

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Peoples University of Medical & Health Sciences for Women  
Nawabshah, Shaheed Benazirabad
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Autonomous
- 3) TITLE OF CONTRACT Goods
- 4) TENDER NUMBER PUMHSW/SBA/DOF/PROC/260 Dated: 18-10-2017
- 5) BRIEF DESCRIPTION OF CONTRACT Procurement of Prospectus for the Year 2017-18
- 6) FORUM THAT APPROVED THE SCHEME Central Purchase Committee(CPC), PUMHSW, SBA
- 7) TENDER ESTIMATED VALUE Below one million
- 8) ENGINEER'S ESTIMATE (For civil works only) Not Applicable
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 30 Days (according to Purchase Order)
- 10) TENDER OPENED ON (DATE & TIME) November 09, 2017
- 11) NUMBER OF TENDER DOCUMENTS SOLD 02  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 01
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 01
- 14) BID EVALUATION REPORT (Enclose a copy) serial # 12417, Evaluation ID 2847/2017
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER As Mention at serial # 17
- 16) CONTRACT AWARD PRICE 297,000.00
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID) M/s Shakeel Packages, Karachi

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE ☒ Yes ☐ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE ☐ No ☐ No
- c) TWO STAGE BIDDING PROCEDURE ☐ No ☐ No
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE ☐ No ☐ No

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.  
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	Serial # 34900 24-10-2017
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Not Applicable
No	

22) NATURE OF CONTRACT

Domestic / Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?

(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	No

39) Date of Award of Contract: December 04, 2017.

Signature & Official Stamp of  
Authorized Officer

PROF. DR. SHAMSUDDIN SHAIKH

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset



**PEOPLE'S UNIVERSITY  
OF MEDICAL & HEALTH SCIENCES FOR WOMEN**

PMC Hospital Road, Nawabshah (Shaheed Benazirabad), Sindh, Pakistan  
Tel. (Direct): 0244-366210 (Extension): 0244-9370249-58 (2270) Fax: 0092-244-9370263

**No. PUMHSW/SBA/DOF/PROC:/385**

**Dated: 04 / 12 / 2017**

**SAY NO TO CORRUPTION**

**M/S: SHAKEEL PACKAGES,**

**Address:** 10-12, Mahnoor Apartment,  
Nazimabad Commercial Area No. 2, Karachi.  
Contact No: 03332294899, 03433013909

**SUBJECT: AWARD OF CONTRACT & PROCUREMENT ORDER.**

Reference to: NIT No: PUMHSW/SBA/DOF/PROC/260, Dated: 21-10-2017.


With reference to the above correspondence and upon submission of performance security at the rate 10%, the undersigned with the approval of competent authority pleased to place this Order to your firm, being lowest and best evaluated bid, for the supply of the following item/s to PUMHSW Shaheed Benazirabad (the purchaser) at the rates mentioned below.

Sr. #	Name of Items	Quantity	Unit Rate	Total Amount
01.	<b>Prospectus:</b> Designing, Production, Photography by Reputed Professional Photographer, Printing and Supply <b>Specification:</b> 1. Approximate pages of the University prospectus – 100 or more pages 2. Size = 10.75" x 8.5" 3. Quality of Paper = 170 Grams Matt Paper and 4 page (Title) on 260 Grams Art Card with Matt Lamination & UV. 4. Printing = 4 Color offset printing with gum binding.	1000 Prospectus	297	297,000
<b>Total Amount</b>				<b>297,000</b>

