



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

Ref. # IBA-MC/PD/P&S/217/0108/2016-17

January 30, 2017

Manager (Enforcement-II)
Govt. of Sindh
Sindh Public Procurement Regulatory Authority
Block-8, Sindh Secretariat No. 4-A
Court Road
Karachi.

Subject: Submission of Bid Evaluation Reports & Other Related Documents

Please find following Documents to be floated on SPPRA website.

1. Tender # PS/04/16-17

Caption: Provide & Supply of Printing Items

- a. Original Bid Evaluation Report
- b. Original Comparative Statement
- c. Minutes of Bid Opening Meeting
- d. Bidder's Qualification Report
- e. Attendance Sheet

Submitted, please

Muhammad Hanif
Sr. Purchase Executive

SPPRA PURCHASE DIARY
NO: 437
DATED: 30-01-17


Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: PS/04/16-17
3. Tender Description/Name of work/item: Provide & Supply of Printing Items
4. Method of Procurement: Single Stage Single Envelope
5. Tender Published: January 02, 2017 on IBA & SPPRA web sites SPPRA Serial # 31036
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold; 06 companies have collected Tender Documents
7. Total Bids Received: 05
8. Technical Bid Opening date: (if applicable) NA *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: NA
11. Financial Bid Opening date: January 20, 2017
12. **Bid Evaluation Report:**

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6
1.	M/s Maaz Packages	Rs.405,966.60	Lowest Bidder	Rs.250,000.00	Accepted, due to lowest bidder. Comparative Sheet Attached.	
2.	M/s New Vision	Rs.410,085.00	Highest bidder			
3.	M/s Hyder Printers	Rs.438,235.20	Highest bidder			
4.	M/s The Times Press (Pvt) Ltd	Rs.476,377.20	Highest bidder			
5.	M/s Allied Computer Services	Rs.846,040.00	Highest bidder			

Signatures of the Central Purchase Committee, Members


 MEMBER
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Syed Jehanzeb
 Manager Finance
 IBA


 CHAIRPERSON
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Dr. Rameez Khalid
 Assistant Professor
 IBA


 MEMBER (EXTERNAL)
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Haris Qureshi
 SPPRA Advisor
 HES

Comparative Statement
Provide & Supply of Printing Items
Tender # PS/04/16-17

S.#	Specification	Qty	M/s Maaz Packages		M/s New Vision		M/s Hyder Printers		M/s The Times Press (Pvt) Ltd		M/s Allied Computer Services	
			Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount
1	Answer Examination Copy "T" High finish 68gsm (approx) 13.5" x 16.50" (open size) 13.5" x 8.25" (closed size) 02 pin centre binding. 1+1 color printing 12 pages in each Examination Copy "T" 100 copies in each packet Kindly Note: Every Examination Copy "T" has different serial number	42000 copies	3.98	167,160.00	4.00	168,000.00	4.25	178,500.00	4.70	197,400.00	10.30	432,600.00
2	Answer Examination Copy "F" High finish 68gsm (approx) 13.5" x 16.50" (open size) 13.5" x 8.25" (closed size) 02 pin centre binding. 1+1 color printing 20 pages in each Examination Copy "F" 100 copies in each packet Kindly Note: Every Examination Copy "T" has different serial number	22000 copies	6.45	141,900.00	6.55	144,100.00	6.85	150,700.00	7.80	171,600.00	15.40	338,800.00
3	Quiz Paper High finish 68gsm (approx) local offset 13.5" x 8.25" (closed size) 1+1 color printing 500 Sheets Per Packet As per Sample	120 Packets	316.00	37,920.00	320.00	38,400.00	378.00	45,360.00	318.00	38,160.00	622.00	74,640.00
Total			Rs. 346,980.00		Rs. 350,500.00		Rs. 374,560.00		Rs. 407,160.00		Rs. 846,040.00	
17% GST			Rs. 58,986.60		Rs. 59,585.00		Rs. 63,675.20		Rs. 69,217.20		Inclusive	
Total Amount			Rs. 405,966.60		Rs. 410,085.00		Rs. 438,235.20		Rs. 476,377.20		Rs. 846,040.00	


