

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Institute of Business Administration, Karachi
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Local Govt
- 3) TITLE OF CONTRACT Goods
- 4) TENDER NUMBER Tender # ME/03/17-18
- 5) BRIEF DESCRIPTION OF CONTRACT Provide, Supply & Installation of Electrical Fittings
- 6) FORUM THAT APPROVED THE SCHEME Procurement Committee
- 7) TENDER ESTIMATED VALUE Rs.160,000/-
- 8) ENGINEER'S ESTIMATE NA
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 1 Month
- 10) TENDER OPENED ON (DATE & TIME) October 3, 2017 (3:30 pm)
- 11) NUMBER OF TENDER DOCUMENTS SOLD SEVEN
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED THREE
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS TWO
Copy Enclosed
- 14) BID EVALUATION REPORT ONE BIDDER
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER ONE BIDDER
- 16) CONTRACT AWARD PRICE Rs.112,114.00
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). M/s K & B Enterprises
M/s S. M. Saeed & Brothers
M/s Link International

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE Domestic
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Procurement Committee

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	November 11, 2017 and SPPRA ID # 2647/2017
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	
No	<input checked="" type="checkbox"/>

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	<input checked="" type="checkbox"/>

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	<input checked="" type="checkbox"/>

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	<input checked="" type="checkbox"/>

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	<input checked="" type="checkbox"/>

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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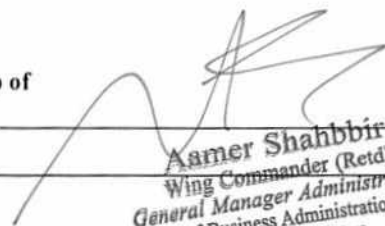
37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	<input checked="" type="checkbox"/>

Signature & Official Stamp of
Authorized Officer


Aamer Shahbbir
Wing Commander (Retd)
General Manager Administration
Institute of Business Administration (IBA),
Karachi, Pakistan

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi

Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

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Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: Tender # ME/03/17-18
3. Tender Description/Name of work/item: Provide, Supply & Installation of Electrical Fittings
4. Method of Procurement: Single Stage One Envelope
5. Tender Published: September 12, 2017 on IBA website & SPPRA web site Serial # 34385
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold; 07 Company have collected Tender Documents
7. Total Bids Received: 03
8. Technical Bid Opening date: (if applicable) NA *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: NA
11. Financial Bid Opening date: October 03, 2017

12. Bid Evaluation Report:

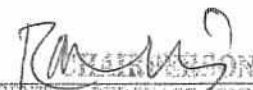
S #	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s K&B Enterprises	Rs.112,114.08	Lowest Bidder	Rs.160,000.00	Accepted, due to lowest bidder.	
2.	M/s S. M. Saeed & Brothers	Rs.118,099.80	Highest Bidder			
3.	M/s Faisal Trading Corporation	Rs.214,700.00	Highest Bidder			

Signatures of the Central Purchase Committee, Members

Note:

- a. As per the decision of PC-A meeting held on October 13, 2017 for the Installation of Electrical Fittings be on overall basis to M/s K&B Enterprises.
- b. Recommended to award the Work Order for all the the Installation of Electrical Fittings to overall lowest responsive bidder subject to the provision in tender Clause xxii to M/s K&B Enterprises at Rs. 112,114.08 (inclusive of taxes)


MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Syed Jehanzeb
Manager Finance
IBA


CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Dr. Rameez Khawid
Assistant Professor
IBA


CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Hays Audeen
PPRA Advisor
MES



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

LIST OF BUYERS

Tender # ME/03/17-18

Caption: Provide, Supply & Installation of Electrical Fittings

Number of Tender Documents Sold: 07

Sr #	List of Buyers
1.	M/s. K & B Enterprises
2.	M/s. S.M. Saeed & Brothers
3.	M/s. Link International
4.	M/s. Hamza T Contractor
5.	M/s. Shraise Power
6.	M/s. 360 Engineering & Contractor
7.	M/s. The Industrial Solutions



**Institute of
Business Administration
Karachi**

Letter of Award

Leadership and Ideas for Tomorrow

IBA Karachi
IBA MAIN CAMPUS
KARACHI
Pakistan

Approval Status: Approved

Purchase Order IBA-0000000070	Issue Date 15, November, 2017
Payment Terms 30 Days	Ship Via ROAD
Buyer Purchase Department	Phone +922138104700 Ext 2150, 2152
Requestor Department Administration	Currency PKR

