

Evaluation Criteria of Printing & Publication Material (Tender)

S. No.	IMPORTANT PRE-QUALIFICATION / ASSESSMENT POINTS	Score/Marks	Mis Quick Process	Mis Friends Packages
1	Registered offices in Pakistan, type of firm such as partnership Pvt. Ltd. Company or joint Stock Company Province of Sindh = 5 and other Province = 3)	5	5	5
2	List of key personnel with designation, education, experience and details of manager, tools, equipment & vehicles etc owned by the company. (Printing Press, Printing Machineryes Manpower including Labour = 8 marks 6 to more technical staff = 7 marks 3 to 5 technical staff = 5 marks 1 to 3 technical staff = 3 marks)	15	15	15
3	List of projects with cost completed in the same discipline by the firm during the last 03 years (evidence required). 10 to 25 Million = 5 marks 05 to 10 Million = 4 marks 01 to 05 Million = 3 marks)	5	0	4
4	List of signatures with the clients (if any) and nature of litigation & Affidavit that the firm has never been blacklisted	5	5	5
5	Least 3 years financial statement or last 7 years audit report	5	0	5
6	Work experience with SEF in related field 13 or more years experience = 15 marks 2 to 3 years experience = 10 marks 1 to 2 years experience = 5marks)	15	0	15
For Technical Qualification, Bidder must obtain at least 60% marks		50	25	49


 Managing Director
 Sindh Education Foundation



Tender Ref # SEF11-12012

Opening Date: 07th March, 2012

SINDH EDUCATION FOUNDATION, GOVERNMENT OF SINDH, HEAD OFFICE, KARACHI COMPARATIVE STATEMENT OF PRINTING & PUBLICATIONS.

ITEM DESCRIPTION	Qty. (in Nos.)	Pgs.	Size (Inches)	Card/Paper gm.	Lamination	Color	Others	M/s. FRIENDS PACKAGES	
								UNIT PRICE (In PKR)	TOTAL AMOUNT (In PKR)
Brochure/Booklet	1000	8	9x8 / 9x6	260gm art card	Cover With & Without	5+5	center gm with & without Title: 260gm matt card	36.45	36450.00
		12		135gm matt paper		4+4		37.64	31640.00
		16						54.97	54970.00
		20						57.36	57360.00
		24						59.75	59750.00
		32					75.29	75290.00	
Brochure/Booklet	2000	8	9x8 / 9x6	260gm art card	Cover With & Without	5+5	center gm with & without Title: 260gm matt card	32.27	64540.00
		12		135gm matt paper		4+4		44.21	88420.00
		16						54.97	109940.00
		20						62.14	124280.00
		24						67.52	132040.00
		32					69.31	138620.00	
Brochure/Booklet	5000	8	9x8 / 9x6	260gm art card	Cover With & Without	5+5	center gm with & without Title: 260gm matt card	24.87	124850.00
		12		135gm matt paper		4+4		25.34	126700.00
		16						38.24	191200.00
		20						44.21	221050.00
		24						49.00	245000.00
		32					56.76	203800.00	

FOUNDATION
COMPARATIVE STATEMENT

Card/Paper gm	Card/Paper gm	Card/Paper gm	Card/Paper gm	Card/Paper gm	Card/Paper gm
5+5	4+4	center pin with & without Title: 260gm matt card	15+5	32 22	88+5
4+4	4+4	center pin with & without Title: 260gm matt card	44 22	124280.00	109940.00
4+4	4+4	center pin with & without Title: 260gm matt card	54 97	135640.00	124280.00
62 14	62 14	center pin with & without Title: 260gm matt card	62 14	135640.00	109940.00

ITEM DESCRIPTION	Qty. (in Pkgs)	Pgs.	Size (Inches)	Card/Paper gm	Lamination	Color	Others	M/S FRIENDS PACKAGES	
								UNIT PRICE (in Pkgs)	TOTAL AMOUNT (in Pkgs)
Brochure/Bouklet	10000	8	8.25x8.25	260gm art card	Cover With & Without	5+5	center pin with & without Title: 260gm matt card	13.75	137500.00
		12		135gm matt paper		4+4		18.92	188200.00
		16						22.90	229000.00
		20						28.88	288800.00
		24						33.46	334600.00
Brochure/Bouklet	10000	32	8.25x8.25	260gm art card	Cover With & Without	5+5	center pin with & without Title: 260gm matt card	44.61	446100.00
		8		135gm matt paper		4+4		31.07	310700.00
		12						34.05	340500.00
		16						43.02	430200.00
		20						49.59	495900.00
Brochure/Bouklet	10000	24	8.25x8.25	260gm art card	Cover With & Without	5+5	center pin with & without Title: 260gm matt card	53.77	537700.00
		32		135gm matt paper		4+4		69.00	690000.00
		8						27.49	274900.00
		12						27.05	270500.00
		16						38.83	388300.00
Brochure/Bouklet	20000	30	8.25x8.25	260gm art card	Cover With & Without	5+5	center pin with & without Title: 260gm matt card	48.99	489900.00
		24		135gm matt paper		4+4		53.78	537800.00
		32						70.31	703100.00
		8						25.88	258800.00
		12						29.08	290800.00
Brochure/Bouklet	5000	16	8.25x8.25	260gm art card	Cover With & Without	5+5	center pin with & without Title: 260gm matt card	35.85	358500.00
		20		135gm matt paper		4+4		45.90	459000.00
		24						50.79	507900.00
		32						68.11	681100.00
		32						140620.00	140620.00

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 STATEMENT OF...
 Card/Paper gm. Lamination

51.64	54.91	51.95	51.64	54.91	51.95
51.64	54.91	51.95	51.64	54.91	51.95
51.64	54.91	51.95	51.64	54.91	51.95

ITEM DESCRIPTION	Qty. (In Nos)	Size (Inches)	Card/Paper gm.	Lamination	Color	Others	M/S FRIENDS PACKAGES	
							UNIT PRICE (In PKGS)	TOTAL AMOUNT (In PKGS)
Brochure/Booklet	10000	25x8.25	260gm art card	Cover With & Without	5+5	center pin with & without	20.31	203100.00
			135 gm matt paper		4+4	Title: 260gm matt card	23.30	233000.00
							28.10	281000.00
							38.24	382400.00
Brochure/Booklet	1000	8x4	260gm art card	Cover With & Without	5+5	center pin with & without	45.00	450000.00
			135 gm matt paper		4+4	Title: 260gm matt card	40.63	406300.00
							26.29	262900.00
							36.45	364500.00
Brochure/Booklet	2000	8x4	260gm art card	Cover With & Without	5+5	center pin with & without	41.82	418200.00
			135 gm matt paper		4+4	Title: 260gm matt card	50.19	501900.00
							56.76	567600.00
							25.88	258800.00
Brochure/Booklet	5000	8x4	260gm art card	Cover With & Without	5+5	center pin with & without	39.46	394600.00
			135 gm matt paper		4+4	Title: 260gm matt card	37.05	370500.00
							42.42	424200.00
							46.60	466000.00
Brochure/Booklet	10000	8x4	260gm art card	Cover With & Without	5+5	center pin with & without	82.58	825800.00
			135 gm matt paper		4+4	Title: 260gm matt card	17.93	179300.00
							26.20	262000.00
							29.68	296800.00
Brochure/Booklet	10000	8x4	260gm art card	Cover With & Without	5+5	center pin with & without	10.76	107600.00
			135 gm matt paper		4+4	Title: 260gm matt card	14.34	143400.00
							16.13	161300.00
							18.52	185200.00
					20.91	209100.00		
					23.50	235000.00		

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COMPARATIVE		Card	Cover
Size (Inches)	360gm art card	135gm matt paper	
	11.5	4.4	
	center pin with & without	center pin with & without	
	Title: 260gm matt card		
	24.97	25.34	
	38.24	44.21	
	49.00	22.00	
	22.00	26.00	

ITEM DESCRIPTION	Qty. (In Pkgs.)	Pgs.	Size (Inches)	Card/Paper gm.	Lamination	Color	Others	M/S FRIENDS PACKAGES	
								UNIT PRICE (In PKGS)	TOTAL AMOUNT (In PKGS)
Brochure/Booklet	1000	8	5x5	260gm art card	Cover With & Without	5+5	center pin with & without Title: 260gm matt card	15.23	15230.00
		12		135gm matt paper		4+4		18.82	18820.00
		16						27.71	27710.00
		20						25.09	25090.00
Brochure/Booklet	2000	24	5x5				center pin with & without Title: 260gm matt card	28.68	28680.00
		32						32.68	32680.00
		8		260gm art card	Cover With & Without	5+5		9.66	19720.00
		12		135gm matt paper		4+4		13.44	26880.00
Brochure/Booklet	5000	16	5x5				center pin with & without Title: 260gm matt card	16.13	32260.00
		20						19.42	38840.00
		24						22.16	44200.00
		32						27.19	54360.00
Brochure/Booklet	8000	8	5x5	260gm art card	Cover With & Without	5+5	center pin with & without Title: 260gm matt card	8.36	41800.00
		12		135gm matt paper		4+4		11.05	53200.00
		16						13.14	65100.00
		20						15.04	79200.00
Brochure/Booklet	10000	24	5x5				center pin with & without Title: 260gm matt card	17.92	85680.00
		32						23.90	119500.00
		8		260gm art card	Cover With & Without	5+5		7.77	77700.00
		12		135gm matt paper		4+4		19.16	101600.00
Brochure/Booklet	10000	16	5x5				center pin with & without Title: 260gm matt card	12.55	125500.00
		20						14.64	146400.00
		24						16.73	167300.00
		32						21.51	215100.00
Brochure/Booklet	10000	8	5x8 & 9x6	260gm art card	Cover With & Without	2+2	center pin with & without Title: 260gm matt card	28.68	28680.00
		12		135gm matt paper				32.68	32680.00
		16						44.81	44810.00
		20						52.94	52940.00
Brochure/Booklet	10000	24	5x8 & 9x6				center pin with & without Title: 260gm matt card	56.76	56760.00
		32						77.68	77680.00

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COMPARATIVE

Card	Cover	Center pin with & without	Title 260gm matt card
260gm art card	260gm art card	center pin with & without	Title 260gm matt card
135gm matt paper	135gm matt paper	center pin with & without	Title 260gm matt card
24.87	25.34	38.24	44.21
221050.00	245000.00	265000.00	265000.00

ITEM DESCRIPTION	Qty. (In Nos)	Pgs.	Size (Inches)	Card/Paper gm	Lamination	Color	Others	M/S FRIENDS PACKAGES	
								UNIT PRICE (IN PKGS)	TOTAL AMOUNT (IN PKGS)
Brochure/Booklet	2000	8	9x8 & 9x6	260gm art card	Cover With & Without	2+2	center pin with & without Title 260gm matt card	24.80	49600.00
		12		135gm matt paper				28.68	57360.00
		16				34.05		64100.00	
		20				39.13		78260.00	
		24				49.00		98000.00	
		32				66.92		133940.00	
		8		260gm art card	Cover With & Without	2+2		15.24	76200.00
		12		135gm matt paper				17.32	85600.00
Pr. handBooklet	5000	16	9x8 & 9x6	260gm art card	Cover With & Without	2+2	center pin with & without Title 260gm matt card	26.68	143400.00
		20				33.46		167300.00	
		24				39.13		196650.00	
		32				47.02		235100.00	
		8		260gm art card	Cover With & Without	2+2		8.99	89600.00
		12		135gm matt paper				11.74	137400.00
		16				16.73		167300.00	
		20				19.12		191200.00	
D. & C. Booklet	10000	20	9x8 & 9x6	260gm art card	Cover With & Without	2+2	center pin with & without Title 260gm matt card	22.70	227000.00
		24				25.10		251000.00	
		32				28.06		280600.00	
		8		260gm art card	Cover With & Without	2+2		28.58	285800.00
		12		135gm matt paper				37.04	370400.00
		16				44.81		448100.00	
		20				48.40		484000.00	
		24				62.14		621400.00	
Brochure/Booklet	10000	32	8.25x8.25	260gm art card	Cover With & Without	2+2	center pin with & without Title 260gm matt card	23.30	466000.00
		8				26.69		53780.00	
		12				34.06		68120.00	
		16				43.81		87620.00	
		20				47.81		95620.00	
		24				60.30		120600.00	
		32							
		Brochure/Booklet		2000	24	8.25x8.25		260gm art card	Cover With & Without
20									
16									
12									
8									
32									
24									
20									

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Product Description	Quantity	Unit Price	Total Price
Cover With a Window	2	16.73	33.46
	12	10.07	120.84
	15	20.11	301.65
	22	28.38	624.36
	24	23.46	563.04
	24	36.84	884.16
	24	15.54	372.96
	24	13.42	322.08
	24	20.97	503.28
	24	20.98	503.52
	24	76.54	1836.96
	24	30.77	738.48
Cover With a Window	2	21.30	42.60
	13	21.49	279.37
	10	4.52	45.20
	24	47.26	1134.24
	22	8.23	181.06
	2	24.03	48.06
	13	21.49	279.37
	10	4.52	45.20
	24	47.26	1134.24
	22	8.23	181.06
	2	24.03	48.06
	Cover With a Window	2	21.30
13		21.49	279.37
10		4.52	45.20
24		47.26	1134.24
22		8.23	181.06
2		24.03	48.06
13		21.49	279.37
10		4.52	45.20
24		47.26	1134.24
22		8.23	181.06
2		24.03	48.06
Cover With a Window		2	21.30
	13	21.49	279.37
	10	4.52	45.20
	24	47.26	1134.24
	22	8.23	181.06
	2	24.03	48.06
	13	21.49	279.37
	10	4.52	45.20
	24	47.26	1134.24
	22	8.23	181.06
	2	24.03	48.06
	Cover With a Window	2	21.30
13		21.49	279.37
10		4.52	45.20
24		47.26	1134.24
22		8.23	181.06
2		24.03	48.06
13		21.49	279.37
10		4.52	45.20
24		47.26	1134.24
22		8.23	181.06
2		24.03	48.06
Cover With a Window		2	21.30
	13	21.49	279.37
	10	4.52	45.20
	24	47.26	1134.24
	22	8.23	181.06
	2	24.03	48.06
	13	21.49	279.37
	10	4.52	45.20
	24	47.26	1134.24
	22	8.23	181.06
	2	24.03	48.06

Case 2012-11-11	24	11.14	267.36
Case 2012-11-11	24	11.14	267.36
Case 2012-11-11	24	11.14	267.36
Case 2012-11-11	24	11.14	267.36
Case 2012-11-11	24	11.14	267.36
Case 2012-11-11	24	11.14	267.36
Case 2012-11-11	24	11.14	267.36
Case 2012-11-11	24	11.14	267.36
Case 2012-11-11	24	11.14	267.36
Case 2012-11-11	24	11.14	267.36
Case 2012-11-11	24	11.14	267.36

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MISION FOUNDATION
COMPARATIVE STATEMENT

Card/Paper gm.	5x5	64.21	10400
Cover With & Without	5x4	54.91	139620.00
		62.14	139620.00
		67.52	124850.00
		71	1400.00
			124850.00
			1400.00

