

Bid Evaluation Report


1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: PS/06/17-18
3. Tender Description/Name of work/item: Printing & Supply of Stationery Items
4. Method of Procurement: Single Stage One Envelope
5. Tender Published: December 22, 2017 on IBA website & SPPRA web site Serial # 35813
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold; 05 companies have collected Tender Documents
7. Total Bids Received: 04 companies
8. Technical Bid Opening date: (if applicable) NA *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: NA
11. Financial Bid Opening date: January 10, 2018

12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s Hyder Printer	Rs.205,580.00	Lowest Bidder	Rs.350,000.00	Accepted quoted lowest rate. Comparative Statement Attached.	
2.	M/s Creative Arts	Rs.239,733.00	Highest Bidder			
3.	M/s Benison Printers	Rs.286,241.00	Highest Bidder			
4.	M/s Kashif Brothers	Rs.371,551.00	Highest Bidder			

Signatures of the Central Purchase Committee, Members


MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI


CHAIRPERSON
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI


MEMBER (EXTERNAL)
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Syed Akbar Hussain Kazmi
Finance
IBA, Karachi


DR. S.M. Faisal Inadat
Assistant Professor
IBA, Karachi

Hasis Qureshi
PPRA Advisor
HEJ

Comparative Statement
Printing & Supply of Stationery Items
Tender # PS/06/17-18

S. #	Description	Qty	M/s. Hyder Printers		M/s. Creative Arts		M/s. Benison Printers		M/s. Kashif Brothers	
			Rate (Rs.)	Amount (Rs.)	Rate (Rs.)	Amount (Rs.)	Rate (Rs.)	Amount (Rs.)	Rate (Rs.)	Amount (Rs.)
1	Answer Copy "T" High finish 68gsm (approx) 13.5" x 16.50" (open size) 13.5" x 8.25" (closed size) 02 pin centre binding, 1+1 color printing 12 pages in each Examination Copy "T" 100 copies in each packet Kindly Note: Every Examination Copy	30000	4.65	139,500.00	5.58	167,400.00	7.42	222,600.00	9.40	282,000.00
2	IBA Envelope A-3 Size 75gm offset 38.5cm x 31cm 5cm 02 color printing hot glue binding of 1 cm pasting 100 Envelopes in each Packet	1000	6.75	6,750.00	6.00	6,000.00	NQ	NQ	6.00	6,000.00
3	IBA File Cover 310gm artcard 12 inch x 22 inch (open size) Crease : 04cm Clips hole : 02 Clips : thin good quality 02 color printing with clip (100 Files in each Packet)	1500	10.85	16,275.00	12.00	18,000.00	NQ	NQ	12.00	18,000.00
4	Letter Head 80gsm offset (Long Grains) A-4 size (210mm x 297 mm) 02 color printing (200 Letter Heads in each packet)	4500	1.46	6,570.00	1.80	8,100.00	4.90	22,050.00	1.37	6,165.00
5	Ribbon for ID Card Maroon Color with printing of IBA Logo Packing: 50 strips in polythen bag As per sample	450	14.70	6,615.00	12.00	5,400.00	NQ	NQ	12.00	5,400.00
Total			Rs. 175,710.00		Rs. 204,900.00		Rs. 244,650.00		Rs. 317,565.00	
17% GST			Rs. 29,870.70		Rs. 34,833.00		Rs. 41,590.50		Rs. 53,986.05	
Total Amount			Rs. 205,580.70		Rs. 239,733.00		Rs. 286,240.50		Rs. 371,551.05	


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 IBA, Karachi

Harris Qureshi
 PPA Advisor
 HET

Muhammad Hanif / Senior Executive (Purchase) @ Main Campus

To: Secretary Procurement Committee @ IBA
Subject: SPPRA - PC Minutes of Bid Opening Meeting

From: Secretary Procurement Committee @ IBA

Sent: Thursday, January 18, 2018 3:10 PM

To: Muhammad Sohail Khan / Senior Manager (Purchase and Stores) @ IBA

Cc: Procurement-Committee; Aamer Shabbir Khan / General Manager Administration @ IBA; Moeid Sultan / Director Finance @ Main Campus; Syed Fahad Jawed / Senior Manager Finance (Pre-audit and Budget) @ Main Campus; Dr. Farrukh Iqbal / Dean and Director @ IBA

Subject: Item 1. Approval for Printing of Stationery Items

Item # 1: Approval for Printing of Stationery Items

Discussion: Sr. Executive Purchase briefed the committee about the tender proceedings 'Tender for Printing of Stationery Items' from Stores Department. Four bidders participated in the bidding process. The committee reviewed the attached comparative statement and found that the lowest evaluated bid was quoted by M/s Hyder Printers.


