

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- SINDH BANK LTD/ ADMINSTRATON
- 1) NAME OF THE ORGANIZATION / DEPTT. _____
 - 2) PROVINCIAL / LOCAL GOVT./ OTHER SCHEDULED BANK _____
 - 3) TITLE OF CONTRACT SUPPLY & PRINTING of SECURITY STATIONERY
 - 4) TENDER NUMBER SNDB/OK/ADMIN/10/436/2014
 - 5) BRIEF DESCRIPTION OF CONTRACT SUPPLY & PRINTING of Security STATIONERY
 - 6) FORUM THAT APPROVED THE SCHEME Procurement Committee
 - 7) TENDER ESTIMATED VALUE Rs. 11,300,000/-
 - 8) ENGINEER'S ESTIMATE (For civil works only) _____
 - 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 1 YEAR
 - 10) TENDER OPENED ON (DATE & TIME) TECHNICAL DATE TIME: 28/01/14 at 12:00 Financial 04/02/14
at 12:15 Hrs
 - 11) NUMBER OF TENDER DOCUMENTS SOLD 5
(Attach list of buyers)
 - 12) NUMBER OF BIDS RECEIVED 1
 - 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 1
 - 14) BID EVALUATION REPORT 17/02/14
(Enclose a copy)
 - 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/S. Apex Printery, Rego Road House,
531 - Business Rego Road RAO-T/550
 - 16) CONTRACT AWARD PRICE RS 11,279,600
 - 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATION BID). M/S. Apex Printery

18) METHOD OF PROCUREMENT USED :- (Tick one)

- | | | |
|------------------------------------------------------------------------------|--------------------------|-----------------|
| a) SINGLE STAGE - ONE ENVELOPE PROCEDURE _____ | <input type="checkbox"/> | Domestic/ Local |
| b) SINGLE STAGE - TWO ENVELOPE PROCEDURE <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| c) TWO STAGE BIDDING PROCEDURE _____ | <input type="checkbox"/> | |
| d) TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE _____ | <input type="checkbox"/> | |

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Procurement Committee

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	<input checked="" type="checkbox"/>	S.N. 18595	<input type="checkbox"/>
No	<input type="checkbox"/>		<input type="checkbox"/>

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	<input checked="" type="checkbox"/>	DAILY EXPRESS, BUSINESS Recorder & DAILY LIBERAL (9/01/14)	<input type="checkbox"/>
No	<input type="checkbox"/>		<input type="checkbox"/>

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	NO

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	NO

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	NO

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	NO

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	NO

39) Date of Award of Contract

Signature & Official Stamp of
Authorized Officer



28/3/14

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

13/02/2014

**Supply & Printing of Security Stationary
Bid Evaluation Report**


1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/436/2014
3	Tender Description	Supply and Printing of Security Stationary
4	Method of Procurement	Single Stage Two Envelop Bidding Procedure
5	Tender Published & SPPRA S.No.	S.No:18595. Daily Express, Business Recorder & Daily Ibrat (09/01/2014)
6	Total Bid Documents Sold	05
7	Total Bids Received	01
8	Technical Bid Opening Date & Time	28/01/2014 at 1200 Hrs
9	Financial Bid Opening Date & Time	04/02/2014 at 1215 Hrs
10	No. of bid qualified	01
11	Bid(s) Rejected	-

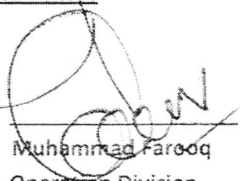
Details on the above as given below:

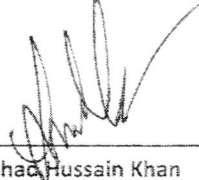
S No	Name of Firm or Bidder	Technically Qualified / Disqualified	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs 11,300,000/-)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7
1	M/s. Apex Printry	Qualified	Rs 11,279,600/-	Qualified Bidder	Rs.20,400/- Below the estimated cost	Accepted	Rule 48 of SPPRA 2010 has been complied with

Accordingly going by the Technical/Financial Evaluation offered in the tender document, M/s. APEX PRINTRY stands as only qualified bidder for Supply & Printing of Security Stationary to Sindh Bank Limited.