 MEMBER
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI

Syed Ishaq
 Manager Finance
 IBA


 CHAIRPERSON
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 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI

Dr. Rameez Khalid
 Assistant Professor
 IBA


 MEMBER (EXTERNAL)
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI

Hazi Qureshi
 PPA Advisor
 HES

Muhammad Amir Zain / Purchase Executive @ Main Campus

From: Secretary Procurement Committee @ IBA
Sent: Thursday, January 26, 2017 3:24 PM
To: Muhammad Amir Zain / Purchase Executive @ Main Campus
Subject: SPPRA - PC Minutes of Bid Opening Meeting

From: Secretary Procurement Committee @ IBA
Sent: Thursday, January 26, 2017 3:07 PM
To: Muhammad Sohail Khan / Manager Purchase and Stores @ IBA
Cc: Procurement-Committee; Jami Moiz / Assistant Professor Dept of Marketing & Center for Entrepreneurial Development-CED @ Main Campus; Moeid Sultan / Director Finance @ Main Campus; Syed Fahad Jawed / Manager (Finance) @ Main Campus; Dr. Farrukh Iqbal / Dean and Director @ IBA
Subject: Item 2. Approval for Provide & Supply of Printing Items

Item # 2: Approval for "Provide & Supply of Printing Items"

Discussion: Sr. Executive Purchase briefed the committee about the tender proceedings of "Provide & Supply of Printing Items". The committee reviewed the comparative statement and discussed about the specs.

Decision: The committee approved to award the tender for "Provide & Supply of Printing Items to M/s Maaz Packages at the cost of Rs.405,966.60 (including GST) being the lowest evaluated bidder, subject to the availability of budget.


Action: Manager Purchase & Stores will implement the decision in accordance with the prescribed rules & regulations framed by IBA PP&P and SPPRA.

Committee:

1. Dr. Rameez Khalid (Chairman)
2. Syed Jehanzeb (Member)
3. Asjad Asad (Member)
4. Haris Quershi (External Member)
5. Ahmed Ali Khan (External Member)
6. Mushtaque Ahmed (Member)
7. Syed M. Rizwan Rizvi (Member)
8. Muhammad Hanif (Secretary)

Muhammad Hanif,
Secretary Procurement Committee


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INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Syed Jehanzeb
Manager Finance
IBA


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KARACHI
Haris Quershi
PPRA Advisor
HES

BIDDERS QUALIFICATION REPORT


NIT No: Tender # PS/04/16-17
Description of Work: Printing & Supply of Printing Items


Method & Procedure of procurement: Open Competitive Bidding
Single Stage Two Envelope


S. No	Eligibility Criteria	M/s Maaz Packages	M/s New Vision	M/s Hyder Printers	M/s The Times Press (Pvt) Ltd	M/s Allied Computer Services
1	Is envelop sealed	Yes	Yes	Yes	Yes	Yes
2	Required Bid Security in enclosed	Yes	Yes	Yes	Yes	Yes
3	Form of Tender Signed or not	Yes	Yes	Yes	Yes	Yes
4	Registration in GST / SBR & I. Tax	Yes	No	No	No	No
5	Turnover in terms of Finanacial Statement of last three years	Yes	Yes	Yes	Yes	Yes
6	Tender Fee Received	Yes	No	No	No	No
7	5 plus years experience	Yes	No	Yes	Yes	Yes
8	Qualified / Disqualified	Qualified	Qualified	Qualified	Qualified	Qualified
9	Any overwriting tender dropped received	Yes	Yes	Yes	Yes	Yes
10	Cliental list provided	Yes	Yes	Yes	Yes	Yes
11	Affidavit regarding any litigation or blacklisting	Yes	Yes	Yes	Yes	Yes

