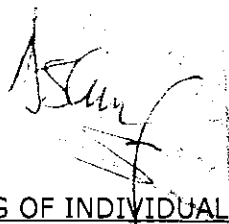


Mr. Salman Sabir  
Advocate High Court  
House No.A-34 block 2,  
Park View Street, Gulistan-e-Jauhar,  
KDA Scheme 36, Karachi.



**SUBJECT: OFFER LETTER - HIRING OF INDIVIDUAL LEGAL CONSULTANT)**

Reference:

- (i) Your application dated 14.11.2017.
- (ii) Recommendation of the Consultants Selection Committee in its meeting held on 28.12.2017.
- (iii) Hoisting of Minutes of meeting on SSWMB website dated 10.1.2018 and SPPRA website on 18.01.2018.

Dear Mr. Salman,

With reference to your application / CV dated 14-11-2017 submitted for 'Hiring of Individual Legal Consultants' you are hereby informed that your name has been recommended for Selection of 'Individual Legal Consultant' by the 'Consultants Selection Committee' of Sindh Solid Waste Management Board (SSWMB) on following terms and conditions:

- i. Your agreement shall be on purely contractual basis for one year extendable for another two years subject to performance of the court cases.
- ii. You will be responsible to appear before every Honorable Court on behalf of Sindh Solid Waste Management Board on as and when required basis.
- iii. You will be responsible for providing Legal advice, preparation of Para-wise comments , Statements, Affidavits etc for Court Cases related to Sindh Solid Waste Management Board.
- iv. You will be responsible to provide services in all legal matters of Sindh Solid Waste Management Board.
- v. you will be offered Lumpsum monthly package for amounting to Rs.83,000/- (Rupees eighty three thousand only) against the services.
- vi. All the applicable taxes shall be deducted from the payment.
- vii. The engagement can be cancelled by either side on one moth notice or equivalent payment thereof in lieu.

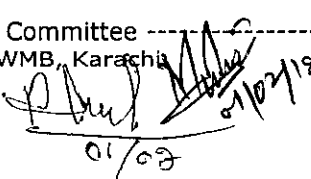
  
**(ASJAD MEHMOOD)**  
Executive Director (Finance)

Copy for Information:

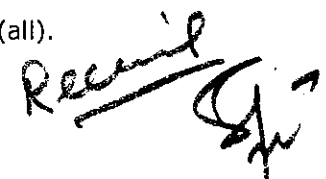
- 1. Managing Director, SSWMB, Karachi.
- 2. Managing Director, SPPRA, Karachi.
- 3. Secretary, SSWMB, Karachi.
- 4. Member Consultants Selection Committee ----- (all).
- 5. Deputy Director (Finance), SSWMB, Karachi.
- 6. Audit Officer, SSWMB, Karachi.
- 7. Master File.

@ Salman  
1/21/18

31/1/18

  
01/02


  
1/2/18

Recd  


02/02/18

SINDH SOLID WASTE MANAGEMENT BOARD

Bungalow No. 13, Al-Hamra Housing Society, Shaheed-e-Millat Road, Karachi  
Tel: 021 9933 3705 -06; Fax: 021 9933 3707 URL: [www.sswmb.gos.pk](http://www.sswmb.gos.pk), email: [info@sswmb.gos.pk](mailto:info@sswmb.gos.pk)

  
22/1/18  
Mehmood  
02/2/18

February 05, 2018

The Managing Director  
Sindh Solid Waste Management Board  
Bungalow No.13, Al-Hamra Housing Society  
Shaheed-e-Millat Road, Karachi.

Dear Sir,

RE: OFFER LETTER - HIRING OF INDIVIDUAL LEGAL CONSULTANT

It is my great pleasure to receive your offer letter No.SSWMB/NT-9/2017-18/151/2018 dated 31/1/2018 offering me "Individual Legal Consultant" with Sindh Solid Waste Management Board.

Thanks for honoring me with this opportunity.

I am writing this letter to acknowledge your offer keeping complete understanding of your terms and conditions.

I realize that my skills fully matched with post requirements. I strongly believe that my strong academic background and experience in the field allows me to execute all delegated tasks.

