



OFFICE OF THE PLANNING, PROCUREMENT & LOGISTICS OFFICER

SHAHEED MOHTARMA BENAZIR BHUTTO

MEDICAL UNIVERSITY LARKANA - SINDH- PAKISTAN.

Phone: +92-74-9410912, E-mail: suhail.abbasi@smbbmu.edu.pk

SPPRA Website ID # 34740

Tender # PS/15/2017-18

Minutes of the Procurement Committee Meeting

Meeting of the Procurement Committee was held on 30-10-2017 for the opening of technical bids for the tender titled "Printing & Supply of the Prospectus 2017-18" at the office of the Planning, Procurement & Logistics Officer, SMBBMU Larkana. Following Procurement Committee members attended the meeting (attendance sheet enclosed):

S. #	Name of the Participant	
01	Dr. Abdul Rauf Khaskheli Associate Professor, Department of Pharmacy SMBB Medical University, Larkana.	Chairman
02	Mr. Rafique Ahmed Khoso Deputy Registrar, QUCEST, Larkana.	External Member
02	Suhail Ahmed Abbasi Planning, Procurement & Logistics Officer, SMBB Medical University, Larkana.	Member & Secretary

The meeting was started with recitation from the Holy Quran. The Chairman of the Procurement Committee welcomed the all members and representative of bidder.

The Bids were opened at 10:30am in front of all representatives of the bidder. The meeting ended with the vote of thanks to end from the Chair.

Member & Secretary

Suhail
30/10/17
Suhail Ahmed Abbasi
Planning, Procurement & Logistics Officer
SMBB Medical University, Larkana

External Member of PC

Rafique
Mr. Rafique Ahmed Khoso,
Deputy Registrar
QUCEST, Larkana

Chairman PC

Dr. Abdul Rauf Khaskheli
30/10/2017
Dr. Abdul Rauf Khaskheli
Associate Professor
SMBB Medical University, Larkana



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PROCUREMENT COMMITTEE

ATTENDANCE SHEET

The Committee meeting held on 30-10-2017 at 10:30am for the Procurement Committee for the Technical Bid Opening of the tender titled “**Printing & Supply of Prospectus 2017-18**” Tender No. PS/15/2017-18.

Location: Office of the Planning, Procurement & Logistics Officer.

S. #	Name & Designation	Signature
01	Dr. Abdul Rauf Khaskheli Associate Professor Pharmacy Department, SMBBMU, Larkana. (Chairman)	
02	Mr. Rafique Ahmed Khoso Deputy Registrar, QUCEST, Larkana. (External Member)	
03	Mr. Suhail Ahmed Abbasi Planning, Procurement & Logistics Officer (Member/Secretary)	



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ATTENDANCE SHEET OF THE PARTICIPANT OF BIDDERS/REPRESENTATIVES.
Tender Opening (Technical Proposal) October 30, 2017 Time: 10:30 am.

Name of Tender: "Printing & Supply of Prospectus 2017-18" Tender No. PS/15/2017-18.

S. #	Company/Firm Name	Tender Fees Pay Order No.	Signature	Remarks
01	M/S Global Trader, Karachi	Rs. 500/- P.O # 11660134 Dt: 28-10-17	—	Not attended
02	M/S Century Printing, Karachi	Rs. 500/- P.O # 02170104 Dt: 27-10-17		0333 7776226
03	M/S Yusuf & Co. Karachi	Rs. 500/- P.O # 11607846 Dt: 28-10-17	—	Not attended

Suhail
30/10/2017
Planning, Procurement
& Logistics Officer
SMBB Medical University
Larkana

MR. Rafique Ahmed Khoso
Deputy Registrar
Q4LEST, Larkana.

30/10/2017
ASSOCIATE PHARMACIST
DEPARTMENT OF PHARMACY
SMBBMU, LARKANA (SINDH)



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Technical Qualification Report

- a) Total Point for Technical Proposal 100
b) Minimum Qualifying Percentage is 75%

Description	M/S Global Trader, Karachi	M/S Century Printer	M/S Yusuf & Co. Karachi
	Points Obtained	Points Obtained	Points Obtained
Years in business	05	12	12
Clientele List	20	24	0
Status of business	05	05	05
Status of 05 Color Machine	16	16	00
Dedicated designer & composer	16	16	16
Printing process	10	10	00
Number of contracts/orders currently in hand	03	08	00
Total Points Obtained	75	91	33

Member & Secretary


Suhail Ahmed Abbasi
Planning, Procurement & Logistics Officer
SMBB Medical University, Larkana

External Member of PC


Mr. Rafique Ahmed Khoso,
Deputy Registrar
QUCEST, Larkana.