Members Signature- Evaluation Committee


Muhammad Imran Zubair
Admin Division


Muhammad Farooq
Operation Division


Dilshad Hussain Khan
Finance Division

Members - Procurement Committee

Head of Administration
(Lt. Col (R). Shahzad Begg)

Chief Financial Officer
(Mr. Dilshad Hussain Khan)

Chief Manager, IDBL
(Mr. Syed Muhammad Aqeel)

Dated: 28/01/2014

Security Stationary Evaluation Performa

Serial No: 01

Bidder Apex PRINTERY

S/No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Attach evidence as
1	Banks on Cliental List <u>15 BANKS</u>	15	<u>15</u>	08 Banks and above	Letters to be attached duly issued from each concerned Bank verifying that the company is currently supplying and printing security stationary for them.	Annexure "A"
		08		05 Banks and above		
2	Years in Business in relevant field <u>1999</u>	10	<u>10</u>	05 Years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter is required to be enclosed	Annexure "B"
		04		03 Years and above		
3	Turn Over in last 3 Years <u>160</u>	10	<u>04</u>	On an average of 80 Million & above per year	Audit Report or Tax Return for Last 3 Years	Annexure "C"
		04		On an average of 50 Million & above per year		
4	Permission to import CBS-1 Security check paper with water mark of the company	20	<u>20</u>	Letter attached	Attach valid letter duly issued from Pakistan Security Papers Ltd	Annexure "D"
5	ISO Certification	15	<u>15</u>	Attach Certificate	Copy of certificate	Annexure "E"
6	Paper Test Certification	30	<u>30</u>	If from 02 labs	Letter from PCSIR/PSPC & any international laboratory)	Annexure "F"
		10		If from 01 lab		
TOTAL MARKS		100	<u>94</u>			
QUALIFIED / DISQUALIFIED						

Note

- The company will be considered disqualified from the very outset, if not GST registered.
- Attachment of relevant evidence in each above requisite is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded.
- Acquiring of 70% marks of the total score in "Eligibility Criteria" will make the Bidder qualify for participating into "Inspection Phase" against paper/printing specifications (refer notes under scope of work page 13).
- Only those bidders will be asked to participate in "Financial Bid Opening Phase", who qualify the eligibility and inspection phase.

Members Signatures- Pre -Evaluation Committee

Muhammad Imran Zubair
Administration Division

M. Farooq
Operations Division

Dilshad Hussain Khan
Finance Division

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. _____

Head - Admin Div. _____

Member-IDBL. _____

Date: _____

ANNA

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2014-2015)

Name of Bidder Apex Printry (Pvt.) Limited

S. No.	Items	Total Tentative Books/Leaves Required	Rate (Per Book) (inclusive all taxes)	TOTAL COST
1	Current Account Cheque Book (10 leaves per book)	25,000	35.10 / Per Book	877,500.00
2	Current Account Cheque Book (25 leaves per book)	2,500	87.75 / Per Book	2,193,750.00
3	Current Account Cheque Book (50 leaves per book)	8,000	175.50 / Per Book	1,404,000.00
4	Current Account Cheque Book (100 leaves per book)	5,500	351.00 / Per Book	1,930,500.00
5	PLS Cheque Book (10 leaves per book)	12,000	35.10 / Per Book	421,200.00
6	PLS Cheque Book (25 leaves per book)	14,000	87.75 / Per Book	1,228,500.00
7	PLS Cheque Book (50 leaves per book)	400	175.50 / Per Book	70,200.00
8	PLS Cheque Book (100 leaves per book)	300	351.00 / Per Book	105,300.00
9	DP Cheque Book (10 leaves per book)	5,000	35.10 / Per Book	175,500.00
10	DP Cheque Book (25 leaves per book)	8,000	87.75 / Per Book	702,000.00
11	DP Cheque Book (50 leaves per book)	4,000	175.50 / Per Book	702,000.00
12	DP Cheque Book (100 leaves per book)	1,500	351.00 / Per Book	526,500.00
13	FCY \$-10 leaves per book USD	100	35.10 / Per Book	3,510.00
14	FCY \$-25 leaves per book USD	200	87.75 / Per Book	17,550.00
15	FCY \$-50 leaves per book USD	50	175.50 / Per Book	8,775.00
16	FCY £-10 leaves per book GBP	100	35.10 / Per Book	3,510.00
17	FCY £-25 leaves per book GBP	100	87.75 / Per Book	8,775.00
18	FCY €-10 leaves per book EURO	50	35.10 / Per Book	1,755.00
19	FCY €-25 leaves per book EURO	100	87.75 / Per Book	8,775.00
20	Pay Order /Demand Draft (Leaves)	200,000	4.00 Per Sheet	800,000.00
21	TDR (Leaves)	10,000	4.50 Per Sheet	45,000.00
22	CDR (Leaves)	10,000	4.50 Per Sheet	45,000.00
*TOTAL AMOUNT				11,279,600.00
5% Earnest Money Rs.				574,480.00

Note

1. The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement and including delivery charges upto Head Quarter Sindh Bank, Clifton, Karachi.
2. The successful bidder will be the one whose total sum of cost of printing of various items is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
3. 5% bid security is to be deposited in shape of pay order in favour of SINDH BANK LIMITED of this *Total Amount.

