

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH BANK LIMITED/ADMINISTRATION
- 2) PROVINCIAL / LOCAL GOVT / OTHER SCHEDULED BANK
- 3) TITLE OF CONTRACT Supply & Installation of Transparent Plastic Complaint Box ✓
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/811/2017
- 5) BRIEF DESCRIPTION OF CONTRACT Same as Above
- 6) FORUM THAT APPROVED THE SCHEME Competent Authority
- 7) TENDER ESTIMATED VALUE Rs. 1,688,200/-
- 8) ENGINEER'S ESTIMATE
(For civil works only) -
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 01 Year
- 10) TENDER OPENED ON (DATE & TIME) 20/10/2017 At 1600 Hours
- 11) NUMBER OF TENDER DOCUMENTS SOLD 01
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 01
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 01
- 14) BID EVALUATION REPORT
(Enclose a copy) 17/11/2017 Attached
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER _____
- 16) CONTRACT AWARD PRICE Rs. 1,370,800/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). 1) M/s. Print Ideas

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____ COMPETENT AUTHORITY _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S. No: 34601/2017
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Express Tribune, Daily Express & Ibrat 28th Sep, 2017
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	No

39) Date of Award of Contract: 12/12/17

Signature & Official Stamp of
Authorized Officer

Mohammad Saleem
Chief Engineer & Vice President
SINDE BANK LTD.
Head Office Karachi.

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi

Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

SNDB/COK/ADMIN/TD/811/2017

12/12/2017

M/s. Print Ideas. ✓

B - 14, Sheraton Apartment,
Block - 13/B, Gulshan-e-Iqbal,
Karachi

**Subject: Contract Award – Supply & Installation of Transparent Plastic
Complaint Suggestion Box.**

We are pleased to place an order with you for Supply & Installation of Transparent Plastic Complaint Suggestion Box, with all terms & conditions mentioned in our tender no. SNDB/COK/ADMIN/TD/811/2017 dated: 20/10/2017.

Please acknowledge.

Sincerely,

For & behalf of Sindh Bank Limited,



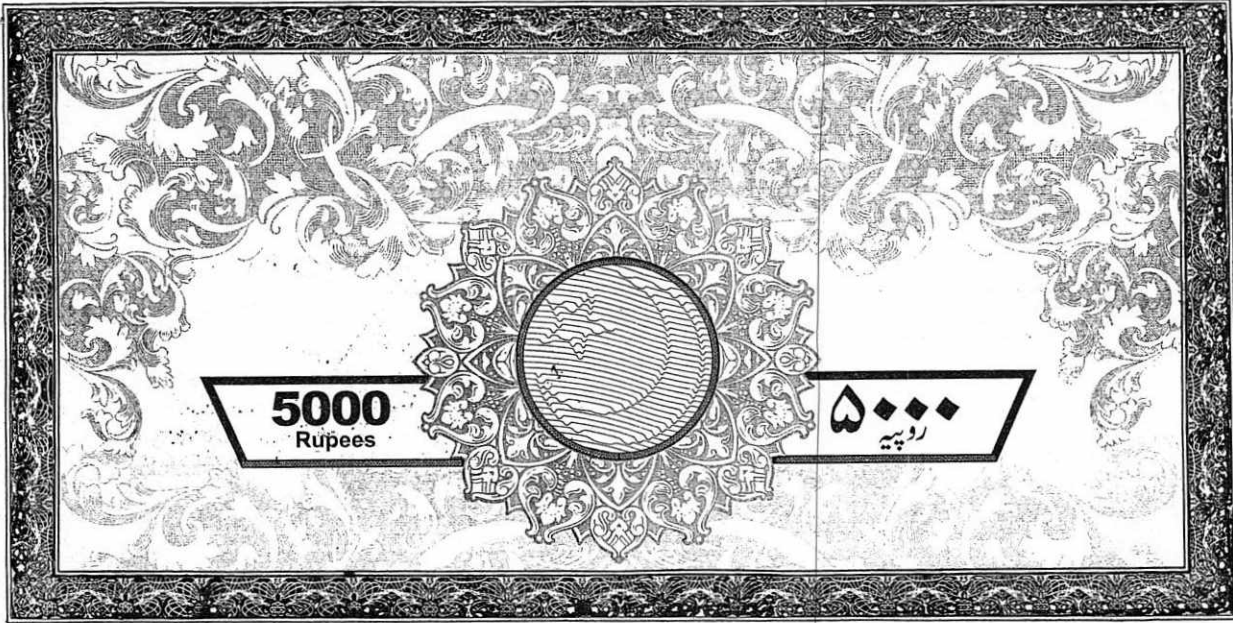
Lt. Col. (R) Shahzad Begg
Head of Administration Division

