



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

Ref. # IBA-MC/PD/Misc/217/0084/2016-17

December 15, 2016

Manager (Enforcement-II)
Govt. of Sindh
Sindh Public Procurement Regulatory Authority
Block-8, Sindh Secretariat No. 4-A
Court Road
Karachi.

Subject: Submission of Bid Evaluation Reports & Other Related Documents

Please find following Documents to be floated on SPPRA website.

1. Tender # FUR/01/16-17

Caption: Fabrication, Supply & Fixing of Furniture Items

- a. Original Bid Evaluation Report
- b. Original Comparative Statement
- c. Minutes of Bid Opening Meeting
- d. Bidder's Qualification Report
- e. Attendance Sheet

Submitted, please

Muhammad Hanif
Purchase Executive

2526
15-12-16

Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: FUR/01/16-17
3. Tender Description/Name of work/item: Fabricate, Supply & Fixing of Furniture Items
4. Method of Procurement: Single Stage One Envelope
5. Tender Published: November 14, 2016 on IBA website & SPPRA web site Serial # 30480
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold; 03 Companies have collected Tender Documents
7. Total Bids Received: 02
8. Technical Bid Opening date: (if applicable) NA (Provide details in separate form)
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: NA
11. Financial Bid Opening date: December 05, 2016

12. Bid Evaluation Report:

S #	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s Honesty Furnishers	Rs.334,620.00	Lowest Bidder	Rs.500,000.00	Accepted, due to lowest bidder in package basis. Comparative Sheet Attached	
2.	M/s Furniture World	Rs.435,357.00	2 nd Highest Bidder			


Note:

a. As per the decision of PC-A meeting held on December 08, 2016 for the Procurement of Fabrication, Supply & Fixing of Furniture Items would be a package deal since symmetry and timeliness are important factors in this particular case

b. Recommended to award the Purchase Order for all the items to any ONE supplier to cater the symmetry of the furniture items vide tender terms & conditions clause # 5 (xxii) to for all items to overall lowest responsive bidder i.e. M/s Honesty Furnishers at Rs. 334,620.00

Signatures of the Central Purchase Committee, Members


MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Syed Jehanzeb
Manager Finance
IBA


CHAIRPERSON
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Dr. Rameez Khalid
Assistant Professor
IBA



MEMBER (EXTERNAL)
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Harris Qureshi
PPRA Advisor
HES

Comparative Statement
Fabrication, Supply & Fixing of Furniture Items
Tender # FUR/01/16-17