ITEM DESCRIPTION	Qty.	Pgs.	Size (Inches)	Card/Paper gm.	Lamination	Color	Others	M/S FRIENDS PACKAGES	
								UNIT PRICE (In PKGS)	TOTAL AMOUNT (In PKGS)
Brochure/Booklet	10000	8	5x5	260gm art card	Cover With & Without	2+2	center pin with & without Title: 260gm matt card	10.16	101600.00
		12		12.26				122800.00	
		16		15.24				152400.00	
		28		17.23				172300.00	
		24		20.02				200200.00	
Brochure/Booklet	1000	32	5x5	260gm art card	Cover With & Without	2+2	center pin with & without Title: 260gm matt card	22.71	227100.00
		8		14.34				143400.00	
		12		17.93				179300.00	
		16		22.71				227100.00	
		20		25.69				256900.00	
Brochure/Booklet	2000	34	5x5	260gm art card	Cover With & Without	2+2	center pin with & without Title: 260gm matt card	28.08	280800.00
		12		31.67				316700.00	
		8		6.66				133200.00	
		12		12.55				25100.00	
		16		14.84				296800.00	
Brochure/Booklet	5000	20	5x5	135gm matt paper	Cover With & Without	2+2	center pin with & without Title: 260gm matt card	18.23	364600.00
		24		20.61				412200.00	
		32		25.10				50200.00	
		8		7.47				37350.00	
		12		10.46				52300.00	
Brochure/Booklet	10000	16	5x5	135gm matt paper	Cover With & Without	2+2	center pin with & without Title: 260gm matt card	12.55	62750.00
		20		15.23				76150.00	
		24		17.33				89550.00	
		32		23.90				119000.00	
		8		6.57				65700.00	
Brochure/Booklet	10000	12	5x5	260gm art card	Cover With & Without	2+2	center pin with & without Title: 260gm matt card	9.26	92600.00
		16		11.65				116500.00	
		20		14.34				143400.00	
		24		17.33				173300.00	
		32		21.45				214500.00	

Handwritten signatures and initials

ITEM	QTY	Price	Total
44-21	54	124,200.00	6,728.40
44-21	54	130,040.00	7,022.16
62-14	62	148,250.00	9,191.50
67-32	67	124,550.00	8,344.85
68-31	68	125,700.00	8,547.60
TOTAL			49,834.51

ITEM DESCRIPTION	Qty. (In Nos)	Pgs.	Size (Inches)	Card/Paper gm.	Lamination	Color	Others	M/S FRIENDS PACKAGES	
								UNIT PRICE (In PKGS)	TOTAL AMOUNT (In PKGS)
Report/Big Book	10000	52	A4	260gm art card	Cover Mat Lamination/Spot UV	5+5	Gun Binding	138.00	1380.00.00
			60	9x12	137gm matt paper	4+4		145.00	146000.00
			72	11x8		Title: 6+6		182.00	182300.00
			80					209.00	209000.00
			112					275.00	274000.00
			120					311.00	311000.00
							0.00		
Report/Big Book	2000	52	A4	137gm matt paper	Cover Mat Lamination/Spot UV	5+5	Gun Binding	107.00	214000.00
			60	9x12		4+4		136.00	252000.00
			72	11x8		Title: 6+6		133.00	266000.00
			80					174.00	348000.00
			112					229.00	478000.00
			120					288.00	538000.00
						0.00			
Report/Big Book	5000	52	A4	137gm matt paper	Cover Mat Lamination/Spot UV	5+5	Gun Binding	77.08	385400.00
			60	9x12		4+4		102.00	510000.00
			72	11x8		Title: 6+6		118.31	691560.00
			80					130.00	650000.00
			112					167.30	836500.00
			120					181.20	906000.00
						0.00			
Report/Big Book	10000	52	A4	260gm art card	Cover Mat Lamination/Spot UV	5+5	Gun Binding	71.00	710000.00
			60	9x12		4+4		96.00	960000.00
			72	11x8		Title: 6+6		110.00	1100000.00
			80					128.00	1280000.00
			112					143.40	1434000.00
			120					187.30	1873000.00
						0.00			

Handwritten signatures and initials.

ITEM DESCRIPTION	QTY	Pgs.	Size (Inches)	Card/Paper gm.	Lamination	Color	Others	MS FRIENDS PACKAGES		
	(In Nos)							UNIT PRICE (In PKGS)	TOTAL AMOUNT (In PKGS)	
Reporting Book	10000	52	9x8		Cover Mat Lamination/Steel UV	5+5	Gun Binding	123.10	123100.00	
		60				4+4		144.00	144000.00	
		72			260gm art card	Title: 6+6		166.10	166100.00	
		80			135gm matt paper			181.00	181000.00	
Reporting Book	2000	112						232.00	232000.00	
		120						257.00	257000.00	
									0.00	
									0.00	
Reporting Book	5000	52	9x8		Cover Mat Lamination/Steel UV	5+5	Gun Binding	67.00	335000.00	
		60				4+4		89.63	448150.00	
		72			260gm art card	Title: 6+6		101.56	507900.00	
		80			135gm matt paper			118.31	591550.00	
Reporting Book	10000	112						156.55	782750.00	
		120						181.00	905000.00	
									0.00	
									0.00	
Reporting Book	10000	52	9x8		Cover Mat Lamination/Steel UV	5+5	Gun Binding	54.00	540000.00	
		60				4+4		74.10	741000.00	
		72			260gm art card	Title: 6+6		90.00	900000.00	
		80			135gm matt paper			107.55	1075500.00	
Reporting Book	10000	112						128.66	1286600.00	
		120						174.00	1740000.00	

115500.00
 139500.00
 124650.00
 130100.00
 167200.00
 10.00

54.97
 62.14
 67.51
 69.51
 24.52

260gm art card
 1 paper
 5+5
 5+5
 260gm art card
 135gm matt paper

Cover Mat
 Lamination/Steel UV
 Cover Mat
 Lamination/Steel UV
 Cover Mat
 Lamination/Steel UV
 Cover Mat
 Lamination/Steel UV

4+4
 4+4
 4+4
 4+4

Title: 6+6
 Title: 6+6
 Title: 6+6
 Title: 6+6

Gun Binding
 Gun Binding
 Gun Binding
 Gun Binding

123.10
 144.00
 166.10
 181.00
 232.00
 257.00
 67.00
 89.63
 101.56
 118.31
 156.55
 181.00
 54.00
 74.10
 90.00
 107.55
 128.66
 174.00

123100.00
 144000.00
 166100.00
 181000.00
 232000.00
 257000.00
 335000.00
 448150.00
 507900.00
 591550.00
 782750.00
 905000.00
 540000.00
 741000.00
 900000.00
 1075500.00
 1286600.00
 1740000.00

0.00
 0.00
 0.00
 0.00

ITEM FOUND, COMPARATIVE STA
Card/Paper g.
 Size (Inches)
 245mm art card
 150mm post paper
 Cover with & without

54.56	138520.00
67.14	124840.00
67.52	126700.00
86.21	191200.00
24.07	191200.00
24.34	271000.00
15.00	

ITEM DESCRIPTION	Qty. (In No.)	Pgs.	Size (Inches)	Card/Paper gm.	Lamination	Color	Others	M/S FRIENDS PACKAGES	
								UNIT PRICE (In PKGS)	TOTAL AMOUNT (In PKGS)
Flyer	5000			100gm Offset Paper	Without	4+4		4.10	41000.00
	6000		A4					0.00	0.00
	10000							2.88	28800.00
	25000							2.39	11950.00
	50000							2.27	11350.00
Flyer	5000		A3					5.99	29950.00
	6000			100gm Offset Paper	Without	4+4		0.00	0.00
	10000							5.36	53600.00
	24000							4.30	21590.00
	50000							4.06	20300.00
Flyer	5000		34x7					16.44	82200.00
	6000			100gm Offset Paper	Without	4+4		15.23	76150.00
	10000							9.26	46300.00
	25000							7.59	37950.00
	50000							4.24	21200.00
Flyer	3000		A4					6.58	32900.00
	6000			135 gramm paper		4+4		2.99	14950.00
	10000							2.59	13450.00
	25000							2.51	12550.00
	50000							0.00	0.00
Flyer	3000		A3					6.58	32900.00
	6000			135 gramm paper	Without	4+4		5.07	28360.00
	10000							5.05	25250.00
	25000							4.78	23900.00
	50000							18.73	93650.00
Flyer	3000		34x7					16.34	81700.00
	6000			135 gramm paper	Without	4+4		12.16	60800.00
	10000							0.00	0.00
	25000							16.34	81700.00
	50000							9.86	49300.00

M/S
[Signature]

COMPARATIVE

Item	Qty	Price	Total
240gsm art card	24.92		24.92
135gsm matt paper	25.94		25.94
345gsm matt paper	38.24		38.24
345gsm matt paper	44.21		44.21
345gsm matt paper	48.00		48.00
240gsm art card	19.10		19.10
240gsm art card	24.92		24.92
240gsm art card	25.94		25.94
240gsm art card	38.24		38.24
240gsm art card	44.21		44.21
240gsm art card	48.00		48.00
240gsm art card	19.10		19.10
240gsm art card	24.92		24.92
240gsm art card	25.94		25.94
240gsm art card	38.24		38.24
240gsm art card	44.21		44.21
240gsm art card	48.00		48.00

ITEM DESCRIPTION	Qty	Pgs.	Size (Inches)	Card/Paper gm.	Lamination	Color	Others	M/S FRIENDS PACKAGES	
								UNIT PRICE (In PKGS)	TOTAL AMOUNT (In PKGS)
Flyer	5000		6X22	100 gm offset paper	Without	4+4		6.87	34350.00
	6000								0.00
	10000							5.68	26400.00
	25000							5.68	25400.00
	50000							4.48	22400.00
Flyer	5000		6X22	100 gm offset paper	Without	4+4		7.46	37300.00
	6000								0.00
	10000							6.27	31350.00
	25000							6.10	30500.00
	50000							5.68	28400.00
Flyer	5000		A4	100gm/offset	Without	2+2		2.88	14850.00
	6000								0.00
	10000							2.69	13450.00
	25000							2.15	10750.00
	50000							2.03	10150.00
Flyer	5000		A3	100gm offset	Without	2+2		5.67	28350.00
	6000								0.00
	10000							5.08	25400.00
	25000							4.18	20900.00
	50000							3.63	19150.00
Flyer	5000		34X7	135gm matt paper	Without	2+2		13.15	65750.00
	6000								0.00
	10000							12.55	62750.00
	25000							7.47	37350.00
	50000							6.88	34400.00

[Handwritten signature]

ION FOUNDATION
COMPARATIVE STATE

Card/Paper gm.	4+4	cover gm.	1690g
Size (Inches)	4+4	Yield	266g/m ²
on card			

35.21	1690g
64.21	124280.00
54.97	135040.00
67.14	138920.00
67.52	144850.00
70.00	147270.00

without

2

ITEM DESCRIPTION	Qty. (m Nos.)	Pgs.	Size (Inches)	Card/Paper gm.	Lamination	Color	Others	MS FRIENDS PACKAGES	
								UNIT PRICE (In PKRS)	TOTAL AMOUNT (In PKRS)
Flyer	5000		A4					3.29	16450.00
	6000			135gramm paper	Without	2+2		0.00	0.00
	10000							2.65	13450.00
	25000							2.35	11950.00
	50000							2.27	11350.00
Flyer	5000		A3					5.27	31350.00
	6000			135gramm paper	Without	2+2		0.00	0.00
	10000							5.20	52000.00
	25000							4.48	112000.00
	50000							4.30	215000.00
Flyer	5000		34x7					14.15	70750.00
	6000			135gramm paper	Without	2+2		0.00	0.00
	10000							13.25	66750.00
	25000							9.67	48350.00
	50000							8.35	418000.00
Flyer	5000		6x22					5.96	29800.00
	6000			100gm Offset Paper	Without	2+2		0.00	0.00
	10000							4.78	23900.00
	25000							4.19	20950.00
	50000							4.05	202500.00
Flyer	5000		6x22					6.27	31350.00
	6000			135gramm paper	Without	2+2		0.00	0.00
	10000							5.88	29900.00
	25000							5.68	79400.00
	50000							5.38	269000.00
Char/Paster	5000		22x35					23.90	119500.00
	6000			135gramm paper	Without	4+4	Double Side Tape on the back	0.00	0.00
	10000							21.51	107550.00
	25000							18.52	92500.00
	50000							17.33	86850.00

Handwritten signatures and initials.

ION FOUND. COMPARATIVE S.I.

Card/Paper
 240gsm art card
 240gsm matt paper
 Cover: With & With

5.5
 4.4
 240gsm art card
 240gsm matt paper
 Cover: With & without
 240gsm matt card

5.4	82.14	138520.00
6.1	67.52	124250.00
6.9	69.91	126700.00
24.97	24.97	191200.00
15.34	15.34	221050.00

ITEM DESCRIPTION	Qty.	Pgs.	Size (Inches)	Card/Paper gm.	Lamination	Color	Others	M/S FRIENDS PACKAGES	
								UNIT PRICE (In PKGS)	TOTAL AMOUNT (In PKGS)
ChartPoster	5000		17x27					26.10	125500.00
	6000			135gsm art paper	without	4+4	Double Side Tape on the Back	0.00	0.00
	10000							11.35	56750.00
	25000							10.16	50800.00
	50000							6.26	46300.00
ChartPoster	5000		17x9					8.27	41350.00
	6000			135gsm art paper	without	4+4	Double Side Tape on the Back	0.00	0.00
	10000							7.11	35550.00
	25000							6.87	34350.00
	50000							5.36	26800.00
ChartPoster	5000		17x12					7.77	38850.00
	6000			135gsm art paper	without	4+4	Double Side Tape on the Back	0.00	0.00
	10000							6.87	34350.00
	25000							6.58	32900.00
	50000							5.08	25400.00
Magazine	1000	36	A4					134.00	134000.00
		60		135gsm matt	Without	Cover 5+5	center pin	150.00	150000.00
		64						156.00	156000.00
		68						168.00	168000.00
	5000	56	A4					78.00	390000.00
Magazine		60		135gsm matt	Without	Cover 5+5	center pin	82.45	412250.00
		64						89.00	445000.00
		68						92.05	462250.00
	6000	56	A4					72.30	433800.00
		60			135gsm matt	Without	Cover 5+5	center pin	77.66
Magazine		64						82.46	494760.00
		68						87.24	523440.00

Handwritten signature/initials

COMPARATIVE SIZES		ITEM FOUND	
Card/Paper	360gm art card	5+5	69.14
Cover With & Without	150gm matt paper	4+4	67.52
			69.31
			24.92
			25.84
			94
			136
			124850.00
			129100.00
			181250.00
			221050.00
			449200.00

212

ITEM DESCRIPTION	Qty.	Pgs.	Size (Inches)	Card/Paper gms.	Lamination	Color	Others	M/S FRIENDS PACKAGES	
								UNIT PRICE (In PKGS)	TOTAL AMOUNT (In PKGS)
Magazine	10000	96	A4					68.71	687100.00
		60		135gm matt	Without	Cover 5+5	center pin	72.50	725000.00
		64				Inside 4+4		77.63	776800.00
Newsletter	3000	8	A4					90.00	900000.00
		12		135gm matt paper	Without	4+4	center pin	24.50	73500.00
		16		150gm matt paper				32.86	98580.00
Newsletter	5000	8	A4					38.84	116520.00
		12		135gm matt paper	Without	4+4	center pin	16.13	80650.00
		16		150gm matt paper				28.10	140500.00
Newsletter	10000	8	A4					33.46	167300.00
		12		135gm matt paper	Without	4+4	center pin	12.65	126500.00
		16		150gm matt paper				18.22	182200.00
SKE Entry (As Per Sample) Box	1000	30						22.30	233000.00
	2000	118						26.08	266800.00
	5000	Separator & Box 1							
Baggs (Small)	1000								0.00
	2000		12.5x9 (Open Size 30x45)	Paper - Craft			With Rope	26.89	20890.00
	3000							25.10	25100.00
	5000							22.71	22710.00
	10000							22.11	221100.00

Handwritten signature and initials.