SINDH BANK LIMITED
HEAD OFFICE
3RD FLOOR, FEDERATION HOUSE
ABDULLAH SHAH GHAZI ROAD
CLIFTON KARACHI-75600.

UAN : +92-111-333-225
PHONE : +92-21-35829320
+92-21-35829394
FAX : +92-21-35870543
WEB : www.sindhbankltd.com

پوائے این : +92 111 333 225
فون : +92 21 35829320
+92 21 35829394
فیکس : +92 21 35870543

سندھ بینک لمیٹڈ
ہیڈ آفس : تیسری منزل، فیڈریشن ہاؤس،
عبداللہ شاہ غازی روڈ، کلifton، کراچی۔ ۷۵۶۰۰۔ پاکستان



STAMP OFFICE CITY COURT, KARACHI

Issued to Zohra Mehwash
 CNIC No. HC4494
 Vide D.S.R. No. 2 Dt. 4-12-17
 On behalf of challan No. 19 Dt. 4-12-17
 for the purpose of SO
 Entry No. 2 Dt. 4-12-17

[Signature]
 Ex. Officer Vendor

(RUPEES FIVE THOUSAND ONLY)

**Agreement for Supply of Transparent Plastic Complaint
 Suggestion, Utility Boxes & Photographs Sets**

THIS AGREEMENT is entered into at Karachi
 on this the 12 day of December, 2017

BETWEEN

M/S. Print Ideas, a sole proprietor concern having its principal place of business
 at B - 14, Sheraton Apartment, Block - 13/B, Gulshan-e-Iqbal, Karachi,
 hereinafter referred to as "Supplier", which expression shall be deemed to mean
 and include its successors-in-interest and assigns) of the First Part;

AND

SINDH BANK LIMITED, a banking company incorporated under the laws of
 Pakistan and having its Head office at 3rd Floor, Federation House, Abdullah Shah
 Ghazi Road, Clifton, Karachi-75600, Pakistan. (Hereinafter referred to as "THE
 BANK", which expression shall be deemed to mean and include its successors-in-
 interest and assigns) of the Second Part.



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 Proprietor

The terms and conditions are as follows:

Terms & Conditions:

- a. All terms and conditions of the tender document will remain part of this agreement.
- b. A prior notice of 15 days will be given for the supply of requisite supplies and it will be expected within 03 days, the said supplies will be made available at the site.
- c. The Supplier shall supply the said goods as per specifications of the tender within 03 days from the date of issue of Purchase Order by the Bank.
- d. A fine of Rs 500/- per day will be charged, if even after 10 days of issuance of order, the supplies are not provided, installed and made operational till the requisite is completed.
- e. In the event of the default on the part of the Supplier, in the performance of any condition of the contract/tender or delay in supply of the items even after a lapse of 10 days of the issuance of the purchase order, it shall be lawful for the Bank to forfeit the performance security and cancel the whole part of the supply order or cancel the contract. Decision of the Bank will be final and will be legal binding on the Supplier.
- f. Supplier agrees to maintain adequate inventory of the goods so that the replacement is available within 24 hours, if any fault arises in the goods supplied during the warranty period. In case the effected item is not available, then the Supplier will provide the backup of the same product/item or better till the resolution of the fault is met, without any extra cost to the Bank.
- g. The Supplier also undertakes to bear all kind of taxes i.e. Stamp duty/ Services Charges/Professional Tax / Sales Tax Invoice, Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc, up to the place of destination.
- h. The Bank reserves the right to test/check the goods to ensure that it is provided as per specification in the tender document. For any discrepancies, at the time of supply or later, the Bank reserve the right to forfeit full performance security and cancel the tender and initiate the process for blacklisting of the Supplier. The decision of the Bank shall be final and binding upon the Supplier.
- i. Delivery will be made by the Supplier at different locations prescribed by the Bank.
- j. Supplier binds/undertakes that in case of any observation arising in respect of quality/performance of the goods within the warranty period, the supplier will be liable to address it at his own cost within 24 hours. Non-compliance of the same will result into initiation of a case against the company for non-commitment and forfeiting of performance security or any other action as deemed necessary.
- k. Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be



deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.

