



**DIRECTORATE OF
EXCISE, TAXATION & NARCOTICS CONTROL DEPARTMENT (ADMN/MVR) KARACHI.**
Phone No: 99203671 Fax No: 99203672 e-mail ID: detnc.admnmvr@gmail.com
Barrack N: 11, 4/A Sindh Secretariat, Court Road, Karachi.

No: DVR/MR(43)/TAX TOKEN/3522

Karachi, the 13th December, 2017.

“SAY NO TO CORRUPTION”

To,

The Managing Director,
Sindh Public Procurement Regulatory Authority,
Karachi.

Subject: **MINUTES OF MEETING PROCUREMENT COMMITTEE FOR OPENING OF FINANCIALS OF BIDS / BID EVALUATION REPORT OF TAX TOKEN STICKERS HELD ON 11-12-2017 AT 02:00PM.**

Reference: NO: SO(B&A)/E&T/7(55)/2015(PC)1162 & 1813 dated 30.05.2017 & 13.09.2017

I am directed to enclose herewith copy of minutes of meeting of the Procurement Committee for opening of financials and Bid evaluation report in respect of Tax Token Stickers for the year 2017-18 held on 11-12-2017 at 02:00 pm for information and with a request to order for hoisting of the same on the website of SPPRA, please.

13/12/2017

**EXCISE, TAXATION &
NARCOTICS CONTROL OFFICER
DIRECTORATE (ADMN/MVR)
KARACHI**

A copy for information to: -

1. The Secretary to Govt. of Sindh, Excise, Taxation & Narcotics Control Dept; Karachi.
2. The Director General, Excise, Taxation & Narcotics Control Sindh, Karachi.
3. The Deputy Secretary (Technical), ET&NC Department, Karachi for hoisting of the same on the web site of the department.
4. The Members (all) Procurement Committee.
5. The P. S. to Minster for Excise, Taxation & Narcotics Control Department, Karachi.
6. M/s Pakistan Trading House, suit No. 602 6th floor Mashriq Centre, Sir Shah Suleman Road, Karachi.
7. M/s Fine Solution, F-302 Plot No. 06, Street No. 09, Shop No. 1 Gulab Mahal Building Outram Road, Karachi.

SPPRA INWARD DIARY
NO : 3683
DATED : 18-12-17

**EXCISE, TAXATION &
NARCOTICS CONTROL OFFICER
DIRECTORATE (ADMN/MVR)
KARACHI**



DIRECTORATE
EXCISE, TAXATION & NARCOTICS CONTROL (ADMN/MVR) KARACHI.
Phone No: 99203671, Fax No: 99203672 Email ID: detncadmnmvr@gmail.com
Barrack No: 11, Sindh Secretariat No: 4-A, Court Road, Karachi.

Subject: **MINUTES OF MEETING OF PROCUREMENT COMMITTEE FOR OPENING OF FINANCIALS OF BIDS / BID EVALUATION REPORT OF TAX TOKEN STICKERS HELD ON 11-12-2017 AT 02:00 PM.**

A meeting of the Procurement Committee for opening of financials and evaluation of the bids for Printing & Supply of Tax Token Stickers for the year 2017-18 held on 11-12-2017 at 02:00 pm under the chairmanship of Director (Admn/MVR) Excise, Taxation & Narcotics Control Karachi. Following members of the committee attended the meeting:

1. Mr. Waheed Shaikh	Deputy Director (Admn) M R Wing	Member
2. Mr. Riaz Hassan Khoso	Deputy Director (H.Q)	Member
3. Mr. Musarrat Mokhtar	Deputy Director Industries Deptt	Member
4. Mr. Gulzar Badaruddin	Superintendent Transport Department	Member

The meeting started with recitation of Holy Quran. The chair welcomed the participants. The following two (02) firms participated in the bidding process.

1. M/s Pakistan Trading House
2. M/s Fine Solution.

The, evaluation report of Technical Sub-Committee for evaluation of Technical Proposals of the firms submitted vide No. 1(196)2016/DG-Tax/Technical Committee/7932 dated 04-12-2017 along with enclosures. **(Annexure-A)** The report of Technical Sub Committee was placed before the forum and also read before the members and representatives of the firms/bidders. As per report of the Technical Sub-Committee both of bidders have furnished NTN certificate, sales tax registration, professional tax, ISO certification and earnest money.

[Handwritten signatures and initials]

Both the participated firms obtained marks in technical evaluation as under:

1. M/s Pakistan Trading House 95/100
2. M/s Fine Solution 35/100

The Technical Sub Committee after scrutinizing all the relevant documents and criteria laid down in bidding documents recommended **Pakistan Trading House** who obtained **95 marks** technically qualified for further participation in bidding process, whereby **M/s Fine solution** obtained **35 marks** and stood disqualified as failed to obtain at least 70 marks for technical qualification and does not confirm to the specified requirements and participation in further bidding process. It was unanimously decided by the committee that only envelope marked as the financial proposal of **M/s Pakistan Trading House**, the only bidder who qualified in Technical process may be opened in presence of all the committee members and sealed financial proposals submitted by M/s Fine Solution found technically non-responsive may be returned unopened to the respective bidder.