**ION FOUND.
COMPARATIVE STA**

Card/Paper Gr.	
Cover With & Without	
Size (Inches)	
Tit	

124286	44.21
139500.00	54.97
138020.00	62.14
124850.00	67.53
1702.00	3.31

ITEM DESCRIPTION	Qty.	Pgs.	Size (Inches)	Card/Paper gm.	Lamination	Color	Others	M/S FRIENDS PACKAGES		
								UNIT PRICE (Per Pkg)	TOTAL AMOUNT (Per Pkg)	
Paper (Large)	1000		16 5x13						0.00	
	2000			Paper - Craft		1	With Rope		32.86	32860.00
	3000								31.25	31250.00
	5000								29.27	29270.00
	10000								28.00	28000.00
									0.00	0.00
									60.00	6000.00
									0.00	0.00
									0.00	0.00
									0.00	0.00
CD/DVD (case jacket/data writing/printing on cd)	1000								72.00	144000.00
	2000								78.00	156000.00
	5000								86.64	175200.00
	10000								92.61	185200.00
									0.00	0.00
Mini Booklet With CD (Data Writing & Printing on CD)	16								68.71	206130.00
	20		5x5 (Open Size 5x13)		on cover		Center Photoprint		75.86	227640.00
	24						Die cutting		84.00	252000.00
									89.63	268890.00
									0.00	0.00
Mini Booklet With CD (Data Writing & Printing on CD)	16								56.78	263808.00
	20		5x5 (Open Size 5x13)		on cover		Center Photoprint		55.87	273350.00
	24						Die cutting		75.29	376450.00
									83.85	418250.00

[Handwritten signature]

[Handwritten initials]

COMPARATIVE		Card	Color	Size (Inches)	Material	Price
260gsm art card	5x5	4x4	24.91	25.84	271050.00	245000.00
135gsm matt paper	4x4	4x4	38.24	44.21	263800.00	18.70
260gsm art card	5x5	4x4	44.21	49.00	263800.00	18.70
135gsm matt paper	4x4	4x4	49.00	54.79	263800.00	18.70

ITEM DESCRIPTION	Qty	Pgs	Size (Inches)	Card/Paper gm	Lamination	Color	Others	M/S FRIENDS PACKAGES		
								UNIT PRICE (In PKGS)	TOTAL AMOUNT (In PKGS)	
Wall Calendar	2000	14						242.00	484000.00	
		16	Open Size: 24x14	Title: 260gsm Art Card		4+4	Center Folding Die Cut	271.00	542000.00	
		18		Inside: 135gsm matt paper		5+5		300.00	600000.00	
									0.00	
Wall Calendar	3000	14						196.00	588000.00	
		16	Open Size: 24x14	Title: 260gsm Art Card		4+4	Center Folding Die Cut	247.00	741000.00	
		18		Inside: 135gsm matt paper		5+5		273.00	819000.00	
									0.00	
Wall Calendar	5000	14						196.00	980000.00	
		16	Open Size: 24x14	Title: 260gsm Art Card		4+4	Center Folding Die Cut	221.00	1105000.00	
		18		Inside: 135gsm matt paper		5+5		248.00	1240000.00	
									0.00	
1/2c (As Per Sample)	1000							43.02	43020.00	
		3000	13x5.5 Jacket	310gsm Matt Card	Cover Lamination, Color Folder Jacket	5 color	Die cutting Jacket	34.10	34100.00	
		5000	9.25x4.75					38.47	30470.00	
									27.50	27500.00
Cards + Envelope (Invitation/reeting)	500		5x5	210gsm matt card				18.45	8225.00	
		1000	6 x 4	Envelope: 80gsm offset		4 color		10.75	5380.00	
		1500		parachute matt paper		2 color		9.58	4780.00	
									8.97	17940.00
Cards + Envelope (Invitation/reeting)	1000		7x5	210gsm matt card				17.33	8665.00	
		1500		Envelope: 80gsm offset		4 color		12.85	6425.00	
		2000	2x4	parachute matt paper		2 color		11.35	5675.00	
									10.16	20320.00

Handwritten signature and initials.

COMPARATIVE

Card	260gm art card	5.5	67.25	1707100.00
Cover	100gm multi paper	4.4	69.51	161200.00
Cover	260gm art card	5.5	24.57	221050.00
Cover	100gm multi paper	4.4	25.24	245000.00
Cover	100gm multi paper	4.4	88.24	300.00

ITEM DESCRIPTION	Qty.	Pgs.	Size (Inches)	Card/Paper gun	Lamination	Color	Others	M/s FRIENDS PACKAGES	
								UNIT PRICE (in PKT/box)	TOTAL AMOUNT (in PKT/box)
Letter head	2000							6.00	12000.00
	5000	1	A4	80gm Off Set Paper		4 Color		3.89	7780.00
	10000							2.95	5900.00
Continuation Sheet	15000							2.75	5500.00
	2000							3.00	6000.00
	5000	1	A4	80gm Off Set Paper		1 Color		2.57	5140.00
Note Books	10000							2.48	4960.00
	15000							2.20	4400.00
	1000						Cover with Plastic As Per Sample	114.58	1145.80
Note Books	2000							108.24	108240.00
	5000	30	8x6	Inside 100gm Offset Title 260gm	Cover Lamination Color	4/5 color	Inside 1+1	95.44	95440.00
	10000							91.25	91250.00
Note Books	25000							84.28	84280.00
	1000						Cover with Plastic As Per Sample	131.00	131000.00
	2000							126.00	126000.00
Note Books	20000	100	8x6	Inside 100gm Offset Title 260gm	Cover Lamination Color	4/5 color	Inside 1+1	112.00	112000.00
	10000							104.00	104000.00
	25000							83	83000.00
Envelopes	10000							6.58	6580.00
	2000					1 color		5.36	5360.00
	5000							3.89	3890.00
Envelopes	10000							2.69	2690.00
	25000							2.61	2610.00

Handwritten signature and initials

ION FOUNDATION
COMPARATIVE STATEMENT

Card/Paper gm.	4.4
Cover With & Without	
center pin	
File 250gm	

32.20	1090.00
44.91	124269.00
64.61	135040.00
62.14	136620.00
67.52	12480.00
	12480.00

2

ITEM DESCRIPTION	Qty. (in Nos.)	Pgs.	Size (Inches)	Card/Paper gm.	Lamination	Color	Others	UNIT PRICE (in PKD)	TOTAL AMOUNT (in PKD)
Envelopes	1000							6.20	6200.00
	2000		7.25x7.25	100gm Offset		1 color		4.48	4480.00
	5000		6.25x8.5					4.16	4160.00
	10000							3.88	3880.00
	25000							3.59	3590.00
Envelopes	1000							10.16	10160.00
	2000		12x9.5	100gm Offset		1 color		8.96	8960.00
	5000							7.00	7000.00
	10000							7.00	7000.00
	25000							7.17	7170.00
Envelopes	1000							5.98	5980.00
	2000		4x9.5	100gm Offset		1 color		4.78	4780.00
	5000							3.89	3890.00
	10000							3.59	3590.00
	25000							3.28	3280.00
Envelopes	1000							12.55	12550.00
	2000		11x11.5	100gm Offset		1 color		10.75	10750.00
	5000							8.95	8950.00
	10000							8.98	8980.00
	25000							7.77	7770.00
Envelopes	1000							17.93	17930.00
	2000		13.5x20	100gm Offset		1 color		15.83	15830.00
	5000							13.65	13650.00
	10000							13.75	13750.00
	25000							12.55	12550.00

Signature

ITEM DESCRIPTION	QTY	Pgs.	Size (Inches)	Card/Paper gm	Lamination	Color	Others	M/S FRIENDS PACKAGES	
								UNIT PRICE (In PKGS)	TOTAL AMOUNT (In PKGS)
Envelopes	1000							19.12	19120.00
	2000		15.5x20	Recycle Paper		2 color		21.21	21210.00
	5000							17.32	17320.00
	10000							16.73	16730.00
	25000							15.64	15640.00
Envelopes	1000							7.17	7170.00
	2000		5.25x4.25	100gm Offset		2 color		5.85	5850.00
	5000		6.25x4.25					4.78	4780.00
	10000							3.29	3290.00
	25000							2.99	2990.00
Envelopes	1000							6.87	6870.00
	2000		7.25x4.25	100gm Offset		2 color		5.09	5090.00
	5000		6.25x4.5					4.48	4480.00
	10000							4.28	4280.00
	25000							3.88	3880.00
Envelopes	1000							16.76	16760.00
	2000		12x9.5	100gm Offset		2 color		9.56	9560.00
	5000							8.36	8360.00
	10000							7.77	7770.00
	25000							7.57	7570.00
Envelopes	1000							7.17	7170.00
	2000		4x9.5	100gm Offset		2 color		5.08	5080.00
	5000							4.18	4180.00
	10000							3.89	3890.00
	25000							3.68	3680.00
Envelopes	1000							14.04	14040.00
	2000		11x15.5	100gm Offset		2 color		12.55	12550.00
	5000							10.46	10460.00
	10000							9.56	9560.00
	25000							8.37	8370.00

Handwritten signature

ITEM DESCRIPTION	Qty.	Pcs.	Size (Inches)	Card/Paper gm.	Lamination	Color	Others	M/S FRIENDS PACKAGES	
								UNIT PRICE (in PKD)	TOTAL AMOUNT (in PKD)
Envelopes	1000							20.91	20910.00
	2000		15.5x20	100gm Offset		2 color		17.93	17930.00
	5000							15.54	15540.00
	10000							15.25	15250.00
	25000							14.04	14040.00
Envelopes	1000							22.91	22910.00
	2000		15.5x20	Recycle Paper		1 color		21.81	21810.00
	5000							17.93	17930.00
	10000							17.20	17200.00
	25000							17	425000
Envelopes	1000							9.44	9440.00
	2000		5.25x8.25	100gm Offset		4 color		7.17	7170.00
	5000		6.25x8.25					5.90	5900.00
	10000							4.48	4480.00
	25000							3.76	94000
Envelopes	1000							6.67	6670.00
	2000		7.25x5.25	100gm Offset		4 color		5.98	5980.00
	5000		6.5x8.5					5.06	5060.00
	10000							4.79	4790.00
	25000							4.48	112000
Envelopes	1000							13.15	13150.00
	2000		12x9.5	100gm Offset		4 color		10.46	10460.00
	5000							6.60	9660.00
	10000							6.36	8360.00
	25000							6.21	205000
Envelopes	1000							6.37	6370.00
	2000		4x9.5	100gm Offset		4 color		6.57	6570.00
	5000							4.78	4780.00
	10000							4.48	4480.00
	25000							4.18	104500

Handwritten signature and initials.

ITEM DESCRIPTION	Qty.	Page	Size (Inches)	Card/Paper gm.	Lamination	Color	Others	M/S FRIENDS PACKAGES		
								UNIT PRICE (In PKGS)	TOTAL AMOUNT (In PKGS)	
Envelopes	10000					4 color		15.54	155400.00	
	20000		11x15.5	100gm Offset				14.54	145400.00	
	30000							11.95	119500.00	
	10000							10.76	107600.00	
	25000							8.95	224000.00	
Envelopes	1000					4 color		23.90	23900.00	
	2000		15.5x20	100gm Offset				20.91	20910.00	
	5000							16.73	16730.00	
	10000							16.14	16140.00	
	25000							15.83	395750.00	
Per (As Per Sample)										
Pencil (As Per Sample)			Per Sqft				No. 01 Quality		26.00	0.00
Pencil (As Per Sample)			Per Sqft				No. 02 Quality		57.00	0.00
Form (As Per Sample)			2x2 Feet			Material Class 4 Color				
Form (As Per Sample)	100000					1 Color	50 Form to be bound into one from book	3.02	302000.00	
	130000		11x1					2.95	383500.00	
	150000		Carbon paper				Die Cut	2.86	429000.00	
	300000						30 Form to be bound into one from book	2.77	831000.00	
	100000							3.24	324000.00	
Form (As Per Sample)	100000		11x1			2 color		3.20	416000.00	
	130000		Carbon paper					3.16	474500.00	
	150000							3.09	527000.00	
	300000							4.20	126000.00	
	4000					250gm matt card		4.20	12600.00	
3000							4.20	21000.00		
Card			A4							
	3000							4.20	21000.00	

ITEM DESCRIPTION	Qty.	Pgs.	Size (Inches)	Card/Paper gm.	Lamination	Color	Others	M/s FRIENDS PACKAGES	
								UNIT PRICE (In PKGS)	TOTAL AMOUNT (In PKGS)
Game Card (As per Sample)									
Ptnr Jacket (As Per Sample)	1000	2 leaves	8x6	Recycle paper Title Special Paper with Gold Printing of Logo		1 color	Die Cut Center Folding Printing	28.00	28000.00
	2000							29.00	29000.00
	10000								
Folder (As Per Sample)	25000								
	50000								
	2000	14 leaves	8x9.5	260gm art card with Hard board Sand		Title: 5 Color Inside 4+4	Special & Hard board Sand	188.00	376000.00
Planner + Case (As Per Sample)	3000							177.00	531000.00
	5000							165.00	825000.00
SEMINAR FOLDER									
Folder (As Per Sample)	500	1	Open Size: 16x18.5		Cover Printing of 135gm Paper with Lamination	5 Colors		740.00	370000.00
	1000							720.00	720000.00
Separator	500	1	8.25x11.5	250gm matt card		4 colors	die cut	22.20	11100.00
	1000							15.54	15540.00
Inserts	500	1	A4	135gm art paper		2 color		10.48	5230.00
	1000							8.07	8070.00

Handwritten signature and initials

5.8

ITEM DESCRIPTION	Qty. (in Pcs)	Pgs.	Size (Inches)	Card/Paper gm.	Lamination	Color	Others	M/S FRIENDS PACKAGES	
								UNIT PRICE (in PKRS)	TOTAL AMOUNT (in PKRS)

