



**SINDH EDUCATION FOUNDATION  
GOVT. OF SINDH  
(HEAD OFFICE)**



SEF (Plot. No. 21/A, Block No.7& 8 Overseas Cooperative Housing Society,  
Ameer Khusro Road) Karachi. 021-34169182 & 184

**ATTENDANCE SLIP FOR THE TENDER OPENING MEETING**

Date & Time: **24<sup>th</sup> October, 2017 & 3:30 pm**

Agenda: Tender opening for Rent Basis SEF Office  
for Children Development Center (CDC) Karachi. (Preferred Location Shershah,  
Karachi) Tender No. SEF/NP/17-18/20 on **24<sup>th</sup> October, 2017 at  
3:30 pm.**

Tender form sold: Three (3)

Following Owners/ Agencies participated in the bid.

S. No	NAME OF FIRM PARTICIPATED/ OWNER	ATTENDED BY ( Name & Designation )	CONTACT NO/ EMAIL	SIGNATURES
1	MALIK MUNIR AHMED.	-	0333-2123023	
2	Shamsur Rehman	-	03152293648	
3	/	/	/	/
4	/	/	/	/
5	/	/	/	/
6	/	/	/	/

*Sham*  
24/10/17



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3:30 pm.**

Tender form sold: Three (3)

**Loudly announced bid information of bidders:**

S. No.	Name of Firms	Bid Value in PKR.	Bid Security in PKR	Bidder's Signatures
1	Malik Munir Ahmed	Rs = 990,000/-	Rs = 3,000/-	
2	Shams-ur-Rehman	Rs = 847,000/-	Rs = 3000/-	
3				
4				
5				
6				

24/10/17



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**MEMBERS OF PURCHASE COMMITTEE**

S.No.	NAME OF OFFICERS	DESIGNATION	AUTHORITY	SIGNATURE
i	Mr. Muhammad Abdullah Abbasi	Director Admin & IT-SEF	Chairman P. C-SEF	
ii	Mr. Muhammad Ashraf	Deputy Director FR/FFM, Finance Department-SEF	Secretary/Member P. C-SEF	
iii	Mr. Shabtab Naseem ul Haq,	Section Officer (O & M-I), SGA&CD	Member P.C-SEF.	
iv	Mr. Shahnawaz Ali Khan	Acting Deputy Director Procurement-SEF	Coopted Member P. C-SEF.	
v	Mr. Muhammad Adnan	Deputy Director-General Administration	Chairman Technical Committee for hiring rent offices.	
vi	Mr. Aneel Ahmed Memon	Acting Deputy Director-General Administration	Member Technical Committee for hiring rent offices.	
vii	Mr. Bilal A. Lashari	Sr. officer, PSDU-SEF	Member Technical Committee for hiring rent offices.	
viii	Shakila	Principal, CDC Shershah	Member Technical Committee for hiring rent offices.	



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**MINUTES OF TECHNICAL AND FINANCIAL BID OPENING MEETING**

**Tender Name:** Rent Basis SEF Office for Children Development Center  
(CDC) Karachi. (Preferred Location Shershah, Karachi)  
**Tender no:** SEF/NP/17-18/20.  
**Tender Procedure:** Single Stage-One Envelope Procedure  
**Date of opening:** Tuesday 24<sup>th</sup> October, 2017.  
**Financial Bid opening time:** 3:30 pm

**AGENDA:**

To open Sealed Technical and Financial Bids in accordance with the SPPRA Rule for the above  
Tender:

**PARTICIPANTS:**

The following members of Purchase Committee and Technical Committee participated in  
the bid opening meeting for the referred tender:

**MEMBERS OF PURCHASE COMMITTEE**

S.No.	NAME OF OFFICERS	DESIGNATION	AUTHORITY
i	Mr. Muhammad Abdullah Abbasi	Director (General Administration and coordination & IT)-SEF	Chairman P. C-SEF
ii	Mr. Muhammad Ashraf	Deputy Director (FR/FFm Finance Audit & Accounts)-SEF	Secretary/Member P. C-SEF
iii	Mr. Shabtab Naseem Ul Haq,	Section Officer (O&M-I) Services, GA&CD	Member P.C-SEF.
iv	Mr. Shahnawaz Ali Khan	Acting Deputy Director Procurement-SEF	Coopted Member P. C-SEF.
v	Mr. Muhammad Adnan	Deputy Director-General Administration	Chairman Technical Committee for hiring rent offices.
vi	Mr. Aneel Ahmed Memon	Acting Assistant Director- General Administration & Coordination-SEF	Member Technical Committee for hiring rent offices.

*Handwritten signatures and dates:*  
25-10-2017  
25/10/17



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vii	Mr. Bilal A. Lashari	Sr. officer, PSDU-SEF	Member Technical Committee for hiring rent offices.
viii	Ms. Shakila Rehman	Acting Principal, CDC Shershah	Member Technical Committee for hiring rent offices.

**PROCESS:**

Following firms had participated in the Financial bid opening (ATTENDANCE SLIP) of the participated firms is attached:

S.No.	FIRM SUBMITTED FINANCIAL PROPOSALS RENT BASIS SEF OFFICE FOR CHILDREN DEVELOPMENT CENTER (CDC) KARACHI. (PREFERRED LOCATION SHERSHAH, KARACHI).
1)	Mr. Malik Munir Ahmed
2)	Mr. Shamsur Rehman

Sealed Financial proposals of the aforementioned firms was opened in front of all the bidders and financial bid of each bidder were loudly announced by Secretary Purchase Committee-SEF. The detail of the financial bids are as follows.

Sr. no	Vendor Name	Bid Called	Bid Security Submitted by Vendors
1)	Mr. Malik Munir Ahmed	Rs. 990,000/-	Rs. 3000/-
2)	Mr. Shamsur Rehman	Rs. 847,000/-	Rs. 3000/-

Keeping in view the above facts the Purchase Committee forwarded the case to the Technical Committee for further process.

*[Handwritten signature]*

*[Handwritten date: 25/10/17]*

*[Handwritten signature and date: 25/10/2017]*



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**MINUTES OF TECHNICAL AND FINANCIAL BID OPENING MEETING**

**Tender Name:** Rent Basis SEF Office for Children Development Center  
(CDC) Karachi. (Preferred Location Shershah, Karachi)  
**Tender no:** SEF/NP/17-18/20.  
**Tender Procedure:** Single Stage-One Envelope Procedure  
**Date of opening:** Tuesday 24<sup>th</sup> October, 2017.  
**Financial Bid opening time:** 3:30 pm

**MEMBERS OF PURCHASE COMMITTEE-SEF**

Sign: \_\_\_\_\_

*Shakila*  
25/10/2017  
Ms. Shakila Rehman  
Acting Principal CDC,  
Member of T.C. SEF  
Sindh Education Foundation  
Govt. of Sindh

Sign: \_\_\_\_\_

*Mr. Aneel Ahmed Memon*  
25/10/17  
Mr. Aneel Ahmed Memon  
Acting Assistant Director,  
General Administration and  
coordination Member T.C  
Sindh Education Foundation  
Govt. of Sindh

Sign: \_\_\_\_\_

*Shahnawaz Ali Khan*  
25/10/17  
Mr. Shahnawaz Ali Khan  
Acting Deputy Director  
Procurement  
Co-opted Member  
Sindh Education Foundation  
Govt. of Sindh

Sign: \_\_\_\_\_

*Mr. Muhammad Ashraf*  
25/10/17  
Mr. Muhammad Ashraf  
Deputy Director, FR/FFM (FA&A-  
SEF)  
Secretary/ Member P.C.SEF  
Sindh Education Foundation  
Govt. of Sindh.