Accordingly, the envelope marked as financial proposal submitted by **M/s Pakistan Trading House** was opened and signed by all the members of the Procurement Committee. The rates quoted for printing & supply of Tax Token Stickers were also read before the committee and are mentioned below:

S.NO.	NAME OF FIRM / COMPANY	RATE QUOTED	EARNEST MONEY
01	M/s Pakistan Trading House	Rs. 10/99 per tax Token sticker	Rs. 475,000 (Payorder No. 01692455 dated 26-10-2017 drawn on bank Islami Pakistan Limited Tariq road branch Karachi.


The Procurement Committee unanimously recommended **M/s Pakistan Trading House Karachi** for consideration and acceptance of bid by the competent authority as per SPPRA Rules 2010 (amended 2017). Bid evaluation report in specified format is appended.




BID EVALUATION REPORT


- | | |
|--|--|
| 1. Name of Procuring Agency: | <u>DIRECTORATE EXCISE, TAXATION & NARCOTICS CONTROL (ADMN/MVR) KARACHI.</u> |
| 2. Tender Reference No. | <u>INF/KRY/4300/2017</u> |
| 3. Tender description/ Name of work/item: | <u>PRINTING & SUPPLY TAX TOKEN STICKERS</u> |
| 4. Method of Procurement: | <u>SINGLE STAGE TWO ENVELOPE PROCEDURE</u> |
| 5. Tender Published: | Published in Daily Dawn Karachi Dt.11-10-2017,
<i>Amir</i> Daily IBRA Dt. 12-10-2017 and Daily Jang Dt. 13-10-2017 |
| 6. Total Bid Documents Sold | <u>Two (02) i.e. One purchased One downloaded</u> |
| 7. Total Bids Received | <u>Two (02)</u> |
| 8. Technical Bid Opening date (if applicable) | <u>27-10-2017</u> |
| 9. No. of Bid Technically Qualified (if applicable): | <u>One (01)</u> |
| 10. Bid(s) rejected | <u>One (01) due to technically non-responsive.</u> |
| 11. Financial Bid opening date | <u>11-12-2017</u> |
| 12. Bid Evaluation report: | |

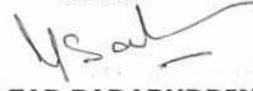
S.No	NAME OF FIRM/BIDDER	COST OFFERED BY BIDDER	RANKING IN TERMS OF COST	COMPARISON WITH ESTIMATED COST	REASONS FOR ACCEPTANCE /REJECTION	REMARKS
01	M/s Pakistan Trading House	Rs. 10/99 per Tax Token sticker	Only Technically Qualified Bidder	Rs. 1,6436,000	Only the firm technically qualified and recommended by the Technical Sub-Committee in Technical Evaluation Report and comparable to the rates of last year awarded contract i.e Rs. 10/25 per Tax Token Sticker	
02	M/s Fine Solution	-----	-----	-----	Not qualified in technical process being technically non-responsive.	


WAHEED SHAIKH
Deputy Director (Admn)/ Member
Motor Registration Wing
Karachi.


MUSSARAT MOKHTAR
Deputy Director / Member
Industries & Commerce Department
Karachi.


SHABIR AHMED SHAIKH
Director (Admn/MVR) / Chairman
Excise, Taxation & Narcotics Control
Karachi.


RIAZ HASSAN KHOSO
Deputy Director (H.Q)/ Member
Directorate General ET&NC Sindh
Karachi.


GULZAR BADARUDDIN
Superintendent / Member
Transport Department
Karachi.



**DIRECTORATE OF
EXCISE, TAXATION & NARCOTICS CONTROL (ADMN/MVR) KARACHI.**

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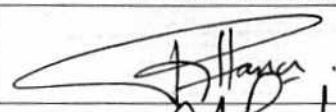
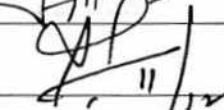
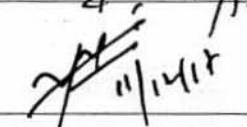
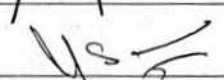
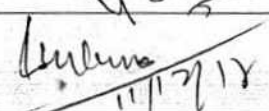
Barrack No: 11, Sindh Secretariat No: 4-A, Court Road, Karachi.

