

Technical & Financial Proposals Evaluation Report		
(Supply and Installation of Brother, Samsung & HP Printer Tonners and Drum Kit of Brother Printer or Equivalent)		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/775/2017
3	Tender Description	Supply and Installation of Brother, Samsung & HP Printer Tonners and Drum Kit of Brother Printer or Equivalent
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published	SPPRA S. No.33219
6	Total Bid Documents Sold	02
7	Total Bids Received	02
8	Technical Bid Opening Date	24/05/2017
9	Financial Bid Opening Date	24/05/2017
10	No of Bid Technically Qualified	01
11	Bid(s) Rejected	0

S. No.	Name of Company	Cost Offered by Bidder	Ranking in Terms of Cost	Comparison with Estimated Cost (Rs. 7,500,000/-)	Reason for Acceptance/ Rejection	Remarks
0	1	2	3	4	5	6
1	M/s Syantech	Rs.6,402,250/-	Qualified	Rs.1,097,750/- Below with the estimated cost	Accepted	Being the Qualified bidder
2	M/s Good Luck Traders	Rs.5,479,300/-	Disqualified	Disqualified	Eligibility Criteria not fulfilled	
3	M/s Zaintech System & Solution	Rs.5,667,500/-	Disqualified	Disqualified	Eligibility Criteria not fulfilled	

M/s Syantech is selected for the Supply and Installation of Brother, Samsung & HP Printer Tonners and Drum Kit of Brother Printer or Equivalent to Sindh Bank Limited being the Qualified Bidder

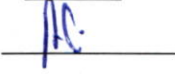
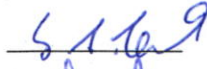

Members – Procurement Committee

(Anis Iqbal)
Head of I. T. Division

(Saeed Jamal Tariq)
Chief Financial Officer

(Syed Muhammad Aqeel)
Chief Manager (IDBL) Karachi

Signature

Dated: August 21, 2017

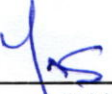
OFFICE ORDER

SUBJECT: EXTENSION FOR BID VALIDITY PERIOD


As per SPPRA Rule 38 (2), approval is solicited for further Ninety (90) days extension of "Bid Validity Period" for the following tenders having SPPRA S.No: 33219.

1. Supply & Installation of Refilling & Recycling of Brother, Samsung & HP Toners or Equivalent.
2. Supply & Installation of Brother, Samsung & HP Printer Toners

The validity period of this tender is expiring on 24th Aug 2017 and reason for extension is due to delay in documentation from the bidder's end.

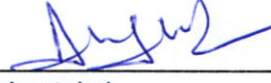

Farhan A Siddiqui
OG-1-Admin Div.




Members Signature- Procurement Committee


Anis Iqbal
Head of I.T

Saeed Jamal
Chief Financial Officer

Syed Muhammad Aqeel
Chief Manager, IDBL Karachi


Ather Iqbal
AVP-II – Admin Div.
Signature

Recommended for Approval, please


President/CEO

21/08

Dated: 23/08/2017


To,
M/s. Syan Tech
Room No # 12-A
1st Floor, Naz Chamber.
New Challi.

SUB: EXTENSION OF BID VALIDITY FOR SUPPLY & INSTALLATION OF REFILLING & RECYCLING OF BROTHER, SAMSUNG & HP TONERS OR EQUIVALENT & SUPPLY & INSTALLATION OF BROTHER, SAMSUNG & HP PRINTER TONERS

Dear Sir,

Please give your consent in extension of Bid Validity for subject tender.

Regards,


Mr. Ather Iqbal
AVP-II – Administration
Sindh Bank Ltd

OK FOR EXTENSION


4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2017-2018)

Name of Bidder SYAN TECH

Current Tender Price

Quoted

S. No	Description	Unit Cost of Toner (A)	Yield of the Toner/Drum Kit (B)	Per Page Printing Cost = (A ÷ B)	Qty (C)	Per Page Printing Cost x Qty (A + B) x C
1	<u>Printer Samsung ML-3310 ND</u> Toner Original or Compatible or Equivalent	4,300	8000	0.54	600	324 = 2,580,000/-
2	<u>Printer Samsung ML-3320 ND</u> Toner Original or Compatible or Equivalent	5,500	8000	0.69	300	207 = 1,650,000/-
3	<u>Printer HP Deskjet 2050</u> HP-61 Color + Black (Combo) Cartridges Original	5,000	300	16.66	50	833 = 250,000/-
4	<u>Printer HP M401 n</u> Toner Original or Compatible or Equivalent	2,500	4000	0.62	450	279 = 1,125,000/-
5	<u>Printer Brother 5350 ND</u> Toner Original or Compatible or Equivalent	6,000	6000	1.00	50	50 = 300,000/-
6	<u>Printer Brother 5250/5350 ND</u> Drum Kit Original or Compatible or Equivalent	9,945	18000	0.55	50	27.62 = 497,250/-
				Total Qty	1500 Per Year	
				*Total Per Page Printing Cost		1720.62