Signature of Bidder _____

SIGNATURE MEMBERS PC ADMIN

Head - Fin Div. _____

Head - Admin Div. _____

Member-IDBL. _____

Date: _____

TENDER DOCUMENT BUYERS COLLECTION RECORD

Tender Name: PRINTING AND SUPPLY OF SECURITY STATIONERY

S. No.	Date	Company Name	Representative Name	Contact No.	E-mail Address	Amount	Bank's Name	P O No.	Signature of Authorized Company Representative	Signature of Receptionist
1	13/1/2014	Malyah Printer	Anber Hussain	0333 3003922	anber.hussain@gmail.com	500/=	Habib M-B	07162016		
2	13/1/2014	APEX PRINTRY	S.M. Faisal	0300-2345089	Hamid.Khan@Bc-mail	500/=	HBL	4065336		
3	13/1/2014	Print Link	MRS Saneer	0345 9944501	Print Link Pkco@hotmail.com	500/=	Bankle Altheer	0024532		
4	16/1/2014	SAHIL TRADERS	mehmoed Ali	0321-3868722	sahil-traders@outlook.com	500/=	Alstair Bank	3361588		
5	17/1/2014	Pakistan Post foundation	S. Nazir Akmal	0333 2128004	Postpsd@gmail.com	500/=	HMB	07425134		

AVAILABILITY OF TD

FROM 09-01-2014
TO 27-01-2014

LAST DATE OF SUBMISSION OF TD

DATE 28-01-2014
TIME 11:00

3 SCOPE OF WORK / TECHNICAL SPECIFICATION

Sindh Bank Limited (SBL) requires security printed stationary for its 200 already in operation and 25 upcoming branches on need basis as per the given detail:

3.1 Paper Specification

- a) CBS 1- Cheque Paper 90Gms (High grade paper called Chemi guard with laser guard)
- b) Invisible highlights
- c) Instant verification with marker
- d) Paper must react against all kind of chemical families including 20 chemicals as per the requirement of SBP.

3.2 Printing Specification

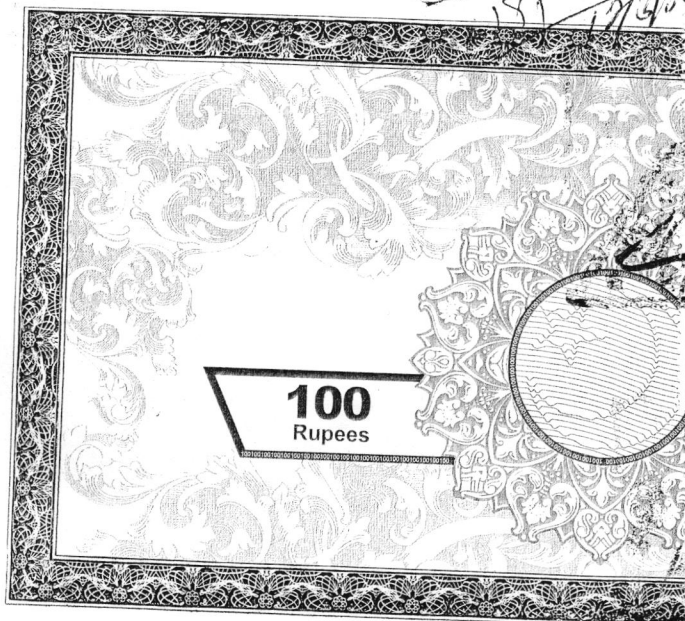
- a) Anti forgery ink
- b) Invisible Erasable U.V ink
- c) Personalized cheque book through NIFT
- d) MICR bleed through
- e) Binding with Patti stapled pin on 02 places, duly perforated, counterfoil and requisitioned slip title cover on hard/Art Card

Note: (Specimen can be seen at Head Office Sindh Bank Ltd, 3rd Floor Federation House, Abdullah Shah Ghazi road, Clifton, Karachi 75600)