Chairman PC


Dr. Abdul Rauf Khaskheli,
Associate Professor
SMBB Medical University, Larkana



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SPPRA Website Serial # 34740

Tender # PS/15/2017-18

Method and procedure of procurement: National Competitive Bidding (Single Stage – Two Envelope)

Description of Tender: Printing & Supply of Prospectus 2017-18.

BIDDERS' ELIGIBILITY/ QUALIFICATION REPORT

Eligibility/ Qualification Criteria:

S. #	Eligibility / Qualification Criteria	M/S Global Trader, Karachi	M/S Century Printer	M/S Yusuf & Co. Karachi
1	Is in envelop sealed	Yes	Yes	Yes
2	Form of tender signed or not	Yes	Yes	Yes
3	Registration in GST / SBR / Income Tax	Yes	Yes	Yes
4	Turnover in terms of financial statement of last 3 years	Yes	Yes	No
5	Tender fee received	Yes	Yes	Yes
6	Three years' experience of relevant field.	Yes	Yes	Yes
7	Cliental list provided	Yes	Yes	No
8	Affidavit regarding any litigation or blacklisting	Yes	Yes	No
9	Technical Qualification Report	75	91	33
Qualified/ disqualified		Qualified	Qualified	Disqualified

Member & Secretary

Suhail C. 30/10/17
Suhail Ahmed Abbasi
Planning, Procurement & Logistics Officer
SMBB Medical University,
Larkana

Chairman PC

Dr. Abdul Rauf Khaskheli 30/10/2017
Dr. Abdul Rauf Khaskheli
Associate Professor
SMBB Medical University, Larkana

External Member of PC

Mr. Rafique Ahmed Khoso
Mr. Rafique Ahmed Khoso,
Deputy Registrar
QUCEST, Larkana



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Phone: +92-74-9410912, E-mail: suhail.abbasi@smbbmu.edu.pk

SPPRA Website ID # 34740

Tender # PS/15/2017-18

Method and procedure of procurement:

National Competitive Bidding (Single Stage – Two Envelope)

Tender Titled:

Printing & Supply of the Prospectus 2017-18.

MINUTES OF THE FINANCIAL BID OPENING MEETING

Meeting of the Procurement Committee was held on **October 31, 2017 time 10:30 am** at the Office of Planning, Procurement & Logistics Officer for opening of Financial Bids of the technically qualified bidders. The meeting was attended by the following members of the Procurement Committee (*Attendance sheet is enclosed*)

S. #	Name of the Participant	
01	Dr. Abdul Rauf Khaskheli, Associate Professor, SMBB Medical University, Larkana.	Chairman
02	Mr. Rafique Ahemd Khoso, Deputy Registrar, QUCEST, Larkana.	External Member
03	Suhail Ahmed Abbasi, Planning, Procurement & Logistics Officer, SMBB Medical University, Larkana.	Member & Secretary

The Financial Bids were opened at **10:30am** in the presence of the above mentioned participants and the rates quoted by bidders were read aloud and encircled by Chairman of the Procurement Committee. All the members of the Procurement Committee signed each and every page of Financial Proposal/ Bids. The bids do not contain any over-writing or cutting. Details of bids announced are as under:

S. No.	Name of Bidder	Offered Price	Amount of Bid Security	Pay Order No./ Date
1	M/S Global Traders	Rs. 788,000/-	Rs. 40,000/-	0110992 dated 30-10-2017
2	M/S Century Printer	Rs. 780,000/-	Rs. 39,000/-	02170103 dated 27-10-17

The Committee have examined all the bids as per the qualification/ eligibility criteria provided in the bidding documents, arithmetical checks and verify the documents and 5% of the bid security submitted by the bidders as per tender terms & conditions.

The meeting ended with the note of thanks to and from the chair.

Member & Secretary

Suhail
31/10/17
Suhail Ahmed Abbasi
Planning, Procurement & Logistics Officer
SMBB Medical University, Larkana

External Member of PC

Rafique
Mr. Rafique Ahmed Khoso,
Deputy Registrar
QUCEST, Larkana

Chairman PC

Dr. Abdul Rauf
31/10/17
Dr. Abdul Rauf Khaskheli
Associate Professor
SMBB Medical University, Larkana



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PROCUREMENT COMMITTEE

ATTENDANCE SHEET

The meeting held on 31-10-2017 at 10:30am of the Procurement Committee for the opening of the Financial Bids of the tender titled "*Printing & Supply of Prospectus 2017-18*".

