other Articles-----Toners for LaserJet Printer & Photocopier Machine (detail in Annexure-A)** and has accepted a bid by the Supplier/Contractor for the Renovation of offices in the sum of **Rs. 524,684/- (Five hundred Twenty Four thousand Six Hundred Eighty Four only)** (hereinafter called "the Contract Price") initially for a period of 06 months as per same terms & conditions of this contract agreement after mutual consent.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) The Bid Form and the Price Schedule submitted by the Bidder;
 - (b) The Schedule of Requirements;
 - (c) The BOQ and Technical Specifications;
 - (d) The Conditions of Contract;
 - (e) The Procuring agency's Notification of Award.
3. In consideration of the payments to be made by the Procuring agency to the Supplier/Contractor as hereinafter mentioned, the Contractor hereby covenants with the Procuring agency to provide the services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring agency hereby covenants to pay the Supplier/Contractor in consideration of the provision of the works and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

Procuring Agency's address for notice purposes:

Section Officer (Admn-1)
Planning & Development Department,
Government of Sindh. Room# 314-A,
2nd Floor, Sindh Secretariat No.2,
(Tughlaq House), Karachi.
Tel. No. 021-99211926, Fax:No. 021-99211423
Email: secpn@sindh@gmail.com

Supplier's/Contractor address for notice purposes:

Supplier: Ms. Saad & Co
Attention: _____
Address: Flat #A/31, Abid Square.F.B Area, Block-7,Karachi.
Facsimile: 021-36377715
E-mail: _____

A notice shall be effective when delivered or on the notice's effective date, whichever is later.

2. Technical Specifications

The Work & Services supplied under this Contract shall conform to the standards mentioned in the Technical Specifications.


3. Use of Contract Documents and Information:

The Supplier/Contractor shall not, without the Procuring Agency's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

4. Patent Rights

The Supplier/Contractor shall indemnify the Procuring Agency against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Procuring agency's country.

5. Performance Security

- i. Within twenty (20) days of receipt of the notification of Contract award, the successful Bidder shall furnish to the Procuring Agency the performance security at the rate of 10% of the total quoted bid amount.
 - ii. The proceeds of the performance security shall be payable to the Procuring Agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.
 - iii. The performance security should be in the shape of a pay order (refundable) in Pak Rupees issued by a State Bank of Pakistan Scheduled Bank drawn in favor of Section Officer (Admn), P&D Deptt, Government of Sindh.
 - iv. Validity of performance security shall extend at least ninety (90) days beyond the date of completion of contract to cover defects liability period or maintenance period subject to final acceptance by Procuring Agency.
 - v. The performance security will be discharged by the Procuring agency and returned to the Supplier/Contractor not later than thirty (30) days following the date of completion of the Supplier's/Contractor performance obligations under the Contract, including any warranty obligations.
- 

6. Delivery Location

i. Execution of the work & services shall be made by the Supplier/Contractor in accordance with the Schedule of Requirements and the specified terms & conditions mentioned in bidding documents.

ii. The Supplier under the Contact is required to provide Services on following office location(s):

Address
Planning & Development Department, Government of Sindh. Room# 314-A, 2 nd Floor, Sindh Secretariat No.2, (Tughlaq House), Karachi. Tel. No. 021-99211926, Fax:No. 021- 99211423 Email: secpndsindh@gmail.com

7. Inspections and Tests

i. The Procuring Agency or its representative shall have the right to inspect and/or to test the material / services to confirm their conformity to the Contract specifications at no extra cost to the Procuring agency.

ii. The inspections and tests may be conducted at point of Work place. If conducted on the premises of the Supplier/Contractor or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring Agency.

iii. Should any inspected or tested Work fail to conform to the standard mentioned in specification, the Procuring agency may reject the Work, and the Supplier/Contractor shall either replace the rejected Work or make alterations necessary to meet specification requirements free of cost to the Procuring Agency.

iv. The Procuring Agency's right to inspect, test and, where necessary, reject the Work and Services after the Work done.

v. The Work carried out by the Supplier/Contractor shall be accepted only after Inspection Team clearance report that is nominated by the Secretary (Planning), P&D Department, Government of Sindh.

vi. In case, Work & Services fail to conform to the attached BOQs/Specifications, the Procuring Agency may reject the subject Work & Services and the Contractor shall rectify/replace the faulty Work & Services free of cost immediately. The Procuring Agency shall only accept the Work & Services after they have been duly inspected by its Inspection Team in the presence of the Bidder.

8. Packing

The Contractor/Supplier shall carry out work as is required to prevent their damage or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the work final destination and the absence of heavy handling facilities at all points in transit.

9. Transportation

The Contractor/Supplier is required under the Contact to transport the Goods for execution of work to above mentioned locations within the Procuring agency's country, transport to such place of destination outside the country, including insurance and storage shall be arranged by the

10. Incidental Services

The Contractor/Supplier will be required to provide all of the following services free of cost:

- (a) Performance or supervision of on-site assembly and/or start-up of the supplied Goods;
- (b) Furnishing of tools required for assembly and/or maintenance of the supplied Goods;
- (c) Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;
- (d) Performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier/Contractor of any warranty obligations under this Contract; and

11. Warranty

- i. The Contractor/Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further provide warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods/executed works in the conditions prevailing in the country of final destination.
- ii. The Procuring Agency shall promptly notify the Contractor/Supplier in writing of any claims arising under this warranty.
- iv. Upon receipt of such notice, the Contractor/Supplier shall, within 14 days replace the defective Goods or parts thereof, without costs to the Procuring agency. This opportunity will be provided only once.
- v. If the Contractor/Supplier, having been notified, fails to remedy the defect(s) within 14 days from the date of communication, the Procuring agency may proceed to take such remedial action as may be necessary, at the Contractor's risk and expense and without prejudice to any other rights which the Procuring agency may have against the Supplier under the Contract.

12. Payment terms & conditions

- i. The Payment shall be made in Pak. Rupees to the Supplier on receipt of original invoice(s) including those of GST in triplicate duly completed in all respect and Goods/Works carried out Receiving & Inspection Report (GRIR) duly signed by the Inspection Team nominated by the Secretary (Planning), P&D Department, Government of Sindh.
- ii. Part payment against part work/supply is allowed.
- iii. 100% payment to be made on the proof of inspection certificate (Annexure-I) issued by Procuring Agency to Accountant General-Sindh, Karachi.
- iv. Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid.
- v. Payments shall be made promptly by the Procuring agency, but in no case later than thirty (30) days after submission of an invoice or claim by the Supplier.

13. Change Orders

The Procuring agency may at any time, by a written order given to the Supplier make changes within the general scope of the Contract in any one or more of the following:

- (a) Drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Procuring agency;
- (b) The method of shipment or packing;
- (c) The place of delivery; and/or
- (d) The Services to be provided by the Supplier.

No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

15. Delays in the Supplier's/Contractor Performance

i. Delivery of the Goods and performance of Services shall be made by the Contractor/Supplier in accordance with the time schedule prescribed by the Procuring agency in the Schedule of Requirements.

ii. If at any time during performance of the Contract, the Supplier/Contractor or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Procuring agency in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

iii. Except as provided under Force Majeure clause, a delay by the Contractor/Supplier in the performance of its delivery obligations shall render the Contractor/Supplier liable to the imposition of liquidated damages as pursuant to given below unless an extension of time is agreed upon without the application of liquidated damages.

16. Liquidated Damages

If the Contractor/Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the following percentage of the delivered price of the delayed Goods or unperformed Services for each week i.e.

[Applicable rate shall not exceed one-half percent (0.5%) per week and the maximum shall not exceed ten percent (10%) of the Contract Price.]

17. Termination for Default

The Procuring Agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:

(a) If the Supplier/Contractor fails to deliver/execute any or all of the Goods within the period(s) specified in the Contract, or

(b) If the Supplier/Contractor fails to perform any other obligation(s) under the Contract.

(c) If the Supplier/Contractor, in the judgment of the Procuring agency has engaged in corrupt or fraudulent practices in competing for or in executing the Contract. For the purpose of this clause:

"Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

"Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes

"Collusive practice" among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.

In the event the Procuring agency terminates the Contract in whole or in part, the Procuring agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring agency for any excess costs for such similar Goods or Services. However, the Contractor/Supplier shall continue performance of the Contract to the extent not terminated.

or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

ii. For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier/Contractor and not involving the Contractor/Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

iii. If a Force Majeure situation arises, the Contractor/Supplier shall promptly notify the Procuring agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring agency in writing, the Supplier/Contractor shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

19. Termination for Insolvency

The Procuring Agency may at any time terminate the Contract by giving written notice to the Supplier/Contractor if the Supplier/Contractor becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier/Contractor, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Agency.

