

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Sindh Police
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Provincial
- 3) TITLE OF CONTRACT Repair of Furniture and Fixture
- 4) TENDER NUMBER SPPRA Serial No.34940
- 5) BRIEF DESCRIPTION OF CONTRACT Repair of Furniture and Fixture for Special Security Unit (SSU)
- 6) FORUM THAT APPROVED THE SCHEME Sindh Police
- 7) TENDER ESTIMATED VALUE 0.6 Million
- 8) ENGINEER'S ESTIMATE N/A  
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 30 Days
- 10) TENDER OPENED ON (DATE & TIME) 09-11-2017 1530 hrs
- 11) NUMBER OF TENDER DOCUMENTS SOLD 02  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 02
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 02
- 14) BID EVALUATION REPORT Copy Enclosed  
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s Rahyan Ent: B-3 Sector #11-A, North Karachi
- 16) CONTRACT AWARD PRICE 470.800/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID).  
1st M/s Rahyan Enterprises 470.800/-  
2nd M/s Dimond Star International 606.600/-
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE   Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC WITH BRIEF REASONS

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	Serial No.34940 Upload date 26-10-2017
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	
No	

22) NATURE OF CONTRACT

Domestic Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	***

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	***

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	***

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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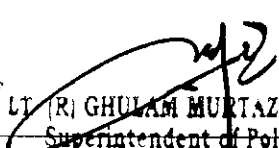
37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	No

Signature & Official Stamp of  
Authorized Officer

  
LT (R) GHULAM MURTAZA, PSP  
Superintendent of Police  
Special Security Unit (SSU),  
Sindh Police, Karachi.

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

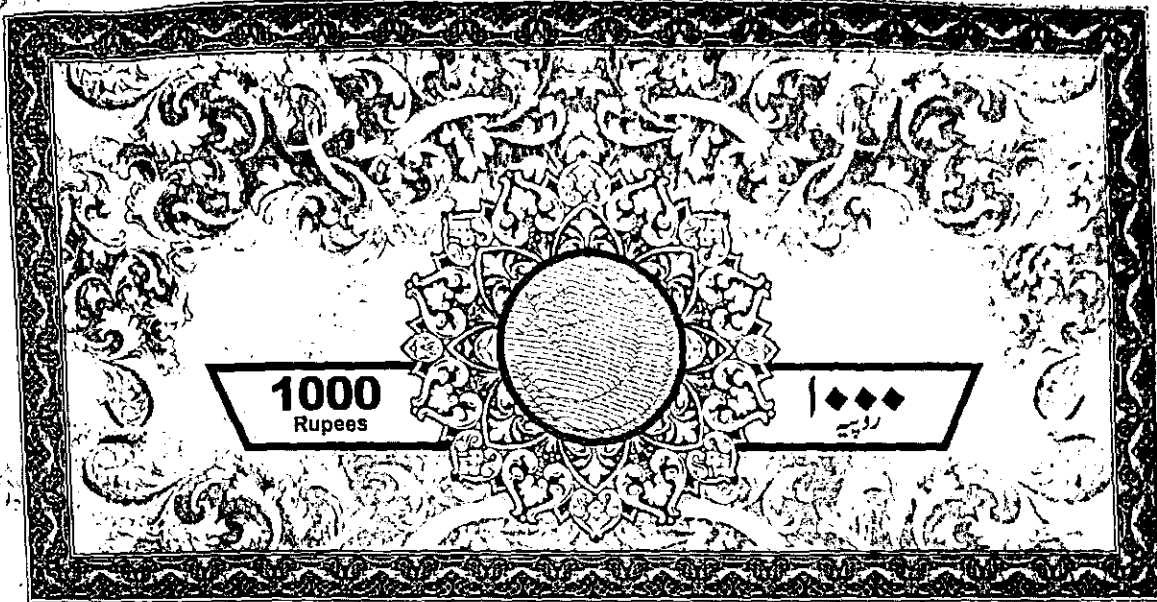
Print

Save

Reset

604895.