Recommendations:

- 1 Participated firm is declared as substantially qualified bidders by the Tender opening committee as meet with minimum qualification / eligitbility criteria.
- 2 The lowest evaluated and qualified bidder is M/s Maaz Packages with their bid amount at Rs. 405,966.60
- 3 Recommended to award the work to the lowest qualified bidder to M/s Maaz Packages at Rs. 405,966.60


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CENTRAL PURCHASE COMMITTEE
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Haris Qureshi
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Institute of Business Administration, Karachi


Tender Opening
January 20, 2017
 at 3:30 pm

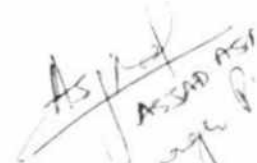
Statement of Tender for Provide & Supply of Printing Items	Tender #: PS/04/16-17
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S. #	Company Name	Tender Amount in Figures / in Words	Conditions, if any	Bid Security Pay Order No. / Amount & Date	Contractors / Representative Signature	Remarks
1/	M/s The Times Press	Rs 476577/-	-	PO # 10-38524 dt 18/1/17 Rs. 20000/- HBL	ABSENT	
2/	M/s New Vision	Rs 4110085/-	-	PO # 17105513 dt 20/1/17 Rs 20510/- -18 Bank	Kashy	
3/	M/s Mang Packages	Rs 405967/-	-	PO # 03579991 dt 20/1/17 Rs 20300/- Faysal Bank	M/S	
4/	M/s Hydrex Pakistan	Rs 438235/-	-	PO # 03071372 dt 19/1/17 Rs. 20000/- MCB	ABSENT	
5/	M/s Allied Computer Services	Rs 8116040/-	-	PO # 11192124 dt 17/1/17 Rs. 42500/- UBL	ABSENT	


M SOHAIL KHAN
 Manager Purchase & Stores
 Institute of Business Administration
 Karachi-Pakistan


RAUF AHMED
 Sr. Finance Executive


M. Nouf
 Sr. Executive Purchase


ASAD ASIF
 Sr. Manager P.

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Institute of Business Administration, Karachi
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Local Govt
- 3) TITLE OF CONTRACT Goods
- 4) TENDER NUMBER ~~PS/02/2016-17~~ PS/04/16-17
- 5) BRIEF DESCRIPTION OF CONTRACT Provide & Supply of Printing Items
- 6) FORUM THAT APPROVED THE SCHEME Procurement Committee
- 7) TENDER ESTIMATED VALUE Rs 250,000/-
- 8) ENGINEER'S ESTIMATE NA
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 1 Month
- 10) TENDER OPENED ON (DATE & TIME) January 20, 2017 (3 30 pm)
- 11) NUMBER OF TENDER DOCUMENTS SOLD SIX
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED FIVE
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS TWO
- 14) BID EVALUATION REPORT Copy Enclosed
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s Maaz Packages
- 16) CONTRACT AWARD PRICE Rs 405,966.60
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID).
(1) M/s Maaz Packages
(2) M/s New Vision
(3) M/s Hyder Printers
(5) M/s The Times Press (Pvt) Ltd
(6) M/s Allied Computer Services

18) METHOD OF PROCUREMENT USED :- (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE Domestic
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Procurement Committee

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	February 03, 2017 and SPPRA ID # 265/2017
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	
No	<input checked="" type="checkbox"/>

22) NATURE OF CONTRACT

Domestic Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	✓

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	✓

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	✓

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	✓

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	✓	No	
-----	---	----	--

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes		No	✓
-----	--	----	---

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	✓	No	
-----	---	----	--

38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	✓

Signature & Official Stamp of
Authorized Officer

Jami Moiz
JAMI MOIZ
REGISTRAR
Institute of Business Administration
Karachi, Pakistan

