



NO.SPU/AAP/APPT/1(2)/2017  
SOCIAL PROTECTION UNIT  
ACCELERATED ACTION PLAN  
SOCIAL WELFARE DEPARTMENT  
GOVERNMENT OF SINDH

Karachi, dated the 8<sup>th</sup> Dec., 2017

✓ The Manager Director,  
Sindh Public Procurement Regulatory Authority,  
Sindh Secretariat,  
Karachi.

SUBJECT: HOISTING OF BID EVALUATION REPORT ON THE WEBSITE OF SPPRA.

Reference NIT No.INF/KRY-2848/17 of this Department, regarding Hiring of Services of Firms/Organizations/Institutes for short listing of candidates for recruitment on technical posts of Social Protection Unit, published in leading newspapers i.e. Dawn, Kawish and Jang on 18<sup>th</sup> to 19<sup>th</sup> November, 2017 as well hoisted on Sindh Public Procurement Regulatory Authority's website at Sr. No.2848.

2. Please find enclosed herewith the Bid Evaluation Report, along with Technical/Qualification Evaluation Reports, Minutes of Procurement Committee Meetings and Attendance Sheets of meetings etc for hosting on the Website of SPPRA at the earliest.

Enc/:

- 1- BER  
2- Tech. Eval Report  
3- Minutes of Procurement  
Committee Meetings (02)
- } original

(MUHAMMAD ISSA MEMON)  
PROGRAM COORDINATOR

Copy forwarded for information to the PS to Secretary, Social Welfare Department, Govt. of Sindh, Karachi.

SPPRA INWARD DIARY  
NO: 3407  
DATED: 08-12-17

## Bid Evaluation Report

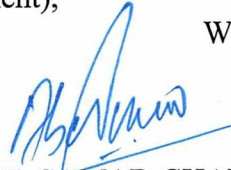
1. Name of Procuring Agency: Social Protection Unit, Accelerated Action Plan, Social Welfare Department, Government of Sindh.
2. Tender Reference No: INF/KRY.No.2848/17
3. Tender Description/Name of work/item: Hiring of Services of Firm/Organization/Institute to carry out Written Tests for Staff on Market Based Salaries.
4. Method of Procurement: Single Stage Two Envelops
5. Tender Published: Dawn, Jand and Kawish (18<sup>th</sup> to 19<sup>th</sup> November, 2017)  
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold; Two (02)
7. Total Bids Received: Two (02)
8. Technical Bid Opening date: (if applicable) 5<sup>th</sup> December, 2017 at 11:30 am (Provide details in separate form)
9. No. of Bid technically qualified (if applicable): Two (02)
10. Bid(s) Rejected: NIL
11. Financial Bid Opening date: 7<sup>th</sup> December, 2017 at 03:00 pm

### 12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s. Pakistan Testing Services (PTS)	Rs.349/- per candidate	1 <sup>st</sup>	N/A	Lowest	Accepted
2.	M/s. Sukkur Institute of Business Administration (SIBA Testing Services)	Rs.1,000/- per candidate	2 <sup>nd</sup>	N/A	Higher	Rejected


  
(AMIR WAHEED KHAWAJA)  
Deputy Director (Admin & Procurement),  
Social Protection Unit/  
Member

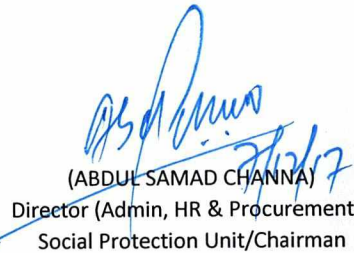
  
(DR. AMBER BHATIA)  
District Officer,  
Women Development Department/  
Member


  
(ABDUL SAMAD CHANNA)  
Director (Admin, HR & Procurement)/  
Chairman

## TECHNICAL EVALUATION REPORT

S#	Name of Bidder	HR Assessment Criterial (Total Marks 30)			Experience (Total Marks 40)			Financial (Total Marks 20): The Annual turnover of the bidding firm for last FY			Resources (total Marks 10)		Total Marks
		At Least Two Ph.d (20 Marks)	Three Ph.d (25 Marks)	Four Ph.d (30 Marks)	Three Years (20 Marks)	Four Years (30 Marks)	Five Years (40 Marks)	Rs.5.00 Million (10 Marks)	Above Rs.5.00 Million and Less than Rs.10.00 Million (15 Marks)	Above Rs.10.00 Million (20 Marks)	Head office at Karachi (10 Marks)	Sub office at Karachi (07 Marks)	
(a)	(b)	(c)			(d)			(e)			(f)		(g)
1	Sukkur IBA	-	-	30	-	-	40	-	-	20	-	7	97
2	Pakistan Testing Services	-	-	30	20	-	-	-	-	20	10	-	80

