

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Works and Services Department
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Provincial.
- 3) TITLE OF CONTRACT Provincial Buildings Division No.I, Karachi.
- 4) TENDER NUMBER N.I.T No.HC/PBD-II/2016-17/2381 dated: 08-11-2016
- 5) BRIEF DESCRIPTION OF CONTRACT Repair & Renov: of Sindh Secretaries Flat @ GOR-I BathIsland
- 6) FORUM THAT APPROVED THE SCHEME Competent Authority
- 7) TENDER ESTIMATED VALUE Offer Rate
- 8) ENGINEER'S ESTIMATE Rs.77,30,000/-
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) Six Months
- 10) TENDER OPENED ON (DATE & TIME) 30-11-2016 @ (2:00 P.M)
- 11) NUMBER OF TENDER DOCUMENTS SOLD 4. No's
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 3. No's
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 3. No's
- 14) BID EVALUATION REPORT Attached
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Ziafco Engineers & Contractors
- 16) CONTRACT AWARD PRICE Rs.76,50,000/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID).
(i) M/s. Ziafco Engineers & Contractors
(ii) M/s. Pakistan Electric Wroks.
(iii) M/s. Kamran Builders.
- 18) METHOD OF PROCUREMENT USED :- (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE Domestic Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE X
- c) TWO STAGE BIDDING PROCEDURE X
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE X

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____ Procurement Committee

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	Sr. No.30485
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Daily Soobh, Jang, Express Tribune, 13/11/16, Parcham 14/11/16, Awami Awaz 15/11/16
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?

(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	x
No	

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	x
No	

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	x
No	

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	x
No	

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	x
No	

Signature & Official Stamp of
Authorized Officer


(SALEEM ALI KHOWAJA)
Executive Engineer,
Procurement Division No. 1,
Karachi

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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28 FEB 2017 78-2-12

CONTRACT AGREEMENT

THIS CONTRACT AGREEMENT (hereinafter called the "Agreement") made on the 28th day of February-2017 between Executive Engineer, Provincial Buildings Division No.I, Karachi (hereinafter called the "Procuring Agency") of the one part and M/s. Ziafco Engineers & Contractors (hereinafter called the "Contractor") of the other part.

WHEREAS the Procuring Agency is desirous that certain Works, viz **Repair & Renovation of Sindh Secretaries Flat @ GOR-I Bath Island Karachi (Installation of 01 No new Passenger Elevator) (ADP No.2083 of 2016-17)** and amount of Rs.76,50,000/- (Rupees= Seventy Six Lac Fifty Thousand only) should be executed by the Contractor and has accepted a Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW this Agreement witnesseth as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents after incorporating addenda, if any except those parts relating to Instructions to Bidders, shall be deemed to form and be read and construed as part of this Agreement, viz:
 - (a) The Letter of Acceptance;
 - (b) The completed Form of Bid along with Schedules to Bid;
 - (c) Conditions of Contract & Contract Data;
 - (d) The priced Schedule of Prices/Bill of quantities (BOQ);
 - (e) The Specifications; and
 - (f) The Drawings
3. In consideration of the payments to be made by the Procuring Agency to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Procuring Agency to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Procuring Agency hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.





**OFFICE OF THE EXECUTIVE ENGINEER,
PROVINCIAL BUILDINGS DIVISION NO. I, KARACHI.**

Barrack No.18, Block 4-A, Sindh Secretariat Saddar Karachi Ph: 021-99203183

No. HC/PBD-I/W.O/3659

Karachi dated: 03-03-2017

To,

M/s. Ziafco Engineer & Contractors,
Government Contractors,
Karachi.

Subject :-


WORK ORDER,
REPAIR & RENOVATION OF SINDH SECRETARIES FLAT @ GOR-I BATH ISLAND
KARACHI (INSTALLATION OF 01 NO NEW PASSENGER ELEVATOR). (ADP NO.2083
OF 2016-17).

Reference :- This office "Letter of Acceptance" No.HC/PBD-I/3601 dated: 27-02-2017

With reference to the above cited letter No, you are now requested to start to work within 07 days after the issuance of this letter.

Cost of Civil Work, Quoted Rate the Schedule Rate **Rs. NIL** & Non-Schedule Items **Rs.76,50,000/-**, and Grand Total **Rs.76,50,000/-**

The work will be started under the supervision of Assistant Engineer, Provincial Buildings Sub Division No.I, Karachi. The time for completion of this work is **06-Months** from the date of start of work.



(SALEEM ALI KHAWAJA)
EXECUTIVE ENGINEER
Provincial Buildings Division No. I,
Karachi.