MAGAZINE PACK

Jacket	5000		Open Size 13x18	110gm	Mat Impartation/Spot UV	4+5	Jacket Facing CD Pocked Die Cut	34.36	171800.00
	6000							32.36	194160.00
	10000							30.47	304700.00
Mini Book Let	12							15.54	186.48
	16			135gm matt paper		4+4	center pin	19.12	305.92
	20		6x10.5					22.70	454.00
	24							27.49	657.84
	28							28.08	786.24
Mini Book Let	32							34.66	1109.12
	12							14.94	179.28
	16			135gm matt paper		4+4	center pin	18.52	296.32
	20		6x10.5					21.21	424.20
	24							27.50	660.00
Mini Book Let	28							31.07	869.76
	32							34.88	1116.16
	12							15.54	186.48
	16			135gm matt paper		4+4	center pin	19.12	305.92
	20		6x10.5					22.70	454.00
Mini Book Let	24							26.79	643.20
	28							29.88	757.44
	32							34.66	1109.12
	2							3.89	7.78
	4		6x10					5.63	22.52
Leaflet	5000			135gm matt paper		4 color	center pin	9.86	49300.00
	8							1.77	14.16
Leaflet	6000		6x10			4 color	center pin	5.67	34020.00
	8			135gm matt paper				0.86	6.88

Handwritten signature and initials

ITEM DESCRIPTION	Qty. (in Pkts)	Pgs.	Size (Inches)	Card/Paper gm.	Lamination	Color	Others	M/S FRIENDS PACKAGES	
								UNIT PRICE (in Pkts)	TOTAL AMOUNT (in Pkts)
Leaflet	10000	7	6x11	135gm matt paper	without	4 color	color ppt	3.29	32900.00
		4						5.08	56800.00
Book Mark	5000	7x2	6x1.5	250gm Matt Card	Matt Lamination	4+4	Die Cut	3.60	18000.00
		6x1.5						3.28	16400.00
Book MARK	6000	7x2	6x1.5	260gm Matt Card	Matt Lamination	4+4	Die Cut	2.59	17940.00
		6x1.5						2.87	17220.00
Book MARK	10000	7x2	6x1.5	260gm Matt Card	Matt Lamination	4+4	Die Cut	2.69	26900.00
		6x1.5						2.56	25600.00
CD (1 or a Writing & Printing on CD)	3000							30.00	150000.00
									28
	10000								260000

No. Two Vendors Participated in Printing & Publication Bid M/s Quack Process disqualify due to Technical Evaluation
M/s Friends Packages given the lowest rates.

Prepared By

Checked By

Reviewed By

Verified By

M.M. Asif

Shahnawaz Ali Khan

Nadeem Qureshi

Zulfikar Ali Khan

Sadat J. Zuberi

Assistant Manager Procurement

Assistant Manager Procurement

Manager Procurement

Manager Map Unit

Sr. Manager Map

SEP

SEP

SEP

SEP

SEP

PURCHASE COMMITTEE MEMBERS

Agreed By

Endorsed By

Approved By

Shahri Rehman

Muhammad Abdullah Abassi

Adiz Khatun

Qazi Anif

Prof. Anita Ghulam Ali

Associate Director Finance & Planning

Associate Director Admin & H.R.

Director PDR

Director

Managing Director

SEP

SEP

SEP

SEP

Page 24

Ombudsman

SEP



Sindh Education Foundation

Date: April 19th, 2010



Government of Sindh

Ref: SEF/Admin/PC-2010

(OFFICER ORDER)

**SUBJECT: CONSTITUTION OF PURCHASE COMMITTEE, SINDH
EDUCATION FOUNDATION, GOVT, OF SINDH, KARACHI.**

To: ALL CONCERNED

1- This order for the re-constitution of the purchase committee under SPPRA rules, 2010 is being promulgated to the concerned in suppression of the previous office order for the subject cited above, solely for Sindh Education Foundation, Government of Sindh, Karachi.

2- Following will act as authorities under the committee constituted solely in respect of the procurement being conducted and / or services to be acquired for Sindh Education Foundation, Karachi and its attached sub offices and associates:

S.No.	NAME OF OFFICIALS	DESIGNATION	AUTHORITY
i	Prof. Anita Ghulam Ali (S.I)	Managing Director	Chairperson
ii	Mr. Qazi Arif	Secretary Sindh Board of Technical Education	Senior Member
iii	Mr. Aziz Kabani	Director (Programs, Operation & Research)	Member
iv	Mr. Shukri Rehman	Associate Director (Finance & Planning)	Member
v	Mr. M. Abdullah Abbasi	Associate Director (Admin & HR)	Secretary

3- Presence of the all the aforementioned members of the committee is mandatory in the tendering/bidding on the tender opening day. Moreover, in the absence of any member of the said committee, the sub-ordinate of his/her office duly nominated by the absent member will be attending the Purchase Committee meeting, SEF, GoS, Karachi in order to complete the quorum.



4- Only the Secretary to the Purchase Committee, Sindh Education Foundation, Government of Sindh, Karachi, mentioned above should request to the Chairperson to call-on the Purchase Committee meetings of SEF subject to the requirement(s).

5- This office order is enforced with immediate effect and the conditions delineated shall strictly be followed.

M. ABDULLAH ABBASI
Associate Director (Admin & HR) /
Secretary Purchase Committee,
Sindh Education Foundation,
Govt. of Sindh,
Karachi

COUNTERSIGNED

PROF. ANITA GHULAM ALI (S.I)
Managing Director /
Chairperson Purchase Committee,
Sindh Education Foundation,
Govt. of Sindh,
Karachi

Evaluation Criteria of Printing & Publication Material (Tender)

S. No.	IMPORTANT PRE-QUALIFICATION / ASSESSMENT POINTS	Score/Marks	M/s Quick Process	M/s Friends Packages
1	Registered offices in Pakistan, type of firm such as partnership, Pvt. Ltd. Company or joint Stock Company. (Province of Sindh = 5 and other Province = 3)	5	5	5
2	List of key personnel with designation, education, experience and details of manpower, tools, equipment & vehicles etc owned by the company. (Printing Press, Printing Machineries Manpower including Labour = 8 marks 6 to more technical staff = 7 marks 3 to 5 technical staff = 5 marks 1 to 3 technical staff = 3 marks).	15	15	15
3	List of projects with cost completed in the same discipline by the firm during the last 03 years (evidence required). 10 to 25 Million = 5 marks 05 to 10 Million = 4 marks 01 to 05 Million = 3 marks)	5	0	4
4	List of litigations with the clients (If any) and nature of litigations & Affidavit that the firm has never been blacklisted.	5	5	5
5	Last 3 years financial/bank statement or Last 3 years audit report	5	0	5
6	Work experience with SEF in related field (3 or more years experience = 15 marks 2 to 3 years experience = 10 marks 1 to 2 years experience = 5marks)	15	0	15
		50	25	49
For Technical Qualification, Bidder must obtain at least 60% marks.				

Prepared By


Nadeem Qureshi
Manager Procurement
Sindh Education Foundation


9/8/12
Associate Director Finance & Planning
Sindh Education Foundation


Director
Ombudsman

Members Purchase Committee


13/3/12
Associate Director Administration & H.R.
Sindh Education Foundation


Anika Shumaila
Managing Director
Sindh Education Foundation


Kahini
13/3/12
Director POR
Sindh Education Foundation



SINDH EDUCATION FOUNDATION

(HEAD OFFICE)

PLOT NO.9, BLOCK-7, KEHKASHAN, CLIFTON-5, KARACHI-75600 PAKISTAN.
UAN: (92-21)111-424-111, FAX #: (92-21) 99251652

To,

Mr. Jamshed Alam Memon
Manager (Assessment)
Sindh Public Procurement Regulatory Authority
Karachi.

Friday, March 09, 2012

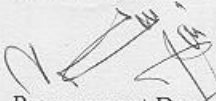
Subject: INF-KRY No: 616/2012 dated 15.02.2012 (SEF/NP/11-12/014) and
INF-KRY No: 615/2012 dated 16.02.2012 (SEF/NP/10-11/012).

Reference: No.Dir(A&F)E0078/SPPRA/49-6/11-12/5633 dated 01 March, 2012.
No.Dir(A&F)E0079/SPPRA/49-6/11-12/5637 dated 01 March, 2012.

Please refer to subject noted above. In this regard, I am submitting the Biding documents for the both the subject noted Tenders.

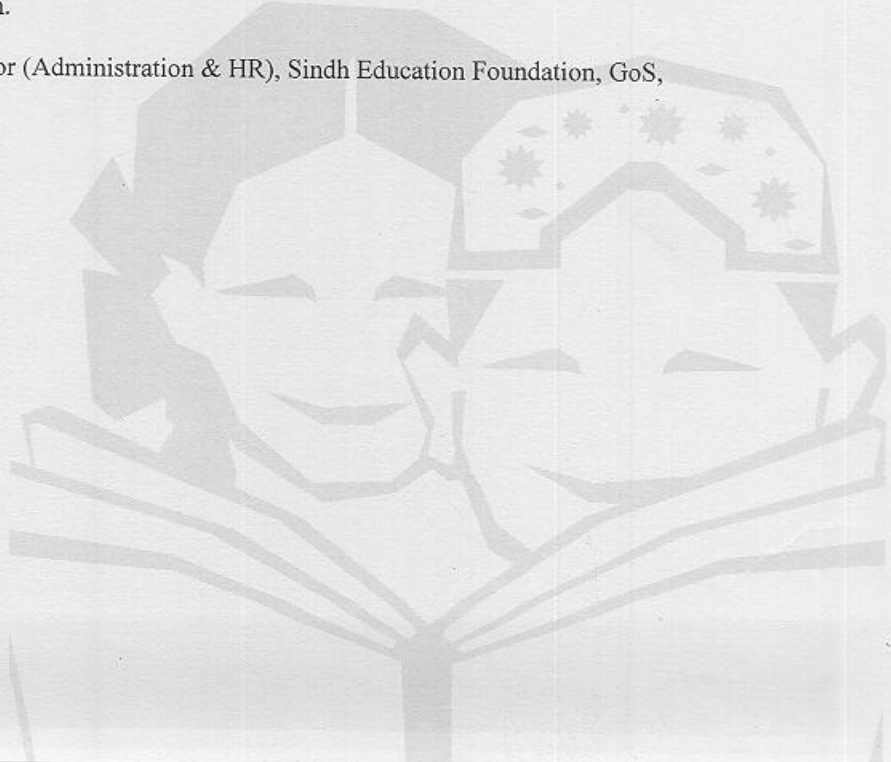
If you have any further clarification, please do let us know.

Thank you.


Procurement Department,
Sindh Education Foundation,
Government of Sindh.

Cc: Associate Director (Administration & HR), Sindh Education Foundation, GoS,
Karachi.

SPPRA INWARD DIARY
No. 2769
Dated _____
Sindh: Public Procurement
Regulatory Authority Govt. of Sindh
MR





**SINDH EDUCATION FOUNDATION
GOVT. OF SINDH**

PLOT NO.9, BLOCK-7, KEHKASHAN, CLIFTON-5, KARACHI-75600 PAKISTAN.
UAN: (92-21)111-424-111, FAX #: (92-21) 99251652



SUMMARY OF CONTENTS

(PART - ONE)

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SUBJECT

BIDDING DOCUMENTS

FOR THE

**PROCUREMENT OF PRINTING &
PUBLICATION MATERIAL**

Issued By:

.....
Manager (Procurement),
Sindh Education Foundation,
Govt. of Sindh,
Karachi



**SINDH EDUCATION FOUNDATION
GOVT. OF SINDH**

PLOT NO.9, BLOCK-7, KEHKASHAN, CLIFTON-5, KARACHI-75600 PAKISTAN.
UAN: (92-21)111-424-111, FAX #: (92-21) 99251652



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(PART ONE – SECTION – I)

INSTRUCTIONS TO BIDDERS



**SINDH EDUCATION FOUNDATION
GOVT. OF SINDH**

PLOT NO.9, BLOCK-7, KEHKASHAN, CLIFTON-5, KARACHI-75600 PAKISTAN.
UAN: (92-21)111-424-111, FAX #: (92-21) 99251652



PART ONE – SECTION – I : INSTRUCTIONS TO BIDDERS

INSTRUCTIONS TO BIDDERS

A. INTRODUCTION

- 1. SOURCE OF FUNDS**
- 1.1** The Procuring agency has received grant from provincial/local government funds from the source(s) indicated in the bidding data in various currencies towards the cost of the project /schemes specified in the bidding data and it is intended that part of the proceeds of this loan/grant/funds/ will be applied to eligible payments under the contract for which these bidding documents are issued.
- 1.2** Payment by the Fund will be made only at the request of the Procuring agency and upon approval by the Government of Sindh., and in case of a project will be subject in all respect to the terms and conditions of the agreement. The Project Agreement prohibits a withdrawal from the allocated fund account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of the Federal Government/ Sindh Government, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than the Procuring agency shall derive any rights from the Project Agreement or have any claim to the allocated fund proceeds.
- 2. ELIGIBLE BIDDERS**
- 2.1** This Invitation for Bids is open to all suppliers from eligible source as defined in the SPP Rules, 2010 and its Bidding Documents except as provided hereinafter.
- 2.2** Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring agency to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation for Bids.
- 2.3** Government-owned enterprises in the Province of Sindh may participate only if they are legally and financially autonomous, if they operate under commercial law, and if they are not a dependent agency of the Government of Sindh.
- 2.4** Bidders shall not be eligible to bid if they are under a declaration of ineligibility for corrupt and fraudulent practices issued by the any government organization in accordance with sub clause 34.1.
- 3. ELIGIBLE GOODS & SERVICES**
- 3.1** All goods and related services to be supplied under the contract shall have their origin in eligible source countries, defined in the SPP Rules, 2010 and its Bidding Documents, and all expenditures made under the contract will be limited to such goods and services.



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7.2 All interested bidders that have received the bidding documents will be notified of the amendment in writing, and will be binding on them.

7.3 In order to allow interested bidders reasonable time in which to take the amendment into account in preparing their bids, the Procuring agency, at its discretion, may extend the deadline for the submission of bids.

C. PREPARATION OF BIDS

8. LANGUAGE OF BIDS 8.1 The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Procuring agency shall be written in the language specified in the Bid Data Sheet. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified in the Bid Data Sheet, in which case, for purposes of interpretation of the Bid, the translation shall govern.

9. DOCUMENTS COMPRISING THE BID 9.1 The bid prepared by the Bidder shall comprise the following components:
(a) a Bid Form and a Price Schedule completed in accordance with ITB Clauses 10, 11, and 12;
(b) documentary evidence established in accordance with ITB Clause 13 that the Bidder is eligible to bid and is qualified to perform the contract if its bid is accepted;
(c) documentary evidence established in accordance with ITB Clause 14 that the goods and ancillary services to be supplied by the Bidder are eligible goods and services and conform to the bidding documents; and
(d) bid security furnished in accordance with ITB Clause 15.

10. BID FORM 10.1 The Bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the bidding documents, indicating the goods to be supplied, a brief description of the goods, their country of origin, quantity, and prices.

11. BID PRICES 11.1 The Bidder shall indicate on the appropriate Price Schedule the unit prices (where applicable) and total bid price of the goods/material it proposes to supply under the contract.