BID will be calculated on the basis of per page printing cost determine as follows:

PER PAGE PRINTING COST = TONNER COST ÷ YIELD OF THE TONER OR NUMBER OF PAGES TO BE PRINT

This * Total Per Page Printing Cost will be taken as the bid, offered by the vendor.

Total = 6,402,250/-

Note

1. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
2. If the item is not provide/installed on due date (date given on supply order) a fine of Rs.500/-per day will be deducted from the bill.
3. The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation, labour & delivery charges upto Sindh Bank Ltd Head Office & 260 branches countrywide.
4. No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.

SIGNATURE MEMBERS PC-IT

Head - Fin Div. _____

Head - IT Div. _____

Member-IDBL. _____

Date: _____



Current Tender Price

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

Disqualified

(Applicable for the year 2017-2018)

Name of Bidder Good Luck TRADER

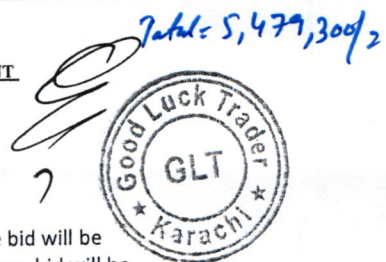
S. No	Description	Unit Cost of Toner (A)	Yield of the Toner/Drum Kit (B)	Per Page Printing Cost = (A ÷ B)	Qty (C)	Per Page Printing Cost x Qty (A ÷ B) x C
1	<u>Printer Samsung ML-3310 ND</u> ✓ Toner Original or Compatible or Equivalent	3,200	1600	2.00	600	1200 = 1,920,000/-
2	<u>Printer Samsung ML-3320 ND</u> ✓ Toner Original or Compatible or Equivalent	4,600	2400	1.92	300	576 = 1,380,000/-
3	<u>Printer HP Deskjet 2050</u> HP-61 Color + Black (Combo) Cartridges Original <u>HP 61 COMBO</u>	3,596	N/A	N/A	50	N/A = 0
4	<u>Printer HP M401 n</u> ✓ Toner Original or Compatible or Equivalent	1,350	2760	0.63	450	283.50 = 607,500/-
5	<u>Printer Brother 5350 ND</u> Toner Original or Compatible or Equivalent <u>TN-3250 L</u>	8,700	3,000	2.90	50	145 = 435,000/-
6	<u>Printer Brother 5250/5350 ND</u> Drum Kit Original or Compatible or Equivalent <u>DR-3215</u>	19140	25,000	0.77	50	38.50 = 957,000/-
Total Qty					1500 Per Year	
*Total Per Page Printing Cost						2243

BID will be calculated on the basis of per page printing cost determine as follows:

PER PAGE PRINTING COST = TONNER COST ÷ YIELD OF THE TONER OR NUMBER OF PAGES TO BE PRINT

This * Total Per Page Printing Cost will be taken as the bid, offered by the vendor.

Total = 5,479,300/-



Note

1. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
2. If the item is not provide/installed on due date (date given on supply order) a fine of Rs.500/-per day will be deduced from the bill.
3. The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation, labour & delivery charges upto Sindh Bank Ltd Head Office & 260 branches countrywide.
4. No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.

SIGNATURE MEMBERS PC-II

Head - Fin Div. _____

Head - IT Div. _____

Member-IDBL. _____

Date: _____

Head of Information Technology
SINDH BANK LIMITED
HEAD OFFICE
Basement-2 Floor, Federation House,
Abdullah Shah Ghazi Road,
Clifton,
Karachi 75600