I am confident to prove my capability not only in good favor of your cases but also for the Board.

Many thanks for this opportunity.

Sincere Regards

Salman Sabir  
Advocate High Court

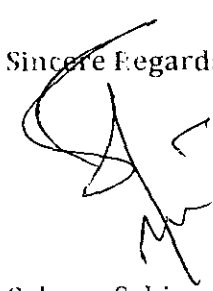
PA/Secy/SSWMB

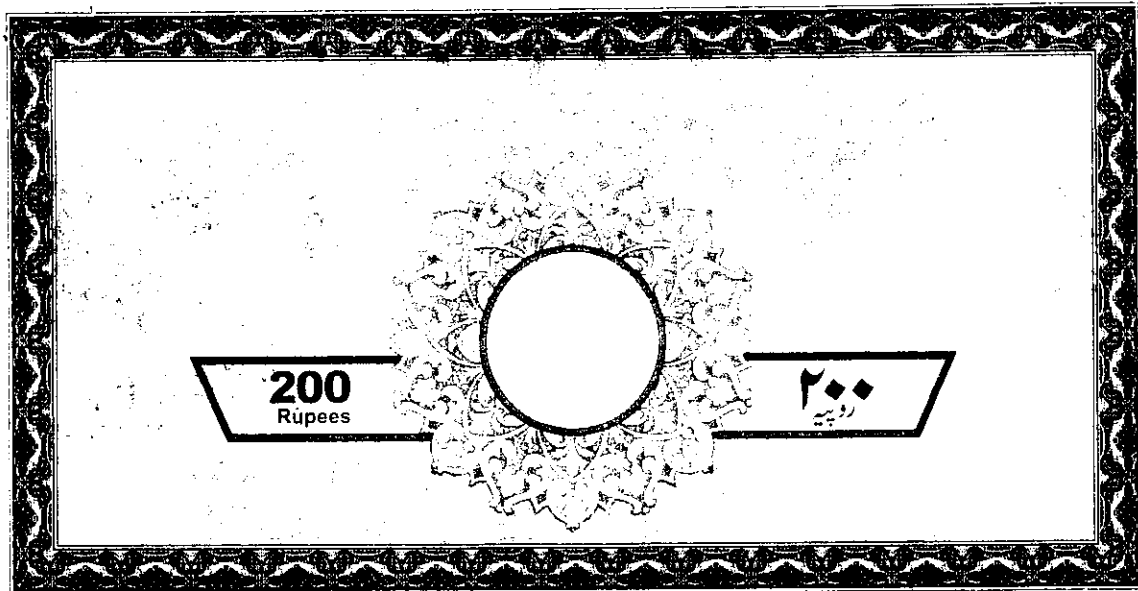
Out Word No: .....  
62

Date: .....  
12/3/18

 12/3







Mohammad Arshad (Signature)

10857

31 MAY 2018

ANVAR AHMED Advocate  
Lic: 3156 HC

RUPEES TWO HUNDRED ONLY

(Signature)

## AGREEMENT

### FOR INDIVIDUAL LEGAL CONSULTANT

THIS AGREEMENT is being made at Karachi on 31<sup>st</sup> of May 2018 between SINDH SOLID WASTE MANAGEMENT BOARD (SSWMB) situated at Bunglow No. 13, Al-Hamra Housing Society, Shaheed-e-Millat Road, Karachi hereinafter referred to as "the first party"

and

Mr. SALMAN SABIR, Advocate High Court, having his office situated at Room No.25, Second Floor, Fareed Chambers, Abdullah Haroon Road, Saddar, Karachi, hereinafter referred to as "the second party".

WHEREAS the first party has offered an appointment of Legal Consultant to second party who has accepted the offer of appointment of first party and agreed on terms & conditions, mentioned in the offer letter No. SSWMB/NIT-9/2017-18/151/2018 dated 31-01-2018. Accordingly, the second party shall act as Legal Consultant for the first party on the following terms and conditions:

- The appointment shall be on purely contractual basis for a period of 1 year extendable for further two years with mutual consensus.
- The first party shall pay to the second party a Lumpsum remuneration of Rs.83,000/- (Rupees eighty three thousand only) inclusive all taxes.