S. No.	Item Name	Specification	Quantity	M/s Honesty Furnishers		M/s Furniture World	
				Rate (Rs.)	Amount (Rs.)	Rate (Rs.)	Amount (Rs.)
1	Office Tables with side tables NEW	Work Station with top 1" thick made of high pressure laminate (0.6 mm thick Tuff by Fomite) pressed on particle board with 2mm thick PVC edging resting on 2" x 1/4" MS strip powder coated from one side and on side rack from other side. Side rack made of particle board pressed with HPL and lipped with PVC edging. Complete as per drawing and cable management	1	33,300.00	33,300.00	24,600.00	24,600.00
2	Revolving Chair	Functional, ergonomic and eminently aesthetic of manually adjusted controls. Fully Synchronized knee tilt (European-type) mechanism for full body hugging lumbar support regardless of the degree of inclination. Front pivoted for extra stability Fixed position angle control at desired position. Extra torsion adjustment control. Translucent mesh black imported from USA (Matrix Mesh) for extra comfort and flexibility to provide perfect posture support to the user. Lumbar height adjustment-precision point of support for individual body formation with adjustable PU pad (2- 21/2" travel) Guaranteed PU Master Moly-Excel Foam with black breathable Mesh Fabric seat. Adjustable seat height-gas lifts type and swivel. 5-prong pressure die cast Aluminum/Nylon with reinforced fiber glass base of 660mm Dia for added seating support. Twin wheel castors, which meet requirements of BIFMA and DIN standards	2	19,400.00	38,800.00	41,500.00	83,000.00
3	Guest Chairs	Provide and supply visitor chair of master or equivalent Aura ECO VC with AI fabric	4	7,700.00	30,800.00	10,200.00	40,800.00
4	Filing Cabinets	Top 1" thick made of high pressure laminated (0.6 mm thick Tuff by fomite) pressed on particle board with 2mm thick pvc edging. CTURE MADE OF laminated board with PVC edging with premium quality hard ware for sliding shutters Size: 5'-0" x 2'-0" x 2' - 6"	1	24,700.00	24,700.00	16,700.00	16,700.00
5	Small sofa 4 seater with small table	Specification of Sofa Wooden Frame Upholstery with Premium Quality Foam & Fabric / Leatherette / Cloth Color: Grey 6mm Thick Stainless Steel Strip Length: 1300mm Width: 600mm Height: 425 mm Arm Rest Height: 600mm Back Height: 800mm As per Sample Specification of Table Material: Tempered Glass and chrome plating leg Appearance: Modern Folded: No Size: 1100*600 Glass Thickness: 10mm	03 sets	52,800.00	158,400.00	69,000.00	207,000.00
Total				Rs. 286,000.00		Rs. 372,100.00	
17% GST				Rs. 48,620.00		Rs. 63,257.00	
Total Amount				Rs. 334,620.00		Rs. 435,357.00	

Note:

- As per the decision of PC-A meeting held on December 08, 2016 for the Procurement of Fabrication, Supply & Fixing of Furniture Items would be a package deal since symmetry and timeliness are important factors in this particular case
- Recommended to award the Purchase Order for all the items to any ONE supplier to cater the symmetry of the furniture items vide tender terms & conditions clause # 5 (xxii) to for all items to overall lowest responsive bidder i.e. **M/s Honesty Furnishers at Rs. 334,620.00**


MEMBER
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Syed Senageeb
 Manager Finance
 IBA


CHAIRPERSON
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 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Dr. Rameez Khalid
 Assistant Professor
 IBA


MEMBER (EXTERNAL)
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Haid Qureshi
 PRA Advisor
 HES

Muhammad Hanif / Executive I (Purchase) @ Main Campus

To: Secretary Procurement Committee @ IBA
Subject: SPPRA - Minutes of Bid Opening Meeting

From: Secretary Procurement Committee @ IBA

Sent: Thursday, December 08, 2016 2:58 PM

To: Muhammad Sohail Khan / Manager Purchase and Stores @ IBA

Cc: Procurement-Committee; Imran Batada - Director ICT @ IBA; Jami Moiz / Assistant Professor Dept of Marketing & Center for Entrepreneurial Development-CED @ Main Campus; Moeid Sultan / Director Finance @ Main Campus; Syed Fahad Jawed / Manager (Finance) @ Main Campus; Dr. Farrukh Iqbal / Dean and Director @ IBA

Subject: Item 2. Approval for Fabrication, Supply & Fixing of Furniture Items

Item 2: Approval for Fabrication, Supply & Fixing of Furniture Items

Discussion: Purchase Executive briefed the committee about the tender proceedings of "Fabrication, Supply & Fixing of Furniture Items" for Director ICT. The committee reviewed the comparative statement. It was discussed to award on package basis since symmetry and timeliness are important factors in this particular case.


Decision: The committee approved to award the tender for "Fabrication, Supply & Fixing of Furniture Items" on package basis to M/s Honesty Furnishers at the cost of Rs.334.620.00 (including GST) being the overall lowest evaluated bidder, subject to the availability of budget.


Action: Manager Purchase & Stores will implement the decision in accordance with the prescribed rules & regulations framed by IBA PP&P and SPPRA.