Dated: 24 - May - 2017

*Correct Tender Price
Disjudged.*

FINANCIAL SPECIFICATION

SR. NO.	Description	OFFERED BRAND	Yield	QUANTITY REQUIREMENT	Unit Price With Tax	Total
1	Toner ML3310ND	Print Trend	2000	600	4,495.00	2,697,000.00
2	Toner ML3320ND	Print Trend	3000	300	5,590.00	1,677,000.00
3	Cartridge 2050 (61 Combo)	HP	Black: 180 Colour: 150	50	4,560.00	228,000.00
4	Toner M401n (80-A)	Print Trend	2700	450	1,490.00	670,500.00
5	Toner 5350ND	Print Trend	3000	50	3,525.00	176,250.00
6	Drum 5350ND	Print Trend	25000	50	4,375.00	218,750.00

> > > > > Grand Total Rs. 56,67,500/-



Kind Regards,
Tauseef-ur-Rehman

Zaintech System & Solution

Suite # 1019, 10th Floor, UNI Plaza
I.I. Chundrigar Road, Karachi, Pakistan
Cell # +92300-3741836
Tel # 0213-2464258 - 32413749

SIGNATURE MEMBERS PC-IT

Head - Fin Div. _____ *[Signature]*

Head - IT Div. _____ *[Signature]*

Member-IDBL. _____

Date: _____

Deals in Computer Stationery, Printer, Fax Machine, Ribbons
Data Cartridges Tones, Ink Cartridges & General order Supplier



Eligibility Criteria for Compatible Tonners

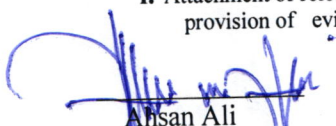
S. No.	Requisite	*Evidence required to be attached	Compliance / Proof	
1	Minimum 03 Years in business in the relevant field	Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business / NTN. (attached as Annexure "A")	Yes	No
2	Turn Over in last 3 Years	Audit Report / Tax Return (attached as Annexure "B")	Yes	No
3	Registration with Income Tax and Sales Tax	NTN & GST Certificates (attached as Annexure "C")	Yes	No
4	Offices in all four provinces in Pakistan, office in Karachi is mandatory	Complete address along with PTCL landline numbers (attached as Annexure "D")	Yes	No
5	Company must provide list of clients including at least 3 banks in Pakistan.	Attached Purchase Order (Attached as Annexure "E")	Yes	No
6	Company must provide SLA(Service Level Agreement) of at least one bank (other than Sindh Bank) in Pakistan for providing this services on all over Pakistan basis.	Attached Service Level Agreement (Attached as Annexure "F")	Yes	No
<i>Qualified / Disqualified</i>				

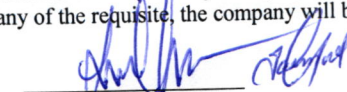
NOTE

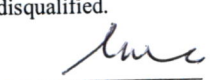
- i. The tender will be dealt as per single stage one envelope method i.e. the financial and technical bids will be opened at one time and after announcing of financial bids, the contract will be awarded to a bidder who qualifies the eligibility criteria & Offered lowest evaluated financial bid.
- ii. This is a Single Stage one envelop procedure, therefore 1st lowest bid will be evaluated first. If the 1st lowest bidder is disqualified evaluation criteria, then next lowest bid will be evaluated. Similarly if 2nd bidder is disqualified, then 3rd lowest bidder will be evaluated and so on. On qualification of a bidder during this process no further evaluation will be done.
- iii. Selected bidder must provide a demo/sample unit immediately (within two working days) for necessary inspection/verification of the specifications.

DISQUALIFICATION:

1. The bidder will be considered disqualified during evaluation process if:-
 - a. On black list of SPPRA or Sindh Bank Ltd or any other authority.
 - b. Issued with a warning letters by the Sindh Bank in the past to the bidder for unsatisfactory performance.
 - c. The company will be considered disqualified from the very outset, if not GST registered.
 - d. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void.
 - e. Offers alternate bid i.e. more than one option are included in the bid.
 - f. Attachment of relevant *evidence in each above requisite (eligibility criteria) is mandatory. In case of non-provision of evidence in any of the requisite, the company will be straight away disqualified.


Ahsan Ali
AVP/Operations Div.


