



FORM "B"

**BID EVALUATION REPORTS SUBMISSION**

PROCURING AGENCY: Dr. Ruth K.M Pfau, Civil Hospital Karachi TENDER REF: \_\_\_\_\_

<b>Documents required with Bid Evaluation Reports: (Rule-45)</b>	IC	AM
a. Original	<input type="checkbox"/>	<input type="checkbox"/>
b. On standard format	<input type="checkbox"/>	<input type="checkbox"/>
c. Signed by all the members of Procurement Committee.	<input type="checkbox"/>	<input type="checkbox"/>
d. Names and designation of all the members of procurement committee.	<input type="checkbox"/>	<input type="checkbox"/>
e. Original comparative statement (if there are large number of items)	<input type="checkbox"/>	<input type="checkbox"/>
f. Minutes of Bid opening meeting.	<input type="checkbox"/>	<input type="checkbox"/>
g. Bidder's qualification / Technical Evaluation Report / Prequalification Report	<input type="checkbox"/>	<input type="checkbox"/>
h. Attendance Sheet	<input type="checkbox"/>	<input type="checkbox"/>
i. Method of Receiving Courier	<input type="checkbox"/> Hand <input type="checkbox"/> Courier	
Initial		

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## BID EVALUATION REPORT

1. Name of Procuring Agency: **Dr. Ruth K.M. Pfau, Civil Hospital, Karachi**  
2. Tender Reference No: **MS/CHK/2017-18/45170 dated 30-10-2017**  
3. Tender Description/Name of item: **“STATIONERY”**  
4. Method of Procurement: **Single Stage - One Envelope Procedure Basis**  
5. Tender Published / Hoist: **Hoisted on SPPRA website @ S. No. 35062.**  
6. Total Bids Received: **Two**  
7. Tender Opening date: **09-11-2017**  
8. Bid(s) Rejected: **Nil**

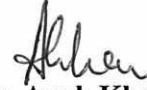
<i>S No</i>	<i>Name of Firm or Bidder</i>	<i>Cost offered by the Bidder</i>	<i>Ranking in terms of cost</i>	<i>Comparison with Estimated cost</i>	<i>Reasons for acceptance/rejection</i>	<i>Remarks</i>
0	1	2	3	4	5	6
1.	<b>M/s. National Agencies</b>	Please See Comparative Statement			On Lowest Basis	Items wise rates have been recorded in Comparative Statement
2.	<b>M/s. N&amp;N Enterprises</b>				On Lowest Basis	

The Committee is recommended to award the contract on best quality & lowest basis.

Comparative Statement of items is attached (lowest offer(s) highlighted in Comparative Statement).



**Dr. Riaz ul Hassan Hisbani**  
Deputy Medical Superintendent  
Dr. Ruth K.M. Pfau, Civil Hospital, Karachi



**Dr. Ayub Khan**  
Incharge (I.T)  
Dr. Ruth K.M. Pfau, Civil Hospital, Karachi



**Asstt. Prof. Dr. Farah Shabi ul Hasnain**  
Gynae & Obs.  
Dow University of Health Sciences, Karachi



**Asstt. Prof. Dr. Arjan Kumar**  
Medical Unit - III  
Dow University of Health Sciences, Karachi



**Dr. Rubina Bashir**  
Addl. Medical Superintendent (Procurement)  
Civil Hospital Karachi

**DR. RUTH K. M. PFAU, CIVIL HOSPITAL KARACHI**

COMPARATIVE STATEMENT FOR THE SUPPLY OF "STATIONERY" DURING THE FINANCIAL YEAR 2017-2018 QUOTED BY VARIOUS FIRMS VIDE TENDER ENQUIRY  
NO.MS/CHK/2017-18/45170 DATED 30-10-2017.  
HOIST ON SPPRA WEBSITE @ S. # 35062, TENDER OPENED ON 21-11-2017

