



SINDH MICROFINANCE BANK LTD
سندھ مائیکرو فنانس بینک لمیٹڈ

REF: SMFB/1212-66/2017
December 12, 2017

Mr. Ayub Ali Khan
Deputy Director (A&F)
Sindh Public Procurement Regulatory Authority,
Karachi – Sindh, Pakistan

Dear Sir,

Hoisting of BER - SMFB/ADMIN/TD/102/2017 Dated 06-11-2017

This is with reference to our Notice inviting tender (NIT) regarding “Supply & Installation of Furniture & Fixture” through subject letter.

Please find enclosed herewith, relevant documents for hoisting on your website at the earliest convenience.

Kindly let us know if further clarification on the shared information is required.

Yours Sincerely,

Syed Wajid Hussain
CFO/Company Secretary

SPPRA INWARD DIARY

NO : 3501

DATED : 12-12-17



Bid Evaluation Report

1	Name of Procuring Agency	Sindh Microfinance Bank Ltd.
2	Tender Reference No.	SMFB/ADMIN/TD/102/2017
3	Tender Description	Supply & installation of Furniture and Fixture ✓
4	Method of Procurement	Single Stage- Two Envelope
5	Tender Published & SPPRA S.No.	03-11-2017, SPPRA # 35112
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical Bid Opening Date & Time	21-11-2017 at 04:30 Hours ✓
9	Financial Bid Opening Date & Time	21-11-2017 at 05:00 Hours
10	No. of bids qualified	01
11	Bid(s) Rejected	0

Details on the above are as given below:

S. No.	Name of Firm or Bidder	Qualified / Disqualified in Technical/ Eligibility Inspection	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs.390,000/-)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7
1.	M/S Elegance	Qualified	Rs. 382,800/-	Lowest	7,200 lower than the estimated cost	Qualified as per the Evaluation Criteria	Recommended for Award of Contract

According to the bid received, **M/s Elegance** is the qualified bidder.

Members Signature- Procurement Committee

Mr. Sumair Ahsanullah

Mr. Muhammad Arif Jang

Mr. Wajid Hussain



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SINDH MICROFINANCE BANK LTD.

TENDER DOCUMENTS BUYERS COLLECTION RECORD-						
Sr.No.	Company Name	Representative Name	Contact No./cell No.	P.O Amount	P.O.No.	Document Receiver Signature
1	Elegance	Aziza sultana	6318300	800/-	19173044	
2						
3						
4						
5						
6						

AVAILABILITY OF TENDER DOCUMENT

FROM 6-11-2017
TO 20-11-2017

LAST DATE OF SUBMISSION

DATE 21-11-2017
TIME 04:00

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ATTENDANCE SHEET
BID OPENING

FOR SELECTION OF: *Supply & Installation of
Furniture & fixture*

Date: 21-11-2017

S.No.	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	ELEGANCE	Aziza Sultana	0332- 2999278.	A/136 Ishaqabad S/o Shah Suleman Road, KatACHI	
	/	/	/	/	/
	/	/	/	/	/

Signature –Procurement Committee Members

Mr. SumairAhsanullah

Mr. Muhammad Arif Jang

Mr. Syed Wajid Hussain



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OPENING OF BID

FINANCIAL PROPOSALS- *Supply & Installation of Perimeter
& Pictorial*

Date: 21-11-2017

S.No	Company Name	Total Bid Offered	Signature of Company Representative	Remarks
①	ELEGANCE	RS. 382,800/-		
	/	/	/	/
	/	/	/	/
	/	/	/	/

Signature –Procurement Committee Members

Mr. Sumair Ahsanullah

Mr. Muhammad Arif Jang

Mr. Syed Wajid Hussain



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Sindh Microfinance Bank Limited

Technical /Eligibility Criteria of M/S: ELEGANCE

	Requisite	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Attach evidence as Annexure
1	Firm's Status	Public / Private Ltd.	✓ NTN Certificate	A
		Partnership Firm		
		Sole Proprietorship		
		3 and above		
2	Years in Business in relevant field	5 years and above	✓ NTN Certificate	B
		4 years and above		
		3 years and above		
3	Manufacturing Set-up	Own setup	Give complete address along with landline numbers	C
QUALIFIED / DISQUALIFIED				

Mr. Sumair Ahsanullah

Mr. Muhammad Arif Jang

Mr. Syed Wajid Hussain

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4 FINANCIAL PROPOSAL

PRICE SCHEDULE

Name of Bidder Aziza Sultana. (Elegance)

A.

S. No.	Description	Size	Rate per Unit	Approximate Quantity Required	Amount
1	Office Chair-SCS	As given in Technical specification of the Tender Document	3000	8	24,000
2	Office Chair-RO		1200	30	36,000
3	Office Chair-Visitors		1200	4	4,800
4	Plastic Chair-Clients		700	50	35,000
5	Table - SCS		6,000	7	42,000
6	Table - RO		13,000	5	65,000
7	Side Rack/ computer table-RO		3000	6	18,000
8	White /Green Board - (Soft)		1000	11	11,000
Total Amount (A)					

B.