20. Termination for Convenience

The Procuring Agency, by written notice sent to the Contractor/Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring Agency's convenience, the extent to which performance of the Contractor/Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

21. Resolution of Disputes

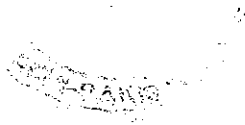
i. The Procuring Agency and the Contractor/Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

ii. If, after thirty (30) days from the commencement of such informal negotiations, the Procuring Agency and the Contractor/Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the Complaint Redressal Committee (CRC) as defined in SPP Rules 2010 (Amended 2013).

iii. A notice shall be effective when delivered or on the notice's effective date, whichever is later.


22. Taxes and Duties

Supplier/Contractor shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Procuring Agency.




IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

For and on behalf of the PA (Client)

Signed by 
Name Imran Sibtain
Section Officer
Title: Planning & Development Department

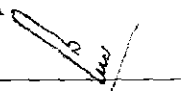
CNIC NO 42101-1541753-3
IMRAN SIBTAIN
Section Officer (Admin-I)
Planning & Development Board, Sindh
Planning & Development Department
Government of Sindh, Karachi
(Seal)

For and on behalf of the PA (Consultant)

Signed by 
Name Muhammad Asehar
SAAD & CO.
Title: Proprietor, Saad & Co. KARACHI
CNIC NO 42101-1425308-9


(Seal)

Witness for the PA

Signed by 
Name Shehryar Memon
Junior Clerk
Title: Planning & Development Department

CNIC NO 42301-3581810-3

Witness for the Consultant

Signed by 
Name DANISH JAVED
Title:

CNIC NO 42101-4475486-9

Terms & Conditions of Contract

1. Basic Information:

In this Contract, the following terms shall be interpreted as indicated:

- (a) "The Contract" means the agreement entered into between the Procuring agency and the Supplier/Contractor, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (b) "The Contract Price" means the price payable to the Supplier/Contractor under the Contract for the full and proper performance of its contractual obligations.
- (c) "The Goods" means all of the equipment, machinery, and/or other materials which the Supplier/Contractor is required to supply to the Procuring agency under the Contract.
- (d) "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
- (e) "CC" means the Conditions of Contract contained in this section.
- (f) The Procuring agency means: Planning & Development Department, Government of Sindh, Karachi, Sindh, Pakistan.
- (g) The Supplier/Contractor means: M/s. Saad & Co.
- (h) Name of Contract is Purchase of Stationery, Printing & Other Articles-----Toners for LaserJet Printer & Photocopier Machine.
- (i). The Governing Language shall be English.
- (j) Disputes shall be settled by Complaint Redressal Committee (CRC) as defined in SPP Rules 2010 (Amended in 2017).
- (k) The Contract shall be interpreted in accordance with the laws of Islamic Republic of



GOVERNMENT OF SINDH
PLANNING & DEVELOPMENT
DEPARTMENT

NIT No.INF/KRY-4881/2017
SPPRA I.D.No.2147483647
SPPRA S.No.35378

MINUTES OF THE PROCUREMENT COMMITTEE CONSTITUTED
FOR ADP SCHEME NO.1955 OF 2017-18

A meeting of the Procurement Committee constituted for ADP Scheme No.1955 of 2017-18 titled "Strengthening of Planning & Development Department, Government of Sindh, Karachi" was held on 27th February, 2018 at 3.00 p.m. in the office of the Chairperson P.C. / Secretary (Planning), Planning & Development Department, Government of Sindh, Karachi for evaluation of Bids which were declared 'Responsive' in the meeting of Tender opening held on 11.12.2017 in respect of NIT "Purchase of Stationery, Printing & Other Articles".

2. Following attended the meeting (Annexure-I):


- | | | |
|-------|---|-------------|
| (i) | Dr. Shereen Mustafa, Secretary (Planning) | Chairperson |
| (ii) | Mr. Muhammad Ali Khoso, Addl. Secy (Admn), P&D | Member |
| (iii) | Mr. Saeed Nizamani, Procurement Specialist, MEC (P&D) | Member |
| (iv) | Mr. Mussarat Mukhtar, Dy. Director, Industries Deptt. GoS | Member |
| (v) | Mr. Fahad Saeed Warsi, Information and S&T Deptt. | Member |

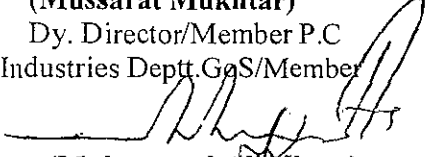
3. The PC went through the technical specification of the bids as per BOQ and financial proposal furnished by the responsive Firms and found the rates of following Bidders as lowest, reasonable and comparable to the Market:


- | | | |
|----------------------------------|-------------------------|----------------|
| (i) Stationery Articles | M/S. Mehran Traders | Rs.1,398,400/- |
| (ii) Toners Printer/Photocopiers | M/S. Saad & Co., | Rs. 524,684/- |
| (iii) Printing Articles | M/S. Khalid Corporation | Rs. 625,000/- |
| (iv) Other Articles | M/S. Mehran Traders | Rs. 441.858/- |

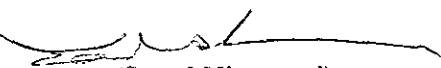
4. The PC recommended that above mentioned lowest bidders may be awarded contracts of the respective items. Bid Evaluation Report and Financial Comparative Statement of Responsive Bids are at Annexure-II and III.

5. Meeting ended with a vote of thanks to and from the chair.


(Mussarat Mukhtar)
Dy. Director/Member P.C
Industries Deptt. GoS/Member


(Muhammad Ali Khoso)
Addl Secretary (Admn)/Member P.C.
Planning & Development Deptt.


(Mr. Fahad Saeed Warsi)
/Member P.C.
Information, Science & Technology Deptt


(Saeed Nizamani)
Procurement Specialist/Member P.C.
Monitoring & Evaluation Cell (P&D)


(DR. SHEREEN MUSTAFA)
SECRETARY (PLANNING)/CHAIRPERSON P.C.

BID EVALUATION REPORT

01. Name of Procuring Agency : Planning & Development Department, Govt. of Sindh, Karachi

02. Tender Reference No. : INF/KRRY.NO.4878/17

03. Tender Description / Name of work / Item : Purchase of "Stationery, Printing & Other Articles".

04. Method of Procurement : Single Stage-one envelope

05. Tender Published : 25-11-2017

: SPPRA ID No.2147483647

S.No. 35378

06. Total Bid documents sold : 04 No.

07. Total Bids Received : 04 No.

08. Technical Bid Opening date (if applicable) : —

09. No. of Bid Technically qualified (if applicable) : —

10. Bid(s) Rejected : —

11. Financial Bid Opening date : 11-12-2017

Stationery Articles

BID EVALUATION REPORT:-

Sr. No.	Name of Firm/Person	Items						Total Cost offered by the bidder	Ranking in Terms	Comparison with estimated cost	Reasons for acceptance / rejection	Remarks
		Uni Ball Point Pen (Blue) (50 Pkts)	Uni Ball Point Pen (Black) (50 Pkts)	Uni Ball Point Pen (Red) (10 Pkts)	Uni Ball Point Pen (Green) (10 Pkts)	Photostat Paper (80 GSM A4 Size) (2000 Reams)	Photostat Paper (AA 80 GSM A4 Size) (500 Reams)					
01.	M/s. Mehran Traders	1,070 Each Pkt	1,070 Each Pkt	1,070 Each Pkt	1,070 Each Pkt	490 Each	580 Each	Rs.1,398,400/-	01	Within estimated cost	Lowest	
02.	M/s. Athar & Sons	1,014 Each Pkt	1,014 Each Pkt	1,014 Each Pkt	1,014 Each Pkt	540 Each	615 Each	Rs.1,509,180/-	02	-do-	Higher	
03.	M/s. Saad & Co.	1,224 Each Pkt	1,224 Each Pkt	1,224 Each Pkt	1,224 Each Pkt	654 Each	674 Each	Rs.1,791,880/-	03	-do-	Higher	
04.	M/s. Khand Corporation	1,350 Each Pkt	1,350 Each Pkt	1,350 Each Pkt	1,350 Each Pkt	3200 Each	3500 Each	Rs.8,312,000/-	04	-do-	Higher	

Toners for LaserJet Printer & Photocopier Machine

Sr. No.	Name of Firm/Person	Items										Ranking in Terms	Comparison with estimated cost	Reasons for acceptance / rejection	Quoted Rates do not cover all items
		Toners for Printer (26 A) (10 Nos)	Toners for Printer (80 A) (10 Nos)	Toners for Printer (83 A) (20 Nos)	Toners for Printer (85 A) (20 Nos)	Toners for Colour Printer (131 A) (06 Nos)	Toners for Photocopier (TK 715) (06 Nos)	Toners for Photocopier (Olivite TK 439) (10 Nos)	Toners for Photocopier (Toshiba 2450D) (06 Nos)	Toners for Photocopier (Keocera 1000) (06 Nos)	Toners for Photocopier (Nashua atec 1805) (10 Nos)				
01	M/s. Saad & Co.	4,749 Each (China)	1,750 Each (China)	1,750 Each (China)	1,750 Each (China)	24,200 Each (China)	22,100 Each (China)	6,200 Each (China)	3,649 Each (China)	1,750 Each (China)	1,750 Each (China)	01	Rs.524,684/-	Within estimated cost	Lowest
02	M/s. Athar & Sons	4,800 Each	3,100 Each	3,100 Each	3,100 Each	24,300 Each	18,850 Each	5,850 Each	3,900 Each	1,155 Each	1,300 Each	02	Rs.563,730/-	-do-	Higher
03	M/s. Mehran Traders	11,000 Each	10,000 Each	6,700 Each	6,700 Each	36,400 Each	21,000 Each	13,000 Each	8,800 Each	2,200 Each	3,100 Each	03	Rs.1,049,400/-	-do-	Higher
04	M/s. Khalid Corporation	11,400 Each	13,000 Each	8,200 Each	8,000 Each	9,700 (only black toner each)	-	-	-	-	-	04	Rs.626,200/-	-do-	Higher