**Item # 1**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	Duplicating Paper 9.5"x11" with Micro-Perforation	200	Boxes	(250's Sheets)	Rs. 570/- Per 250's	1st Lowest
2	M/s. N&N Enterprises				(250's Sheets)	Rs. 585/- Per 250's	2nd Lowest

**Item # 2**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	Plain Paper 80gm A4 Size (Computer Paper)	100	Boxes	(P.P.C 500 Sheets)	Rs. 480/- Per 500's	1st Lowest
2	M/s. N&N Enterprises				(BLC 500 Sheets)	Rs. 500/- Per 500's	2nd Lowest

**Item # 3**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	Plain Paper 70gm A4 Size (Rough Paper)	200	Boxes	(P.P.C 400 Sheets)	Rs. 430/- Per 400's	1st Lowest
2	M/s. N&N Enterprises				(Local 400 Sheets)	Rs. 444/- Per 400's	2nd Lowest

**Item # 4**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	Plain Register (500 Pages)	100	Boxes	Plain Register (500 Pages)	Rs. 280/- Each	1st Lowest
2	M/s. N&N Enterprises				Plain Register (500 Pages)	Rs. 288/- Each	2nd Lowest

**Item # 5**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	Plain Register (300 Pages)	200	Boxes	Plain Register (300 Pages)	Rs. 170/- Each	1st Lowest
2	M/s. N&N Enterprises				Plain Register (300 Pages)	Rs. 173/- Each	2nd Lowest

**Item # 6**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	Plain Register (200 Pages)	100	Boxes	Plain Register (200 Pages)	Rs. 130/- Each	1st Lowest
2	M/s. N&N Enterprises				Plain Register (200 Pages)	Rs. 135/- Each	2nd Lowest



**Item # 7**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	Carbon Paper (Pack of 100 Sheets) Black / Blue	200	Boxes	Ruby	Rs. 240/- Per 100's	1st Lowest
2	M/s. N&N Enterprises				Carbon Paper (Pack of 100 Sheets) Black / Blue	Rs. 250/- Per 100's	2nd Lowest

**Item # 8**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	Plain Envelop (Commercial Size) white color	100	Boxes	Plain Envelop (Commercial Size) white color	Rs. 1.60 Each	1st Lowest
2	M/s. N&N Enterprises				Plain Envelop (Commercial Size) white color	Rs. 2/- Each	2nd Lowest

**Item # 9**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	Stapler Machine (24/6 or 26/6)	200	Boxes	(Kangro)	Rs. 250/- Each	1st Lowest
2	M/s. N&N Enterprises				(Deli)	Rs. 260/- Each	2nd Lowest

**Item # 10**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	Stapler Pin (24/6 or 26/6) Dollar or equivalent	100	Boxes	(Kangro)	Rs. 25/- Per Pack	2nd Lowest
2	M/s. N&N Enterprises				(Deli)	Rs. 23/- Each	1st Lowest

**Item # 11**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	Common Pin (Size No. 2)	200	Boxes	(China)	Rs. 30/- Per Pack	2nd Lowest
2	M/s. N&N Enterprises				(China)	Rs. 28.50 Per Pack	1st Lowest

**Item # 12**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	Paper Glue (100ml Bottle)	100	Boxes	Paper Glue (100ml Bottle)	Rs. 80/- Per Bott	2nd Lowest
2	M/s. N&N Enterprises				Paper Glue (100ml Bottle)	Rs. 77/- Per Bott	1st Lowest

**Item # 13**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	Stamp Pad (50x90mm) (Blue & Black)	200	Boxes	(Lancer)	Rs. 84/- Each	2nd Lowest
2	M/s. N&N Enterprises				(Dollar)	Rs. 82/- Each	1st Lowest

**Item # 14**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	Stamp Pad Ink (Blue & Black)	100	Boxes	Stamp Pad Ink (Blue & Black)	Rs. 40/- Each	1st Lowest
2	M/s. N&N Enterprises				Stamp Pad Ink (Blue & Black)	Rs. 45/- Each	2nd Lowest