**2. TERMS FOR SUPPLY ORDER.**

01	<b>SPECIAL CONDITIONS:</b>	a) The above cited price including sales tax is firm & final and shall not be escalated for any reason what so ever. The payment of sales tax shall be made on production of sales tax invoice, in case the supplier pays lump sum sales tax for multi goods production. The supplier will also submit an affidavit on non-judicial paper that the challan includes an amount equal to applicable sales tax for supply of the quantities of material to PUMHSW, against this supply order. b) Any increase / decrease in the existing of Custom Duty / Sales Tax or any other tax is imposed or charges by the Government of Pakistan / Provincial government the same will be adjusted by the Vice Chancellor Peoples University of Medical & Health Sciences, for Women Shaheed Benazirabad on presentation of documentary evidence. c) The material shall conform to PUMHSW, Shaheed Benazirabad specification. d) The material shall be supplied strictly as per clause 1. Bill of Quantity of this supply order. e) Loading and unloading of the material will be the responsibility of the supplier. f) PUMHSW, reserves the right to decrease / increase the Quantity during the currency of contract. g) If the supplier provides these items at the lower rate during the accuracy of contract, the rate of the item will be amended accordingly and extra cost will be recovered from the supplier.
02	<b>SPECIFICATION:</b>	As per specification mentioned in bid document.
03	<b>CONSIGNEES:</b>	Central Store PUMHSW, Shaheed Benazirabad. <b>Note:</b> Consignee & Delivery period can be changed / revised at any time.
04	<b>DELIVERY PERIOD:</b>	All the proof / samples of prospectus will be verified and checked from Director Academics, PUMHSW; after that full quantity of material shall be delivered within 10 days.

05	<b>PAYMENT:</b>	<p>The payment will be made by Vice Chancellor PUMHSW, Shaheed Benazirabad subject to production of following enclose.</p> <ol style="list-style-type: none"> <li>1. Bill / invoice</li> <li>2. Sales Tax invoice as per sales tax law.</li> <li>3. No advance payment shall be allowed, except in special conditions, for which competent authority shall allow to pay full / partial amount of supply order, if he agrees.</li> <li>4. All Government taxes include income tax, sales tax &amp; stamp adhesive duty shall be recovered from the invoice.</li> <li>5. Delivery Challan signed by the store keeper consignee PUMHSW, SBA.</li> <li>6. Partial deliveries of stock shall not be permissible.</li> </ol>
06	<b>WARRANTY</b>	<p>The supplier will furnish a warranty certificate and certifying that the goods supplied conform exactly to the specifications and brand new and if the material found defective or not conforming to the specification shall be liable to rejection.</p>
07	<b>FORCE MAJEURE:</b>	<p>The right of PUMHSW to terminate the contract / SO, claim penalty of liquidated damages shall be subject to the following circumstances. Provided as result of all or any of these events, there has been delay in the performance of the contract / SO by the manufacturer or the supplier, or the contract / SO has become incapable of being performed.</p> <ol style="list-style-type: none"> <li>a. Act of God (Allah)</li> <li>b. Act of State, war or any act of the enemy</li> <li>c. Lock outs, Riots of Civil commotion</li> <li>d. Injunction granted by a court of competent jurisdiction not resulting from any fault of the manufacturer of the supplier.</li> <li>e. Restriction imposed by the Government on the import of any material relating to the manufacturer of goods.</li> <li>f. Non receipt of raw material from abroad for reasons beyond the control of the manufacturer or the supplier.</li> <li>g. Diversion of supplies by the carrier without any fault or knowledge of the manufacturer or the supplier.</li> </ol> <p>Provided, further, that the manufacturer of the supplier has given notices to PUMHSW within 07 days of happening of any such event.</p> <p><b>Note:</b> While determining liquidated damages, the purchaser shall not consider any of the following circumstances, a cause under "FORCE MAJEURE" and shall not allow any relaxation in the liquidated damages on accounts of.</p> <ul style="list-style-type: none"> <li>➤ Delay on the part of the liquidated damages on account off:</li> <li>➤ Defect of failure accruing to any machinery &amp; equipment installed at the contractor / supplier works during the currency of the contract / SO</li> </ul>
08	<b>FAILURE AND TERMINATION</b>	<ol style="list-style-type: none"> <li>I. If the supplier fails to deliver the stores or any consignment thereof within the specification delivery period, the purchaser shall be entitled at this option, either.</li> <li>II. To recover from the supplier liquidated damages levied at the rate of two percent (2%) per month or a fraction thereof subject to a maximum of ten percent (10%) of the contract / SO price, except. <ol style="list-style-type: none"> <li>a. Where un-delivered items hold up the use of other items, liquidated damages shall be levied on the total value of the contract.</li> <li>b. The recovery of the liquidated damages mentioned above can be affected from any payment due on supplier from PUMHSW.</li> </ol> </li> <li>III. To purchase from elsewhere, without notice to the supplier at the supplier's risk and cost the store not delivered without canceling the contract in respect of the consignment not yet due for delivery.</li> </ol>

