



SECRETARIAT OF THE  
PROVINCIAL ASSEMBLY OF SINDH.

No. PAS/B&A/2017-18/1831

Karachi, the 20<sup>th</sup> September 2017

To,


✓  
M/s. Athar & Sons,  
GWR 66/3, A-201,  
Bilal Garden, Garden West,  
Nishter Road, Karachi.

SUBJECT: - **LETTER OF ACCEPTANCE FOR SUPPLY OF PRINTING ITEMS FOR THE YEAR 2017-18.**

I am directed to refer to your financial proposal dated: 11.07.2017 regarding the subject noted above and to inform that the rates offered by you have been accepted by the competent authority being 1<sup>st</sup> lowest and competitive amongst others.

It is pertinent to mention here that the quantities required by this Secretariat in bidding documents are required on approximately monthly basis.

You are therefore directed to execute the contract agreement for which stamps worth Rs.5,762/- @0.35% of the contract amount should be produced at earliest.

  
(MUHAMMAD HABIB SAMEJO)  
DRAWING & DISBURSING OFFICER  
PROVINCIAL ASSEMBLY OF SINDH

C.c. to:-

1. The Staff Officer to Secretary Provincial Assembly of Sindh.
2. Office file.

  
DRAWING & DISBURSING OFFICER  
PROVINCIAL ASSEMBLY OF SINDH



SECRETARIAT OF THE  
PROVINCIAL ASSEMBLY OF SINDH

Phone # 021-99212036

NO: PAS/B&A/2017-18/2032  
Dated: 4<sup>th</sup> October 2017

To,



M/s. Athar & Sons,  
GWR 66/3, Bilal Garden A-201,  
Nishter Road, Garden West,  
Karachi.

**SUBJECT: - LETTER OF AWARD FOR PURCHASE OF PRINTING ITEMS**

Reference: Agreement executed on 4<sup>th</sup> October 2017

The competent authority has been pleased to award you a contract for the above mentioned work at a cost of Rs. 1,646,070/- (Rupees One Million Six Hundred Forty Six Thousands Seventy Only), for the month of October 2017 as you have accepted the contractual responsibility.

Please note that the supply should be carried out strictly according to scope and conditions of the agreement and as per directive of the undersigned or any other assigned officer as time to time notified throughout the contractual period.

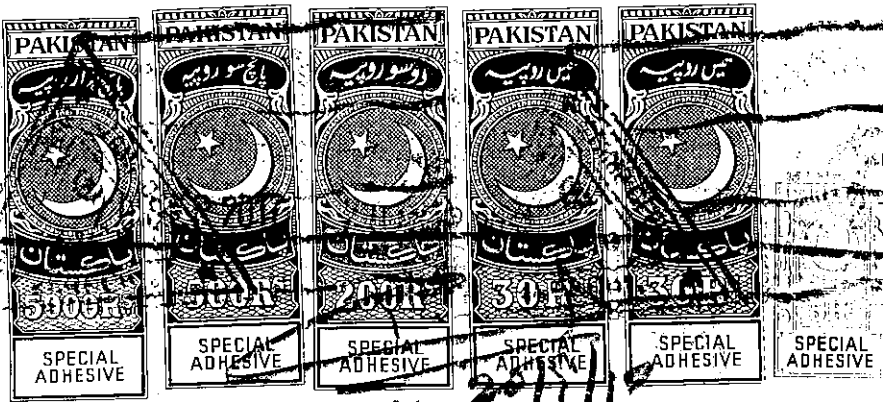
The supply should be made strictly in accordance to the specification/ rates etc. agreed by you and as per directives of the contract agreement, within 30 days, as mentioned in contractual agreement, otherwise penalty will be imposed.

  
(MUHAMMAD HABIB SAMEJO)  
ADDITIONAL SECRETARY/D.D.O

C.c

1. Staff Officer to Secretary, Provincial Assembly of Sindh.
2. O.S.D (Admin), Provincial Assembly of Sindh.
3. P.A to Special Secretary, Provincial Assembly of Sindh.
4. Tender File.

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20/9/2017 57687



D  
OFFICE SUPERINTENDENT  
Stamp Office, City Court  
Karachi  
20 SEP 2017

AGREEMENT

This agreement is made and entered into on 04.10.2017, between the Provincial Assembly of Sindh, here-in-after called the Purchaser of the one part and M/s. Athar & Sons, GWR 66/3, Bilal Garden, A-201, Garden West, Karachi by their proprietor hereinafter called the contractors which expression shall include their successors and assignees of the said firm and heir executor, administrators and assignees of the said individual partners of the said firm) of the other part.

WHEREAS the Provincial Assembly of Sindh, has accepted the contractor's tender for the supply of Printing items and the contractor is agreed to supply the same in the sum of Rs.1,646,070/- (Rupees One Million Six Hundred Forty Six Thousands Seventy Only) within schedule time after receiving letter for award of work.