**Item # 15**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	Ball Pen (Black / Blue / Red)	200	Boxes	(Mercury / Orchide) Pack of 10's	Rs. 84/- Per Pack	2nd Lowest
2	M/s. N&N Enterprises				(Picasso) Pack of 10's	Rs. 80/- Per Pack	1st Lowest

**Item # 16**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	Pencil with Eraser	100	Boxes	Pencil with Eraser Pack of 10's	Rs. 96/- Per Pack	2nd Lowest
2	M/s. N&N Enterprises				Pencil with Eraser Pack of 10's	Rs. 94.50 Per Pack	1st Lowest

**Item # 17**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	Eraser	200	Boxes	(China)	Rs. 10/- Each	2nd Lowest
2	M/s. N&N Enterprises				(China)	Rs. 9.30 Each	1st Lowest

**Item # 18**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	Permanent Marker (Black / Blue / Red)	100	Boxes	Permanent Marker (Black / Blue / Red)	Rs. 40/- Each	2nd Lowest
2	M/s. N&N Enterprises				Permanent Marker (Black / Blue / Red)	Rs. 38/- Each	1st Lowest

**Item # 19**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	Highlighter (Green / Yellow / Orange)	200	Boxes	Highlighter (Green / Yellow / Orange)	Rs. 40/- Each	2nd Lowest
2	M/s. N&N Enterprises				Highlighter (Green / Yellow / Orange)	Rs. 39/- Each	1st Lowest

**Item # 20**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	Ruler 12" Steel	100	Boxes	Ruler 12" Steel	Rs. 58/- Each	2nd Lowest
2	M/s. N&N Enterprises				Ruler 12" Steel	Rs. 55/- Each	1st Lowest

**Item # 21**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	Leather Desk: Set Including: (Desk Pad, Paper Trey, Mini Organizer, Pen Vase, Memo Holder, Not Book Cover)	200	Boxes	Leather Desk: Set Including: (Desk Pad, Paper Trey, Mini Organizer, Pen Vase, Memo Holder,	Rs. 1,500/- Each	2nd Lowest
2	M/s. N&N Enterprises				Leather Desk: Set Including: (Desk Pad, Paper Trey, Mini Organizer, Pen Vase, Memo Holder, Not Book Cover)	Rs. 1,450/- Each	1st Lowest

**Item # 22**

S. No.	Name of Firm / Bidder	Name of Items	Qty	A/U	Specification of the item / good offered by the bidder	Cost offered by the Bidder	Ranking in terms of cost
1	M/s. National Agencies	School Chalk (White)	100	Boxes	(Iqra)	Rs. 100/- Per Pack	2nd Lowest
2	M/s. N&N Enterprises				(Iqra)	Rs. 90/- Per Pack	1st Lowest

The Committee is recommended to place the order to the firm(s), who have quoted best quality & lowest rate(s) for supply of the said item(s).



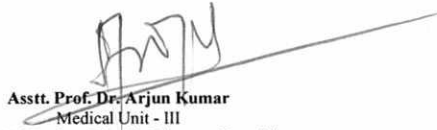
**Dr. Riaz ul Hassan/Hisbani**  
Deputy Medical Superintendent  
Dr. Ruth K.M. Pfau, Civil Hospital, Karachi



**Dr. Ayub Khan**  
Incharge (I.T)  
Dr. Ruth K.M. Pfau, Civil Hospital, Karachi



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Dow University of Health Sciences, Karachi