Supplier: V00834

K & B
Enterprises
26A, AlMujeeb Garden Model Colony
Karachi
Karachi
Pakistan

Ship To: Store, IBA Main Campus, University Road

Bill To: Finance Department, IBA Main Campus
University Road, Karachi
Pakistan

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
1	ADAMJEE DURA DUCT SIZE: 25MM X 2500 (STANDARD LENGTH)	10.00 EA	354.00	3540	22-Dec-17
2	UNIVERSAL SOCKET INTERNATIONAL CLIPSAL DUPLEX 5 IN 1 (MULTI PLUG)	50.00 EA	594.00	29700	22-Dec-17
3	MCB 20A/10KA SCHNEIDER	30.00 EA	350.00	10500	22-Dec-17
4	7/29 CABLE CU/ PVC 250V / 440V (7/29 PAKISTAN CABLE) 90M COIL	6.00 EA	4264.00	25584	22-Dec-17
5	2GANG 2GANG CLIPSAL 16MM DEEP BACK BOX PVC (EXPOSED)	50.00 EA	182.00	9100	22-Dec-17
6	FLEXIBLE CONDUITS SCREW & OTHER ACCESSORIES	1.00 EA	3400.00	3400	22-Dec-17
7	INSTALLATION SERVICES AS PER SITE PLAN (ANNEX-A)	1.00 EA	14000.00	14000	22-Dec-17

Total: 95824

17% GST: 16290.08

Total PO Amount: 112114.08

Amount in Words: One Lakh Twelve Thousand
One Hundred Fourteen and
paise Eight Only.

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).

Signature

Purchase Order

4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase Order.
12. Stamp Duty 0.25% for Goods against total value of Purchase Order will be levied accordingly.



Senior Manager Purchase & Stores

NOV 21/17



General Manager Administration

S. #	Description	Qty.	Rate	Amount
1	Adam Jee Dura Duct Size: 25 mm x 2500 (Standard Length)	10 Units	ADAMJEE	
			354.00	3,540.00
2	International Clipsal Duplex Universal Socket 5 in 1 (Multi Plug)	50 Units	AQUA GLI	
			594.00	29,700.00
3	MCB 20A/10KA Schneider	30 Units	SCHNEIDER	
			350.00	10,500.00
4	Cu / PVC 250V / 440 V (7/29 Pakistan Cable) 90m Coil	6 Coils	PAKISTAN CABLE	
			4,264.00	25,584.00
5	2Gang Clipsal 16mm Deep Back Box PVC (Exposed)	50 Units	CLIPSAL	
			182.00	9,100.00
6	Flexible Conduits Screws & other Accessories	1 Job		
			3,400.00	3,400.00
7	Installation Charges as per Site Plan (Annex-A)	1 Job		
			14,000.00	14,000.00
Total (Rs.)			95,824.00	
17% GST (Rs.)			16,290.08	
Grand Total (Rs.)			112,114.08	

1.2 "THE SUPPLIER" agrees to provide any/all kind of Provide, Supply & Installation of Electrical Fittings to "IBA" whenever and wherever form is required as per the terms & conditions of this Agreement.

1.3 "THE SUPPLIER" will coordinate their work with Sr. Manager Purchase & Stores, of the "IBA" who will assist "THE SUPPLIER" in supervision of proposed Provide, Supply & Installation of Electrical Fittings.

1.4 "THE SUPPLIER" hereby agrees to accept variation, if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.

Continued on Page No.4...

- 1.5 "THE SUPPLIER" will visit the Purchase Offices located at Main Campus, University Road, Karachi as & when required with prior appointment.
- 1.6 All logistic charges will be borne by "THE SUPPLIER".

Article II
SCOPE OF PROFESSIONAL SERVICES:

- 2.1 "THE SUPPLIER" hereby agree and acknowledge for the periodic supervision of the work and to check the execution of Provide, Supply & Installation of Electrical Fittings in accordance with the Description & Specification.
- 2.2 "THE SUPPLIER" hereby agree and acknowledge the acceptance of attending the meetings with the Manager Purchase & Stores "IBA" as & when required.
- 2.3 "THE SUPPLIER" hereby agrees to accept variation, if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 2.4 Completion of works(s) including supplies 25 days after approval of samples.
- 2.5 All staff must have CNIC and clearly mentioned to discourage work through child labor.
- 2.6 "THE SUPPLIER", will provide all required/necessary carpenter(s) / labor(s) / transportation(s) / cartage(s) what so ever required to complete the project at the cost/charges amount offered in the tender vide # ME/03/17-18.

Article III
REMUNERATION

- 3.1 The cost offered by the Supplier is Rs. 112,114.00 (inclusive of all taxes) Provide, Supply & Installation of Electrical Fittings vide tender # ME/03/17-18 variation may occurred. The cost is inclusive of labor/transportation/supplies/etc.
- 3.2 A liquidity damages @ 2% per month, of the total agreed payment as per Work Order, of the total cost will be imposed in case of delayed delivery. Liquidity damages will be imposed after 25 days subject to final proof sample material handed over by supplier to IBA before the starting date mentioned on the Work Order. Work will be deemed completed in finished form as per specification and "THE SUPPLIER" have to deliver the required number of Provide, Supply & Installation of Electrical Fittings to IBA.
- 3.3 Payment will be made after delivery and submission of invoice. Advance Payment subject to Bank Guarantee.
- 3.4 Performance Security 5% of total amount of Work Order will be provided by the party.
- 3.5 Stamp Duty @ 0.35% of the cost of transaction / work order will be deposited in Government treasury by the SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.
- 3.6 Tax(es)/Challan(s)/Levy(ies), if any or additional will be paid/borne by SUPPLIER as per SRO/Notification.

