

# Bid Evaluation Report


1. Name of Procuring Agency: Excise, Taxation and Narcotics Control Department
2. Tender Description/Name of Work/Item: Supply Of Uniforms/ Liveries Items
3. Method of Procurement: Single Stage One Envelope
4. Tender Published: SPPRA S. No. 34967 Dated 26-10-2017
5. Total Bid documents Sold: (04) Bid Documents Sold
6. Total Bids Received: (04) Bids Received
7. No. of Bid technically qualified (03) Bids
8. Bid(s) Rejected: (01) Bid
9. Financial Bid Opening date: November 14, 2017 at 03:00 P.M
10. Bid Evaluation Report:

S. No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of Cost	Comparison with Estimated Cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s. Vertex Trading Co (Pvt) Ltd	Rs.150,133.00	1 <sup>st</sup> Lowest	Within the cost	<b>Rejected</b> because not fulfilling the qualification criteria	Not Recommended
2.	M/s. Sashun International	Rs. 321,000.00	2 <sup>nd</sup> Lowest	Within the cost	<b>Accepted</b> due to lowest rates & Responsive Bid	<b>Recommended for award of work</b>
3.	M/s. Owais Enterprises	Rs. 330,631.03	3 <sup>rd</sup> Lowest	Price on higher side	<b>Rejected</b> due to higher rates	Not Recommended
4.	M/s. DODECAPAK	Rs. 340,261.06	4 <sup>th</sup> Lowest	Price on higher side	<b>Rejected</b> due to higher rates	Not Recommended

  
(MAHESH LAL DODANI)  
Deputy Secretary (Admin-I)

  
(NASIRUDDIN)  
Section Officer (B&A)

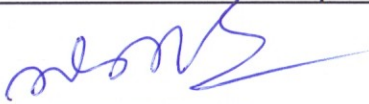
  
(MUSSARAT MOKHTAR)  
Deputy Director  
Industries & Commerce Department

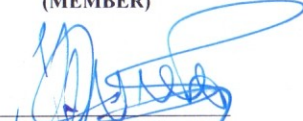
  
(MOLA BUX SOLANGI)  
Section Officer (B&A)  
Labour & Human Resource Department


  
(DR. MUSTAFA SUHAG)  
Chairman Procurement Committee

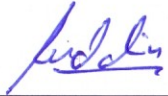
<b>COMPARATIVE STATEMENT</b>											
<b>TENDER FOR SUPPLY OF UNIFORMS/LIVERIES ITEMS 2017-18 OPENED ON 14-11-2017 AT 03:00 P.M</b>											

S.No	ITEMS	Qty	Quoted Rates								Name of Qualified Bidder
			M/s. DODECAPAK	Total	M/s. Owais Enterprises	Total	M/s. Vertex Trading Co (Pvt) Ltd	Total	M/s. Sashun International	Total	
1	Shalwar Suite (Summer/Winter)	29	3,047.50	88,377.50	2,961.25	85,876.25	745.00	21,605.00	2,875.00	83,375.00	M/s. Sashun International
2	West Coat	29	1,537.00	44,573.00	1,493.50	43,311.50	679.00	19,691.00	1,450.00	42,050.00	M/s. Sashun International
3	Jinnah Cap	29	795.00	23,055.00	772.50	22,402.50	225.00	6,525.00	750.00	21,750.00	M/s. Sashun International
4	Sweeter/Jacket	29	1,961.00	56,869.00	1,905.50	55,259.50	679.00	19,691.00	1,850.00	53,650.00	M/s. Sashun International
5	Shoes	29	2,332.00	67,628.00	2,266.00	65,714.00	904.00	26,216.00	2,200.00	63,800.00	M/s. Sashun International
6	Sandal	29	1,542.30	44,726.70	1,498.65	43,460.85	1,132.00	32,828.00	1,455.00	42,195.00	M/s. Sashun International
7	Socks	29	147.34	4,272.86	143.17	4,151.93	59.00	1,711.00	139.00	4,031.00	M/s. Sashun International
8	Badges	29	371.00	10,759.00	360.50	10,454.50	754.00	21,866.00	350.00	10,150.00	M/s. Sashun International
				340,261.06		330,631.03		150,133.00		321,000.00	
	Earnest Money @ 2%			6,810.00		6,615.00		3,003.00		6,425.00	

  
**MAHESH LAL DODANI**  
 Deputy Secretary (ADMN)  
 Excise, Taxation and Narcotics  
 Control Department  
 (MEMBER)

  
**MOLA BUX SOLANGI**  
 Section Officer (General)  
 Labour & Human Resource  
 Department  
 (MEMBER)

  
**DR. MUSTAFA SUHAG**  
 Additional Secretary (ADMN)  
 Excise, Taxation and Narcotics  
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 (CHAIRMAN)