- l. A party may change its address for notice by giving a notice to the other Party in writing of such change.
- m. The contractor will not assign the job to anyone, except prior permission of the bank.
- n. This agreement is valid for a period of one year commencing from 12/12/17 to 11/12/18

Warranty

- The warranty of the goods is One year comprehensive onsite from the date of delivery.

Payment Schedule:

100% will be paid after due satisfaction letter/email from concerned branch manager. If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier

Performance Guarantee:

5% of the total tender amount of will be retained by the Bank as "Performance Security" and will be returned to the supplier after 90 days of supply of complete tender items, including satisfactory confirmation by the branch managers, where the items have been supplied.

Authorized Representative:

- Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by the Bank or the Supplier may be taken or executed by the officials.

Termination of Agreement by the Bank:

- If the Supplier, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than thirty (30) days; and
- If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
- If two (2) unsatisfactory letters/email are issued by the Bank for unsatisfactory performance by the supplier.

Goods Faith:

- The Parties undertake to act in goods faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.



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Settlement of Disputes:

- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.
- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall first complaint redressal committee of the bank and if parties could not reach at amicable situation, then the matter will be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

Conflict of Interest:

- The Supplier shall hold the Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

Confidentiality:

- Except with the prior written consent of the Bank, the supplier and the Personnel shall not at any time communicate to any person or entity and confidential information acquired in the course of the Services, nor shall the supplier and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.

Indemnification.

- Supplier (the "Indemnifier") agrees that it shall indemnify, defend, and hold harmless the SNDB and its parent, subsidiaries, affiliates, successors, and assigns and their respective directors, officers, employees and agents (collectively, the "Indemnities") from and against any and all liabilities, claims, suits, actions, demands, settlements, losses, judgments, costs, damages and expenses (including, without limitation, reasonable attorneys', accountants' and experts' fees) arising out of or resulting from, in whole or in part: (i) any act, error or omission, whether intentional or unintentional, by the Indemnifier or its officers, directors, employees, or sub-administrators, related to or arising out of the business covered by this Agreement, or (ii) an actual or alleged breach by the Indemnifier of any of its representations, warranties or covenants contained in this Agreement (including, without limitation, any failure of Indemnifier to comply with applicable local, state, provincial or federal regulations concerning Indemnifier's performance under this Agreement).
- This Article shall survive termination of this Agreement.

Access to Regulator.

- Supplier and Bank agree to provide State Bank of Pakistan necessary access to the documentation and accounting records in relation to the Supply of Transparent Plastic Complaint Suggestion, Utility Boxes & Photographs Sets and right to conduct on – site inspection, if required.



Support Escalation Matrix:

For timely addressing of complaints given support escalation matrix will be utilized/followed:-

LEVEL-1	Name/Designation (support staff)	Abdul-Aziz/Marketing Manager
First complain if the call is not resolved " within specified response time " (12 hours)	Landline Phone	021-34960897
	Email	printideas1@gmail.com
	Cell	0333-2489995
LEVEL-2	Name/Designation (Manager/GM)	Mehrab-ad-din
Second complain, if the call is attended within " Specified Response Time " and not attended / or the problem still unresolved even after complaining at Level-1 (24 hours)	Landline Phone	021-34960897
	Email	printideas2@gmail.com
	Cell	0345-2104632
LEVEL-3	Name/Designation (owner of the firm)	Mehrab-ad-din
Third complain, if the call is attended within " Specified Response Time " and not attended /or the problem still unresolved even after complaining at Level-2	Landline Phone	021-34960897
	Email	printideas1@gmail.com
	Cell	0345-2104632
Note: Ensure that no column above is left blank		



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FOR
5

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Supplier Signature Mehrabuddin
Name Achtab-U-DIN
Designation C.E.O
Company Name PRINT IDEAS
Address Flat No- B-14, Sheeran
App. Block 13/4, Gaddanighat, KHI
Stamp 

