

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Institute of Business Administration, Karachi
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Local Govt
- 3) TITLE OF CONTRACT Goods
- 4) TENDER NUMBER CW/01/17-18
- 5) BRIEF DESCRIPTION OF CONTRACT Landscaping Works at IBA OBS Courtyard, Tabba Block Acade
- 6) FORUM THAT APPROVED THE SCHEME Procurement Committee
- 7) TENDER ESTIMATED VALUE Rs.1.5 Million
- 8) ENGINEER'S ESTIMATE  
(For civil works only) NA
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 2 Months
- 10) TENDER OPENED ON (DATE & TIME) August 16, 2017 (3:30 pm)
- 11) NUMBER OF TENDER DOCUMENTS SOLD TEN  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED FIVE
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS FOUR
- 14) BID EVALUATION REPORT  
(Enclose a copy) Copy Enclosed
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s Faisal Trading Corporation
- 16) CONTRACT AWARD PRICE Rs.1,378,035/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID).  
M/s Faisal Trading Corporation  
M/s Link International  
M/s Kunwar Sakhawat Ali  
M/s Al-Saeed & Brothers  
M/s Converge Construction
- 18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE \_\_\_\_\_  Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE  \_\_\_\_\_  Domestic
- c) TWO STAGE BIDDING PROCEDURE \_\_\_\_\_
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE \_\_\_\_\_

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Procurement Committee \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	November 14, 2017 and SPPRA ID # 2756/2017
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Published on Monday, July 31, 2017, Dawn, Jang & Daily Waka
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	<input checked="" type="checkbox"/>

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	<input checked="" type="checkbox"/>

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	<input checked="" type="checkbox"/>

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	<input checked="" type="checkbox"/>

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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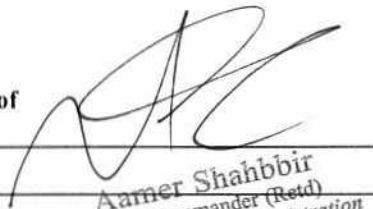
37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	<input checked="" type="checkbox"/>

Signature & Official Stamp of  
Authorized Officer



**FOR OFFICE USE ONLY**

Aamer Shahbbir  
Wing Commander (Retd)  
General Manager Administration  
Institute of Business Administration (IBA),  
Karachi, Pakistan

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**

**Tele: 021-9205356; 021-9205369 & Fax: 021-9206291**

Print

Save

Reset


## Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: Tender # CW/01/17-18
3. Tender Description/Name of work/item: Landscaping Works at IBA OBS Courtyard, Tabba Academic Block/Aman CED/IBA Clinic and Parking Plot
4. Method of Procurement: Single Stage Single Envelope
5. Tender Published: July 31, 2017 on IBA, SPPRA websites SPPRA Serial # 34068  
*Print & Electronic Media (SPPRA ID No. & News papers names with dates)*
6. Total Bid documents Sold; 10 Companies have collected Tender Documents
7. Total Bids Received: 05
8. Technical Bid Opening date: (if applicable) NA *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: NA
11. Financial Bid Opening date: August 16, 2017

### 12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s K&B Enterprises	Rs.1,378,035.00	Lowest Bidder	1.5 Million	Accepted, due to lowest responsive bidder. Comparative Sheet Attached	
2.	M/s Link International	Rs.1,412,500.00	Highest bidder			
3.	M/s Kunwar Sakhawat Ali	Rs.2,193,000.00	Highest bidder			
4.	M/s Al-Saeed & Brothers	Rs.2,227,500.00	Highest bidder			
5.	M/s Converge Construction	Rs.2,683,750.00	Highest bidder			

### Signatures of the Central Purchase Committee, Members



MEMBER  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Syed Jehanzeb  
Manager Finance  
IBA



CHAIRPERSON  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Dr. Rameez Khair  
Assistant Professor  
IBA



MEMBER (EXTERNAL)  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Hani's Auzemi  
PPRA Advisor  
HEJ