  
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 (MEMBER/SECRETARY)

  
**MUSARRAT MOKHTAR**  
 Deputy Director  
 Industries and Commerce  
 Department  
 (MEMBER)





**GOVERNMENT OF SINDH  
EXCISE, TAXATION & NARCOTICS  
CONTROL DEPARTMENT**

Karachi, dated the 16<sup>th</sup> November, 2017

Subject: **MINUTES OF THE PROCUREMENT COMMITTEE MEETING FOR OPENING OF PROPOSALS FOR SUPPLY OF UNIFORM AND LIVERIES**

Meeting of the Departmental Procurement Committee was held on 14<sup>th</sup> November, 2017 at 03:00 P.M under the Chairmanship of Additional Secretary (ADMN-I), Excise, Taxation and Narcotics Control Department, Government of Sindh, Karachi, in order to undertake the Appraisal of the Bids submitted in response to subject Tender Notice.

The following Members of the Procurement Committee attended the meeting:-

- |                                                                                                            |                  |
|------------------------------------------------------------------------------------------------------------|------------------|
| 1. Dr. Mustafa Suhag<br>Additional Secretary (ADMN)<br>Excise, Taxation and Narcotics Control Department   | <b>Chairman</b>  |
| 2. Mr. Mahesh Lal Dodani,<br>Deputy Secretary, (ADMN)<br>Excise, Taxation and Narcotics Control Department | Member           |
| 3. Mr. Nasiruddin<br>Section Officer (B&A)<br>Excise, Taxation and Narcotics Control Department,           | Member/Secretary |
| 4. Mr. Mola Bux Solangi<br>Section Officer (General)<br>Labour and Human Resources Department              | Member           |
| 5. Mr. Mussarat Mokhtar<br>Deputy Director<br>Industries and Commerce Department                           | Member           |

The Meeting started with the recitation from Holy Quran.

2. The Secretary Procurement Committee informed that the Notice Inviting Tender (NIT) was hoisted on official Website of SPPRA at Serial No: 34967, dated: 26-10-2017 as well as on this Department's official website at Serial No: 10, dated: 26-10-2017, in which **"Single Stage One Envelope"** procedure was adopted in accordance with the clause 46(1) of SPPRA Rules 2010 in Amended 2017.

3. Accordingly bidding documents were issued /sold to the interested bidders from the date of publication of NIT up to 13<sup>th</sup> November 2017. The deadline for submission /return of bidding documents duly signed and complete in all respect was given on or before 14<sup>th</sup> November 2017 latest by 02:00 PM for opening at 03:00 PM on the same day in the room of Additional Secretary (ADMN-I) in presence of Members of Procurement Committee and Representatives of interest bidders. The Secretary Procurement Committee further informed that in response to the Notice Inviting Tender (NIT) following four (04) firms/companies purchased the Tender Documents,

- i. M/s. Sashun International
- ii. M/s. DODECAPAK
- iii. M/s. Owais Enterprises
- iv. M/s. Vertex Trading Co. (Pvt) Ltd

4. With the permission of Chair and Members, sealed Bids were opened on scheduled time at 03:00 PM in presence of the Bidders. The price/rates quoted by the qualified Bidders were read out clearly and loudly, encircled and signed by the Chairman as well as the Members of Committee.

5. The Procurement Committee then perused the Bids without reference to the Price as per Preliminary (Mandatory) Screening Criteria and Evaluation Criteria as well as compared the Product's Specifications provided in the Bidding Documents and verified the Documents submitted by the Bidders on the basis of criteria laid down in the Tender Bidding Documents.

6. During the opening of the bids, the Bidders were further informed that the final bid amount would be announced within three days of the completion of qualification and evaluation process. The Bids evaluated and calculated arithmetically and after completing evaluation process, which are found the lowest, best evaluated and workable, the Committee therefore, has unanimously decided that the same may be recommended to the Competent Authority for approval. The Bid Evaluation Reports along with other relevant Documents may be hoisted at SPPRA websites, as well as letter of acceptance may be issued as per SPPRA Rules, 2010 Amended in 2017.

The meeting ended with the vote of thanks to and from the chair.