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset


Bid Evaluation Report


1. Name of Procuring Agency: Institute of Business Administration, Karachi
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Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

List of Buyers

Tender # PS/04/16-17

Caption: Provide & Supply of Printing Items

Number of Tender Documents Sold: 06

S #	List of Buyers
01	M/s Hyder Printer
02	M/s New Vision
03	M/s Benison Printers
04	M/s Maaz Packages
05	M/s The Times Press (Pvt) Ltd
06	M/s Allied Computer Services



Institute of
Business Administration
Karachi

Lester of Award

WORK ORDER

Leadership and Ideas for Tomorrow

To : M/s Maaz Packages
Order No : IBA-MC/PD/P&S/208/0050/2016-17
Date of Issue : February 09, 2017
Date of Delivery : February 23, 2017
Place of Delivery : IBA, Main Campus
Total Amount : **Rs.405,966.60 (Including GST)**
(Rupees Four Hundred Five Thousand Nine Hundred Sixty Six
& Paisa Sixty Only)

S.#	Specification	Qty	Rate	Amount
1	Answer Examination Copy "T" High finish 68gsm (approx) 13.5" x 16.50" (open size) 13.5" x 8.25" (closed size) 02 pin centre binding. 1+1 color printing 12 pages in each Examination Copy 'T' 100 copies in each packet Kindly Note: Every Examination Copy "T" has different serial number	42000 copies	3.98	167,160.00
2	Answer Examination Copy "F" High finish 68gsm (approx) 13.5" x 16.50" (open size) 13.5" x 8.25" (closed size) 02 pin centre binding. 1+1 color printing 20 pages in each Examination Copy 'F' 100 copies in each packet Kindly Note: Every Examination Copy "T" has different serial number	22000 copies	6.45	141,900.00
3	Quiz Paper High finish 68gsm (approx) local offset 13.5" x 8.25" (closed size) 1+1 color printing 500 Sheets Per Packet As per Sample	120 Packets	316.00	37,920.00
Total				Rs. 346,980.00
17% GST				Rs. 58,986.60
Total Amount				Rs. 405,966.60

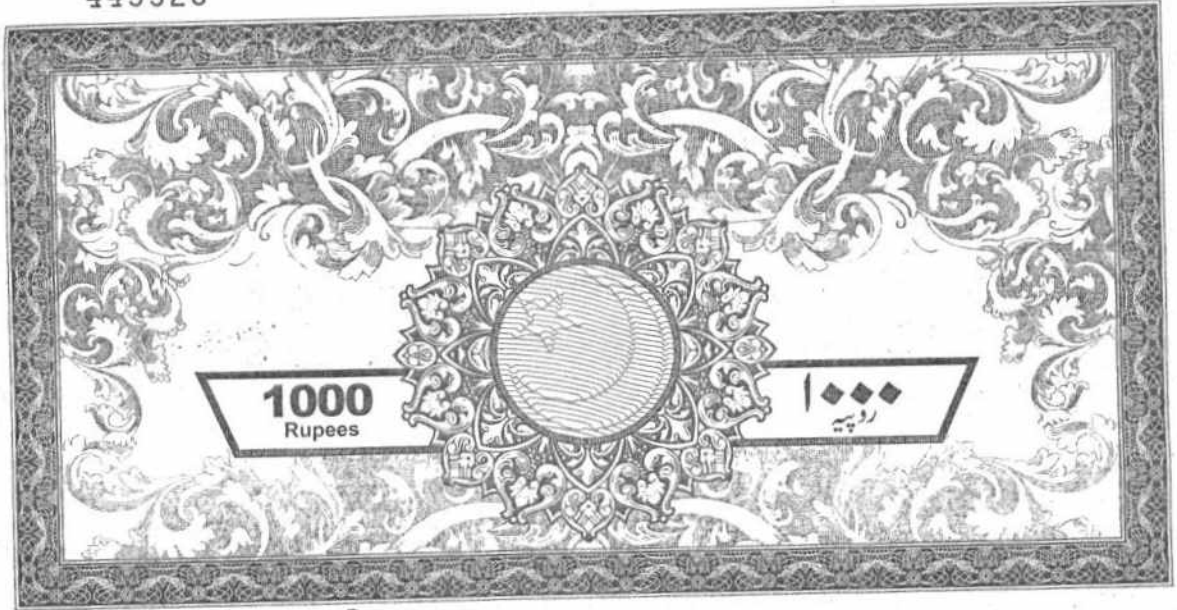
Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee
11. Specimen(s) and image(s) are available at Purchase Office for reference.
12. CDs / specimen should be returned to the Purchase Office.
13. All rights reserved with IBA. No part or the logo can be printed / copies / transferred in any form without the permission of the IBA authority.
14. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
15. Stamp duty 0.35% for Goods against total value of Work Order will be levied accordingly.
16. IBA, also reserve the right to issue Work Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder
17. The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
18. All terms and conditions of tender will be the integral part of this agreement and can't be revoked.


