SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

1)	NAME OF THE ORGANIZATION / DEPTT.	Institute of Business Administration, Karac	hi	
2)	PROVINCIAL / LOCAL GOVT / OTHER Local Govt			
3)	TILE OF CONTRACT			
4)	TENDER NUMBER	Tender # FUR/05/16-17		
5)	BRIEF DESCRIPTION OF CONTRACT	Provide & Supply of Revolving Chairs		
6)	FORUM THAT APPROVED THE SCHEME	Procurement Committee		
7)	TENDER ESTIMATED VALUE	Rs.350,000/-		
8)	ENGINEER'S ESTIMATE (For civil works only)	NA		
9)	ESTIMATED COMPLETION PERIOD (AS P	ER CONTRACT)		
	TENDER OPENED ON (DATE & TIME)	June 12, 2017 (12:30 pm)		
11)	NUMBER OF TENDER DOCUMENTS SOLE (Attach list of buyers)) SEVEN		
12)	NUMBER OF BIDS RECEIVED	FIVE		
13)	NUMBER OF BIDDERS PRESENT AT THE			
	BID EVALUATION REPORT (Enclose a copy)	Copy Enclosed		
15)	NAME AND ADDRESS OF THE SUCCESSE	UL BIDDER (1) M/s S. M. Saced & Brot	hers	
	CONTRACT AWARD PRICE	Rs.317,725.00		
•,	NONTHINE THE PROPERTY OF THE P			
17)	RANKING OF SUCCESSFUL BIDDER IN EV (i.e. 1^{st} , 2^{ad} , 3^{rd} EVALUATION BID).	VALUATION REPORT M/s S. M. Saeed & Brothers		
		M/s Honesty Furnishers M/s Al-Rehman Enterprises		
		M/s Hamza T-Contractor M/s M, F, Brothers		
18)	METHOD OF PROCUREMENT USED: - (Tig	ck one)		
	a) SINGLE STAGE - ONE ENVELOPE	PROCEDURE	Domostic/ Local	
	b) SINGLE STAGE TWO ENVELOPE	PROCEDURE	Domestic	
	e) TWO STAGE BIDDING PROCEDUR	8E	[]	
	d) TWO STAGE TWO ENVELOPE BI	DDING PROCEDURE		
	PLEASE SPECIFY IF ANY OTHER EMERGENCY, DIRECT CONTRACTING		S ADOPTED i.e.	

,	THER THE PROCUREMENT WAS INCLUDED I	Yes	No 🗸
l) ADV	ERTISEMENT:		
i)	SPPRA Website (If yes, give date and SPPRA Identification No.)	Yes June 22, 2017 and SPPRA	ID # 2025/2017
ii)	News Papers (If yes, give names of newspapers and dates)	Yes	
		No.	
2) NAT	URE OF CONTRACT	Dereda V	lnt.
WAS	THER QUALIFICATION CRITERIA FINCLUDED IN BIDDING / TENDER DOCUMES is, enclose a copy)	TS?	No V
WAS	ETHER BID EVALUATION CRITERIA SINCLUDED IN BIDDING / TENDER DOCUME Is, enclose a copy)	TS? Yes	No 🗸
25) WHI MET	ETHER APPROVAL OF COMPETENT AUTHORI HOD OTHER THAN OPEN COMPETITIVE BID!	Y WAS OBTAINED FOR US ING? Yes 7	NG A
26) WAS	SBID SECURITY OBTAINED FROM ALL THE E	DDERS? Yes V	No
	ETHER THE SUCCESSFUL BID WAS LOWEST IN BEST EVALUATED BID (in case of Consultancia)		No No
	ETHER THE SUCCESSFUL BIDDER WAS TECH APLIANT?	SICALLY Yes 🗸	No
	ETHER NAMES OF THE BIDDERS AND THEIR TIME OF OPENING OF BIDS?	QUOTED PRICES WERE RI	No No
CON	ETHER EVALUATION REPORT GIVEN TO TRACT? ich copy of the bid evaluation report)	BIDDERS BEFORE THE	AWARD OI