Witness:
Signature [Signature]
Name Abdul-Aziz
Designation Marketing Manager
Address Flat No. B-14, Sheeran
Apartment, block 13/4, Gaddanighat, KHI

Customer Signature [Signature]
Name Lt. Col.(R) Shahzad Begg
Designation Head of Administration
Company Name Sindh Bank Limited
Address Federation House, Sindh Bank
Ltd. Head Office, Karachi
Stamp



Signature [Signature]
Name Mohammed Saleem
Designation Chief Engineer
Company Name Sindh Bank Limited
Address Federation House, Sindh Bank
Ltd. Head Office Karachi

Witness:
Signature [Signature]
Name Mehrabuddin
Designation CEO
Address Sindh Bank Ltd
Head office

15/11/2017

Supply & Installation of Transparent Plastic Complaint, Suggestion, Utility Boxes & Photographs		
Bid Evaluation Report		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/811/2017
3	Tender Description	Supply & Installation of Transparent Plastic Complaint, Suggestion, Utility Boxes & Photographs
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published & SPPRA S.No.	S.No:34601 Express Tribune, Daily Express, Sindhi Express (28/09/2017)
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical & Financial Bid Opening Date & Time	20/10/2017 at 1600 Hrs.
10	No. of bids qualified	01
11	Bid(s) Rejected	-

Details on the above as given below:

S. No.	Name of Firm or Bidder	Qualified / Disqualified in Technical/ Eligibility Inspection	Total Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs.1,688,200/-)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7
01.	M/s. Print Ideas	Qualified	Rs.1,370,800/-	Only Bidder	Rs.317,400/- below the estimated cost	Only Qualified Evaluated Bidder	Rule 48 has been complied with

Accordingly going by the Technical/Financial Evaluation offered in the tender document, **M/s.Print Ideas**. stands as Only lowest Qualified Evaluated Bidder for Supply & Installation of Transparent Plastic Complaint, Suggestion, Utility Boxes & Photographs to Sindh Bank Limited.

Members Signature- Procurement Committee

Lt. Col. (R) Shahzad Begg
Head of Administration

Mr. Saeed Jamal
Chief Financial Officer

Mr. Syed Muhammad Aqeel
Chief Manager, IDBL Karachi

4 FINANCIAL PROPOSAL**PRICE SCHEDULE**

(Applicable for the year 2017)

Name of Bidder

PRINT IDEAS


Proprietor

S #	Items	Approximate quantity required per branch	Rate	Amount
1	Suggestion Box / Complain Box & Utility/ Complain Box Transparent sheet 03MM Korean or equivalent made quality, Hanging box with lock, Vinyl digital printing, pasting and with Lamination <u>Size:</u> Height. 12 Inches Length 08 Inches Width 03 Inches	03	2050/-	6150/-
2	Currency Notes Poster Frame Transparent Plastic or equivalent Sheet 06 mm, China or equivalent made, 4mm Currency Notes Poster, Digital Inkjet printing on Vinyl with Lamination <u>Each Poster Size:</u> 12 X 17 Inches <u>Each Set Size:</u> 12 X 17 Inches X 02 set Each set contains four notes frame	Each Set	6000/-	6000/-
3	Counter Plates Digital Vinyl plotter cutting & pasting, white sheet 2mm (China made or equivalent) with double tape <u>Plates</u> <u>Size</u> Payments 15 x 4 inches Receipts 15 x 4 inches Remittance 15 x 4 inches Utility 15 x 4 inches Bank Timings 8 x 12 inches Utility Timings 8 x 12 inches Washrooms / Gents & Ladies 8 x 4 inches Lockers Available 12 x 4 inches Utility Bills Accepted Here 15 x 4 inches Important 12 x 8 inches Public Notice A-4 size Emergency Exit 12 x 4 inches ATM Direction Plates A-4 size Branch Manager 12 x 4 inches Branch Staff Name(if Required) 12 x 4 inches <u>Plates</u> <u>Size</u> Operation Manager 12 x 4 inches	1 each	530/-	10070/-

SIGNATURE MEMBERS PG ADMIN

Head - Fin Div. _____

Head - Admin Div. _____

Member- IDBL. _____

Date: _____

Tender Document – Supply of Transparent Plastic Complaint, Suggestion, Utility Box & Photograph Sets