Dilshad Husain Khan
ASVP/Finance Division


M.Saeed Khan
SVP/I.T.Division

Eligibility Criteria for Compatible Tonners

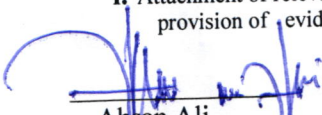
S. No.	Requisite	*Evidence required to be attached	Compliance / Proof	
1	Minimum 03 Years in business in the relevant field	Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business / NTN. (attached as Annexure "A")	Yes ✓	No
2	Turn Over in last 3 Years	Audit Report / Tax Return (attached as Annexure "B")	Yes ✓	No
3	Registration with Income Tax and Sales Tax	NTN & GST Certificates (attached as Annexure "C")	Yes ✓	No
4	Offices in all four provinces in Pakistan, office in Karachi is mandatory	Complete address along with PTCL landline numbers (attached as Annexure "D")	Yes	No ✓
5	Company must provide list of clients including at least 3 banks in Pakistan.	Attached Purchase Order (Attached as Annexure "E")	Yes	No ✓
6	Company must provide SLA(Service Level Agreement) of at least one bank (other than Sindh Bank) in Pakistan for providing this services on all over Pakistan basis.	Attached Service Level Agreement (Attached as Annexure "F")	Yes	No ✓
Qualified / Disqualified				

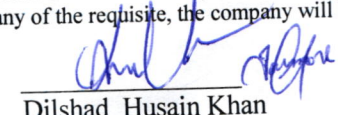
NOTE

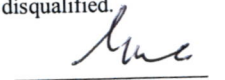
- i. The tender will be dealt as per single stage one envelope method i.e. the financial and technical bids will be opened at one time and after announcing of financial bids, the contract will be awarded to a bidder who qualifies the eligibility criteria & Offered lowest evaluated financial bid.
- ii. This is a Single Stage one envelop procedure, therefore 1st lowest bid will be evaluated first. If the 1st lowest bidder is disqualified evaluation criteria, then next lowest bid will be evaluated. Similarly if 2nd bidder is disqualified, then 3rd lowest bidder will be evaluated and so on. On qualification of a bidder during this process no further evaluation will be done.
- iii. Selected bidder must provide a demo/sample unit immediately (within two working days) for necessary inspection/verification of the specifications.

DISQUALIFICATION:

1. The bidder will be considered disqualified during evaluation process if:-
 - a. On black list of SPPRA or Sindh Bank Ltd or any other authority.
 - b. Issued with a warning letters by the Sindh Bank in the past to the bidder for unsatisfactory performance.
 - c. The company will be considered disqualified from the very outset, if not GST registered.
 - d. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void.
 - e. Offers alternate bid i.e. more than one option are included in the bid.
 - f. Attachment of relevant *evidence in each above requisite (eligibility criteria) is mandatory. In case of non-provision of evidence in any of the requisite, the company will be straight away disqualified.


Ahsan Ali
AVP/Operations Div.


Dilshad Husain Khan
ASVP/Finance Division


M.Saeed Khan
SVP/I.T.Division

Eligibility Criteria

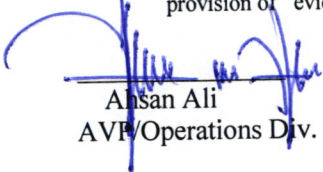
S. No.	Requisite	*Evidence required to be attached	Compliance / Proof	
			Yes	No
1	Minimum 03 Years in business in the relevant field	Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business / NTN. (attached as Annexure "A")	✓ Yes	No
2	Turn Over in last 3 Years	Audit Report / Tax Return (attached as Annexure "B")	✓ Yes	No
3	Registration with Income Tax and Sales Tax	NTN & GST Certificates (attached as Annexure "C")	✓ Yes	No
4	Offices in all four provinces in Pakistan, office in Karachi is mandatory	Complete address along with PTCL landline numbers (attached as Annexure "D")	Yes	✓ No
5	Company must provide list of clients including at least 3 banks in Pakistan.	Attached Purchase Order (Attached as Annexure "E")	✓ Yes	No
6	Company must provide SLA(Service Level Agreement) of at least one bank (other than Sindh Bank) in Pakistan for providing this services on all over Pakistan basis.	Attached Service Level Agreement (Attached as Annexure "F")	Yes	✓ No
Qualified / Disqualified				

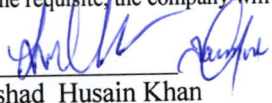
NOTE

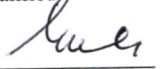
- i. The tender will be dealt as per single stage one envelope method i.e. the financial and technical bids will be opened at one time and after announcing of financial bids, the contract will be awarded to a bidder who qualifies the eligibility criteria & Offered lowest evaluated financial bid.
- ii. This is a Single Stage one envelop procedure, therefore 1st lowest bid will be evaluated first. If the 1st lowest bidder is disqualified evaluation criteria, then next lowest bid will be evaluated. Similarly if 2nd bidder is disqualified, then 3rd lowest bidder will be evaluated and so on. On qualification of a bidder during this process no further evaluation will be done.
- iii. Selected bidder must provide a demo/sample unit immediately (within two working days) for necessary inspection/verification of the specifications.