THE GOVERNMENT OF SINDH, KARACHI



**MUHAMMAD MUSLIM STAMP VENDOR**

LIC No. 43, Shop No. 8, D.C. Central Karachi

28 NOV 2017

THOUSAND ONLY

S.NO. 13219 Dated *28 Nov 2017*

Issued To With Address *S. M. Shafiq Ahmed*

Through with Address *Dehleeze Kacui*

Purpose..... (Attested)

Stamp Vendors Signature *[Signature]*

**CONTRACT AGREEMENT**

1. This contract agreement is made and entered into on **14 December, 2017** BY AND BETWEEN.

i) The Superintendent of Police, Special Security Unit (SSU) Sindh, Karachi hereinafter referred as Buyer / Procuring Agency, which expression shall unless repugnant to the context or meaning thereof, be deemed to include its successors and permitted assignees officers delegated to perform functions procurements for and on behalf of various units of Sindh Police department of ONE PART.

AND

ii) M/s. Rahyan Enterprises, B-3 Sector # 11-A North Karachi having its registered office at hereinafter referred as supplier / services provider which expression shall, unless repugnant to the context of meaning thereof, be deemed to include its successors and permitted assignees of the OTHER PART.

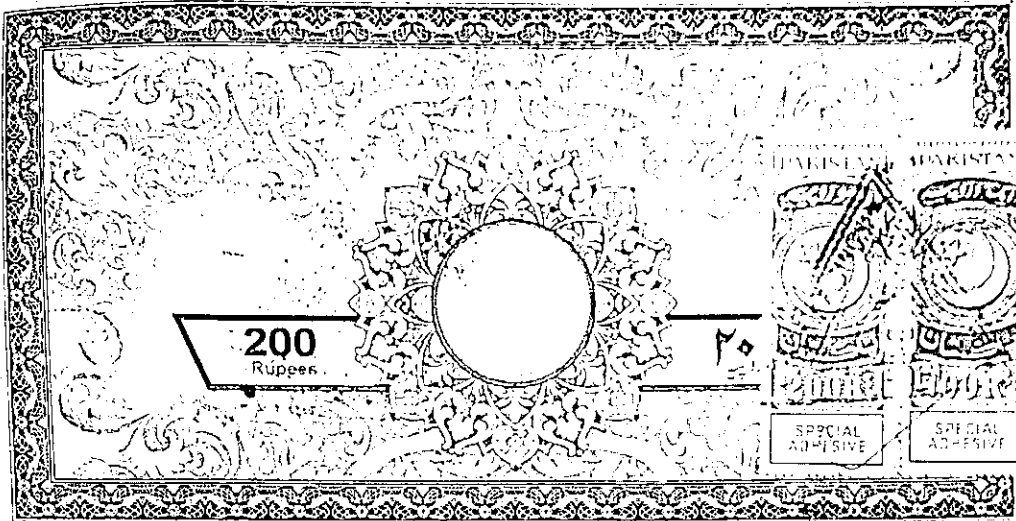
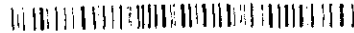
2. WHEREAS The Superintendent of Police, Special Security Unit, (SSU) is entrusted with responsibility of procurement of item / services during current financial year 2017-18 as per description, with specification and quantity, given below:-

DESCRIPTION	NAME OF WORK	COMPLETION OF WORK
Repair of Furniture & Fixture	As per approved Specification	30 Days

ENTERPRISE  
**RAHYAN**  
Proprietor  
*[Signature]*

AND WHEREAS, the Superintendent of Police, Special Security Unit, (SSU) in accordance with the Sindh Public Procurement Rules, 2010 (amended 2013), as adopted by Government of Sindh vide notification No. SORI (SGA&CD) 2-30/2010, dated 8<sup>th</sup>

8757547



**ASIF ALI STAMP VENDOR**

Licence # 93  
Seat # 3, DC Office Central  
Near Sakhi Hassan N. Karachi, Karachi.

