#### **Bid Evaluation Report**

1. Name of Procuring Agency: Sindh Education Foundation (Govt. of Sindh)

2. Tender Reference No: SEF/NP/17-18/01

3. Tender Description/Name of work/item: Hiring of Tax Consultant Firm for SEF Tax Matter

4. Method of Procurement: QCBS Method

Tender Published: SPPRA S.N # 34030 (26-07-2017)

Jang Urdu 23/12/2016, Dawn English 23/12/2016, Kawish 23/12/2016

Total RFP documents Issued: 02 received from Procurement Dept. and 03 bid received from Website.

Technical Bid Opening date: (if applicable) 16th August, 2017

8. Total Bids Received: 03 Bids Received.

9. No. of Bid technically qualified (if applicable): 03

10. Finincial Bid Opening Date: 13th September, 2017

~	Name of Firm or Bidder	Total Bid,Cost offered by the Bidder	Ranking in terms of consolidated (Technical & Financial) evaluation	Comparison with Estimated cost	Reasons for acceptance/rejection through QCBS selection method and rating calculated by formula (s=stxt%+sfxP%)	Remarks
0	1	2	3	4	5	6
1	M/s. Deloittee Yousuf Adil (Chartered Accountants)	600,000	1st		Accepted because the firm attains the highest combined technical & financial score.	Recommended to award the contract.
2	M/s. Rahman Sarfaraz Rahim Iqbal Rafiq (Chartered Accountants)	1,800,000	2nd	3.6 Million	Rejected because the firm attains the second highest combined technical & financial score.	Not Recommended to award the contract.
3	M/s. Baker Tilly Mehmood Idrees Qamar (Chartered Accountants)	2,700,000	N/A		Rejected because the bid security was not enclosed with the financial proposal.	DISQUALIFIED

CONSULTANT SELECTION COMMITTEE

Mr. Nawab Zafar Ali Deputy Director (M&E)

Secretary of Consultant Selection Committee

Sindh Education Foundation

Government of Sindh

Mr.A.K.Rind

Deputy Secretary. (B & E - IV)

Finance Department

Member of Consultant Selection Committee

Sindh Education Foundation

Government of Sindh

Mr.Mubashir Mirza
Assistant Director (AASP)

Member of Consultant Selection

Committee

Sindh Education Foundation

Government of Sindh

Mr.Taufique Ahmed Shaikh

**Assistant Chief** 

Planning & Development Dept. Govt. of Sindh

Member of Consultant Selection Committee

Sindh Education Foundation

Government of Sindh

Mr. Muhammad Abdullah Abbasi

Director (General Administration & Co-ordination)

Chairman Consultant Selection Committee

Sindh Education Foundation

Government of Sindh

#### SINDH EDUCATION FOUNDATION GOVERNMENT SINDH

RFP for Hiring of Tax Consultant Firm for SEF Tax Matter SEF/NP/17-18/01

Technical Opening Date: 16-08-2017

Financial Opening Date: 13-09-2017

Evaluation Sheet of Combine Technical & Financial as per QCBS Methods:

TECHNICAL EVALUATION:	M/s. Deloittee Yousuf Adil (Chartered Accountants)	M/s. Rahman Sarfaraz Rahim Iqbal Rafiq (Chartered Accountants)	M/s. Baker Tilly Mehmood Idrees Qamar (Chartered Accountants)
Technical Points out of 100	91.6	84.4	80.8
75% Quality , (Technical)	68.70	63.30	60,60
Ranking at Technical score	lst	2nd	3rd
FINANCIAL EVALUATION:			
Financial Prices	600,000	1,800,000	Bid Security not submitted
Financial Points out of 100	100.00	33.33	
25% Cost (Financial)	25.000	8.333	
Consolidated ranking according to the formula to calculate the highest combined achievement in Tech & Fin score ( $S = St \times T\% + Sf \times P\%$ ).	93.700	71.633	
Ranking at Consolidate Technical & Financial Marks:	First Lowest Evaluated Bidder	Second Lowest Evaluated Bidder	Disqualified

1) The Consultant Selection Committee found that bid security was not enclosed with the financial proposal as found in sealed envelope by M/s. Baker Tilly Mehmood Idrees Qamar (Chartered Accountants), the Lowest Evaluated Bid is from M/s. Deloittee Yousuf Adil (Chartered Accountants) whereas M/s. Rahman Sarfaraz Rahim Igbal Rafig (Chartered Accountants) is 2nd Lowest firm.

2) The Consultant Selection Committee recommended M/s. Deloittee Yousuf Adil (Chartered Accountants), at top(1st) ranking on the basis of Technical & Financial Evaluation as per QCB selection method, this is for kind approval of Competent Authority of SEF.

TECHNICAL CO-OPTED MEMBER

Mr. Ali Nisar

Senior Officer, IC/C

Technical Co-opted Member, CSC

Sindh Education Foundation,

Government of Sindh

Mr. Muhammad Tasleem

Acting Director, FA&A

Technical Co-opted Member, CSC

Sindh Education Foundation,

Government of Sindh

CONSULTANT SELECTION COMMITTEE

Mr.Nawab Zafar A

Secretary of Consultant Selection Committee

Sindh Education Foundation

Government of Sindh

Mr. Taufique Ahmed Shaikh

Assistant Chief (Edu)

Planning & Development Dept. Govt. of Sindl

Member of Consultant Selection Committee

Sindh Education Foundation

Government of Sindh

Mr. Mubashir Mirza

Assistant Director (AASP)