Printing Articles

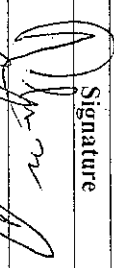

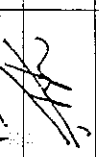

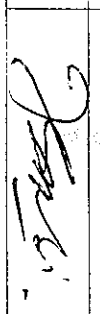
Sr. No.	Name of Firm/Person	Items					Total Cost offered by the bidder	Ranking in Terms	Comparison with estimated cost	Reasons for acceptance / rejection	Remarks
		File Cover (Executive) A4 Size (White Hard Card) (5000 Nos.)	File Covers (Blue) (20,000 Nos.)	File Boards (10,000 Nos.)	File Covers (Blue) (20,000 Nos.)	File Boards (10,000 Nos.)					
01.	M/s. Khalid Corporation	20 Each (350gm Art card)	14 Each (300 gm)	24.50 Each	14 Each (300 gm)	24.50 Each	Rs.625,000/-	01	Within estimated cost	Lowest	
02.	M/s. Mehran Traders	20 Each (Imported)	13 Each	33 Each	13 Each	33 Each	Rs.690,000/-	02	-do-	Higher	
03	M/s. Saad & Co.	29.49 Each (300-gm, 02 Colour Printing)	19.24 Each (1 Colour Printing 280gm)	22.24 Each	19.24 Each (1 Colour Printing 280gm)	22.24 Each	Rs.754,650/-	03	-do-	Higher	

[Handwritten signature]

Other Articles

Sr. No	Name of Firm/Person	Items										Rank in Terms	Comparison with estimated cost	Reasons for acceptance / rejection	Remarks
		LED Tube lights (Philips/Ciisel) or equivalent (100 Nos)	Extension Boards/Wires (5 Plugs) (50 Nos.)	Dinner Set (imported) (12 Pieces) (02 Nos)	Cup Saucers (with printing) (2 Colors) (25 Sets)	Plates (Quarter/half/full) with printing (1 color) (100 each)	Drinking Glass (25 Doz)	Cutlery Sets (10 Nos)	Spoons (Rice) (200 Each)	Spoons (Tea) (200 Each)	Total Cost offered by the bidder				
01.	M/s. Mehran Traders	1,400 Each	1,350 Each	17,000 Each	570 Each	458 Each (Qty 300)	540 Each	2,200 Each	66 Each (Qty 100)	66 Each (Qty 100)	Rs.441,858/-	01	Within estimated cost	Lowest	
02.	M/s. Athar & Sons	689 Each	910 Each	59,000 Each	3,060 Each	440 Each (Qty 300)	3,000 Each	12,000 Each (72 Pcs)	50 Each (Qty 200)	50 Each (Qty 200)	Rs.655,900/-	02	-do-	Higher	
03	M/s. Khalid Corporation	1,950 Each	1,250 Each	2,8000 Each	2,300 Each	Q 105 (E), H 180 (E) & P 205 (E) (Qty 300)	1,230 Each	2,300 Each	90 Each (Qty 200)	65 Each (Qty 200)	Rs.504,750/-	03	-do-	Higher	
04	M/s. Saad & Co.	-	1,224 Each	-	-	-	3,200 Each (Cystal)	3,400 Each (29 Pcs Ajwa)	150 Each (Qty 200 Ajwa)	100 Each (Qty 200 Ajwa)	Rs.225,200/-	04	-do-	Higher	Quoted Rates do not cover all items

APPROVED BY PROCUREMENT COMMITTEE

Name	Designation	Department	Signature
01. Dr. Sheren Mustafa	Secretary (Planning) / Chairperson	P&D Department	
02. Mr. Muhammad Ali Khoso	Additional Secretary (Admin) / Member	P&D Department	
03. Mr. Musarrat Mukhtar	Deputy Director (Inspection) / Member	Industries Dept.	
04. Mr. Saeed Nizamani	Procurement Specialist / Member	M&EC, P&D	
05. Mr. Fahad Saeed Wassi	Representative / Member	Information Science & Technology Dept.	

FINANCIAL COMPARATIVE STATEMENT OF RESPONSIVE BIDS

PURCHASE OF HARDWARE AND PLANT & MACHINERY

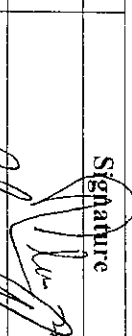




STATIONERY ARTICLES							
Sr. #	Item Description	Qty.	M/s. Mehran Traders	M/s. Athar & Sons	M/s. Saad & Co.	M/s. Khalid Corporation	Remarks
01	BOQs enclosed	-----	Rs.1,398,400/-	Rs.1,509,180/-	Rs.1,791,880/-	Rs.8,312,000/-	M/s. Mehran Traders is responsive & lowest evaluated bidder. The rates offered are within the provision kept in the Budget Allocation and comparable with the rates prevailed in the market. Quotations have also been obtained to this effect.

TONERS FOR LASERJET PRINTER & PHOTOCOPIER MACHINES							
Sr. #	Item Description	Qty.	M/s. Saad & Co.	M/s. Athar & Sons	M/s. Mehran Traders	M/s. Khalid Corporation	Remarks
01	BOQs enclosed	-----	Rs.524,684/-	Rs.563,730/-	Rs.1,049,400/-	Rs.626,200/-	M/s. Saad & Co. is responsive & lowest evaluated bidder. The rates offered are within the provision kept in the Budget Allocation and comparable with the rates prevailed in the market. Quotations have also been obtained to this effect. Quoted rates of M/s. Khalid Corporation do not cover all items.

PRINTING ARTICLES							
Sr. #	Item Description	Qty.	M/s. Khalid Corporation.	M/s. Mehran Traders	M/s. Saad & Co.		Remarks
01	BOQs enclosed	-----	Rs.625,000/-	Rs.690,000/-	Rs.754,650/-		M/s. Khalid Corporation is responsive & lowest evaluated bidder. The rates offered are within the provision kept in the Budget Allocation and comparable with the rates prevailed in the market. Quotations have also been obtained to this effect.

OTHER ARTICLES							
Sr. #	Item Description	Qty.	M/s. Mehran Traders	M/s. Athar & Sons	M/s. Khalid Corporation	M/s. Saad & Co.	Remarks
01	BOOs enclosed	----	Rs.441,858	Rs.655,900/-	Rs.504,750/-	Rs.225,200	M/S. Mehran Traders is responsive & lowest evaluated bidder. The rates offered are within the provision kept in the Budget Allocation and comparable with the rates prevailed in the market. Quotations have also been obtained to this effect. Quoted rates of M/s. Saad & Co. do not cover all items.

APPROVED BY PROCUREMENT COMMITTEE

Name	Designation	Department	Signature
01. Dr. Shereen Mustafa	Secretary (Planning) / Chairperson	P&D Department	
02. Mr. Muhammad Ali Khoso	Additional Secretary (Admin) / Member	P&D Department	
03. Mr. Musarrat Mukhtar	Deputy Director (Inspection) / Member	Industries Deptt.	
04. Mr. Saeed Nizamani	Procurement Specialist / Member	M&EC, P&D	
05. Mr. Fahad Saeed Wassi	Representative / Member	Information Science & Technology Deptt.	