07 DEC 2017

Stamp Office City Court Karachi

13822  
ISSUED TO WITH ADDRESS MR.....  
THROUGH WITH ADDRESS MR.....  
PURPOSE:.....  
STAMP VENDOR SIGNATURE.....

RUPEES TWO HUNDRED ONLY  
07 DEC 2017

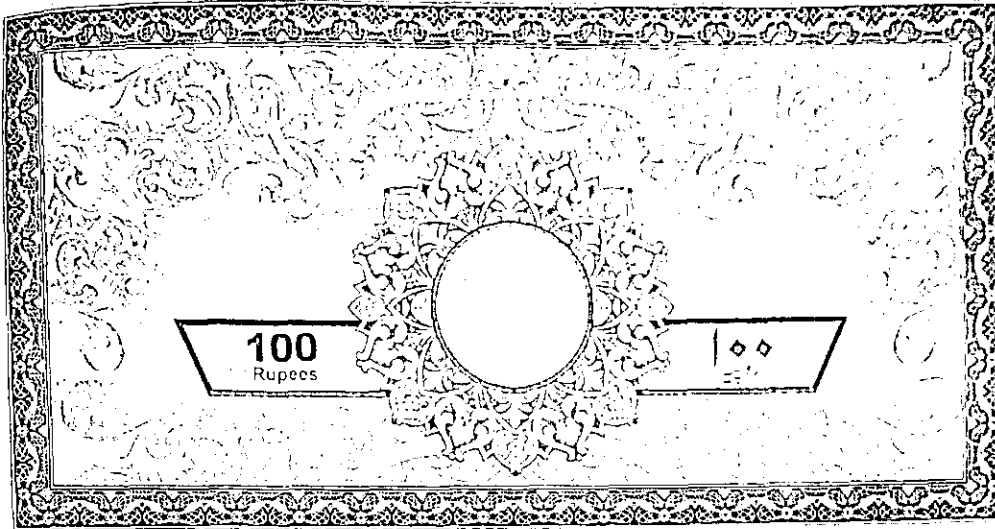
March 14th invited tenders for the supply of above items / services through advertisement in national newspapers.

4. That M/s. Rahyan Enterprises, B-3 Sector # 11-A North Karachi participated in the response of open tenders, floated by Superintendent of Police, Special Security Unit, (SSU) by submitting technical and financial bids, after necessary evaluation of the products, items / services described above, the Departmental Committee opened the financial bids in front of all bidders on 09-11-2017.
5. That the rates for the repair of transport offered by M/s. Rahyan Enterprises, B-3 Sector # 11-A North Karachi for the products, items / services as shown and given above, were found to be lowest offered in comparative terms with the rates of other bidders participating in the process. Therefore, on the recommendation of Procurement Committee, work order awarded M/s. Rahyan Enterprises, B-3 Sector # 11-A North Karachi on terms and conditions specified below:-

**NOW THEREFORE PARTIES HEREBY AGREED AS FOLLOW:-**

- i) That M/s. Rahyan Enterprises, B-3 Sector # 11-A North Karachi shall supply items/services, articles described and specified along with quantity the above within 30 days from the date of signing of this agreement.
- ii) That all deliveries shall be made at PHQ SSU Hassan Square Karachi between 0900 hours to 1700 hours on working days only.
- iii) That every item / services shall be made and finished in all respects to entire satisfaction of Departmental Inspection Committee which shall be at liberty to reject any item/ services or part thereof if it is not in accordance with approved sample and specification mentioned in the tender documents submitted by supplier at the time of bidding, and evaluated and approved for this purchase order and such rejection shall be final. That no appeal or review will be permissible against the decision of inspection committee.
- iv) That The Superintendent of Police, SSU Karachi, shall give written receipt signed by him giving out complete details, exhibiting the number of items/services

EMERPRISE  
**RAHYAN ENTERPRISES**  
Proprietor  
*[Signature]*



YOUSUF KHAN STATION WARDEN  
No. 1, Sector # 11-A, North Karachi District Office Karachi  
S.No. 11561  
Issued to M/s. RAHMAN ENTERPRISES  
Through M/s. Advocate  
Purpose of use Attached

23 NOV 2017

delivered and the number items/services accepted and rejected, and such receipts shall be conclusive evidence of the acceptance and rejection of the number of articles specified as accepted and rejected.

v) That all items rejected shall be taken back and removed by the M/s. Rahyan Enterprises, B-3 Sector # 11-A North Karachi and nothing shall become due or recoverable by the M/s. Rahyan Enterprises, B-3 Sector # 11-A North Karachi in respect on account of items/services so rejected.