Copy forwarded with compliments for information to:-

- i) The Superintending Engineer, Provincial Buildings Circle, Karachi with reference to his office letter No. Quoted above.
- ii) The Assistant Engineer, Provincial Buildings Sub-Division No.I, Karachi. He should ensure that no extra item and excess quantity over Schedule B is carried out unless specific permission is accorded from the competent authority. He is also required to report the actual date of start of the work and to submit physical progress in un-ambiguous manner with correct financial consumption accordingly.
There should be no change in the specification/plan/design already approved of the work at later stage. The contractor's signature on the plan and design must be taken in their acceptance. Departure from this will make the Assistant Engineer responsible for the change made if any.
He should also ensure that the individual quantity of the items provided in the Estimate / Schedule-B do not exceed, failing which he shall be held responsible for violation.

D.A/as above

True copy of Schedule – B.


EXECUTIVE ENGINEER
Provincial Buildings Division No. I,
Karachi.



**OFFICE OF THE EXECUTIVE ENGINEER,
PROVINCIAL BUILDINGS DIVISION NO. I, KARACHI.**

Barrack No.18, Block 4-A, Sindh Secretariat Saddar Karachi Ph: 021-99203183

No. HC/PBD-I/3601

Karachi dated: 27-2-17

To.

M/s. Ziafco Engineer & Contractors,
Government Contractors,
Karachi.

SUBJECT:- LETTER OF ACCEPTANCE:-

Reference:- **REPAIR & RENOVATION OF SINDH SECRETARIES FLAT @ GOR-I BATH ISLAND KARACHI (INSTALLATION OF 01 NO NEW PASSENGER ELEVATOR). (ADP NO.2083 OF 2016-17).**


Your Bidding Documents SPPRA Rule 2010 for the above mentioned work as per approval Committee under the chairmanship of Secretary, Works & Services Department, Government of Sindh, Karachi, a meeting held on 21-02-2017, @ 11:00 A.M in the office of the Secretary, Works & Services Department, Government of Sindh, Karachi. Minutes of the meeting for approval committee vide Section Officer, (General) Works & Services Department, Government of Sindh, Karachi letter No. E&A(W&S)/3-9/2017 dated:21-02-2017.

Cost of Civil Work, **Quoted Rate** the Schedule Rate **Rs. NIL** & Non-Schedule Items **Rs.76,50,000/-**, and Grand Total **Rs.76,50,000/-**


1. The amount of **Rs.76,50,000/-** includes Schedule items, Non-Schedule items and Rate analysis etc to the condition that no premium will be allowed/deducted on Non-Schedule items/Rate analysis items/offer rates.
2. 50% total cost will be paid at after the produce the L.C of lift.
3. 30% total costs will be paid after completion of Mechanical works installation of lift.
4. 20% total costs will be paid after working of lift operational and smooth running conditions.
5. Price quoted will not be subject to any change due to change of custom rates, Government taxes or foreign exchange rates.
6. Fee for award of contract at the rate of 0.35% of the value of contract in shape of levies stamp will be realized / charged at the time of award of contract.
7. Income tax will be deducted from running bill at the rate of 7.50%.
8. Bidders are requested to mention make and Country of origin in their bid.
9. Two year free service in/c parts.
10. The job will be completed within 06-months and the Elevator be made operational and smooth running before the end of completion period.
11. Free demonstration of consignees will be made and shall be responsibility of the firms where necessary.
12. Time is the essence of the contract and contractor / firm must adhere to the agreed time frame.
13. Duration of storage due to any major fault (During the warranty period) will not be counted towards warranty time.
14. Dismantling the existing lift, structure, card, panel board motor etc & adjusting the scrap value of dismantling material mentioned in the B.O.Q.
15. All Technical details regarding software testing and instrument control machine / motors and circuits through original changes and literatures shall be submitted by the firms to the client before issuance of completion certificate.

16. All scaffolding, planks, Ladder and any other items required for testing and commissioning of the Elevator.
17. All Civil works in/c new / renovation / dismantling / making good to complete the installation shall be firms, responsibility.
18. The work involving hammering / drilling and chiseling should be carried out after office hours or holiday.
19. Inspection of material imported will be made by the Technical committee at the port or at site of work before installation of Elevator.
20. The tender shall be quoted on the prescribed schedule to this NIT on the basis indicated therein and shall sign the certificate given therein to the effect that the store shall be supplied exactly in accordance with the requirement specified in the schedule. In case there is any deviation, it should be clearly stated by tenders otherwise it will be presumed that offer is strictly in accordance with the requirement of the tender notice.
21. In the case of offers of supply of stores both imported and indigenous from within the country price quoted shall be inclusive all taxes, duties and charges for packing making handling etc and sales tax is livable and is included in the price quoted to the tenders.
22. Tenders should be properly sealed with wax.
23. The work will strictly be carried out as per specifications and terms & condition agreed upon within stipulated time.