11.2 Prices indicated on the Price Schedule shall be delivered duty paid (DDP) prices. The price of other (incidental) services, if any, listed in the Bid Data Sheet will be entered separately.

11.3 The Bidder's separation of price components in accordance with ITB Clause 11.2 above will be solely for the purpose of facilitating the comparison of bids by the Procuring agency and will not in any way limit the Procuring agency's right to contract on any of the terms offered.



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be confirmed by a certificate of origin issued at the time of shipment.

14.3 The documentary evidence of conformity of the goods and services to the bidding documents may be in the form of literature, drawings, and data, and shall consist of:

- (a) a detailed description of the essential technical and performance characteristics of the goods;
- (b) a list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the goods for a period to be specified in the Bid Data Sheet, following commencement of the use of the goods by the Procuring agency; and
- (c) an item-by-item commentary on the Procuring agency's Technical Specifications demonstrating substantial responsiveness of the goods and services to those specifications, or a statement of deviations and exceptions to the provisions of the Technical Specifications.

14.4 For purposes of the commentary to be furnished pursuant to ITB Clause 14.3(c) above, the Bidder shall note that standards for workmanship, material, and equipment, as well as references to brand names or catalogue numbers designated by the Procuring agency in its Technical Specifications, are intended to be descriptive only and not restrictive. The Bidder may substitute alternative standards, brand names, and/or catalogue numbers in its bid, provided that it demonstrates to the Procuring agency's satisfaction that the substitutions ensure substantial equivalence to those designated in the Technical Specifications.

15. BID SECURITY

15.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, a bid security in the amount specified in the Bid Data Sheet.

15.2 The bid security is required to protect the Procuring agency against the risk of Bidder's conduct which would warrant the security's forfeiture, pursuant to ITB Clause 15.7.

15.3 The bid security shall be in Pak. Rupees and shall be in one of the following forms:

- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the Procuring agency's country, in the form provided in the bidding documents or another form acceptable to the Procuring agency and valid for thirty (30) days beyond the validity of the bid; or
- (b) Irrevocable encashable on-demand Bank call-deposit/Pay Order in the name of Sindh Education Foundation.

15.4 Any bid not secured in accordance with ITB Clauses 15.1 and 15.3 will be rejected by the Procuring agency as non-responsive, pursuant to ITB Clause 24.

15.5 Unsuccessful bidders' bid security will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by the Procuring agency pursuant to ITB Clause 16.



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D. SUBMISSION OF BIDS

- 18. SEALING & MARKING OF BIDS**
- 18.1** The Bidder shall seal the original and each copy of the bid in separate envelopes, duly marking the envelopes as "ORIGINAL" and "COPY." The envelopes shall then be sealed in an outer envelope.
- 18.2** The inner and outer envelopes shall:
(a) be addressed to the Procuring agency at the address given in the Bid Data Sheet; and
(b) bear the Project name indicated in the Bid Data Sheet, the Invitation for Bids (IFB) title and number indicated in the Bid Data Sheet, and a statement: "DO NOT OPEN BEFORE," to be completed with the time and the date specified in the Bid Data Sheet, pursuant to ITB Clause 2.2.
- 18.3** The inner envelopes shall also indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared "late".
- 18.4** If the outer envelope is not sealed and marked as required by ITB Clause 18.2, the Procuring agency will assume no responsibility for the bid's misplacement or premature opening.
- 19. DEALING FOR SUBMISSION OF BIDS**
- 19.1** Bids must be received by the Procuring agency at the address specified under ITB Clause 18.2 no later than the time and date specified in the Bid Data Sheet.
- 19.2** The Procuring agency may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents in accordance with ITB Clause 7, in which case all rights and obligations of the Procuring agency and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
- 20. LATE BIDS**
- 20.1** Any bid received by the Procuring agency after the deadline for submission of bids prescribed by the Procuring agency pursuant to ITB Clause 19 will be rejected and returned unopened to the Bidder.
- 21. MODIFICATION & WITHDRAWAL OF BIDS**
- 21.1** The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the Procuring agency prior to the deadline prescribed for submission of bids.
- 21.2** The Bidder's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of ITB Clause 18 by a signed confirmation copy, postmarked not later than the deadline for submission of bids.
- 21.3** No bid may be modified after the deadline for submission of bids.



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nonconformity, or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.

24.4 Prior to the detailed evaluation, pursuant to ITB Clause 25 the Procuring agency will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these Clauses, a substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations. Deviations from, or objections or reservations to critical provisions, such as those concerning Bid Security (ITB Clause 15), Applicable Law (GCC Clause 30), and Taxes and Duties (GCC Clause 32), will be deemed to be a material deviation. The Procuring agency's determination of a bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.

24.5 If a bid is not substantially responsive, it will be rejected by the Procuring agency and may not subsequently be made responsive by the Bidder by correction of the nonconformity.

**25. EVALUATION &
COMPARISON OF
BIDS**

25.1 The Procuring agency will evaluate and compare the bids which have been determined to be substantially responsive, pursuant to ITB Clause 24.

25.2 The Procuring agency's evaluation of a bid will be on delivered duty paid (DDP) price inclusive of prevailing duties and will exclude any allowance for price adjustment during the period of execution of the contract, if provided in the bid.

25.3 The Procuring agency's evaluation of a bid will take into account, in addition to the bid price quoted in accordance with ITB Clause 11.2, one or more of the following factors as specified in the Bid Data Sheet, and quantified in ITB Clause 25.4:

- (a) incidental costs
- (b) delivery schedule offered in the bid;
- (c) deviations in payment schedule from that specified in the Special Conditions of Contract;
- (d) the cost of components, mandatory spare parts, and service;
- (e) the availability Procuring agency of spare parts and after-sales services for the equipment offered in the bid;
- (f) the projected operating and maintenance costs during the life of the equipment;
- (g) the performance and productivity of the equipment offered; and/or
- (h) other specific criteria indicated in the Bid Data Sheet and/or in the Technical Specifications.



**SINDH EDUCATION FOUNDATION
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UAN: (92-21)111-424-111, FAX #: (92-21) 99251652



payments involved in the terms outlined in the bid as compared with those stipulated in this invitation, at the rate per annum specified in the Bid Data Sheet.

(d) Cost of Spare Parts (If applicable):

(i) The list of items and quantities of major assemblies, components, and selected spare parts, likely to be required during the initial period of operation specified in the Bid Data Sheet, is annexed to the Technical Specifications. The total cost of these items, at the unit prices quoted in each bid, will be added to the bid price.

OR

(ii) The Procuring agency will draw up a list of high- usage and high-value items of components and spare parts, along with estimated quantities of usage in the initial period of operation specified in the Bid Data Sheet. The total cost of these items and quantities will be computed from spare parts unit prices submitted by the Bidder and added to the bid price.

OR

(iii) The Procuring agency will estimate the cost of spare parts usage in the initial period of operation specified in the Bid Data Sheet, based on information furnished by each Bidder, as well as on past experience of the Procuring agency or other procuring agencies in similar situations. Such costs shall be added to the bid price for evaluation.

(e) Spare parts and after sales service facilities in the Procuring Agency's country.

The cost to the Procuring agency of establishing the minimum service facilities and parts inventories, as outlined in the Bid Data Sheet or elsewhere in the bidding documents, if quoted separately, shall be added to the bid price.

(f) Operating & Maintenance Cost.

Since the operating and maintenance costs of the goods under procurement form a major part of the life cycle cost of the equipment, these costs will be evaluated in accordance with the criteria specified in the Bid Data Sheet or in the Technical Specifications.

(g) Performance & Productivity of the Equipment/material.

(i) Bidders shall state the guaranteed performance or efficiency in response to the Technical Specification. For each drop in the performance or efficiency below the norm of 100, an adjustment for an amount specified in the Bid Data Sheet will be added to the bid price, representing the capitalized cost of additional operating costs over the life of the plant, using the methodology specified in the Bid Data Sheet or in the Technical Specifications.

OR



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26. **CONTACTING THE PROCURING AGENCY** 26.1 Subject to ITB Clause 23, no Bidder shall contact the Procuring agency on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Procuring agency, it should do so in writing.
- 26.2 Any effort by a Bidder to influence the Procuring agency in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.

F. AWARD OF CONTRACT

27. **POST-QUALIFICATION** 27.1 In the absence of prequalification, the Procuring agency will determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated responsive bid is qualified to perform the contract satisfactorily, in accordance with the criteria listed in ITB Clause 13.3.
- 27.2 The determination will take into account the Bidder's financial, technical, and production capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 13.3, as well as such other information as the Procuring agency deems necessary and appropriate.
- 27.3 An affirmative determination will be a prerequisite for award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's bid, in which event the Procuring agency will proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.
28. **AWARD CRITERIA** 28.1 Subject to ITB Clause 30, the Procuring agency will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.
29. **PROCURING AGENCY'S RIGHT TO VARY QUANTITIES AT THE TIME OF AWARD** 29.1 The Procuring agency reserves the right at the time of contract award to increase or decrease, by the percentage indicated in the Bid Data Sheet, the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.
30. **PROCURING AGENCY'S RIGHT TO ACCEPT ANY BID & TO REJECT ANY OR ALL BIDS** 30.1 The Procuring agency reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Procuring agency's action.



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contract to the detriment of the Procuring agency, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Procuring agency of the benefits of free and open competition;

- (b) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;
- (c) will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a Government-financed contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a Government-financed contract.

34.2 Furthermore, Bidders shall be aware of the provision stated in sub-clause 5.4 and sub-clause 24.1 of the General Conditions of Contract.

PART ONE - SECTION - II

GENERAL CONDITIONS OF THE CONTRACT



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- 3.2 For purposes of this Clause, "origin" means the place where the Goods were mined, grown, or produced, or from which the Services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 3.3 The origin of Goods and Services is distinct from the nationality of the Supplier.
- 4. Technical Specifications** 4.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods' country of origin. Such standards shall be the latest issued by the concerned institution.
- 5. Use of Contract Documents & information; Inspection & Audit by the Govt.** 5.1 The Supplier shall not, without the Procuring agency's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The Supplier shall not, without the Procuring agency's prior written consent, make use of any document or information enumerated in GCC Clause 5.1 except for purposes of performing the Contract.
- 5.3 Any document, other than the Contract itself, enumerated in GCC Clause 5.1 shall remain the property of the Procuring agency and shall be returned (all copies) to the Procuring agency on completion of the Supplier's performance under the Contract if so required by the Procuring agency.
- 5.4 The Supplier shall permit the Procuring agency to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the procuring agency, if so required.
- 6. Patent Rights** 6.1 The Supplier shall indemnify the Procuring agency against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Procuring agency's country.
- 7. Performance Security** 7.1 Within twenty (20) days of receipt of the notification of Contract award, the successful Bidder shall furnish to the Procuring agency the performance security in the amount specified in SCC.



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- 9. Packing**
- 9.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the Procuring agency.
- 10. Delivery & Documents**
- 10.1 Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirements. The details of shipping and/or other documents to be furnished by the Supplier are specified in SCC.
- 10.2 Documents to be submitted by the Supplier are specified in SCC.
- 11. Insurance**
- 11.1 The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered; hence insurance coverage is seller's responsibility.
- 12. Transportation**
- 12.1 The Supplier is required under the Contract to transport the Goods to a specified place of destination within the Procuring agency's country, transport to such place of destination in the Procuring agency's country, including insurance and storage, as shall be specified in the Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price.
- 13. Incidental Services**
- 13.1 The Supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- a) performance or supervision of on-site assembly and/or start-up of the supplied Goods;
 - b) furnishing of tools required for assembly and/or maintenance of the supplied Goods;
 - c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;
 - d) performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract;



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specified in SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without costs to the Procuring agency.

15.5 If the Supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, within a reasonable period, the Procuring agency may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring agency may have against the Supplier under the Contract.

16. Payment **16.1** The method and conditions of payment to be made to the Supplier under this Contract shall be specified in SCC.

16.2 The Supplier's request(s) for payment shall be made to the Procuring agency in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed, and by documents submitted pursuant to GCC Clause 10, and upon fulfillment of other obligations stipulated in the Contract.

16.3 Payments shall be made promptly by the Procuring agency, but in no case later than sixty (60) days after submission of an invoice or claim by the Supplier.

16.4 The currency of payment is Pak. Rupees.

17. Prices **17.1** Prices charged by the Supplier for Goods/material delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any price adjustments authorized in SCC or in the Procuring agency's request for bid validity extension, as the case may be.

18. Change Orders **18.1** The Procuring agency may at any time, by a written order given to the Supplier pursuant to GCC Clause 31, make changes within the general scope of the Contract in any one or more of the following:

- a) drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Procuring agency;
- b) the method of shipment or packing;
- c) the place of delivery; and/or
- d) the Services to be provided by the Supplier.

18.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the



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24. Termination for Default

24.1

The Procuring agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:

- a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring agency pursuant to GCC Clause 22; or
- b) if the Supplier fails to perform any other obligation(s) under the Contract.
- c) if the Supplier, in the judgment of the Procuring agency has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this clause:

“corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

“fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.

24.2

In the event the Procuring agency terminates the Contract in whole or in part, pursuant to GCC Clause 24.1, the Procuring agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring agency for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

25. Force Majeure

25.1

Notwithstanding the provisions of GCC Clauses 22, 23, and 24, the Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

25.2

For purposes of this clause, “Force Majeure” means an event beyond the control of the Supplier and not involving the Supplier’s fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.



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- | | | |
|-------------------------------|-------------|---|
| 30. Applicable Law | 30.1 | The Contract shall be interpreted in accordance with the laws of the Procuring agency's country, unless otherwise specified in SCC. |
| 31. Notices | 31.1 | Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by cable, telex, or facsimile and confirmed in writing to the other party's address specified in SCC. |
| | 31.2 | A notice shall be effective when delivered or on the notice's effective date, whichever is later. |
| 32. Taxes & Duties | 32.1 | Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Procuring agency. |



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Bid Data Sheet

The following specific data for the procurement to be provided shall encompass, equipment, or services the provisions in the Instructions to Bidders (ITB) Part One. Wherever there is a conflict, the provisions herein shall prevail over those in ITB.

Introduction

Sindh Education Foundation (SEF), Government of Sindh	ITB 1.1
SEA	ITB 1.2
Project/Program & Department of SEF	ITB 1.3
Project of Training & Technical Assistance	ITB 1.4
Sindh Education Foundation (SEF), Government of Sindh	ITB 1.5
Plot No. 9, Block - 7, Kehkashan, Clifton - 5, Karachi - 75600	ITB 1.6
UAN: 111-424-111, Fax: 99251652	ITB 1.7
Language of the bid is ENGLISH only	ITB 1.8

Bid Price and Currency

The price quoted shall be in US \$, FOB, duty covered with the tax (U.S. GST, etc) transportation cost within Karachi.

Section II. Bid Data Sheet

Preparation and Submission of Bids

Qualification requirements which should be provided with the Bidder's Bid Technical proposal as a company profile in order to check the bidder whether the bidder is eligible to bid or not for the MEET POINT SYSTEM described in evaluation sheet.

