



No. MS (CHK)/- 1166 / →
Civil Hospital
Baba-e-Urdu Road, Karachi

Dated: 30 | 01 | 2017.

The Director (A & F)
Sindh Public Procurement,
Regulatory Authority,
Karachi.

Subject: - **TENDER REPORTS FOR COMPUTER STATIONARY AT CIVIL HOSPITAL KARACHI (2016-17).**

Reference:- SPPRA ID @ S. No. 30725.

I am enclosing herewith "Bid Evaluation Report", "Comparative Statement" & "Minutes of Meeting" for the **Computer Stationary** at Civil Hospital Karachi with the request to hoist it on Authority's website at the earliest.

You co-operation will be highly appreciated.

Encl: As above.

**MEDICAL SUPERINTENDENT
CIVIL HOSPITAL KARACHI**

Copy to the:-

- Incharge I.T Department, Civil Hospital Karachi to hoist on Civil Hospital website.

MEDICAL SUPERINTENDENT

SPPRA ITWARY DIARY
NO: 736
DATED: 30-01-17



CIVIL HOSPITAL KARACHI

NIT NO. SPPRA ID @ S. No. 30725

Method and procedure of procurement: (Single Stage – One Envelope)

MINUTES OF BID OPENING MEETING

A meeting of the procurement committee of this department was held on 28-12-2016 for opening the bids received in respect of subject NIT for **Computer Stationery at Civil Hospital Karachi 2016-17** till the deadlines of submission. The meeting was attended by following members of the procurement committee and the representative of bidders. **(Attendance sheet is enclosed).**

The following bidders submitted their bids till the deadline of submission:

- 1) M/s. Allied Computer Services
- 2) M/s. Techsys & Co.
- 3) M/s. Express Printing & Packaging

The bids were opened at 12:00 noon in the presence of the above mentioned participants and the rates quoted by bidders were read aloud and encircled by Chairman of the Procurement Committee. All the members of the procurement committee signed each and every page of financial proposal / bids. The bids do not contain any over-writing or cutting.

Following is the details of bids announced:


S. No.	Item name	Name of Bidders	Offered Price	Amount of Bid Security	Pay Order No. / Dated
1	OPD Slip Out Patients Deptt Slip each Box contain 4000 Slips	M/s Techsys & Co.	Rs. 516,950/-	Rs. 13,000/-	17087238 28-12-2016
		M/s Express Printing & Packaging	Rs. 524,300/-	Rs. 14,500/-	02601960 27-12-2016
		M/s Allied Computer Services	Rs. 531,300/-	Rs. 12,600/-	11981342 20-12-2016
2	Emergency Slip Emergency Slip Roll, each Box contain 2000 Slips	M/s Allied Computer Services	Rs. 89,280/-	Rs. 12,600/-	11981342 20-12-2016
		M/s Express Printing & Packaging	Rs. 89,700/-	Rs. 14,500/-	02601960 27-12-2016
		M/s Techsys & Co.	Rs. 89,820/-	Rs. 13,000/-	17087238 28-12-2016

The committee shall examine all the bids as per the Qualification/ eligibility criteria provided in the bidding documents, arithmetical checks and verify the documents and bid security submitted by the bidders.


The meeting ended with the note of thanks to and from the chair.


DR. ARIF KHAN
Deputy Medical Superintendent (I.T.)
Civil Hospital Karachi


DR. KHALIL AHMED PATHAN
Addl. Medical Superintendent
(Procurement)
Civil Hospital Karachi


PROF. DR. RASHID QADEER
M.B.B.S. FC.PS
Dow University of Health Sciences
Civil Hospital Karachi


SHAHID ALI K.K.
Accounts Officer
Civil Hospital Karachi


Dr. NAZIA HAKEEM
MBBS, MCPS, FCPS
ASSISTANT PROFESSOR
GYNAE UNIT I
DOW UNIVERSITY OF HEALTH
SCIENCE, CIVIL HOSPITAL KARACHI



CIVIL HOSPITAL KARACHI

Statement showing the comparative rates for the "Computer Stationary at Civil Hospital Karachi during the financial year 2016-17 quoted by the various firms vides Tender Enquiry No. MS (CHK)/-13728 dated 05-12-2016 hoisted on SPPRA website at S. No. 30725 technical / financial opened on 28-12-2016.

Item No.	Descriptions of Works	Qty	Name of Firm & Rate Quoted	Name of Firm & Rate Quoted	Name of Firm & Rate Quoted	Remarks
01	OPD Slip Out Patients Deptt Slip each Box contain 4000 Slips	350 Nos.	Rs. 516,950/- M/s Techsys & Co.	Rs. 524,300/- M/s Express Printing & Packaging	Rs. 531,300/- M/s Allied Computer Services	Qualified on Lowest basis
02	Emergency Slip Emergency Slip Roll, each Box contain 2000 Slips	60 Nos.	Rs. 89,280/- M/s Allied Computer Services	Rs. 89,700/- M/s Express Printing & Packaging	Rs. 89,820/- M/s Techsys & Co.	Qualified on Lowest basis


ACCOUNTS OFFICER
CIVIL HOSPITAL KARACHI.

