SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

1)	NAME	OF THE ORGANIZATION / DEPTT.	Institute of Business Administration, Kar	achi				
2)	PROVINCIAL / LOCAL GOVT./ OTHER TITLE OF CONTRACT		Local Govt Goods					
3)								
4)	TENDI	ER NUMBER	Tender # ME/04/17-18					
5)	BRIEF DESCRIPTION OF CONTRACT		Provide & Supply of Electrical Fans					
6)	FORUM	M THAT APPROVED THE SCHEME	Procurement Committee					
7)	TENDI	ER ESTIMATED VALUE	Rs.200,000/-					
8)	ENGIN	VEER'S ESTIMATE	NA					
	(For civ	vil works only)						
9)	ESTIM	ATED COMPLETION PERIOD (AS P	ER CONTRACT) 1 Month					
10)		ER OPENED ON (DATE & TIME)	October 13, 2017 (3:30 pm)					
		ER OF TENDER DOCUMENTS SOLD) NINE					
		list of buyers)						
12)	NUMB	ER OF BIDS RECEIVED	EIGHT					
		ER OF BIDDERS PRESENT AT THE	TIME OF OPENING OF BIDS FOL	JR				
		AP 10	Copy Enclosed					
14)		VALUATION REPORT se a copy)						
15)	NAME	AND ADDRESS OF THE SUCCESSF	III RIDDER M/s S. M. Saeed & Broth	ers				
15)	IN/ CIVIL	AND ADDRESS OF THE SUCCESSF	OL BIDDER					
16)	CONTI	RACT AWARD PRICE	Rs.151,000/-					
			The state of the s					
17)	RANKI	ING OF SUCCESSFUL BIDDER IN EX 2 nd , 3 rd EVALUATION BID).	/ALUATION REPORT (1) M/s S. M. Saeed & Brothers					
	(1.0. 1 ,	2 .5 EVALOATION BID).	(2) M/s S. I. Enterprises (3) M/s OTHO					
			(4) Amisco (5) M.F. Brothers (6) M/s A					
			(7) National Traders (8) Qureshi Enterp	rises				
181	METH	OD OF PROCUREMENT USED : - (Tic	ale and					
10)	MILZTIN	OB OF TROCOREMENT USED: - (TR	ck one)					
	a)	SINGLE STAGE – ONE ENVELOPE	PROCEDURE	Domestic/ Local				
	b)	SINGLE STAGE – TWO ENVELOPE	PROCEDURE	Domestic				
	c)	TWO STAGE BIDDING PROCEDUR	Œ					
	.17							
	d)	TWO STAGE – TWO ENVELOPE BI	DDING PROCEDURE					
		PLEASE SPECIFY IF ANY OTHER	METHOD OF PROCUREMENT W	AS ADOPTED i.e				
		EMERGENCY, DIRECT CONTRACTING	G ETC. WITH BRIEF REASONS:					

19)	APPRO	VING AUTHORITY FOR AWARD OF CONTRA	ACT P	rocuremen	t Committee		
20)	WHETI	HER THE PROCUREMENT WAS INCLUDED IT	N ANI	NUAL PR	OCUREMEN Yes 🗸	T PLAN	?
21)	ADVE	CTISEMENT:				1	راسان
	i)	SPPRA Website	Yes	Novembe 2841/201	r 24, 2017 and	SPPRA ID) #
		(If yes, give date and SPPRA Identification No.)	No				
	ii)	News Papers	Yes				
		(If yes, give names of newspapers and dates)	52,000				
			No		/		
22)	NATUF	RE OF CONTRACT			Domestic/ Local	Int.	
23)		HER QUALIFICATION CRITERIA NCLUDED IN BIDDING / TENDER DOCUMEN	T\$2				
		enclose a copy)	.A.		Yes	No	1
24)	WASIN	HER BID EVALUATION CRITERIA NCLUDED IN BIDDING / TENDER DOCUMEN enclose a copy)	TS?		Yes	No	1
25)		HER APPROVAL OF COMPETENT AUTHORIT DD OTHER THAN OPEN COMPETITIVE BIDD		S OBTAI	Yes 7	SING A	
26)	WAS B	ID SECURITY OBTAINED FROM ALL THE BI	DDER	S?	Yes 🗸	No	
27)		HER THE SUCCESSFUL BID WAS LOWEST EXECUTED BID (in case of Consultancies		ATED	Yes ✓	No	
28)		IER THE SUCCESSFUL BIDDER WAS TECHN JANT?	NCAL	I.Y	Yes 🗸	No	
29)		HER NAMES OF THE BIDDERS AND THEIR ME OF OPENING OF BIDS?	QUO'I	ED PRIC	Yes Yes	EAD OU	JT AT
30)	WHETI	HER EVALUATION REPORT GIVEN TO	BIDD	ERS BEI	FORE THE	AWAR	D OF
		copy of the bid evaluation report)			Yes ✓	No	