3.3 Specification/Tentative Quantity Required

S. No.	Items	Size	Total Tentative Quantity Required per year
1	Current Account Cheque Book (10 leaves per book)	9"x3"	25,000 Books
2	Current Account Cheque Book (25 leaves per book)	9"x3"	2,500 Books
3	Current Account Cheque Book (50 leaves per book)	9"x3"	8,000 Books
4	Current Account Cheque Book (100 leaves per book)	9"x3"	5,500 Books
5	PLS Cheque Book (10 leaves per book)	9"x3"	12,000 Books
6	PLS Cheque Book (25 leaves per book)	9"x3"	14,000 Books
7	PLS Cheque Book (50 leaves per book)	9"x3"	400 Books
8	PLS Cheque Book (100 leaves per book)	9"x3"	300 Books
9	DP Cheque Book (10 leaves per book)	9"x3"	5,000 Books
10	DP Cheque Book (25 leaves per book)	9"x3"	8,000 Books
11	DP Cheque Book (50 leaves per book)	9"x3"	4,000 Books
12	DP Cheque Book (100 leaves per book)	9"x3"	1,500 Books
13	FCY \$-10 USD	9"x3"	100 Books
14	FCY \$-25 USD	9"x3"	200 Books
15	FCY \$-50 USD	9"x3"	50 Books
16	FCY £-10 GBP	9"x3"	100 Books
17	FCY £-25 GBP	9"x3"	100 Books
18	FCY €-10 EURO	9"x3"	50 Books
19	FCY €-25 EURO	9"x3"	100 Books
20	Pay Order /Demand Draft (Leaves)	7.5"x8.5"	200,000 Leaves
21	TDR (Leaves)	12"x9"	10,000 Leaves
22	CDR (Leaves)	12"x9"	10,000 Leaves

23840
191 17/3/2014



SOBHAR ALI STAMP VENDOR
Karachi

30 JAN 20

16846

APEX PRINTRY (PVT) LTD
Karachi

OFFICE SUPERINTENDENT
Stamp
17/3/14

THIS AGREEMENT is entered at Karachi
on this the 28th day of FEBRUARY, 2014
BETWEEN MARCH 15 MAR 2014

M/S. Apex Printry (Pvt.) Ltd, a company registered under the companies ordinance 1984, having its principal place of business at Recorder House, 531- Business Recorder Road, Karachi, (hereinafter referred to as "Supplier", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

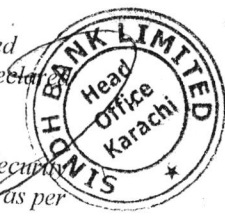
AND

SINDH BANK LIMITED, a banking company incorporated under the laws of Pakistan and having its Head office at 3rd Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan. (hereinafter referred to as "SINDH BANK", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

WHEREAS:

Following the bidding process carried out by Sindh Bank in connection with its tender dated 09-01-2014 for Supply & Printing of Security Stationary, the supplier has been declared successful for awarding the contract by Sindh Bank, for the said goods / services.

"SINDH BANK" intends to acquire the services of "Supplier" for Supply & Printing of Security Stationary at Head office and supplier agrees to provide the following services to the bank, as per its Letter dated 28-01-2014, along with Price Schedule mentioned in Annexure "A".



Terms & Conditions:

- > The Supplier has agreed that strict secrecy will be maintained by the Supplier in the Printing/handling and delivery of the said Cheque / Draft Books and other documents agreed to under this Agreement and hand over the same intact to the Bank's Authorized Officer along with the Design, Films Prepared or received by them for Printing of the Cheque / Draft Books within the prescribed time and misprinted paper will be destroyed by Printer at their own cost.
- > That work shall be completed by the Supplier as per agreed schedule and specifications in excellent workmanship manner acceptable to the Bank. The Bank shall be entitled to reject such printing material, without any reason from the Printer, which may be found unsatisfactory by the Bank lacking, in good workmanship, material and required standard as per sole discretion of the Bank.

