



**Sindh
Education
Foundation**



Government of Sindh

No. SEF/623/17-18

(PROCUREMENT DEPARTMENT)

Karachi, Dated: 30/11/17

SAY NO TO CORRUPTION

To,
The Director (A&F),
Sindh Public Procurement Regulatory Authority,
Government of Sindh,
Karachi.


SUBJECT: **REQUEST TO UP LOAD THE BID EVALUATION FOR THE TENDER OF LIFE INSURANCE FOR SEF EMPLOYEES SEF/NP /17-18/08. SPPRA SR. NO. 34123 (SPPRA RULE # 45).**

Dear Sir,

Please refer to the subject above. In this regard, you are requested to kindly upload the following documents on the official website of SPPRA.

1. Bid opening Attendance Slip duly Signed by the Purchase Committee-SEF, Technical Committee, and the bidders. (Copy attached).
2. Minutes for bid opening meeting (Copy Attached)
3. Financial Sheet Signed Purchase Committee (Original attached).
4. Bid Evaluation Report (BER) (Original attached).

Your cooperation in this regard is highly appreciated.
Thank you.


Acting Deputy Director Procurement,
Sindh Education Foundation,
Government of Sindh.
Karachi.

Cc.

Director, General Administration & Coordination-SEF
P.S to M.D-SEF
P.S To M.D SPPRA

SPPRA INWARD DIARY
NO: 3187
DATED: 30-11-17

PLOT NO.21, BLOCK-7/8, OVERSEASE HOUSING, AMEER KHUSRO ROAD KARACHI, PAKISTAN.

Phone: (92-21) 34169141-5, FAX #: (92-21) 99251652



**SINDH EDUCATION FOUNDATION
GOVT. OF SINDH
(HEAD OFFICE)**



SEF (Plot. No. 21/A, Block No.7& 8 Overseas Cooperative Housing Society,
Ameer Khusro Road) Karachi. 021-34169182 & 184

ATTENDANCE SLIP FOR THE TENDER OPENING

MEETING

Date & Time: **28th August, 2017 & 3:30 pm**

Agenda: 1). Tender opening for **Life insurance for SEF Employees** Tender No. SEF/NP/17-18/08 on **28th August, 2017 at 3:30 pm.**
2). Replacement of Printers vis-à-vis tender for **IT equipment SEF/NP/16-17/38 (Letter attached).**

Following firms participated in the bid.

S. No	NAME OF FIRM PARTICIPATED/ OWNER	ATTENDED BY (Name & Designation)	CONTACT NO/ EMAIL	SIGNATURES
1	TPL LIFE INSURANCE	M. Faisal Chauri Sr. Manager	0332-9073035	
2	EFU LIFE	NAVEED BHATTI C.M.	0300-3340200	
3	JUBLER LIFE	M. Faisal Khan D.M	0345-2082525	
	ATF Fidele State Life Insurer	Absent		
6				

28/8/2017



SINDH EDUCATION FOUNDATION
GOVT. OF SINDH
(HEAD OFFICE)



SEF (Plot. No. 21/A, Block No.7& 8 Overseas Cooperative Housing Society,
Ameer Khusro Road) Karachi. 021-34169182 & 184

ATTENDANCE SLIP FOR THE TENDER OPENING

MEETING

Date & Time: **28th August, 2017 & 3:30 pm**

Agenda: 1). Tender opening for **Life insurance for SEF Employees** Tender No. SEF/NP/17-18/08 on **28th August, 2017 at 3:30 pm.**
2). Replacement of Printers vis-à-vis tender for **IT equipment SEF/NP/16-17/38 (Letter attached).**

8				

Loudly announced bid information of bidders:

S. No.	Name of Firms	Bid Value in PKR.	Bid Security in PKR	Bidder's Signatures
1	EFU LIFE	Rs=18,284,520/-	Rs=550,000/-	
2	State Life Insurance	Rs=17,085,600/-	Rs=170,856/-	
3	TPL LIFE	Rs=19,20,843/-	Rs=576,055/-	

28/8/2017



SINDH EDUCATION FOUNDATION
GOVT. OF SINDH
(HEAD OFFICE)



SEF (Plot. No. 21/A, Block No.7& 8 Overseas Cooperative Housing Society,
Ameer Khusro Road) Karachi. 021-34169182 & 184

ATTENDANCE SLIP FOR THE TENDER OPENING

MEETING

Date & Time: **28th August, 2017 & 3:30 pm**

Agenda: 1). Tender opening for **Life insurance for SEF Employees** Tender No. SEF/NP/17-18/08 on **28th August, 2017 at 3:30 pm.**
2). Replacement of Printers vis-à-vis tender for **IT equipment SEF/NP/16-17/38 (Letter attached).**

4	<i>NIJI Jubilee Life Insurance.</i>	<i>Rs=19,16,200/-</i>	<i>Rs=230,000/-</i>	<i>all in 1</i>
5				
6				
7				
8				
9				

J. Khan
20/8/2017



**SINDH EDUCATION FOUNDATION
GOVT. OF SINDH
(HEAD OFFICE)**



SEF (Plot. No. 21/A, Block No.7& 8 Overseas Cooperative Housing Society,
Ameer Khusro Road) Karachi. 021-34169182 & 184