Ť		
31) ANY COMPLAINTS RECEIVED (If yes, result thereof)	Yes	
	No	
32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN (If yes, give details)		IDER NOTICE / DOCUMENTS
	Yes	
33) WAS THE EXTENSION MADE IN RESPONSE TIME?	No	
(If yes, give reasons)	Yes	
	No	
34) DEVIATION FROM QUALIFICATION CRITERIA (If yes, give detailed reasons.)	Yes	
	No	
35) WAS IT ASSURED BY THE PROCURING AGENCY BLACK LISTED?	ТНАТ Т	HE SELECTED FIRM IS NOT Yes No No
36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF SUPPLIER'S PREMISES IN CONNECTION WITH THE BE ASCERTAINED REGARDING FINANCING OF VISI (If yes, enclose a copy)	PROCUE	REMENT? IF SO, DETAILS TO
37) WERE PROPER SAFEGUARDS PROVIDED ON MOB THE CONTRACT (BANK GUARANTEE ETC.)?	ILIZATI	ON ADVANCE PAYMENT IN Yes V No
38) SPECIAL CONDITIONS, IF ANY (If yes, give Brief Description)	Yes	
Signature & Official Stamp of Authorized Officer Aamer Shahbbir Aamer Shahbbir Accommander (Retd)	*No	
FOR OFFICE USE ONLY Aamer Shahout Wing Commander (Retd) Wing Commander),	

<u>SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi</u> Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print Save Reset

Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Admin	istration, Karachi
2. Tender Reference No: Tender # ME/04/17-18	
3. Tender Description/Name of work/item: Provide & Supply	y of Electrical Fans
4. Method of Procurement: Single Stage One Envelope	· · · · · · · · · · · · · · · · · · ·
5. Tender Published: September 22, 2017 on IBA website &	SPPRA web site Serial # 34501
Print & Electronic Media (SPPRA ID N	
6. Total Bid documents Sold; 09 Companies have collected	Fender Documents
7. Total Bids Received: 08	
8. Technical Bid Opening date: (if applicable) NA	(Provide details in separate form)
9. No. of Bid technically qualified (if applicable): NA	

12. Bid Evaluation Report:

Bid(s) Rejected: (ONE) M/s Qureshi Enterprises
 Financial Bid Opening date: October 13, 2017

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6
1.	M/s S. M. Saeed & Brothers	Rs.151,000.00	Lowest Bidder	200,000.00	Accepted, due to lower bidder. Comparative she attached.	
2.	M/s S. I. Enterprises	Rs.162,000.00	Highest Bidder			
3.	M/s OTHO	Rs.163,700.00	Highest Bidder			
4.	M/s Amisco	Rs.166,666.50	Highest			
5.	M/s M. F. Brothers	Rs.168,360.00	Highest Bidder			
6.	M/s Al-Rehman Enterprises	Rs.181,200.00	Highest Bidder			
7.	M/s National Traders	Rs.181,850.00	Highest Bidder			
8.	M/s Qureshi Enterprises		Re	ejected, due to non	-responsiveness	

Note:

Procurement Committee in its meeting held on November 2, 2017 found that the bid of M/s Quresin Enterprises rejected because the item quoted were not complying with the required specification hence M/s Qureshi Enterprises declared the bid as non-responsive.

The Bid submitted by M/s S. M. Saeed & Brothers was found as the lowest evaluated bid Recommended to award the Purchase Order to M/s S. M. Saeed & Brothers at Rs. 151,000/- (GST Exempted).

Signatures of the Central Purchase Committee, Members

CENTRAL DISALLER TRATION

NOTES AND AND ASSESSMENT

13552



Leadership and Ideas for Tomorrow

LIST OF BUYERS

Tender # ME/04/17-18

Caption: Provide & Supply of Electric Fans

Number of Tender Documents Sold: 09

Sr#	List of Buyers	
1.	M/s Al-Waqad Enterprises	
2.	M/s M. F. Brothers	
3.	M/s S. I. Enterprises	
4.	M/s Rehman Enterprises	
5.	M/s Amisco	
6.	M/s Otho	
7.	M/s S. M. Saeed & Brothers	
8.	M/s National Traders	
9.	M/s Qureshi Enterprises	

