

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

Dr. Ruth K.M. Pfau, Civil Hospital Karachi

- 1) NAME OF THE ORGANIZATION / DEPTT. \_\_\_\_\_
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Provincial \_\_\_\_\_
- 3) TITLE OF CONTRACT Printing & Publication (OPD & Casualty Slips) \_\_\_\_\_
- 4) TENDER NUMBER NO.MS/CHK/2017-18/39604/06 DATED 11-09-2017 \_\_\_\_\_
- 5) BRIEF DESCRIPTION OF CONTRACT Printing & Publication (OPD & Casualty Slips) \_\_\_\_\_
- 6) FORUM THAT APPROVED THE SCHEME Regular Budget 2017-2018 \_\_\_\_\_
- 7) TENDER ESTIMATED VALUE Rs. 0.443 Million \_\_\_\_\_
- 8) ENGINEER'S ESTIMATE NOT APPLICABLE \_\_\_\_\_  
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 2017-18 \_\_\_\_\_
- 10) TENDER OPENED ON (DATE & TIME) 25-09-2017 at 12.00 Noon \_\_\_\_\_
- 11) NUMBER OF TENDER DOCUMENTS SOLD Two \_\_\_\_\_  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED Two \_\_\_\_\_
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS Two \_\_\_\_\_
- 14) BID EVALUATION REPORT Hoisted @ SPPRA ID 2603/2017 \_\_\_\_\_  
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER Hoisted @ SPPRA ID 2603/2017 \_\_\_\_\_
- 16) CONTRACT AWARD PRICE Rs. 0.443 Million \_\_\_\_\_
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT Hoisted @ SPPRA ID 2603/2017 \_\_\_\_\_  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID).

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE N/A  Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE YES
- c) TWO STAGE BIDDING PROCEDURE N/A
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE N/A

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA Sr. # 34366 Dated: 11-09-2017
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	
No	under 1.00 (Million)

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	No.

Signature & Official Stamp of  
Authorized Officer



Addl. Medical Superintendent  
(Procurement)  
Civil Hospital Karachi

**FOR OFFICE USE ONLY**

***SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi***  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291



No. MS/DR. RKMP-CHK/17-18/ 480  
Dr. Ruth K.M. Pfau, Civil Hospital,  
Baba-e-Urdu Road, Karachi  
Dated: 02/11/ , 2017

(AWARD OF CONTRACT)

M/s. National Agencies  
Karachi

Sub: REQUEST FOR SUPPLY OF "PRINTING & PUBLICATION (OPD & CASUALTY SLIPS)" @ DR. RKMP - CHK DURING (FY 2017-18)

Reference to your offer No. NIL dated 25-09-2017 the rates quoted by you for the supply of following items have been approved & accepted by the Procurement Committee of this Hospital, you are therefore, requested to please arrange to supply the same at an early date of the receipt of this order, to meet the urgent requirement and send your bill in triplicate to this office for arranging the payment.

Item #	Name of Items	Quantity Required	Unit Cost	Total Amount
1	OPD Slips: (as per approved sample) Box of 4000's	147 Boxes	1,650.00	242,550.00
2	Casualty Slips: (as per approved sample) Box of 4000's	50 Boxes	1,650.00	82,500.00
Total Amount Rs.				325,050.00

**Note:**

The quality / quantity shall be excellent and according to the approved sample(s).

MEDICAL SUPERINTENDENT  
DR. RUTH K.M. PFAU, CIVIL HOSPITAL KARACHI

**Copy to the:**

- The Accountant General of Sindh, Karachi. This issues with the concurrence of purchase Competent Authority and debit it to the Head of Account No. A03902
- The Director, SPPRA Karachi vide SPPRA Evaluation Report ID # 2603/2017
- The Accounts Officer, Dr. Ruth K.M. Pfau, Civil Hospital, Karachi

  
MEDICAL SUPERINTENDENT



No. MS/DR. RKMP-CHK/17-18/ 102  
Dr. Ruth K.M. Pfau, Civil Hospital,  
Baba-e-Urdu Road, Karachi  
Dated: 28/10/17, 2017

(LETTER OF ACCEPTANCE)

M/s. National Agencies  
Karachi

Sub: **LETTER OF INTENT FOR "PRINTING & PUBLICATION (OPD & CASUALTY SLIPS)" @ DR. RKMP -**

- Notice Inviting Tender issued in respect of "PRINTING & PUBLICATION (OPD & CASUALTY SLIPS)" to be supplied during the Financial Year 2017-2018.
- The said Bid (Single Stage - One Envelope procedure basis) submitted on 25th September, 2017 by your firm.
- The meeting of Procurement Committee of Dr. Ruth K.M. Pfau, Civil Hospital, Karachi held on 25th September, 2017 to open Tender respectively for Supply of "PRINTING & PUBLICATION (OPD & CASUALTY SLIPS)" as amount mentioned below against each item:

