



**SINDH EDUCATION FOUNDATION  
GOVT. OF SINDH  
(HEAD OFFICE)**



SEF (Plot, No. 21 A, Block No.7& 8 Overseas Cooperative Housing Society,  
Ameer Khusro Road) Karachi. 021-34169182 & 184

**ATTENDANCE SLIP FOR THE TENDER OPENING MEETING**

Date & Time: **23<sup>rd</sup> August, 2017 & 3:45 pm**

Agenda: Tender opening for **Website hosting Services** Tender No. SEF/NP/17-18/16 on **23<sup>rd</sup> August, 2017 at 3:45 pm.**

Tender form sold: **One (1)**

Following Firms participated in the bid.

No	NAME OF FIRM PARTICIPATED/ OWNER	ATTENDED BY ( Name & Designation )	CONTACT NO/ EMAIL	SIGNATURES
1	A22 Creatorz	Bilal Jawaid	INFO@A22-CREATORZ.COM 0300-2153117	
2	/			
3	/			
4	/			
5	/			

only one bidder participated.

*[Signature]* 23/8/2017

*[Signature]* 23/8/2017

*[Signature]* 23/8/2017

*[Signature]* 23/8/17

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6			
7			

**Loudly announced bid information of bidders:**

No.	Name of Firms	Bid Value in PKR.	Bid Security in PKR	Bidder's Signatures
1	A22 Creativz	Rs = 14,66,666/-	Rs = 44,000/-	<i>Baidal</i>
2				
3				
5				
6				

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23/8/2017

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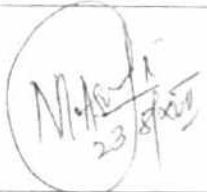
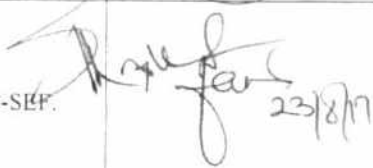
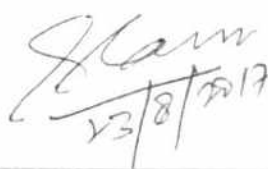




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WEB SITE HOSTING SERVICES  
23.08.2017 @03:45pm  
MEMBERS OF PURCHASE COMMITTEE  
"ATTENDANCE SHEET"

S.No.	NAME OF OFFICERS	DESIGNATION	AUTHORITY	SIGNATURE
i	Mr. Muhammad Abdullah Abbasi	Director Admin & IT-SEF	Chairman P. C-SEF	
ii	Mr. Muhammad Ashraf	Deputy Director FR/FFM, Finance Department-SEF	Secretary Member P. C-SEF	
iii	Mr. Fawad Junejo,	Section Officer (Budget), SGA&CD	Member P.C-SEF.	
iv	Mr. Shahnawaz Ali Khan	Acting Deputy Director Procurement-SEF	Coopted Member P. C-SEF.	
v	Zulfiqar Ali Khan	Assistant Director, ACU-SEF	Coopted Member P. C-SEF.	
vi	Abdul Munim Khan	Assistant Director, ACU-SEF	Coopted Member P. C-SEF.	

**MINUTES OF MEETING HELD FOR TENDER BID OPENING FOR WEBSITE HOSTING SERVICES TENDER NO. SEF/NP/17-18/16 ON WEDNESDAY**

**23<sup>RD</sup> AUGUST, 2017, 3:45 PM**

SEF/Procurement/Minutes/17-18/13



**SINDH EDUCATION FOUNDATION  
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SEF (Plot. No. 21/A, Block No.7& 8 Overseas Cooperative Housing Society,  
Ameer Khusro Road) Karachi. 021-34169182 & 184

Tender Name: Website Hosting Services.  
Tender no: SEF/NP/17-18/16  
Meeting held on: Wednesday 23<sup>rd</sup> August, 2017, 3:45 pm

**AGENDA:**

Tender opening for Website hosting Services Tender No. SEF/NP/17-18/16 on 23<sup>rd</sup> August, 2017 at 3:45 pm.