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF
WORKS, SERVICES & GOODS**

- 1) NAME OF THE ORGANIZATION / DEPTT. Planning & Development Department
- 2) PROVINCIAL / LOCAL GOVT. / OTHER Provincial
- 3) TITLE OF CONTRACT Purchase of Stationery Printing & other Articles... Printing Articles
- 4) TENDER NUMBER INF/2007/No. 4878/17
- 5) BRIEF DESCRIPTION OF CONTRACT Printing Articles
- 6) FORUM THAT APPROVED THE SCHEME PDWP
- 7) TENDER ESTIMATED VALUE 1,200,000/-
- 8) ENGINEER'S ESTIMATE
(For civil works only) NA
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) _____
- 10) TENDER OPENED ON (DATE & TIME) 11-12-2017
- 11) NUMBER OF TENDER DOCUMENTS SOLD
(Attach list of buyers) 04
- 12) NUMBER OF BIDS RECEIVED 04
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 04
- 14) BID EVALUATION REPORT
(Enclose a copy) Attached
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER MS. Sheld Corporation, 215, International
Auto Parts Market, Main Road, Plaza Square
- 16) CONTRACT AWARD PRICE RS. 625,000/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). 1st
- 18) METHOD OF PROCUREMENT USED :- (Tick one)
- a) SINGLE STAGE - ONE ENVELOPE PROCEDURE ☒ Domestic/ Local
- b) SINGLE STAGE - TWO ENVELOPE PROCEDURE ☐
- c) TWO STAGE BIDDING PROCEDURE ☐
- d) TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE ☐

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Chairman P.D. Roud

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA # 35378
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Express Tribune 28-11-17
	Umat 26-11-17
	Kuusi 28-11-17
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
--------------------	-------------------------------------	------	--------------------------

23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?

(Attach copy of the bid evaluation report)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	✓

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	✓

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	Due to late release of funds
No	

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	✓

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------


37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	✓

Signature & Official Stamp of
Authorized Officer


IMRAN SIBTAIN

Section Officer (Admin-I)

Planning & Development Board, Sindh
Planning & Development Board, Sindh
Government of Sindh, Karachi.

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi

Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

N80



Allied Bank

0165 KARACHI, PAKISTAN CHOWK

ABC No.

AAA 14549574

Stationary/Ref No. AAAL45435

2 0 3 1 2

PKR 3,300.00

PKR

SECTION OFFICER PLANNING AND DEVELOPMENT A/C ZUBAIR KHAN

Pay to SIX THOUSAND THREE HUNDRED ONLY or Order

Rupees

ALLIED BANKER'S CHEQUE

Payable at issuing branch

Authorized Signatory
IBS No.

Authorized Signatory
IBS No.

Please do not write below this line.

145495740140165000175710001000001010

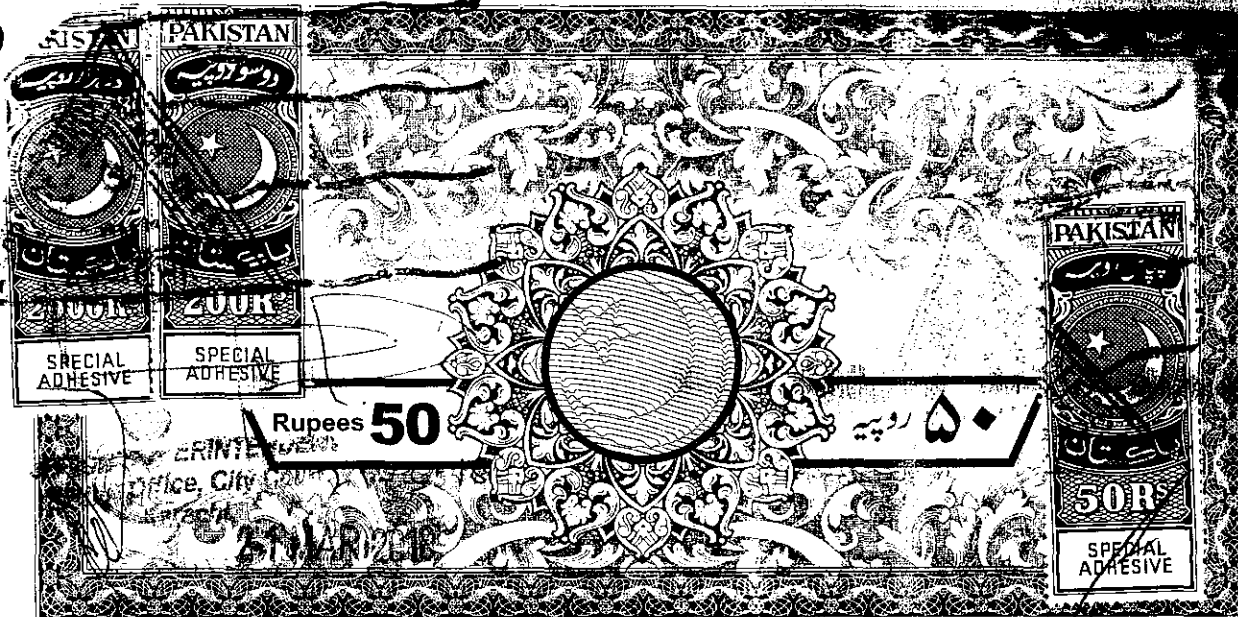
0165 KARACHI, PAKISTAN CHOWK

Date:

20 MAR 2018

A334647

Rs. 2200/- 21/03/18



Muhammad Adeel Aml Stamp Vendor

Licence No. 143 High Court Of Sindh

Karachi

No. 19 MAR 2018

1. sent to Whose Address

Through Whose Address

PURPOSE Advocate High Court

Value Rs. 625,000/-

Stamp Vendor Signature

19 MAR 2018

OFFICE STAMP
RUPEES FIFTY ONLY

16 MAR 2018

Contract Agreement

THIS AGREEMENT made this 20th day of March, 2018 between Planning & Development Department, Govt. of Sindh, Karachi (hereinafter called "the Procuring Agency") of the one part and M/s. Khalid Corporation, (hereinafter called "the Supplier/Contractor") of the other part:

WHEREAS the Procuring agency invited bids for **Purchase of Stationery, Printing & Other Articles-----Printing Articles (detail in Annexure-A)** and has accepted a bid by the Supplier/Contractor for the Printing Articles in the sum of **Rs. 625,000/- (Six hundred Twenty Five thousand only)** (hereinafter called "the Contract Price") initially for a period of 06 months as per same terms & conditions of this contract agreement after mutual consent.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) The Bid Form and the Price Schedule submitted by the Bidder;
 - (b) The Schedule of Requirements;
 - (c) The BOQ and Technical Specifications;
 - (d) The Conditions of Contract;
 - (e) The Procuring agency's Notification of Award.
3. In consideration of the payments to be made by the Procuring agency to the Supplier/Contractor as hereinafter mentioned, the Contractor hereby covenants with the Procuring agency to provide the services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring agency hereby covenants to pay the Supplier/Contractor in consideration of the provision of the works and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

WITNESS whereof the parties hereto have caused this Agreement to be signed by their respective laws the day and year first above written.

For and on behalf of the PA (Client)

Signed by _____
Name Imran Sibtain
Section Officer
Title: Planning & Development Department

CNIC NO 42101144533
IMRAN SIBTAIN
Section Officer (Admin-i)
Planning & Development Board, Sindh
Planning & Development Department
Government of Sindh, Karachi.
(Seal)

For and on behalf of the PA (Consultant)

Signed by _____
Name Zubair Khan

Title: Khalid Corporation.
CNIC NO 42301-7709310-9
(Seal)

Witness for the PA

Signed by _____

Name Shehryar Memon
Junior Clerk
Title: Planning & Development Department

CNIC NO 42301-581810-3

Signed by _____

Name Ishaq

Title:

CNIC NO

34201-7745458-1

Terms & Conditions of Contract

1. Basic Information:

In this Contract, the following terms shall be interpreted as indicated:

(a) "The Contract" means the agreement entered into between the Procuring agency and the Supplier/Contractor, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

(b) "The Contract Price" means the price payable to the Supplier/Contractor under the Contract for the full and proper performance of its contractual obligations.

(c) "The Goods" means all of the equipment, machinery, and/or other materials which the Supplier/Contractor is required to supply to the Procuring agency under the Contract.

(d) "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.

(e) "The Conditions of Contract" means the conditions contained in this contract.

(f) "The Dispute Resolution Committee" means the Dispute Resolution Committee (DRC) as defined in SPP Rules 2010 (Amended in 2017).

(g) "The Dispute Resolution Committee" means the Dispute Resolution Committee (DRC) as defined in SPP Rules 2010 (Amended in 2017).

(h) "The Dispute Resolution Committee" means the Dispute Resolution Committee (DRC) as defined in SPP Rules 2010 (Amended in 2017).

(k) The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan.

(l) The address for notice & other communication are as under:

Procuring Agency's address for notice purposes:

Section Officer (Admn-I)
Planning & Development Department,
Government of Sindh. Room# 314-A,
2nd Floor, Sindh Secretariat No.2,
(Tughlaq House), Karachi.
Tel. No. 021-99211926, Fax: No. 021-99211423
Email: secpn@sindh@gmail.com

Supplier's/Contractor address for notice purposes:

Supplier: Ms. Khalid Corporation
Attention: _____
Address: 215. International Auto Parts Market, Marston Road, Plaza Square.
Facsimile: 0333-2141787
E-mail: _____

A notice shall be effective when delivered or on the notice's effective date, whichever is later.

2. Technical Specifications

The Work & Services supplied under this Contract shall conform to the standards mentioned in the Technical Specifications.

3. Use of Contract Documents and Information:

The Supplier/Contractor shall not, without the Procuring Agency's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

4. Patent Rights

The Supplier/Contractor shall indemnify the Procuring Agency against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Procuring agency's country.