31) ANY COMPLAINTS RECEIVED (If yes, result thereof)	Yes
	No /
32) ANY DEVIATION FROM SPECIFICATIONS GIV (If yes, give details)	EN IN THE TENDER NOTICE / DOCUMENTS Yes
	No
33) WAS THE EXTENSION MADE IN RESPONSE T (If yes, give reasons)	ME? Yes
	No
34) DEVIATION FROM QUALIFICATION CRITERIA (If yes, give detailed reasons.)	Yes
	No
35) WAS IT ASSURED BY THE PROCURING AG BLACK LISTED?	ENCY THAT THE SELECTED FIRM IS NOT Yes V No No
36) WAS A VISIT MADE BY ANY OFFICER/OFFIC SUPPLIER'S PREMISES IN CONNECTION WIT BE ASCERTAINED REGARDING FINANCING ((If yes, enclose a copy)	TETHE PROCUREMENT? IF SO, DETAILS TO
37) WERE PROPER SAFEGUARDS PROVIDED O THE CONTRACT (BANK GUARANTEE ETC.)?	N MOBILIZATION ADVANCE PAYMENT IN Yes No
38) SPECIAL CONDITIONS, IF ANY (1f yes, give Brief Description)	Yes
	No
Signature & Official Stamp of Authorized Officer	
FOR OFFICE USE ONLY Aumer Shahb	bir Red)
FOR OFFICE USE ONLY Aumer Shahb Wins Communication General Manager Admin General Musicus Amin Institute of Kurachi, Paki	inistration (IBA), sunion (IBA), sun

<u>SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi</u> Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print Save Reset

Bid Evaluation Report

1. Name of Procuring Agency: <u>Institute of Business Administration</u> , Karachi
2. Tender Reference No: Tender # FUR/05/16-17
3. Tender Description/Name of work/item: Provide & Supply of Revolving Chairs
4. Method of Procurement: Single Stage One Envelope
5. Tender Published: May 19, 2017 on IBA website & SPPRA web site Serial # 33497 Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold; 07 Companies have collected Tender Documents
7. Total Bids Received: 05
8. Technical Bid Opening date: (if applicable) NA (Provide details in separate form)
9. No. of Bid technically qualified (if applicable): <u>NA</u>
10. Bid(s) Rejected: NA
11. Financial Bid Opening date: June 12, 2017

12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6
1.	M/s S.M . Sacco & Brothers	Rs.317,725.00	Lowest Bidder	350,000.00	Accepted, de bidder. Cor Sheet At	nparative
2.	M/s Honesty Furnishers	Rs.331,695.00	Highest Bidder			-
3.	M/s Al-Rehman Enterprises	Rs.363,285.00	Highest Bidder			
4.	M/s Hamza T Contractor	Rs.389,259.00	Highest Bidder			
5.	M/s M. F. Brothers	Rs.396,810.00	Highest Bidder			

Signatures of the Central Purchase Committee, Members

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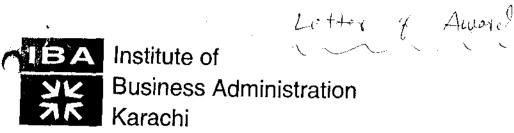


List of Buyers

Tender # FUR/05/16-17

Caption: Provide & Supply of Revolving Chairs Number of Tender Documents Sold: 07

S#	List of Buyers	
οĖ	M/s Hamza T Contractor	
02	M/s Inspire Trading Co.	- <u>-</u>
03	M/s Al-Rehman Enterprises	
04	M/s M. F. Brothers	
05	M/s S. M. Saeed & Brothers	
06	M/s Honesty Furnishers	
07	M/s Chand Furniture	



Leadership and Ideas for Tomorrow

PURCHASE ORDER

To

M/s S. M. Saecd & Brothers

Order No Date of Issue

IBA-MC/PD/FUR/206/0189/2016-17

Date of Delivery

June 30, 2017 July 7, 2017

Place of Delivery

IBA, Main Campus

Total Amount

Rs.317,725.00 (Including GST)