ATTENDANCE SHEET

PROCUREMENT FOR SUPPLY OF TAX TOKEN STICKERS

MEETING REGARDING OPENING OF FINANCIAL PROPOSAL

Held on 11-12-2017 at 02:00 pm

	PARTICIPANT	DESIGNATION	CONTACT #	SIGNATURE
01	RIAZ HASSAN KHOSO	D.D (HQ)	0201-8316446	
02	Wahed Shaikh	D.D. (Admn.)	021-99231410	
03	MUSARRAT MOKHTAR.	Dy. Director (Genl.)	0304-4897299	
X 04	Gulzar Badruddin	Suppl Transport Dept		
05	Shuli Ahmad Sheikh	Dir (ADMN/MVA) Karachi		



**DIRECTORATE OF
EXCISE, TAXATION & NARCOTICS CONTROL (ADMN/MVR) KARACHI.**



Phone No: 99203671, Fax No: 99203672 Email ID: detnc.admnmvr@gmail.com
Barrack No: 11, Sindh Secretariat No: 4-A, Court Road, Karachi.

ATTENDANCE SHEET

PROCUREMENT FOR SUPPLY OF TAX TOKEN STICKERS

MEETING REGARDING OPENING OF FINANCIAL PROPOSAL

Held on 11-12-2017 at 02:00 pm

	NAME OF BIDDER /PARTICIPANT	COMPANY / FIRM	CONTACT #	SIGNATURE
01	Waqar Motin	Pakistan Trading	0321 3456912	 11/12/17
02	Walid Ahmed Siddiqui	Fin B Solution/SBFcaelSoloute	0334-3013262 0313-2873738	 11/12/17


11/12/17


11/12




11/12/17

x

Ph: 021-99203326
Fax: 021-99205648



DIRECTORATE GENERAL
EXCISE, TAXATION & NARCOTICS CONTROL SINDH
No.1(196)/2016/DG-Tax/Technical-Committee/
Karachi, dated the 29TH November, 2017
SAY NO TO CORRUPTION

SUBJECT: **MINUTES OF MEETING OF TECHNICAL SUB-COMMITTEE CONSTITUTED VIDE DIRECTORATE (ADMN/MVR) ORDER NO.DVR/MR(43)/NUMBER PLATES/2017-18/3173 DATED 31ST OCTOBER, 2017.**

With the approval of Administrative Department, the Director (Admn/MVR), Excise, Taxation & Narcotics Control Karachi has constituted a technical sub-committee for the evaluation of technical proposals of Tax Token Stickers for 2/3 wheelers and 4 wheelers with certain TORs as mentioned in the order vide No.DVR/MR(43)/Number Plates/2017-18/3173 dated 31st October, 2017 (**Annexure-A**). Accordingly a meeting of Technical Sub-Committee was held on 03-11-2017 at 03:30 pm in the office of the Deputy Director (H.Q)/Chairman Technical Sub-Committee, Directorate General Excise, Taxation & Narcotics Control Sindh Karachi. (**Annexure-B**)

The participants were:

1. Mr. Waheed Shaikh Deputy Director (Admn) M R Wing Karachi / Member
2. Mr. Aamir Hussain Examiner of Stores, Industries & Commerce Department / Member.

The envelopes containing the bidding documents submitted by **M/s Pakistan Trading House** and **M/s Fine Solutions** along with the sample of stickers were opened and perused in detail for evaluation purpose (Attendance Sheet enclosed at **Annexure-C**).

Following the parameters of the evaluation criteria for bidders described in the tender document, the bidding document were scrutinized in detail by all the members of the Technical Sub-Committee and every member individually awarded the marks, a consolidated statement of the marks obtained by each bidder is enumerated as (**Annexure-D & E**).

As discussed in the meeting of the Technical Sub-Committee. The chairman Mr. Riaz Hassan Khoso Deputy Director (H.Q) along with Mr. Aamir Hussain Examiner of Stores/Member visited the premises of **M/s Pakistan Trading House** and **M/s Fine Solution** on 20th November, 2017 at the address mentioned in the company profile.

M/s Pakistan Trading House:

The team visited the manufacturing factory situated at Flat No.9, 02nd Floor, Allah Bukht Afandi Manzil Opposite Bottle Gali Shahrah e Liaquat, Karachi and saw the process of printing for tax token stickers. The bidder has provided the documents of rental agreement regarding manufacturing unit. The team also observed the making of required material. **M/s Pakistan Trading House** as declared in the documents had three office premises, one of which had manufacturing facility, the company also provided valid rental documents of all the premises as proof.

M/s Fine Solution:

The team visited the manufacturing unit of M/s. Fine Solution situated at B-93, Mehran Town, Korangi Industrial Area, Karachi. The bidder did not provide any documents relating to manufacturing unit at the time of bid submission. They avoid to

produce any document during the course of visit and showed inability to print the required material i.e. tax token sticker in presence of the team. **M/s Fine Solution** has declared three offices in which one tenancy agreement has expired. The Bank / financial statement submitted for two years and three months instead of required four year statement to evaluate average turnover of last four years.