Item #	Name of Items	Quantity Required	Unit Cost	Total Amount
1	OPD Slips: (as per approved sample) Box of 4000's	200 Boxes	1,650.00	330,000.00
2	Casualty Slips: (as per approved sample) Box of 4000's	100 Boxes	1,650.00	165,000.00
Total Amount Rs.				495,000.00

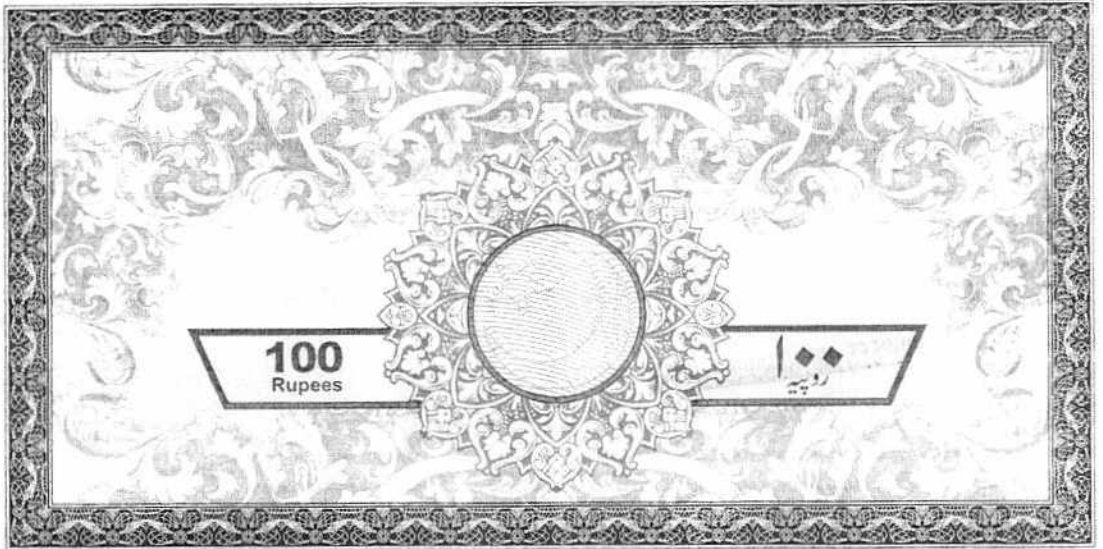
- The Hospital Procurement Committee has evaluated the bids submitted by participants in details and is pleased to inform you that you have been selected as the "Preferred Bidder" for supply of the above said "PRINTING & PUBLICATION (OPD & CASUALTY SLIPS)" The Dr. Ruth K.M. Pfau, Civil Hospital, Karachi now wishes to offer you for supply of this "PRINTING & PUBLICATION (OPD & CASUALTY SLIPS)" on the terms & conditions as per the bid documents of the said NIT.
- That this Letter of Intent does not form a contractual or legal relationship under the relevant laws of Pakistan between Dr. Ruth K.M. Pfau, Civil Hospital Karachi and the addressee of this "Letter of Intent"
- You are therefore requested to confirm within seven (07) days from the date of receipt of this Letter of Intent, regarding your willingness to accept this offer for supply of "PRINTING & PUBLICATION (OPD & CASUALTY SLIPS)" to this Hospital.
- If agreed form of Contract on Non-Judicial stamp paper along with Pay Order of Performance Security Bond of 2.5% of the contract value may be submitted to this Hospital within stipulated time.

MEDICAL SUPERINTENDENT  
DR. RUTH K.M. PFAU, CIVIL HOSPITAL KARACHI

Copy to the:

- The Accountant General Sindh, Karachi
- The Director, SPPRA Karachi vide SPPRA Evaluation Report ID # 2603/2017
- The Accounts Officer, Dr. Ruth K.M. Pfau, Civil Hospital, Karachi

MEDICAL SUPERINTENDENT



MOHAMMAD UMER STAMP VENDOR  
Lic # 14, Shop # 114, New Ruby Centre,  
Talpur Road, Boulton Market, Karachi.