Letter of Amaro

Leadership and Ideas for Tomorrow

Purchase Order

IBA Karachi IBA MAIN CAMPUS

KARACHI Pakistan

Purchase Order	Issue Date	
IBA-000000085	18, December, 20	117
Payment Terms		Ship Via
30 Days		ROAD
Buyer Purchase Department	Phone +922138104700 Ext 2150, 2152	Currency PKR
Requestor Department Administration		

Approval Status: Approved

Supplier: E00028 S.M. Saeed Karachi Karachi Pakistan

Ship To: Store, IBA Main Campus, University Road Bill To: Purchase Department, IBA Main Campus

University Road, Karachi

Pakistan

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
1	CEILING FAN HIGH SPEED CEILING FAN (FOR FALSE CEILING) SIZE: 2' X 2' 100% PURE COPPER WINDING MOTOR OPERATED BY REMOTE CONTROL RATED VOLTAGE (V): 220-240 V BLADE SIZE: 18" MODEL: SCF-450 BRAND: VOLDAM	10.00 EA	7900.00	79000	29-Dec-17
2	BRACKET FAN HEAVY DUTY BRACKET FAN SIZE: 18" RATED VOLTAGE: 230 V WATTS: 65, RPM: 1475 MODEL: MYGA BRAND: GFC	10.00 EA	4200.00	42000	29-Dec-17
3	CEILING FAN CEILING FAN SIZE: 56" RATED VOLTAGE: 230 V WATTS: 80, RPM: 330 MODEL: KARACHI BRAND: GFC	10.00 EA	3000.00	30000	29-Dec-17

Total:

0% GST: 0

Total PO Amount: 151000.00

Amount in Words: Thousand Only.

One Lakh Fifty One

Terms & Conditions:

Material of this order is subject to final inspection at the time of delivery.

2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.

Main Campus: University Road, Karachi. Postal Code: 75270 UAN: 111-422-422 Tel: (92-21) 38104700 Fax: (92-21) 99261508 City Campus: Garden/Kiyani Shaheed Road, Karachi. Postal Code: 74550 Tel: (92-21) 38104701 Fax: (92-21) 38103008 Website: www.iba.edu.pk E-mail: info@iba.edu.pk

Purchase Order

- Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
- 4. General Sales Tax will be paid on applicable items only.
- 5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
- 6. The rate / item cost is final and no change what so ever will be accepted.
- 7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
- Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
- 9. Invoice/Bill to be submitted to Purchase Department.
- 10. Advance Payment subject to Bank Guarantee.
- 11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase Order.

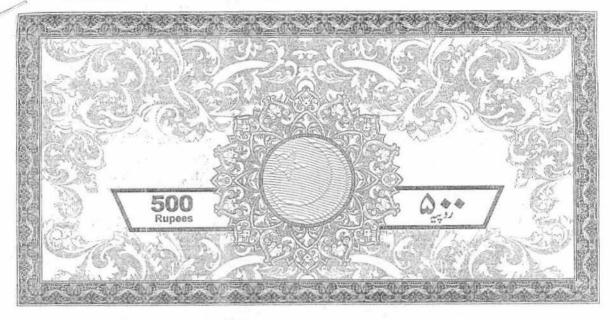
12. /Stamp Duty 0.25% for Goods against total value of Purchase Order will be levied accordingly.

General/Manager Administration

Senior Manager Purchase & Stores

Dec 8/17

Commission of the Control of the Police



MUHAMMAD JUNAID Stamp Vendor Licence No. 77, Shop No. 147, Mashriq Centre,	3 0 NOV 2017
Block 14, Gorshan-e-Iqbal, Karachi.	Advocate
Value Rs. Attested Attested Stamp Vendor's Signature Advocate will not used for With Divorce Vendor Advocate will not	AGREEMENT

BETWEEN

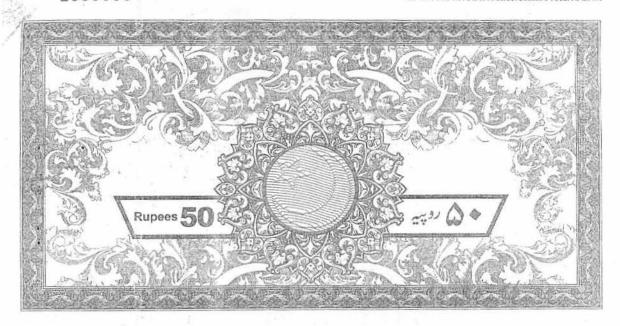
M/s Institute of Business Administration, through its Registrar, located at Main Campus, University Road, Karachi, hereinafter called and referred to as "IBA" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

AND

Mr. S. M. Saeed & Brothers, having its office at # S. 10, Noman Arcade Block-14, Gu shan-e-Iqbal, Karachi, hereinafter referred to as "SUPPLIER" (which expression she I wherever the context so permits be deemed to include its legal representatives, executors, successor and assigns), through its proprietor Mr. S. M. Saeed, holding CNIC No. 42000-0514292-3 on the SECOND PART.