Criteria	IMPORTANT REQUIREMENTS / ASSESSMENT POINTS	Score
1	Minimum office or factory size of the bid is provided for the project in local currency. (Company in local currency) Project in US\$ = 1 and local Project = 1	1
2	List of the previous work description, experience and details of previous work, with equipment & vehicles used in the company. Technical team, financial statements including balance sheet & profit & loss statement, etc. 1 to 3 reference bids = 1 mark	2
3	List of projects with work completed in the past 5 years by the firm during the last 5 years (contract completed). 10 to 25 Million = 1 mark 50 to 100 Million = 2 marks 100 to 250 Million = 3 marks	3
4	List of projects with the scope (if any) and nature of activities.	4
5	At least one of the firm's major projects during the last 5 years (contract completed) in the last 5 years.	5
6	Work experience with MEET POINT SYSTEM in the last 5 years. 10 to 25 million = 10 marks 25 to 50 million = 15 marks 50 to 100 million = 20 marks 1 to 3 years experience = 20 marks	6



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For Technical Qualification, Bidder must obtain at least 60% marks.

- ITB 15.1** Amount of bid security.
Must be a pay order of 3% of the total tendered cost or Rs 200,000/= (whichever is lower) as a Bid Security, must be a pay order in the name of SINDH EDUCATION FOUNDATION.
- ITB 16.1** Bid validity period is 90 days, whereas price validity should be upto December 31st 2012.
- ITB 17.1** Number of copies (01 photocopy of Financial & Technical Proposal).
- ITB18.2(a)** Address for bid submission is:
*SEF, Head office, Karachi at the following address:
Plot # 9, Block - 7, Kehkashan Clifton-5, Karachi-75600.
UAN: (92-21) 111-424-111, FAX: (92-21)99251652*
- ITB18.2(b)** IFB title and number: Bid for the purchase of Printing & Publishing Material under Tender Ref: SEF/NP/11-12/012. Please indicate the words on the envelope: TENDER FOR THE PURCHASE OF Printing & Publishing Material. PLEASE DO NOT OPEN BEFORE 02:30 p.m on 7th March 2012.
- ITB 19.1** Deadline for bid submission is as mentioned in the Advertisement & same as above.
- ITB 22.1** Time, date, and place for bid opening is as mentioned in the Advertisement & same as above.

Bid Evaluation

- ITB 25.3** Criteria for bid evaluation.
See the criteria listed in ITB Clause 25.4
- ITB25.4(a)** One option only (See the Clause)
- ITB25.4(b)** Delivery schedule should be as per the Purchase Order.
Relevant parameters in accordance with option selected:
- Option (iii)** adjustment expressed as a percentage
[A rate of one-half (0.5) percent per week is a reasonable figure. The percentage of liquidated damages specified in SCC should be higher.]
- ITB25.4(c)(ii)** Deviation in payment schedule.
Annual interest rate.



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Section III. Special Conditions of Contract



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Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

1. Definitions (GCC Clause 1)

GCC 1.1 (g)—The Procuring agency is: SINDH EDUCATION FOUNDATION

GCC 1.1 (h)—The Procuring agency's country is: PAKISTAN

2. Country of Origin (GCC Clause 3)

All countries and territories as indicated in Part Two Section VI of the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement".

3. Performance Security (GCC Clause 7)

GCC 7.1—The amount of performance security, as a percentage of the Contract Price, shall be 5 % of the tendered cost OR as per individual purchase order(s) issued.

[Performance Security will be valid upto the expiry of the warranty obligations.]

GCC 7.4—After delivery and acceptance of the Goods, the performance security shall be reduced to two (2) percent of the Contract Price to cover the Supplier's warranty obligations (if any) in accordance with Clause GCC 15.2.

4. Inspections and Tests (GCC Clause 8)

GCC 8.6—Inspection and tests prior to shipment of Goods and at final acceptance are as follows:

- 1-25% quantity/quality verification on random sample basis at warehouse/station etc of vendor by SEF inspection team
- 2- additional 15% quality/quantity verification at SEF office by SEF inspection team

5. Packing (GCC Clause 9)

Sample provision

GCC 9.3—The following SCC shall supplement GCC Clause 9.2:

6. Delivery and Documents (GCC Clause 10)

Sample provision (DDP terms)

GCC 10.3—Upon shipment, the Supplier shall notify the Procuring agency the full details of the shipment, including Contract number, description of Goods, quantity and usual transport document. The Supplier shall mail the following documents to the Procuring agency:



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- (iii) Part payment on part supply may be allowed, subject to conditions of purchase orders/contract given.

12. Prices (GCC Clause 17)

Sample provision

GCC 17.1—Prices shall be adjusted in accordance with provisions in the Attachment to SCC.

(See the bid data sheet also)

13. Liquidated Damages (GCC Clause 23)

GCC 23.1—Applicable rate:

Maximum deduction: 5% of the ordered cost & minimum 0.5 % per week applicable from the issue arising date.

[Applicable rate shall not exceed one-half (0.5) percent per week and the maximum shall not exceed ten (10) percent of the Contract Price.]

14. Resolution of Disputes (GCC Clause 28)

GCC 28.3—The dispute resolution mechanism to be applied pursuant to GCC Clause 28.2 shall be as follows:

In the case of a dispute between the Procuring agency and the Supplier, the dispute shall be referred to adjudication or arbitration in accordance with the laws of the Procuring agency's country.

16. Applicable Law (GCC Clause 30)

GCC 30.1-The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan:

17. Notices (GCC Clause 31)

GCC 31.1—Procuring agency's address for notice purposes: Address of SEF head office as mentioned above.

—Supplier's address for notice purposes:



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SCHEDULE OF REQUIREMENTS

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery required.

NOTE:

Delivery schedule is Subject to the issuance of Purchase / Work Order(s) & its relevant clauses therein to be issued only to the successful bidder

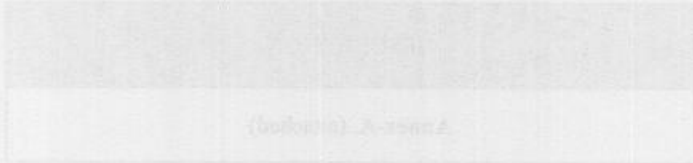
Quarter-wise Publications

Quarter	Publication
1 (January to March)	Report / Big Book Newsletter Photo Jacket (As per sample) Letter Head + Continuation Sheet Bags (Small + Large) Envelopes Penaflex FORMS (As per sample)
2 (April to June)	Brochure / Booklet Report / Big Book Flyer Newsletter SEF Diary Planner + case Bags (As per sample) File (As per sample) Cards + Envelope (Invitation / Greeting/ visiting) Pen Pencil SEF Notebook Penaflex Envelopes



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Section V. Technical Specifications



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SAMPLE FORMS

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- 2) Fee Receipt Form
- 3) Consent Form
- 4) Performance Record Form
- 5) Form for Transfer of Student
- 6) School Certificate Form

Section VI. Sample Forms



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1. Bid Form and Price Schedules

Date:
IFB No:

To:

**MANAGING DIRECTOR,
SINDH EDUCATION FOUNDATION,
GOVT. OF SINDH,
PLOT # 9, STREET # 7,
KEHKASHAN CLIFTON-5,
KARACHI**

Gentlemen and/or Ladies:

Having examined the bidding documents including Addenda Nos. *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver *[the specific & the required Material]* in conformity with the said bidding documents for the sum of *[total bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we will obtain the guarantee of a bank in a sum equivalent to 3% (three percent) of the tendered cost or **Rs 200,000/=** of the Contract Price for the due performance of the Contract, in the form prescribed by the Procuring agency.

We agree to abide by this Bid for a period of *[number]* days from the date fixed for Bid opening under Clause 22 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
(if none, state "none")		

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this _____ day of _____ 20_____.

[signature] *[in the capacity of]*

Duly authorized to sign Bid for and on behalf of



**SINDH EDUCATION FOUNDATION
GOVT. OF SINDH**

PLOT NO.9, BLOCK-7, KEHKASHAN, CLIFTON-5, KARACHI-75600 PAKISTAN.
UAN: (92-21)111-424-111, FAX #: (92-21) 99251652



4. Performance Security Form

To:

MANAGING DIRECTOR,
SINDH EDUCATION FOUNDATION,
GOVT. OF SINDH,
PLOT # 9, STREET # 7,
KEHKASHAN CLIFTON-5,
KARACHI.

WHEREAS *[name of Supplier]* (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated _____ 20____ to supply *[description of goods and services]* (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the _____ day of _____ 20_____.

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[Date]

Annex A

Item	Qty	Pgs.	Size (Inches)	Card/Paper gm.	Lamination	Color	Others
Brochure / Booklet	1000	8	▪ 9 x 8	80gm offset paper	Cover:	5 + 5 color	Center pin
	2000	12	▪ 8.25 x 8.25		With /	4 + 4 color	With & Without Title: 260 gm matt card
	5000	16	▪ 8 x 4	135 gm art paper	Without	2 + 2 color	
	10,000	24	▪ 9 x 6				
		32	▪ 5 x 5 ▪ 15x11	135 gm matt paper			
Report / Big Book	1000	52	A4	Cover: 260 gm matt	Cover: 260gm with matt lamination Or Spot UV	5 + 5 color	
	2000	60		Inside: 135 gm matt		4 + 4 color	
	5000	72	9 x 12			Title: 6+6 color	
	10,000	80	9 x 8				
		100	11x8				
		108					
	112						
120							
Flyer	5,000		A4	100 gm offset paper /	Without	1 color	
	10,000		A3	135 gm matt paper		2 color	
	25,000		34x7			4 color	
	50,000		6x22				
Chart / Poster	5,000		22 x 35	135gm art paper /	Without	2 color	Double-side tape on the back
	10,000		17 x 22			4 color	
	25,000		17 x 9	135 gm matt paper		5 color	
	50,000						
Magazine	1,000	56	A4	135gm matt	Without	Cover 5+5 color	Centre Pin
	5,000	60				Inside 4+4 color	
	6,000	64					
	10,000	68					
Newsletter	3000	8	A4	135gm matt paper	Without	4 + 4	Centre Pin;
	5000	12		150gm matt paper			
	10000	16				80 gm Offset paper	
		20					
SEF Diary (As per sample) Box	1000	Pages: 80	Pages: 6.5 x 10	Pages: 80 gm offset		Pages: 2 color	Center-clip; All pages with hole punching; Separator with die-cut; Leather cover; Box;
	2000	110	Separator: 7 x 10 with die-cut	Separator: 210 gm matt card		Separators: 4 + 4	
	5000	Separator: 8	Box open size 22.6 x 11.8			5 + 5	
		Box 1		260gm matt		1 color	
				300gm matt			

Item	Qty.	Pgs.	Size (Inches)	Card/Paper gm.	Lamination	Color	Others
Bags (Small + Large)	2000 3000 5000 10,000		12.5 x 9 (Open size 30 x 24)	Paper-Craft Cloth Jute		1 color	With rope
	2000 3000 5000 10,000		16.5 x 13	Paper-Craft Cloth Jute		1 color	With rope
Bags	As per sample (cloth / leather / craft)						
CD/DVD - Case / Jacket - Data Writing - Printing on CD	1000 2000 5000 10000	As per sample 3 samples					
Mini Booklet with CD (Data writing & Printing on CD)	2000 3000 5000	16 20 24 28	5 X 5 (open size 5 X 15)	Cover: 260 gm matt Inside pages: 135 gm matt	Lamination on cover	5 + 5 color	Die cutting; Center pin
Wall Calendar (As per sample)	2000 3000 5000	14 16 18	Open size: 24 x 14	Title: 260 gm art card / matt card Inside: 135 gm art paper / matt paper		4 + 4 5 + 5 6 + 6	Center pin; center folding; Die-cut
File (As per sample)	1000 1500 3000 5000 10000		File: 13 X 9.5 Jacket: 9.25 X 4.75	310 gm matt	Lamination on cover	Folder: 5 color Jacket: 1 color	Die cut on Jacket
Cards + Envelope (Invitation / Greeting/ visiting)	500 1000 1500 2000		2 x 3.5 5 x 5 6 x 4 7 x 5 7 x 4	210 gm matt card 260 gm matt Envelope: 75 gm offset paper Envelope: 80 gm matt paper		2 color 4 color	

Item	Qty.	Pgs.	Size (Inches)	Card/Paper gm.	Lamination	Color	Others
Photo Jacket (As per sample)	1000 2000 4000	2 leaves	9 x 7 8 x 6	Recycled Paper Title: Special paper with gold printing of logo		1 color	Die-cut; Center folding; Pasting of title; Pasting of paper inside
Educational Cards							
Sticker	10,000 25,000 50,000	(As per sample)					
Planner + case	(As per sample)						

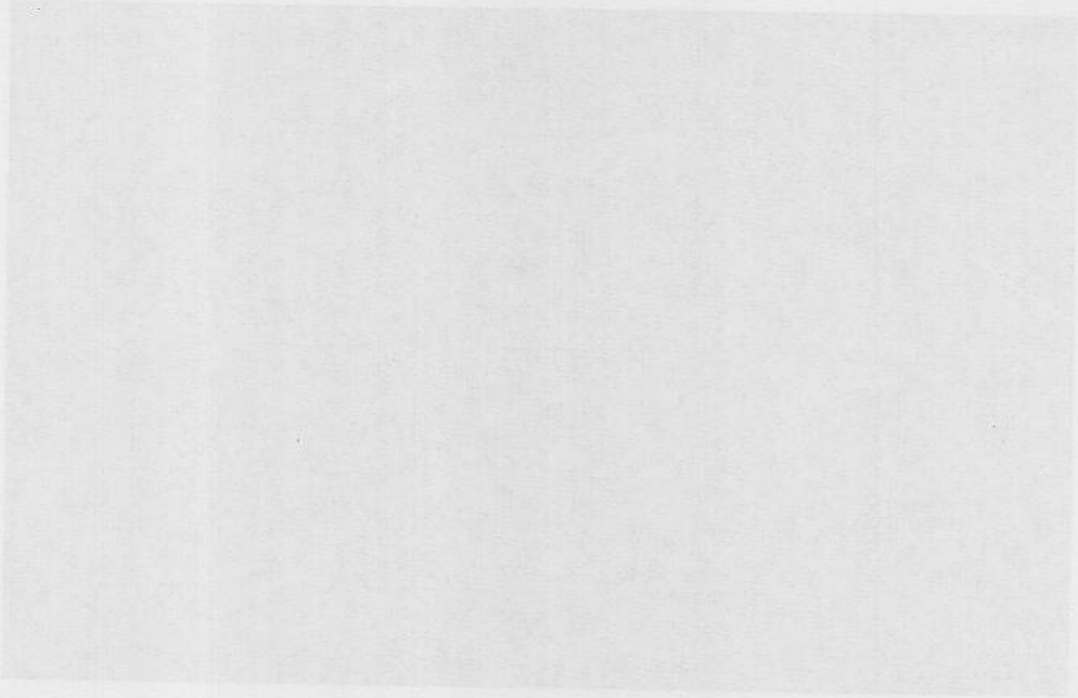
Seminar Folders
(Set to be outsourced to 1 printer)

Folder (as per sample)	500 1000	1	Open size: 16 X 18.5	File Folder	Cover pasting of 135 gm paper with lamination	Folder: 5 color	
Separator	500 1000	1	8.25 x 11.5	260 gm matt card		2 color 4 color	Die cut
Inserts	500 1000	1	A4	135 gm art paper		2 color 4 color	

Magazine Pack
(Set to be outsourced to 1 printer)

Item	Qty.	Pgs.	Size (Inches)	Card/Paper gm.	Lamination	Color	Others
Jacket	5000 6000 10,000		Open 13 X 18	300 gm card	Matt Lamination / Spot UV	5 + 5	Jacket pasting, CD Jacket, Die-cut
Mini Booklet		12	6 x 10.5	135 gm matt paper	Without	2 color	Center pin
		16				4 + 4	
		20					
		24					
Leaflet	28	6 x 10	135 gm matt paper	Without	4 Color	Center pin	
	4						150 gm ivory card
	8						
Bookmark	7 x 2		260 gm matt card	Matt lamination	2+2	Die cut	
	6 x 1.5				3+3 4+4		
CD (Data writing & Printing on CD)							

Not to be released to the public





SINDH EDUCATION FOUNDATION
GOVT. OF SINDH
PLOT NO.9, BLOCK-7, KEHKASHAN, CLIFTON-5, KARACHI-75600 PAKISTAN.