(Rupees Three Hundred Seventeen Thousand Seven Hundred Twenty

Five Only)

S#	Items	Qty	Rate	Amount
1	Brand: Master Offisys Sleek and stylish polypropylene armrests. Fixed position angle control system at 2 positions. Extra torsion adjustment control. Guaranteed PU Master Molty Excel Foam seat and backrest. Flexibility in choice of upholstery fabric & leatherette. High frequency compression process on multi-layered veneer shell, anatomically designed for posture support. 5-prong pressure die-cast Aluminum / Nylon with reinforced glass base for added seating support. Twin wheel castors, which meet requirements for BIFMA and DIN standards. Adjustable seat height-gas lifts type and swivel. The S-shape backrest is designed according to the contour of the human spine to provide optimum lumbar. As per Sample	30 units	9,052.00	271,560.00
	Total	·	Rs. 2	71,560.00
	17% GST		Rs. 4	16,165.00
	Total Amount		Rs. 3	17,725.00

Terms & Conditions:

Material of this order is subject to final inspection at the time of delivery. 1.

We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.

Page 1 of 2



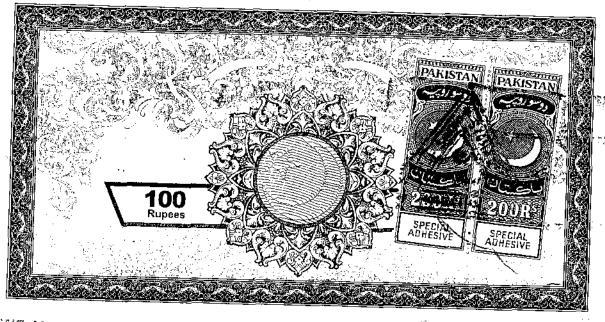
- 3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
- 4. General Sales Tax will be paid on applicable items only.
- 5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
- 6. The rate / item cost is final and no change what so ever will be accepted.
- 7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
- 8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
- 9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
- 10. Advance Payment subject to Bank Guarantee
- All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
- 12. Stamp duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.

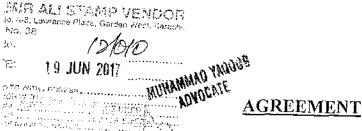
Sr. Manager Purchase & Stores

Page 2 of 2

War Wall Burgar

To a work





THIS AGREMENT is executed at KARACHI, on this day 49-4-4; 2017.

BETWEEN

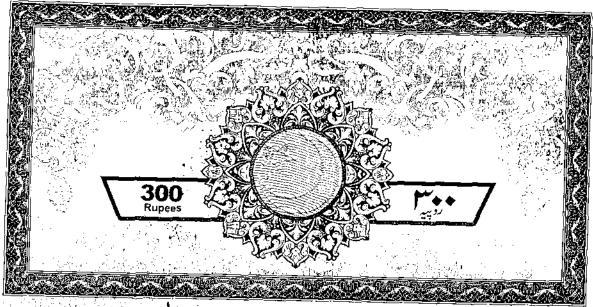
M/s Institute of Business Administration, through its Registrar, located at Main Campus, University Road, Karachi, hereinafter called and referred to as "IBA" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

AND

M/s S. M. Saeed & Brothers, having its office at # S. 10, Noman Arcade Block-14, Gulshan-e-Iqbal, Karachi, hereinafter referred to as "SUPPLIER" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successor and assigns), through its proprietor Mr. S. M. Saeed, holding CNIC No. 42000-0514292-3 on the SECOND PART.

WHEREAS "IBA" intends to obtain revolving chairs vide tender # FUR/05/16-17 for the Provide & Supply of Revolving Chairs (IBA requirement) discussions in respect of the same before the determination of scope of work will be held with "IBA" as "Revolving Chairs" and "THE SUPPLIER" have offered to render all kind of revolving chairs (including but not limited to the "Revolving Chairs" of the proposed work up to the satisfaction & handing over the material(s) to the "IBA" having accepted the offer in finished form complete in all respect.