Institute of  
Business Administration  
Karachi

*Leadership and Ideas for Tomorrow*

## **LIST OF BUYERS**

**Tender #** CW/01/17-18

**Caption:** Landscaping Works at IBA OBS Courtyard, Tabba Academic Block/Aman  
CED/IBA Clinic and Parking Plot

**Number of Tender Documents Sold:** 10

<b>Sr #</b>	<b>List of Buyers</b>
1.	M/s K&B Enterprises
2.	M/s Taha Enterprises
3.	M/s Kunwar Sakhawat Ali
4.	M/s Link International
5.	M/s Al-Saeed & Brothers
6.	M/s S.M. Saeed & Brothers
7.	M/s Hamza T Contractor
8.	M/s United Construction Co.
9.	M/s Converge Construction
10.	M/s Arson Engineering Co.



Institute of  
Business Administration  
Karachi

Leadership and Ideas for Tomorrow

Letter of Award

## Work Order

Approval Status: Approved

IBA Karachi  
IBA MAIN CAMPUS  
KARACHI  
Pakistan

Purchase Order IBA-0000000074		Issue Date 18, December, 2017
Payment Terms 30 Days	Ship Via ROAD	
Buyer Purchase Department	Phone +922138104700 Ext 2150, 2152	Currency PKR
Requestor Department Administration		

Supplier: V00834  
K & B  
Enterprises  
26A, AlMujeeb Garden Model Colony  
Karachi  
Karachi  
Pakistan

Ship To: Store, IBA Main Campus, University Road

Bill To: Purchase Department, IBA Main Campus  
University Road, Karachi  
Pakistan

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
1	<p>LANDSCAPING WORK DIGGING AND / CLEARING / REMOVING DISPOSAL OF ANY SURPLUS OF CONSTRUCTION MATERIAL / RUBBLE FROM SITES AS WELL AS PREPARATION OF GROUND FOR TREE / GRASS PLANTATION IN REQUIRED LINE COMPLETE IN ALL RESPECT AS PER DRAWINGS SPECIFICATIONS &amp; AS DIRECTED BY GENERAL MAINTENANCE DEPARTMENT</p> <p>¿ FOR TREE PITS / PLANTERS DIGGING MIN TWO FEET DEPTH. (APPROXIMATE SIZE 4FTX5FT)</p> <p>¿ FOR GRASS PLANTATIONS MIN ONE FEET DEPTH QTY 25000 SQ.FT</p> <p>SWEET EARTH FILL – PROVIDING &amp; STACKING AND SPREADING GARDEN SOIL SWEET EARTH UP TO REQUIRED DEPTH AND LEVEL (AS MENTIONED VIDE PARA 1 ABOVE) INCLUDING BREAKING OF CLODS, DRESSING TIME FOR GRASSING, COMPLETE AS PER DRAWINGS SPECIFICATIONS AND INSTRUCTIONS BY THE GENERAL MAINTENANCE DEPARTMENT QTY 30000 CU.FT</p> <p>MANURE FILL - PROVIDING &amp; STACKING AND SPREADING MANURE OF 2-3" THICKNESS OVER SWEET EARTH INCLUDING BREAKING OF CLODS AND</p>	1.00 EA	1219500.00	1219500	30-Apr-18

## Work Order

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
	<p>REMOVING OF DEBRIS ETC, COMPLETE AS PER DRAWINGS, SPECIFICATIONS AND INSTRUCTIONS BY THE GENERAL MAINTENANCE DEPARTMENT QTY 25000 SQ.FT</p> <p>DHAKA GRASS – PROVIDING &amp; PLANTING DHAKA GRASS AT 2- 3" APART, INCLUDING, MAINTENANCE OF GRASS FOR A PERIOD OF 15 DAYS FROM THE DATE OF PLANTATION, COMPLETE AS PER DRAWINGS, SPECIFICATIONS AND INSTRUCTIONS BY THE GENERAL MAINTENANCE DEPARTMENT QTY 25000 SQ.FT</p> <p>PROVIDING, APPROVED QUALITY GARDEN SOIL SWEET EARTH FREE FROM SALT, PEBBLES &amp; GRASS ROOTS ETC) DUMPER LOAD OF 500 CU FT (MANGHOPIR / NOORIABAD ORIGIN) EACH DUMPER MIN 500 CU FTS</p> <p>PROVIDING MANURE KMC (OJHRI) FULL DHAKKA TRUCK LOAD EACH TRUCK FULL DHAKKA LOAD</p> <p>TERMITE CONTROL TREATMENT: TERMITE WILL BE CARRIED OUT ONCE SWEET EARTH FILLING WITH 10 YEARS COMPREHENSIVE WARRANTY IS REQUIRED 25000 SFT</p>				