Attendance:

1. Dr. Rameez Khalid (Chairman)
2. Syed Jehanzeb (Member)
3. Asjad Asad (Member)
4. Haris Quershi (External Member)
5. Ahmed Ali Khan (External Member)
6. Mushtaque Ahmed (Member)
7. Muhammad Hanif (Secretary)

Muhammad Hanif,
Secretary Procurement Committee


MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Syed Jehanzeb
Manager Finance
IBA


CHAIRPERSON
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KARACHI
Haris Quershi
PPRA Advisor
HES




BIDDERS QUALIFICATION REPORT


NIT No: FUR/01/16-17
 Description of Work: Fabricate, Supply & Fixing of Furniture Items
 Method & Procedure of procurement: Open Competitive Bidding
 Single Stage One Envelope

S. No	Eligibility Criteria	M/s Honesty Furnishers	M/s Furniture World
1	Is envelop sealed	Yes	Yes
2	Required Bid Security in enclosed	Yes	Yes
3	Form of Tender Signed or not	Yes	Yes
4	Registration in GST / SBR & I. Tax	Yes	Yes
5	Turnover in terms of Finanacial Statement of last three years	Yes	Yes
6	Tender Fee Received	Yes	Yes
7	5 plus years experience	Yes	Yes
8	Qualified / Disqualified	Qualified	Qualified
9	Any overwriting tender dropped received	No	No
10	Cliental list provided	Yes	Yes
11	Affidavit regarding any litigation or blacklisting	No	No

Recommendations:

- 1 Participated firms are declared as substantially qualified bidders by the Tender opening committee as meet with minimum qualification / eligitbility criteria.
- 2 As per the decision of PC-A meeting held on December 08, 2016 for the Procurement of Fabrication, Supply & Fixing of Furniture Items would be a package deal since symmetry and timeliness are important factors in this particular case.
- 3 Recommended to award the Purchase Order for all the items to any ONE supplier to cater the symmetry of the furniture items vide tender terms & conditions clause # 5 (xxii)


 MEMBER
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 KARACHI
 Dr. Rameez Khalid
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 IBA


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 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Hani's Qureshi
 PPA Adviser
 HES

Institute of Business Administration, Karachi
Tender Opening
December 5, 2016
at 3:30 pm

Statement of Tender for: Fabrication, Supply & Fixing of Furniture Items	Tender #: FUR/01/16-17
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S. #	Company Name	Tender Amount in Figures / in Words	Conditions, if any	Bid Security Pay Order No. / Amount & Date	Contractors / Representative Signature	Remarks
1-	M/S. Tahir Brothers	Rs 435,357/-		15730794 11BL RS 23,000/- Dec 05, 2016		
2-	M/S. Haseeb Brothers	Rs 534,600/-		RS 255,366 Dec 05, 2016 RS 17,233/- Dec 05, 2016		

M. SOHAIL KHAN
 Manager Purchase & Stores
 Institute of Business Administration
 Karachi-Pakistan

M. SOHAIL KHAN
 Finance Executive

M. Sohail Khan
 Finance Executive

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT: Institute of Business Administration, Karachi
- 2) PROVINCIAL / LOCAL GOVT./ OTHER: Local Govt
- 3) TITLE OF CONTRACT: Goods
- 4) TENDER NUMBER: MISC/05/16-17
- 5) BRIEF DESCRIPTION OF CONTRACT: Provide, Supply & Fixing of Venetian Blinds at Boys' Hostel
- 6) FORUM THAT APPROVED THE SCHEME: Procurement Committee
- 7) TENDER ESTIMATED VALUE: Rs 485,000/-
- 8) ENGINEER'S ESTIMATE (For civil works only): NA
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT): 1 Month
- 10) TENDER OPENED ON (DATE & TIME): December 06, 2016 (3.30 pm)
- 11) NUMBER OF TENDER DOCUMENTS SOLD: FOUR
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED: FOUR
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS: TWO
- 14) BID EVALUATION REPORT (Enclose a copy): Copy Enclosed
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER: M/s Jummani Enterprises
- 16) CONTRACT AWARD PRICE: Rs.289,865.16
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATION BID):
M/s Jummani Enterprises
M/s Mohsin Enterprises
M/s Furniture World
M/s BR Enterprises