**PARTICIPANTS:**

The following members of Purchase Committee had participated in the meeting for the referred tender:

S.No.	NAME OF OFFICERS	DESIGNATION	AUTHORITY
i	Mr. Muhammad Abdullah Abbasi	Director General Administration & Coordination SEF	Chairman P. C-SEF.
ii	Mr. Muhammad Ashraf	Deputy Director FR/FFM	Secretary/Member P. C-SEF.
iii	Mr. Fawad Junejo,	Section Officer (Budget), SGA&CD	Member P.C-SEF.
iv	Mr. Shahnawaz Ali Khan	Acting Deputy Director Procurement	Co-opted Member P. C-SEF.
v	Zulfiqar Ali Khan	Assistant Director, ACU-SEF	Coopted Member P. C-SEF.
vi	Abdul Munim Khan	Assistant Director, ACU-SEF	Coopted Member P. C-SEF.

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**MINUTES OF MEETING HELD FOR TENDER BID OPENING FOR WEBSITE HOSTING SERVICES TENDER NO. SEF/NP/17-18/16 ON WEDNESDAY**

**23<sup>RD</sup> AUGUST, 2017, 3:45 PM**

SEF/Procurement/Minutes/17-18/13

**PROCESS:**

Following firms has participated in the bid opening (ATTENDANCE SLIP) of the participated firms is attached:

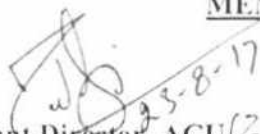
**1. M/s. A2Z Creatorz**

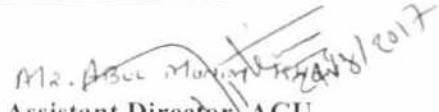
Sealed Financial proposal of the aforementioned firm was opened and financial bid of the bidder was loudly announced by Secretary Purchase Committee. The detail of the financial bid is as follows.


Sr. no	Vendor Name	Bid Called	3% Bid Security Submitted by Vendors
1)	M/s. A2Z Creatorz	Rs. 1,466,666/-	Rs.44,000/-


Keeping in view the above facts the Purchase Committee forwarded the case to the coopted members for technical evaluation for further process.

**MEMBERS OF PURCHASE COMMITTEE**


  
Assistant Director, ACU (Zaidullah Ali Khan)  
Co-opted Member  
Sindh Education Foundation  
Govt. of Sindh.

  
Mr. Asad Munir  
Assistant Director, ACU  
Co-opted Member  
Sindh Education Foundation  
Govt. of Sindh

  
Acting Deputy Director-Procurement  
Co-opted Member (Shahnawaz Ali Khan)  
Sindh Education Foundation  
Govt. of Sindh

  
Section Officer (Budget), SGA&CD.  
Member of P.C. SEF (Salauddine Abbasi)  
Sindh Education Foundation,  
Government of Sindh.

  
Deputy Director FFM/FR-SEF  
(Secretary/ Member P.C) (Muhammad Asghar)  
Sindh Education Foundation  
Govt. of Sindh

  
Director (General Administration/  
coordination) (Muhammad Abdullah Abbasi)  
Chairman Purchase Committee  
Sindh Education Foundation  
Government of Sindh.

# Sindh Education Foundtion

ELIGIBILITY CIRTERIA FOR WEBSITE HOSTING ITB No. SEF/NP/17-18/16


Tender Opening Date: 23rd August, 2017

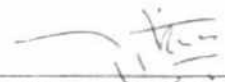
S. No.	IMPORTANT PRE-QUALIFICATION / ASSESSMENT POINTS	M/s. A2Z Creatorz
1	Minimum 05 years' experience in Relevant field (evidence required)	YES
2	Minimum Financial Turnover of Rs.03 million per annum – Evidence required in the form of Last 12 months Bank Statement OR Bank Certificate mentioned Rs.03 million turnover or above duly stamp from concerned Bank.	YES
3	Affidavit @ 100/- rupees stamp/Bond paper that the firm has never been blacklisted duly stamped.	YES
4	Have registration with relevant Tax & Sale Tax Departments of the Govt. of Pakistan or Govt. of Sindh. Following evidence documents are MUST require:	
	• Copy of sales tax Registration Certificate with SRB required	YES
	• Copy of National Tax Registration Certificate required	YES
	• Copy of the Tax Exemption Certificate (if any)	YES