5. Performance Security

i. Within twenty (20) days of receipt of the notification of Contract award, the successful Bidder shall furnish to the Procuring Agency the performance security at the rate of 10% of the total quoted bid amount.

ii. The proceeds of the performance security shall be payable to the Procuring Agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

iii. The performance security should be in the shape of a pay order (refundable) in Pak Rupees issued by a State Bank of Pakistan Scheduled Bank drawn in favor of Section Officer (Admn), P&D Deptt, Government of Sindh.

iv. Validity of performance security shall extend at least ninety (90) days beyond the date of completion of contract to cover defects liability period or maintenance period subject to final acceptance by Procuring Agency.

v. The performance security will be discharged by the Procuring agency and returned to the Supplier/Contractor not later than thirty (30) days following the date of completion of the Supplier's/Contractor performance obligations under the Contract, including any warranty obligations.



Location

i. Execution of the work & services shall be made by the Supplier/Contractor in accordance with the Schedule of Requirements and the specified terms & conditions mentioned in bidding documents.

ii. The Supplier under the Contact is required to provide Services on following office location(s):

Address
Planning & Development Department, Government of Sindh, Room# 314-A, 2 nd Floor, Sindh Secretariat No.2, (Tughlaq House), Karachi. Tel. No. 021-99211926, Fax:No. 021- 99211423 Email: secpn@sindh@gmail.com

7. Inspections and Tests

i. The Procuring Agency or its representative shall have the right to inspect and/or to test the material / services to confirm their conformity to the Contract specifications at no extra cost to the Procuring agency.

ii. The inspections and tests may be conducted at point of Work place. If conducted on the premises of the Supplier/Contractor or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring Agency.

iii. If the Work is rejected or found not to conform to the requirements specified in the Procuring agency may reject the Work, and the Supplier/Contractor shall either replace the rejected Work or make alterations necessary to meet specification requirements free of cost to the Procuring Agency.

iv. The Procuring Agency's right to inspect, test and, where necessary, reject the Work and Services after the Work done.

v. The Work carried out by the Supplier/Contractor shall be accepted only after Inspection Team clearance report that is nominated by the Secretary (Planning), P&D Department, Government of Sindh.

vi. In case, Work & Services fail to conform to the attached BOQs/Specifications, the Procuring Agency may reject the subject Work & Services and the Contractor shall rectify/replace the faulty Work & Services free of cost immediately. The Procuring Agency shall only accept the Work & Services after they have been duly inspected by its Inspection Team in the presence of the Bidder.

8. Packing

The Contractor/Supplier shall carry out work as is required to prevent their damage or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the work final destination and the absence of heavy handling facilities at all points in transit.

9. Transportation

The Contractor/Supplier is required under the Contact to transport the Goods for execution of work to above mentioned locations within the Procuring agency's country, transport to such place of destination in the Procuring agency's country, including insurance and storage shall be arranged by the Supplier, and related costs shall be included in the Contract Price.

The Contractor/Supplier will be required to provide all of the following services:

- (a) Performance or supervision of on-site assembly and or start-up of the supplied Goods;
- (b) Furnishing of tools required for assembly and/or maintenance of the supplied Goods;
- (c) Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;
- (d) Performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier/Contractor of any warranty obligations under this Contract; and

11. Warranty

- i. The Contractor/Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further provide warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods/executed works in the conditions prevailing in the country of final destination.
- ii. The Procuring Agency shall promptly notify the Contractor/Supplier in writing of any claims arising under this warranty.
- iv. Upon receipt of such notice, the Contractor/Supplier shall, within 14 days replace the defective Goods or parts thereof, without costs to the Procuring agency. This opportunity will be provided only once.

From the date of communication, the Procuring agency, may proceed with any remedial action as may be necessary, at the Contractor's risk and expense and without prejudice to other rights which the Procuring agency may have against the Supplier under the Contract.

12. Payment terms & conditions

- i. The Payment shall be made in Pak. Rupees to the Supplier on receipt of original invoice(s) including those of GST in triplicate duly completed in all respect and Goods/Works carried out Receiving & Inspection Report (GRIR) duly signed by the Inspection Team nominated by the Secretary (Planning), P&D Department, Government of Sindh.
- ii. Part payment against part work/supply is allowed.
- iii. 100% payment to be made on the proof of inspection certificate (Annexure-I) issued by Procuring Agency to Accountant General-Sindh, Karachi.
- iv. Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid.
- v. Payments shall be made promptly by the Procuring agency, but in no case later than thirty (30) days after submission of an invoice or claim by the Supplier.

13. Change Orders

The Procuring agency may at any time, by a written order given to the Supplier make changes within the general scope of the Contract in any one or more of the following:

- (a) Drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Procuring agency;
- (b) The method of shipment or packing;
- (c) The place of delivery; and/or
- (d) The Services to be provided by the Supplier.

Contract Amendments

No variation in or modification of the Contract shall be made except by written amendment signed by the parties.

15. Delays in the Supplier's Performance

i. Delivery of the Goods and performance of the Services shall be made by the Contractor/Supplier in accordance with the period(s) specified in the Procuring agency in the Schedule of Requirements.

ii. If at any time during the performance of the Contract, the Supplier/Contractor or its subcontractor(s) shall be unable to perform or impeding timely delivery of the Goods and performance of Services, the Supplier/Contractor shall promptly notify the Procuring agency in writing of the fact of the delay, its cause(s) and its cause(s). As soon as practicable after receipt of the Supplier's notification, the Procuring agency shall evaluate the situation and may at its discretion extend the Supplier's period of performance, with or without liquidated damages, in which case the extension shall be agreed by the parties by amendment of Contract.

iii. Except as provided under Force Majeure clause, a delay by the Contractor/Supplier in the performance of its delivery obligations shall render the Contractor/Supplier liable to the imposition of liquidated damages as pursuant to given below unless an extension of time is agreed upon without the application of liquidated damages.

16. Liquidated Damages

If the Contractor/Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the following percentage of the delivered price of the delayed Goods or unperformed Services for each week of delay:

Liquidated damages shall not exceed one-half percent (0.5%) per week and the maximum amount of liquidated damages shall not exceed 5% of the Contract Price.

17. Termination for Default

The Procuring Agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:

- (a) If the Supplier/Contractor fails to deliver/execute any or all of the Goods within the period(s) specified in the Contract, or
- (b) If the Supplier/Contractor fails to perform any other obligation(s) under the Contract.
- (c) If the Supplier/Contractor, in the judgment of the Procuring agency has engaged in corrupt or fraudulent practices in competing for or in executing the Contract. For the purpose of this clause:

"Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

"Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes

"Collusive practice" among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.

In the event the Procuring agency terminates the Contract in whole or in part, the Procuring agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring agency for any excess costs for such similar Goods or Services. However, the Contractor/Supplier shall continue performance of the Contract to the extent not terminated.

Force Majeure

i. The Supplier/Contractor shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

ii. For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier/Contractor and not involving the Contractor/Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

iii. If a Force Majeure situation arises, the Contractor/Supplier shall promptly notify the Procuring agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring agency in writing, the Supplier/Contractor shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

19. Termination for Insolvency

The Procuring Agency may at any time terminate the Contract by giving written notice to the Supplier/Contractor if the Supplier/Contractor becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier/Contractor, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Agency.

20. Termination for Convenience

The Procuring Agency, by written notice sent to the Contractor/Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring Agency's convenience, the extent to which performance of the Contractor/Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

21. Resolution of Disputes

i. The Procuring Agency and the Contractor/Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

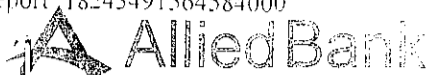
ii. If, after thirty (30) days from the commencement of such informal negotiations, the Procuring Agency and the Contractor/Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the Complaint Redressal Committee (CRC) as defined in SPP Rules 2010 (Amended 2013).

iii. A notice shall be effective when delivered or on the notice's effective date, whichever is later.

22. Taxes and Duties

Supplier/Contractor shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Procuring Agency.

Report : 18243491564584000

<http://10.133.249.5/T24ABL/servlet/Browser>

CALL DEPOSIT RECEIPT

CDR No. 11949879

0165

KARACHI, PAKISTAN CHOWK

NOT OVER PKR ***150,000.00***

Date

11 DEC 2017

Payees A/C Only

Received from S.O. (ADMIN 1) P AND D DEPARTMENT GOVT OF SINDH A/C KHALID CORPORATION

Rupees ONE HUNDRED AND FIFTY THOUSAND ONLY

as a deposit at call bearing no interest subject to general rules of the bank with respect to such deposit.

Rs.

***150,000.00

FOR ALLIED BANK LIMITED

Authorized Signatory

IBS No.

Authorized Signatory

IBS No.