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE Domestic
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Procurement Committee

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	December 22, 2016 and SPPRA ID # 2638/2016
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	
No	<input checked="" type="checkbox"/>

22) NATURE OF CONTRACT

Domestic	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
Local			

23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	✓

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	✓

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	✓

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	✓

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

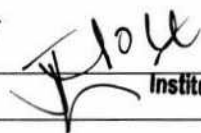
37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	✓

Signature & Official Stamp of
Authorized Officer



JAMI MOIZ
REGISTRAR

Institute of Business Administration
Karachi, Pakistan

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi

Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset


Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: Tender # MISC/05/16-17
3. Tender Description/Name of work item: Provide, Supply & Fixing of Venetian Blinds at Boys' Hostel
4. Method of Procurement: Single Stage One Envelope
5. Tender Published: November 14, 2016 on IBA website & SPPRA web site Serial # 30481
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold: 04 Companies have collected Tender Documents
7. Total Bids Received: 04
8. Technical Bid Opening date: (if applicable) NA *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: NA
11. Financial Bid Opening date: December 06, 2016

12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1	M/s Jummani Enterprises	Rs 289,865.16	Lowest Bidder	Rs 485,000.00	Accepted. due to lowest bidder. Comparative Statement is attached.	
2	M/s Mohsin Enterprises	Rs 375,898.54	Highest Bidder			
3	M/s Furniture World	Rs 431,417.61	Highest Bidder			
4	M/s BR Enterprises	Rs 706,733.00	Highest Bidder			

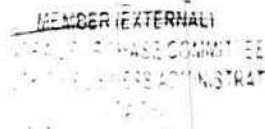
Signatures of the Central Purchase Committee, Members



 MEMBER (INTERNAL)
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI



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Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

List of Buyers

Tender # MISC/05/16-17

Caption: Provide , Supply & Fixing of Venetian Blinds at Boys Hostel

Number of Tender Documents Sold: 04

S #	List of Buyers
01	M/s BR Enterprises
02	M/s Mohsin Enterprises
03	M/s Furniture World
04	M/s Jummani Enterprises



WORK ORDER

To : M/s Jummani Enterprises
Order No : IBA-MC/PD/MISC/206/0041/2016-17
Date of Issue : January 04, 2017
Date of Delivery : January 31, 2017
Place of Delivery : IBA, Boys Hostel, Main Campus
Total Amount : **Rs.289,865.16 (Including GST)**
(Rupees Two Hundred Eighty Nine Thousand Eight Hundred Sixty Five Only)

S#	Items	Qty	Rate	Amount
1	Venetian Blinds Size: 40" (width) x 93" (height) 1" Strip Color: Grey Material: Vinyl	73 blinds	2,300.00	167,900.00
2	Venetian Blinds Size: 18" (width) x 93" (height) 1" Strip Color: Grey Material: Vinyl	36 blinds	1,068.00	38,448.00
3	Venetian Blinds Size: 20" (width) x 93" (height) 1" Strip Color: Grey Material: Vinyl	36 blinds	1,150.00	41,400.00
Total				Rs. 247,748.00
17% GST				Rs. 42,117.16
Total Amount				Rs. 289,865.16

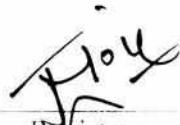
Note:

Complete assembly including Nylon Lift Cord/Strings, Valance Clips, Tilt Mechanism, bottom Rails, Brackets, Cord/String Lock and Hooks & Sleeves and ancillary article must be provided in operational form.

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
12. Stamp duty 0.35% for Goods against total value of Purchase Order / Work Order will be levied accordingly.