**(MAHESH LAL DODANI)**  
**(MEMBER)**

Deputy Secretary (Admin-I)  
Excise, Taxation and Narcotics  
Control Department



**(NASIRUDDIN)**  
**(MEMBER / SECRETARY)**

Section Officer (General)  
Excise, Taxation and Narcotics  
Control Department



**(MUSSARAT MOKHTAR)**  
**(MEMBER)**

Deputy Director  
Industries & Commerce Department



**(MOLA BUX SOLANGI)**  
**(MEMBER)**

Section Officer (General)  
Labour & Human Resource  
Department



**(DR. MUSTAFA SUHAG)**  
**(CHAIRMAN)**

Additional Secretary (Admin-I)  
Excise, Taxation and Narcotics  
Control Department





NO: SO/DDO/E&T/CASH/UNIFORM/2017-18  
GOVERNMENT OF SINDH  
EXCISE, TAXATION AND NARCOTICS  
CONTROL DEPARTMENT

Karachi, dated the 14<sup>th</sup> November, 2017

**ATTENDANCE SHEET**

**SUBJECT: -FOR BIDDER AGAINST THE TENDER FOR SUPPLY OF  
UNIFORM-LIVERIES**

S. No	COMPANY NAME	REPRESENTATIVE NAME AND CONTACT NO.	SIGNATURE
01.	Owais Enterprises	Ali Raza Zaidi 0300 8255906	Ali Raza Zaidi
	SASHUN	A. Qureshi 0344-202 0216	A. Qureshi
03.	Dodeca pak	m. Shujaa 0312-1107600	m. Shujaa
04	Vertex Trading company	Owais Khan 0307 2663457	Owais Khan



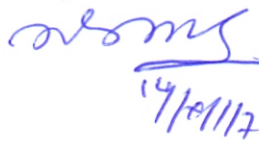




NO: SO/DDO/E&T/CASH/UNIFORM/2017-18  
GOVERNMENT OF SINDH  
EXCISE, TAXATION AND NARCOTICS  
CONTROL DEPARTMENT

Karachi, dated the 14<sup>th</sup> November, 2017

**ATTENDANCE SHEET**

**SUBJECT: -PROCUREMENT COMMITTEE MEETING FOR THE OPENING AND EVALUATION OF PROPOSALS OF THE TENDER BIDS FOR SUPPLY OF UNIFORM-LIVERIES**

S. NO	NAME AND DESIGNATION	DEPARTMENT	SIGNATURE
1.	Dr. Hussain Sahag Additional Secy	ETDC	
2-	Musawet Moxia Dy. Dir. Narcotics	Taxation Dept.	
3.	Mahesh Lal DS.	E&T	 14/11/17
4.	Moula Bux Solangi	Labour Dept	
<u>5</u>	Nasiruddin S.O(B&A)	E&T	

## **QUALIFICATION & EVALUATION CRITERIA**

### **TENDER FOR SUPPLY OF UNIFORMS/LIVERIES ITEMS 2017-18 OPENED ON 14-11-2017 AT 03:00 P.M**

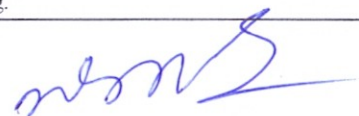
S No	Description	Name of Bidder(s)				REMARKS
		M/s. Vertex Trading Co (Pvt) Ltd	M/s. DODECAPAK	M/s. Sashun International	M/s. Owais Enterprises	
A	Valid Registration with FBR (Federal Board of Revenue) for Income Tax (NTN) and Sales Tax (GST Registration Certificate)	Yes	Yes	Yes	Yes	Not a Valid GST Certificate Attached by M/s. Vertex Trading Co
B	Valid SST Registration from Sindh Revenue Board. (Where Applicable)	N/A	N/A	N/A	N/A	
C	Company Profile included Relevant Experience of Last Five (05) Years.	No	Yes	Yes	Yes	
	I Details of similar works and cost, completed during the last 05 years with completion certificates.	No	Yes	Yes	Yes	
	II. Experience of Supplying similar product in Government/Private Institutions with documentary evidence	No	Yes	Yes	Yes	
	III. The tenderer has to provide the list of their clients in Sindh, Pakistan with their contact number to whom similar goods has been supplied/installed.	No	Yes	Yes	Yes	
	IV. The tenderer has to submit satisfactory performance certificates from minimum 5 users to whom similar system. The performance certificate should be from any reputed Corporate/Government Departments.	No	Yes	Yes	Yes	
	V Submit the Bank Statement for at least past 36-months (3-Years i.e. 2015, 2016 & 2017) for the purpose of verification of Firm's Financial Capabilities. Each year Bank statement's closing balance which ended on 30th June shall not less than the 05 Million in Pakistani Rupees. Incomplete Bank Statement will be ignored.	No	Yes	Yes	Yes	Bank Certificate attached instead of Bank Statement by M/s. Vertex Trading Co
	VI. Bidders having at least Five (05) Years' experience for supplies of similar nature Products shall be apply. Valid Documentary evidence should be submitted in shape of copies of Purchase orders/work orders/agreements. (Minimum 30-proofs required for the last Five (05) Years i.e. 2012, 2013, 2014, 2015 & 2016 Work Experience in relating to the concerned field). At least Six (06) Proofs shall be submitted of each Year.	No	Yes	Yes	Yes	