When payment is required, this receipt must be returned to the bank duly discharged by the depositor under the words "Received Payment"

8000

DO NOT WRITE BELOW THIS LINE

⑈ 11949879⑈0140165⑈0001756900010165⑈080⑈



NO.SO(Admn-I)/P&D/25(01)/2017
GOVERNMENT OF SINDH
PLANNING & DEVELOPMENT
DEPARTMENT

Karachi, 13 March, 2018

LETTER OF AWARD

To,

M/S. Khalid Corporation,
215. International Auto Parts Market.
Marston Road, Plaza Square,
Karachi.

SUBJECT: - **NIT: REF: SO (Admin-I)(P&D)25(01)/2017, Dated 22.11.2017----SPPRA
Sr. 35378---Purchase of Stationery, Printing & Other Articles-----Printing Articles.**

I am directed to refer to the above mentioned subject and to inform that your Bid in respect of items (Annexure-A) has been declared as lowest evaluated successful bid by Procurement Committee notified for tender titled **"Purchase of Stationery, Printing & Other Articles-----Printing Articles"**.

2. In this context, the Competent Authority has accorded the approval for the award of contract to your firm bid price amounting to Rs. 625,000/- (Six hundred Twenty Five thousand only) for above mentioned items on the terms and conditions already elaborated in the subject tender bidding documents.

3. The aforementioned amount is the Contract Price payable in consideration of the execution and completion of service as prescribed in the Contract documents.

4. You are required to confirm your unqualified acceptance to this Letter of Award, the Draft Contract Agreement is attached with this letter for you perusal. If the terms & conditions of Draft Contract Agreement are acceptable to you then please send your authorized Representative to this office along with Judicial stamp paper amounting 0.35% of total bid amount for execution of formal contract Agreement.

5. Kindly acknowledge this letter of Award as token of your acceptance. This issues with the approval of Competent Authority.


(IMRAN SIBTAIN)
SECTION OFFICER (ADMN-I)
Ph: 021-99211926

CC:

- PS to Chairman, P&D Board, Sindh
- PS to Secretary (Planning), P&D



S.#	Name of Item / Description of Store	U/Price	Qty.	Total Amount
1.	Uni Ball Point Pen (Blue) Local	Rs 135/-	50Pkt	6750/-
2.	Uni Ball Point Pen (Black) Local	Rs 135/-	50Pkt.	6750/-
3.	Uni Ball Point Pen (Red) Local	Rs 135/-	10Pkt.	6750/-
4.	Uni Ball Point Pen (Green) Local	Rs 135/-	10Pkt.	6750/-
5.	Photostat Paper (80gm. A4 Size)	Rs 3200/-	2000Rims	Rs 640000/-
6.	Photostat Paper (AA 80gm.) A4 Size	Rs 3500/-	500Rims	1750000/-
7.	Toner for Laserjet Printers (26A)	Rs 11400/-	10Nos.	114000/-
8.	Toner for Laserjet Printers (80A)	Rs 13000/-	10Nos.	130000/-
9.	Toner for Laserjet Printers (83A)	Rs 8200/-	20Nos.	164000/-
10.	Toner for Laserjet Printers (85A)	Rs 8000/-	20Nos.	160000/-
11.	Toner for Laserjet Colour Printers (131A) Black	Rs 8700/-	6Nos.	52200/-
12.	Toner for Photocopier Machines (Olevitte Tk715)		6Nos.	
13.	Toner for Photocopier Machines (Olevitte Tk439)		10Nos.	
14.	Toner for Photocopier Machines (Toshiba 2450D)		6Nos.	
15.	Toner for Photocopier Machines (Keocera 1000)		6Nos.	
16.	Toner for Photocopier Machines (Nashuatec 1805)		10Nos.	
	Printing Articles			
1.	File Cover (Executive) A4 size 350gm. Art card	Rs 20/-	5000Nos.	Rs 100000/-
2.	File Cover (Blue) 300gm. File card	Rs 11/-	20000Nos.	Rs 220000/-
3.	File Board Best Quality	Rs 24/-	10000Nos.	Rs 240000/-
	Other Articles			
1.	LED Tube Lights (Philips / Clipsel) or equivalent	Rs 195/-	100Nos.	19500/-
2.	Extension Boards/Wires (5 Plugs)	Rs 1250/-	50Nos.	62500/-
3.	Dinner Set (Imported) (12 Pieces)	Rs 2000/-	2Nos.	4000/-
4.	Cup Saucers (with printing) (2 Color)	Rs 200/-	25Sets	5000/-
5.	Plates (Quarter / Half / Full) with Printing (1 color)	Rs 105/-	100Each	10500/-
6.	Drinking Glass	Rs 250/-	25Doz.	3750/-
7.	Cutlery Sets	Rs 2300/-	10Nos.	23000/-
8.	Spoons (Rice / Tea)	Rs 100/-	200Each	20000/-

KHALID CORPORATION
International Auto Parts Market,
Main Road, Plaza Square, Karachi
Tel: 0300-2807696

11/12/17

11/12/17

11/12/17

11/12/2017

Continuation Sheet for Khalid Corporation

S.#	Name of Item / Description of Store	U/Price	Qty.	Total Amount
1.	Uni Ball Point Pen (Blue) Local	Rs 135/-	50Pkt	6750/-
2.	Uni Ball Point Pen (Black) Local	Rs 135/-	50Pkt.	6750/-
3.	Uni Ball Point Pen (Red) Local	Rs 135/-	10Pkt.	6750/-
4.	Uni Ball Point Pen (Green) Local	Rs 135/-	10Pkt.	6750/-
5.	Photostat Paper (80gm. A4 Size	Rs 3200/-	2000Rims	Rs 640000/-
6.	Photostat Paper (AA 80gm.) A4 Size	Rs 3500/-	500Rims	1750000/-
7.	Toner for Laserjet Printers (26A)	Rs 11000/-	10Nos.	114000/-
8.	Toner for Laserjet Printers (80A)	Rs 13000/-	10Nos.	130000/-
9.	Toner for Laserjet Printers (83A)	Rs 22000/-	20Nos.	164000/-
10.	Toner for Laserjet Printers (85A)	Rs 20000/-	20Nos.	160000/-
11.	Toner for Laserjet Colour Printers (131A) Black	Rs 17000/-	6Nos.	52000/-
12.	Toner for Photocopier Machines (Olevitte Tk715)		6Nos.	
13.	Toner for Photocopier Machines (Olevitte Tk439)		10Nos.	
14.	Toner for Photocopier Machines (Toshiba 2450D)		6Nos.	
15.	Toner for Photocopier Machines (Keocera 1000)		6Nos.	
16.	Toner for Photocopier Machines (Nashuatec 1805)		10Nos.	
	Printing Articles			
1.	File Cover (Executive) A4 size 350gm. Art card	Rs 20/-	5000Nos.	Rs 100000/-
2.	File Cover (Blue) 300gm. File card	Rs 11/-	20000Nos.	Rs 220000/-
3.	File Board Best Quality	Rs 245/-	10000Nos.	Rs 245000/-
	Other Articles			
1.	LED Tube Lights (Philips / Clipsel) or equivalent	Rs 1950/-	100Nos.	195000/-
2.	Extension Boards/Wires (5 Plugs)	Rs 1250/-	50Nos.	62500/-
3.	Dinner Set (Imported) (12 Pieces) 12/1000	Rs 25000/-	2Nos.	50000/-
4.	Cup Saucers (with printing) (2 Color)	Rs 2700/-	25Sets	57500/-
5.	Plates (Quarter / Half / Full) with Printing (1 color)	Rs 2700/-	100Each	61050/-
6.	Drinking Glass	Rs 2700/-	25Doz.	30750/-
7.	Cutlery Sets	Rs 2300/-	10Nos.	23000/-
8.	Spoons (Rice / Tea)	Rs 1200/-	200Each	120000/-

KHALID CORPORATION
International Auto Parts Market,
Jinnah Road, Plaza Square, Karachi
Call: 0300-2807596

11/12/17
11/12/17
11/12/17



GOVERNMENT OF SINDH
PLANNING & DEVELOPMENT
DEPARTMENT

NIT No.INF/KRY-4881/2017
SPPRA I.D.No.2147483647
SPPRA S.No.35378

MINUTES OF THE PROCUREMENT COMMITTEE CONSTITUTED
FOR ADP SCHEME NO.1955 OF 2017-18

A meeting of the Procurement Committee constituted for ADP Scheme No.1955 of 2017-18 titled "Strengthening of Planning & Development Department, Government of Sindh, Karachi" was held on 27th February, 2018 at 3.00 p.m. in the office of the Chairperson P.C. / Secretary (Planning), Planning & Development Department, Government of Sindh, Karachi for evaluation of Bids which were declared 'Responsive' in the meeting of Tender opening held on 11.12.2017 in respect of NIT "Purchase of Stationery, Printing & Other Articles".