In consideration of the payments to be made by the Procuring Agency to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Procuring Agency to execute and complete the works and remedy defects therein in conformity in all respects with the provisions of the Contract.

The Procuring Agency hereby covenants to pay the Contractor, in consideration of the execution and completion of the works as per provision of the contract, the contract Price or such other sum as may become payable under the provision of the contract at the times and in the manner prescribed by the contract.

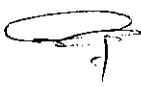
In Witness whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

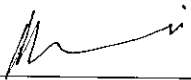
Signature of the Contractor

MUHAMMAD HABIB SAMEJO  
Signature of the Procuring Agency  
Provincial Assembly of Sindh

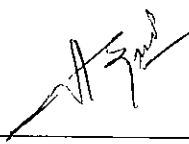
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Signed in the presence of:

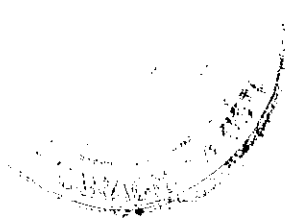
1.   
\_\_\_\_\_

2.   
\_\_\_\_\_

WITNESS

1.   
\_\_\_\_\_

2. \_\_\_\_\_



# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- PROVINCIAL ASSEMBLY OF SINDH
- 1) NAME OF THE ORGANIZATION / DEPTT. \_\_\_\_\_
- 2) PROVINCIAL / LOCAL GOVT. / OTHER \_\_\_\_\_ PROVINCIAL
- 3) TITLE OF CONTRACT \_\_\_\_\_ PURCHASE OF PRINTING ITEMS
- 4) TENDER NUMBER \_\_\_\_\_
- 5) BRIEF DESCRIPTION OF CONTRACT \_\_\_\_\_ PURCHASE OF PRINTING ITEMS
- 6) FORUM THAT APPROVED THE SCHEME \_\_\_\_\_
- 7) TENDER ESTIMATED VALUE \_\_\_\_\_ OFFER RATE
- 8) ENGINEER'S ESTIMATE  
(For civil works only) \_\_\_\_\_
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) \_\_\_\_\_ 30 DAYS
- 10) TENDER OPENED ON (DATE & TIME) \_\_\_\_\_ 11.07.2017 @ 11:30 AM
- 11) NUMBER OF TENDER DOCUMENTS SOLD \_\_\_\_\_ 03 THREE  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED \_\_\_\_\_ 03 THREE
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS \_\_\_\_\_ 03 THREE
- 14) BID EVALUATION REPORT \_\_\_\_\_ ENCLOSED  
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER \_\_\_\_\_ M/S. ATHAR & SONS, KARACHI
- 16) CONTRACT AWARD PRICE \_\_\_\_\_ ATTACHED
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID). \_\_\_\_\_ M/S. ATHAR & SONS  
M/S. SHAYAN GEN. SUPPLIERS  
M/S. RIJA ENTERPRISES

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE -- ONE ENVELOPE PROCEDURE  YES  Domestic/ Local
- b) SINGLE STAGE -- TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE -- TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	33792 16.06.2017
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	DAILY KAWISH 16.06.2017, DAILY DAWN 17.06.2017 & DAILY JANG 18.06.2017
No	

22) NATURE OF CONTRACT

Domestic	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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*Muhammad Habib Qalhejo*  
 MUHAMMAD HABIB QALHEJO  
 Drawing & Disbursing Officer  
 Provincial Assembly of Sindh

31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	NO

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE DOCUMENTS  
(If yes, give details)

Yes	
No	NO

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	NO

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	NO

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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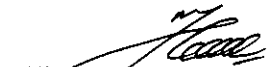
37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	NO

Signature & Official Stamp of  
Authorized Officer

  
MUHAMMAD HASHIM  
Drawing & Disbursing Officer  
Provincial Assembly of Sindh

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

## Bid Evaluation Report

1. Name of the Purchasing Agency: Secretariat of the Provincial Assembly of Sindh

2. Tender Reference No.: PAS/BSA

3. Tender Description/Name of work/Item: **PURCHASE OF PRINTING ITEMS.**

4. Method of Procurement: Single Auction Open Bidding

5. Tender Published on: Only Karachi 16/6/17, Rawalpindi 17/6/17, Islamabad 20/6/17  
SPPRA S.No: 149/17 Dated: 16<sup>th</sup> June 2017

6. Total Bid Documents Sold: 03

7. Total Bids Received: 03

8. Technical Bid Opening Date/Time/Place: Not applicable

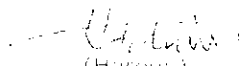
9. No. of Bids technically qualified (if applicable): Not Applicable