WH TREAS "IBA" intends to obtain Electrical Fans vide tender # ME/04/17-18 for the Prov de & Supply of Electrical Fans (IBA requirement) discussions in respect of the same before the determination of scope of work will be held with "IBA" as "Electrical Fans s" and "THE SUPPLIER" have offered to render all kind of Electrical Fans (including but not limited to the "Electrical Fans" of the proposed work up to the satisfaction & handing over the material(s) to the "IBA" having accepted the offer in finished form complete in all respect.

NOW IT IS HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:



SHAMID SALEEM Stamp Vendor Licence No.66, Shop No.1, Karim Pinza Guishan-e-Iqbai,Block-14, Karachi

- 75501 DATE - 0.4 DEC 2017 Isouad To With Address

WITNESSETH

IBA" hereby offer to appoint "THE SUPPLIER" as their official for the specific purpose of "Electrical Fans" discussions in respect of the same with "IBA" before the determination of Scope of Work Electrical Fans to illustrate the schematic design to suitable scale with any/all other relevant details for presentation to "IBA" for Electrical Fans. "THE SUPPLIER" hereby agree to the offer of the "IBA" in acceptance of the terms & conditions here in below forth.

Article I: DUTIES & SCOPE OF WORK & AGREEMENT

1.1 This Agreement includes, the "Electrical Fans", discussions with "IBA" before the determination of scope of work with any/all other relevant details for presentation to "IBA". The description/BoQ is appended below:

S#	Items	Qty	Quoted Brand	Quoted Model & Specification	Rate	Amount
1	High Speed Ceiling Fan (For False Ceiling) Size: 2' x 2' 100% Pure Copper Winding Motor Operated by Remote Control Rated Voltage (v): 220-240 V Blade Size: 18" Model: SCF-450 Brand: Voldam	10 units	Voldam	SCF-450	7,900.00	79,000.00
2	Heavy Duty Bracket Fan Size: 18" Rated Voltage: 230 V Watts: 65, RPM: 1475 Model: Myga Brand: GFC	10 units	GFC	Myga	4,200.00	42,000.00
3	Ceiling Fan	10	GFC	Delux		

17% GST Total Amount				nption 1,000.00	
Total			Rs. 15	1,000.00	
Size: 56" Rated Voltage: 230 V Watts: 80, RPM: 330 Model: Karachi Brand: GFC	10 units	GFC	Delux Karachi	3,000.00	30,000.00

- 1.1 "THE SUPPLIER" agrees to provide any/all kind of Electrical Fans to "IBA" whenever and wherever form is required as per the terms & conditions of this Agreement.
- 1.2 "THE SUPPLIER" will coordinate their work with Sr. Manager Purchase & Stores, of the "IBA" who will assist "THE SUPPLIER" in supervision of proposed Electrical Fans.
- 1.3 "THE SUPPLIER" hereby agrees to accept variation, if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 1.4 "THE SUPPLIER" will visit the Purchase Offices located at Main Campus, University Road, Karachi as & when required with prior appointment.
- 1.5 All logistic charges will be borne by "THE SUPPLIER".

Article II SCOPE OF PROFESSIONAL SERVICES:

- 2.1 "THE SUPPLIER" hereby agree and acknowledge for the periodic supervision of the work and to check the execution of Electrical Fans in accordance with the Description & Specification.
- 2.2 "THE SUPPLIER" hereby agree and acknowledge the acceptance of attending the meetings with the Sr. Manager Purchase & Stores "IBA" as & when required.
- 2.3 "THE SUPPLIER" hereby agrees to accept variation, if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 2.4 Delivery 10 days after approval of samples.
- 2.5 All staff must have CNIC and clearly mentioned to discourage work through child labor.
- 2.6 "THE SUPPLLIER", will provide all required/necessary carpenter(s) / labor(s) / transportation(s) / cartage(s) what so ever required to complete the procurement at the cost/charges amount offered in the tender vide # ME/04/17-18.