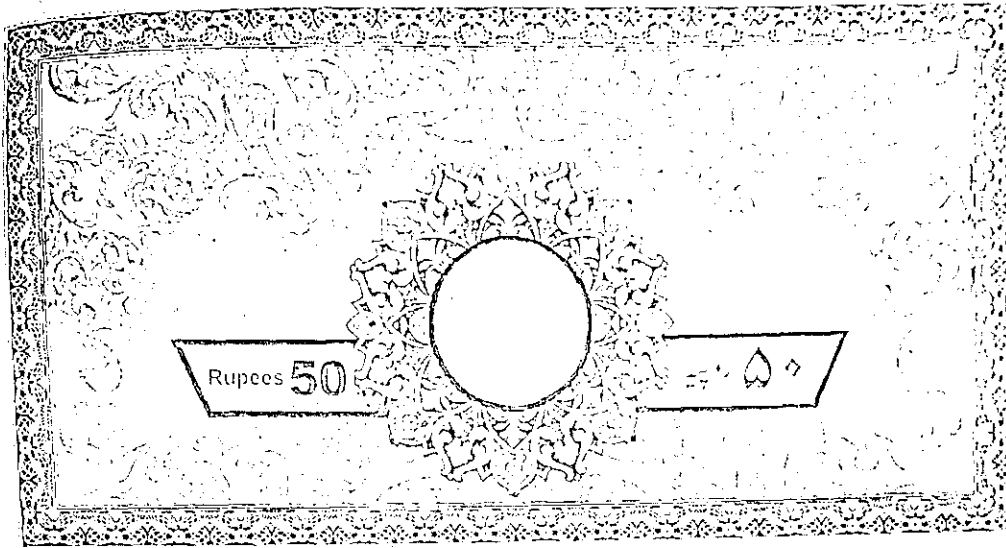
vi) That all items accepted shall be paid for by The Superintendent of Police, SSU Karachi at the rate of specified below (F.O.R Destination) within financial year 2017-18.

S. NO	DESCRIPTION	TOTAL COST	COMPLETION OF WORK
1.	Repair of Furniture & Fixture	470,800/=	30 Days

S.No.	Name of Work	Qty	Size
1	<b>Doors Polish Work</b>		
	Admin Office	4	3.6x7x2
	Accounts Branch	6	3.6x7x2
	Conference Hall	6	3.6x7x2
	SP Office	2	3.6x7x2
	Waiting Room	2	3.6x7x2
	Commandant Office	5	3.6x7x2
	Training Branch	5	3.6x7x2
	Firing Range	5	3.6x7x2
Camera Unit	2	3.6x7x2	
2	<b>Repair of Wooden Door</b>		
	Four Barracks with Admin Block	30	3.6x7x2
	Three Barracks with DSP Office	18	3.6x7x2

ENTERPRISE  
**RAHMAN**  
Proprietor  
YOUSUF KHAN STATION WARDEN

L385136



**SYED ISHTIAQ HUSSAIN**

L.No. 43, D.O. Dated 11/12/2017  
 Command, S.S.U. Karachi

11 DEC 2017

S.No. 2252  
 Issued to With Address Muhammad Tawal  
 Through With Address Muhammad Tawal  
 Date 11/12/2017  
 Stamp No. 11/12/2017  
 Supply Vendor Signature [Signature]

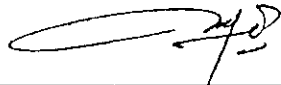
3	<b>Repair and Polish of Cupboard</b>		
	Accounts Branch	6	4x4.6*2
	Admin	13	4x4.6*2
	SP Office	1	8x2.6x1.6
	Barracks	88	4x4.6*2
	Sheet Branch	1	16x8
	Company Commander Office	1	12x2
	Camera Unit	1	8x2.6
	Dispensary	1	8x7
4	<b>Repair and Polish of Tables</b>		
	Accounts Branch	6	4x2
	Sheet Branch	2	4x2
	Admin	13	4x2
	Mess	30	4x2.6
	Company Commander Office	1	12x10
5	<b>NET Repair of Door</b>		
	Mess	5	4x7
	Frames for Net	5	8x8

- vii) In case M/s. Rahyan Enterprises, B-3 Sector # 11-A North Karachi make default, in the due performance of this agreement/contract in part or full. The Superintendent of Police, SSU Karachi, shall be at liberty to impose and recover L.D. Charges not exceeding 2.5% per month thereof. The penalty shall be applicable only to the extent of items / services supplied late.
- viii) The Superintendent of Police, SSU Karachi, shall have right to assess, demand and recover any damages suffered by Police Department due to late supply of the items/services from the supplier.
- ix) The Superintendent of Police, SSU Karachi, shall be at liberty to deduct and retain the amount so assessed from the bill that may be or may become due and payable at or after the time of such failure to the M/s. Rahyan Enterprises, B-3

ENTERPRISE  
**RAHYAN ENTERPRISES**  
 Faisal Khan  
 11/12/2017

Sector # 11-A North Karachi by the said The Superintendent of Police, SSU Karachi, whether by virtue of agreement or otherwise.