**Note:**


Only M/s. A2Z Creatorz has participated in the tender and found eligible for the tender therefore it is recommended by the Purchase Committee to proceed for further process


### MEMBERS OF PURCHASE COMMITTEE (SEF)

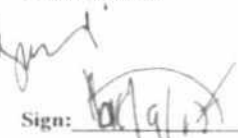
  
 Sign: \_\_\_\_\_  
 Assistant Director, ACU (Mr. ZULFIKAR ALI KHAN)  
 Co-opted Member  
 Sindh Education Foundation  
 Govt. of Sindh

  
 Sign: \_\_\_\_\_  
 Assistant Director, ACU (Mr. ABDUR MUNIM KHAN)  
 Co-opted Member  
 Sindh Education Foundation  
 Govt. of Sindh

  
 Sign: \_\_\_\_\_  
 Acting Deputy Director, Procurement  
 Coopted Member of P.C. SEF (Subhanwar Ali Khan)  
 Sindh Education Foundation,  
 Govt. of Sindh

  
 Sign: \_\_\_\_\_  
 Section Officer (Budget), SGA&CD.  
 Member of P.C. SEF (Mr. SALIHUDDIN ABBASI)  
 Sindh Education Foundation,  
 Govt. of Sindh

Subject to capture of all mandatory requirements  
  
 Sign: \_\_\_\_\_  
 Deputy Director, FR/FM (Finance Department-SEF) (Mr. MUHAMMAD ASWAR)  
 Secretary/ Member P.C. SEF  
 Sindh Education Foundation  
 Govt. of Sindh

  
 Sign: \_\_\_\_\_  
 Director General Administration and Coordination (Mr. ABDULLAH ABBASI)  
 Chairman Purchase Committee  
 Sindh Education Foundation  
 Govt. of Sindh.







**SINDH EDUCATION FOUNDATION GOVERNMENT OF SINDH**  
**FINANCIAL COMPARISION FOR WEBSITE HOSTING ITB No. SEF/NP/17-18/16**

Tender Opening Date: 23rd August, 2017

Item	M/s. A2Z Creatorz	
	Description	Total Bid Price (All Inclusive)
Website Hosting Services	Purchasing space for web hosting (from Sept, 2017 to June, 2018)	666,666
	Purchasing space for web hosting (from July, 2018 to June, 2019)	800,000
<b>Total</b>		

Note: The Purchase Committee found that only one bidder has participated in the tender. Therefore, the Purchase Committee has recommended to invoke SPPRA rule # 48 for further process.

**MEMBERS OF PURCHASE COMMITTEE (SEF)**

<p>Sign:                   Assistant Director, ACU (ZULFIKAR ALI KHAN)                  Co-opted Member                  Sindh Education Foundation                  Govt. of Sindh</p>	<p>Sign:                   Assistant Director, ACU (ABDUL MUNIM KHAN)                  Co-opted Member                  Sindh Education Foundation                  Govt. of Sindh</p>	<p>Sign:                   Acting Deputy Director, Procurement                  Coopted Member of P.C. SEF (SHAHNAWAZ ALI KHAN)                  Sindh Education Foundation,                  Govt. of Sindh</p>
<p>Sign:                   Section Officer (Budget), SGA&amp;CD.                  Member of P.C. SEF (SALAHUDDIN ABBASI)                  Sindh Education Foundation,                  Govt. of Sindh</p>	<p>Sign:                   Deputy Director, FR/FFM (Finance Department-SEF)                  Secretary/ Member P.C. SEF (MUHAMMAD ASHRAF)                  Sindh Education Foundation                  Govt. of Sindh</p> <p><i>subject to copy from all mandatory reports per rule</i></p>	<p>Sign:                   Director General Administration and Coordination (MUHAMMAD ABDULLAH ABBASI)                  Chairman Purchase Committee                  Sindh Education Foundation                  Govt. of Sindh.</p> <p><i>19/9/17</i></p>

# Sindh Education Foundation

Assessment of rates from from last awarded contract for Hiring of firm for Purchasing Space for Website hosting tender No. SEF/NP/17-18/16 for compliance of Rule no. 48 of SPP Rules 2010.