  
 (AAMIR WAHEED KHAWAJA)  
 Deputy Director (Admin & Procurement),  
 Social Protection Unit/Member

  
 (ABDUL SAMAD CHANNA)  
 Director (Admin, HR & Procurement),  
 Social Protection Unit/Chairman

  
 (DR. AMBER BHATIA)  
 District Officer,  
 Women Development Department/Member

## ELEGIBILITY CRITERIA ASSESSMENT

S. #	Name of Bidder	Seperately sealed Technical & Financial Proposals	2% Bid Security	Registered with concerned registration authority	Registration Certificates		03 years relevant experience	03 assignments completed in past three consecutive years	Last Three years Audit Reports	Average Annual Financial Turnover of Rs.5.00 million	Affidavit/undertaking for not being blacklisted	Qualified	
					FBR	SRB						Yes	No
1	Sukkur IBA	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	
2	Pakistan Testing Services	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	



(AAMIR WAHEED KHAWAJA)  
Deputy Director (Admin & Procurement),  
Social Protection Unit/Member



(ABDUL SAMAD CHANNA)  
Director (Admin, HR & Procurement),  
Social Protection Unit/Chairman



(DR. AMBER BHATIA)  
District Officer,  
Women Development Department/Member



**SOCIAL PROTECTION UNIT  
ACCELERATED ACTION PLAN  
SOCIAL WELFARE DEPARTMENT  
GOVERNMENT OF SINDH**

MINUTES OF THE PROCUREMENT COMMITTEE MEETING – OPENING AND  
EVALUATION OF QUALIFICATION AND TECHNICAL CRITERIA FOR HIRING OF  
SERVICES OF FIRM/ORGANIZATION/INSTITUTE TO CARRY OUT WRITTEN TESTS FOR  
STAFF ON MARKET BASED SALARIES IN SOCIAL PROTECTION UNIT (AAP) HELD ON 5<sup>TH</sup>  
DECEMBER, 2017.

A meeting of Procurement Committee was held under the Chairmanship of Director (Admn, HR and Procurement), Social Protection Unit on 5<sup>th</sup> December, 2017 at 11:30 am in his office for opening of Technical Bids received for Hiring of Services of Firms/Organizations/Institutes to carry out Written Tests for Staff on Market Based Salaries in Social Protection Unit under Accelerated Action Plan (CCT) for reduction of mal-nutrition and stunting. The Technical bids were in response to this Unit's NIT published in leading newspapers i.e. Dawn, Kawish and Jang on 18<sup>th</sup> to 19<sup>th</sup> November, 2017 as well hoisted on Sindh Public Procurement Regulatory Authority's website at Sr. No.2848. The Meeting was attended by all the members of the Procurement Committee. List of Participants attached at Annexure-I.


2. The Chairman of the Procurement Committee informed the Committee that a total of two individual bidders have submitted their bids in response to above-mentioned NIT. The cut-off date was 05.12.2017 at 11:00 am (list of individual bidders that submitted their proposals is enclosed).


3. The Procurement Committee evaluated the Technical Bids viz-a-viz Qualification and Technical Criteria and found both the bidders qualified in respect of their bids as follows:-

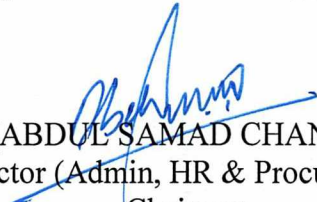
S#	Name of Bidder	Bid offered for	Technical Evaluation, successful or not
1.	M/s. Sukkur Institute of Business Administration (SIBA Testing Services)	Hiring of Services of Firms/Organizations/Institutes to carry out Written Tests for Staff on Market Based Salaries	Successful
2.	M/s. Pakistan Testing Services (PTS)	Hiring of Services of Firms/Organizations/Institutes to carry out Written Tests for Staff on Market Based Salaries	Successful

4. The Committee decided and informed to the Bidders that the Financial Bids shall be opened on 7<sup>th</sup> December, 2017 at 03:00 pm in the same office.

5. The meeting concluded with vote of thanks to and from the Chair.

  
(AMIR WAHEED KHAWAJA)  
Deputy Director (Admin & Procurement),  
Social Protection Unit/  
Member

  
(DR. AMBER BHATIA)  
District Officer  
Women Development Department/  
Member

  
(ABDUL SAMAD CHANNA)  
Director (Admin, HR & Procurement)/  
Chairman



**GOVERNMENT OF SINDH  
SOCIAL PROTECTION UNIT  
(ACCELERATED ACTION PLAN)**

**MINUTES OF THE PROCUREMENT COMMITTEE MEETING – OPENING OF FINANCIAL BIDS FOR HIRING OF SERVICES OF FIRM/ORGANIZATION/INSTITUTE TO CARRY OUT WRITTEN TESTS FOR STAFF ON MARKET BASED SALARIES IN SOCIAL PROTECTION UNIT (AAP) HELD ON 7<sup>TH</sup> DECEMBER, 2017,**