DISQUALIFICATION:

1. The bidder will be considered disqualified during evaluation process if:-
 - a. On black list of SPPRA or Sindh Bank Ltd or any other authority.
 - b. Issued with a warning letters by the Sindh Bank in the past to the bidder for unsatisfactory performance.
 - c. The company will be considered disqualified from the very outset, if not GST registered.
 - d. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void.
 - e. Offers alternate bid i.e. more than one option are included in the bid.
 - f. Attachment of relevant *evidence in each above requisite (eligibility criteria) is mandatory. In case of non-provision of evidence in any of the requisite, the company will be straight away disqualified.


Ahsan Ali
AVP/Operations Div.



Dilshad Husain Khan
ASVP/Finance Division


M.Saeed Khan
SVP/I.T.Division

ATTENDANCE SHEET


BID OPENING -

FOR SELECTION OF Supply and Installation of Brother, Samsung, HP Printer toners and Drum Kits of Brother Printer or Equivalent
 Date: 24-05-2017

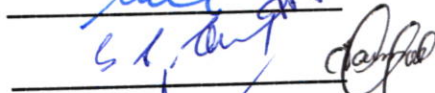
S. No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
①	SYAN TECH	JOHAI B	32424110	NAZ CHEM BR	
②	Goodluck Trade	BY	DROP Box		
③	Zaintech & Sols	BY	DROP Box		

Signature – Procurement Committee Members for IT Infrastructure

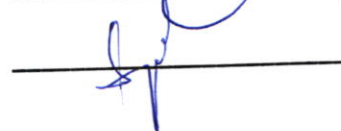
Head of IT



Chief Financial Officer



Chief Manager (IDBL)



MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL PHASE)

OF PROCUREMENT ✓ ADMIN / IT / CONSULTANT / MEDIA
 ER NAME *Supply and Installation of Brother, Samsung, HP Printer Tonnors and Drum*
Kit of Brother Printer or Equivalent
 OF TENDER SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE
 NING DATE 24-5-2017
 NING TIME 1200 hours

TENDANCE (MEMBER PC) HEAD OF I.T. Division
CFO
Chief Manager, IDBL

	<u>NAME</u>	<u>FIRM</u>
ATTENDANCE (REPS. OF BIDDERS)	<u>① M. Zahar</u>	<u>m/s bytech</u>
	<u>② BY DRUM BOX</u>	<u>m/s Grand Luck Trade</u>
	<u>③ DV DRUM BOX</u>	<u>m/s Zaintech & Solu.</u>
	/	/
	/	/

TOTAL BIDS ACCEPTED FOR EVALUATION ③

TOTAL BIDS REJECTED Nil

REMARKS _____

SIGNATURE *M. Zahar*
24/5/2017
 DATE _____

Members – Procurement Committee Signature	
Head of I.T	<u>Al.</u>
Chief Financial Office	<u>S. S. S. S.</u>
Chief Manager, IDBL	<u>[Signature]</u>

Technical & Financial Proposals Evaluation Report		
(Supply and Installation of Refilling & Recycling of Brother, Samsung & HP Printer tonners or Equivalent)		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/776/2017
3	Tender Description	(supply and Installation of Refilling & Recycling of Brother, Samsung & HP Printer tonners or Equivalent)
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published	SPPRA S. No.33219
6	Total Bid Documents Sold	02
7	Total Bids Received	02
8	Technical Bid Opening Date	24/05/2017
9	Financial Bid Opening Date	24/05/2017
10	No of Bid Technically Qualified	01
11	Bid(s) Rejected	0

S. No.	Name of Company	Cost Offered by Bidder	Ranking in Terms of Cost	Comparison with Estimated Cost (Rs. 7,500,000/-)	Reason for Acceptance/ Rejection	Remarks
0	1	2	3	4	5	6
1	M/s Syantech	Rs.5,700,000/-	Qualified	Rs.1,800,000/- below with the estimated cost	Accepted Being the Qualified bidder	
2	M/s Good Luck Traders	Rs.775,000/-	Disqualified	Disqualified	Eligibility Criteria not fulfilled	

Note: M/s Syantech is selected for the supply and Installation of Refilling & Recycling of Brother, Samsung & HP Printer tonners or Equivalent to Sindh Bank Limited being the Qualified Bidder.