Manager Purchase & Stores



Registrar

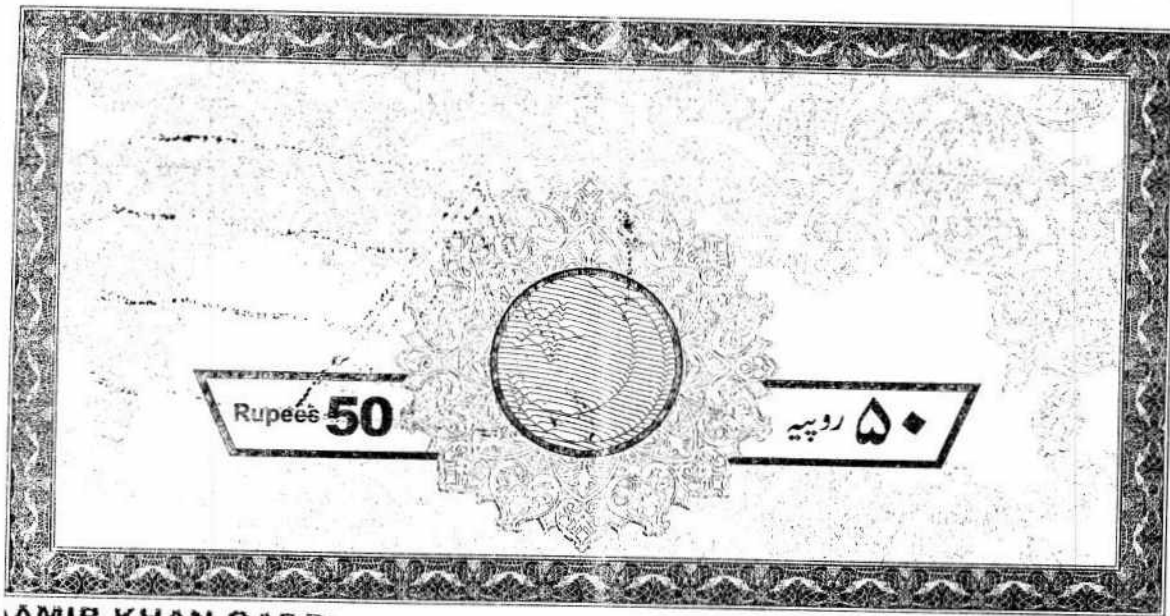


آمدنی ٹیکس	INCOME TAX
سیلز ٹیکس	SALES TAX
کاپی رائٹس / واڈنس / ٹریڈ مارکس	COPYRIGHT / TRADE MARKS
کمپنی / سوسائٹی	COMPANIES / SOCIETIES
قانونی دستاویزیات	LEGAL DOCUMENTATION
سوائیزنگ / رجسٹریشن	REGISTRATION / PATENT

FEDERAL CORPORATION
 FEDERAL CORPORATION
 FEDERAL CORPORATION
 FEDERAL CORPORATION
 FEDERAL CORPORATION

SINCE 1974

Livelihood acquired by foul means is the worst form of livelihood. (Ali .A.S.)



IAMIR KHAN QADRI
 o. 15, N-1/C, UK Square Bl-16 F.B. Area, Karachi

06 DEC 2016

6721 Date
 With Address
 With Address
 Endor's Signature
 Used Bank as a security/will/diocese
 or Responsible Any Fake Documentation

AGREEMENT

THIS AGREEMENT is executed at KARACHI, on this day December.....30....., 2016.

