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**Sindh Technical Education &  
Vocational Training Authority (STEVTA)  
Vocational Training Wing  
St-19, Block-06, Gulshan-e-Iqbal**  
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**Minutes of Meeting of Purchase Committee held on 16.06.2011  
at 2:00 P.M under Chairmanship of Director, Vocational Training Wing  
in the Committee room of VT Wing (STEVTA) Karachi.**

Meeting of the Purchase Committee for opening of the tender invited for Purchase of Computer, I.T and Office Equipment from the funds provided from budget of (STEVTA) HQ to Directorate of VT during Financial year 2010-2011 was held on 16.06.2011 in the Chairmanship of Director, Vocational Training (STEVTA) in his office. Following attended the meeting.

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| 1. | Syed Nazar Ali,<br>Director<br>Vocational Training Wing (STEVTA).   | In Chair. |
| 2. | Mr. Muhammad Asif Siddiqui,<br>Joint Director,<br>Sindh Technical Education &<br>Vocational Training Authority.     | Member.   |
| 3. | Mr. Abdul Hafeez Abbasi,<br>Deputy Director (MIS),<br>Sindh Technical Education &<br>Vocational Training Authority. | Member.   |
| 4. | Mr. Khadim Hussain,<br>Deputy Director (Dev)<br>Manpower & Training Wing (STEVTA)                                   | Member.   |

The tenders were invited by putting the advertisement on Website of Sindh Public Procurement Regulator Authority (SPPRA) and (STEVTA) The advertisement was put on the Website of SPPRA on 21.05.2011 with ID No. 4476/2011.

The tender were scheduled to be opened on 14.06.2011 but due to absence of Director, Vocational Training/Chairman Departmental Purchase Committee the same was differed and were opened on 16.06.2011 at 2:00 P.M. before the representatives of the competing firms. Total 08 firms purchased the tender document out of which 06 firms participated in the bidding and submitted their bids. The scrutiny of the bids revealed that M/s. S.K. Traders, Karachi have not provided proof of financial soundness i.e. Bank Statement with their tender hence his bid was rejected. The bids of rest of five following firms were found responsive and taken-over for technically evaluation.

1. M/s. Shirazi Trading Company, Karachi.
2. M/s. Science & Computer Link, Karachi.
3. M/s. Latif Associates, Karachi.
4. M/s. N.J. Enterprises, Karachi.
5. M/s. F & S Karachi.

The Comparative rates offered by above firms were prepared and is annexed at Flag-"A".

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Then the Committee technically examined the item wise offers of bidders in light of conditions and specification of the store given in tender documents. After detailed discussion and keeping in view the available budget and tender requirements the committee firmed up the purchase proposal given as under:-

Item No	Name of Item	Rate	Quantity	Total Amount
M/s. Science & Computer Link, Karachi:				
1	Computer.	Rs.51,899/-	8 Nos.	Rs.415,192/-
4	Fax Machine.	Rs.19,110/-	1 No.	Rs. 19,110/-
5	UPS 0.6 KVA.	Rs. 4,850/-	8 Nos.	Rs. 38,800/-
<b>TOTAL:</b>				<b>473,102/-</b>
M/s. Latif Associates, Karachi:				
2	Laser Printer 2055.	Rs.38,500/-	2 Nos.	Rs. 77,000/-
M/s. Shirazi Trading Company, Karachi:				
3	Photo Copier.	Rs.120,000/-	1 No.	Rs.120,000/-
<b>GRAND TOTAL:</b>				<b>670,102/-</b>


The total amount of the above proposed comes to Rs.670,102/- which is within the approved amount provided in budget to Directorate VT from STEVTA H.Q under the head purchase of Computer, I.T equipment and Office equipment.

The Committee decided to procure the goods from lowest evaluated bidders as per detail given in the pre para after completing all codal and legal formalities.

Meeting ended with vote of thanks from and to the chair.

  
(ABDUL HAFEEZ ABBASI)  
Deputy Director (MIS)  
Sindh Technical Education &  
Vocational Training Authority

  
(KHADIM HUSSAIN)  
Deputy Director (Dev)  
Vocational Training Wing (STEVTA)

  
(MUHAMMAD ASIF SIDDIQUI)  
Joint Director  
Vocational Training Wing (STEVTA)

  
(SYED NAZAR ALI)  
Director  
Vocational Training Wing (STEVTA)

**Comparative Statement Showing the Rates for Purchase of  
Computer I.T Equipment and Office Equipment under STEVTA.**

Item No	Name of Items	M/s. Shirazi Trading Company, Karachi	M/s. Science & Computer Link, Karachi	M/s. Latif Associates Karachi	M/s. N.J. Enterprises Karachi	M/s. F & S Karachi	Remarks.
1	Computer.	-	51,899	69,500	74,500	75,000	The 1st lowest offer of M/s. Science & Computer Link Karachi meets tender requirement, may be accepted.
2	Laser Printer 2055.	-	41,110	38,500	43,000	45,000	1st Lowest offer of M/s. Latif Associates, Karachi may be accepted.
3	Photo Copier.	120,000	139,110	-	-	-	1st Lowest offer of M/s. Shirazi Trading Company Karachi may be accepted.
4	Fax Machine.	-	19,110	19,500	23,500	21,000	1st Lowest offer of M/s. Science & Computer Link, Karachi may be accepted.
5	UPS 0.6 KVA.	-	4,850	11,400	-	14,000	1st Lowest offer of M/s. Science & Computer Link, Karachi may be accepted.

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## Bid Evaluation Report

1. Name of Procuring Agency: Manpower & Training Wing, Sindh Technical Education & Vocational Training Authority, Karachi
2. Tender Reference No: DMTS/Dev/STEVTA/HQ/2(5)/2011
3. Tender Description/Name of work/item: Purchase of Computer I.T & Office Equipment (Item-5 (UNIS))
4. Method of Procurement: Single Stage one Envelope.
5. Tender Published: SPPRA Website ID No. <sup>4476</sup>4476/2011, dated 27.05.2011  
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold: 07 (Seven)
7. Total Bids Received: 05 (Five)
8. Technical Bid Opening date: (if applicable) N.A. Provide details in separate form)
9. No. of Bid technically qualified (if applicable): 04 (Bidder Qualified, Technically Responsive)
10. Bid(s) Rejected: 01 (One)
11. Financial Bid Opening date: 16.06.2011
12. Bid Evaluation Report

Sr No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5
1	M/s. Science & Computer Link Karachi	Rs. 4,850/-	1 <sup>st</sup>	1 <sup>st</sup> lowest in ranking Accepted	--
2	S.K. Traders Karachi	Rs. 4,880/-	2 <sup>nd</sup>	2 <sup>nd</sup> Lowest	--
3	M/s. Latif Associates, Karachi	Rs. 11,400/-	3 <sup>rd</sup>	3 <sup>rd</sup> Lowest	--
4	M/s. F&S Karachi	Rs. 14,000/-	4 <sup>th</sup>	4 <sup>th</sup> Lowest	--

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