- x) The Superintendent of Police, Special Security Unit, (SSU) shall not be responsible for non-performance of this agreement due to change in law, rules and policy of the government as notified in official gazette from time to time.
  - xi) That all conditions laid down in the rules framed for procurement by the Government shall apply to transactions made under this contract agreement and both parties shall be bound by it.
6. This contract agreement shall be construed, and the legal relations created herein will be determined in accordance with the laws of Islamic Republic of Pakistan.
  7. Any notice required under this contract agreement shall be in writing and shall be effective when received by the addressee at its given address.
  8. If any term, condition, or provision in this Agreement is found to be invalid, unlawful or unenforceable to any extent, the parties shall endeavoring good faith to agree to such amendments that will preserve, as far as possible, the intentions expressed in the Agreement. If the parties fail to agree on such amendments, such invalid terms, condition or provision will be served from remaining terms, conditions and provisions, which will continue to be valid and enforceable to the fullest extent permitted by law.
  9. Supplier has agreed to complete the work within (30) thirty days of this agreement.
  10. This agreement may be amended only in writing signed by both the parties.
  11. IN WITNESS WHEREOF, the parties have executed this agreement on the date set forth above.



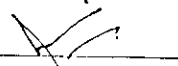
SP/ Special Security Unit (SSU)  
On behalf of  
Commandant,  
Special Security Unit (SSU)  
Sindh Police, Karachi

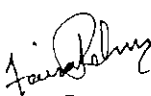
ENTERPRISE  
**RAHYAN**  
Proprietor



ADDRESS: B-3 Sector # 11-A, North-Karachi, Karachi  
M/s. Rahyan Enterprises,  
B-3 Sector # 11-A  
North Karachi

Witness:

1) Adil Rafi   
NIC-4210121215197

2) M. Faizal Rahman   
42101-69973371





**OFFICE OF THE COMMANDANT  
SPECIAL SECURITY UNIT SINDH POLICE**

Tel: +9221-99244643 Fax: +9221-99243865/99244646

Web Site: [www.ssusindhpolice.gos.pk](http://www.ssusindhpolice.gos.pk)

E-mail: [generalbranch.ssu@gmail.com](mailto:generalbranch.ssu@gmail.com)

No. COMDT/SSU/GB/6781/2017, Dated: 15-12-2017



**M/s. Rahyan Enterprises  
B-3 Sector # 11-A,  
North Karachi.**

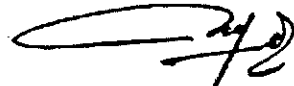
**WORK ORDER**

**Subject: REPAIR OF FURNITURE & FIXTURE OF SPECIAL SECURITY UNIT,  
(SSU) SINDH POLICE IN THE CURRENT FINANCIAL YEAR 2017-18**

Please refer to this office contract agreement for the repair of furniture and fixture as per financial bid opening Dated: 09-11-2017.

You are requested to please undertake this work immediately for the work Repair of Furniture & Fixture at earliest as per contract agreement signed by you against the total amount of Rupees Four Lac Seventy Thousand Eight Hundred Only (Rs. 470,800/-) on the conditions noted below:-

- I. The work/services/supply should be made F.O.R.. Destination (Special Security Unit (SSU) Sindh near Hassan Square Karachi) as per contract signed by you.
- II. The above work should be completed within the period given in the contract.

  
Lt. (R) Ghulam Murtaza, PSP  
Superintendent of Police,  
For Commandant,  
Special Security Unit (SSU),  
Sindh Police, Karachi.

**Copy to:**

1. The Inspector General of Police, Sindh, Karachi.
2. The DIGP / Finance, Sindh, Karachi.
3. Master File.

**Financial Proposal Form**

Bidder's Profile				
Name	Rahyan Enterprise			
Official Address	B-3, Sector # 11-A N. Karachi			
Telephone(s) No.	03002148540			
Official Fax No.				
GST Registration No.	3277876136136236			
Income Tax Reg. No.	3968530-6			
No. of years in business	3 years			
S.No.	Equipment(s) Name	Quantity	Unit Cost (Rs)	Total Cost (Rs)
	Furniture Repairing		470800	470800
Total Cost in Pak Rupees				470800
(in words. Four Lac Seventy thousand & eight hundred.)				

Note: Earnest money will be equivalent to 1% of the total bid cost.

Only Pay Order/Bank Draft for earnest money will be acceptable in favour of Commandant (SSU), Hassan Square, Near Expo Center, Karachi.

*Ahmed Nawaz*  
**AHMED NAWAZ**  
 Deputy Superintendent of Police  
 Special Security Unit  
 Sindh, Karachi.