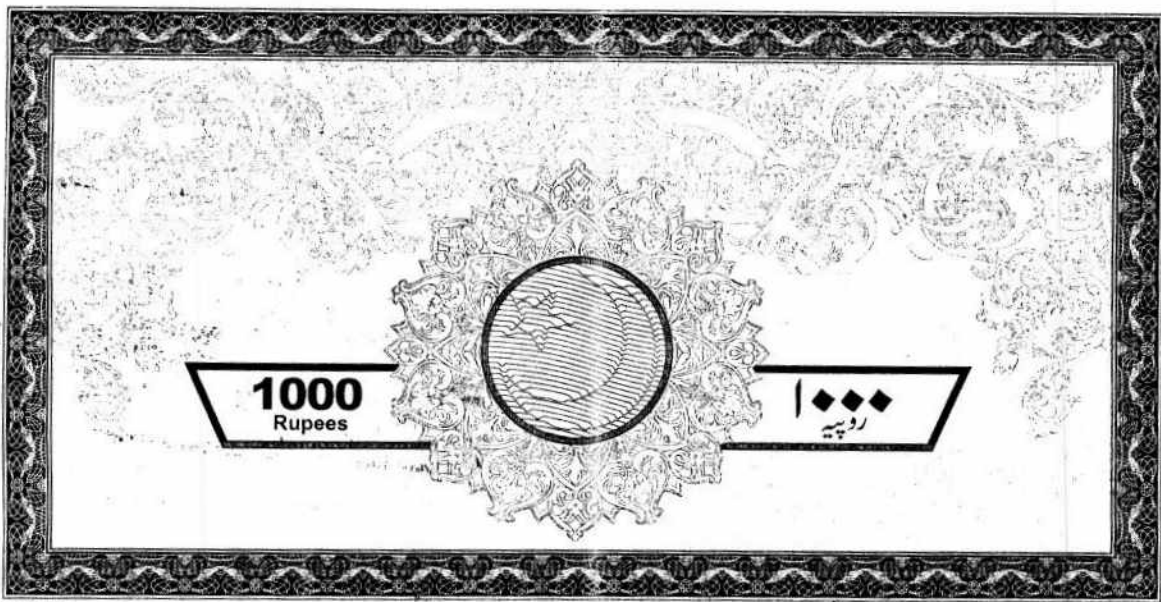
BETWEEN

M/s Institute of Business Administration, through its Registrar, located at **Main Campus, University Road, Karachi**, hereinafter called and referred to as "IBA" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

AND

M/s Jummani Enterprises, having its office at **Suit # 6, ZC-12, Block 16, Gulshan-e-Iqbal, Karachi-75460**, hereinafter referred to as "THE SUPPLIER" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successor and assigns), through its proprietor **Mr. Sohail Jumani**, holding CNIC No. _____ on the SECOND PART.

WHEREAS "IBA" intends to obtain venetian blinds for boys hostel vide tender # MISC/05/16-17 for the Provide, Supply & Fixing of Venetian Blinds at Boys Hostel (IBA requirement) discussions in respect of the same before the determination of scope of work will be held with "IBA" as "Venetian Blinds" and "THE SUPPLIER" have offered to render all kind of provide, supply & fixing of venetian blinds at boys hostel (including but not limited to the "Venetian Blinds" of the proposed work up to the satisfaction & handing over the material(s) to the "IBA" having accepted the offer in finished form complete in all respect.



AMIR KHAN QADRI

15, N-1/C, UK Square Bl-16 F.B. Area, Karachi

9424 Date 22 DEC 2016

th Address

h Address

or's Signature

Isad Bank Guaranty/will/divorce

Responsible Any Fake Documentation

(ONE THOUSAND ONLY)

NOW IT IS HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:

WITNESSETH

"IBA" hereby offer to appoint "THE SUPPLIER" as their official fabricator for the specific purpose of "Venetian Blinds" discussions in respect of the same with "IBA" before the determination of Scope of Work making Venetian Blinds to illustrate the schematic design to suitable scale with any/all other relevant details for presentation to "IBA" for blinds. "THE SUPPLIER" hereby agree to the offer of the "IBA" in acceptance of the terms & conditions here in below forth.

