



Institute of  
Business Administration  
Karachi

Leadership and Ideas for Tomorrow

Ref. # IBA-MC/PD/FUR/217/0108/2017-18

December 18, 2017

Manager (Enforcement-II)  
Sindh Public Procurement Regulatory Authority  
Govt. of Sindh  
Block-8, Sindh Secretariat No. 4-A  
Court Road  
Karachi.

**Subject: Submission of Bid Evaluation Reports & Other Related Documents**

Please find following Documents to be floated on SPPRA website.

**1. Tender # FUR/01/17-18**

Caption: Provide & Supply of Revolving Chairs

- a. Original Bid Evaluation Report
- b. Original Comparative Statement
- c. Minutes of Bid Opening Meeting
- d. Bidder's Qualification Report
- e. Attendance Sheet

Submitted, please

**Muhammad Hanif**

*Sr. Purchase Executive*

SPPRA INWARD DIARY

NO : 3733

DATED 19-12-17

## Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: Tender # FUR/01/17-18
3. Tender Description/Name of work/item: Provide & Supply of Revolving Chairs
4. Method of Procurement: Single Stage One Envelope
5. Tender Published: November 16, 2017 on IBA website & SPPRA web site Serial # 35251  
*Print & Electronic Media (SPPRA ID No. & News papers names with dates)*
6. Total Bid documents Sold; 04 Companies have collected Tender Documents
7. Total Bids Received: 04
8. Technical Bid Opening date: (if applicable) NA *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: NA
11. Financial Bid Opening date: December 05, 2017


### 12. Bid Evaluation Report:

| S No | Name of Firm or Bidder     | Cost offered by the Bidder | Ranking in terms of cost | Comparison with Estimated cost | Reasons for acceptance/rejection                                    | Remarks |
|------|----------------------------|----------------------------|--------------------------|--------------------------------|---|---------|
| 0    | 1                          | 2                          | 3                        | 4                              | 5   | 6       |
| 1.   | M/s Creative Arts          | Rs.235,000.00              | Lowest Bidder            | 300,000.00                     | <b>Accepted</b> , due to lowest bidder. Comparative Sheet Attached. |         |
| 2.   | M/s S.M . Saeed & Brothers | Rs.256,250.00              | Highest Bidder           |                                |   |         |
| 3.   | M/s Amisco                 | Rs.262,499.74              | Highest Bidder           |                                |   |         |
| 4.   | M/s Qureshi Enterprises    | Rs.313,267.50              | Highest Bidder           |                                |   |         |

### Signatures of the Central Purchase Committee, Members

  
MEMBER  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI

Syed Sehensels  
Manager Finance  
IBA

  
CHAIRPERSON  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI

Dr. Rameez Khalid  
Assistant Professor  
IBA

  
MEMBER (EXTERNAL)  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI


Hani Qureshi  
PPRA Advisor  
HES


# Comparative Statement


## Provide & Supply of Revolving Chairs

Tender # FUR/01/17-18

| S#                  | Items  | Qty       | M/s Creative Arts |            | M/s S. M. Saeed & Brothers |            | M/s Amisco     |            | M/s Qureshi Enterprises |            |
|---------------------|--|-----------|-------------------|------------|----------------------------|------------|----------------|------------|-------------------------|------------|
|                     |  |           | Rate              | Amount     | Rate                       | Amount     | Rate           | Amount     | Rate                    | Amount     |
| 1                   | <b>Revolving Chair</b><br>Brand: Master Offisys or equivalent<br>Model & Series: Aura LBC or equivalent<br>Sleek and stylish polypropylene armrests.<br>Fixed position angle control system at 2 positions.<br>Extra torsion adjustment control.<br>Guaranteed PU Master Molty Excel Foam seat and backrest.<br>Flexibility in choice of upholstery fabric & leatherette.<br>High frequency compression process on multi-layered veneer shell, anatomically designed for posture support.<br>5-prong pressure die-cast Aluminum / Nylon with reinforced glass base for added seating support.<br>Twin wheel castors, which meet requirements for BIFMA and DIN standards.<br>Adjustable seat height-gas lifts type and swivel.<br>The S-shape backrest is designed according to the contour of the human spine to provide optimum lumbar.<br>As per Sample | 25 chairs | 9,400.00          | 235,000.00 | 10,250.00                  | 256,250.00 | 8,974.35       | 224,358.75 | 10,710.00               | 267,750.00 |
| <b>Total</b>        |  |           | Rs. 235,000.00    |            | Rs. 256,250.00             |            | Rs. 224,358.75 |            | Rs. 267,750.00          |            |
| <b>17% GST</b>      |  |           | Inclusive         |            | Inclusive                  |            | Rs. 38,140.99  |            | Rs. 45,517.50           |            |
| <b>Total Amount</b> |  |           | Rs. 235,000.00    |            | Rs. 256,250.00             |            | Rs. 262,499.74 |            | Rs. 313,267.50          |            |

  
**MEMBER**  
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**INSTITUTE OF BUSINESS ADMINISTRATION**  
**KARACHI**  
 Syed Sevanzeb  
 Manager Finance - IBA

  
**CHAIRPERSON**  
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**KARACHI**  
 Dr. Rameez Khan  
 Assistant Professor  
 IBA

  
**MEMBER (EXTERNAL)**  
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**INSTITUTE OF BUSINESS ADMINISTRATION**  
**KARACHI**  
 Hani's Qureshi  
 PPA Advisor  
 HES