Moreover, regarding the mandatory requirement both the bidders have furnished NTN Certificate, Sales tax registration, Professional tax proof issued by the concerned authorities. Both the bidders have produced ISO certificates.

Further samples of Tax Token Stickers provided by **M/s Pakistan Trading House** are as per specifications of bidding document but samples provided by **M/s Fine Solution** are not as per specification as provided in bidding documents as they are not adhesive to test the quality.

Recommendation.

" F "

The technical committee vide meeting dated 24th November, 2017 scrutinized all the documents produced by the participating firms as provided in bidding documents for technical qualification. M/s. Pakistan Trading House obtained 95 marks whereas, M/s. Fine Solutions got 35 marks. Hence, **M/s. Pakistan Trading House** is qualified for further participation.



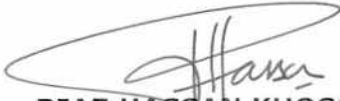
WAHEED SHAIKH

Deputy Director (Admn) / Member
M R Wing Karachi



AAMIR HUSSAIN

Examiner of Stores / Member
Directorate of Industries Department
Government of Sindh



RIAZ HASSAN KHOSO


Deputy Director (H.Q) / Chairman
Directorate General
Excise, Taxation & Narcotics Control Sindh.





BID EVALUATION CRITERIA

M/S FINE SOLUTION

S.#	Evaluation Parameter	Quantity Description	Total Marks	Marks obtained
1. Company Profile			55	
	a) Period since firm is in business (submit securities and exchange commission of Pakistan or similar registration certificate)	From 01 to 03 years From 04 to 07 years 08 years and above	05 10 15	05
	b) Number of office locations in Sindh (specify addresses of all office locations along with rental agreements or any other document as proof)	01 to 02 More than 02	05 10	05
	c) Own facilities of printing		10	00
	d) ISO 9001-2008 Certification		10	10
	e) Samples as specified in bidding documents		10	00
2. Financial Soundness / Status			25	
	Average annual turnover of last four years should not less than 01 million (attach copies of audited accounts or bank statement)	Bellow 03 million B/W PKR 3(m) to 5(m) B/W PKR 5(m) to 08(m) PKR 08 (m) TO 10(M) PKR 10 (m) and above	0 10 15 20 25	00
3. Company Experience			20	
	Number of public private similar projects	01 to 02 03 and above	05 10	05
	Executive / Managerial Staff	01 to 03 Above 03	05 10	10
TOTAL			100	(35)


WAHEED SHAIKH
Deputy Director(Admn) / Member
Motor Registration Wing Karachi


AAMIR HUSSAIN
Examiner of Stores
Directorate of Industries
Government of Sindh


RIAZ HASSAN KHOSO
Deputy Director (H.Q) / Chairman
Directorate ET&NC Sindh










BID EVALUATION CRITERIA

M/S PAKISTAN TRADING HOUSE

S.#	Evaluation Parameter	Quantity Description	Total Marks	Marks obtained
1. Company Profile			55	
	a) Period since firm is in business (submit securities and exchange commission of Pakistan or similar registration certificate)	From 01 to 03 years From 04 to 07 years 08 years and above	05 10 15	15
	b) Number of office locations in Sindh (specify addresses of all office locations along with rental agreements or any other document as proof)	01 to 02 More than 02	05 10	10
	c) Own facilities of printing		10	10
	d) ISO 9001-2008 Certification		10	10
	e) Samples as specified in bidding documents		10	10
2. Financial Soundness / Status			25	
	Average annual turnover of last four years should not less than 01 million (attach copies of audited accounts or bank statement)	Bellow 03 million B/W PKR 3(m) to 5(m) B/W PKR 5(m) to 08(m) PKR 08 (m) TO 10(M) PKR 10 (m) and above	0 10 15 20 25	25
3. Company Experience			20	
	Number of public private similar projects	02 to 02 03 and above	05 10	05
	Executive / Managerial Staff	01 to 03 Above 03	05 10	10
TOTAL			100	(95)


WAHEED SHAIKH
Deputy Director (Admn) / Member
Motor Registration Wing Karachi


AAMIR HUSSAIN
Examiner of Stores
Directorate of Industries
Government of Sindh


RIAZ HASSAN KHOSO
Deputy Director (H.Q) / Chairman
Directorate ET&NC Sindh



DIRECTORATE
EXCISE, TAXATION & NARCOTICS CONTROL (ADMN/MVR) KARACHI.
Phone No: 99203671, Fax No: 99203672 Email ID: detnc.admnmvr@gmail.com
Barrack No: 11, Sindh Secretariat No: 4-A, Court Road, Karachi.