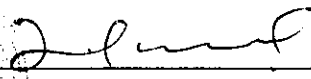


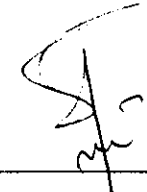
The second party shall be responsible to handle all court cases, legal matters and appear before all Honorable Courts on behalf of first party. Besides, the second party would also advice the first party on all referred matters.

(Signature)

- d. The second party is entitled for court expenses, registration charges, travelling expenses and any other expense incurred for disposal of court cases.
- e. The bill/ Invoice would be initiated by the second party on a monthly basis and would be paid till 15<sup>th</sup> of each month; entailing necessary details and justification of expenses incurred relevant to the work.
- f. This agreement is not applicable to any arbitration entrusted to second party by the Honorable court or first party; in such cases, second party could charge fee according to normal practice.
- g. The second party would maintain secrecy and shall not divulge any information to any other person.
- h. This agreement is liable to be terminated for one month notice from each party, however the second party would be responsible to complete all pending assignments within the notice period and first party shall pay the monthly remuneration.



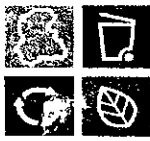
  
EXECUTIVE DIRECTOR (SSWMB)  
(First Party)

  
SALMAN SABIR Advocate  
(Second Party)

Witnesses:

1. \_\_\_\_\_

2. \_\_\_\_\_



Sindh

Solid Waste Management  
Board



**MINUTES OF MEETING**  
**OF THE CONSULTANTS SELECTION COMMITTEE HELD ON 15<sup>TH</sup> DECEMBER 2017**  
**(Reference: SSWMB/NIT-9/2017-18)**

**SUBJECT : - HIRING OF INDIVIDUAL LEGAL CONSULTANTS**

With the approval of Competent Authority, the Sindh Solid Waste Management Board (SSWMB) issued NIT-9 (SSWMB/NIT-9/2017-18) and applications (CVs) were invited from highly motivated and result oriented suitable qualified individual professional having Sindh Domicile as 'INDIVIDUAL LEGAL CONSULTANT' as per Provision of Rule-72 (8) read with Rule-17(1) of SPPRA Rules-2010 (Ammended-2013).

2. The Notice was forwarded for advertisement on the website of Sindh Public Procurement Regulatory Authority vide letter No.AD(Admn)/SSWMB/Hiring Legal Cons/2017/1004 dated 11<sup>th</sup> October 2017. The Notice / Advertisement was also uploaded on the web site of Sindh Solid Waste Management Board, Karachi.

3. This office vide letter No.AD(Admn)SSWMB/Hir.Legal.Con./2017/1236 dated 11<sup>th</sup> December 2017 requested the members of the Consultant Selection Committee to attend the meeting' scheduled on 15<sup>th</sup> December 2017 at 03.30 PM. The meeting was held under chairmanship of Executive Director (Finance), Karachi in presence of all members of the Consultants Selection Committee and applicants.

The meeting was attended by the following:

- |  |                  |
|--|------------------|
| i. Mr. Asjad Mehmood, Executive Director (Finance), SSWMB, Karachi.          | In Chair         |
| ii. Mr. Ishtiaq Ahmed, Chief, P&D Deptt: Govt. of Sindh, Karachi             | Member           |
| iii. Dr. Ejaz Alam Khan, Deputy Secretary (Finance), Govt. of Sindh, Karachi | Member           |
| iv. Mr. Munawar Sultan, Deputy Secretary, Law Department, Govt. of Sindh     | Technical Member |
| v. Mr. Sarwar Ali, Legal Advisor, DMC, Korangi, Karachi                      | Co-Opt Member    |
| vi. Mr. Mohammad Nasir Khan, Director, DMC, South, Karachi                   | Co-Opt Member    |
| vii. Mr. Aftab Ahmed, Deputy Director Procurement, SSWMB                     | Member           |

*[Handwritten signatures and initials]*

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4. It was informed to The Consultants Selection Committee that only two applications / CVs are received during the period of Invitation. The detail of the Individuals are as under:-