NOW IT IS HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:



M. Waris Adv 15113 19 23.5.17 19 23.5.17 19 23.5.17

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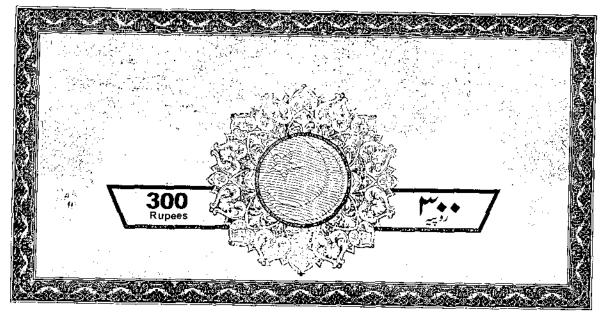
WITNESSETH

"IBA" hereby offer to appoint "THE SUPPLIER" as their official for the specific purpose of "Revolving Chairs" discussions in respect of the same with "IBA" before the determination of Scope of Work revolving chairs to illustrate the schematic design to suitable scale with any/all other relevant details for presentation to "IBA" for revolving chairs. "THE SUPPLIER" hereby agree to the offer of the "IBA" in acceptance of the terms & conditions here in below forth.

Article I: DUTIES & SCOPE OF WORK & AGREEMENT

1.1 This Agreement includes, the "Revolving Chairs", discussions with "IBA" before the determination of scope of work with any/all other relevant details for presentation to "IBA". The description/BoQ is appended below:

 S#	Items	Qty	Rate (Rs.)	Amount (Rs.)
1	Revolving Chair Brand: Master Offisys Sleek and stylish polypropylene armrests. Fixed position angle control system at 2 positions. Extra torsion adjustment control. Guaranteed PU Master Molty Excel Foam seat and backrest. Flexibility in choice of upholstery fabric & leatherette. High frequency compression process on multilayered veneer shell, anatomically designed for posture support. 5-prong pressure die-cast Aluminum / Nylon with reinforced glass base for added seating support. Twin wheel castors, which meet requirements for BIFMA and DIN standards. Adjustable seat height-gas lifts type and swivel.	30 Units	9,052.00	271,560.00

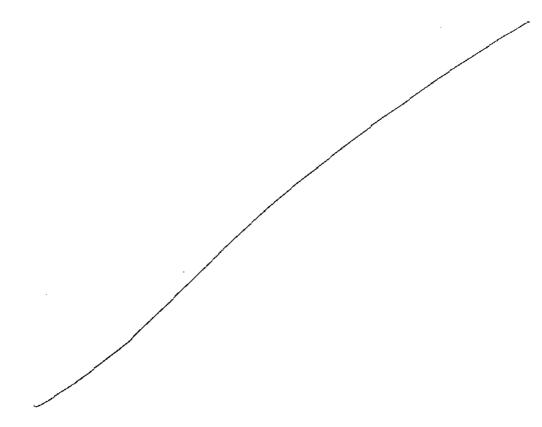


TARAP OFFICE CITY COURT, NARACIU.	n en
the parpare of the corroll of the formula lumbar. As per simple	
Ex Office Vendos Total	 Rs. 271,560.00
17% GST	Rs. 46,165.00
Total Amount	 Rs. 317,725.00

- 1.2 "THE SUPPLIER" agrees to provide any/all kind of revolving chairs to "IBA" whenever and wherever form is required as per the terms & conditions of this Agreement.
- 1.3 "THE SUPPLIER" will coordinate their work with Sr. Manager Purchase & Stores, of the "IBA" who will assist "THE SUPPLIER" in supervision of proposed revolving chairs.
- 1.4 "THE SUPPLIER" hereby agrees to accept variation, if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 1.5 "THE SUPPLIER" will visit the Purchase Offices located at Main Campus, University Road, Karachi as & when required with prior appointment.
- 1.6 All logistic charges will be borne by "THE SUPPLIER".