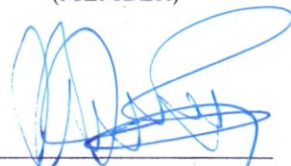
## QUALIFICATION & EVALUATION CRITERIA

### TENDER FOR SUPPLY OF UNIFORMS/LIVERIES ITEMS 2017-18 OPENED ON 14-11-2017 AT 03:00 P.M

S No	Description	Name of Bidder(s)				REMARKS
		M/s. Vertex Trading Co (Pvt) Ltd	M/s. DODECAPAK	M/s. Sashun International	M/s. Owais Enterprises	
D	An undertaking on stamp paper Rs. 100/- by the firm / contractor to the effect that "Neither the firm/contractor nor its Directors/ stakeholders as a whole or as a part of the company/ organization", have ever been blacklisted/ defaulted with any Government Agency/ Department/ Organization and also that the information supplied by the firm/ contractor is correct.	Yes	Yes	Yes	Yes	
E	Authorized Representative Certificate must have attached with bid and one copy with representative whom attend the bid opening meeting.	No	Yes	Yes	Yes	



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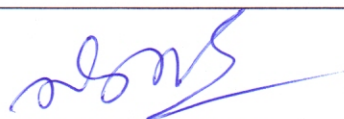


**DR. MUSTAFA SUHAG**  
Additional Secretary (ADMN)  
Excise, Taxation and Narcotics Control Department  
(CHAIRMAN)

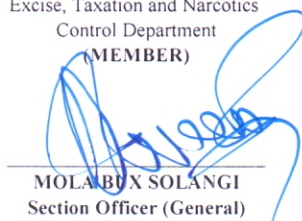


**PRELIMINARY (MANDATORY) SCREENING CRITERIA:****TENDER FOR SUPPLY OF UNIFORMS/LIVERIES ITEMS 2017-18 OPENED ON  
14-11-2017 AT 03:00 PM**

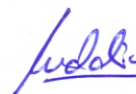
Sr. No	Description	Name of Bidder(s)			
		M/s. Vertex Trading Co (Pvt) Ltd	M/s. DODECAPAK	M/s. Sashun International	M/s. Owais Enterprises
1	Are Envelope Sealed?	Yes	Yes	Yes	Yes
2	Are Envelope properly typed as prescribed in clause 12.6 & 12.8?	Yes	Yes	Yes	Yes
3	Is Tender Covering Letter format typed properly on Bidder(s) Letter Head with Authorized Signatures & Official Seal as prescribed at <i>Annexure-A</i> ?	No	Yes	Yes	Yes
4	Is Proposal Format at <i>Annexure-B</i> typed properly on Bidder(s) Letter Head with Authorized Signatures & Official Seal?	Yes	Yes	Yes	Yes
5	Is Undertaking Format at <i>Annexure-C</i> typed properly on Bidder(s) Letter Head with Authorized Signatures & Official Seal?	Yes	Yes	Yes	Yes
6	Is Affidavit format at <i>Annexure-D</i> is properly typed on stamp paper valuing of Rs. 100/-with proper required discipline?	Yes	Yes	Yes	Yes
7	Is Bid at <i>Annexure-E</i> properly Filled with bidder(s) complete address with Authorized Signatures & Seal?	Yes	Yes	Yes	Yes
8	Is Valid General Sales Tax (GST) Certificate(s) provided by the Bidder(s)? (Color copy required).	Not a Valid GST Certificate	Yes	Yes	Yes
9	Is Valid National Tax Number (NTN) Certificate(s) provided by the Bidder(s)? (Color Copy required).	Yes	Yes	Yes	Yes
10	Is Valid Sindh Sales Tax (SST) Certificate(s) provided by the Bidder(s)? (Color Copy required Where Applicable).	N/A	N/A	N/A	N/A
11	Are all documents submitted by the Bidder(s) duly Signed with Official Seal & Paginated as well as flagged?	No	Yes	Yes	Yes
12	Is detail of all the documents are mentioned in front of the Index?	No	Yes	Yes	Yes



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