- i. Mr. Zahid Hussain Rajper, Advocate, High Court
- ii. Mr. Salman Sabir, Advocate, High Court

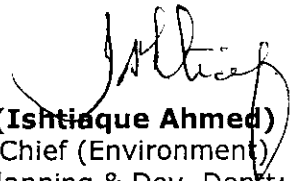
5. The Consultants Selection Committee after going through the applications/CVs of both Individuals Legal Consultant, attached documents and after detailed discussion, decided that before finalization of Hiring Legal Consultants, the criteria / marking score may be decided and on that criteria / score marking, the Individuals Legal Consultant may be evaluated. The following criteria / score marking was finalized by the Consultants Selection Committee and Individuals were asked to appear on next meeting to be held on 28-12-2017 with preparation on the topic, which shall be communicated through official letter:


- |                       |   |          |
|-----------------------|---|----------|
| i. Qualification      | : | 25 Marks |
| ii. Law Knowledge     | : | 25 Marks |
| iii. Experience       | : | 20 Marks |
| iv. General Knowledge | : | 20 Marks |
| v. Appearance         | : | 10 Marks |


6. Meeting ended with a vote of thanks to and from the chair.


  
**(Aftab Ahmed)**  
Dy. Dir (Proc.) SSWMB  
Member


  
**(Ejaz Alam Khan)**  
Deputy Secretary  
Finance Department, GoS  
Member

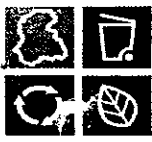
  
**(Ishtiaque Ahmed)**  
Chief (Environment)  
Planning & Dev. Deptt:  
GoS, Karachi  
Member

  
**(Munawar Sultan)**  
Deputy Secretary (Opinion)  
Law Department, GoS  
Member (Technical)

  
**(Sarwar Ali)**  
Legal Advisor, DMC Korangi  
Co-opt Member

  
**(Mohd Nasir Khan)**  
Director, DMC (South)  
Co-opt Member

  
**(Asjad mehmood)**  
Executive Director (Finance)  
Chairman



Sindh

Solid Waste Management  
Board



**MINUTES OF MEETING**  
**OF THE CONSULTANTS SELECTION COMMITTEE HELD ON 28<sup>TH</sup> DECEMBER 2017**  
**(Reference: SSWMB/NIT-9/2017-18)**

**SUBJECT : - HIRING OF INDIVIDUAL LEGAL CONSULTANTS**

With the approval of Competent Authority, the Sindh Solid Waste Management Board (SSWMB) issued NIT-9 (SSWMB/NIT-9/2017-18) and applications (CVs) were invited from highly motivated and result oriented suitable qualified individual professional having Sindh Domicile as 'INDIVIDUAL LEGAL CONSULTANT' as per Provision of Rule-72 (8) read with Rule-17(1) of SPPRA Rules-2010 (Ammended-2013).

2. The Notice was forwarded for advertisement on the website of Sindh Public Procurement Regulatory Authority vide letter No.AD(Admn)/SSWMB/Hiring Legal Cons)/2017/1004 dated 11<sup>th</sup> October 2017. The Notice / Advertisement was also uploaded on the web site of Sindh Solid Waste Management Board, Karachi.

3. The meeting of the Consultants Selection Committee convened vide letter No.AD(Admn)SSWMB/Hir.Legal.Con./2017/1236 dated 11<sup>th</sup> December 2017, on 15<sup>th</sup> December 2017 at 03.30 PM in which it was decided to conduct interview of the candidates as per SPPRA Rules-72(8)(b) and the criteria / marking score was finalized on which the Individual Legal Consultant will be selected. The following attended the meeting:

- |  |                  |
|--|------------------|
| i. Mr. Asjad Mehmood, Executive Director (Finance), SSWMB, Karachi.          | In Chair         |
| ii. Mr. Ishtiaq Ahmed, Chief, P&D Deptt: Govt. of Sindh, Karachi             | Member           |
| iii. Dr. Ejaz Alam Khan, Deputy Secretary (Finance), Govt. of Sindh, Karachi | Member           |
| iv. Mr. Munawar Sultan, Deputy Secretary, Law Department, Govt. of Sindh     | Technical Member |
| v. Mr. Sarwar Ali, Legal Advisor, DMC, Korangi, Karachi                      | Co-Opt Member    |
| vi. Mr. Mohammad Nasir Khan, Director, DMC, South, Karachi                   | Co-Opt Member    |
| vii. Mr. Aftab Ahmed, Deputy Director Procurement, SSWMB                     | Member           |