Manager Purchase & Stores

20/09/2017


Registrar



STAMP OFFICE CITY COURT, KARACHI

Issued to En. Saeed Javed

CNIC No. 4201-7117201-3

Vide D.S.R. No. 2 Dt. 22.12.16

On behalf of challan No. 51 Dt. 22.12.16

for the purpose of (A)

Entry No. 2 Dt. 22.12.16

(RUPEES ONE THOUSAND ONLY)

AGREEMENT

THIS AGREEMENT is executed at KARACHI, on 08 day of February 2017.

BETWEEN

M/s Institute of Business Administration, through its Registrar, located at Main Campus, University Road, Karachi, hereinafter called and referred to as "IBA" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

AND

M/s MAAZ PACKAGES., having its office at Shop 21, Nafees Chamber Nazimabad Karachi-74600, hereinafter referred to as "THE PRINTERS" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successor and assigns), through its proprietor Mr. Hashim Raza, holding CNIC No: 42101-7117201-3 on the SECOND PART.

WHEREAS "IBA" intends to obtain printing items on exclusive basis with the work as per conceptual specimen (IBA requirement) discussions in respect of the same before the determination of scope of work will be held with "IBA" or as "Printing Items" and "THE PRINTERS" have offered to render all kind of printing services (including but not limited to the "Printing Items" of the proposed printing work up to the satisfaction & handing over the material(s) to the "IBA" having accepted the offer in finished form complete in all respect.

Continued On P-2

100

032458

Rs 100 280



MUHAMMAD MUSLIM STAMP VENDOR
 LIC No. 43, Shop No. 8, D.C. Central Karachi. **07 FEB 2017**
 S.NO. 37853 Dated.....
 Issued To With Address.....
 Through with Address **SYED FAROOG ALI**
 Purpose..... **Advocate High Court**
 Values Rupees..... (Attested)
 Stamp Vendors Signature *[Signature]*

OFFICE SUPERVISOR
 Stamp Office, City Court
 Karachi.

06 FEB 2017

-2-

the offer of the "IBA" in acceptance of the terms & conditions here in below forth **NOW IT IS**
HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:

WITNESSETH

"IBA" hereby offer to appoint "THE PRINTERS" as their official Printers for the specific purpose of "Printing Items" discussions in respect of the same with "IBA" before the determination of Scope of Work & Preliminary Layout, Formatting, Layout, Dummy making, Preparing Printing material to illustrate the schematic design to suitable scale with any/all other relevant details for presentation to "IBA" for printing. "THE PRINTERS" hereby agree to.