2. Following attended the meeting (Annexure-I):


- | | | |
|-------|--|-------------|
| (i) | Dr. Shereen Mustafa, Secretary (Planning) | Chairperson |
| (ii) | Mr. Muhammad Ali Khoso, Addl. Secy (Admn), P&D | Member |
| (iii) | Mr. Saeed Nizamani, Procurement Specialist, MEC (P&D) | Member |
| (iv) | Mr. Mussarat Mukhtar, Dy. Director, Industries Deptt.GoS | Member |
| (v) | Mr. Fahad Saeed Warsi, Information and S&T Deptt. | Member |

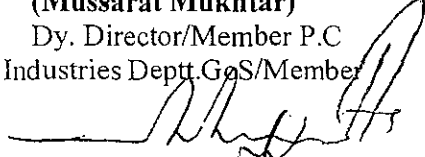
3. The PC went through the technical specification of the bids as per BOQ and financial proposal furnished by the responsive Firms and found the rates of following Bidders as lowest, reasonable and comparable to the Market:


(i) Stationery Articles	M/S. Mehran Traders	Rs.1,398,400/-
(ii) Toners Printer/Photocopiers	M/S. Saad & Co.,	Rs. 524,684/-
(iii) Printing Articles	M/S. Khalid Corporation	Rs. 625,000/-
(iv) Other Articles	M/S. Mehran Traders	Rs. 441.858/-

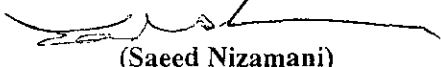
4. The PC recommended that above mentioned lowest bidders may be awarded contracts of the respective items. Bid Evaluation Report and Financial Comparative Statement of Responsive Bids are at Annexure-II and III.

5. Meeting ended with a vote of thanks to and from the chair.


(Mussarat Mukhtar)
Dy. Director/Member P.C.
Industries Deptt.GoS/Member


(Muhammad Ali Khoso)
Addl Secretary (Admn)/Member P.C.
Planning & Development Deptt.


(Mr. Fahad Saeed Warsi)
/Member P.C.
Information, Science & Technology Deptt


(Saeed Nizamani)
Procurement Specialist/Member P.C.
Monitoring & Evaluation Cell (P&D)


(DR. SHEREEN MUSTAFA)
SECRETARY (PLANNING)/CHAIRPERSON P.C.

BID EVALUATION REPORT

01. Name of Procuring Agency : Planning & Development Department, Govt. of Sindh, Karachi

02. Tender Reference No. : INF/KRY.NO.4878/17

03. Tender Description / Name of work / Item : Purchase of "Stationery, Printing & Other Articles".

04. Method of Procurement : Single Stage-one envelope

05. Tender Published : 25-11-2017

: SPPRA ID No.2147483647

S.No. 35378

06. Total Bid documents sold : 04 No.

07. Total Bids Received : 04 No.

08. Technical Bid Opening date (if applicable) : —

09. No. of Bid Technically qualified (if applicable) : —

10. Bid(s) Rejected : —

11. Financial Bid Opening date : 11-12-2017

BID EVALUATION REPORT:-

Stationery Articles

Sr. No.	Name of Firm/Person	Items						Total Cost offered by the bidder	Ranking in Terms	Comparison with estimated cost	Reasons for acceptance / rejection	Remarks
		Unit Ball Point Pen (Blue) (50 Pkts)	Unit Ball Point Pen (Black) (50 Pkts)	Unit Ball Point Pen (Red) (10 Pkts)	Unit Ball Point Pen (Green) (10 Pkts)	Photostat Paper (80 GSM A4 Size) (2000 Reams)	Photostat Paper (AA 80 GSM A4 Size) (500 Reams)					
01.	M/s. Mehtan Traders	1,070 Each Pkt	1,070 Each Pkt	1,070 Each Pkt	1,070 Each Pkt	490 Each	580 Each	Rs.1,398,400/-	01	Within estimated cost	Lowest	
02	M/s. Athar & Sons	1,014 Each Pkt	1,014 Each Pkt	1,014 Each Pkt	1,014 Each Pkt	540 Each	615 Each	Rs.1,509,180/-	02	-do-	Higher	
03	M/s. Saad & Co.	1,224 Each Pkt	1,224 Each Pkt	1,224 Each Pkt	1,224 Each Pkt	654 Each	674 Each	Rs.1,791,880/-	03	-do-	Higher	
04	M/s. Khairat Corporation	1,350 Each Pkt	1,350 Each Pkt	1,350 Each Pkt	1,350 Each Pkt	3200 Each	3500 Each	Rs.8,312,000/-	04	-do-	Higher	

Toners for Laserjet Printer & Photocopier Machine

Sr. No.	Name of Firm/Person	Items										Rank in Terms	Comparison with estimated cost	Reasons for acceptance / rejection	Quoted Rates do not cover all items
		Toners for Printer (26 A) (10 Nos)	Toners for Printer (80 A) (10 Nos)	Toners for Printer (83 A) (20 Nos)	Toners for Printer (85 A) (20 Nos)	Toners for Colour Printer (131 A) (06 Nos)	Toners for Photocopier (TK 715) (06 Nos)	Toners for Photocopier (Olvitte TK 439) (10 Nos)	Toners for Photocopier (Toshiba 2450D) (06 Nos)	Toners for Photocopier (Keocera 1000) (06 Nos)	Toners for Photocopier (Nashua 1805) (10 Nos)				
01	M/s. Saad & Co.	4,749 Each (China)	1,750 Each (China)	1,750 Each (China)	1,750 Each (China)	24,200 Each (China)	22,100 Each (China)	6,200 Each (China)	3,649 Each (China)	1,750 Each (China)	1,750 Each (China)	01	Within estimated cost	Lowest	
02	M/s. Athar & Sons	4,800 Each	3,100 Each	3,100 Each	3,100 Each	24,300 Each	18,850 Each	5,850 Each	3,900 Each	1,155 Each	1,300 Each	02	-do-	Higher	
03	M/s. Mehman Traders	11,000 Each	10,000 Each	6,700 Each	6,700 Each	36,400 Each	21,000 Each	13,000 Each	8,800 Each	2,200 Each	3,100 Each	03	-do-	Higher	
04	M/s. Khalid Corporation	11,400 Each	13,000 Each	8,200 Each	8,000 Each	9,700 (only black toner each)	-	-	-	-	-	04	-do-	Higher	

Printing Articles

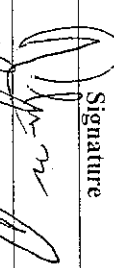




Sr. No.	Name of Firm/Person	Items					Ranking in Terms	Comparison with estimated cost	Reasons for acceptance / rejection	Remarks
		File Cover (Executive) A4 Size (White Hard Card) (5000 Nos.)	File Covers (Blue) (20,000 Nos.)	File Boards (10,000 Nos.)	File Boards (300 gm) (14 Each)	File Boards (280gm) (19.24 Each)				
01.	M/s. Khalid Corporation	20 Each (350gm Art card)	14 Each (300 gm)	24.50 Each	13 Each	22.24 Each	01	Within estimated cost	Lowest	
02.	M/s. Mehman Traders	20 Each (Imported)	13 Each	33 Each	-	-	02	-do-	Higher	
03	M/s. Saad & Co.	29.49 Each (300 gm, 02 Colour Printing)	19.24 Each (1 Colour Printing)	22.24 Each	-	-	03	-do-	Higher	

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Other Articles

Sr. No	Name of Firm/Person	Items									Total Cost offered by the bidder	Rank ing in Terms	Compariso n with estimated cost	Reasons for acceptance / rejection	Remarks
		LED Tube lights (Philips/Ciiset) or equivalent (100 Nos)	Extension Boards/Wires (5 Plugs) (50 Nos.)	Dinner Set (imported) (12 Pieces) (02 Nos)	Cup Saucers (with printing) (2 Colors) (25 Sets)	Plates (Quarter/half/Full) with printing (1 color) (100 each)	Drinking Glass (25 Doz)	Cutlery Sets (10 Nos)	Spoons (Rice) (200 Each	Spoons (Tea) (200 Each)					
01.	M/s. Mehtan Traders	1,400 Each	1,350 Each	17,000 Each	570 Each	458 Each (Qty 300)	540 Each	2,200 Each	66 Each (Qty 100)	66 Each (Qty 100)	Rs.441,858/-	01	Within estimated cost	Lowest	
02.	M/s. Athar & Sons	689 Each	910 Each	59,000 Each	3,060 Each	440 Each (Qty 300)	3,000 Each	12,000 Each (72 Pcs)	50 Each (Qty 200)	50 Each (Qty 200)	Rs.655,900/-	02	-do-	Higher	
03	M/s. Khalid Corporation	1,950 Each	1,250 Each	2,8000 Each	2,300 Each	Q 105 (E), H 180 (E) & F 205 (E) (Qty 300)	1,230 Each	2,300 Each	90 Each (Qty 200)	65 Each (Qty 200)	Rs.504,750/-	03	-do-	Higher	
04	M/s. Saad & Co.	-	1,224 Each	-	-	-	3,200 Each (Crystal)	3,400 Each (29 Pcs Ajwa)	150 Each (Qty 200 Ajwa)	100 Each (Qty 200 Ajwa)	Rs.225,200/-	04	-do-	Higher	Quoted Rates do not cover all items

APPROVED BY PROCUREMENT COMMITTEE

Name	Designation	Department	Signature
01. Dr. Shereen Mustafa	Secretary (Planning) / Chairperson	P&D Department	
02. Mr. Muhammad Ali Khoso	Additional Secretary (Admin) / Member	P&D Department	
03. Mr. Musarat Mukhtar	Deputy Director (Inspection) / Member	Industries Dept.	
04. Mr. Saeed Nizami	Procurement Specialist / Member	M&EC, P&D	
05. Mr. Fahad Saeed Wassi	Representative / Member	Information Science & Technology Dept.	