**Total:** 1219500.00  
**13% GST:** 158535  
**Total PO Amount:** 1378035.00  
**Amount in Words:** Thirteen Lakh Seventy Eight Thousand Thirty Five Only.


**Terms & Conditions:**

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.



## Work Order

8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee
11. Specimen(s) and image(s) are available at Purchase Office for reference.
12. CDs / specimen should be returned to the Purchase Office.
13. All rights reserved with IBA. No part or the logo can be printed / copies / transferred in any form without the permission of the IBA authority.
14. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
15. Stamp duty 0.35% for Goods against total value of Work Order will be levied accordingly.
16. IBA, also reserve the right to issue Work Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.
17. The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
18. All terms and conditions of tender will be the integral part of this agreement and can't be revoked.



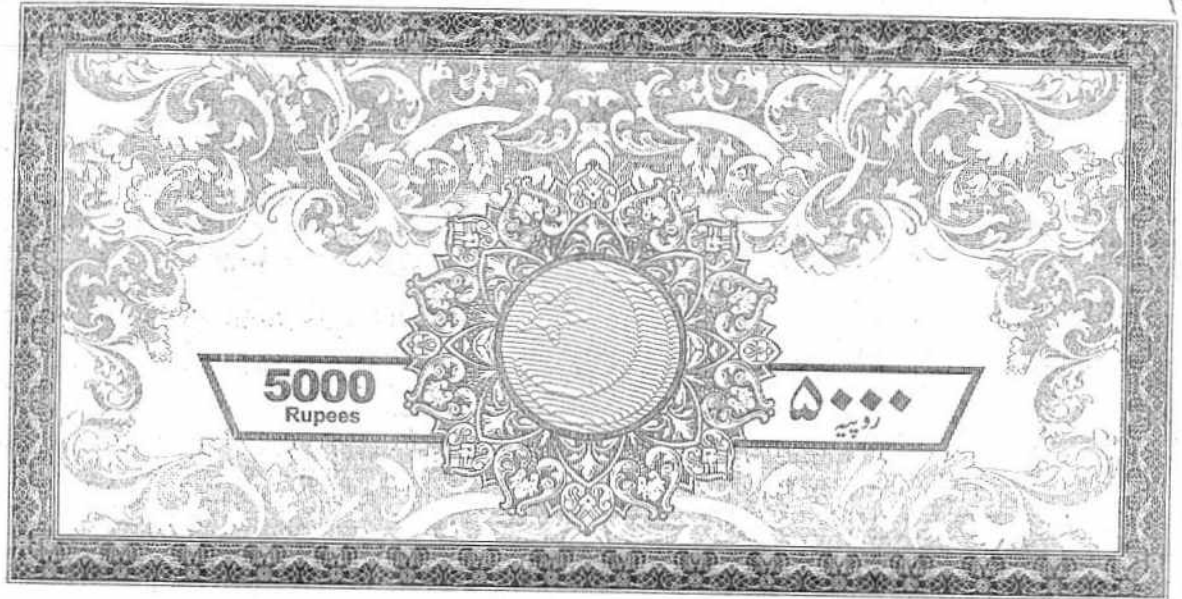
Senior Manager Purchase & Stores

JCC 18/17



General Manager Administration





STAMP OFFICE CITY COURT, KARACHI.

Issued to Katali  
 CNIC No. CR# 121  
 Vide D.S.R. No. 3 Dt. 18.7.17  
 On behalf of challan No. 30 Dt. 18.7.17  
 for the purpose of 39  
 Entry No. 3 Dt. 18.7.17

AGREEMENT

THIS AGREEMENT is executed at KARACHI, on this day December...18..., 2017.