	ARMS are not allowed inside the Branch Open/Closed Plate with Hanging Push/Pull	12 x 4 inches 12 x 4 inches 12 x 4 inches			
4	Caution Plates (If Required) Size : A-4 White sheet or equivalent 2 mm, China made or equivalent		1	550/-	550/-
5	Counter Quaternion Row Stands (on need basis) Height Pipe Base Diameters S. Steel Metallic Korean or equivalent made Strap Length S.S Chain with both side clip Chain Cover	04 feet 2.5 inches diameters 30 inches 04 feet 05 feet each Maroon colour	1 Stand & 1 Chain	1500/-	1500/-
6	Stainless Steel Planter (on need basis) Height Diameters Stainless Steel Metallic Korean or equivalent made	17 inches 15 inches	01	1000	1000/-
7	Prize Bond Poster Frame Transparent Sheet 06 MM, China made or equal, 4mm Digital Inkjet printing on Vinyl with Lamination. Prize bond of Rs. 40,000/-: 25,000/-: 15,000/-: 7,500/-: 1,500/-: 750/-: 200/-: 100/- <u>Each Poster Size:</u> <u>Each frame Size:</u> (If other required, It will be intimated)	12 X 17 Inches 12 X 17 Inches	1 SET	3000	3000/-
8	Photographs – 1. Quaid-e-Azam Mohammad Ali Jinnah 2. Zulfiqar Ali Bhutto 3. Shaheed Mohtrama Benazir Bhutto If other required, it will be intimated		3	2000/-	6000/-
*Total Amount X 40 Branches					1370,800/-

* This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 6. below)

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. _____

Head - Admin Div. _____

NOTE

1. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed, only then bid will be accepted.

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Date: 23/10/2017

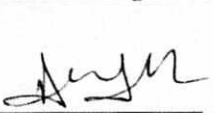
Supply of Transparent Plastic Complaint, Suggestion, Utility


Boxes & Photographs Sets


Serial No: (1)
Bidder: Ideal Power

S. No.	Requisite	Vendor Action	Sufficient Evidence Produced		Document attached as Annexure
1	Experience with at least 3 x Banks on related subject	Letters to be attached duly issued from each concerned Bank verifying that the company is currently working for them	✓ Yes	No	A
2	Minimum 3 year experience in the related field	NTN Certificate / Letter of Incorporation / Company Registration Letter is required to be enclosed	✓ Yes	No	B
3	Average Yearly Turn Over in Last 3 Years Rs.4.8 Million per Year	Tax Return/Bank Statement of Last 3 Years/Audit Report	✓ Yes	No	C
4	NTN	Copy of NTN Certificate to be enclosed	✓ Yes	No	D
5	GST Registered	Copy of GST Certificate to be enclosed	✓ Yes	No	E
Qualified / Disqualified					

Members Signature- Evaluation Committee:


Muhammad Atiq Iqbal
Admin Division


Tahawar Raza
Operation Division

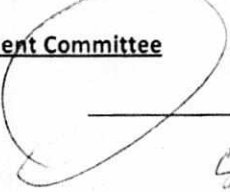
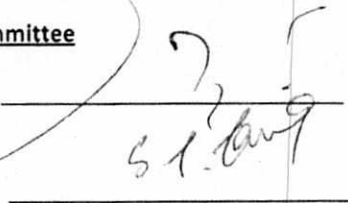
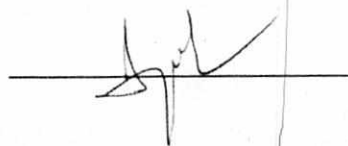

Dinsad Hussain Khan
Finance Division

Members Signature- Procurement Committee

Lt. Col. (R) Shahzad Begg
Head of Administration

Mr. Saeed Jamal
Chief Financial Officer

Mr. Syed Muhammad Aqeel
Chief Manager, IDBL Karachi

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL /FINANCIAL PHASE)

TYPE OF PROCUREMENT

✓
ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Supply of Transparent

TYPE OF TENDER

✓
SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

20/10/17

OPENING TIME

4:00 pm

ATTENDANCE (MEMBER PC)

ATTENDANCE (REPS. OF BIDDERS)