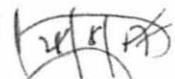
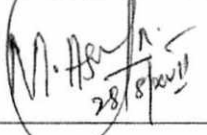
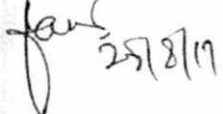
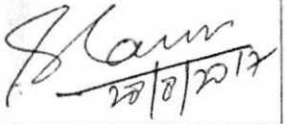
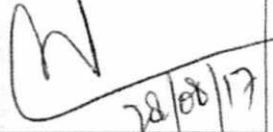
ATTENDANCE SLIP FOR THE TENDER OPENING

MEETING

Date & Time: **28th August, 2017 & 3:30 pm**

Agenda: 1). Tender opening for **Life insurance for SEF Employees** Tender No. SEF/NP/17-18/08 on **28th August, 2017 at 3:30 pm.**
2). Replacement of Printers vis-à-vis tender for **IT equipment SEF/NP/16-17/38 (Letter attached).**

MEMBERS OF PURCHASE COMMITTEE

S.No.	NAME OF OFFICERS	DESIGNATION	AUTHORITY	SIGNATURE
i	Mr. Muhammad Abdullah Abbasi	Director General Administration & Coordination	Chairman P. C-SEF	
ii	Mr. Muhammad Ashraf	Deputy Director FR/FFM, Finance Department-SEF	Secretary/Member P. C-SEF	
iii	Mr. Fawad Junejo,	Section Officer (Budget), SGA&CD	Member P.C-SEF.	
iv	Mr. Shahnawaz Ali Khan	Acting Deputy Director Procurement-SEF	Coopted Member P. C-SEF.	
v	Mr. Noman Waseem Usmani	Assistant Director, HR Department	Coopted Member P. C-SEF.	



SINDH EDUCATION FOUNDATION
GOVT. OF SINDH
(HEAD OFFICE)

SEF (Plot. No. 21/A, Block No.7& 8 Overseas Cooperative Housing Society,
Ameer Khusro Road) Karachi. 021-34169182 & 184



SEF/Procurement/Minutes/17-18/12

**MINUTES OF MEETING HELD FOR TENDER BID OPENING FOR LIFE
INSURANCE FOR SEF EMPLOYEES ON THURSDAY 28TH AUGUST, 2017,
3:30 PM**

- Agenda:
- 1). Tender opening for **Life insurance for SEF Employees** Tender No. SEF/NP/17-18/08 on **28th August, 2017 at 3:30 pm.**
 - 2). Replacement of Printers vis-à-vis tender for **IT equipment SEF/NP/16-17/38 (Letter attached).**

Meeting held on: **Thursday 28th August, 2017, 3:30 pm**

PARTICIPANTS:

The following members of Purchase Committee had participated in the meeting for the referred tender:

S.No.	NAME OF OFFICERS	DESIGNATION	AUTHORITY
i	Mr. Muhammad Abdullah Abbasi	Director General Administration & Coordination SEF	Chairman P. C-SEF.
ii	Mr. Muhammad Ashraf	Deputy Director FR/FFM	Secretary/Member P. C-SEF.
iii	Mr. Fawad Junejo,	Section Officer (Budget), SGA&CD	Member P.C-SEF.
iv	Mr. Shahnawaz Ali Khan	Acting Deputy Director Procurement	Co-opted Member P. C-SEF.
v	Mr. Noman Waseem Usmani	Assistant Director-HR	Co-opted Member of P.C-SEF (For agenda no. 1 only)

PROCESS FOR AGENDA NO. 1:

Following firms has participated in the bid opening (ATTENDANCE SLIP) of the participated firms is attached:

- 1) **M/s. EFU Life.**
- 2) **M/s. State Life Insurance.**
- 3) **M/s. TPL Life.**
- 4) **M/s. Jubilee Life Insurance.**



SINDH EDUCATION FOUNDATION

GOVT. OF SINDH

(HEAD OFFICE)

SEF (Plot. No. 21/A, Block No.7& 8 Overseas Cooperative Housing Society,
Ameer Khusro Road) Karachi. 021-34169182 & 184



SEF/Procurement/Minutes/17-18/12

**MINUTES OF MEETING HELD FOR TENDER BID OPENING FOR LIFE
INSURANCE FOR SEF EMPLOYEES ON MONDAY 28TH AUGUST, 2017, 3:30
PM**

Sealed Financial proposal of the aforementioned firms were opened and financial bids of the bidders were loudly announced by Secretary Purchase Committee. The detail of the financial bid is as follows.