*Patima Memi*  
**PATIMA MEMI**  
 ADDITIONAL CONTROL  
 CIVIL DEFENCE OFF  
 EAST (MALIR, KARA)



*LT (R) Ghulam Gurtaza*  
**LT (R) GHULAM GURTAZA, PS**  
 Superintendent of Police

# List Repair of Furniture & Fixture:

S.No.	Name of Work	Qty	Size	Unit Cost	Total Cost
1	<b>Doors Polish Work</b>				
	Admin Office	4	3.6x7x2	1500	6000.00
	Accounts Branch	6	3.6x7x2	1500	9000.00
	Conference Hall	6	3.6x7x2	1500	9000.00
	SP Office	2	3.6x7x2	1500	3000.00
	Waiting Room	2	3.6x7x2	1500	3000.00
	Commandant Office	5	3.6x7x2	1500	7500.00
	Training Branch	5	3.6x7x2	1500	7500.00
	Firing Range	5	3.6x7x2	1500	7500.00
	Camera Unit	2	3.6x7x2	1500	3000.00
2	<b>Repair of Wooden Door</b>				
	Four Barracks with Admin Block	30	3.6x7x2	1500	45000.00
	Three Barracks with DSP Office	18	3.6x7x2	1500	27000.00
3	<b>Repair and Polish of Cupboard</b>				
	Accounts Branch	6	4x4.6*2	1800	10800.00
	Admin	13	4x4.6*2	1800	23400.00
	SP Office	1	8x2.6x1.6	2400	2400.00
	Barracks	88	4x4.6*2	1800	158400.00
	Sheet Branch	1	16x8	2200	2200.00
	Company Commander Office	1	12x2	2000	2000.00
	Camera Unit	1	8x2.6	2500	2500.00
Dispensary	1	8x7	2000	2000.00	
4	<b>Repair and Polish of Tables</b>				
	Accounts Branch	6	4x2	2000	12000.00
	Sheet Branch	2	4x2	2000	4000.00
	Admin	13	4x2	2000	26000.00
	Mess	30	4x2.6	2000	60000.00
Company Commander Office	1	12x10	4600	4600.00	
5	<b>NET Repair of Door</b>				
	Mess	5	4x7	3200	16000.00
	Frames for Net	5	8x8	3400	17000.00

*Ahmed Nawaz*  
**AHMED NAWAZ**  
 Deputy Superintendent of Police  
 Special Security Unit  
 Sindh, Karachi.

*LT (R) Ghulam Murtaza*  
**LT (R) GHULAM MURTAZA PSP**  
 Superintendent of Police




470800/  
 ENTERPRISE  
**RAHYAN**  
 Proprietor  
 Page 30 of 30  
 Plot No. P-1, Sector # 11-A, North-South, Karachi  
**LATIMA MEMON**

## BID EVALUATION REPORT

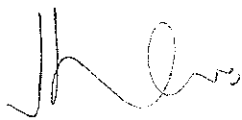
1. Name of Procuring Agency: Special Security Unit. (SSU) Sindh Police.
2. Tender Reference No: SPPRA Sr. No. 34940
3. Tender Description/Name of work/item: Repair of Furniture & Fixture
4. Method of Procurement: Single Stage one Envelope
5. Tender Published: N/A
6. Total Bid documents Sold: 02
7. Total Bids Received: 02
8. Technical Bid Opening date (if applicable): N/A
9. No. of Bid technically qualified (if applicable): N/A
10. Bid(s) Rejected: Nil
11. Financial Bid Opening date: 09-11-2017
12. Bid Evaluation Report:

S.No	Name of Firm	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s Rahyan Enterprises	Rs.470,800/-	1 <sup>st</sup>	Rs. 0.6 Million	Meet Departmental Specification	Recommended for Placement of Order
2.	M/s Diamond Star International	Rs. 606,600 /-	2 <sup>nd</sup>		Did not Meet Departmental Requirements	Not Recommended

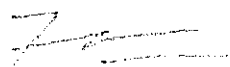
(Chairman)

  
Lt. Ghulam Murtaza, PSP  
Superintendent of Police  
Special Security Unit (SSU)  
Sindh Police Karachi

(Secretary)

  
Ahmed Nawaz  
DSP / HQtr  
Special Security Unit  
Sindh, Karachi

(Member)

  
Fatima Memon  
Addl: Controller  
Civil Defence Sindh, Karachi