No.DVR/MR(43)/NUMBER PLATES/2017-18/ 3173

Karachi, dated the 31st Oct, 2017

Deputy Director (HQ) / Chairman Technical Sub Committee
Directorate General Excise Taxation & Narcotics Control
Karachi.

Subject: **PROCUREMENT OF NUMBER PLATES & TAX TOKEN STICKERS FOR THE YEAR 2017-18.**


Reference: No.DVR/MR(43)/NUMBER PLATES - TAX TOKEN STICKERS/2017-18/ 3158, dated 30-10-2017

Find enclosed herewith Technical Proposals of Two Bidders / firms i.e **M/s Pakistan Trading House** and **M/s Fine Solutions** participated in the bidding process of Tax Token Stickers and technical proposal of one bidder/firm **M/S Progressive Engineering Associates (PVT) Ltd** participated in the bidding process of Number Plates for 4 wheelers and 2/3 wheelers opened on 27.10.2017 and 30.10.2017 at 03:00 pm respectively, for evaluation of Technical Proposals as per evaluation criteria and other details of bid documents along with specific recommendation of Technically Qualified bids within seven (07) days positively to proceed further in the matter.


DIRECTOR (AND/MVR)
EXCISE, TAXATION & NARCOTICS CONTROL
KARACHI.

Copy forwarded for information to :

1. The Secretary to Government of Sindh, Excise, Taxation & Narcotics Control Department Karachi.
2. The Director General, Excise, Taxation & Narcotics Control Sindh Karachi.
3. The Managing Director, SPPRA Government of Sindh Karachi.
4. The members of the Procurement Committee
5. The P.S to Minister, Excise, Taxation & Narcotics Control Department Karachi.


DIRECTOR (AND/MVR)
EXCISE, TAXATION & NARCOTICS CONTROL
KARACHI.




To,

1. **Mr. Waheed Shaikh,**
Deputy Director (Admn),
Motor Registration Wing,
Karachi.
2. **Mr. Musarrat Mokhtar,**
Deputy Director,
Industries Department,
Karachi.

SUBJECT: **MEETING OF THE COMMITTEE REGARDING PROCUREMENT OF PRINTING & SUPPLY OF TAX TOKEN STICKERS FOR THE YEAR 2017-18**

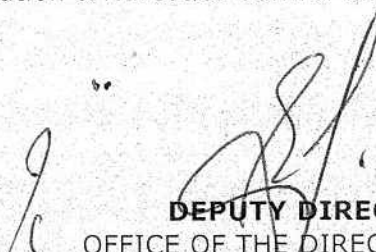
Please refer to the cited subject and to request you to kindly attend a meeting on **03-11-2017** at **03:30 P.M.** in the office of undersigned situated at Directorate General Excise, Taxation & Narcotics Control Sindh Block-64, Pakistan Secretariat, Saddar, Karachi to discuss and finalize evaluation of Technical Proposals as per evaluation criteria and other details of bids document.


(RIAZ HASSAN KHOSO)
DEPUTY DIRECTOR (HQ)
OFFICE OF THE DIRECTOR GENERAL /
CHAIRMAN OF THE COMMITTEE
EXCISE, TAXATION & NARCOTICS CONTROL
SINDH, KARACHI

Copy for information to: -

1. The Secretary to Government of Sindh, Excise, Taxation & Narcotics Control Department, Karachi.
2. The Director General Excise, Taxation & Narcotics Control Sindh, Karachi.
3. The Director Excise, Taxation & Narcotics Control (**Admn/MVR**), Karachi.
4. The Managing Director SPPRA, Government of Sindh, Karachi.
5. P.S. to Minister Excise, Taxation & Narcotics Control Sindh.


3/11


DEPUTY DIRECTOR (HQ)
OFFICE OF THE DIRECTOR GENERAL /
CHAIRMAN OF THE COMMITTEE
EXCISE, TAXATION & NARCOTICS CONTROL
SINDH, KARACHI



DIRECTORATE GENERAL EXCISE, TAXATION & NARCOTICS CONTROL SINDH

ATTENDANCE SHEET

**MEETING REGARDING TECHNICAL SUB-COMMITTEE FOR EVALUATION FOR
PROCUREMENT OF PRINTING & SUPPLY OF TAX TOKEN STICKERS FOR COMMERCIAL
AND NONCOMMERCIAL VEHICLES.**

HELD ON 03-11-2017 AT 03:30 P.M.