Article I:
DUTIES & SCOPE OF WORK & AGREEMENT

1.1 This Agreement includes, the "venetian blinds", discussions with "IBA" before the determination of scope of work to illustrate the schematic design to suitable scale with any/all other relevant details for presentation to "IBA". The description/BoQ is appended below:

DEC 2016
IAR HUSSAIN
icio Vendor

S#	Items	Qty	Rate	Amount
1	Venetian Blinds Size: 40" (width) x 93" (height) 1" Strip Color: Grey Material: Vinyl	73 blinds	2,300.00	167,900.00
2	Venetian Blinds Size: 18" (width) x 93" (height) 1" Strip Color: Grey Material: Vinyl	36 blinds	1,068.00	38,448.00
3	Venetian Blinds Size: 20" (width) x 93" (height) 1" Strip Color: Grey Material: Vinyl	36 blinds	1,150.00	41,400.00
Total			Rs. 247,748.00	
17% GST			Rs. 42,117.16	
Total Amount			Rs. 289,865.16	

- 1.2 "THE SUPPLIER" agrees to provide any/all kind of venetian blinds to "IBA" whenever and wherever form is required as per the terms & conditions of this Agreement.
- 1.3 "THE SUPPLIER" will coordinate their work with Manager Purchase & Stores, of the "IBA" who will assist "THE SUPPLIER" in supervision of proposed venetian blinds.
- 1.4 "THE SUPPLIER" hereby agrees to accept variation, if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 1.5 "THE SUPPLIER" will visit the Purchase Offices located at Main Campus, University Road, Karachi as & when required with prior appointment.
- 1.6 All logistic charges will be borne by "THE SUPPLIER".

Article II
SCOPE OF PROFESSIONAL SERVICES:

- 2.1 "THE SUPPLIER" hereby agree and acknowledge for the periodic supervision of the work and to check the execution of Venetian Blinds in accordance with the Description & Specification.
- 2.2 "THE SUPPLIER" hereby agree and acknowledge the acceptance of attending the meetings with the Manager Purchase & Stores "IBA" as & when required.

- 2.3 "THE SUPPLIER" hereby agrees to accept variation, if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 2.4 Delivery 25 days after approval of samples.
- 2.5 All staff must have CNIC and clearly mentioned to discourage work through child labor.
- 2.6 "THE SUPPLIER", will provide all required/necessary carpenter(s) / labor(s) / transportation(s) / cartage(s) what so ever required to complete the project at the cost/charges amount offered in the tender vide # MISC/05/16-17.

Article III **REMUNERATION**

- 3.1 The cost offered by the Supplier is Rs. 289,865.16 (inclusive of all taxes) Provide, Supply & Fixing of Venetian Blinds at Boys Hostel Items but limited to in tender vide # MISC/01/16-17 variation may occurred. The cost is inclusive of labor/transportation/supplies/etc.
- 3.2 A liquidity damages @ 2% per month, of the total agreed payment as per Work Order, of the total cost will be imposed in case of delayed delivery. Liquidity damages will be imposed after 20 days subject to final proof sample material handed over by supplier to IBA before the starting date mentioned on the Work Order. Work will be deemed completed in finished form as per specification and "THE SUPPLIER" have to deliver the required number of Venetian Blinds to IBA.
- 3.3 Payment will be made after delivery and submission of invoice. Advance Payment subject to Bank Guarantee.
- 3.4 Performance Security 5% of total amount of Work Order will be provided by the party.
- 3.5 Stamp Duty @ 0.35% of the cost of transaction / work order will be deposited in Government treasury by the SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.
- 3.6 Tax(es)/Challan(s)/Levy(ies), if any or additional will be paid/borne by SUPPLIER as per SRO/Notification.

Article IV: **ARBITRATION**

- 4.1 In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA and CEO of the company / firm / agency for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.

Article V:
TERMINATION

- 5.1 "IBA" may terminate this agreement if the job is not executed according to the requirement at anytime after issuing a 15 day's notice.