Sign: \_\_\_\_\_

*Bilal A. Lashari*  
25/10/2017  
Mr. Bilal A. Lashari  
Sr. Officer PSDU-SEF  
Member of T.C. SEF  
Sindh Education Foundation  
Govt. of Sindh

Sign: \_\_\_\_\_

*Mr. Muhammad Adnan*  
25/10/17  
Mr. Muhammad Adnan  
Deputy Director General  
Administration and coordination  
Chairman T.C  
Sindh Education Foundation  
Govt. of Sindh

Sign: \_\_\_\_\_

*Mr. Shabtab Naseem ul Haq*  
25/10/17  
Mr. Shabtab Naseem ul Haq  
Section Officer (O&M-I), SGA&CD.  
Member of P.C. SEF  
Sindh Education Foundation  
Govt. of Sindh

Sign: \_\_\_\_\_

*Mr. Muhammad Abdullah*  
25/10/17  
Mr. Muhammad Abdullah  
Abbasi  
Director General Administration  
and Coordination  
Chairman Purchase Committee  
Sindh Education Foundation  
Govt. of Sindh.

SINDH EDUCATION FOUNDATION, GOVERNMENT OF SINDH, KARACHI

COMPARATIVE STATEMENT FOR SEF OFFICE FOR CHILD DEVELOPMENT CENTER (CDC) KARACHI ON RENT BASIS

TENDER REF # SEF/NP/17-18/20 FY 2017-18

Tender Opening Date: 24 OCTOBER, 2017

S.No.	DESCRIPTION OF ITEM(S)	SEF REQUIRED SPECIFICATION	DURATION FOR RENT IN MONTHS	Quoted Description	QUOTATION - I		Quoted Description	QUOTATION - II	
					Mr. Malik Munir Ahmed			Mr. Shams ur Rehman	
					RENT PER MONTH (In PKRs)	TOTAL AMOUNT (In PKRs)		RENT PER MONTH (In PKRs)	TOTAL AMOUNT (In PKRs)
1	RENT BASIS SEF OFFICE FOR CHILDREN DEVELOPMENT CENTER (CDC) KARACHI	100 Sq Yards, 400 Sq. Ft Covered Area, approximately 12 Rooms, with car parking for 1 vehicle, preferred location Shershah Block "C" & "D"	11	Plot # M.II.E-11,A Street # 77 Jinnah Road Block "C" Shershah measuring of 100 sq. yards and total cover area of 4722.25 Sq. Fts. Consists of ground with 4-Floors of the 12 rooms with toilet and wash rooms and also parking area for one vehicle.	75,000	825,000	Covered area 270 Sq Yards (1st floor), 100 Sq Yards (ground floor), Total Rooms 14, car parking for 1 car.	77,000	847,000
<b>Total</b>						825,000			847,000




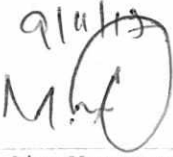
NOTE OF T.C:

Above has made on behalf of quotations received from the above quoted Two (02) Building Owners. However, Mr. Malik Munir Ahmed has reduced the quoted rent per month from 90,000/- to 75,000/- (Inclusive of Taxes) after the negotiation (Copy of Letter attached) The Technical Committee has selected Ms. Malik Munir Ahmed quoted bungalow mentioned at Quotation No- I being the lowest bidder and also meets other requirement of Add published in news papers and is suitable for all office requirements.