S.No.	Name	Designation	Contact No.	Signature
1.	Mr. Riaz Hassan Khoso	Deputy Director (HQ), Excise, Taxation & Narcotics Control / Chairman.	0301-8316446	
2.	Mr. Waheed Shaikh	Deputy Director (Admn), Motor Registration Wing, Karachi / Member.	99231410	
3.	Mr. Aamir Hussain	Examiner of Stores, Industries & Commerce Department GOS / Member.	0333 1263436	

Ph: 021-99203326

Fax: 021-99205648



**DIRECTORATE GENERAL
EXCISE, TAXATION & NARCOTICS CONTROL SINDH**

No.1(196)/2016/DG-Tax/ **7749**
- Karachi, dated the **23rd November, 2017**

SAY NO TO CORRUPTION


To,

1. **Mr. Waheed Shaikh,**
Deputy Director (Admn),
Motor Registration Wing,
Karachi.
2. **Mr. Aamir Hussain,**
Examiner of Stores,
Industries Department,
Karachi.

SUBJECT: MEETING OF THE COMMITTEE REGARDING PROCUREMENT OF PRINTING & SUPPLY OF TAX TOKEN STICKERS FOR THE YEAR 2017-18.

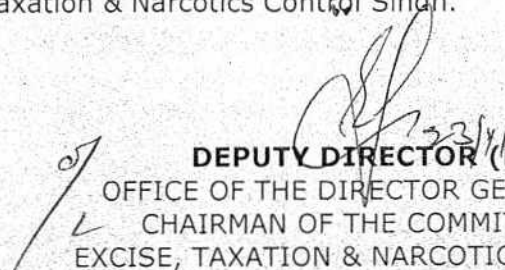
Please refer to the order DVR/MR(43)/NUMBER PLATES/TAX TOKEN/2017-18/3158 dated 31-10-2017 issued by the Director (Admn/MVR), Excise, Taxation & Narcotics Control Karachi in which a Technical Committee has been constituted for Procurement of Tax Token stickers for Excise, Taxation & Narcotics Control Department, being the chairman of the Technical Sub-Committee a meeting has been scheduled on 25th November, 2017 at 03:00 pm in the office of the undersigned situated at Directorate General Excise, taxation & Narcotics Control Sindh barrack No. 64 Pakistan Secretariat, Karachi.

In this connection you are requested to attend the said meeting on above mentioned date and time positively to finalization of report / minutes according to responsibility assigned to the Technical Sub-Committee by the Department.


(RIAZ HASSAN KHOSO)
DEPUTY DIRECTOR (HQ)
OFFICE OF THE DIRECTOR GENERAL /
CHAIRMAN OF THE COMMITTEE
EXCISE, TAXATION & NARCOTICS CONTROL
SINDH, KARACHI

Copy for information to: -

1. The Secretary to Government of Sindh, Excise, Taxation & Narcotics Control Department, Karachi.
2. The Director General Excise, Taxation & Narcotics Control Sindh, Karachi.
3. The Director Excise, Taxation & Narcotics Control (**Admn/MVR**), Karachi.
4. The Managing Director SPPRA, Government of Sindh, Karachi.
5. P.S. to Minister Excise, Taxation & Narcotics Control Sindh.


DEPUTY DIRECTOR (HQ)
OFFICE OF THE DIRECTOR GENERAL /
CHAIRMAN OF THE COMMITTEE
EXCISE, TAXATION & NARCOTICS CONTROL
SINDH, KARACHI



DIRECTORATE
EXCISE, TAXATION & NARCOTICS CONTROL (ADMN/MVR) KARACHI.
Phone No: 99203671, Fax No: 99203672 Email ID: detnc.admnmvr@gmail.com
Barrack No: 11, Sindh Secretariat No: 4-A, Court Road, Karachi.

No.DVR/(43)/TAX TOKEN/2016-17/3157

Karachi, dated the 30th Oct, 2017

SUBJECT: **MINUTES OF MEETING OF PROCUREMENT COMMITTEE
FOR OPENING OF BIDS OF TAX TOKEN STICKERS HELD ON
27-10-2017 AT 03:00 PM.**

A meeting of the Procurement Committee for opening of bids for Printing & Supply of Tax Token Stickers for the year 2017-18 held on **27-10-2017 at 03:00 pm** under the chairmanship of Director (Admn/MVR) Excise, Taxation & Narcotics Control Karachi. Following members of the committee attended the meeting:

- | | | |
|--------------------------|---------------------------------|--------|
| 1. Mr. Waheed Shaikh | Deputy Director (Admn) M R Wing | Member |
| 2. Syed Ghulam Nabi Shah | Deputy Director (H.Q) | Member |
| 3. Mr. Musarrat Mokhtar | Deputy Director Ind. Deptt | Member |
| 4. Mr. Gulzar Badaruddin | Superintendent Transport Dept. | Member |

The meeting started with recitation of Holy Quran. The chair welcomed the participants and it was informed the forum that two (02) companies / firms bidders have dropped their bids in the tender box till closing time, from whom only one bidder M/s Pakistan Trading House purchased the bidding document whereas other bidder M/s Fine Solution has downloaded the same.