Article VI:
INDEMNITY

- 6.1 "THE SUPPLIER" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE SUPPLIER", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE SUPPLIER" which disturbs or damage the reputation, quality or the standard of services provided by "IBA" and any person claiming through the IBA.

Article VII:
NOTICE

- 7.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail. /

Article VIII:
INTEGRITY PACT


- 8.1 The intention not to obtain the procurement / work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- 8.2 Without limiting the generality of the forgoing the M/s Jummani Enterprises, represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.
- 8.3 M/s Jummani Enterprises, accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.
- 8.4 Notwithstanding any right and remedies exercised by the IBA in this regard, M/s Jummani Enterprises, agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the M/s Jummani Enterprises, as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.

Article IX:
MISCELLANEOUS

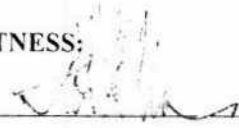
- 9.1 Any addition & alteration(s) made for item(s) as required by IBA on the basis of sample or in course of the work in progress which entail extra time & labor and material on part of the fabrication, shall not be charged separately/extra on 'Quantum Merit' basis before & on final material handed over to the "IBA". After FINALIZATION OF SAMPLE if any alteration(s), arise charges will be paid on mutually agreed upon.
- 9.2 Material(s) will be handed over by the "IBA" or vet the cost with authentic stamp and signature.
- 9.3 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
- 9.4 The validity of the contract will be effective from the date of issue of Work Order.
- 9.5 All terms and conditions of tender vide # MISC/05/16-17 will be the integral part of this agreement and can't be revoked.
- 9.6 The venetian blinds fabricators / firms / dealers must ensure that specified article/items should be presented for approval before start of work. Unavailability of article/items at the time of Work Order or material shortage due to any reason whatsoever would lead to forfeiture of Bid Security.
- 9.7 M/s Jummani Enterprises must ensure that specified article/items should be presented for approval before start of work. Unavailability of article/items at the time of Work Order or material shortage due to any reason whatsoever would lead to forfeiture of Bid Security.
- 9.8 Sample must be provided to Purchase Office for approval before start of work.

IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.



"IBA"
JAMI MOIZ
REGISTRAR
NAME: Jami Moiz Institute of Business Administration Karachi, Pakistan
CNIC # _____
Address: Registrar, Institute of Business Administration Main Campus
University Road, Karachi


M/S JUMMANI ENTERPRISES
NAME: Sohail Jumani
CNIC # _____
Address: Suit # 6, ZC-12
Block-16, Gulshan-e-Iqbal
Karachi

WITNESS:

1. 

M. SOHAIL KHAN
Manager Purchase & Stores
Institute of Business Administration
Karachi-Pakistan
CNIC # _____
Address: _____

2. 

M. Khalid

CNIC # _____
Address: _____

3.

TENDER FORM

Provide, Supply & Fixing of Venetian Blinds at Boys' Hostel

S#	Items	Qty	Rate	Amount
1	Venetian Blinds Size: 40" (width) x 93" (height) 1" Strip Color: Grey Material: Vinyl	73 blinds	2300/-	1,67,900/-
2	Venetian Blinds Size: 18" (width) x 93" (height) 1" Strip Color: Grey Material: Vinyl	36 blinds	1068/-	38,448/-
3	Venetian Blinds Size: 20" (width) x 93" (height) 1" Strip Color: Grey Material: Vinyl	36 blinds	1,150/-	41,400/-
Total				2,47,748/-
17% GST				42,117/-
Total Amount				2,89,865/-

Total Amount Rupees (in words) Two lac eighty nine thousand
eight hundred and sixty five only.

Note:

Complete assembly including Nylon Lift Cord/Strings, Valance Clips, Tilt Mechanism, bottom Rails, Brackets, Cord/String Lock and Hooks & Sleeves and ancillary article must be provided in operational form.

4/10


Proprietor
 Stamp & Signature