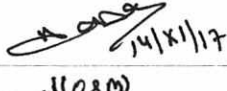
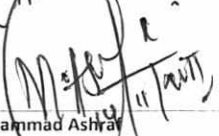
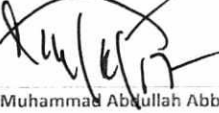
Note: The other Bidder (Mr. Shams ur Rehman) was rejected as no any room was constructed except 02 halls, the premises was under constructions and is also not suitable as per requirement in light of the visit of quoted bungalow by the Technical Committee. (Pictures of bungalow is attached)

TECHNICAL COMMITTEE

Order Ref # SEF/246/2017 Dated 28.08.2017

			
<b>Bilal Lashari</b> Senior Officer, PSDU Member of T.C Sindh Education Foundation Govt. of Sindh	<b>Ms. Shakila Rehman</b> Acting Principal, CDC Shershah Member of T.C Sindh Education Foundation Govt. of Sindh	<b>Aneel Ahmed Memon</b> Acting A.D (Admin Coordination) Member of T.C Sindh Education Foundation Govt. of Sindh	<b>Adnan Mustaqeem</b> Deputy Director Admin Chairman of T.C Sindh Education Foundation Govt. of Sindh

NOTE OF P.C:

PURCHASE COMMITTEE			
			
<b>Shahnawaz Ali Khan</b> Acting D.D (Proc), SEF Coopted Member of P.C Sindh Education Foundation Govt. of Sindh	<b>Section Officer (Budget), SGA&amp;CD</b> Member of P.C Sindh Education Foundation Govt. of Sindh	<b>Muhammad Ashraf</b> Deputy Director (FR/FFM), SEF Secretary/Member of P.C Sindh Education Foundation Govt. of Sindh	<b>Muhammad Abdullah Abbasi</b> Director GA&C, SEF Chairman of P.C Sindh Education Foundation Govt. of Sindh

As proposed by Technical Committee & after attach minutes meeting





# Sindh Education Foundation

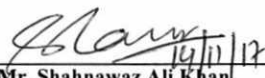
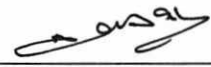
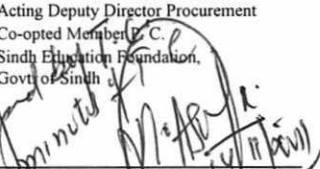
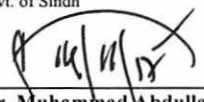
## Government of Sindh



### Bid Evaluation Report

1. Name of Procuring Agency: **Sindh Education Foundation (Govt. of Sindh)**
2. Tender Reference No: **SEF/NP/17-18/25.**
3. Tender Description/Name of work/item: **Rent Basis SEF Office for Children Development Center (CDC) Karachi. (Preferred Location Shershah, Karachi)**
4. Method of Procurement: **SINGLE STAGE ONE ENVELOPE PROCEDURE.**
5. Tender Published: **SPPRA S.N. 34702 (09-10-2017)**  
*Print & Electronic Media (SPPRA ID No. with dates)*  
***Kawish (04.10.2017), DAWN (05.10.2017), Jung (04.10.2017).***
6. Total Bid documents Sold: **Three (3).**
7. Total Bids Received: **Two (2).**
8. No. of Bid technically qualified (if applicable): **Two (2).**

S No	Name of Firm or Bidder	Total Bid, Cost offered by the Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7
1	Mr. Malik Munir Ahmed	825,000	825,000	1st	1 Million	1st	Accepted
2	Mr. Shams ur Rehman	847,000	847,000	2nd		2nd	Rejected

<p> <b>Mr. Shahnawaz Ali Khan</b> Acting Deputy Director Procurement Co-opted Member P.C. Sindh Education Foundation, Govt. of Sindh</p>	<p> <b>Mr. Shabtab Naseem ul Haq</b> Section Officer (O&amp;MI), SGA&amp;CD. Member PC Sindh Education Foundation Govt. of Sindh</p>
<p> <b>Mr. Muhammad Ashraf</b> Deputy Director FR/RFM Secretary/Member P.C. Sindh Education Foundation, Govt. of Sindh</p>	<p> <b>Mr. Muhammad Abdullah Abbasi</b> Director General Administration &amp; Coordination and I.T Chairman P. C. Sindh Education Foundation, Govt. of Sindh.</p>