Description	M/s. A2Z Creatorz		M/s. A2Z Creatorz	
	Current Quoted Rates for the tender	Monthly rates	Previous awarded contract Rates for Six Months (28th March, 2017 - 28th September, 2017)	Monthly rates
Purchasing space for web hosting (from Sept, 2017 to June, 2018)	666,666	66,667	500,000	83,333.33
Purchasing space for web hosting (from July, 2018 to June, 2019)	800,000	66,667		

**Note:**

As per rule no. 48 of SPP Rules 2010 the SEF compared rates from previous awarded contract which were found per month rate @ Rs. **83,333.33/-** which is higher from current quoted rates given by M/s. A2Z Creatorz @ **Rs. 66,667/-** (from Sept, 2017 to June, 2018) and **Rs. 66,667/-** (from July, 2018 to June, 2019).  
Hence the Purchase committee recommends to award the contract to M/s. A2Z Creatorz.

**MEMBERS OF PURCHASE COMMITTEE (SEF)**

*25/9/17*

**Acting Deputy Director Procurement**  
Co-opted Member (SHAHNAWAZ ALI KHAN)  
Sindh Education Foundation  
Govt. of Sindh

*Subject to completion of all mandatory requisites as per rules*

*26/09/17*

**Deputy Director (FR/FFM)** (MUHAMMAD ASHRAF)  
Secretary/Member PC  
Sindh Education Foundation  
Govt. of Sindh

*26/09/17*

**Section Officer (O&M-I), SGA&CD.**  
Member PC (SHARFAB NASEEM UL HAQ)  
Sindh Education Foundation  
Govt. of Sindh

*26/9/17*

**Director General Administration and Coordination Department & IT** (MUHAMMAD ABDULLAH ABBAZI)  
Chairman PC (SEF)  
Sindh Education Foundation  
Govt. of Sindh



## Bid Evaluation Report

1. Name of Procuring Agency: **Sindh Education Foundation (Govt. of Sindh)**
2. Tender Reference No: **SEF/NP/17-18/16.**
3. Tender Description/Name of work/item: **Official Website Hosting Services**
4. Method of Procurement: **SINGLE STAGE ONE ENVELOPE PROCEDURE.**
5. Tender Published: **SPPRA S.N. 34122 (7-8-2017)**  
*Print & Electronic Media (SPPRA ID No. with dates)*  
**Express (29.7.2017), The News (30.7.2017), Awami Awaz (29.7.2017)**
6. Total Bid documents Sold: **One**
7. Total Bids Received: **One Bid Received.**
8. Financial Bid Opening date: (if applicable) **23rd August, 2017.**

No. of Bid technically qualified (if applicable): **One.**

S No	Name of Firm or Bidder	Total Bid, Cost offered by the Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7
1	M/s. A2Z Creatorz	1,466,666/- (66,666.6/- per month)	1,466,666/- (66,666.6/- per month)	1st	2.5 Million	SPP Rule # 48 invoked and compared with rates with last awarded contract and found lowest	Accepted and awarded contract as lowest bidder.
2	M/s. A2Z Creatorz (Last awarded Contractor for the period (28th March, 2017 - 28th September, 2017)	500,000/- (83,333.3/- per month)	500,000/- (83,333.3/- per month)	N/A		Rates from last awarded contract	-

  
Shahnawaz Ali Khan

Acting Deputy Director Procurement

Co-opted Member P. C.

Sindh Education Foundation,

Govt. of Sindh

  
Muhammad Ashraf

Deputy Director FRC&M

Secretary/Member P C

Sindh Education Foundation,

Govt. of Sindh

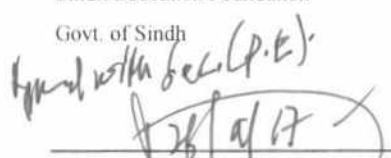
  
MR. SHA3TAB NASEEM UL HAQ

Section Officer (O&M-I), SGA&CD.