Signature of Supplier
Recorder House
531, Business Recorder Road
Karachi
74500

- That the Supplier shall execute all printing orders and supply the required stationery to the Bank and the design, art work ink, paper, size and quality of all the requisite security documents shall be in accordance with the sample approved by the Bank as per details given in Annexure – A to this Agreement.
- That the Bank shall pay to the Supplier as per schedule of charges contained in Annexure A.
- That the Supplier shall take the order and deliver the cheque books etc. only to persons authorized in writing by the Bank.
- The Supplier shall be responsible to indemnify and keep indemnified and hold harmless the Bank against all losses, demand, determines, claims, actions, which the Bank may suffer on account of any act of omission/commission or security, negligence, fraud committed by Supplier's staff theft, pilferage of any and all materials, security documents, whether intentional or unintentional by the Supplier or his agents, employees and servants.
- That Supplier shall not be assign its obligations under this Agreement or any portion hereof, without the prior written consent of the Bank.
- This Agreement shall be governed and construed in accordance with the laws of Islamic Republic of Pakistan. The courts at Karachi shall have jurisdiction to resolves any dispute under this Agreement.
- All rights, title and ownership in and to the Bank's stationery and security documents, designs, blocks and plates shall at all times remain vested in the Bank and the Supplier covenants, agrees and undertake not to do or perform any prejudicial act, damage or destroyed any item without prior written permission to the Bank.
- Supplier has the capability to print the security stationery. Incapability at any stage will render the supplier disqualified or the bank will be at liberty to get the supply and printing of security stationery from own resources and all expenses going to incur in this regard will be paid by the Supplier.
- A penalty of Rs. 1000/- per day will be charged in case of failure to supply / print the requisite within 15 days of issue of supply order.
- The cost must include all taxes, installation, labour including delivery charges upto Sindh Bank Limited Head office.
- The Supplier assured a warranty of supplied security stationery for a period of 01 Year against any printing defect from the date of its supplied.
- No advance payment for printing and supply of security stationery will be made, bills will only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned Head of department.
- In case it is revealed at any stage after printing and supply of the security stationery that the asked specification of the tender have not been met, the amount of the total supplies of that specific security stationery will be fined to the supplier with appropriate action as deemed necessary by the procurement committee.
- Supplier bound /undertakes that in case of any observation arising in respect of quality of the security stationery within the warranty period, the supplier company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.

Payment Schedule:

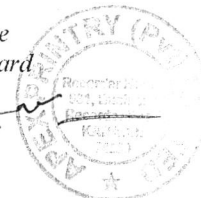
- 100 % of the total amount of final bill for the Supply & Printing of Security Stationary at Head office will be paid within one month of invoice submission to the Supplier.

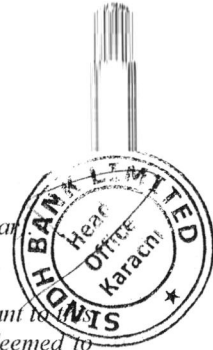
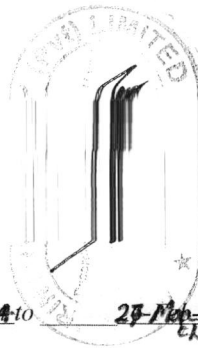
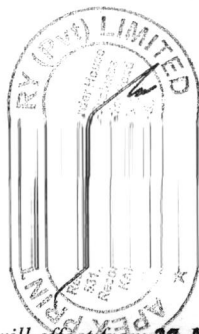
Performance Security:

- 10% of the total tender amount of 200 in operation and 30 upcoming branches will be retained by Sindh Bank Limited as "Performance Security" commencing from the date of award letter till 03 months after completion/delivery of all supplies.



[Handwritten Signature]





Period of Contract:

- This agreement will effect from ~~28 Feb 2014~~ to ~~28 Feb 2015~~ (One Year)

Notice:

- Any notice, request or consent required or permitted to be given or made pursuant to agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.
- A party may change its address for notice by giving a notice to the other Party in writing of such change.

Authorized Representative:

- Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by Sindh Bank or the Supplier may be taken or executed by the officials.

Taxes and Duties:

- The Supplier and its Personnel shall be liable to pay such direct or indirect taxes, duties, fees, and other impositions levied under the Applicable Laws, the amount of which is deemed to have been included in the Contract Price. Payment shall be made net of withholding taxes where applicable.

Termination of Agreement by Sindh Bank:

- If the performance of the Supplier is not satisfactory this agreement can be terminated by Sindh Bank upon giving a 30 days' advance notice in writing to the Supplier. In such event the Supplier shall refund all advance money to Sindh Bank after adjusting the cost of work done by that date.
- If the Supplier becomes insolvent or bankrupt.
- If the Supplier, in the judgment of the Sindh Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than sixty (60) days; and
- If the Sindh Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.

Termination of Agreement by the Supplier:

- The Supplier may terminate this Agreement, by not less than (30) days' written notice to the Sindh Bank, if the Sindh Bank fails to pay any money due to the Supplier pursuant to this Agreement without Suppliers fault.
- If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than sixty (60) days.