Continued On P-3

Article I:
DUTIES & SCOPE OF WORK & AGREEMENT

1.1 This Agreement includes, the "Printing Items", discussions with "IBA". The description/BoQ is appended below.

S.#	Specification	Qty	Rate	Amount
1	Answer Examination Copy "T" High finish 68gsm (approx) 13.5" x 16.50" (open size) 13.5" x 8.25" (closed size) 02 pin centre binding, 1+1 color printing 12 pages in each Examination Copy 'T' 100 copies in each packet Kindly Note: Every Examination Copy "T" has different serial number	42000 copies	3.98	167,160.00
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3	Quiz Paper High finish 68gsm (approx) local offset 13.5" x 8.25" (closed size) 1+1 color printing 500 Sheets Per Packet As per Sample	120 Packets	316.00	37,920.00
Total				Rs. 346,980.00
17% GST				Rs. 58,986.60
Total Amount				Rs. 405,966.60

1.2 This Agreement includes, the "printing items", with "IBA" before the determination of scope of work & preliminary layout, Formatting, Layout, Dummy making, Preparing Printing material to illustrate the schematic design to suitable scale with any/all other relevant details for presentation to "IBA".

1.3 "THE PRINTERS" agrees to provide any/all kind of printing items to "IBA" whenever and wherever form is required as per the terms & conditions of this Agreement.

1.4 "THE PRINTERS" will coordinate their work with Manager Purchase & Stores, of the "IBA" who will assist "THE PRINTERS" in supervision of proposed printing work.

1.5 "THE PRINTER" hereby agrees to accept variation, if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.

1.6 "THE PRINTER" will visit the Purchase Offices located at Main Campus, University Road, Karachi as & when required with prior appointment.

1.7 All logistic charges will be borne by "THE PRINTER".

Article II

SCOPE OF PROFESSIONAL SERVICES:

- 2.1 "THE PRINTERS" will discuss with "IBA" before the determination of scope of work & Preliminary layout. Further provide the Printing material to illustrate the schematic design & idea to suitable scale with any/all other relevant details for presentation to "IBA".
- 2.2 "THE PRINTERS" hereby agree and acknowledge for the periodic supervision of the work and to check the execution of Printing Work in accordance with the Description & Specification.
- 2.3 "THE PRINTERS" hereby agree and acknowledge the acceptance of attending the meetings with the Manager Purchase & Stores "IBA" as & when required.
- 2.4 "THE PRINTER" hereby agrees to accept variation, if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 2.5 Minimum 10 (Ten) working days after Final Proof Read will be required to deliver the printing items at the PRINTER'S expense.
- 2.6 All staff must have CNIC and clearly mentioned to discourage work through child labor.
- 2.7 Printer must adopt Environmental Friendly procedure and avoid the use of Toxic material used in printing works.

Article III

REMUNERATION

- 3.1 The cost offered by the Printer is Rs. 405,966.00 (inclusive of all taxes) for printing items but limited to in tender vide # PS/04/16-17 variation may occurred.
- 3.2 A liquidity damages @ 2% per month, of the total agreed payment as per Work Order, of the total cost will be imposed in case of delayed delivery or quality issue. Penalty will be imposed after 15 days subject to signed proof read material handed over to the printer by IBA before the starting date mentioned on the Work Order. Work will be deemed completed in finished form as per specification and "THE PRINTER" have to deliver the required number of Printing Items to IBA.
- 3.3 Payment will be made after delivery and submission of invoice. Advance Payment subject to Bank Guarantee.
- 3.4 Performance Security 5% of total amount of Work Order will be provided by the party.
- 3.5 Stamp Duty @ 0.35% of the cost of transaction / work order will be deposited in Government treasury by the PRINTER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice:
- 3.6 Tax(es)/Challan(s)/Levy(ies), if any or additional will be paid/borne by PRINTER as per SRO/Notification.

Article IV:
ARBITRATION

4.1 In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA and CEO of the company / firm / agency for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.

Article V:
TERMINATION

5.1 "IBA" may terminate this agreement if the job is not executed according to the requirement at anytime after issuing a 15 day's notice.