Decision: The committee recommended to award 'Tender for Printing of Stationery Items' to M/s Hyder Printers at Rs.205,580.70 (inclusive of GST), subject to the availability of budget.

Action: Sr. Manager Procurement & Stores will implement the decision in accordance with the prescribed rules & regulations framed by IBA PP&P and SPPRA.


Committee:

1. Dr. S. M. Faisal Iradat (Chairman)
2. Mushtaque Ahmed (Member)
3. Syed Akbar Hussain Kazmi (Member)
4. Haris Quershi (External Member)
5. M. Mabroor Khan (External Member)
6. Muhammad Hanif (Secretary)

Muhammad Hanif,
Secretary Procurement Committee


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BIDDERS QUALIFICATION REPORT

NIT No: PS/06/17-18
Description of Work: Printing & Supply of Stationery Items
Method & Procedure of procurement: Open Competitive Bidding
Single Stage One Envelope


S. No	Eligibility Criteria	M/s Hyder Printers	M/s Creative Arts	M/s Benison Printers	M/s Kashif Brothers
1	Is envelop sealed	Yes	Yes	Yes	Yes
2	Required Bid Security in enclosed	Yes	Yes	Yes	Yes
3	Form of Tender Signed or not	Yes	Yes	Yes	Yes
4	Registration in GST / SBR & I. Tax	Yes	Yes	Yes	Yes
5	Turnover in terms of Financial Statement of last three years	Yes	Yes	Yes	Yes
6	Tender Fee Received	Yes	Yes	Yes	Yes
7	5 plus years experience	Yes	Yes	Yes	Yes
8	Qualified / Disqualified	Qualified	Qualified	Qualified	Qualified
9	Any overwriting tender dropped received	No	No	No	No
10	Cliental list provided	Yes	Yes	Yes	Yes
11	Affidavit regarding any litigation or blacklisting	No	No	No	No

Recommendations:

- 1 Participated firm is declared as substantially qualified bidders by the Tender opening committee as meet with minimum qualification / eligibility criteria.
- 2 The lowest evaluated bidder is M/s Hyder Printers with their bid amount at Rs. 205,580.00
- 3 Recommended to award the work to the lowest evaluated bidder to M/s Hyder Printers at Rs. 205,580.00


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PPRA Advisor
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Institute of Business Administration, Karachi
Tender Opening / Attendance Sheet
January 10, 2018
at 3:30 pm

Statement of Tender for: Printing & Supply of Stationery Items	Tender #: PS/06/17-18
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S. #	Company Name	Tender Amount in Figures / in Words	Conditions, if any	Bid Security Pay Order No. / Amount & Date	Contractors / Representative Signature	Remarks
1	M/s Creative Arts	Rs. 239733/-	-	PO #03837589 dt: Jan 01, 2018 Rs. 12000/- Faysal Bank		
2	M/s Kabir Bootners	Rs. 371551/-	-	PO #104219839 dt: Jan 10, 2018 Rs. 18600/- MCB	ABSENT	
3	M/s Hyder Printers.	Rs. 205580.70	-	PO #103801924 dt: Jan 10, 2018 Rs. 10,300/- MCB	ABSENT	
4	M/s Benison Printers.	Rs. 286241/-	-	PO #03551902 dt: Jan 10, 2018 Rs. 14320/- Bank Al-Habib		Quoted only two items

M. SOHAIL KHAN
 Manager Purchase & Stores
 Institute of Business Administration
 Karachi-Pakistan

RAHE AHMED
 Sr. Finance Executive

M. Hanif
 Sr. Executive Purchase

M. Hameed

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