25 APR 2017

1077.....Date.....  
Through with Address.....  
Purpose.....  
Value Rs.....  
Stamp Vendor's Signature.....  
(NOT USE FOR FREE WILL & DIVORCE PURPOSE)  
Vendor Not Responsible for Fake Documents

**CONTRACT AGREEMENT**

Advance Acceptance No. MS/DR.RKMP-CHK/2017-18/ dated -10-2017

This agreement made this October, 2017, between the Medical Superintendent, Dr. Ruth K.M. Pfau, Civil Hospital, Karachi "The Purchaser" herein after and M/s. National Agencies, Plot No. 408, Bantwa Nagar, Liantabad, Karachi herein the supplier". Whereas the purchaser is desirous that certain goods should be provided by supplier and where as the supplier has agreed to provide and quote the rate which has accepted by purchase for supply of the following goods in the sum of Rs. 495,000/- herein after "The Contract Price"

Item #	Name of Items	Quantity Required	Unit Cost	Total Amount
1	OPD Slips: (as per approved sample) Box of 4000's	200 Boxes	1,650/-	330,000
2	Casualty Slips: (as per approved sample) Box of 2000's	100 Boxes	1,650/-	165,000
Total Amount Rs.				495,000

The delivery period will commence from the date of acceptance of the contract by the bidder.

Now this agreement witnessed as following:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the Terms & Conditions of Tender Enquiry referred to.
2. Following document shall be seemed top form and be read and constructed as per of this agreement, viz:
  - a. Contract Agreement
  - b. Price Schedule
  - c. Technical Specifications
  - d. Terms & Conditions of Tender Enquiry
  - e. Terms & Conditions of the Contract
  - f. Schedule of requirement
  - g. Bidder offer including the relevant correspondence with all annexes made before signing the contract

**NATIONAL AGENCIES**  
Proprietor

3. In consideration of the payment to be made by the purchase to the, We supplier as herein after mentioned, the supplier hereby covenant with the purchase to provide the goods and services and to remedy the defects therein conformity in all respects with the provision of the goods.
4. The purchase hereby covenant to pay the supplier in consideration of the provision of the goods and services and the remedying of the defects therein, the contracts price payable under the provision of the Contract at the time and in the manner prescribed in the contract.

In witness whereof the parties here to here caused this agreement in accordance with their respective hands and seals, the day, the month and the year first above written.

SUPPLIER

**NATIONAL AGENCIES**  
  
 Proprietor

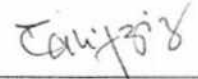
SIGNATURE & SEAL \_\_\_\_\_

NAME: ABDUL WAHAB

Designation: MANAGER

Address: Plot #1408 BANISIA NAGAR (JACQUENASAD), KARACHI

PURCHASER

SIGNATURE & SEAL 

NAME: \_\_\_\_\_

Designation: MEDICAL SUPERINTENDENT

Address: BABA E URDU ROAD - KARACHI

WITNESS (SUPPLIER)

SIGNATURE & SEAL 

NAME: SADIQ

Designation: \_\_\_\_\_

Address: \_\_\_\_\_

WITNESS (PURCHASER)

SIGNATURE & SEAL 

NAME: \_\_\_\_\_

Designation: Medical Superintendent

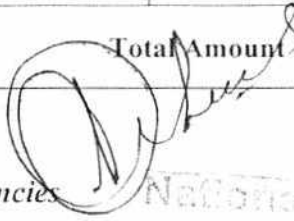
Address: BABA E URDU ROAD - KARACHI

**DR. RUTH K.M. PFAU, CIVIL HOSPITAL KARACHI**

**SCHEDULE OF REQUIREMENT FOR  
PRINTING & PUBLICATION (OPD & CASUALTY SLIPS) @ RKMP, CHK  
DURING THE FINANCIAL YEAR 2017 – 18**

**PRINTING & PUBLICATION (OPD & CASUALTY SLIPS)**

S. #	Description	Qty	A/U	Unit Rate	Total Amount
1	OPD Slips: (sample will be provided by CHK) Box of 4000's	200	Boxes	Rs. 1,650/-	Rs. 330,000/-
2	Casualty Slip: (sample will be provided by CHK) Box of 2000's	100	Boxes	Rs. 1,650/-	Rs. 165,000/-
				Total Amount Rs.	Rs. 495,000/-

Signature of Contractor / Supplier: *National Agencies* 

Name of Firm with full Address: *Plot # 408, Bantva Nagar Liaquatabad, Karachi*

E mail Address: *nationalagencies320@yahoo.com*

Ph. Ofc: \_\_\_\_\_ Fax: \_\_\_\_\_ Res: \_\_\_\_\_ Mobil: 0321-9224352

*Debi*  
*26/5/17*  
*Shhe*  
*[Handwritten signatures and stamps]*