**SINDH EDUCATION FOUNDATION
GOVT. OF SINDH**

PLOT NO.9, BLOCK-7, KEHKASHAN, CLIFTON-5, KARACHI-75600 PAKISTAN.
UAN: (92-21)111-424-111, FAX #: (92-21) 99251652



THANK YOU FOR PARTICIPATION.

Note:

***In case of any query or discrepancies, contact may be made to
the Procurement Unit, SEF head office, Karachi.***



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3. Contract Form

THIS AGREEMENT made the ____ day of _____ 20____ between *[name of Procuring Agency]* of *[country of Procuring agency]* (hereinafter called "the Procuring agency") of the one part and *[name of Supplier]* of *[city and country of Supplier]* (hereinafter called "the Supplier") of the other part:

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz., *[brief description of goods and services]* and has accepted a bid by the Supplier for the supply of those goods and services in the sum of *[contract price in words and figures]* (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Bid Form and the Price Schedule submitted by the Bidder;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications;
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract; and
 - (f) the Procuring agency's Notification of Award.
3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by _____ the _____ (for the Procuring agency)

Signed, sealed, delivered by _____ the _____ (for the Supplier)



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Price Schedule in Pak. Rupees

Name of Bidder IFB Number Page of

(Amount in PKRs)

1	2	3	4	5	6	7	8	9
ITEM	DESCRIPTION	PAGES	Card / Paper	Lamination, Color & other details	REQ. QTY	UNIT PRICE DDP NAMED PLACE (SEF, head office, Clifton, Karachi)	UNIT PRICE OF DDP PLUS ALL TAXES, COST OF OTHER INCIDENTAL & TRANSPORT SERVICES	Additional Price Per Page inclusive of all taxes & other costs (Optional)
	See the attached list of Printing & Publishing Material at Annex-A							

GRAND TOTAL (Inclusive of all kinds of taxes, transportation & other service charges)

Grand Total amount in Words: Rupees.....

.....
Seal & Signature of Bidder

Note: In case of discrepancy between unit price and total, the unit price shall prevail.

Must be included if required under ITB 11.2



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SAMPLE FORMS

- 1) Bid Form & Price Schedule
- 2) Bid Security Form
- 3) Contract Form
- 4) Performance Security Form
- 5) Bank Guarantee for Advance Payment
- 6) Manufacturer's Authorization Form

Section VI Sample Forms



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TECHNICAL SPECIFICATIONS

DESCRIPTION
Annex-A. (attached)

Section V. Technical Specifications



**SINDH EDUCATION FOUNDATION
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Quarter	Publication
3 (July to September)	Brochure / Booklet Flyer Chart / Poster Magazine Pack Game Cards Educational Cards Sticker Magazine Bags (As per sample) Cards + Envelope (Invitation / Greeting/ visiting) Penaflex
4 (October to December)	Brochure / Booklet Report / Big Book Newsletter CD/DVD - Case / Jacket ; Data Writing; Printing on CD Mini Booklet with CD (Data writing & Printing on CD) Wall Calendar (As per Sample) Photo Jacket (As per sample) Penaflex Wall mountings Bags (Small + Large) File (As per sample) Seminar Folder Letter Head + Continuation Sheet Envelopes

The Procuring agency must specify here the date from which the delivery schedule will start. That date should be either the date of contract award, or the date of contract signature, or the date of opening of letter of credit, or the date of confirmation of the Letter of Credit, as appropriate. The Bid Form should include only a cross- reference to this Schedule.



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Section IV. Schedule of Requirements



**SINDH EDUCATION FOUNDATION
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- (i) copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;
- (ii) original and two copies of the usual transport document (for example, a negotiable bill of lading, a non-negotiable sea waybill, an inland waterway document, an air waybill, a railway consignment note, a road consignment note, or a multimodal transport document) which the buyer may require to take the goods;
- (iii) copies of the packing list identifying contents of each package;
- (iv) insurance certificate;
- (v) Manufacturer's or Supplier's warranty certificate;
- (vi) inspection certificate, issued by the nominated inspection agency, and the Supplier's factory inspection report; and
- (vii) certificate of origin.

7. Insurance (GCC Clause 11)

GCC 11.1— The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is sellers responsibility. Since the Insurance is seller's responsibility they may arrange appropriate coverage.

8. Incidental Services (GCC Clause 13)

GCC 13.1—Incidental services to be provided are:

N/A

10. Warranty (GCC Clause 15)

GCC 15.4 & 15.5—The period for correction of defects in the warranty period is: 03 weeks

11. Payment (GCC Clause 16)

Sample provision

GCC 16.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:

Payment for Goods supplied:

Payment shall be made in Pak. Rupees in the following manner:

- (i) 100% of the Contract Price or the individual Purchase Order price given on complete delivery of store within thirty (30) days on submission of claim supported by acceptance certificate from procuring agency declaring Goods/material have been delivered and that all contracted services have been performed.
- (ii) Payment of local currency portion shall be made in [PKRs] within thirty (30) days of presentation of claim supported by a certificate from the Procuring agency declaring that the Goods have been delivered and that all other contracted Services have been performed.



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Table of Clauses

1. Definitions (GCC Clause 1)
2. Country of Origin (GCC Clause 3)
3. Performance Security (GCC Clause 7)
4. Inspections & Test (GCC Clause 8)
5. Packing (GCC Clause 9)
6. Delivery & documents (GCC Clause 10)
7. Insurance (GCC Clause 11)
8. Incidental Services (GCC Clause 13)
9. Spare parts (GCC Clause 14)
10. Warranty (GCC Clause 15)
11. Payment (GCC Clause 16)
12. Prices (GCC Clause 17)
13. Liquidated damages (GCC Clause 23)
14. Resolution of Disputes (GCC Clause 28)
15. Governing Language (GCC Clause 29)
16. Notices (GCC Clause 31)



SINDH EDUCATION FOUNDATION
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Contract Award

ITB 29.1 Percentage for quantity increase or decrease is 15% of the total tendered quantities.

Bid Evaluation

ITB 29.1	Percentage for quantity increase or decrease is 15% of the total tendered quantities.
ITB 29.2	...
ITB 29.3	...
ITB 29.4	...
ITB 29.5	...
ITB 29.6	...
ITB 29.7	...
ITB 29.8	...
ITB 29.9	...
ITB 29.10	...
ITB 29.11	...
ITB 29.12	...
ITB 29.13	...
ITB 29.14	...
ITB 29.15	...
ITB 29.16	...
ITB 29.17	...
ITB 29.18	...
ITB 29.19	...
ITB 29.20	...
ITB 29.21	...
ITB 29.22	...
ITB 29.23	...
ITB 29.24	...
ITB 29.25	...
ITB 29.26	...
ITB 29.27	...
ITB 29.28	...
ITB 29.29	...
ITB 29.30	...
ITB 29.31	...
ITB 29.32	...
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ITB 29.34	...
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ITB 29.36	...
ITB 29.37	...
ITB 29.38	...
ITB 29.39	...
ITB 29.40	...
ITB 29.41	...
ITB 29.42	...
ITB 29.43	...
ITB 29.44	...
ITB 29.45	...
ITB 29.46	...
ITB 29.47	...
ITB 29.48	...
ITB 29.49	...
ITB 29.50	...



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Bid Data Sheet

The following specific data for the goods/material to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

Introduction

- ITB 1.1 Sindh Education Foundation (SEF), Government of Sindh.
ITB 1.1 N/A
ITB 1.1 Projects/Program & departments of SEF.
ITB 1.1 Purchase of *Printing & Publication Material*.
ITB 4.1 Sindh Education Foundation (SEF), Government of Sindh.
ITB 6.1 *Plot # 9, Block – 7, Kehkashan Clifton-5, Karachi-75600.*
UAN: (92-21) 111-424-111, FAX: (92-21)99251652.
ITB 8.1 Language of the bid is ENGLISH only

Bid Price and Currency

- ITB 11.2 The price quoted shall be on DDP / FOR duly covered with the taxes (I.Tax, GST, SED etc) transportation cost within Karachi:
ITB 11.5 The price shall be fixed,

Preparation and Submission of Bids

- ITB13.3(d) Qualification requirements which should be provided with the financial & Technical proposal as a company profile in order to check the bidder whether the bidder is upto the mark or not for the MERIT POINT SYSTEM described for evaluation above.

S. No.	IMPORTANT PRE-QUALIFICATION / ASSESSMENT POINTS	Score/Marks
1	Registered offices in Pakistan, type of firm such as partnership, Pvt. Ltd. Company or joint Stock Company. (Province of Sindh = 5 and other Province = 3)	5
2	List of key personnel with designation, education, experience and details of manpower, tools, equipment & vehicles etc owned by the company. (Printing Press, Printing Machineries Manpower including Labour = 8 marks 6 to more technical staff = 7 marks 3 to 5 technical staff = 5 marks 1 to 3 technical staff = 3 marks).	15
3	List of projects with cost completed in the <u>same discipline</u> by the firm during the last 03 years (evidence required). 10 to 25 Million = 5 marks 05 to 10 Million = 4 marks 01 to 05 Million = 3 marks)	5
4	List of litigations with the clients (If any) and nature of litigations & Affidavit that the firm has never been blacklisted.	5
5	Last 3 years financial/bank statement or Last 3 years audit report	5
6	Work experience with SEF in related field (3 or more years experience = 15 marks 2 to 3 years experience = 10 marks 1 to 2 years experience = 5marks)	15



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**PART TWO
SECTION – I:**

Invitation for Bids

Sealed bids, addressed to the Procurement Department, Sindh Education Foundation, are invited under SPPRA rules, 2010 from experienced & direct Vendors/Contractors (preferably based in Sindh Province) must be registered with Sales tax & Income tax Departments of the Govt. of Pakistan.

Vendors/Contractors are allowed to participate as per below mentioned schedule, who have experience in providing the following scheduled services:

TENDER #	DESCRIPTION OF JOB	TENDER DOCUMENTS	AVAILABILITY OF TENDER DOCUMENTS	LAST DATE OF SUBMISSION	TENDER OPENING DATE
SEF/11-12/012	Services of Vendors/Suppliers who can cater for the need of printing & publication material.	Exact details & Specifications are available in the tender documents incorporating all the selection regulations.	16 th February, 2012 to 06 th March, 2012 from 09:00 a.m to 04:00 p.m (working days only)	07 th March, 2012 upto 02:00 p.m	07 th March, 2012 at 02:30 p.m

Interested Vendors/Suppliers are requested to give their best & final prices valid for the whole year 2012 (February 2012 upto 31st December 2012) as negotiations on the prices once quoted/offered are not permissible under the rules.

Tender documents containing terms and conditions with a prescribed proforma can be obtained from Procurement department, Sindh Education Foundation, on a payment of Rs1000/- (pay order only in the name of "SINDH EDUCATION FOUNDATION").

All bids should be submitted in single package containing two separate envelopes under Single stage – two envelope procedure specified in SPPRA rules, 2010. Each envelope shall contain separately the FINANCIAL PROPOSAL & the TECHNICAL PROPOSAL duly attached a pay order of 3% of the total tendered cost or Rs 200,000/= (whichever is lower) as a Bid Security in the name of SINDH EDUCATION FOUNDATION with the FINANCIAL PROPOSAL. No tender will be accepted without Bid Security & such tender(s) will be rejected at the spot.

Bids shall be opened at the office of SEF, Plot # 9, Block-7, Kehkashan, Clifton-5, Karachi on the time & date given above in the presence of Purchase Committee, SEF, GoS, Karachi and

Those authorized Vendors/Contractors who wish to be present. SEF reserves the rights to accept or reject any or the whole tender as per relevant provisions of SPPRA rules 2010.

This advertisement is also available on the websites of Sindh Education Foundation, SPPRA & Govt. of Sindh i.e www.sef.org.pk, & www.pprasindh.gov.pk respectively.



SINDH EDUCATION FOUNDATION
GOVT. OF SINDH
PLOT NO.9, BLOCK-7, KEHKASHAN, CLIFTON-5, KARACHI-75600 PAKISTAN.

**SINDH EDUCATION FOUNDATION
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Bidding documents

For

Procurement of Printing & Publication Material

Part Two

(Procurement specific provisions)

- Invitation of Bids (IFB),
- Bid Data Sheet (BDS),
- Special Conditions of the Contract (SCC),
- Schedule of requirements,
- Technical Specifications,
- Sample Form,
- Eligibility.



**SINDH EDUCATION FOUNDATION
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- 25.3** If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- 26. Termination for insolvency** **26.1** The Procuring agency may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring agency.
- 27. Termination for Convenience** **27.1** The Procuring agency, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring agency's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.
- 27.2** The Goods/material that are complete and ready for shipment within thirty (30) days after the Supplier's receipt of notice of termination shall be accepted by the Procuring agency at the Contract terms and prices. For the remaining Goods, the Procuring agency may elect:
- a) to have any portion completed and delivered at the Contract terms and prices; and/or
 - b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Services and for materials and parts previously procured by the Supplier.
- 28. Resolution of Disputes** **28.1** The Procuring agency and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- 28.2** If, after thirty (30) days from the commencement of such informal negotiations, the Procuring agency and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified in SCC. These mechanisms may include, but are not restricted to, conciliation mediated by a third party, adjudication in an agreed manner and/or arbitration.
- 29. Governing Language** **29.1** The Contract shall be written in the language specified in SCC. Subject to GCC Clause 30, the version of the Contract written in the specified language shall govern its interpretation. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.