**Asstt. Prof. Dr. Arjun Kumar**  
Medical Unit - III  
Dow University of Health Sciences, Karachi



**Dr. Rubina Bashir**  
Addl. Medical Superintendent (Procurement)  
Civil Hospital Karachi

# MINUTES OF BID OPENING MEETING

## STATIONERY

**NIT # NO.MS/CHK/2017-18/45170 DATED 30-10-2017 & SPPRA S # 35062**  
**(Single Stage – One Envelope)**

A meeting of the Hospital Procurement Committee (HPC) was held on 9<sup>th</sup> November, 2017 for opening the bids received in respect of subject NIT till the deadlines of submission. The meeting was attended by all / following members of the HPC and the representative of bidders. **(Attendance sheet is enclosed).**

The following bidders submitted their bids till the deadline of submission:

1. M/s. National Agencies
2. M/s. N&N Enterprises

The bids were opened at **12:00 Noon** in the presence of the above mentioned participants and the rates quoted by bidders were read aloud and encircled by Chairperson of the HPC. All the members of the HPC signed each and every page of proposal / bids. The bids do not contain any over – writing or cutting.

Following is the details of bids announced:

S. #	Name of Bidder	Amount of Bid Security	Pay Order No./ Date
1	M/s. National Agencies	<b>Rs. 31,000</b>	No. 03705623, 08-11-2017 (Meezan Bank)
2	M/s. N&N Enterprises	<b>Rs. 31,000</b>	No. 18211991, 08-11-2017 (HBL)

The HPC examined all the bids as per the Qualification / Eligibility Criteria provided in the bidding documents, arithmetical checks and verify the documents and bid security submitted by the bidders.

The meeting ended with the vote of thanks to and from the chair.



**Dr. Riaz ul Hassan Hisbani**  
Deputy Medical Superintendent  
Dr. Ruth K.M. Pfau, Civil Hospital, Karachi



**Dr. Ayub Khan**  
Incharge (I.T)  
Dr. Ruth K.M. Pfau, Civil Hospital, Karachi



**Asstt. Prof. Dr. Farah Shabi ul Hasnain**  
Gynae & Obs.  
Dow University of Health Sciences, Karachi



**Asstt. Prof. Dr. Arjan Kumar**  
Medical Unit - III  
Dow University of Health Sciences, Karachi



**Dr. Rubina Bashir**  
Addl. Medical Superintendent (Procurement)  
Civil Hospital Karachi

STATIONERY

NIT # NO.MS/CHK/2017-18/45170 DATED 30-10-2017 & SPPRA S # 35062  
(Single Stage – One Envelope)

ELIGIBILITY CRITERIA / TECHNICAL EVALUATION CRITERIA  
For  
“M/S. NATIONAL AGENCIES”

CRITERIA	YES	NO
Tender Fee: Rs. 500/- (Non-Refundable)	Yes	
Compliance of Terms & Conditions / Instructions mentioned in the Bid Form / NIT	Yes	
Relevant Experience (Three Years)	Yes	
Registration with Income Tax / Sales Tax. (Mandatory)	Yes	
Copy of Bank Certificate regarding financial soundness 1.0 (M) turn over in each year for the last three years	Yes	

NOTE:

The offer is accepted, because the required documents have been found attached.



**Dr. Riaz ul Hassan Hisbani**  
Deputy Medical Superintendent  
Dr. Ruth K.M. Pfau, Civil Hospital, Karachi



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**Dr. Rubina Bashir**  
Addl. Medical Superintendent (Procurement)  
Civil Hospital Karachi



STATIONERY

NIT # NO.MS/CHK/2017-18/45170 DATED 30-10-2017 & SPPRA S # 35062  
(Single Stage – One Envelope)

ELIGIBILITY CRITERIA / TECHNICAL EVALUATION CRITERIA  
For  
“M/S. N&N ENTERPRISES”

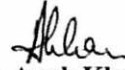
CRITERIA	YES	NO
Tender Fee: Rs. 500/- (Non-Refundable)	Yes	
Compliance of Terms & Conditions / Instructions mentioned in the Bid Form / NIT	Yes	
Relevant Experience (Three Years)	Yes	
Registration with Income Tax / Sales Tax. (Mandatory)	Yes	
Copy of Bank Certificate regarding financially soundness 1.0 (M) turn over in each year for the last three years	Yes	

NOTE:

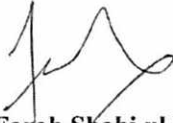
The offer is accepted, because the required documents have been found attached.