NAME

Abdul Aziz

FIRM

Print ideas

TOTAL BIDS ACCEPTED FOR EVALUATION

TOTAL BIDS REJECTED

REMARKS

PROCUREMENT COMMITTEE

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. S. I. Lang *[Signature]*

Head - Admin Div. [Signature] *[Signature]*

Member-IDBL. [Signature]

Date: _____



ATTENDANCE SHEET
BID OPENING -

FOR SELECTION OF Supply of Transparent

Date: 20/10/17

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
1	Print ideas	Abdul Aziz	0333-2439995	Gulshan-e-Sybil Karachi D-77	

Signature - Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

3 SCOPE OF WORK / TECHNICAL SPECIFICATION

Sindh Bank Limited (SNDB) requires Transparent Plastic Complaint, Suggestion & Utility Box, etc. for its 40 upcoming branches and or need basis in country wide regions as per given detail. (List of Branches attached as Annexure “H”).

A notice of 10 days will be given prior to the opening of the branch and it will be expected that the requisite will be installed at least 5 days prior to the opening of the branch. The tentative quantity for branches to be opened in 2017 may vary as per the schedule of opening of branches, and accordingly Bank will not be responsible if the quantity is decreased. In this context no claim will be entertained.

Initial supplies will be required to be given after 30 days of award of contract. Subsequent supply will be required within ten days of issuance of purchase order

S. No.	Items																																						
1	<p>Suggestion Box, Complain Box & Utility/ Complain Box Transparent sheet 03MM Korean or equivalent made quality, Hanging box with lock, Vinyl digital printing, pasting and with Lamination <u>Size:</u> Height. 12 Inches Length 08 Inches Width 03 Inches</p>																																						
2	<p>Currency Notes Poster Frame Transparent Plastic or equivalent Sheet 06 mm, China or equivalent made, 4mm Currency Notes Poster, Digital Inkjet printing on Vinyl with Lamination <u>Each Poster Size:</u> 09 X 12 Inches <u>Each Set Size:</u> 20 X 26 Inches X 02 set Each set contains four notes frame</p>																																						
3	<p>Counter Plates Digital Vinyl plotter cutting & pasting, white sheet 2mm (China made or equivalent) with double tape</p> <table> <thead> <tr> <th><u>Plates</u></th> <th>Size</th> </tr> </thead> <tbody> <tr> <td>Payments</td> <td>15 x 4 inches</td> </tr> <tr> <td>Receipts</td> <td>15 x 4 inches</td> </tr> <tr> <td>Remittance</td> <td>15 x 4 inches</td> </tr> <tr> <td>Utility</td> <td>15 x 4 inches</td> </tr> <tr> <td>Bank Timings</td> <td>8 x 12 inches</td> </tr> <tr> <td>Utility Timings</td> <td>8 x 12 inches</td> </tr> <tr> <td>Washrooms / Gents & Ladies</td> <td>8 x 4 inches</td> </tr> <tr> <td>Lockers Available</td> <td>12 x 4 inches</td> </tr> <tr> <td>Utility Bills Accepted Here</td> <td>15 x 4 inches</td> </tr> <tr> <td>Important</td> <td>12 x 8 inches</td> </tr> <tr> <td>Public Notice</td> <td>A-4 size</td> </tr> <tr> <td>Emergency Exit</td> <td>12 x 4 inches</td> </tr> <tr> <td>ATM Direction Plates</td> <td>A-4 size</td> </tr> <tr> <td>Branch Manager</td> <td>12 x 4 inches</td> </tr> <tr> <td>Branch Staff Name</td> <td>12 x 4 inches</td> </tr> <tr> <td>Operation Manager</td> <td>12 x 4 inches</td> </tr> <tr> <td>ARMS are not allowed inside the Branch</td> <td>12 x 4 inches</td> </tr> <tr> <td>Open/Closed Plate with Hanging</td> <td>12 x 4 inches</td> </tr> </tbody> </table>	<u>Plates</u>	Size	Payments	15 x 4 inches	Receipts	15 x 4 inches	Remittance	15 x 4 inches	Utility	15 x 4 inches	Bank Timings	8 x 12 inches	Utility Timings	8 x 12 inches	Washrooms / Gents & Ladies	8 x 4 inches	Lockers Available	12 x 4 inches	Utility Bills Accepted Here	15 x 4 inches	Important	12 x 8 inches	Public Notice	A-4 size	Emergency Exit	12 x 4 inches	ATM Direction Plates	A-4 size	Branch Manager	12 x 4 inches	Branch Staff Name	12 x 4 inches	Operation Manager	12 x 4 inches	ARMS are not allowed inside the Branch	12 x 4 inches	Open/Closed Plate with Hanging	12 x 4 inches
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S. No	Items
4	Caution Plates Size : A-4 White sheet or equivalent 2 mm, China made or equivalent
5	Counter Quaternion Row Stands (Need Basis) Height 04 feet Pipe 2.5 inches diameters Base Diameters 30 inches S. Steel Metallic Korean or equivalent made Strap Length 04 feet S.S Chain with both side clip 05 feet each Chain Cover Maroon colour
6	Stainless Steel Planter (Need Basis) Height 17 inches Diameters 15 inches Stainless Steel Metallic Korean or equivalent made
7	Prize Bond Poster Frame Transparent Sheet 06 MM , China made or equal, 4mm Digital Inkjet printing on Vinyl with Lamination. Prize bond of Rs. 40,000/-: 25,000/-: 15,000/-:7,500/-:1,500/-:750/-:200/-: 100/- <u>Each Poster Size:</u> 12 X 17 Inches <u>Each frame Size:</u> 12 X 17 Inches (If other required, It will be intimated)
8	Photographs Size: 16 X 20 Inches Mounting: Mounting with Matt Crystal Paper: Fuji / Konica / Equivalent 1. Quaid-e-Azam Mohammad Ali Jinnah 2. Shaheed Mohtrama Benazir Bhutto If other required, it will be intimated