Article II SCOPE OF PROFESSIONAL SERVICES:

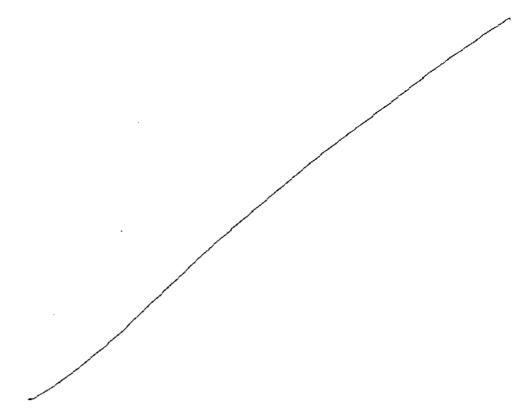
- 2.1 "THE SUPPLIER" hereby agree and acknowledge for the periodic supervision of the work and to check the execution of Revolving Chairs in accordance with the Description & Specification.
- 2.2 "THE SUPPLIER" hereby agree and acknowledge the acceptance of attending the meetings with the Sr. Manager Purchase & Stores "IBA" as & when required.



- 2.3 "THE SUPPLIER" hereby agrees to accept variation, if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 2.4 Delivery 10 days after approval of samples.
- 2.5 All staff must have CNIC and clearly mentioned to discourage work through child labor.
- 2.6 "THE SUPPLLIER", will provide all required/necessary carpenter(s) / labor(s) / transportation(s) / cartage(s) what so ever required to complete the procurement at the cost/charges amount offered in the tender vide # FUR/05/16-17.

Article III REMUNERATION

- 3.1 The cost offered by the Supplier is Rs. 317,725.00 (inclusive of all taxes) Provide & Supply of Revolving Chairs vide tender # FUR/05/16-17 variation may occurred. The cost is inclusive of labor/transportation/supplies/etc.
- 3.2 A liquidity damages @ 2% per month, of the total agreed payment as per Work Order, of the total cost will be imposed in case of delayed delivery. Liquidity damages will be imposed after 25 days subject to final proof sample material handed over by supplier to IBA before the starting date mentioned on the Purchase Order. Purchase will be deemed completed in finished form as per specification and "THE SUPPLIER" have to deliver the required number of Revolving Chairs to IBA.
- 3.3 Payment will be made after delivery and submission of invoice. Advance Payment subject to Bank Guarantee.
- 3.4 Performance Security 5% of total amount of Purchase Order will be provided by the party.



- 3.5 Stamp Duty @ 0.35% of the cost of transaction / work order will be deposited in Government treasury by the SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.
- 3.6 Tax(es)/Challan(s)/Levy(ies), if any or additional will be paid/borne by SUPPLIER as per SRO/Notification.

Article IV: ARBITRATION

4.1 In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA and CEO of the company / firm / agency for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.

Article V: TERMINATION

5.1 "IBA" may terminate this agreement if the job is not executed according to the requirement at anytime after issuing a 15 day's notice.

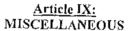
Article VI: INDEMNITY

6.1 "THE SUPPLIER" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE SUPPLIER", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE SUPPLIER" which disturbs or damage the reputation, quality or the standard of services provided by "IBA" and any person claiming through the IBA.

7.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

Article VIII: INTEGRITY PACT

- 8.1 The intention not to obtain the procurement / work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- 8.2 Without limiting the generality of the forgoing the M/s S. M. Saeed & Brothers, represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.
- 8.3 M/s S. M. Saeed & Brothers, accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law. contact, or other instrument, be stand void at the discretion of the IBA.
- 8.4 Notwithstanding any right and remedies exercised by the IBA in this regard, M/s S. M. Saeed & Brothers, agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the M/s S. M. Saeed & Brothers, as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.