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- e) training of the Procuring agency's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.
- 13.2** Prices charged by the Supplier for incidental services, if not included in the Contract Price for the Goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged for other parties by the Supplier for similar services.
- 14. Spare Parts** **14.1** As specified in SCC, the Supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:
- a) such spare parts as the Procuring agency may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under the Contract; and
- b) in the event of termination of production of the spare parts:
- (i) advance notification to the Procuring agency of the pending termination, in sufficient time to permit the Procuring agency to procure needed requirements; and
- (ii) following such termination, furnishing at no cost to the Procuring agency, the blueprints, drawings, and specifications of the spare parts, if requested.
- 15. Warranty** **15.1** The Supplier warrants that the Goods/material supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.
- 15.2** This warranty shall remain valid for twelve (12) months after the Goods/material, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3** The Procuring agency shall promptly notify the Supplier in writing of any claims arising under this warranty.
- 15.4** Upon receipt of such notice, the Supplier shall, within the period



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7.2 The proceeds of the performance security shall be payable to the Procuring agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

7.3 The performance security shall be denominated in the currency of the Contract acceptable to the Procuring agency and shall be in one of the following forms:

- a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the Procuring agency's country, in the form provided in the bidding documents or another form acceptable to the Procuring agency; or
- b) a cashier's or certified check.

7.4 The performance security will be discharged by the Procuring agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless specified otherwise in SCC.

8. Inspections & Tests

8.1 The Procuring agency or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Procuring agency. SCC and the Technical Specifications shall specify what inspections and tests the Procuring agency requires and where they are to be conducted. The Procuring agency shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

8.2 The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at the Goods' final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring agency.

8.3 Should any inspected or tested Goods fail to conform to the Specifications, the Procuring agency may reject the Goods, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Procuring agency.

8.4 The Procuring agency's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival in the Procuring agency's country shall in no way be limited or waived by reason of the Goods having previously been inspected, tested, and passed by the Procuring agency or its representative prior to the Goods' shipment from the country of origin.

8.5 Nothing in GCC Clause 8 shall in any way release the Supplier from any warranty or other obligations under this Contract.



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GENERAL CONDITIONS OF THE CONTRACT

1. **Definitions** 1.1 In this Contract, the following terms shall be interpreted as indicated:
- a) "The Contract" means the agreement entered into between the Procuring agency and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
 - c) "The Goods" means all of the equipment, machinery, and/or other materials which the Supplier is required to supply to the Procuring agency under the Contract.
 - d) "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
 - e) "GCC" means the General Conditions of Contract contained in this section.
 - f) "SCC" means the Special Conditions of Contract.
 - g) "The Procuring agency" means the organization purchasing the Goods, as named in SCC.
 - h) "The Procuring agency's country" is the country named in SCC.
 - i) "The Supplier" means the individual or firm supplying the Goods and Services under this Contract.
 - j) "The Project Site," where applicable, means the place or places named in SCC.
 - k) "Day" means calendar day.
2. **Application** 2.1 These general conditions shall apply to the extent that they are not superseded by provisions of other parts of the Contract.
3. **Country of Origin** 3.1 All Goods and Services supplied under the Contract shall have their origin in the countries and territories eligible under the rules and further elaborated in the SCC.



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...will accept a proposal for award if it determines that the Bidder
...recommended for award has engaged in corrupt or fraudulent
...practices in competing for the contract in question.

(c) ...will declare a firm ineligible when it determines in the course
...period of time to be awarded a Government-financed contract
...it or any subcontractor has been engaged in corrupt or
...fraudulent practices in competing for or in executing a
...Government-financed contract.

...Performance Bidder shall be aware of the provisions stated in
...Schedule 2.4 and 2.5 of the General Conditions of
...Contract.

PART ONE – SECTION – II

GENERAL CONDITIONS OF THE CONTRACT



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- 31. NOTIFICATION OF AWARD**
- 31.1 Prior to the expiration of the period of the bid validity, the procuring agency will notify the successful Bidder in writing by registered letter or by cable, to be confirmed in writing by registered letter, that its bid has been accepted.
- 31.2 The notification of award will constitute the formation of the Contract.
- 31.3 Upon the successful Bidder's furnishing of the performance security pursuant to ITB Clause 33, the Procuring agency will promptly notify each unsuccessful Bidder and will discharge its bid security, pursuant to ITB Clause 15.
- 32. SIGNING OF THE CONTRACT**
- 32.1 At the same time as the Procuring agency notifies the successful Bidder that its bid has been accepted, the Procuring agency will send the Bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.
- 32.2 Within thirty (30) days of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the Procuring agency.
- 33. PERFORMANCE SECURITY**
- 33.1 Within twenty (20) days of the receipt of notification of award from the Procuring agency, the successful Bidder shall furnish the performance security in accordance with the Conditions of Contract, in the Performance Security Form provided in the bidding documents, or in another form acceptable to the Procuring agency.
- 33.2 Failure of the successful Bidder to comply with the requirement of ITB Clause 32 or ITB Clause 33.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the Procuring agency may make the award to the next lowest evaluated Bidder or call for new bids.
- 34. CORRUPT OR FRAUDULENT PRACTICES**
- 34.1 The Government of Sindh requires that Procuring agency's (including beneficiaries of donor agencies' loans), as well as Bidders/Suppliers/Contractors under Government-financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the SPPRA, in accordance with the SPP Act, 2010 and Rules made there under:
- (a) defines, for the purposes of this provision, the terms set forth below as follows:
- (i) "corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; and
- (ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a



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(ii) Goods offered shall have a minimum productivity specified under the relevant provision in the Technical Specifications to be considered responsive. Evaluation shall be based on the cost per unit of the actual productivity of goods offered in the bid, and adjustment will be added to the bid price using the methodology specified in the Bid Data Sheet or in the Technical Specifications.

(h) *Procuring Agency will only accept the material subject to the approval of the samples through SEF by the vendor.*
The relevant evaluation method shall be detailed in the Bid Data Sheet and/or in the Technical Specifications.

ALTERNATIVE 25.4

MERIT POINT SYSTEM:

The following merit point system for weighing evaluation factors can be applied if none of the evaluation methods listed in 25.4 above has been retained in the Bid Data Sheet. The number of points allocated to each factor shall be specified in the Bid Data Sheet.

Evaluated Price of the Goods / material **40**
Registered Firm with Concerned Government Authorities **05**

Equipments, facilities like Printing Machines, warehouse, computer hardware etc. **10**
Have Printing Machines, IT Hardware/software, Warehouse facility etc = 10
Have Printing Machines, IT Hardware/software, but no Warehouse facility etc = 7
Have Printing Machines, but no IT Hardware/software and Warehouse facilities etc = 5

List of projects with cost completed or in hand by the firm during last 3 years (evidence required). 20
Categorically less than Rs 5 Million accumulated value for all the projects accomplished = 5 marks,
Between Rs. 5.00 Million to Rs. 10.00 Million = 10 Marks
Between Rs. 10.00 Million to Rs. 20 Million = 15 Marks, and
Higher than 20.00 Million = 20 Marks

List of litigations with the clients (If any) and nature of litigations & Affidavit that the firm has never been blacklisted. 10

Financial Strength (by showing turnover of last 3 years bank statement or through sales tax returns) 15
(less than Rs 05 Million = 5 marks;
Between Rs10 Million and Rs. 25.00 Million= 10 marks), and
More than Rs. 25.00 Million = 15 marks

TOTAL 100

The bid scoring the highest number of points will be deemed to be the lowest evaluated bid.



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25.4 For factors retained in the Bid Data Sheet pursuant to ITB 25.3, one or more of the following quantification methods will be applied, as detailed in the Bid Data Sheet:

(a) Incidental costs provided by the bidder will be added by Procuring agency to the delivered duty paid (DDP) price at the final destination.

(b) Delivery Schedule:

(i) The Procuring agency requires that the goods under the Invitation for Bids shall be delivered at the time specified in the Schedule of Requirements which will be treated as the base, a delivery "adjustment" will be calculated for bids by applying a percentage, specified in the Bid Data Sheet, of the DDP price for each week of delay beyond the base, and this will be added to the bid price for evaluation. No credit shall be given to early delivery.

OR

(ii) The goods covered under this invitation are required to be delivered (shipped) within an acceptable range of weeks specified in the Schedule of Requirement. No credit will be given to earlier deliveries, and bids offering delivery beyond this range will be treated as nonresponsive. Within this acceptable range, an adjustment per week, as specified in the Bid Data Sheet, will be added for evaluation to the bid price of bids offering deliveries later than the earliest delivery period specified in the Schedule of Requirements.

OR

(iii) The goods covered under this invitation are required to be delivered in partial shipments, as specified in the Schedule of Requirements. Bids offering deliveries earlier or later than the specified deliveries will be adjusted in the evaluation by adding to the bid price a factor equal to a percentage, specified in the Bid Data Sheet, of DDP price per week of variation from the specified delivery schedule.

(c) Deviation in Payment Schedule:

(i) Bidders shall state their bid price for the payment schedule outlined in the SCC. Bids will be evaluated on the basis of this base price. Bidders are, however, permitted to state an alternative payment schedule and indicate the reduction in bid price they wish to offer for such alternative payment schedule. The Procuring agency may consider the alternative payment schedule offered by the selected Bidder.

OR

(ii) The SCC stipulates the payment schedule offered by the Procuring agency. If a bid deviates from the schedule and if such deviation is considered acceptable to the Procuring agency, the bid will be evaluated by calculating interest earned for any earlier



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21.4 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Form. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security, pursuant to the ITB Clause 15.7.

E. OPENING & EVALUATION OF BIDS

22. OPENING OF BIDS BY THE PROCURING AGENCY 22.1 The Procuring agency will open all bids in the presence of bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet. The bidders' representatives who are present shall sign a register evidencing their attendance.

22.2 The bidders' names, bid modifications or withdrawals, bid prices, discounts, and the presence or absence of requisite bid security and such other details as the Procuring agency, at its discretion, may consider appropriate, will be announced at the opening. No bid shall be rejected at bid opening, except for late bids, which shall be returned unopened to the Bidder pursuant to ITB Clause 20.

22.3 Bids (and modifications sent pursuant to ITB Clause 21.2) that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances. Withdrawn bids will be returned unopened to the bidders.

22.4 The Procuring agency will prepare minutes of the bid opening.

23. CLARIFICATION OF BIDS 23.1 During evaluation of the bids, the Procuring agency may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

24. PRELIMINARY EXAMINATION 24.1 The Procuring agency will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

24.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.

24.3 The Procuring agency may waive any minor informality,



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- 15.6 The successful Bidder's bid security will be discharged upon the Bidder signing the contract, pursuant to ITB Clause 32, and furnishing the performance security, pursuant to ITB Clause 33.
- 15.7 The bid security may be forfeited:
 - (a) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or in the case of a successful Bidder, if the Bidder fails:
 - (b) (i) to sign the contract in accordance with ITB Clause 32; or
(ii) to furnish performance security in accordance with ITB Clause 33.
- 16. PERIOD OF VALIDITY OF BIDS**
 - 16.1 Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid opening prescribed by the Procuring agency, pursuant to ITB Clause 19. A bid valid for a shorter period shall be rejected by the Procuring agency as non-responsive.
 - 16.2 In exceptional circumstances, the Procuring agency may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security provided under ITB Clause 15 shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.
- 17. FORMAT & SIGNING OF BID**
 - 17.1 The Bidder shall prepare an original and the number of copies of the bid indicated in the Bid Data Sheet, clearly marking each "ORIGINAL BID" and "COPY OF BID," as appropriate. In the event of any discrepancy between them, the original shall govern.
 - 17.2 The original and the copy or copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the contract. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.
 - 17.3 Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.
 - 17.4 The Bidder shall furnish information as described in the Form of Bid on commissions or gratuities, if any, paid or to be paid to agents relating to this Bid, and to contract execution if the Bidder is awarded the contract.



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- 11.4 Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet. A bid submitted with an adjustable price quotation will be treated as non-responsive and will be rejected, pursuant to ITB Clause 24. If, however, in accordance with the Bid Data Sheet, prices quoted by the Bidder shall be subject to adjustment during the performance of the contract, a bid submitted with a fixed price quotation will not be rejected, but the price adjustment would be treated as zero.
- 12. BID CURRENCIES** 12.1 Prices shall be quoted in Pak Rupees unless otherwise specified in the Bid Data Sheet.
- 13. DOCUMENTS ESTABLISHING BIDDER'S ELIGIBILITY & QUALIFICATION**
- 13.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted.
- 13.2 The documentary evidence of the Bidder's eligibility to bid shall establish to the Procuring agency's satisfaction that the Bidder, at the time of submission of its bid, is from an eligible country as defined under ITB Clause 2.
- 13.3 The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to the Procuring agency's satisfaction:
- (a) that, in the case of a Bidder offering to supply goods under the contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorized by the goods' Manufacturer or producer to supply the goods in the Procuring agency's country;
 - (b) that the Bidder has the financial, technical, and production capability necessary to perform the contract;
 - (c) that, in the case of a Bidder not doing business within the Procuring agency's country, the Bidder is or will be (if awarded the contract) represented by an Agent in that country equipped, and able to carry out the Supplier's maintenance, repair, and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications; and
 - (d) that the Bidder meets the qualification criteria listed in the Bid Data Sheet.
- 14. DOCUMENTS ESTABLISHING GOODS ELIGIBILITY & CONFORMITY TO BIDDING DOCUMENTS**
- 14.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, documents establishing the eligibility and conformity to the bidding documents of all goods and services which the Bidder proposes to supply under the contract.
- 14.2 The documentary evidence of the eligibility of the goods and services shall consist of a statement in the Price Schedule of the country of origin of the goods and services offered which shall



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3.2 For purposes of this clause, "origin" means the place where the goods are mined, grown, or produced, or the place from which the related services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially-recognized product results that is substantially different in basic characteristics or in purpose or utility from its components.

3.3 The origin of goods and services is distinct from the nationality of the Bidder.

4. COST OF BIDDING **4.1** The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Procuring agency named in the Bid Data Sheet, hereinafter referred to as "the Procuring agency," will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

B. THE BIDDING DOCUMENTS

5. CONTENTS OF BIDDING DOCUMENTS **5.1** the bidding documents include:

- (a) Instructions to Bidders (ITB)
- (b) Bid Data Sheet
- (c) General Conditions of Contract (GCC)
- (d) Special Conditions of Contract (SCC)
- (e) Schedule of Requirements
- (f) Technical Specifications
- (g) Bid Form and Price Schedules
- (h) Bid Security Form
- (i) Contract Form
- (j) Performance Security Form
- (k) Manufacturer's Authorization Form

5.2 The Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in the rejection of its bid.

6. CLARIFICATION OF BIDDING DOCUMENTS **6.1** A interested Bidder requiring any clarification of the bidding documents may notify the Procuring agency in writing. The Procuring agency will respond in writing to any request for clarification of the bidding documents which it receives no later than three working days prior to the deadline for the submission of bids prescribed in the Bid Data Sheet. Written copies of the Procuring agency's response (including an explanation of the query but without identifying the source of inquiry) will be sent to all interested bidders that have received the bidding documents.

7. AMENDMENT OF BIDDING DOCUMENTS **7.1** At any time prior to the deadline for submission of bids, the Procuring agency, for any reason, whether at its own initiative or in response to a clarification requested by a interested Bidder, may modify the bidding documents by amendment.



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