Force Majeure:

- The failure on the part of the parties to perform their obligation under the agreement will not be considered as default if such failure is the result of natural calamities, disasters and circumstances beyond the control of the parties.

Extension of Time:

- Any period within which Party shall, pursuant to this agreement, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

Good Faith:

- The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

Settlement of Disputes:

- The Parties agree that the avoidance of early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.
- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.



Obligation of the Supplier:

- The Supplier shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Supplier shall always act, in respect of any matter relating to this Agreement or to the Services, as faithful advisers to the Sindh Bank, and shall at all times support and safeguard the Sindh Bank legitimate interests in any dealing with Sub-Suppliers or third Parties.

Conflict of Interest:

- The Supplier shall hold the Sindh Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

Confidentiality:

- Except with the prior written consent of the Sindh Bank, the Supplier and the Personnel shall not at any time communicate to any person or entity and confidential information acquired in the course of the Services, nor shall the Supplier and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Signature



Name Arshad A. Zuberi

Designation Chief Executive

Company Name Apex Printry (Pvt.) Ltd

Address Recorder House, 531- Business

Recorder Road Karachi.

Stamp

Banks's Signature



Name Lt. Col. (R) Shahzad Beg

Designation Head of Administration

Company Name Sindh Bank Ltd

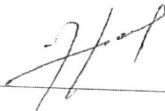
Address 3rd floor, federation
house, Clifton Karachi

Stamp



Witness:

Signature



Name Muhammad Hanif Khan

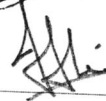
Designation Sales Manager

Address Recorder House, 531- Business

Recorder Road Karachi.

Witness:

Signature



Name M. Imran Zubair

Designation Officer Incharge Procurement

Address 3rd floor, federation
house, Clifton Karachi.

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



SNDB/COK/ADMIN/TD/436/2014
28/03/2014

M/s. Apex Printry Pvt. Ltd
Recorder House, 531
Business Recorder Road,
Karachi.


Subject: Contract Award –SUPPLY & PRINTING OF SECURITY STATIONARY

The management of Sindh Bank Limited is pleased to award the subject contract to
M/s. Apex Printry Pvt Ltd.

Please acknowledge.

Sincerely,

For & behalf of Sindh Bank Limited,



Lt. Col. (R) Shahzad Begg
AEVP/Head of Administration Division

**4 FINANCIAL PROPOSAL****PRICE SCHEDULE**

(Applicable for the year 2014-2015)

Name of Bidder Apex Printry (Pvt.) Limited

S. No.	Items	Total Tentative Books/Leaves Required	Rate (Per Book) (inclusive all taxes)	TOTAL COST
1	Current Account Cheque Book (10 leaves per book)	25,000	35.10 / Per Book	877,500.00
2	Current Account Cheque Book (25 leaves per book)	2,500	87.75 / Per Book	2,193,750.00
3	Current Account Cheque Book (50 leaves per book)	8,000	175.50 / Per Book	1,404,000.00
4	Current Account Cheque Book (100 leaves per book)	5,500	351.00 / Per Book	1,930,500.00
5	PLS Cheque Book (10 leaves per book)	12,000	35.10 / Per Book	421,200.00
6	PLS Cheque Book (25 leaves per book)	14,000	87.75 / Per Book	1,228,500.00
7	PLS Cheque Book (50 leaves per book)	400	175.50 / Per Book	70,200.00
8	PLS Cheque Book (100 leaves per book)	300	351.00 / Per Book	105,300.00
9	DP Cheque Book (10 leaves per book)	5,000	35.10 / Per Book	175,500.00
10	DP Cheque Book (25 leaves per book)	8,000	87.75 / Per Book	702,000.00
11	DP Cheque Book (50 leaves per book)	4,000	175.50 / Per Book	702,000.00
12	DP Cheque Book (100 leaves per book)	1,500	351.00 / Per Book	526,500.00
13	FCY \$-10 leaves per book USD	100	35.10 / Per Book	3,510.00
14	FCY \$-25 leaves per book USD	200	87.75 / Per Book	17,550.00
15	FCY \$-50 leaves per book USD	50	175.50 / Per Book	8,775.00
16	FCY £-10 leaves per book GBP	100	35.10 / Per Book	3,510.00
17	FCY £-25 leaves per book GBP	100	87.75 / Per Book	8,775.00
18	FCY €-10 leaves per book EURO	50	35.10 / Per Book	1,755.00
19	FCY €-25 leaves per book EURO	100	87.75 / Per Book	8,775.00
20	Pay Order /Demand Draft (Leaves)	200,000	4.00 Per Sheet	800,000.00
21	TDR (Leaves)	10,000	4.50 Per Sheet	45,000.00
22	CDR (Leaves)	10,000	4.50 Per Sheet	45,000.00
*TOTAL AMOUNT				11,279,600.00