4. This office vide letter No.AD(Admn)SSWMB/Hir.Legal.Con./2017/1311 dated 22<sup>nd</sup> December 2017 requested the members of the Consultant Selection Committee to attend the meeting scheduled on 28<sup>th</sup> December 2017 at 03.30 PM. Mr. Zahid Hussain, Advocate, High Court, Karachi vide letter No. AD(Admn)/SSWMB/Hir.Legal.Con./2017/1309 dated 22<sup>nd</sup> December 2017 and Mr. Salman Sabir, Advocate High Court vide letter No. AD(Admn)/SSWMB/Hir.Legal.Con./2017/1310 dated 22<sup>nd</sup> December 2017 were asked to come up with preparation before the Consultant Selection Committee for interviews on 28<sup>th</sup> December 2017 at 03:30 PM. The meeting was held under chairmanship of Executive Director (Finance), Karachi in presence of all members of the Consultants Selection Committee and applicants.

Page 1/2

Bungalow No. 13, Al Hamrah Housing Society, Shaheed e Millat Road, Karachi.

Tel: 021 9933 3704 – 06Fax: 021-99333707. URL: [www.sswmb.gos.pk](http://www.sswmb.gos.pk) Email: [info@sswmb.gos.pk](mailto:info@sswmb.gos.pk)



Sindh

Solid Waste Management  
Board



The meeting was attended by the following:


- |  |                  |
|--|------------------|
| i. Mr. Asjad Mehmood, Executive Director (Finance), SSWMB, Karachi.          | In Chair         |
| ii. Mr. Ishtiaq Ahmed, Chief, P&D Deptt: Govt. of Sindh, Karachi             | Member           |
| iii. Dr. Ejaz Alam Khan, Deputy Secretary (Finance), Govt. of Sindh, Karachi | Member           |
| iv. Mr. Munawar Sultan, Deputy Secretary, Law Department, Govt. of Sindh     | Technical Member |
| v. Mr. Sarwar Ali, Legal Advisor, DMC, Korangi, Karachi                      | Co-Opt Member    |
| vi. Mr. Mohammad Nasir Khan, Director, DMC, South, Karachi                   | Co-Opt Member    |
| vii. Mr. Aftab Ahmed, Deputy Director Procurement, SSWMB                     | Member           |


5. The Consultants Selection Committee after going through the documents / presentation which were asked to be prepared for the Committee by both Individuals Legal Consultant, detailed interview and after detailed discussion, the Committee unanimously recommended that Mr. Salman Sabir, Advocate of High Court may be hired as 'Individual Legal Consultant' on the basis following secured marks:

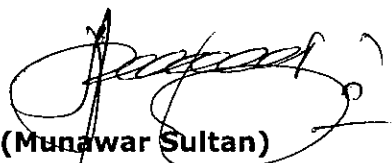
S.No.	Name of Individual	Total Marks	Marks Secured	Remarks
1.	Mr. Zahid Hussain Rajper	100	66.0	
2.	Mr. Salman Sabir	100	72.5	obtained highest marks


6. Meeting ended with a vote of thanks to and from the chair.

  
**(Aftab Ahmed)**  
Dy. Dir (Proc.) SSWMB  
Member


  
**(Ejaz Alam Khan)**  
Deputy Secretary  
Finance Department, GoS  
Member

  
**(Ishtiaque Ahmed)**  
Chief (Environment)  
Planning & Dev. Deptt:  
GoS, Karachi  
Member

  
**(Munawar Sultan)**  
Deputy Secretary (Opinion)  
Law Department, GoS  
Member (Technical)

  
**(Sarwar Ali)**  
Legal Advisor, DMC Korangi  
Co-opt Member

  
**(Mohd Nasir Khan)**  
Director, DMC (South)  
Co-opt Member

  
**(Asjad mehmood)**  
Executive Director (Finance)  
**Chairman**

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# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS WORTH 50 MILLION (PKR) OR ABOVE