Article VI:
INDEMNITY

6.1 "THE PRINTERS" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE PRINTERS", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE PRINTERS" which disturbs or damage the reputation, quality or the standard of services provided by "IBA" and any person claiming through the IBA.

Article VII:
NOTICE

7.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

Article VIII:
INTEGRITY PACT

8.1 The intention not to obtain the procurement / work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).

8.2 Without limiting the generality of the forgoing the M/s Maaz Packages represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.


8.3 M/s Maaz Packages accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.


8.4 Notwithstanding any right and remedies exercised by the IBA in this regard, M/s Maaz Packages agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the M/s Maaz Packages as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.

Article IX:
MISCELLANEOUS


- 9.1 Any addition & alteration(s) made in the contents as required by the contractor on proof reading or in course of the work in progress which entail extra time & labor and material on part of the printing, shall not be charged separately/extra on 'Quantum Merit' basis before & on final material handed over to the "IBA". After PROOF READING if any alteration(s), arise charges will be paid on mutually agreed upon.
- 9.2 Material(s) will be handed over by the "IBA" or vet the cost with authentic stamp and signature.
- 9.3 Copyright of each item shall be reserved with the "IBA".
- 9.4 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
- 9.5 The validity of the contract will be effective from the date of issue of Work Order.
- 9.6 All terms and conditions of tender vide # PS/4/16-17 will be the integral part of this agreement and can't be revoked.

IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.

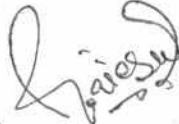

 "IBA" **JAMI MOZ**
REGISTRAR
 Institute of Business Administration
 Karachi, Pakistan
 NAME: Jami Moiz
 CNIC # _____
 Address: _____
Registrar, Institute of Business
Administration Main Campus
 University Road, Karachi

WITNESS:
 1. 

M. SOHAIL KHAN
 Manager Purchase & Stores
 Institute of Business Administration
 Karachi-Pakistan
 CNIC # _____
 Address: _____



MAAZ PACKAGES
 NAME: HASHIM RAZA
 CNIC 42101-7117201-3
 Address: _____
 Shop # 21, Nafees Chamber
 Nazimabad Karachi-74600


 2. Raies ul haq

 CNIC # 42101-5998640-1
 Address: _____

3.

TENDER FORM
Provide & Supply of Printing Items

S.#	Specification	Qty	Rate	Amount
Printing Items				
1	<u>Answer Examination Copy "T"</u> High finish 68gsm (approx) 13.5" x 16.50" (open size) 13.5" x 8.25" (closed size) 02 pin centre binding, 1+1 color printing 12 pages in each Examination Copy 'T' 100 copies in each packet <u>Kindly Note:</u> Every Examination Copy "T" has different serial number	42000 copies	3.98	167160/-
2	<u>Examination Copy "F"</u> High finish 68gsm (approx) 13.5" x 16.50" (open size) 13" x 8.25" (closed size) 02 pin centre binding, 1+1 color printing 20 pages in each Examination Copy 'F' 100 copies in each packet <u>Kindly Note:</u> Every Examination Copy "F" has different serial number	22000 copies	6.45	141900/-
3	<u>Quiz Paper</u> High finish 68gsm (approx) local offset 13.5" x 8.25" (closed size) 1+1 color printing 500 Sheets Per Packet As per Sample	120 Packets	316	37920/-
Total				346,980/-
17% GST				58,987/-
Total Amount				405,967/-

Grand Total Rupees (in words) Four hundred five thousand nine

hundred sixty seven only -

(3/5)

Stamp & Signature

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It is hereby certified that the terms and conditions have been read, agreed upon and signed.

M/s MAAZ PACKAGES

Contact Person Hashim Raza

Address Shop 21-Nafees Chamber Nazimabad Karachi

Tel # 021-36684460 Fax 021 36602504

Mobile 0333 3654278 email hashimraza.uae@gmail.com

STRN - 17-00-8442-001-82



Stamp & Signature