## BETWEEN

M/s Institute of Business Administration, Karachi through its Registrar, located at Main Campus, University Road, Karachi, hereinafter called and referred to as "IBA" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

## AND

M/s K&B Enterprises, having its office at 26A, Al-Mujeeb Garden Model Colony Karachi, hereinafter referred to as "THE SUPPLIER" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successor and assigns), through its proprietor Mr. Muhammad Waseem, holding CNIC No.42501-6226606-9 on the SECOND PART.

WHEREAS "IBA" intends to obtain Landscaping Works at IBA OBS Courtyard, Tabba Academic Block/Aman CED/IBA Clinic and Parking Plot jobs/works as assigned in accordance to the tender vide # CW/01/16-17 at IBA, Karachi at the cost of Rs.1,378,035.00 inclusive all taxes. The basis with the works/jobs of items as per tender vide # CW/01/16-17 (IBA requirement) discussions in respect of the same as per determination of scope of works will be held with Sr. Manager General Maintenance & Sr. Manager Purchase & Stores and "THE CONTRACTOR" have offered to render all kind of works/jobs (including but not limited to the "works/jobs mentioned in Work Order") of the proposed works up to the satisfaction & handing over the project to the "IBA" having accepted the offer in finished form complete in all respect.

NOW IT IS HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:

WITNESSETH

"IBA" hereby offer to appoint "THE CONTRACTOR" as their official work executor for the specific purpose of "Landscaping Works at IBA OBS Courtyard, Tabba Academic Block/Aman CED/IBA Clinic and Parking Plot" in respect of the same with "IBA" as per the determination of scope of works/jobs on suitable scale with any/all other relevant details for Landscaping Works at IBA OBS Courtyard, Tabba Academic Block/Aman CED/IBA Clinic and Parking Plot. "THE CONTRACTOR" hereby agree to the offer the "IBA" in acceptance of the terms & conditions here in below forth. However, the terms and conditions of the tender document vide # CW/01/16-17 would be integral part of this agreement.

Article I:

DUTIES & SCOPE OF WORK & AGREEMENT

- 1.1 This Agreement includes, the "Landscaping Works at IBA OBS Courtyard, Tabba Academic Block/Aman CED/IBA Clinic and Parking Plot", discussions with "IBA" as per determination of scope of Landscaping Works at IBA OBS Courtyard, Tabba Academic Block/Aman CED/IBA Clinic and Parking Plot, schedule of work & time line to suitable scale with any/all other relevant details to "IBA".
- 1.2 "THE CONTRACTOR" agrees to provide any/all kind of Landscaping Works at IBA OBS Courtyard, Tabba Academic Block/Aman CED/IBA Clinic and Parking Plot related to execution of work/job to "IBA" whenever and wherever is required as per the terms & conditions of this Agreement.
- 1.3 "THE CONTRACTOR" will coordinate for required/assigned works/jobs/project with Sr. Manager General Maintenance and Sr. Manager Purchase & Stores, of the "IBA" who will advise "THE CONTRACTOR" in supervision of proposed works/jobs related.
- 1.4 "THE CONTRACTOR" is bound to provide items including machineries, equipments, goods material, gadget and manpower according to the Work Order.
- 1.5 It will be responsibility of the Contractor to remove debris/sludge/garbage/waste material/left over material, machineries, equipment and manpower from the site at their own cost after completion of works/jobs/project. However, Clearance Note / Certificate will be required from Sr. Manager General Maintenance and Sr. Manager Purchase & Stores.
- 1.6 Any additional work/job, if required / necessary etc over and above/extra the Work Order, will be executed on the basis of Variation Order.
- 1.7 Repair & Maintenance Works at Staff Town, as assigned in accordance to the tender vide # CW/01/16-17 for Landscaping Works at IBA OBS Courtyard, Tabba Academic Block/Aman CED/IBA Clinic and Parking Plot.
- 1.8 Entry & Endorsement in Measurement Book for all jobs done is mandatory. The Measurement Book is to be countersigned by Maintenance Supervisor on each occurrence / daily basis.
- 1.9 The Contract will require to obtain Entry Pass of their employee/labour/manpower etc from IBA, Security Office.
- 1.10 Any alteration/deletion/addition will only be consider if provided in writing by Sr. Manager General Maintenance. No verbal instruction(s) / order(s) will consider valid.