SHAHID ALI KHAN
Accounts Officer
Civil Hospital Karachi


HEAD OF MEDICAL UNIT - V
DOW UNIVERSITY OF HEALTH
SCIENCE KARACHI

DR. RASHID QADEER
M.B.B.S. F.C.P.S
University of Health Sciences
Civil Hospital Karachi


ASST. PROF. OF GYNAE & OBS
DOW UNIVERSITY OF HEALTH
SCIENCE, CIVIL HOSPITAL KARACHI

DR. NAZIA US-SAYED
ASSISTANT PROFESSOR
GYNAE UNIT I
DOW UNIVERSITY OF HEALTH
SCIENCE, CIVIL HOSPITAL KARACHI


INCHARGE I.T. DEPARTMENT
CIVIL HOSPITAL KARACHI
Deputy Medical Superintendent (I.T.)
Civil Hospital Karachi

DR. SYED KHALEED KHAN
Deputy Medical Superintendent (I.T.)
Civil Hospital Karachi


ADDL: MEDICAL SUPERINTENDENT
(PROCUREMENT)
CIVIL HOSPITAL KARACHI


DR. KHALIL AHMED PATHAN
Addl. Medical Superintendent
(Procurement)
Civil Hospital Karachi

BID EVALUATION REPORT


- | | |
|-------------------------------------|--|
| 1. Name of Procuring Agency: | Civil Hospital, Karachi |
| 2. Tender Reference No: | No. MS (CHK) /-13728 dated 05-12-2016. |
| 3. Tender Description/Name of item: | OPD Slips (Out Patient Slip) Each Box Contain 4000 Slips. |
| 4. Method of Procurement: | Single Stage One Envelope Procedure Basis |
| 5. Tender Published: | The hoisted on SPPRA website at S.No. 30725 |
| 6. Total Bid documents Sold: | Three |
| 7. Total Bids Received: | Three |
| 8. Tender Opening date:- | 28-01-2016 |
| 9. Bid(s) Rejected: | Nil |
| 10. Bid Evaluation Report: | |

S. No.	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1	M/s Techsys & Co.	Rs. 516,950	1 st Lowest	As per the Estimated cost	On Lowest Basis	The Committee is recommended to award the contract to M/s. Techsys & Co. at Rs. 516,950
2	M/s Express Printing & Packaging	Rs. 524,300	2 nd Lowest			
3	M/s Allied Computer Services	Rs. 531,300	3 rd Lowest			


The Committee is recommended to award the contract on lowest basis.


Mr. Shahid Ali Khan
 Accounts Officer
 Civil Hospital, Karachi
SHAHID ALI KHAN
Accounts Officer
Civil Hospital Karachi


 Head of Medical Unit
 Dow University of Health Science Karachi
DR. RASHID QADEER
MBBS, FCPS
Dow University of Health Sciences
& Civil Hospital Karachi


DR. NAZIA HAKEEM
MBBS, MCh, FICS, FICS, FICS
ASSISTANT PROFESSOR
GYN& Obs.
DOW UNIVERSITY OF HEALTH
SCIENCE, CIVIL HOSPITAL KARACHI


 Incharge I.T. Department
 Civil Hospital Karachi
DR. ANWAR HUSSAIN
Incharge I.T. Department
Civil Hospital Karachi


 Addl. Medical Superintendent (Procurement)
 Civil Hospital Karachi


DR. KHALIL AHMED PATHAN
 Addl. Medical Superintendent
 (Procurement)
 Civil Hospital Karachi


BID EVALUATION REPORT


1. Name of Procuring Agency: **Civil Hospital, Karachi**
 2. Tender Reference No: **No. MS (CHK) /-13728 dated 05-12-2016.**
 3. Tender Description/Name of item: **Emergency Slip Roll, Each Box Contain 2000 Slips.**
 4. Method of Procurement: **Single Stage One Envelope Procedure Basis**
 5. Tender Published: **The hoisted on SPPRA website at S.No. 30725**
 6. Total Bid documents Sold: **Three**
 7. Total Bids Received: **Three**
 8. Tender Opening date:- **28-12-2016**
 9. Bid(s) Rejected: **Nil**
 10. Bid Evaluation Report:

S. No.	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1	M/s Allied Computer Services	Rs. 89,280	1 st Lowest	As per the Estimated cost	On Lowest Basis	The Committee is recommended to award the contract to M/s. Allied Computer Services at Rs. 89,280
2	M/s Express Printing & Packaging	Rs. 89,700	2 nd Lowest			
3	M/s Techsys & Co.	Rs. 89,820	3 rd Lowest			


The Committee is recommended to award the contract on lowest basis.