Article IV:
ARBITRATION

- 4.1 In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA and CEO of the company / firm / agency for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.

Article V:
TERMINATION

- 5.1 "IBA" may terminate this agreement if the job is not executed according to the requirement at anytime after issuing a 15 day's notice.

Article VI:
INDEMNITY

- 6.1 "THE SUPPLIER" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE SUPPLIER", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE SUPPLIER" which disturbs or damage the reputation, quality or the standard of services provided by "IBA" and any person claiming through the IBA.

Article VII:
NOTICE

- 7.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

Article VIII:
INTEGRITY PACT

- 8.1 The intention not to obtain the procurement / work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- 8.2 Without limiting the generality of the forgoing the M/s K&B Enterprises, represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.
- 8.3 M/s K&B Enterprises, accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.

8.4 Notwithstanding any right and remedies exercised by the IBA in this regard, M/s K&B Enterprises, agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the M/s K&B Enterprises, as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.

**Article IX:
MISCELLANEOUS**

9.1 Any addition & alteration(s) made for item(s) as required by IBA on the basis of sample or in course of the work in progress which entail extra time & labor and material on part of the supply, shall not be charged separately/extra on 'Quantum Merit' basis before & on final material handed over to the "IBA". After FINALIZATION OF SAMPLE if any alteration(s), arise charges will be paid on mutually agreed upon.

be provided herewith 13/17

Sample should be provided herewith 13/17


9.2 Material(s) will be handed over by the "IBA" or vet the cost with authentic stamp and signature.

9.3 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.

9.4 The validity of the contract will be effective from the date of issue of Work Order.


9.5 All terms and conditions of tender vide # ME/03/17-18 will be the integral part of this agreement and can't be revoked.

IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.



"IBA"
NAME: Aamer Shabbir Khan

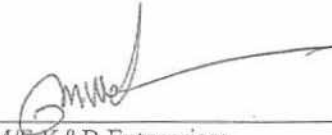
CNIC # _____
Aamer Shabbir
Wing Commander (Retd)
Address: *General Manager Administration*
Institute of Business Administration (IBA),
Karachi, Pakistan
G. M. Admin Institute of Business
Administration Main Campus
University Road, Karachi

1. 

M. SOHAIL KHAN
Manager Purchase & Stores
Institute of Business Administration
Karachi-Pakistan


CNIC # _____
Address: _____

CNIC # _____
Address: _____



M/S K&B Enterprises
NAME: M. Waseem

CNIC # 42501-6226606-9
Address: _____
Address: 26-A, Al-Mujeeb Garden,
Model Colony, Karachi

2. 

M. Nazir Khan

CNIC# *42101-5254376-1*
Address: *R. 68 Hina Baugla*
BQ-19, G. Jorhan
CNIC # *Kash*
Address: _____

3.

Bill of Quantity

Provide, Supply & Installation of Electrical Fittings

Sr. #	Description	Quoted Brand	Qty	Rate	Amount
1	Adam Jee Dura Duct Size 25mm x 2500 (Standard Length) or equivalent	Adajee	10	354/-	3540/-
2	International Clipsal Duplex Universal Socket 5 in 1 (Multi Plug) or equivalent	Ague G.L.P.	50	594/-	29700/-
3	MCB 20A/10KA Schneider or equivalent	Schneider	30	350/-	10500/-
4	Cu / PVC 250V / 440 V (7/29 Pakistan Cable) 90m Coil or equivalent	Pak Cable	6	4264/-	25584/-
5	2Gang Clipsal 16mm Deep Back Box PVC (Exposed) or equivalent	clipsal	50	182/-	9100/-
6	Flexible Conduits, Screws & other Accessories or equivalent	Misc	1	3400/-	3400/-
7	Installation Charges as per Site Plan (Annex-A)		1	14000/-	14000/-
Total					95824/-
17% GST					16290-08
Total Amount					112114/-

Total Amount Rupees (in words) one lac Twenty three one

hundred & four

1/3

[Signature]
MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Syed Jehanzeb
Manager Finance
IBA

[Signature]
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Dr. Rameez Khan
Assistant Professor
IBA

[Signature]
Stamp & Signature
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Harris Auzumi
PPRA Adviser
HES

Page 5 of 15



It is hereby certified that the terms and conditions have been read, agreed upon and signed.

M/s K&B Enterprises

Contact Person Muhammad Waseem

Address 26A AL-Mujeeb garden Model Colony Karachi

Tel # 021-34613573 Fax _____

Mobile 0336-0309073 Email _____
0300-7061942

K&B Enterprises
26-A Model Colony
Karachi
SIGNATURE & STAMP