Sr. no	Vendor Name	Bid Called	Bid Security Submitted by Vendors
1)	M/s. EFU Life	Rs. 18,284,520/-	Rs. 550,000/-
2)	M/s. State Life Insurance	Rs. 17,085,600/-	Rs. 170,856/-
3)	M/s. TPL Life	Rs. 19,201,843/-	Rs. 576,055/-
4)	M/s. Jubilee Life Insurance	Rs. 19,165,200/-	Rs. 230,000/-

PROCESS FOR AGENDA NO. 2:

The Purchase Committee reviewed the letter submitted by M/s. Pyramid Technology Service dated 25.8.2017 (Annex-A) and observed that the vendor is ready to supply different model as compared to the quoted model by the vendor during the bid opening therefore, it is recommended by the Purchase Committee that the procurement should not be done else to the model/ specification rendered by M/s. Pyramid Technology Service during the bid opening of the tender.



**SINDH EDUCATION FOUNDATION
GOVT. OF SINDH
(HEAD OFFICE)**

SEF (Plot. No. 21/A, Block No.7& 8 Overseas Cooperative Housing Society,
Ameer Khusro Road) Karachi. 021-34169182 & 184

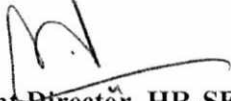



SEF/Procurement/Minutes/17-18/12

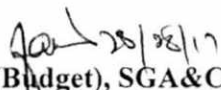
**MINUTES OF MEETING HELD FOR TENDER BID OPENING FOR LIFE
INSURANCE FOR SEF EMPLOYEES ON MONDAY 28TH AUGUST, 2017, 3:30**

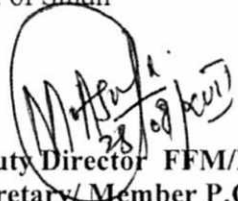
PM


MEMBERS OF PURCHASE COMMITTEE


Assistant Director, HR-SEF
Co-opted Member
Sindh Education Foundation
Govt. of Sindh.


Acting Deputy Director-Procurement
Co-opted Member
Sindh Education Foundation
Govt. of Sindh


Section Officer (Budget), SGA&CD.
Member of P.C. SEF
Sindh Education Foundation,
Government of Sindh.


Deputy Director FFM/FR-SEF
(Secretary/Member P.C)
Sindh Education Foundation
Govt. of Sindh


Director (General Administration/
coordination)
Chairman Purchase Committee
Sindh Education Foundation
Government of Sindh.



Sindh Education Foundation Government of Sindh



TECHNICAL EVALUATION CRITERIA FOR HIRING OF FIRM FOR LIFE INSURANCE FOR SEF EMPLOYEES ITB No. SEF/NP/17-18/08.

Tender Opening Date: 28th August, 2017

S. No.	IMPORTANT PRE-QUALIFICATION / ASSESSMENT POINTS	Score/ Marks	M/s. EFU Life	M/s. TPL Life
1	Working Experience in the Same Discipline evidence required (contracts copies) from the date of constitution of company 10 or more year experience = 10 marks, 07 to 09 years = 07 marks, 04 to 06 years = 05 marks	10	10	7
2	List / No. of projects completed evidence required (completion certificate) by the firm with evidence during the last 3 years 10 or more projects completed = 10 marks 05 projects completed = 05 marks	10	10	10
3	List of litigations with the clients (If any) and nature of Litigations & Affidavit that the firm has never been blacklisted	5	5	5
4	Name of the banker with last 2 years bank statement or bank letter or audit report duly audited. Approx. Rs 20 Million = 20 marks; Above Rs 10 Million = 10 marks	20	20	20
5	Number of Panel Hospitals (Laboratories not included) in Pakistan More than 200 hospitals = 20 marks; 150 to 199 hospitals = 10 marks. 100 to 149 hospitals = 05 marks	20	0	20
6	Credit rating by JCR / VIS: (a) AA+, AA, AA- = 20 marks (b) A+, A, A- = 10 marks (c) BBB+, BBB, BBB- = 5 marks	20	20	10
7	Registration with SECP or relevant /valid Govt. institution(s)	5	5	5
8	Have registration with relevant Tax & Sale Tax Departments of the Govt. of Pakistan or Govt. of Sindh. Following evidence documents are required • Copy of Sales/Services Tax return required for last three months duly acknowledge by SRB/TTD(must) • Copy of withholding Tax return required for last financial year duly acknowledged by SRB/TTD(must) • Copy of Tax Exemption Certificate required (if applicable)	10	10	10
Total Points		100	80	87

Note: Four (4) bidder (M/s. EFU Life, M/s. State Life Insurance, M/s. TPL Life and M/s. Jubilee Life Insurance) participated in the tender. Whereas, M/s. State Life Insurance and M/s. Jubilee Life Insurance were disqualified due to non submission of bid security for three years.
M/s. EFU Life and M/s. TPL Life have been qualified as per technical evaluation. Therefore, the Purchase Committee-SEF hereby recommends to proceed for further Process.