Mr. Shahid Ali Khan
 Accounts Officer
 Civil Hospital, Karachi
SHAHID ALI K.K.
Accounts Officer
Civil Hospital Karachi


Head of Medical Unit
 Dow University of Health Science Karachi
DR. FAYAZ KHAN
MBBS, FCPS
Health Sciences
Civil Hospital Karachi


Asstt. Prof. of Gynae & Obs.
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SCIENCE, CIVIL HOSPITAL KARACHI


Incharge I.T Department
 Civil Hospital Karachi
DR. AHMED
MBBS, FCPS
Health Sciences
Civil Hospital Karachi



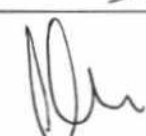

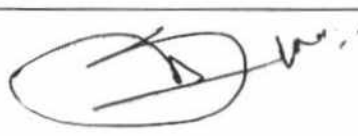

Addl. Medical Superintendent (Procurement)
 Civil Hospital Karachi

DR. KHALIL AHMED PATHAN
Addl. Medical Superintendent
(Procurement)
Civil Hospital Karachi

Date: 28-12-2016

Tender opening meeting held on 28-12-2016 at 12:00 noon in the Committee Room of Civil Hospital Karachi under the Chairmanship of Addl: Medical Superintendent, Civil Hospital Karachi for "Computer Stationary" at Civil Hospital Karachi.

The following members have attended the meeting:-




S. No.	Name of Officer(s)	Signature
1	Addl: Medical Superintendent (Procurement), Civil Hospital Karachi	
2	Head of Medical Unit - V, Dow University of Health Science, Karachi	
3	Assistant Professor of Gynae & Obs. Dow University of Health Science, Karachi	
4	Incharge (I.T Department) Civil Hospital Karachi	
5	Accounts Officer, Civil Hospital Karachi	


Date: 28-12-2016

Sealed tenders were invited through the publication of Tender Notice hoisted on SPPRA website vide Sr. No. 30725 for the "Computer Stationary" at Civil Hospital Karachi.

The Bids opened on 28-12-2016 at 12:00 noon in the Committee Room, Civil Hospital Karachi before the Procurement Committee of this Hospital.

The following firms have participated in the competition, the representative who were present at the time of opening tender their signatures were taken as a token of presence.

S. No.	Name of Firms	Signature of Representative
1	M/s Allied Computer Services	
2	M/s. Techsys 2 Co	
3	M/s. Express Printing & Bookbinding	
Total three firms participated in the competition.		

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. CIVIL HOSPITAL KARACHI
- 2) PROVINCIAL / LOCAL GOVT / OTHER GOVERNMENT OF SINDH
- 3) TITLE OF CONTRACT FINANCIAL YEAR 2016-17
- 4) TENDER NUMBER NO. MS (CHKY)-13728
- 5) BRIEF DESCRIPTION OF CONTRACT SUPPLY OF COMPUTER STATIONARY FOR IT DEPTT
- 6) FORUM THAT APPROVED THE SCHEME REGUALR BUDGET 2016-17
- 7) TENDER ESTIMATED VALUE Rs. 1.000 (M)
- 8) ENGINEER'S ESTIMATE NOT APPLICABLE
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 2016-17
- 10) TENDER OPENED ON (DATE & TIME) 28-12-2016 AT 12:00 Noon
- 11) NUMBER OF TENDER DOCUMENTS SOLD Three
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED Three
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS Three
- 14) BID EVALUATION REPORT Bid Evaluation Report already hoisted on authority's website
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER Hoisted @ SPPRA ID # 249/2017
- 16) CONTRACT AWARD PRICE Rs. 606,230/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT Ranking of the bidder as per Evaluation Report already hoisted
(i.e. 1st, 2nd, 3rd EVALUATION BID). on authority's website @ ID # 249/2017

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE YES Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE N/A
- c) TWO STAGE BIDDING PROCEDURE N/A
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE N/A

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA ID 249/2017
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	
No	N/A

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	No

Signature & Official Stamp of **Medical Superintendent**
Authorized Officer **Civil Hospital, Karachi**

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset



No. MS/CHK/16-17/1596
Civil Hospital,
Baba-e-Urdu Road, Karachi
Dated: 06 - Feb, 2017

(LETTER OF ACCEPTANCE)

M/s. Techsys & Co.
Karachi

Sub: LETTER OF INTENT FOR COMPUTER STATIONARY FOR I.T. DEPARTMENT - CHK (FY 2016-17)