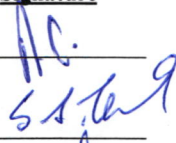
Members – Procurement Committee

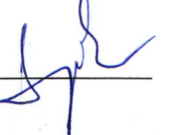
(Anis Iqbal)
Head of I. T. Division


(Saeed Jamal Tariq)
Chief Financial Officer

(Syed Muhammad Aqeel)
Chief Manager (IDBL) Karachi

Signature







**Tender Document- Supply & Installation of Refilling & Recycling of Brother, Samsung & HP
Printer Toners or equivalent**

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2017-2018)

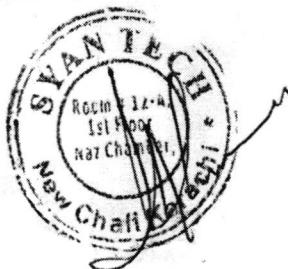
Name of Bidder SYAN TECH

S. No	Description	Unit Cost (A)	Quantity (B)	Amount (A x B)
1	Printer Samsung ML-3310 ND			
	a). Recycle (Refilling+Chip+Drum)	2,000	600	1,200,000
	b). Refill (Refilling+Chip)	1,500	600	900,000
2	Printer Samsung ML-3320			
	a). Recycle (Refilling+Chip+Drum)	4,000	300	1,200,000
	b). Refill (Refilling+Chip)	2,500	300	750,000
3	Printer HP M401			
	a). Recycle (Refilling+Chip+Drum)	1,500	500	750,000
	b). Refill (Refilling+Chip)	1,000	500	500,000
4	Printer Brother 5350 ND Refilling	2,000	200	400,000
	Total		3,000 Per Year	
*TOTAL AMOUNT				5,700,000

*This total amount will be taken as price offered by the vendor.

Note

- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- If the item is not provide/installed on due date (date given on supply order) a fine of Rs.500/-per day will be deducted from the bill.
- The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation, labour & delivery charges upto Sindh Bank Ltd Head Office & 260 branches countrywide.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security. 5% of the *(Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
- The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.



SIGNATURE MEMBERS PC-IT
 Head - Fin Div. [Signature]
 Head - IT Div. [Signature]
 Member-IDBL. [Signature]

FINANCIAL PROPOSAL

SIGNATURE MEMBERS PC-IT

Head - Fin Div. S. I. [Signature]

Head - IT Div. [Signature]

Member-IDBL. [Signature]

Date: [Signature]

PRICE SCHEDULE
(Applicable for the year 2017-2018)

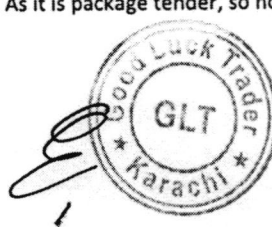
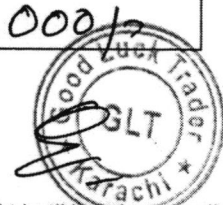
Name of Bidder _____

S. No	Description	Unit Cost (A)	Quantity (B)	Amount (A x B)
1	Printer Samsung ML-3310 ND			
	a).Recycle (Refilling+Chip+Drum)		600	
	b). Refill (Refilling+Chip)		600	
2	Printer Samsung ML-3320			
	a).Recycle (Refilling+Chip+Drum)		300	
	b). Refill (Refilling+Chip)		300	
3	Printer HP M401			
	a).Recycle 80A (Refilling+Chip+Drum)	950	500	475,000 / 2
	b). Refill (Refilling+Chip)	600	500	300,000 / 2
4	Printer Brother 5350 ND Refilling		200	
	Total		3,000 Per Year	
*TOTAL AMOUNT				= 775,000 / 2

*This total amount will be taken as price offered by the vendor.

Note

- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- If the item is not provide/installed on due date (date given on supply order) a fine of Rs.500/-per day will be deducted from the bill.
- The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation, labour & delivery charges upto Sindh Bank Ltd Head Office & 260 branches countrywide.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security. 5% of the *(Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
- The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.