- 9.1 Any addition & alteration(s) made for item(s) as required by IBA on the basis of sample or in course of the work in progress which entail extra time & labor and material on part of the supply, shall not be charged separately/extra on 'Quantum Mcrit' basis before & on final material handed over to the "IBA". After FINALIZATION OF SAMPLE if any alteration(s), arise charges will be paid on mutually agreed upon.
- 9.2 Material(s) will be handed over by the "IBA" or yet the cost with authentic stamp and signature.
- 9.3 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
- 9.4 The validity of the contract will be effective from the date of issue of Purchase Order.
- 9.5 All terms and conditions of tender vide # FUR/05/16-17 will be the integral part of this agreement and can't be revoked.

IN WITNESS WHEREOF both the parties hereto hands to this agreement at Karachi on the date as m	
17	-notables
A Comment	M/S S. M. Sæed & Brother actor M/S S. M. Sæed & Brother and Arcade NAME: S. MOSSEE NAME:
"IBA"	M/S S. M. Sættl & Brown an Arcade
"IBA" NAME: Aamer Shabbir Khan Aamer Shabbir wing Commander (Reid) Wing Commander Administration (BA)	NAME: S. MOSTAGE TO THE STATE OF THE STATE O
NAME: Aamer Shabbir Khan Aamer Station (Reta) Wing Commander (Reta) Wing Manager Administration (BA General Manager Administration (BA General Business Administration (BA Karachi, Pakistan	ONIC # <u>42000-0514292-3</u>

Address:

G. M. Admin Institute of Business

S-10, Noman Arcade,

Address:

Administration Main Campus University Road, Karachi Hammad Shead M. SOHAIL KHAN Manager Purchase & Stores CNICH 42101-5663940-1 Institute of Business Administration CNIC # Karachi-Pakistan Address: 5-10, Noman Awade, Block-14, Gulshame. I'Voul Cavachi. Address:____

Block-14, Gulshan-e-Iqbal, Karachi

3. <u>BILL OF QUANTITY</u> Provide & Supply of Revolving Chairs

S#	Items	Qty	Rate	Amount
1	Revolving Chair	30	}	i
		units	9052/	12715/2
ĺ	Brand: Master Offisys or equivalent		1032	271560-0
ļ	Sleek and stylish polypropylene armrests.		,	i
	Fixed position angle control system at 2	! ;	! }	
ł	positions.			
l i	Extra torsion adjustment control.			ļ (
1	Guaranteed PU Master Molty Excel Foam seat			\ ;
İ	and backrest.	[]	r I	1 !
;	Flexibility in choice of apholstery fabric &	}		1 1
ļ	leatherette,	j		/ :
	High frequency compression process on multi-	ìi		/
!	layered veneer shell, anatomically designed for	1 1		! / !
	posture support.)		ļ <i>}</i>
ĺ	5-prong pressure die-cast Aluminum / Nylon			
}	with reinforced glass base for added scating	{		1 / 1
	support.] /
ĺ	Twin wheel castors, which meet requirements for	} [
ł	BIFMA and DIN standards.			!
\ \	Adjustable scat height-gas lifts type and swivel.	{	\ \	
į	The S-shape backrest is designed according to			! /
	the contour of the human spine to provide	i .		/
į	optimum lumbar.	\ \ \ \ \		1
İ	As per Sample	()		¦;
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į	Total			7/300
;				271560- 46165-4 317725-4
l	17% <u>GST</u>		_ 	
	Tr. dat A mound		'	317725-4
<u></u>	Total Amount			

Total Amount Rupees (in words) When lace Seventien Shousand

Seven Indonial tweety the of

Stamp & Signature

Page 5 of 10

It is hereby certified that the terms and conditions have been read, agreed upon and signed.

S. M. SAEED & BROTHERS Government Contractor & Supplier prot Approved Contractor Office S-10, Noman Arcade

Contact Person_ S. M. Saeal.

Address S. 10. Noman Arlade Block_14 Gulsha e Ig, bad Kenelu-Tel# 0332-3197424Fax 34947269

Mobil 34947845 email Sombaced birollis a yahoo. Com.