Continued on Page No.3..

**Article II**  
**SCOPE OF PROFESSIONAL SERVICES & WORKS:**

- 2.1 "THE CONTRACTOR" hereby agree and acknowledge for the periodic supervision of the works and to check the execution of works in accordance with the Description & Specification mentioned in BoQ vide Tender # CW/01/16-17.
- 2.2 "THE CONTRACTOR" hereby agree and acknowledge the acceptance of attending the meetings with the Sr. Manager General Maintenance and Sr. Manager Purchase & Stores "IBA" as & when required.
- 2.3 Date of Completion of work/job/project is April 30, 2018.
- 2.4 Physical inspection will be carried out by IBA authority. Ordered material is subject to final inspection at the time of delivery.
- 2.5 All staff must have CNIC and clearly mentioned to discourage work through child labor.

**Article III**  
**REMUNERATION**

The cost offered by the Contractor is Rs. 1,378,035.00 (inclusive of all taxes) vide tender # CW/01/16-17.

- 3.1 This Agreement includes, the "Landscaping Works at IBA OBS Courtyard, Tabba Academic Block/Aman CED/IBA Clinic and Parking Plot", as per "IBA" requirement mentioned in Tender BoQ.

S#	Description	Approx. QTTY	Rates (Rs.)	Amount (Rs.)
1	<b>Digging and / Clearing / removing disposal</b> of any surplus of Construction Material / rubble from Sites as well as Preparation of ground for Tree / grass plantation in required line complete in all respect as per drawings specifications & as directed by General Maintenance Department <ul style="list-style-type: none"> <li>• For tree pits / planters digging min-two feet depth. (Approximate size 4ftx5ft)</li> <li>• For grass plantations min one feet depth</li> </ul>	25000 sq. ft.	10.17	254250/-
2	<b>Sweet Earth Fill</b> – Providing & stacking and spreading garden soil sweet earth up to required depth and level (as mentioned vide para 1 above) including breaking of clods, dressing time for grassing, complete as per drawings specifications and instructions by the General Maintenance Department	30000 cu. ft.	16.837	505110/-
3	<b>Manure Fill</b> - Providing & stacking and spreading manure of 2-3" thickness over sweet earth including breaking of clods and removing of debris etc, complete as per drawings, specifications and instructions by the General Maintenance Department	25000 sq. ft	10.17	254250/-



4	Dhaka Grass – Providing & Planting Dhaka grass at 2- 3" apart, including, maintenance of grass for a period of 15 days from the date of plantation, complete as per drawings, specifications and instructions by the General Maintenance Department	25000 sq. ft.	12.8255	320637.50/-
5	Providing, approved quality Garden Soil (sweet earth free from salt, pebbles & grass roots etc) Dumper load of 500 cu ft (manghopir / Nooriabad origin)	Each dumper Min 500 cu fts	Rate only	9594.00
6	Providing Manure KMC (ojhri) full Dhakka truck load	Each truck full dhakka load	Rate only	9301.00
7	Termite Control Treatment: Termite will be carried out once sweet earth filling with 10 years comprehensive warranty is required	25000 sft	1.7515	43787.50
<b>Total Amount</b>			<b>Rs. 1,378,035.00</b>	