The Tender Box as well as sealed envelopes of bid were opened in the presence of members of Procurement Committee and representatives of concerned firms / bidders.

Following firms / companies have submitted their bids:

1. M/s Pakistan Trading House
2. M/s Fine Solutions

The envelope containing technical bids were opened and announced before the committee in presence of bidder's representatives. Whereas sealed financial proposals were kept in Box.

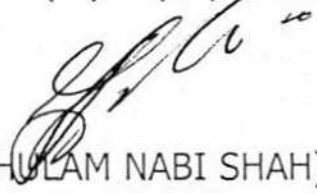
It was decided by the Procurement Committee that a Technical Sub Committee may comprising Deputy Director (Admn) Motor Registration Wing Karachi and Mr. Amir Hussain Examiner of stores of Industries & Commerce Department

Government of Sindh headed by Deputy director (H.Q), Directorate General Excise, Taxation & Narcotics Control Sindh Karachi may be constituted to evaluate the bids as per evaluation criteria, specifications and conditions mentioned in tender document and submit report with specific recommendations within seven (07) days positively to proceed further.


(WAHEED SHAIKH)


Deputy Director (Admn)
Member / Secretary

Motor Registration Wing Karachi.


(SYED GHULAM NABI SHAH)


Deputy Director (H.Q)
Member

Directorate General, ET&NC Sindh Karachi.


(MUSARRAT MOKHTAR)

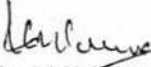
Deputy Director
Member

Industries & Commerce Department


(GULZAR BADARUDDIN)

Superintendent
Member

Transport Department

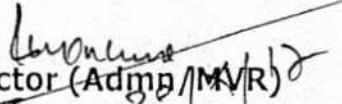

(SHABBIR AHMED SHAIKH)

Director (Admn/MVR)
Chairman

Excise, Taxation & Narcotics Control Karachi

A Copy is forwarded for information to:

1. The Secretary to Government of Sindh, Excise, Taxation & Narcotics Control Department Karachi.
2. The Director General, Excise, Taxation & Narcotics Control Department Karachi.
3. The Managing Director, SPPRA.
4. The members of Procurement Committee.
5. The P.S to Minister Excise, Taxation & Narcotics Control Department Karachi.


Director (Admn/MVR)
Excise, Taxation & Narcotics Control
Karachi



**DIRECTORATE OF EXCISE, TAXATION & NARCOTICS CONTROL
(ADMN / MVR) KARACHI**

TENDER NOTICE

Tenders are invited on "Single Stage Two Envelope Basis" (both sealed) for supply of the items, details are shown below:

Schedule	Date & Time	Venue
Receiving Application & Issuance of Tender Document	From date of publication of NIT to 27-10-2017 upto 11:00 am	Directorate of Excise, Taxation & Narcotics Control (Admn / MVR), Barrack No. 11, Block 4-A, Sindh Secretariat, Court Road, Karachi
Dropping of Tender Document	27-10-2017 upto 02:00 pm	
Opening of Tender	27-10-2017 at 03:00 pm	

S. No.	Description	Specification
01.	Printing & Supply of Tax Token Stickers for Commercial & Non-Commercial Motor Vehicles	As per Bidding Document

Tender documents can be obtained during office hours on payment of tender document cost of Rs. 2,000/- (non-refundable & non-transferable) in shape of pay order in favour of Secretary, Excise, Taxation & Narcotics Control Department, Karachi from the Directorate (Admn/MVR), Excise, Taxation & Narcotics Control Karachi or can be downloaded from website of Excise, Taxation & Narcotics Control www.excise.gov.pk / Sindh Public Procurement Regulatory Authority (SPPRA) www.ppraisindh.gov.pk

- Tenders shall be opened by Procurement Committee in presence of the bidders or their authorized representatives who wish to be present.
- In case of holiday or any incident, tenders will be obtained / submitted / opened on the next working day as per given schedule.
- Earnest money in shape of Pay Order in favour of Secretary, Excise, Taxation & Narcotics Control Department Karachi will have to be submitted along with the tender document @ 2.5%.
- All required documents i.e. GST / STRS / NTN Certificates, Professional Tax Certificate etc must be attached along with **Technical Proposal** for Tender.
- Procurement Agency may reject all or any bid subject to the relevant provisions of SPPRA Rules 2010 (Amended 2017). All terms & conditions of SPPRA shall be applicable.
- The quantity of Tax Token Stickers may vary as per requirement as provided in SPPRA Rules.
- First Envelope should contain **Technical Proposal** whereas second envelope should contain **Financial Proposal**.
- All taxes applicable under Federal / Provincial / Local Government will be deducted at the time of payment to the supplier.
- Single Stage Two Envelope Procedure shall be adopted for the procurement as per SPPRA Rules 2010 (Amended 2017). Bid shall comprise a single package containing two separate envelopes, the Financial Proposals and Technical Proposals.
- Technical Proposal & Financial Proposal** marked in bold and legible letters should be kept in separate envelopes duly sealed and placed in the third envelope. The Name of bidder may be clearly marked on all the envelopes.
- At first the **Technical Proposal** will be opened on the day of opening of tenders, whereas the **Financial Proposal** will be retained in sealed envelopes by the department till **evaluation of Technical Proposal**.
- If the **Financial Proposal** of the bid is found technically non-acceptable shall be returned to the respective bidder without opening of the Proposal and Financial Proposals of Technically qualified bids shall be opened.
- The firm / bidder must enclose an Affidavit on stamp paper of Rs. 100/- that the firm/bidder has not been blacklisted from any Government Department. If at any stage firm/bidder is found blacklisted the bid shall be rejected / not be considered.