10. Bid(s) Rejected: Nil


11. Financial Bid Opening date: 16/6/17

### 12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s. Aghar & Sons	See Annexure A	1 <sup>st</sup> Rank	Offer Rate Based	Eligibility & Minimum Qualification Criteria Completed	Found Responsive and lowest Bid recommended for award of contract
2.	M/s. Suleyan Gani Suppliers	See Annexure A	2 <sup>nd</sup> Rank	Offer Rate Based	Eligibility & Minimum Qualification Criteria Completed	Not Selected
3.	M/s. P.T. Enterprises	See Annexure A	3 <sup>rd</sup> Rank	Offer Rate Based	Eligibility & Minimum Qualification Criteria Completed	Not Selected

  
 (Haroon)  
 Officer on Special Duty  
 Provincial Assembly of Sindh  
 Member

(Ghulam Sarwar Memon)  
 Section Officer (General)  
 Chief Minister's Secretariat  
 Member


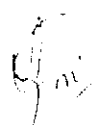

  
 (Muhammad Habib Sami)





SECRETARIAT OF THE  
PROVINCIAL ASSEMBLY OF SINDH.

ATTENDANCE SHEET OF BIDDERS TENDER HELD ON 11-07-2017 IN  
COMMITTEE ROOM OF SECRETARIAT OF THE PROVINCIAL ASSEMBLY  
OF SINDH

S.NO	NAME OF FIRM	SIGNATURE
1	M/S. Riya Enterprises, Karachi	
2	M/s. Athar & Sons, Karachi	
3	M/A. Shayan General Suppliers, Karachi	



*Athar & Sons*

**CONTRACTOR & GENERAL ORDER SUPPLIERS**

**Deals in:**

Hardware, Machinery Equipment Stationary, Printing, Furniture  
Liveries other supplies and Repairing

**SCHEDULE OF REQUIREMENT FOR THE SUPPLY OF PRINTING MATERIALS FOR  
THE YEAR 2017-18**

**CUSTOMER INFORMATION**

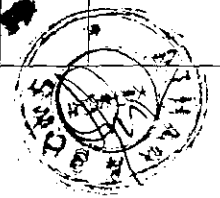
Designation: M/s. D.D.O.  
Organization: Secretariat of the Provincial Assembly of Sindh,  
Address: Court Road, Karachi.  
Contact No: 021-99213464  
Dated: 11<sup>th</sup> July 2017

NO	DESCRIPTION	UOM	QTY	DELIVERY SCHEDULE
1	File Cover Printed on Local Paper with Departmental Logo or Equivalent	Each	6000	DELIVERY OF ITEMS/ ARTICLES WILL BE MADE WITH 7 DAYS AFTER SUPPLY/ PURCHASE ORDER
2	Letter Pad A4 Size 500 Pages or Equivalent	Each	100	
3	Letter Pad Medium Size 500 Pages or Equivalent	Each	100	
4	Envelope 9 X 4 SIZE Printed or Equivalent	Each	6000	
5	Envelope Medium SIZE Printed or Equivalent	Each	6000	
6	Envelope File SIZE Printed or Equivalent	Each	6000	
7	Envelope A4 SIZE Printed or Equivalent	Each	6000	
8	File Cover Printed on Imported Paper with Departmental Logo or Equivalent	Each	5000	
9	File Cover Printed on Golden Foil Printing with Departmental Logo or Equivalent	Each	1000	
10	Printing & Providing of Duty Pass or Equivalent	Each	3000	
11	Printing of Invitation Card or Equivalent	Each	100	
12	Envelopes with Golden Foil Printing A4 Size or Equivalent	Each	500	
13	Envelopes with Golden Foil Printing Medium Size or Equivalent	Each	500	
14	Envelopes with Golden Foil Printing Small Size or Equivalent	Each	500	
15	Letter Pad A4 Size Printed with Golden Foil Printing 500 Pages or Equivalent	Each	50	
16	Letter Pad Medium Size Printed with Golden Foil Printing 500 Pages or Equivalent	Each	50	
17	Letter Pad Small Size Printed with Golden Foil Printing 500 Pages or Equivalent	Each	50	
18	File Folder Reczine with Golden Foil Printing or Equivalent	Each	250	
19	Printing of Book "The Rules & Procedure of Provincial Assembly of Sindh 2013" in English/ Sindhi/ Urdu (SET) on imported paper or Equivalent	Each	25	

*Jee*

*H. H. H.*

*A.*





# Athar & Sons

## CONTRACTOR & GENERAL ORDER SUPPLIERS

### Deals in:

Hardware, Machinery Equipment Stationary, Printing, Furniture  
Liveries other supplies and Repairing

20	Printing of Gate pass Book on 80 Gram Paper or Equivalent	Each	250	<b>DELIVERY OF ITEMS/ ARTICLES WILL BE MADE WITH 7 DAYS AFTER SUPPLY/ PURCHASE ORDER</b>
21	Printing of Visiting Card on imported paper or equivalent	Each	2000	
22	Printing of Hand Diary Pads or Equivalent	Each	250	
23	File Board With Departmental Logo or Equivalent	Each	2500	
24	Note Sheet Printed 100 pages or Equivalent	Each	500	
25	File Flapper printed with name & logo or Equivalent	Each	2500	

Sincerely yours,