- 3.2 Payment will be made after completion of works/jobs/project and submission of bill/invoice. Clearance Note / Certificate from Sr. Manager General Maintenance and Sr. Manager Purchase & Stores is required before process of bill/invoice.
- 3.3 Advance Payment subject to Bank Guarantee.
- 3.4 Performance Security 10% of total amount of Work Order must be deposited to the IBA, Karachi. Security Deposit will be released after clearance of invoice which will be submit after completion of satisfactory work.
- 3.5 All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
- 3.6 Stamp duty 0.35% for Landscaping Works at IBA OBS Courtyard, Tabba Academic Block/Aman CED/IBA Clinic and Parking Plot against total value of Work Order will be levied accordingly.
- 3.7 All rules, regulations and policies will be governed in accordance to the SPPRA & IBA PP&P.
- 3.8 Tax(es)/Challan(s)/Levy(ies), if any or additional will be paid/borne by M/s K&B Enterprises as per SRO/Notification.
- 3.9 A liquidity damages @ 2% per month, of the total agreed payment, of the total cost will be imposed in case of delayed delivery. Penalty will be imposed after 07 days subject to Landscaping Works at IBA OBS Courtyard, Tabba Academic Block/Aman CED/IBA Clinic and Parking Plot by IBA before the starting date mentioned on the Work Order.
- 3.91 IBA will not pay any charges(s) regarding cartage / carriage / transportation / food / wages / accidental etc.

**Article IV:  
ARBITRATION**

- 4.1 In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA and CEO of the "THE CONTRACTOR" for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.



*Continued on Page No.5..*

**Article V:**  
**TERMINATION**

- 5.1 "IBA" may terminate this agreement if the job is not executed according to the requirement at anytime after issuing a 15 day's notice.
- 5.2 IBA reserve the right to accept or reject any or all agreement(s) or terminate proceedings at any stage in accordance to the rules & regulations in the relevant SBD notified framed by SPPRA.

**Article VI:**  
**INDEMNITY**

- 6.1 "THE CONTRACTOR" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE CONTRACTOR", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE CONTRACTOR" which disturbs or damage the reputation, quality or the standard of Landscaping Works at IBA OBS Courtyard, Tabba Academic Block/Aman CED/IBA Clinic and Parking Plot provided by "IBA" and any person claiming through the IBA.

**Article VII:**  
**NOTICE**

- 7.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

**Article VIII:**  
**INTEGRITY PACT**

- 8.1 Its intention not to obtain the work of any contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- 8.2 Without limiting the generality of the forgoing the contractor/ manufacturer /supplier / distributor represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.
- 8.3 The contractor/ manufacturer/supplier/distributor accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contact, or other instrument, be stand void at the discretion of the IBA.
- 8.4 Notwithstanding any right and remedies exercised by the IBA in this regard, manufacturer/supplier/distributor agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the contractor / company / firm / supplier / agency / service provider as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.



**Article IX:  
MISCELLANEOUS**

- 8.1 Works/job/project will be handed over by the "IBA" or vet the cost with authentic stamp and signature.
- 8.2 Competent Authority reserves the right to change / alter / remove any item or reduce / enhance quantity without assigning any reason.
- 8.4 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
- 8.5 The validity of the contract will be effective from the date of issue of Work Order.
- 8.6 All terms and conditions of tender vide # CW/01/17-18 will be the integral part of this agreement and can't be revoked.
- 8.7 Any additional work/job, if required / necessary etc over and above/extra the Work Order, will be executed on the basis of Variation Order.
- 8.8 Entry & Endorsement in Measurement Book for all jobs done is mandatory. The Measurement Book is to be countersigned by Maintenance Supervisor on each occurrence / daily basis.

IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.



*Aamer Shahbbir*  
 "IBA" **Aamer Shahbbir**  
 NAME: **Aamer Shahbbir**  
 Wing Commander (Retd)  
 Manager Administration  
 Institute of Business Administration (IBA),  
 Karachi, Pakistan

CNIC # \_\_\_\_\_

Address: \_\_\_\_\_

G. M. Admin Institute of Business  
Administration Main Campus

University Road, Karachi

1. *M. Sohail Khan*  
 \_\_\_\_\_

**M. SOHAIL KHAN**  
 Manager Purchase & Stores  
 Institute of Business Administration  
 Karachi-Pakistan

CNIC # \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

*M. Waseem*  
 \_\_\_\_\_

M/S K&B Enterprises  
 NAME: M. Waseem

CNIC # 42501-6226606-9

Address: \_\_\_\_\_

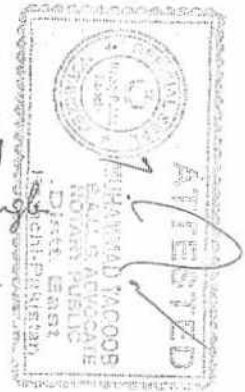
Address: 26-A, Al-Mujeeb Garden,  
Model Colony, Karachi