Technical Evaluation		Qualification criteria	% Obtained	Qualified
1	M/s. EFU Life	at least 70% marks	80%	YES
2	M/s. TPL Life		87%	YES

MEMBERS OF PURCHASE COMMITTEE (SEF)

Sign:
Mr. Noman Waseem Usmani
Assistant Director, HR-SEF
Co-opted Member P.C. SEF
Sindh Education Foundation
Govt. of Sindh

Sign:
Mr. Muhammad Ashraf
Deputy Director, FR/FFM (Finance Department-SEF)
Secretary/ Member P.C. SEF
Sindh Education Foundation
Govt. of Sindh

Sign:
Mr. Shah Nawaz Ali Khan
Acting Deputy Director Procurement
Co-opted Member P.C. SEF
Sindh Education Foundation
Govt. of Sindh

Sign:
Mr. Muhammad Abdullah Abbasi
Director General Administration and Coordination & IT
Chairman Purchase Committee
Sindh Education Foundation
Govt. of Sindh

Sign:
Mr. Shabtab Naseem Ul Haq
Section Officer (O&M-I), SGA&CD
Member of P.C. SEF
Sindh Education Foundation,
Govt. of Sindh

*Subject to copy
all marks of 14 registered
as per register*



Sindh Education Foundation

Government of Sindh



FINANCIAL COMPARATIVE FOR HIRING OF HIRING OF FIRM FOR LIFE INSURANCE FOR SEF EMPLOYEES ITB No. SEF/NP/17-
Bid Opening Date: 28th August, 2017


Descriptions	Total no. of Lives	Tendered Period	M/s. EFU Life	M/s. TPL Life
	Employees		Total Amount (All inclusive)	Total Amount (All inclusive)
1 PLAN-A	465 (+/-)	(2017-18)	6,094,840	5,781,946
2 PLAN-B		(2018-19)	6,094,840	6,360,141
3 PLAN-C		(2019-20)	6,094,840	7,059,756
4 PLAN-D		Benefits are required in following cases		
1 On Death (Due to any Cause)				
2 On Accidental Death				
3 On Permanent total disability (Accident)				
4 On Permanent partial disability (Accident)				
5 On Temporary total disability (Natural)				
6 On Permanent total disability (Natural)				
7 On diagnosis of terminal illness.				
Total			18,284,520	19,201,843


Note:

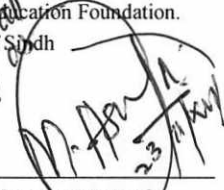
The Purchase Committee found that Two (2) Bidders (M/s. EFU Life, M/s. TPL Life) were found eligible. Whereas, M/s. State Life Insurance and M/s. Jubilee Life Insurance were disqualified due to non submission of bid security for three years. M/s. EFU Life is found lowest evaluated bidder. Therefore, it is recommended by the Purchase Committee (SEF) to award the contract to M/s. EFU Life.

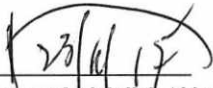
MEMBERS OF PURCHASE COMMITTEE (SEF)

Sign: 
 Mr. Noman Waseem Usmani
 Assistant Director, HR-SEF
 Coopted Member P.C.SEF
 Sindh Education Foundation.
 Govt. of Sindh

Sign: 
 Mr. Shahanawaz Ali Khan
 Acting Deputy Director Procurement
 Co-opted Member P.C.SEF
 Sindh Education Foundation
 Govt. of Sindh

Sign: 
 Mr. Shabtab Naseem Ul Haq
 Section Officer (O&M-I), SGA&CD.
 Member of P.C. SEF
 Sindh Education Foundation,
 Govt. of Sindh

Sign: 
 Mr. Muhammad Ashraf
 Deputy Director, FR/FFM (Finance Department-SEF)
 Secretary/ Member P.C.SEF
 Sindh Education Foundation
 Govt. of Sindh

Sign: 
 Mr. Muhammad Abdullah Abbasi
 Director General Administration and Coordination
 Chairman Purchase Committee
 Sindh Education Foundation
 Govt. of Sindh.

*subject to complete firm
 mandatory document of*



Sindh Education Foundation

Government of Sindh



Bid Evaluation Report

1. Name of Procuring Agency: **Sindh Education Foundation (Govt. of Sindh)**
2. Tender Reference No: **SEF/NP/17-18/08**
3. Tender Description/Name of work/item: **HIRING OF FIRM FOR LIFE INSURANCE FOR SEF EMPLOYEES**
4. Method of Procurement: **SINGLE STAGE ONE ENVELOPE PROCEDURE.**
5. Tender Published: **SPPRA S.N. 34123 (7-08-2017)**
Print & Electronic Media (SPPRA ID No. with dates)
(Jang 30.7.2017, Dawn 29.7.2017, Kawish 30.7.2017)
6. Total Bid documents Sold: **Three**
7. Total Bids Received: **Four (4) Bids Received.**
8. Financial Bid Opening date: (if applicable) **28th August, 2017.**
9. No. of Bid technically qualified (if applicable): **Two (2)**

S No	Name of Firm or Bidder	Total Bid, Cost offered by the Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6	7
1	M/s. EFU Life	18,284,520	18,284,520	1st	25 Million	Accepted because the firm is found 1st Lowest	Accepted
2	M/s. TPL Life	19,201,843	19,201,843	2nd		Rejected because the firm is found 2nd Lowest	Rejected

Shah
19/11/2017
Mr. Shahnawaz Ali Khan

Acting Deputy Director Procurement
Co-opted Member P. C.
Sindh Education Foundation,
Govt. of Sindh

subject to completion of reference to SPPRA NP
23/11/2017
Mr. Muhammad Ashraf

Deputy Director FR/EPM
Secretary/Member P.C
Sindh Education Foundation,
Govt. of Sindh