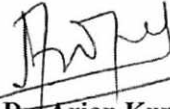
**Dr. Riaz ul Hassan Hisbani**  
Deputy Medical Superintendent  
Dr. Ruth K.M. Pfau, Civil Hospital, Karachi



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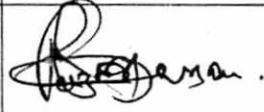


**Dr. Rubina Bashir**  
Addl. Medical Superintendent (Procurement)  
Civil Hospital Karachi

Dated: 09-11-2017

A Procurement Committee Meeting held on 09-11-2017 at 12:00 Noon at Committee Room of Dr. Ruth K.M. Pfau, Civil Hospital, Karachi under the Chair of Addl. Medical Superintendent (Procurement) to open the **Tender / Bids** for the supply of **Stationery @** Dr. Ruth K.M. Pfau, Civil Hospital Karachi during the financial year 2017-2018.

The following Officers have attended the meeting:

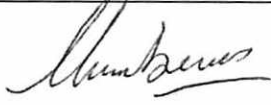


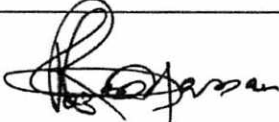
S.NO	NAME OF OFFICER(s)	SIGNATURE
1	<b>Dr. Rubina Bashi</b> Addl. Medical Superintendent (Procurement), Dr. Ruth K.M. Pfau, Civil Hospital – Karachi	
2	<b>Dr. Arjun Kumar</b> Assistant Professor, Medical Unit – III, Dow University of Health Sciences – Karachi	
3	<b>Dr. Farah Shabi ul Hasnain</b> Assistant Professor of Gynae & Obs. Unit – II, Dow University of Health Sciences – Karachi	
4	<b>Dr. Ayub Khan</b> Incharge (I.T Department), Dr. Ruth K.M. Pfau, Civil Hospital – Karachi	
5	<b>Dr. Riaz ul Hassan Hisbani</b> Deputy Medical Superintendent, Dr. Ruth K.M. Pfau, Civil Hospital – Karachi	

Dated: 09.11.2017

Sealed tenders were invited as per Clause 46(1) of SPPRA Rules-2010 (Amended till date) through the Tender Notice hoisted on SPPRA Website @ S. No. 34954 for the supply of "Stationery" @ Dr. Ruth K.M. Pfau, Civil Hospital Karachi during the financial year 2017-2018.

Tenders opened on 09-11-2017 at 12:00 Noon in the Committee Room, Civil Hospital Karachi before the Procurement Committee of this Hospital.

The following firms have participated in the competition, the signature of the representatives of the participated firm were taken below at the tender opening time as a token of presence.

S. No.	NAME OF FIRMS	SIGNATURE & CELL # OF REPRESENTATIVES
1.	M/S National Agencies	
2.	M/S. NEN Enterprises	
		
	Ahlan	




**SINDH PUBLIC  
PROCUREMENT  
REGULATORY AUTHORITY**  
GOVERNMENT OF SINDH

HOME

SPPRA

PUBLIC PROCUREMENT

NEWS

SEND QUERY

SPP ACT 2009

SPP RULES

NOTIFICATIONS

POLICY LETTERS

Upcoming Events C.B. Workshop at Karachi on: 2017 / May / 10-11

Search Tenders List

SPPRA ID	Department	Advertisement Date	Closing Date	Upload Date	Tender			Corrigendum Date	Corrigendum 2 Date ▲ ▼	Corrigendum 2	Corrigendum 3 Date
					Notice	BER Date	BERs				
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