FINANCIAL COMPARATIVE STATEMENT OF RESPONSIVE BIDS

PURCHASE OF HARDWARE AND PLANT & MACHINERY

STATIONERY ARTICLES							
Sr. #	Item Description	Qty.	M/s. Mehran Traders	M/s. Athar & Sons	M/s. Saad & Co.	M/s. Khalid Corporation	Remarks
01	BOQs enclosed	-----	Rs.1,398,400/-	Rs.1,509,180/-	Rs.1,791,880/-	Rs.8,312,000/-	M/s. Mehran Traders is responsive & lowest evaluated bidder. The rates offered are within the provision kept in the Budget Allocation and comparable with the rates prevailed in the market. Quotations have also been obtained to this effect.

TONERS FOR LASERJET PRINTER & PHOTOCOPIER MACHINES							
Sr. #	Item Description	Qty.	M/s. Saad & Co.	M/s. Athar & Sons	M/s. Mehran Traders	M/s. Khalid Corporation	Remarks
01	BOQs enclosed	-----	Rs.524,684/-	Rs.563,730/-	Rs.1,049,400/-	Rs.626,200/-	M/s. Saad & Co. is responsive & lowest evaluated bidder. The rates offered are within the provision kept in the Budget Allocation and comparable with the rates prevailed in the market. Quotations have also been obtained to this effect. Quoted rates of M/s. Khalid Corporation do not cover all items.

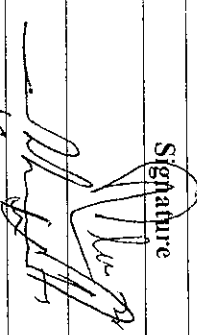




PRINTING ARTICLES						
Sr. #	Item Description	Qty.	M/s. Khalid Corporation.	M/s. Mehran Traders	M/s. Saad & Co.	Remarks
01	BOQs enclosed		Rs.625,000/-	Rs.690,000/-	Rs.754,650/-	M/s. Khalid Corporation is responsive & lowest evaluated bidder. The rates offered are within the provision kept in the Budget Allocation and comparable with the rates prevailed in the market. Quotations have also been obtained to this effect.

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OTHER ARTICLES

Sr. #	Item Description	Qty.	M/s. Mehran Traders	M/s. Athar & Sons	M/s. Khatid Corporation	M/s. Saad & Co.	Remarks
01	BOQs enclosed	----	Rs.441,858	Rs.655,900/-	Rs.504,750/-	Rs.225,200	M/S. Mehran Traders is responsive & lowest evaluated bidder. The rates offered are within the provision kept in the Budget Allocation and comparable with the rates prevailed in the market. Quotations have also been obtained to this effect. Quoted rates of M/s. Saad & Co. do not cover all items.

APPROVED BY PROCUREMENT COMMITTEE

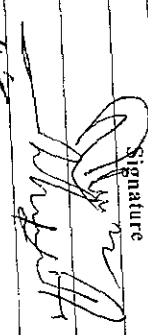

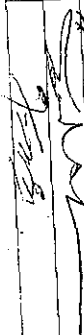
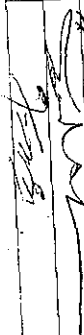
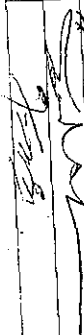
	Name	Designation	Department	Signature
01.	Dr. Shereen Mustafa	Secretary (Planning)/ Chairperson	P&D Department	
02.	Mr. Muhammad Ali Khoso	Additional Secretary (Admin) / Member	P&D Department	
03.	Mr. Musarrat Mukhtar	Deputy Director (Inspection) / Member	Industries Deptt.	
04	Mr. Saeed Nizamani	Procurement Specialist / Member	M&EC, P&D	
05	Mr. Fahad Saeed Wassi	Representative / Member	Information Science & Technology Deptt.	

ELIGIBILITY CRITERIA
PRE-SCREENING ON THE YES / NO BASIS TO DETERMINE THE SUBSTANTIAL RESPONSIVENESS OF EACH BID
PURCHASE OF "STATIONERY, PRINTING & OTHER ARTICLES"

REQUISITES

S.R.	Bidder Name	Bid is properly signed, named & stamped by the authorized person or written with lead pencil.	Bid received within the specified due date and time	Rs.100/- stamp paper affidavit declaring that the bidder has never been black listed in any Government, Semi-Government or Private institute is attached	Bidder is an Active Tax Payer.	The NTN/Sales Tax registration certificate is attached.	Validity of bid offer is clearly mentioned and as per specified period.	Bid offer is unconditional.	Authorized Dealership Certificate	Bid Security of required amount and form
1	M/s. Mehran Traders	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
2	M/S. Athar & Sons	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
3	M/s. Khalid Corporation	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
4	M/s. Saad & Co.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

APPROVED BY PROCUREMENT COMMITTEE

Name	Designation	Department	Signature
01. Dr. Shereen Mustafa	Secretary (Planning)/ Chairperson	P&D Department	
02. Mr. Muhammad Ali Khoso	Additional Secretary (Admn) / Member	P&D Department	
03. Mr. Musarrat Mokhtar	Deputy Director (Inspection) / Member	Industries Dept.	
04. Mr. Saeed Nizamani	Procurement Specialist / Member	M&EC, P&D	
05. Mr. Fahad Saeed Wassi	Representative/ Member	Information Science & Technology Dept.	



GOVERNMENT OF SINDH
PLANNING & DEVELOPMENT
DEPARTMENT

NIT No.INF/KRY-4878/2017

SPPRA I.D.No.2147483647

SPPRA S.No.35378

**MINUTES OF THE PROCUREMENT COMMITTEE CONSTITUTED
FOR ADP SCHEME NO.1955 OF 2017-18**

Procurement Committee constituted for ADP Scheme No.1955 of 2017-18 titled "Strengthening of Planning & Development Department, Government of Sindh, Karachi" assembled on 11.12.2017 at 3.30 p.m. in the Conference Room, Planning & Development Department, Government of Sindh, Karachi for opening of Bids received in respect of NIT "Purchase of Stationery, Printing & Other Articles".

2. Following attended the meeting (**Annexure-I**):

- | | | |
|-------|--|-------------|
| (i) | Dr. Shereen Mustafa, Secretary (Planning) | Chairperson |
| (ii) | Mr. Muhammad Ali Khoso, Addl. Secy (Admn), P&D | Member |
| (iii) | Mr. Saeed Nizamani, Procurement Specialist, MEC (P&D) | Member |
| (iv) | Mr. Mussarat Mukhtar, Dy. Director, Industries Deptt.GoS | Member |
| (v) | Mr. Fahad Saeed Warsi, Information and S&T Deptt. | Member |


3. Representative/Owners of the Firms, which offered Bids, also attended the Bid opening (**Annexure-II**).

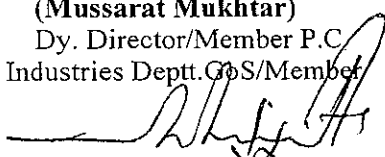
4. After opening the Bids, Procurement Committee performed pre-screening on the Yes/No Basis to determine the substantial responsiveness of each bid as per instructions contained in Rule 46(1)(a) of SPPRA Rules, 2010. Four (04) bids were received in total and all of them declared as Responsive (**Annexure-III**).


5. Subsequently, the PC went through the financial proposal and read out aloud the bids quoted by the Bidders. The Chairperson of the PC encircled the rates and all the Members of Procurement Committee signed each and every page of the Financial proposal.

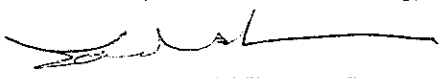
6. It was decided that Procurement Committee would meet again for evaluation of bids as per specifications provided in the BOQ.

7. Meeting ended with a vote of thanks to and from the chair.


(Mussarat Mukhtar)
Dy. Director/Member P.C.
Industries Deptt.GoS/Member


(Muhammad Ali Khoso)
Addl Secretary (Admn)/Member P.C.
Planning & Development Deptt.


(Mr. Fahad Saeed Warsi)
/Member P.C.
Information, Science & Technology Deptt


(Saeed Nizamani)
Procurement Specialist/Member P.C.
Monitoring & Evaluation Cell (P&D)


(DR. SHEREEN MUSTAFA)
SECRETARY (PLANNING)/CHAIRPERSON P.C.