Shabtab
22/11/17

Mr. Shabtab Naseem Ul Haq
Section Officer (O&M-I), SGA&CD.
Member PC
Sindh Education Foundation
Govt. of Sindh

Abdullah
Mr. Muhammad Abdullah Abbasi

Director (General Administration & Coordination Department)
Chairman P. C.
Sindh Education Foundation,
Govt. of Sindh

No. S.E.F/Pro/636/2017

(PROCUREMENT DEPARTMENT)

Karachi, Dated: 5/12/2017

SAY NO TO CORRUPTION

To,
The Director (A&F),
Sindh Public Procurement Regulatory Authority,
Government of Sindh,
Karachi.


SUBJECT: **REQUEST TO UP LOAD THE BID EVALUATION FOR THE TENDER OF HEALTH INSURANCE FOR SEF EMPLOYEES, THEIR SPOUSE, CHILDREN AND PARENTS SEF/NP /17-18/07. SPPRA SR. NO. 34123 (SPPRA RULE # 45).**

Dear Sir,

Please refer to the subject above. In this regard, you are requested to kindly upload the following documents on the official website of SPPRA.

1. Bid opening Attendance Slip duly Signed by the Purchase Committee-SEF, Technical Committee, and the bidders. (Copy attached).
2. Minutes for bid opening meeting (Copy Attached)
3. Financial Sheet Signed Purchase Committee (Original attached).
4. Bid Evaluation Report (BER) (Original attached).
5. Bid Validity Letter. (Copy Attached).

Your cooperation in this regard is highly appreciated.
Thank you.



Acting Deputy Director Procurement,
Sindh Education Foundation,
Government of Sindh.
Karachi.

Cc.

Director, General Administration & Coordination-SEF
P.S to M.D-SEF
P.S To M.D SPPRA

SPPRA INWARD DIARY
NO: 3280
DATED: 05-12-17

PLOT NO.21, BLOCK-7/8, OVERSEASE HOUSING, AMEER KHUSRO ROAD KARACHI, PAKISTAN.

Phone: (92-21) 34169141-5, FAX #: (92-21) 99251652



**SINDH EDUCATION FOUNDATION
GOVT. OF SINDH
(HEAD OFFICE)**



SEF (Plot. No. 21/A, Block No.7 & 8 Overseas Cooperative Housing Society,
Ameer Khusro Road) Karachi. 021-34169182 & 184

ATTENDANCE SLIP FOR THE TENDER OPENING MEETING

Date & Time: **21st August, 2017 & 3:30 pm**

Agenda: Tender opening for **Health Insurance for SEF Employees, their Spouse, Children and Parents** Tender No. SEF/NP/17-18/07 on **21st August, 2017 at 3:30 pm.**

Tender form sold: **Nine (9)**

Following Owners/ Agencies participated in the bid.

S. No	NAME OF FIRM PARTICIPATED/ OWNER	ATTENDED BY (Name & Designation)	CONTACT NO/ EMAIL	SIGNATURES
1	UIC Insurance United Insurance	Syed Iqbal Manager	03132232154 omerulIslam@uicwindow.com takaful.com omerulIslam@hotmail.com	
2	Askari General Insurance	Naseem Akhtar Manager	0321-2272763 naseem.akhtar@agico.com.pk	
	Premier Insurance Limited	KAMRAN AHMED KHAN MANAGER	0345-3307625 ali.asgher@pil.com.pk kamran.ahmed@pil.com.pk	
4	TPL LIFE	MUDASSIR HUSSAIN MUDASSIR HUSSAIN	0332-9073035 mudassir.hussain@tplife.com HUSSAIN.MUDASSIR@gmail.com	

21/8/17

SINDH EDUCATION FOUNDATION
GOVT. OF SINDH
(HEAD OFFICE)



SEF (Plot. No. 21/A, Block No.7& 8 Overseas Cooperative Housing Society,
Ameer Khusro Road) Karachi. 021-34169182 & 184



5				
6				
8				
9				
10				
11				
12				

Alan



SINDH EDUCATION FOUNDATION
GOVT. OF SINDH
(HEAD OFFICE)



SEF (Plot. No. 21/A, Block No.7& 8 Overseas Cooperative Housing Society,
Ameer Khusro Road) Karachi. 021-34169182 & 184

Loudly announced bid information of bidders:

S. No.	Name of Firms	Bid Value in PKR.	Bid Security in PKR	Bidder's Signatures
1	TPL LIFE	Rs=33,316,628/-	Rs=173,458/-	Al-Nadwi
2	United International Group	Rs=84,378,908/-	Rs=764,764/-	S.Y.
3	Premier Insurance Limited.	Rs=25,266,207/-	Rs=757,986/-	21/08/17
4	Astari General Insurance	Rs=38,381,702/-	Rs=561,801/-	
5				
6				
7				
8				
9				