Earnest Money Rs. 574,480.00

Note

- The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement and including delivery charges upto Head Quarter Sindh Bank, Clifton, Karachi.
- The successful bidder will be the one whose total sum of cost of printing of various items is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
- 5% bid security is to be deposited in shape of pay order in favour of SINDH BANK LIMITED of this *Total Amount.

Signature of Bidder _____



13/02/2014

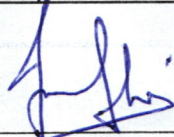
Supply & Printing of Security Stationary Bid Evaluation Report		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/436/2014
3	Tender Description	Supply and Printing of Security Stationary
4	Method of Procurement	Single Stage Two Envelop Bidding Procedure
5	Tender Published & SPPRA S.No.	S.No:18595. Daily Express, Business Recorder & Daily Ibrat (09/01/2014)
6	Total Bid Documents Sold	05
7	Total Bids Received	01
8	Technical Bid Opening Date & Time	28/01/2014 at 1200 Hrs
9	Financial Bid Opening Date & Time	04/02/2014 at 1215 Hrs
10	No. of bid qualified	01
11	Bid(s) Rejected	-

Details on the above as given below:

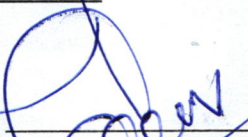
S No	Name of Firm or Bidder	Technically Qualified / Disqualified	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs 11,300,000/-)	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6	7
1.	M/s. Apex Printry	Qualified	Rs 11,279,600/-	Qualified Bidder	Rs.20,400/- Below the estimated cost	Accepted	Rule 48 of SPPRA 2010 has been complied with

Accordingly going by the Technical/Financial Evaluation offered in the tender document, M/s. APEX PRINTRY stands as only qualified bidder for Supply & Printing of Security Stationary to Sindh Bank Limited.

Members Signature- Evaluation Committee



Muhammad Imran Zubair
Admin Division



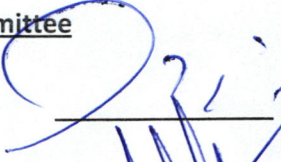
Muhammad Farooq
Operation Division



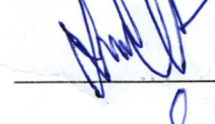
Dilshad Hussain Khan
Finance Division

Members - Procurement Committee

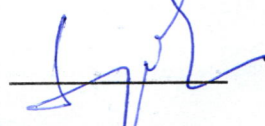
Head of Administration
(Lt. Col (R). Shahzad Begg)



Chief Financial Officer
(Mr. Dilshad Hussain Khan)



Chief Manager, IDBL
(Mr. Syed Muhammad Aqeel)



Dated: 28/01/2014

Security Stationary Evaluation Performa

Serial No: 01


Bidder Apex Printery

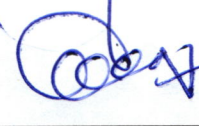
S/No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Attach evidence as
1	Banks on Cliental List <u>15 BANKS</u>	15	<u>15</u>	08 Banks and above	Letters to be attached duly issued from each concerned Bank verifying that the company is currently supplying and printing security stationary for them.	Annexure "A"
		08		05 Banks and above		
2	Years in Business in relevant field <u>1999</u>	10	<u>10</u>	05 Years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter is required to be enclosed	Annexure "B"
		04		03 Years and above		
3	Turn Over in last 3 Years <u>160</u>	10	<u>09</u>	On an average of 80 Million & above per year	Audit Report or Tax Return for Last 3 Years	Annexure "C"
		04		On an average of 50 Million & above per year		
4	Permission to import CBS-1 Security check paper with water mark of the company	20	<u>20</u>	Letter attached	Attach valid letter duly issued from Pakistan Security Papers Ltd	Annexure "D"
5	ISO Certification	15	<u>15</u>	Attach Certificate	Copy of certificate	Annexure "E"
6	Paper Test Certification	30	<u>30</u>	If from 02 labs	Letter from PCSIR/PSPC & any international laboratory)	Annexure "F"
		10		If from 01 lab		
TOTAL MARKS		100	<u>94</u>			
		QUALIFIED / DISQUALIFIED				