Location: *Office of the Planning, Procurement & Logistics Officer.*

S. #	Name & Designation	Signature
01	Dr. Abdul Rauf Khaskheli Associate Professor Pharmacy Department, SMBBMU, Larkana. (Chairman)	
02	Mr. Rafique Ahmed Khoso Deputy Registrar, QUCEST, Larkana. (External Member)	
03	Mr. Suhail Ahmed Abbasi Planning, Procurement & Logistics Officer (Member/Convener)	



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ATTENDANCE SHEET OF THE PARTICIPANT OF BIDDERS/REPRESENTATIVES.
Tender Opening (Financial Proposal) October 31, 2017 Time: 10:30 am.

Name of Tender: **"Printing & Supply of Prospectus 2017-18" Tender No. PS/15/2017-18.**

S. #	Company/Firm Name	Tender Amount	Bid Security	Signature	Remarks
01	M/S Century Printers	Rs.780,000/-	Rs.39,000/-		03337776226
02	M/S Global Traders	Rs.788,000/-	Rs.40,000/-	Assent	—
03	/	/	/	/	/

Member & Secretary

Suhail Ahmed Abbasi
Planning, Procurement & Logistics Officer
SMBB Medical University, Larkana

Chairman PC

Dr. Abdul Rauf Khaskheli
Associate Professor
SMBB Medical University, Larkana

External Member of PC

Mr. Rafique Ahmed Khoso
Deputy Registrar
QUCEST, Larkana.



BID EVALUATION REPORT

1. Name of Procuring Agency : **Shaheed Mohtarma Benazir Bhutto
Medical University, Larkana.**
2. Tender Reference No. : **PS/15/2017-18.**
3. Name of Tender : **Printing & Supply of Prospectus 2017-18.**
4. Method of Procurement : **Single Stage- Two envelop procedure.**
5. Tender Published : **University website and SPPRA Website Serial # 34740.**
6. Total Bid Document Sold : **Three (3)**
7. Total Bids Received : **Three (3)**
8. Technical Bid Opening Date : **30-10-2017 @ 10:30am**
9. No. of Bid Technical Qualified : **Two (2).**
10. Bid (s) Rejected : **One (01).**
11. Financial Bid Opening Date : **31-10-2017**
12. Bid Evaluation Report.

S.#	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/S Global Traders	Rs. 788,000/-	2 nd Lowest	1.5% Below	Fulfilling all requirements of eligibility criteria as per our tender documents.	-
2.	M/S Century Printers	Rs. 780,000/-	1 st Lowest	2.5% Below	Fulfilling all requirements of eligibility criteria as per our tender documents.	M/S Century Printers is recommended for award of the tender on the basis of being 1 st lowest.

Member & Secretary


Suhail Ahmed Abbasi
Planning, Procurement & Logistics Officer
SMBB Medical University, Larkana

External Member of PC


Mr. Rafique Ahmed Khoso
Deputy Registrar
QUCEST, Larkana.

Chairman PC


Dr. Abdul Rauf Khaskheli,
Associate Professor
SMBB Medical University, Larkana



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COMPARATIVE STATEMENT

Printing & Supply of Prospectus 2017-18.

Financial Bid Opening Date: **31-10-2017 at 10:30am.**

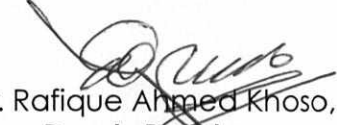
S. #	Description	Qty	M/S Global Trader, Karachi .		M/S Century Printers	
			Rate	Amount	Rate	Amount
01	<p>Size: 8" x 12" (closed size) Title card: 310 gsm matt laminated with Embossed Foil Printing of Spots/Logos Printing: 5+5 color with UV Spot Crease: 02 creases (01 front & 01 back) Binding: Hot Glue Stitch Binding Pages: 110 Approximately. Grammage: 150gsm art paper matt laminated</p>	1000	Rs. 788/-	Rs. 788,000/-	Rs.780/-	Rs.780,000/-

M/S Century Printers is recommended as the lowest responsive bidder for the award of the contract. Rate for addition/reduction in page quantity per page **Rs. 7.09.**

Member & Secretary


Suhail Ahmed Abbasi
Planning, Procurement & Logistics Officer
SMBB Medical University, Larkana

External Member of PC


Mr. Rafique Ahmed Khoso,
Deputy Registrar
QUCEST, Larkana.

Chairman PC


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