Raw
21/0/17



**SINDH EDUCATION FOUNDATION
GOVT. OF SINDH
(HEAD OFFICE)**

SEF (Plot. No. 21/A, Block No.7& 8 Overseas Cooperative Housing Society,
Ameer Khusro Road) Karachi. 021-34169182 & 184



10				
11				
12				

MEMBERS OF PURCHASE COMMITTEE

S.No.	NAME OF OFFICERS	DESIGNATION	AUTHORITY	SIGNATURE
i	Mr. Muhammad Abdullah Abbasi	Director General Administration & Coordination	Chairman P. C-SEF	
ii	Mr. Muhammad Ashraf	Deputy Director FR/FFM, Finance Department-SEF	Secretary/Member P. C-SEF	
iii	Mr. Fawad Junejo,	Section Officer (Budget), SGA&CD	Member P.C-SEF.	
iv	Mr. Shahnawaz Ali Khan	Acting Deputy Director Procurement-SEF	Coopted Member P. C-SEF.	
v	Mr. Noman Waseem Usmani	Assistant Director, HR Department	Coopted Member P. C-SEF.	



SINDH EDUCATION FOUNDATION
GOVT. OF SINDH
(HEAD OFFICE)

SEF (Plot. No. 21/A, Block No.7& 8 Overseas Cooperative Housing Society,
Ameer Khusro Road) Karachi. 021-34169182 & 184



SEF/Procurement/Minutes/17-18/12

**MINUTES OF PRE BID MEETING FOR HEALTH INSURANCE FOR SEF
EMPLOYEES THEIR SPOUSE, CHILDREN AND PARENTS HELD ON
MONDAY 21ST AUGUST, 2017, 3:30 PM**

Tender Name: Health Insurance for SEF Employees, their Spouse, Children and Parents.

Tender no: SEF/NP/17-18/07

Meeting held on: Monday 21st August, 2017, 3:30 pm

PARTICIPANTS:

The following members participated in the tender bid opening meeting, SEF, GoS,
Karachi:

S.No.	NAME OF OFFICERS	DESIGNATION	AUTHORITY
i	Mr. Muhammad Abdullah Abbasi	Director General Administration and Coordination-SEF	Chairman P. C.
ii	Mr. Muhammad Ashraf	Deputy Director FR/FFM-SEF	Secretary/Member P. C.
iii	Mr. Fawad Junejo,	Section Officer (Budget) - SGA&CD	Member P.C.
iv	Mr. Shahnawaz Ali Khan	Acting Deputy Director Procurement-SEF	Co-opted Member P. C.
v	Mr. Noman Waseem Usmani	Assistant Director, HR-SEF	Co-opted Member P. C.

PROCESS:

Following firms has participated in the bid opening (ATTENDANCE SLIP) of the participated firms is attached:


- 1) M/s. TPL Life.
- 2) M/s. United International Group.
- 3) M/s. Premier Insurance Limited.
- 4) M/s. Askari General Insurance.


Sealed Financial proposal of the aforementioned firms were opened and financial bids of the bidders were loudly announced by Secretary Purchase Committee. The detail of the financial bid is as follows.

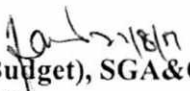
Sr. no	Vendor Name	Bid Called	Bid Security Submitted by Vendors
1)	M/s. TPL Life.	Rs. 33,316,628/-	Rs. 173,458/-
2)	M/s. United International Group.	Rs. 84,378,908/-	Rs. 764,764/-
3)	M/s. Premier Insurance Limited.	Rs. 25,266,207/-	Rs. 757,986/-
4)	M/s. Askari General Insurance.	Rs. 38,381,702/-	Rs. 561,801/-

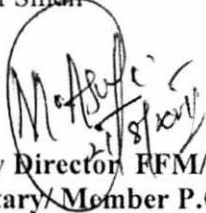
Keeping in view the above facts the Purchase Committee forwarded the case to the Coopted Member for Technical Evaluation.


MEMBERS OF PURCHASE COMMITTEE


Assistant Director, HR-SEF
Co-opted Member
 Sindh Education Foundation
 Govt. of Sindh.


Acting Deputy Director-Procurement
Co-opted Member
 Sindh Education Foundation
 Govt. of Sindh


Section Officer (Budget), SGA&CD.
 Member of P.C. SEF
 Sindh Education Foundation,
 Government of Sindh.


Deputy Director FFM/FR-SEF
(Secretary/Member P.C)
 Sindh Education Foundation
 Govt. of Sindh


Director (General Administration/
coordination)
Chairman Purchase Committee
 Sindh Education Foundation
 Government of Sindh.