A meeting of Procurement Committee was held under the Chairmanship of Director (Admn, HR and Procurement), Social Protection Unit on 7<sup>th</sup> December, 2017 at 03:00 pm in his office for opening of Financial Bids received for Hiring of Services of Firms/Organizations/Institutes to carry out Written Tests for Staff on Market Based Salaries in Social Protection Unit under Accelerated Action Plan for reduction of mal-nutrition and stunting. The Financial bids were in response to this Unit's NIT published in leading newspapers i.e. Dawn, Kawish and Jang on 18<sup>th</sup> to 19<sup>th</sup> November, 2017 as well hoisted on Sindh Public Procurement Regulatory Authority's website at Sr. No.2848. The Meeting was attended by all the members of the Procurement Committee. List of Participants attached at Annexure-I.

2. Financial bids were opened in the presence of bidder(s), where the Committee found M/s. Sukkur Institute of Business Administration have quoted the rates of Rs.1,000/- per candidate/applicant whereas M/s. Pakistan Testing Services (PTS) have quoted the rates of Rs.349/- per candidate/applicant. Both the parties quoted the rates including all applicable taxes.




3. The bid evaluation report has been prepared on the basis of Lowest and Responsive criteria and found M/s. Pakistan Testing Services (PTS) successful in respect of their given Bid. The Committee recommended to award the work to the successful bidder as mentioned in Bid Evaluation Report, duly signed by all the Committee Members.

(AMIR WAHEED KHAWAJA)  
Deputy Director (Admin & Procurement),  
Social Protection Unit/  
Member


(DR. AMBER BHATIA)  
District Officer,  
Women Development Department/  
Member

(ABDUL SAMAD CHANNA)  
Director (Admin, HR & Procurement)/  
Chairman

ATTENDANCE SHEET OF PROCUREMENT COMMITTEE MEETING FOR OPENING OF TECHNICAL BIDS SUBMITTED IN RESPONSE TO THE ADVERTISEMENT FOR SHORT LISTING OF CANDIDATES HELD ON 5<sup>TH</sup> DECEMBER, 2017 AT 11:30 AM AT THE OFFICE OF DIRECTOR (ADMIN, HR & PROCUREMENT), SOCIAL PROTECTION UNIT.

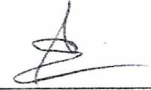

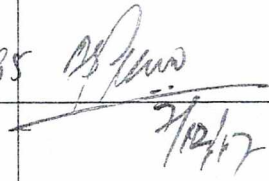
S.#	Name of Officer	Designation	Mobile No./ E-mail	Signature
1	AMIR WAJEEH	Dy. Director	0334-2312080	
2	Dr. Ambex Bhatia	Districl officer	0334-3035405	
3	Abdul Qameel Channa	Director (Procurement)	0345-7363155	
				5/12/17
				11:30 am

ATTENDANCE SHEET FOR BIDDERS FOR OPENING OF TECHNICAL PROPOSALS  
HELD ON 5<sup>TH</sup> DECEMBER, 2017 AT 11:30 AM AT THE OFFICE OF DIRECTOR (ADMIN,  
HR & PROCUREMENT), SOCIAL PROTECTION UNIT.


S.#	Name of Bidder	Name of Company/ Firm	Mobile No./ E-mail	Signature
1	Jahangir Ali Bhatti	Pathist or Testing Service (PTS)	0313-3589139 Jahangir@PTS.org.pk	
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ATTENDANCE SHEET OF PROCUREMENT COMMITTEE MEETING FOR OPENING OF FINANCIAL BIDS HELD ON 7<sup>TH</sup> DECEMBER, 2017 AT 03:00 PM AT THE OFFICE OF DIRECTOR (ADMIN, HR & PROCUREMENT), SOCIAL PROTECTION UNIT.

S.#	Name of Officer	Designation	Mobile No./ E-mail	Signature
1	Dr. Amber Bhatia	Districd offic	0334-3039405	
2	AAMIR WAHEED KHAWAJA	Dy. Director	0334-2312080	
3	Abdul Carnad Channu	Dir (Pro)	0845-2363185	 7/12/17
4				
5				
6				
7				
8				

ATTENDANCE SHEET OF BIDDERS FOR OPENING OF FINANCIAL BIDS HELD ON 7<sup>TH</sup> DECEMBER, 2017 AT 03:00 PM AT THE OFFICE OF DIRECTOR (ADMIN, HR & PROCUREMENT), SOCIAL PROTECTION UNIT.

S.#	Name of Bidder	Name of Company/ Firm	Mobile No./ E-mail	Signature
1	Jahangir Ali Bhatti	Pakistan Testing Service	0313-3589139 Jahangir@PES.org.Pk	
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