Article III REMUNERATION

3.1 The cost offered by the Supplier is Rs. 151,000.00 (inclusive of all taxes) Provide & Supply of Electrical Fans vide tender # ME/04/17-18 variation may occurred. The cost is inclusive of labor/transportation/supplies/etc.

- 3.2 A liquidity damages @ 2% per month, of the total agreed payment as per Work Order, of the total cost will be imposed in case of delayed delivery. Liquidity damages will be imposed after 25 days subject to final proof sample material handed over by supplier to IBA before the starting date mentioned on the Purchase Order. Purchase will be deemed completed in finished form as per specification and "THE SUPPLIER" have to deliver the required number of Electrical Fans to IBA.
- 3.3 Payment will be made after delivery and submission of invoice. Advance Payment subject to Bank Guarantee.
- 3.4 Performance Security 5% of total amount of Purchase Order will be provided by the party.
- 3.5 Stamp Duty @ 0.35% of the cost of transaction / work order will be deposited in Government treasury by the SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.
- 3.6 Tax(es)/Challan(s)/Levy(ies), if any or additional will be paid/borne by SUPPLIER as per SRO/Notification.

Article IV: ARBITRATION

4.1 In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA and CEO of the company / firm / agency for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.

Article V: TERMINATION

5.1 "IBA" may terminate this agreement if the job is not executed according to the requirement at anytime after issuing a 15 day's notice.

Article VI: INDEMNITY

6.1 "THE SUPPLIER" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE SUPPLIER", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE SUPPLIER" which disturbs or damage the reputation, quality or the standard of services provided by "IBA" and any person claiming through the IBA.

Article VII: NOTICE

7.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

Article VIII: INTEGRITY PACT

8.1 The intention not to obtain the procurement / work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).

- 8.2 Without limiting the generality of the forgoing the M/s S. M. Saeed & Brothers, represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.
- 8.3 M/s S. M. Saeed & Brothers, accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contact, or other instrument, be stand void at the discretion of the IBA.
- 8.4 Notwithstanding any right and remedies exercised by the IBA in this regard, M/s S. M. Saeed & Brothers, agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the M/s S. M. Saeed & Brothers, as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.

Article IX: MISCELLANEOUS

- 9.1 Any addition & alteration(s) made for item(s) as required by IBA on the basis of sample or in course of the work in progress which entail extra time & labor and material on part of the supply, shall not be charged separately/extra on 'Quantum Merit' basis before & on final material handed over to the "IBA". After FINALIZATION OF SAMPLE if any alteration(s), arise charges will be paid on mutually agreed upon.
- 9.2 Material(s) will be handed over by the "IBA" or vet the cost with authentic stamp and signature.
- 9.3 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
- 9.4 The validity of the contract will be effective from the date of issue of Purchase Order.
- 9.5 All terms and conditions of tender vide # ME/04/17-18 will be the integral part of this agreement and can't be revoked.

IN WITNESS WHEREOF both the par hands to this agreement at Karachi on the	ties hereto l le date as m	have set & subscribed their respective entioned above.
"IBA" NAME: Admer Shakes in Rectal in the R	Awa .	M/S S. M. Sacock Ripple Supplies NAME: S. Mosaceds Ripple Sed Contractor NAME: S. Mosaceds 10, Noman Arcado CNIC # Address: S-10, Noman Arcade, Block-14, Gulshan-e-Igbal, Karachi
Address:		Address: S-10, Noman Arcade, Block-14, Gulshom-e-Isuba
		levach.

3

BILL OF QUANTITY Provide & Supply of Electric Fans

S#	Ĭtems	Quoted Brand	Quoted Model & Specs	Qty	Rate	· Amount ·
1.	High Speed Ceiling Fan (For False Ceiling) Size: 2' x 2' 100% Pure Copper Winding Motor Operated by Remote Control Rated Voltage (v): 220-240 V Blade Size: 18" Model: SCF-450 Brand: Voldam or equivalent	Voldan	SEF- 450	10 units	7900/=	79000-
2.	Heavy Duty Bracket Fan Size: 18" Rated Voltage: 230 V Watts: 65, RPM: 1475 Model: Myga Brand: GFC or equivalent	MYGA	GFC	10 units	4200/=	42000-
3.	Ceiling Fan Size: 56" Rated Voltage: 230 V Watts: 80, RPM: 330 Model: Karachi Brand: GFC or equivalent	GFC	Delux	10 units	3000=	30,000-0
Total 17% GST Grand Total					151000-00	
					25670 w	
					176670-0	

Total Amount Rupees (in words) Our law Souty Six Hozan Soik