TECHNICAL EVALUATION CRITERIA FOR HIRING OF FIRM FOR HEALTH INSURANCE FOR SEF EMPLOYEES, THEIR SPOUSE, CHILDREN AND PARENTS ITB No. SEF/NP/17-18/07.
Tender Opening Date: 21st August, 2017

S. No.	IMPORTANT PRE-QUALIFICATION / ASSESSMENT POINTS	Score/ Marks	M/s. Premier Insurance limited
1	Working Experience in the Same Discipline evidence required (contracts copies) from the date of constitution of company 10 or more year experience = 10 marks, 07 to 09 years = 07 marks, 04 to 06 years = 05 marks	10	10
2	List / No. of projects completed evidence required (completion certificate) by the firm with evidence during the last 3 years 10 or more projects completed = 10 marks 05 projects completed = 05 marks	10	5
3	List of litigations with the clients (If any) and nature of Litigations & Affidavit that the firm has never been blacklisted.	5	5
4	Name of the banker with last 2 years bank statement or bank letter or audit report duly audited. Approx. Rs 20 Million = 20 marks; Above Rs 10 Million = 10marks	20	20
5	Number of Panel Hospitals (Laboratories not included) in Pakistan More than 200 hospitals = 20 marks, 150 to 199 hospitals = 10 marks. 100 to 149 hospitals = 05 marks.	20	20
6	Credit rating by JCR / VIS: (a) AA+, AA, AA- = 20 marks (b) A+, A, A- = 10 marks (c) BBB+, BBB, BBB- = 5 marks	20	10
7	Registration with SECP or relevant / valid Govt. institution(s) Have registration with relevant Tax & Sale Tax Departments of the Govt. of Pakistan or Govt. of Sindh. Following evidence documents are required	5	5
8	• Copy of Sales/Services Tax return required for last three months duly acknowledge by SRB/TTD(must) • Copy of withholding Tax return required for last financial year duly acknowledged by SRB/TTD(must) • Copy of Tax Exemption Certificate required (if applicable)	10	10
Total Points		100	85

Note: Four (4) bidder (M/s. TPL Life, M/s. United International Group, M/s. Premier Life Insurance Limited and M/s. Askari General Insurance) participated in the tender. Whereas, M/s. TPL Life, M/s. United International Group, and M/s. Askari General Insurance were disqualified due to non submission of bid security for three years. M/s. Premier Life Insurance Limited is qualified as per technical evaluation. As only one bidder has qualified for the tender, therefore, the Purchase Committee-SEF recommends to invoke SPP Rule no.48 and proceed accordingly.

Technical Evaluation	Qualification criteria	% Obtained	Qualified
M/s. Premier Life Insurance Limited	at least 70% marks	85%	YES

MEMBERS OF PURCHASE COMMITTEE (SEF)

Sign:
Mr. Noman Waseem Usmani
Assistant Director, HR-SEF
Co-opted Member P.C. SEF
Sindh Education Foundation
Govt. of Sindh

Sign:
Mr. Shah Nawaz Ali Khan
Acting Deputy Director Procurement
Co-opted Member P.C. SEF
Sindh Education Foundation
Govt. of Sindh

Sign:
Mr. Shabtab Naseem Ul Haq
Section Officer (O&M-I), SGA&CD.
Member of P.C. SEF
Sindh Education Foundation,
Govt. of Sindh

Sign:
Mr. Muhammad Ashraf
Deputy Director, FR/FFM (FA&A-SEF)
Secretary/ Member P.C. SEF
Sindh Education Foundation
Govt. of Sindh

Sign:
Mr. Muhammad Abdullah Abbasai
Director General Administration and Coordination
Chairman Purchase Committee
Sindh Education Foundation
Govt. of Sindh

Scanned to Co-
11 marks
23/8/17



Sindh Education Foundation Government of Sindh



Assessment of rates from from last awarded contract for Hiring of Firm for Health Insurance For SEF Employees, Their Spouse, Children and Parents ITB No. SEF/NP/17-18/07 for compliance of Rule no. 48 of SPP Rules 2010.

Description	Rates of Current Tender				Rates of Previous Awarded Contract			
	M/s. Premier Insurance Limited				M/s. Premier Insurance Limited			
	Tender Period	No. of lives	Per unit rates	Yearly rates	Tender Period	No. of lives	Per unit rates	Yearly rates
Hospital Care limit per Annum (H&R)	2017-18	1,950	3,924.62	7,653,000	2016-17	1,222.00	4,424.64	5,406,912.00
Daily Room rent limit								
Maternity Care Normal								
Maternity Care C Normal								
Pre-existing condition								
Age limit covered								
All congenital ailments are covered under the benefits (medical or surgical, gyneological anomalies)								
Pre-hospitalization upto 30 days								
Post-hospitalization upto 30 days								
-do-	2018-19		4,317.08	8,418,300				
-do-	2019-20		4,715.34	9,194,907				
Average premium unit rate			4,319.01				4,424.64	

Note:

As per SPP Rules 2010 Rule no. 48 the rate offered by M/s. Premier Insurance Limited compared with the rates of previous awarded contract and found that Average premium per unit rate is Rs. 4319.01 are lowest from the previous tender's average premium unit rate of Rs. 4424.64/-. The current average premium rate for three years were found lowest despite of the addition of the employees' parents in the current tender.

Hence in view of above assessment the Purchase Committee recommends to award the contract to M/s. Premier Insurance Limited for the period of 2017-18 which shall be extendable for more two years (2018-19 & 2019-20) on the basis of satisfactory performance and availability of funds.