2. *M. Waseem*  
 \_\_\_\_\_

CNIC# 42101-52543761

Address: R.G 8 Hira Bangla

Bl-19 G. Jorda  
*K*



### 6. Bill of Quantity / Scope of Work

Landscaping Works at IBA OBA Courtyard, Tabba Academic Block/Aman CED/IBA  
Clinic and Parking Plot

S#	Description	Approx. QTTY	Rates (Rs.)	Amount (Rs.)
1	<b>Digging and / Clearing / removing disposal</b> of any surplus of Construction Material / rubble from Sites as well as Preparation of ground for Tree / grass plantation in required line complete in all respect as per drawings specifications & as directed by General Maintenance Department <ul style="list-style-type: none"> <li>For tree pits / planters digging min two feet depth. (Approximate size 4ftx5ft)</li> <li>For grass plantations min one feet depth</li> </ul>	25000 sq. ft.	9/-	225000-/-
2	<b>Sweet Earth Fill</b> – Providing & stacking and spreading garden soil sweet earth up to required depth and level (as mentioned vide para 1 above) including breaking of clods, dressing time for grassing, complete as per drawings specifications and instructions by the General Maintenance Department	30000 cu. ft.	14/90	447000-/-
3	<b>Manure Fill</b> - Providing & stacking and spreading manure of 2-3" thickness over sweet earth including breaking of clods and removing of debris etc, complete as per drawings, specifications and instructions by the General Maintenance Department	25000 sq. ft.	5 <del>14/30</del> 9/-	225000-/-
4	<b>Dhaka Grass</b> – Providing & Planting Dhaka grass at 2- 3" apart, including, maintenance of grass for a period of 15 days from the date of plantation, complete as per drawings, specifications and instructions by the General Maintenance Department	25000 sq. ft.	11/35	283750-/-

1180750-/-

MEMBER  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
*Syed Jehanzeb*  
Manager Finance - IBA

CHAIRPERSON  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Dr. Rameez Khan  
Asst. Prof. Professor  
IBA

*[Signature]*  
MEMBER (EXTERNAL)  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Haris Azeemi  
PPRA Advisor  
HES

R & B Enterprises  
Signature Garden  
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5	Providing, approved quality Garden Soil (sweet earth free from salt, pebbles & grass roots etc) Dumper load of 500 cu ft (manghopir / Nooriabad origin)	Each dumper Min 500 cu fts	Rate only 8200/-	Bif 1180750-
6	Providing Manure KMC (ojhri) full Dhakka truck load	Each truck full dhakka load	Rate only 7250/-	
7	Termite Control Treatment: Termite will be carried out once sweet earth filling with 10 years comprehensive warranty is required	25000 sft	1/55	38750-
Amount				1219500-
Add: SST 13%				158535-
Total Amount				<u>1378035-</u>

Total Amount Rupees (in words) Thirteen Lacs Seventy eight Thousand

Seven Hundred & thirty five only

MEMBER  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Syed Jehanzeb  
Manager Finance  
IBA

CHAIRPERSON  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Dr. Rameez Khalid  
Assistant Professor  
IBA

MEMBER (EXTERNAL)  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Hassan Qureshi  
PPRA Adviser  
HES

R&B Enterprises  
Stamp & Signature Guide





It is hereby certified that the terms and conditions have been read,  
agreed upon and signed.

M/s K & B Enterprise

Contact Person: M. Wasim

Address 28A Al-Mujeeb Garden Model Colony Karth

Tel # 0213/4613573 Fax # \_\_\_\_\_

Mobile # 0336-0309073 e-mail: kandbenters@gmail.com

**K & B Enterprise**  
Stamp & Signature  
*[Handwritten Signature]*