## Muhammad Hanif / Senior Executive (Purchase) @ Main Campus

**To:** Secretary Procurement Committee @ IBA  
**Subject:** SPPRA - PC Minutes of Bid Opening

**From:** Secretary Procurement Committee @ IBA

**Sent:** Thursday, December 07, 2017 4:13 PM

**To:** Muhammad Sohail Khan / Senior Manager (Purchase and Stores) @ IBA

**Cc:** Procurement-Committee; Aamer Shabbir Khan / General Manager Administration @ IBA; Moeid Sultan / Director Finance @ Main Campus; Syed Fahad Jawed / Senior Manager Finance (Pre-audit and Budget) @ Main Campus; Dr. Farrukh Iqbal / Dean and Director @ IBA

**Subject:** Item 6. Approval for 'Provide & Supply of Revolving Chairs'

### Item # 6: Approval for 'Provide & Supply of Revolving Chairs'

**Discussion:** Sr. Executive Purchase briefed the committee about the tender proceedings for 'Provide & Supply of Revolving Chairs'. Four bidders participated. The committee reviewed the attached comparative statement and found that the bid quoted by M/s Creative Arts was the lowest.

**Decision:** The committee recommended for approval to award the tender 'Provide & Supply of Revolving Chairs' to M/s Creative Arts at Rs.235,000.00 (inclusive of all taxes), subject to the availability of budget.

**Action:** Sr. Manager Procurement & Stores will implement the decision in accordance with the prescribed rules & regulations framed by IBA PP&P and SPPRA.


**Committee:**

1. Dr. Rameez Khalid (Chairman)
2. Syed Jehanzeb (Member)
3. Haris Quershi (External Member)
4. M. Mabroor (External Member)
5. Mustaque Ahmed (Member)
6. Syed Akbar Hussain Kazmi (Member)
7. Muhammad Hanif (Secretary)

Muhammad Hanif,  
Secretary Procurement Committee

  
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Syed Jehanzeb  
Manager Finance  
IBA

  
CHAIRPERSON  
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Dr. Rameez Khalid  
Assistant Professor  
IBA

  
MEMBER (EXTERNAL)  
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Haris Quershi  
PPRA Advisor  
HES



**BIDDERS QUALIFICATION REPORT**

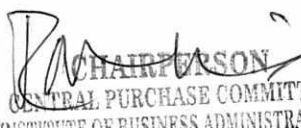
NIT No: FUR/01/17-18  
Description of Work: Provide & Supply of Revolving Chairs  
Method & Procedure of procurement: Open Competitive Bidding  
Single Stage One Envelope


| S. No | Eligibility Criteria   | M/s Creative Arts | M/s S. M. Saeed & Brothers | M/s AMISCO | M/s Qureshi Ent. |
|-------|--|-------------------|----------------------------|------------|------------------|
| 1     | Is envelop sealed  | Yes               | Yes                        | Yes        | Yes              |
| 2     | Required Bid Security in enclosed                            | Yes               | Yes                        | Yes        | Yes              |
| 3     | Form of Tender Signed or not                                 | Yes               | Yes                        | Yes        | Yes              |
| 4     | Registration in GST / SBR & I. Tax                           | Yes               | Yes                        | Yes        | Yes              |
| 5     | Turnover in terms of Financial Statement of last three years | Yes               | Yes                        | Yes        | Yes              |
| 6     | Tender Fee Received  | Yes               | Yes                        | Yes        | Yes              |
| 7     | 5 plus years experience                                      | Yes               | Yes                        | Yes        | Yes              |
| 8     | Qualified / Disqualified                                     | Qualified         | Qualified                  | Qualified  | Qualified        |
| 9     | Any overwriting tender dropped received                      | No                | No                         | No         | No               |
| 10    | Cliental list provided                                       | Yes               | Yes                        | Yes        | Yes              |
| 11    | Affidavit regarding any litigation or blacklisting           | No                | No                         | Yes        | Yes              |

**Recommendations:**

- 1 Participated firm is declared as substantially qualified bidders by the Tender opening committee as meet with minimum qualification / eligibility criteria.
- 2 The lowest evaluated and qualified bidder is M/s Creative Arts with their bid amount at Rs. 235000/=
- 3 Recommended to award the Purchase Order to the lowest qualified bidder to M/s Creative at Rs. 235,000/=

  
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KARACHI  
Hani Qureshi  
PPRA Adviser  
HES

Tender Opening / Attendance Sheet  
December 5, 2017  
at 3:30 pm

Statement of Tender for: Provide & Supply of Revolving Chairs Tender #: FUR/01/17-18

| S. # | Company Name            | Tender Amount in Figures / in Words | Conditions, if any | Bid Security Pay Order No. / Amount & Date         | Contractors / Representative Signature | Remarks |
|------|-------------------------|-------------------------------------|--------------------|--|--|---------|
| 1-   | M/s AMISCO              | Rs 262,500/-                        |                    | 04462224 Bank Al Habib<br>Rs 13,200/- Dec 02, 2017 |  |         |
| 2-   | M/s S.M. Saad & Bros.   | Rs 256,250/-                        |                    | 04132261 Bank Al Habib<br>Rs 12,900/- Dec 5, 2017  | Absent                                 |         |
| 3-   | M/s Creative Arts       | Rs 235,000/-                        |                    | 509203 Faysal Bank<br>Rs 11,750/- Dec 05 2017      | Absent                                 |         |
| 4-   | M/s Amreshi Enterprises | Rs 313,267/-                        |                    | 04019886 Bank Al Habib<br>Rs 15,650/- Dec 05, 2017 |  |         |

**M. SOHAIL KHAN**  
Manager Purchase & Stores  
Institute of Business Administration  
Karachi-Pakistan

**RAUF AHMED**  
Sr. Finance Executive

**M. Hanif**  
Sr. Executive Purchase

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Manager Finance  
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