Eligibility Criteria

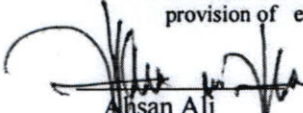
S. No.	Requisite	*Evidence required to be attached	Compliance / Proof	
			Yes	No
1	Minimum 03 Years in business in the relevant field	Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business / NTN. (attached as Annexure "A")	✓ Yes	No
2	Turn Over in last 3 Years	Audit Report / Tax Return (attached as Annexure "B")	✓ Yes	No
3	Registration with Income Tax and Sales Tax	NTN & GST Certificates (attached as Annexure "C")	✓ Yes	No
4	Offices in all four provinces in Pakistan, office in Karachi is mandatory	Complete address along with PTCL landline numbers (attached as Annexure "D")	✓ Yes	No
5	Company must provide list of clients including at least 3 banks in Pakistan.	Attached Purchase Order (Attached as Annexure "E")	✓ Yes	No
6	Company must provide SLA (Service Level Agreement) of at least one bank (other than Sindh Bank) in Pakistan for providing this services on all over Pakistan basis.	Attached Service Level Agreement (Attached as Annexure "F")	✓ Yes	No
(Qualified) / Disqualified				

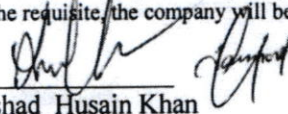
NOTE

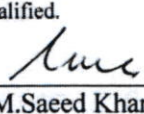
- i. The tender will be dealt as per single stage one envelope method i.e. the financial and technical bids will be opened at one time and after announcing of financial bids, the contract will be awarded to a bidder who qualifies the eligibility criteria & Offered lowest evaluated financial bid.
- ii. This is a Single Stage one envelop procedure, therefore 1st lowest bid will be evaluated first. If the 1st lowest bidder is disqualified evaluation criteria, then next lowest bid will be evaluated. Similarly if 2nd bidder is disqualified, then 3rd lowest bidder will be evaluated and so on. On qualification of a bidder during this process no further evaluation will be done.
- iii. Selected bidder must provide a demo/sample unit immediately (within two working days) for necessary inspection/verification of the specifications.

DISQUALIFICATION:

1. The bidder will be considered disqualified during evaluation process if:-
 - a. On black list of SPPRA or Sindh Bank Ltd or any other authority.
 - b. Issued with a warning letters by the Sindh Bank in the past to the bidder for unsatisfactory performance.
 - c. The company will be considered disqualified from the very outset, if not GST registered.
 - d. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void.
 - e. Offers alternate bid i.e. more than one option are included in the bid.
 - f. Attachment of relevant *evidence in each above requisite (eligibility criteria) is mandatory. In case of non-provision of evidence in any of the requisite, the company will be straight away disqualified.


Ahsan Ali
AVP/Operations Div.


Dilshad Husain Khan
ASVP/Finance Division


M.Saeed Khan
SVP/I.T.Division

Eligibility Criteria

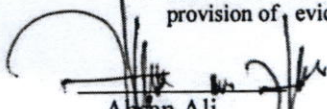
S. No.	Requisite	*Evidence required to be attached	Compliance / Proof	
1	Minimum 03 Years in business in the relevant field	Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business / NTN. (attached as Annexure "A")	✓ Yes	No
2	Turn Over in last 3 Years	Audit Report / Tax Return (attached as Annexure "B")	✓ Yes	No
3	Registration with Income Tax and Sales Tax	NTN & GST Certificates (attached as Annexure "C")	✓ Yes	No
4	Offices in all four provinces in Pakistan, office in Karachi is mandatory	Complete address along with PTCL landline numbers (attached as Annexure "D")	Yes	No ✓
5	Company must provide list of clients including at least 3 banks in Pakistan.	Attached Purchase Order (Attached as Annexure "E")	Yes	No ✓
6	Company must provide SLA (Service Level Agreement) of at least one bank (other than Sindh Bank) in Pakistan for providing this services on all over Pakistan basis.	Attached Service Level Agreement (Attached as Annexure "F")	Yes	No ✓
Qualified / Disqualified				

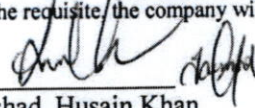
NOTE

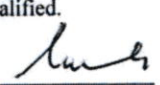
- i. The tender will be dealt as per single stage one envelope method i.e. the financial and technical bids will be opened at one time and after announcing of financial bids, the contract will be awarded to a bidder who qualifies the eligibility criteria & Offered lowest evaluated financial bid.
- ii. This is a Single Stage one envelop procedure, therefore 1st lowest bid will be evaluated first. If the 1st lowest bidder is disqualified evaluation criteria, then next lowest bid will be evaluated. Similarly if 2nd bidder is disqualified, then 3rd lowest bidder will be evaluated and so on. On qualification of a bidder during this process no further evaluation will be done.
- iii. Selected bidder must provide a demo/sample unit immediately (within two working days) for necessary inspection/verification of the specifications.