1	Steel Almarih	As given in Technical specification of the Tender Document	10,500	6	63,000
2	Vault Gate		48,000	1	48,000
3	Filing Cabinets		18,000	1	18,000
4	Iron Safe		18,000	1	18,000
Total Amount (B)					

***GRAND TOTAL AMOUNT = TOTAL AMOUNT (A) + TOTAL AMOUNT (B)**

= 382800

**This Grand total amount will be taken as lowest submitted price offered by the vendor.*

NOTE:

- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- If the item is not provided/installed after 15 days of issuance of Purchase Order, a fine of Rs.500/-per day will be deducted from the bill.

3. No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
4. Calculation of bid security. 1% of the *(Grand Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/cheque in favour of Sindh Microfinance Bank
5. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
6. If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.
7. Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
8. The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.

We, hereby accept all the terms and conditions as given above.

ELEGANCE
A/131, Ishaq Abad Sirshah Suleman
Road, Karachi Ph: 021-6318300
E-mail: Elegance_for_u@yahoo.com

ELEGANCE
A/131, Ishaq Abad Sirshah Suleman
Road, Karachi Ph: 021-6318300
E-mail: Elegance_for_u@yahoo.com

(Signature of bidder with name, Designation and Company Seal)

Dated: _____



SINDH MICROFINANCE BANK LTD
بنك سندھ المائکرو فنانانس بيٽي لميٽيڊ

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL PHASE)

TYPE OF PROCUREMENT : ADMIN

TENDER NAME : SUPPLY & INSTALLATION OF FURNITURE & FIXTURE.

TYPE OF TENDER : SINGLE STAGE- TWO ENVELOPE

OPENING DATE : 21-11-2017 ✓

OPENING TIME : 04:30 Hours ✓

ATTENDANCE (MEMBER PC): Mr. Syed Wajid Hussain

: Mr. Muhammad Arif Jang

: Mr. Sumair Ahsanullah

ATTENDANCE (REPS. OF BIDDERS)

TOTAL BIDS ACCEPTED FOR EVALUATION: one (1)

TOTAL BIDS REJECTED : None

REMARKS : One bidder qualified

Convener of Procurement Committee : Syed Wajid Hussain

Signature: 

Date: 21-11-2017





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SMBF/ADMIN/TD/102/2017
November 22, 2017

CERTIFICATE

This is to certify that SPPRA Rule 48 has been complied in our Tender reference No. SMFB/ADMIN/TD/102/2017- SPPRA S.No.35112 for "Supply & Installation of Furniture & Fixture". The said tender was published in accordance with the rules. Only one bid was received, the market rates were reviewed and it was found that the quoted price by the bidder is reasonable, hence the bidder qualified technically and financially.

Convener of Procurement Committee:

Syed Wajid Hussain

CFO & Company Secretary

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DETAILS OF BID SECURITY ON ACCOUNT OF RENTAL PREMISES

<u>S.NO.</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>PAY ORDER NO.</u>	<u>ATTACHED AT PAGE NO.</u>	<u>SIGNATURE OF REPRESENTATIVE</u>	<u>REMARKS</u>
01	ELEGANCE	3828	962177			
	/	/	/	/	/	/
	/	/	/	/	/	/
	/	/	/	/	/	/
	/	/	/	/	/	/
	/	/	/	/	/	/
	/	/	/	/	/	/

Head of Administration:

Date: 21-11-2017

Received By:

Date: 21-11-2017



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NOTICE INVITING TENDERS

Sindh Microfinance Bank Limited would like to invite sealed bids under SPPRA rules, 2010 (Amended 2017) from vendors for the Supply & Installation of Furniture & Fixture as per the details given below:

S. No.	Tender Description	Tender No.	Bidding Procedure	Tender Collection (Start Date)	Tender Collection (End Date)	Tender Submission Date/Time	Tender / Bid Opening Date (Technical & Financial)
01	Supply & Installation of Furniture & Fixture	SMFB/ADMIN/TD/102/2017	Single Stage Two envelopes	06/11/2017 (During working hours)	20/11/2017 (During working hours)	21/11/2017 up to 0400 Hours	21/11/2017 At 0430 Hours

Tender document containing evaluation criteria and other relevant details may be collected (during office hours) on submission of a written request on company's letterhead from the following address on payment of Rs. 800/- (Non-Refundable), through pay order/cheque in the name of "SINDH MICROFINANCE BANK LIMITED".

Attachment of pay order of 1% of the total bid cost as a Bid Security in the name of SINDH MICROFINANCE BANK LIMITED with the FINANCIAL PROPOSAL is mandatory. No tender will be accepted without Bid Security & such tender(s) will be rejected at the spot.

The Bidder may download the Tender document from Sindh Microfinance Bank Ltd / SPPRA websites and deposit the same along with the tender fee.

In case of undesirable circumstances on submission/opening date & time or if Government declares Holiday the tender shall be submitted/opened on the next working day at the same time & venue.

This advertisement along with tender documents are also available on the websites of Sindh Microfinance Bank Limited (www.sindhmf.com) & SPPRA (www.pprasinhd.gov.pk).

Address for submission/venue of opening of Tender Documents is as under:

COMPANY SECRETARY
SINDH MICROFINANCE BANK LIMITED
HEAD OFFICE
19/F, 2nd Floor, M.A.C.H. Society
Karachi 75600



Note: The likely expense expected to incur in respect of Supply & Installation of Furniture & Fixture will be less than 1 million, so the notification will be hoisted on Sindh Microfinance Bank Limited and SPPRA Websites only.