- 1) NAME OF THE ORGANIZATION / DEPARTMENT: SINDH SOLID WASTE MANAGEMENT BOARD KARACHI
- 2) PROVINCIAL / LOCAL GOVT. / OTHER: LOCAL GOVERNMENT DEPARTMENT
- 3) TITLE OF CONTRACT: HIRING OF INDIVIDUAL LEGAL CONSULTANTS.
- 4) TENDER NUMBER: SSWMB/NIT-9/2017-18
- 5) BRIEF DESCRIPTION OF CONTRACT: ATTACHED
- 6) FORUM THAT APPROVED THE SCHEME: NON ADP SCHEME
- 7) TENDER ESTIMATED VALUE: UNDER 1.0 MILLIONS
- 8) ENGINEER'S ESTIMATE: N/A  
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT): 01 YEAR (EXTENDABLE)
- 10) TENDER CONVENED ON (DATE & TIME): 15.12.2017 AT 03:30 PM
- 11) NUMBER OF TENDER DOCUMENTS SOLD / DOWNLOADED (Attach list of buyers): 02
- 12) NUMBER OF BIDS RECEIVED: 02
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS: 02
- 14) BID EVALUATION REPORT (Enclose a copy): ATTACHED
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER: MR. SALMAN SABIR, ADVOCATE HIGH COURT KARACHI.
- 16) CONTRACT AWARD PRICE: (UNDER 1.0 MILLIONS)
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st. 2nd. 3rd Evaluation Bid) (BID EVALUATION REPORT ATTACHED): 1ST LOWEST EVALUATION BID  
N/A

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) Individual Consultant Selection **YES**
- b) SINGLE STAGE – ONE ENVELOPE PROCEDURE N/A
- c) SINGLE STAGE – TWO ENVELOPE PROCEDURE N/A
- d) TWO STAGE – BIDDING PROCEDURE N/A
- e) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE: N/A

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING / NEGOTIATION ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT **MANAGING DIRECTOR, SSWMB**

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN? **YES**

21) ADVERTISEMENT:

i) SPPRA Website (If yes, give date and SPPRA Identification No.) **YES** **SPPRA SR. NO. 34770**

ii) News Papers (If yes, give names of newspapers and dates) **N/A** UNDER 1.0 MILLION PROCEDURE

22) NATURE OF CONTRACT **NATIONAL**

23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING/ TENDER DOCUMENTS? (If yes, enclose a copy) **N/A**

24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS? (If yes, enclose a copy) **N/A**

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING? **NO**

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS? **N/A**

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies) **YES**

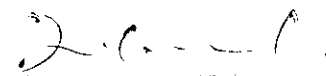
28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT? **YES**

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS? **N/A**

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT? **YES**

(Attach copy of the bid evaluation report)

- |  |                                  |
|--|----------------------------------|
| 31) ANY COMPLAINTS RECEIVED (If yes. result thereof)   | <input type="text" value="NO"/>  |
| 32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS (If yes. give details)  | <input type="text" value="NO"/>  |
| 33) WAS THE EXTENSION MADE IN RESPONSE TIME?<br>(If yes. give reasons)   | <input type="text" value="NO"/>  |
| 34) DEVIATION FROM QUALIFICATION CRITERIA<br>(If yes. give detailed reasons.)  | <input type="text" value="NO"/>  |
| 35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?   | <input type="text" value="YES"/> |
| 36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO. DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT. IF ABROAD: (If yes. enclose a copy) | <input type="text" value="NO"/>  |
| 37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (Bank Guarantee Etc.)?   | <input type="text" value="N/A"/> |
| 38) SPECIAL CONDITIONS. IF ANY (If Yes. give Brief Description)  | <input type="text" value="N/A"/> |

  
Signature & Official Stamp of  
Authorized Officer

**FOR OFFICE USE ONLY**

SPPRA. Block. No.8. Sindh Secretariat No.4-A. Court Road. Karachi  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291