DISQUALIFICATION:

1. The bidder will be considered disqualified during evaluation process if:-
 - a. On black list of SPPRA or Sindh Bank Ltd or any other authority.
 - b. Issued with a warning letters by the Sindh Bank in the past to the bidder for unsatisfactory performance.
 - c. The company will be considered disqualified from the very outset, if not GST registered.
 - d. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void.
 - e. Offers alternate bid i.e. more than one option are included in the bid.
 - f. Attachment of relevant *evidence in each above requisite (eligibility criteria) is mandatory. In case of non-provision of evidence in any of the requisite, the company will be straight away disqualified.


Ansan Ali
AVP/Operations Div.


Dilshad Husain Khan
ASVP/Finance Division


M.Saeed Khan
SVP/I.T.Division

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL PHASE)

TYPE OF PROCUREMENT

ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Supply and Installation of Refilling and Recycling of Brother, Samsung and HP Printer Tonnors

TYPE OF TENDER

SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

24-05-2017

OPENING TIME

12:30 Hours

ATTENDANCE (MEMBER PC)

HEAD OF I.T. Division

CFO

Chief Manager, IDBL

ATTENDANCE (REPS. OF BIDDERS)

NAME

FIRM

① Mr Zohar

M/s Synkel

② BY Drop Box

M/s Good Luck Trades

/

/

TOTAL BIDS ACCEPTED FOR EVALUATION

②

TOTAL BIDS REJECTED

Nil

REMARKS

SIGNATURE

JM Rana
24/5/2017

DATE

Members - Procurement Committee Signature

Head of I.T

Chief Financial Office

Chief Manager, IDBL

[Signatures]

ATTENDANCE SHEET

BID OPENING -

FOR SELECTION OF Supply and Installation, Repelling and Recycling of
Brother, Samsung & HP Printer toners Date: 24-05-2017

S. No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
①	SYAN TECH	JOHAIB	3224110 32426847	NAZHEMBAR	<i>[Signature]</i>
②	Good Luck Trade	—	BY DROP BOX	—	—

Signature – Procurement Committee Members for IT Infrastructure

Head of IT

[Signature]

Chief Financial Officer

[Signature]

Chief Manager (IDBL)

[Signature]

Dated: August 21, 2017

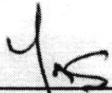
OFFICE ORDER

SUBJECT: EXTENSION FOR BID VALIDITY PERIOD

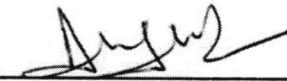
As per SPPRA Rule 38 (2), approval is solicited for further Ninety (90) days extension of "Bid Validity Period" for the following tenders having SPPRA S.No: 33219.


1. Supply & Installation of Refilling & Recycling of Brother, Samsung & HP Toners or Equivalent.
2. Supply & Installation of Brother, Samsung & HP Printer Toners

The validity period of this tender is expiring on 24th Aug 2017 and reason for extension is due to delay in documentation from the bidder's end.


Farhan A Siddiqui
OG-1-Admin Div.


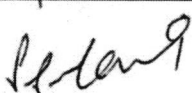
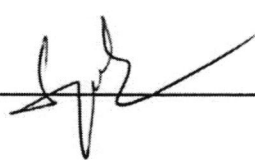
Members Signature- Procurement Committee


Ather Iqbal
AVP-II – Admin Div.
Signature

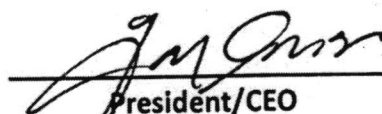

Anis Iqbal
Head of I.T

Saeed Jamal
Chief Financial Officer

Syed Muhammad Aqeel
Chief Manager, IDBL Karachi

Recommended for Approval, please


President/CEO

21/08

Dated: 23/08/2017

To,
M/s. Syan Tech
Room No # 12-A
1st Floor, Naz Chamber.
New Challi.

SUB: EXTENSION OF BID VALIDITY FOR SUPPLY & INSTALLATION OF REFILLING & RECYCLING OF BROTHER, SAMSUNG & HP TONERS OR EQUIVALENT & SUPPLY & INSTALLATION OF BROTHER, SAMSUNG & HP PRINTER TONERS

Dear Sir,

Please give your consent in extension of Bid Validity for subject tender.

Regards,



Mr. Ather Iqbal
AVP-II – Administration
Sindh Bank Ltd

OK FOR EXTENSION
Syan Tech
Room #12-A,
1st Floor,
Naz Chamber.
23/8/17