  
**PROF. DR. SHAMSUDDIN SHAIKH**  
 Director Academics & Chairman  
 Central Purchase Committee  
 PUMHSW Shaheed Benazirabad

**Copy forwarded for information to:**

1. Procurement Officer, PUMHSW, SBA.
2. Assistant Director Admission, PUMHSW, SBA.
3. P.A to the Vice Chancellor, PUMHSW, SBA.
4. P.A to the Director Academics & Chairman Purchase Committee, PUMHSW, SBA
5. P.A to the Registrar, PUMHSW, SBA
6. P.A to the Director Finance, PUMHSW, SBA.
7. Office Concerned.



# Shakeel Packages

Quality Printers and Publishers

To,  
The Director Finance,  
PUMHSW Shaheed Benazir Abad.

NO/PUMHSW/V.C. Sec/746

Sub: Reduction in Price Specification to the bid opened on 9th Nov. for Printing of Prospectus for People University Nawbshah.

Respected Sir!

On the request of Concern Authority, Following is the revised quote for Printing of Prospectus.

SN	Specifications	Qty	Rate	Total
1	<p><b><i>Designing, Production, Photography by Reputed Professional Photographer, Printing and Supply of Prospectus</i></b></p> <p><b>Specification:</b></p> <ol style="list-style-type: none"><li>1. Approximate pages of the University prospectus – 100 ±4</li><li>2. Size = As Per Last Year Prospectus</li><li>3. Quality of Paper = 170 Grams Matt Paper and 4 page (Title) on 260 Grams Art Card with Matt Lamination &amp; UV.</li></ol> <p>Printing = 4 Color offset printing with gum binding.</p>	1000	297/Rs including Tax	297000/Rs only

Purchase office  
DB

We look forward to your co-operation

Kind Regards

**SHAKEEL PACKAGES**

10-12, Mahnoor Appartment, Nazimabad Commerical Area No. 2, Karachi.  
Ph : 021-36684350, Fax : 021-36684351, E-mail : shakeelpackages@hotmail.com

DIRECTORIAL FINANCE
RECEIVED
1590
Date: 14/11/2017

D/K  
1590

## Section IV. Schedule of Requirements

Peoples University of Medical & Health Sciences

### BILL OF QUANTITIES (B.O.Q.)

### PROCUREMENT OF PROSPECTUS

For the Admission

DPT, Pharm-D, BS Public Health Sciences, BS Nursing & Post RN  
(Session 2017-18)

S. No	Requirement for Printing of Prospectus	Quantity	Unit	Price	Amount
01.	<i>Designing, Production, Photography by Reputed Professional Photographer, Printing and Supply of Prospectus</i>  <u>Specification:</u>  1. Approximate pages of the University prospectus – 100 or more pages  2. Size = 10.75" x 8.5"  3. Quality of Paper = 170 Grams Matt Paper and 4 page (Title) on 260 Grams Art Card with Matt Lamination & UV.  4. Printing = 4 Color offset printing with gum binding.	1000 No.	307/-	-	307000/- R's Inclusive Full Tax

Note :

- The samples are available in the Office of the Director Admissions which are designed by Professional Graphic Designer and Photography by Professional Photographer of Repute.
- It is of utmost importance that bids should be submitted very carefully.
- The previously made prospectus must be attached in a separate envelop with bid document.
- The entire quantity of the ordered goods shall be delivered within 3-4 weeks or earlier from the date of issuance of supply order / contract award.
- The delivery period shall start from the date of award of contract / contract signature.

Contractor

Sign with stamp

Director Academics(PUMHSW) & Convener, C.P.C.  
PMC Hospital Road, PUMHSW, (SBA)