- Notice Inviting Tender issued in respect of "COMPUTER STATIONARY" to be supplied during the Financial Year 2016-2017.
- The said Bid (Single Stage - One Envelope procedure basis) submitted on 28th December, 2016 by your firm.
- The meetings of Procurement Committee of Civil Hospital, Karachi for Bid opened on 28th December, 2016 respectively for Supply of "COMPUTER STATIONARY" as amount mentioned below against each item:

ITEM #	Name of Items	Approx. Requirement	UNIT COST	Total Amount
1	OPD Slip Out Patients Deptt Slip each Box contain 4000 Slips	350 Nos.	1,477	516,950
Total Amount Rs.				516,950

- The Hospital Procurement Committee has evaluated the bids submitted by participants in details and is pleased to inform you that you have been selected as the "Preferred Bidder" for supply of the above said "COMPUTER STATIONARY". The Civil Hospital, Karachi now wishes to offer you for supply of this COMPUTER STATIONARY on the terms & conditions as per the bid documents of the said NIT.
- That this Letter of Intent does not form a contractual or legal relationship under the relevant laws of Pakistan between Civil Hospital Karachi and the addressee of this "Letter of Intent"
- You are therefore requested to confirm within seven (07) days from the date of receipt of this Letter of Intent, regarding your willingness to accept this offer for COMPUTER STATIONARY to this Hospital.
- Contract on Non-Judicial stamp paper along with Pay Order of Performance Security Bond of 2% of the contract value may be submitted to this Hospital within stipulated time.

MEDICAL SUPERINTENDENT
CIVIL HOSPITAL KARACHI

Copy to the:

- The Accountant General Sindh, Karachi
- The Director, SPPRA Karachi vide SPPRA Evaluation Report ID # 249/2017
- The Accounts Officer, Civil Hospital, Karachi

MEDICAL SUPERINTENDENT



(LETTER OF ACCEPTANCE)

No. MS/CHK/16-17/1547
Civil Hospital,
Baba-e-Urdu Road, Karachi
Dated: 06 - Feb, 2017

M/s. Allied Computer Services
Karachi

Sub: LETTER OF INTENT FOR COMPUTER STATIONARY FOR I.T. DEPARTMENT - CHK (FY 2016-17)

- Notice Inviting Tender issued in respect of "COMPUTER STATIONARY" to be supplied during the Financial Year 2016-2017.
- The said Bid (Single Stage - One Envelope procedure basis) submitted on 28th December, 2016 by your firm.
- The meetings of Procurement Committee of Civil Hospital, Karachi for Bid opened on 28th December, 2016 respectively for Supply of "COMPUTER STATIONARY" as amount mentioned below against each item:

ITEM #	Name of Items	Approx. Requirement	UNIT COST	Total Amount
1	Emergency Slip Emergency Slip Roll, each Box contain 2000 Slips	60 Nos.	1,488	89,280
Total Amount Rs.				89,280

- The Hospital Procurement Committee has evaluated the bids submitted by participants in details and is pleased to inform you that you have been selected as the "Preferred Bidder" for supply of the above said "COMPUTER STATIONARY". The Civil Hospital, Karachi now wishes to offer you for supply of this COMPUTER STATIONARY on the terms & conditions as per the bid documents of the said NIT.
- That this Letter of Intent does not form a contractual or legal relationship under the relevant laws of Pakistan between Civil Hospital Karachi and the addressee of this "Letter of Intent"
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MEDICAL SUPERINTENDENT
CIVIL HOSPITAL KARACHI

Copy to the:

- The Accountant General Sindh, Karachi
- The Director, SPPRA Karachi vide SPPRA Evaluation Report ID # 249/2017
- The Accounts Officer, Civil Hospital, Karachi

MEDICAL SUPERINTENDENT

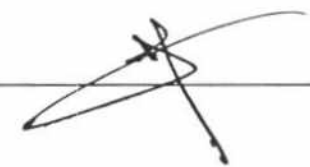
IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contactor




(Seal)


Signature of the Employer



(Seal)

Signed, Sealed and Delivered in the presence of:

Witness:



(Name, Title and Address)

CNIC No. 42301-0986540-5

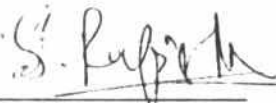
Witness:




(Name, Title and Address)
SHAHID ALI K.K.
Accounts Officer
Civil Hospital Karachi

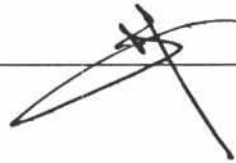
IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contactor




(Seal)  **TECHSYS & CO:**

Signature of the Employer

(Seal) 

Signed, Sealed and Delivered in the presence of:

Witness:



(Name, Title and Address)

 **SKU Enterprises**

Witness:



(Name, Title and Address)
SHAHID ALI K.K.
Accidents Officer
Civil Hospital Karachi