Tax Token

11.10.17

DIRECTOR (ADMN/MVR)
EXCISE, TAXATION & NARCOTICS CONTROL
KARACHI

INF-KRY No. 4300/17

Say No to Corruption

11-10-17



**DIRECTORATE OF EXCISE, TAXATION & NARCOTICS CONTROL
(ADMN/MVR) KARACHI**

TENDER NOTICE

Tenders are invited on "Single Stage Two Envelope Basis" (both sealed) for supply of the items, details are shown below:-

Schedule	Date & Time	Venue
Receiving Application & Issuance of Tender Document	From date of publication of NIT to 30-10-2017 upto 11:00 am	Directorate of Excise, Taxation & Narcotics Control (Admn / MVR), Barrack No. 11, Block 4-A, Sindh Secretariat, Court Road, Karachi
Dropping of Tender Document	30-10-2017 upto 02:00 pm	
Opening of Tender	30-10-2017 at 03:00 pm	

S. No.	Description	Specification
01.	Manufacturing & Supply of Number Plates for 2/3 Wheelers (Single).	As per Bidding Document
02.	Manufacturing & Supply of Number Plates for 4 Wheelers (Two (2) Plates for Commercial & Non-Commercial and Three (3) Plates for Commercial Tractor)	

Tender documents can be obtained during office hours on payment of tender document cost of Rs. 2,000/- (non-refundable & non-transferable) in shape of pay order in favour of Director (Admn/MVR), Excise, Taxation & Narcotics Control Department Karachi from the Directorate (Admn/MVR), Excise, Taxation & Narcotics Control Karachi or can be downloaded from website of Excise, Taxation & Narcotics Control www.excise.gov.pk / Sindh Public Procurement Regulatory Authority (SPPRA) www.ppraisindh.gov.pk

- Tenders shall be opened by Procurement Committee in presence of the bidders or their authorized representatives who wish to be present.
- In case of holiday or any incident, tenders will be obtained / submitted / opened on the next working day as per given schedule.
- Earnest money in shape of Pay Order in favour of Director (Admn/MVR), Excise, Taxation & Narcotics Control Department Karachi will have to be submitted along with the tender document @ 2.5%.
- All required documents i.e. GST / STRS / NTN Certificates, Professional Tax Certificate etc must be attached along with **Technical Proposal** for Tender.
- Procurement Agency may reject all or any bid subject to the relevant provisions of SPPRA Rules 2010 (Amended 2017). All terms & conditions of SPPRA shall be applicable.
- The quantity of Number Plates may vary as per requirement as provided in SPPRA Rules.
- All Taxes applicable under Federal / Provincial / Local Government will be deducted at the time of payment to the supplier.
- Single Stage Two Envelope Procedure shall be adopted for the procurement as per SPPRA Rules 2010 (Amended 2013). Bid shall comprise a single package containing two separate envelopes, the Financial Proposals and Technical Proposals.
- Technical Proposal & Financial Proposal** marked in bold and legible letters should be kept in separate envelopes duly sealed and placed in the third envelope. The name of bidder may be clearly marked on all the envelopes.
- At first the **Technical Proposal** will be opened on the day of opening of tenders, whereas the **Financial Proposal** will be retained in sealed envelopes by the department till **evaluation of Technical Proposal**.
- If the **Financial Proposal** of the bid found technically non-acceptable, it shall be returned to the respective bidder without opening of the Proposal and Financial Proposals of Technically qualified bids shall be opened.
- The firm / bidder must enclose an Affidavit on stamp paper of Rs. 100/- that the firm/bidder has not been blacklisted from any Government Department. If at any stage firm/bidder is found blacklisted the bid shall be rejected / not be considered.

Number Plate

DIRECTOR (ADMN/MVR)
EXCISE, TAXATION & NARCOTICS CONTROL
KARACHI

INF-KRY No. 4302/17

Say No to Corruption

11-10-17

11.10.17 Durrani Karachi