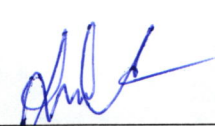
Note

- The company will be considered disqualified from the very outset, if not GST registered.
- Attachment of relevant evidence in each above requisite is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded.
- Acquiring of 70% marks of the total score in "Eligibility Criteria" will make the Bidder qualify for participating into "Inspection Phase" against paper/printing specifications (refer notes under scope of work page 13).
- Only those bidders will be asked to participate in "Financial Bid Opening Phase", who qualify the eligibility and inspection phase.

Members Signatures- Pre -Evaluation Committee


 Muhammad Imran Zubair
 Administration Division


 M. Farooq
 Operations Division


 Dilshad Hussain Khan
 Finance Division

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. 

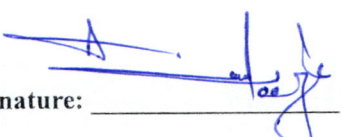
Head - Admin Div. 

Member-IDBL. 

Date: _____

Inspection Performa – Security Stationary

Company: Apex Printing

Name of Representative: AAMIR SHAHQUE Signature: 

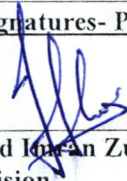
Date of Inspection: 03/02/2014

S #	Description	Remarks	
<u>PAPER SPECIFICATION</u>			
1	CBS 1- Cheque Paper 90Gms (High grade paper called Chemi guard with laser guard)	✓ Yes	No
2	Invisible highlights	✓ Yes	No
3	Instant verification with marker	✓ Yes	No
4	Paper must react against all kind of chemical families including 20 chemicals as per the requirement of SBP. <i>PCSIR (Report attached)</i>	✓ Yes	No
<u>PRINTING SPECIFICATION</u>			
1	Anti forgery ink	✓ Yes	No
2	Invisible Erasable U.V ink	✓ Yes	No
3	Personalized cheque book through NIFT	✓ Yes	No
4	MICR bleed through	✓ Yes	No
5	Binding with Patti stapled pin on 02 places, duly perforated, counterfoil and requisitioned slip title cover on hard/Art Card	✓ Yes	No

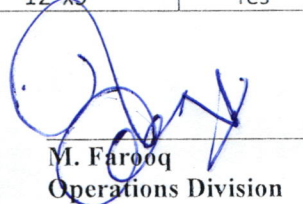
S #	Description	Size	Remarks	
<u>SPECIFICATION / SIZE</u>				
1	Current Account Cheque Book (10 leaves per)	9"x3"	Yes	No
2	Current Account Cheque Book (25 leaves per)	9"x3"	Yes	No
3	Current Account Cheque Book (50 leaves per)	9"x3"	Yes	No
4	Current Account Cheque Book (100 leaves per)	9"x3"	Yes	No
5	PLS Cheque Book (10 leaves per book)	9"x3"	Yes	No
6	PLS Cheque Book (25 leaves per book)	9"x3"	Yes	No
7	PLS Cheque Book (50 leaves per book)	9"x3"	Yes	No
8	PLS Cheque Book (100 leaves per book)	9"x3"	Yes	No
9	DP Cheque Book (10 leaves per book)	9"x3"	Yes	No
10	DP Cheque Book (25 leaves per book)	9"x3"	Yes	No
11	DP Cheque Book (50 leaves per book)	9"x3"	Yes	No
12	DP Cheque Book (100 leaves per book)	9"x3"	Yes	No
13	FCY \$-10 USD	9"x3"	Yes	No
14	FCY \$-25 USD	9"x3"	Yes	No
15	FCY \$-50 USD	9"x3"	Yes	No
16	FCY £-10 GBP	9"x3"	Yes	No
17	FCY £-25 GBP	9"x3"	Yes	No
18	FCY €-10 EURO	9"x3"	Yes	No
19	FCY €-25 EURO	9"x3"	Yes	No
20	Pay Order /Demand Draft (Leaves)	7.5"x8.5"	Yes	No
21	TDR	12"x9"	Yes	No
22	CDR	12"x9"	Yes	No

Size modified as per SBP circular dated 31 Jan 14, PSD 1.

Members Signatures- Post Specification Committee


 Muhammad Imran Zubair
 Admin Division


 Faisal Mujeeb
 RM Division


 M. Farooq
 Operations Division