This is a Single Stage one envelop procedure, therefore 1st lowest bid will be evaluated first and the bidder must provide a demo unit immediately (within two working days) for necessary inspection/verification of the above specifications. If the 1st lowest bidder is disqualified in inspection/verification phase, then next lowest bid will be called upon for evaluation/technical inspection demo.

Supply of Transparent Complaint Suggestion Box

S.No.	COMPANY NAME	AMOUNT	PO NO	BANK NAME
1	Print Idea	300	08616077	Askari Bank
Total		300/-		

TENDER No: SNDB/ADMIN/TD/811/2017

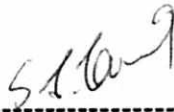
Date:15-11-2017

**Supply & Installation of Transparent Plastic Complaint,
Suggestion, Utility Boxes & Photographs
Certificate in Compliance of Rule 48 of SPPRA**

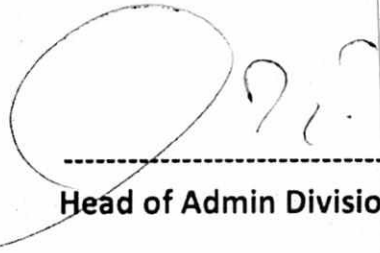
This is to certify that as only one bid was received against the tender, so Rule 48 has been complied with detail as follows:

S.No	Previous Tender Price.	Estimated Price	Current tender Price
01	Rs.1,725,000/-	Rs.1,688,200/-	Rs.1,370,800/-

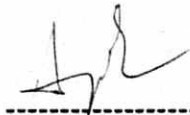
Member Procurement Committee



Head of Finance Division



Head of Admin Division



Member of IDBL

farhan.amir@sindhbankltd.com

From: <farhan.amir@sindhbankltd.com>
Date: Tuesday, December 12, 2017 11:56 AM
To: "SPPRA" <tenders@pprasindh.gov.pk>; <sheraz.riaz@sindhbankltd.com>
Cc: <ather.iqbal@sindhbankltd.com>; "moin" <moin.uddin@sndb.com>; <hina.awan@sindhbankltd.com>
Attach: Transparent Plastic Complaint Box.pdf
Subject: Rule 50 Compliance - Supply of Transparent Plastic & Complaints Boxes etc.

Dear Concern,

Please refer the attached mention documents of caption subject tender needs to be hoisted on SNDB and SPPRA websites as per SPPRA Rule # 50

1. Contract Evaluation Report
2. Form of Contract Award / Agreement
3. Letter of Award
4. Scope of work / Requirement

Kindly confirm once it is get hoisted on your respective websites.

Regards,

Farhan A Siddiqui