You are therefore requested to attend the office of the undersigned for signing of the agreement.


(SALEEM ALI KHOWAJA)
EXECUTIVE ENGINEER
Provincial Buildings Division No. I,
Karachi.

Copy forwarded with compliments to the Superintendent Engineer, Provincial Buildings Circle, Karachi for favour of information.


EXECUTIVE ENGINEER
Provincial Buildings Division No. I,
Karachi.

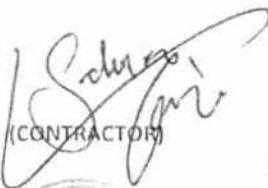
Repair & Renovation of Sindh Secretaries Flat @ GOR-I Bath Island Karachi (Installation of 1 No. New Passenger Elevator).

SCHEDULE B

NON SCHEDULE ITEM	UNIT	Quantity	Rate	Total
Installation of Passenger Korean & Equiant Elevator Capacity of 10 Persons 750 Kg with 5 stop (Basement + G.F + F.F + S.F + T.F) as per Specifications complete in all respect as per Drawings. Schedule of Technical Particulars and as per the instructions of the Engineer including the charges of all payable duties & taxes levies by the Government of Pakistan. The cost includes all type of civil works as required at site. the cost also includes providing & fixing of splits AC 1.5 tons of approved make & Quality for machine room for maintaining the temperature & built in fans in lift cars for ventilation of exhaust. The cost includes the cost of dismantling the existing lift structure. Card, Panel boards, motors etc. & adjusting the scrap value of dismantling material in his offer. The cost also includes operation & maintenance of lift / elevator with company operator along with replacement of defective parts (if any) for one year.	No	1.00	7650,000/-	7650000/-
TOTAL				7650000/-

TERMS AND CONDITION

- Price quoted will not be subject to any change due to change of custom rates, Government taxes or foreign exchange rates
- Fee for award of contract at the rate of 0.35% of the value of contract in shape of levies stamp will be realized / charged at the time of award of contract.
- Income tax will be deducted from running bill at the rate of 7.50%.
- Bidders are requested to mention make and Country of origin in their bid.
- One year free service in/c parts, three years service guarantee and availability of spare parts must be confirmed by the bidder
- The job will be completed within 12-months and the Elevator will be made operational and smooth running before the end of completion period.
- Free demonstration of consignees will be made and shall be responsibility of the firms where necessary.
- Time is the essence of the contract and contractor / firm must adhere to the agreed time frame
- Duration of storage due to any major fault (During the warranty period) will not be counted towards warranty time
- All Technical details regarding software testing and instrument control machine / motors and circuits through original drawings and literatures shall be submitted by the firms to the client before issuance of completion certificate
- All scaffolding, planks, Ladder and any other items required for testing and commissioning of the Elevator is in/c in the scope of work of the firms.
- All Civil works in/c new / renovation / dismantling / making good to complete the installation shall be firms, responsibility.
- The work involving hammering / drilling and chiseling should be carried out after office hours or holiday.
- Inspection of material imported will be made by the Technical committee at the port or at site of work before installation of Elevator
- The contractor / firm should provide an operator for operation & maintenance of the Elevator continuously through out warranty period (One year).
- The tender shall be quoted on the prescribed schedule to this NIT on the basis indicated therein and shall sign the certificate given in/c to the effect that the store shall be supplied exactly in accordance with the requirement specified in the schedule. In case there is any deviation, it should be clearly stated by tenders otherwise it will be presumed that offer is strictly in accordance with the requirement of the tender notice
- In the case of offers of supply of stores both imported and indigenous from within the country price quoted shall be inclusive all taxes, duties and charges for packing making handling etc and sales tax is livable and is included in the price quoted to the tenders.
- Tenders should be properly sealed with wax
- The tenders will be accepted alongwith the 10% of the quoted amount as earnest money in the form of Bank Draft / Pay order etc
- The work will strictly be carried out as per specifications and terms & condition agreed upon within stipulated time.


(CONTRACTOR)


(ASSISTANT ENGINEER)
Provincial Electrical Sub-Division-XII
Karachi


(EXECUTIVE ENGINEER)
Provincial Buildings Division No.1
Karachi