MEMBERS OF PURCHASE COMMITTEE (SEF)

<p>Sign: </p> <p>Mr. Noman Waseem Usmani Assistant Director, HR-SEF Co-opted Member P.C.SEF Sindh Education Foundation Govt. of Sindh</p>	<p>Sign: </p> <p>Mr. Shahanawaz Ali Khan Acting Deputy Director Procurement Co-opted Member P.C.SEF Sindh Education Foundation Govt. of Sindh</p>	<p>Sign: </p> <p>Mr. Shabtab Naseem Ul Haq Section Officer (O&M-I), SGA&CD. Member of P.C. SEF Sindh Education Foundation, Govt. of Sindh</p>
<p>Sign: </p> <p>Mr. Muhammad Ashraf Deputy Director, PR/FFM (Finance Department-SEF) Secretary/ Member P.C.SEF Sindh Education Foundation Govt. of Sindh</p>	<p>Sign: </p> <p>Mr. Abdullah Abbasi Director General Administration and Coordination & I.T Chairman Purchase Committee Sindh Education Foundation Govt. of Sindh.</p>	

Subject to completion of all mandatory requirements as per rules.



Sindh Education Foundation

Government of Sindh



Bid Evaluation Report

1. Name of Procuring Agency: **Sindh Education Foundation (Govt. of Sindh)**

2. Tender Reference No: **SEF/NP/17-18/07**

3. Tender Description/Name of work/item:

HIRING OF FIRM FOR HEALTH INSURANCE FOR SEF EMPLOYEES, THEIR SPOUSE, CHILDREN AND PARENTS

4. Method of Procurement: **SINGLE STAGE ONE ENVELOPE PROCEDURE.**

5. Tender Published: **SPPRA S.N. 34123 (7-08-2017)**
Print & Electronic Media (SPPRA ID No. with dates)

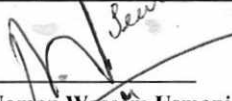
6. Total Bid documents Sold: **Nine (9)**

7. Total Bids Received: **Four (4) bids received**

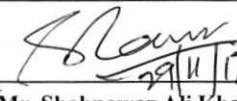
8. Financial Bid Opening date: (if applicable) **21st August, 2017.**

9. No. of Bid technically qualified (if applicable): **Four (4).**

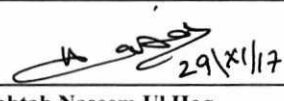
S No	Name of Firm or Bidder	Total Bid, Cost offered by the Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6	7
1	M/s. Premier Insurance Limited	Rs. 7,653,000/- (1st year rates)	Rs. 7,653,000/- (1st year rates)	1st	30 Million	SPP Rule # 48 invoked and compared with the rates of previous awarded contract where the average premium per unit was found Rs. 4,319.01/- lowest from previous awarded contract average per unit rate Rs. 4,424.64/-	Accepted
		Rs. 8,418,300/- (2nd year rates)	Rs. 8,418,300/- (2nd year rates)				
		Rs. 9,194,907/- (3rd year rates)	Rs. 9,194,907/- (3rd year rates)				
2	M/s. Premier Insurance Limited (Last Awarded Contract)	Rs. 5,406,912/- (Per unit Rate Rs. 4,424.64/-)	Rs. 5,406,912/- (Per unit Rate Rs. 4,424.64/-)	NIL		Rates obtained from Previous awarded contract in Compliance SPP rule # 48.	


Mr. Noman Waseem Usmani

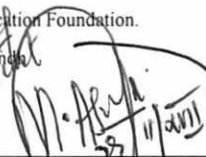
Assistant Director, HR-SEF
Co-opted Member P.C. SEF
Sindh Education Foundation,
Govt. of Sindh.


Mr. Shahnawaz Ali Khan

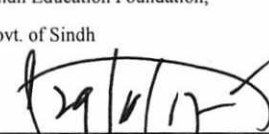
Acting Deputy Director Procurement
Co-opted Member P. C.
Sindh Education Foundation,
Govt. of Sindh


Mr. Shabtab Naseem Ul Haq

Section Officer (O&M-I), SGA&CD.
Member PC
Sindh Education Foundation
Govt. of Sindh


Mr. Muhammad Ashraf

Deputy Director FR/FFM
Secretary/Member P.C
Sindh Education Foundation,
Govt. of Sindh


Mr. Muhammad Abdullah Abbasi

Director (General Administration & Coordination Department and IT)
Chairman P. C.
Sindh Education Foundation,
Govt. of Sindh.

subject to completion of all mandatory requirements as per RFP

30th October 2017

Additional Director
Procurement
Sindh Education Foundation
Govt. of Sindh
Karachi.



1-4

2

Subject: **TENDER of GROUP HEALTH INSURANCE QUOTATION EXPIRY**

Dear Sir,

Hope this letter finds you in the best of health.

Please note that the quotation for health insurance submitted is going to expire in the month of November 2017 after having the validity of 90 days.

In this regard, we are extending the quotation validity for further 90 days from the date of expiry.

All other terms & conditions of the provided quotation remain unaltered.

Sincerely,



Ali Asgher Kayumi
Executive Vice President &
Head of Health Insurance.

Premier Insurance Limited