Member PC

Sindh Education Foundation

Govt. of Sindh

  
Muhammad Abdullah Abbasi

Director (General Administration & Coordination Department and IT)

Chairman P. C.

Sindh Education Foundation,

Govt. of Sindh.



# Sindh Education Foundation



Government of Sindh

Date: 12-04-17

Ref: SEF/1052/16-17

## OFFICE ORDER

Notification No. SEF/Pro/2016-17/...: In partial modification of SEF Notification # SEF/442/2016 dated 29-11-2016, the Purchase Committee's constitution with the revised Nomenclature of Chairman Purchase Committee in accordance with Finance and Accounts rules-SEF and with rules 7 & 8 of SPP Rules 2010 (Amended 2013).

- Director General Administration and Coordination (**Chairman of Committee**).
- Deputy Director, FRFFM SEF (**Secretary/ Member**).
- Section Officer (Budget), (Representative from SGA&CD Government of Sindh) (**Member Purchase Committee**).
- Acting Deputy Director, Procurement SEF (**Co-opted Member**).

The Committee's TORs are:

A

- Prepare Bidding Documents;
- Carrying Out Technical as well Financial Evaluation of the bids;
- Preparing evaluation report as provided in Rule 45 SPPRA 2010 amended 2013;
- Making recommendations for the award of contract to the competent authority; and
- Perform any other function ancillary and incidental to the above.

B

- The committee will also carry out procurement of the World Bank assisted PPRS program under World Bank (WB) Guidelines of Goods, Non Consultancy & Works

**Ms. Naheed S. Durrani**  
**Managing Director,**  
**Sindh Education Foundation**

Copy to:

1. The Secretary, Education & Literacy Department, Govt. of Sindh.
2. The Secretary, SGA&CD Government of Sindh
3. P.S to M.D-SEF.
4. All Committee Members.

**Assistant Director (Procurement)**  
**Sindh Education Foundation**

**12 APRIL, 2017**

Head Office: House # 21-A, Block 7/B, Overseas Cooperative Housing Society, Ameer Khusro Road, Karachi.  
Ph:021-34169141-5, 021-34305753-4, 021-34301460-3 Fax: 021-34169143 E-mail: info@sef.org.pk, Website: www.sef.org.pk

**Regional Offices:**

Hyderabad Ph: 022-9240173-4 Larkana Ph:074-4058639  
Sukkur Ph:071-5632292, 071-9310985 Dadu Ph:025-4710731 Mirpurkhas Ph:0233-9290385  
Shaheed Benazirabad Ph:0244-382090-1



Date: 20-09-17

Ref: SEF/315/17

### **OFFICE ORDER**

In modification of SEF Notification # SEF/1052/16-17 dated 12-04-2017, the Purchase Committee's has been revised in pursuance of new induction of member nominated by General Administration & Coordination Department vide letter no. SOG(SGA&CD)-18-103/2010 dated 19<sup>th</sup> September, 2017.

- Director General Administration and Coordination (**Chairman of Committee**).
- Deputy Director, FRFFM SEF (**Secretary/ Member**).
- Section Officer (O&M-I), Services, (General Administration & Coordination Department Government of Sindh) (**Member Purchase Committee**).
- Acting Deputy Director, Procurement SEF (**Co-opted Member**).

The Committee's TORs under SPPRA Rules no.8 are as under:

- Prepare Bidding Documents;
- Carrying Out Technical as well Financial Evaluation of the bids;
- Preparing evaluation report as provided in Rule 45 SPPRA 2010 amended 2013;
- Making recommendations for the award of contract to the competent authority; and
- Perform any other function ancillary and incidental to the above.


For world Bank Project:

- The committee will also carry out procurement of the World Bank assisted PPRS program under World Bank (WB) Guidelines of Goods, Non-Consultancy & Works.

**Ms. Naheed S. Durrani  
Managing Director,  
Sindh Education Foundation**

Copy to:

1. The Secretary, Education & Literacy Department, Govt. of Sindh.
2. The Secretary, SGA&CD Government of Sindh
3. P.S to M.D-SEF.
4. All Committee Members.

  
**Assistant Director (Procurement)  
Sindh Education Foundation**

Dated: 20 September 2017