Member of Consultant Selection Committee

Sindh Education Foundation,

Government of Sindh

Director (General Administration & Co-ordination)

Chairman Consultant Selection Committee

Sindh Education Foundation

Government of Sindh

Deputy Director (M&E)

Deputy Sec. Finance, (B & E-IV)

Member of Consultant Selection Committee

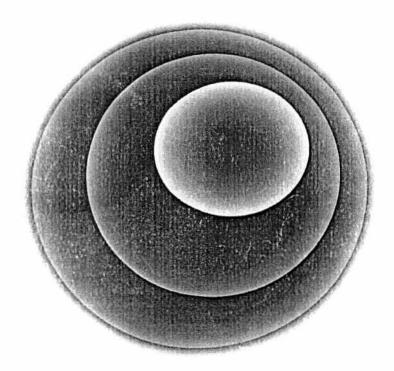
Sindh Education Foundation

Government of Sindh

# Deloitte.

Strictly Private & Confidential

Financial Proposal to Sindh Education Foundation



#### **Professional Fee**

Our fee, on retainership basis, for below scope of work will be Rs. 50,000 per month:

- · Tax Advisory Services on matters related to procurement of services and goods as per SPPRA rules and other guidelines issued by Federal / Provincial Governments.
- Advisory services regarding applicability of Income Tax Ordinance, 2001 (the Ordinance); Sales Tax Act, 1990 and Sindh Sales Tax on Services Act. 2011.
- Services for dealing with tax / revenue authorities for replying to any query / notices to the tax authorities.
- Services for obtaining approval / tax exemption certificate under section 2(36), 100C of the Ordinance, section 151 of the Ordinance and other exemptions under income tax.
- Finalization / arranging tax assessment orders, appeals, tax refunds and representation to explain Company's position before Commissioner appeal.
- Timely feedback and opinions on the changes in rates and other provisions applicable & amended time to time in tax laws in Pakistan.
- Assistance in charging Tax under section 149 of the Ordinance read with section 12, 13 of the Ordinance.
- · Educate staff member of the Foundation in dealing all taxation matters and strengthen the procedures followed pertaining to taxation by the Foundation.
- Filling of WHT statements through E-Portal on monthly, quarterly annually basis as required under the Ordinance from time to time.
- · Assistance in charging tax under section 15 read with section 155 and filling of WHT in same manner through E- Portal under all provision of the Ordinance.
- Assistance in charging tax under section 153 and filling of WHT in same manner through E- Portal.
- Preparation and filing of WHT statement under section 165 of the Ordinance, as per rules as prescribed in the Ordinance and annual statement under section 149 of the Ordinance.
- Assistance in giving tax credits under sections 61,62,63,64 of the Ordinance, wherever applicable.
- Computation, preparation and filing of annual income tax return as per the Ordinance.
- Assistance in giving tax adjustments, wherever applicable.
- Assistance in charging sales tax under Sales Tax Act.
- Preparation of PSID for payment under the head of sales tax
- Filing of sale tax WHT statements on monthly basis through online portal of FBR.
- Preparation of PSID for payment under the head of sales tax on services under SRB 2011
- Preparation and filing of withholding statements under the head of Sindh Sales Tax on Services Act, 2011.
- Educate and update the staff members about any changes occurred in tax laws and policies on timely basis.
- Be willing to travel extensively for representation, if nature of the cases, so warrant.
- Ensure the presence when required.
- To extend related help / expert services to SEF not specifically stated above.
- Others issues as and when arises out pertaining to taxation.

# Professional Fee (Cont...)

Fee for appeals related and any other matters not covered above will be based on hourly rate charges as given below:

	Rupees
Partner / Executive Director	18,000
Director	14,000
Senior Manager	10,500
Manager	7,500
Senior Consultant	5,000
Staff	2,000

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# Rahman Sarfaraz Rahim Iqbal Rafiq

CHARTERED ACCOUNTANTS

Plot No. 180, Block-A, S.M.C.H.S. Karachi-74400, PAKISTAN. Tel. No.: (021) 34549345-9 Fax No.:(021) 34548210 E-Mail:info@rsrir.com Website: www.rsrir.com Other Offices at

Lahore - Islamabad / Rawalpindi

Dated: 16th August, 2017

Deputy Director (Procurement Section)
General, Admin & Coordination Department
Sindh Education Foundation

# SUBJECT: FINANCIAL PROPOSAL FOR APPOINTMENT AS TAX CONSULTANCY FIRM

Dear Sirs,

We, the undersigned, offer to provide the consulting services for Tax matters in accordance with your Request for Proposal dated 16.08.2017 and our Technical Proposal. Our attached Financial Proposal is for the sum of Rs. 1,800,0007-

Our Financial Proposal shall be binding upon us subject to the modification resulting from Contract negotiations, up to expiration of the validity period of the Proposal, i.e. before the date indicated in Paragraph Reference 1.12 of the Data Sheet.

Commissions and gratuities paid or to be paid by us to agents relating to this Proposal and Contract execution, if we are awarded the Contract are none. Also further, that our proposal would not include any reimbursement of expenses or whatsoever.

We understand you are not bound to accept any Proposal you receive.

Yours sincerely,

M. Rafiq Dosani, FCA

Partner Taxation

For and on behalf of

Rahman Sarfaraz Rahim Iqbal Rafiq,

**Chartered Accountants** 

member of

Russell Bedford International

A global network of independent accountancy firms, business consultants and specialist legal advisers.

# **SUMMARY OF PROPOSAL COST**

Item	Cost
Total Costs of Financial Proposal	1,800,000/-
Sindh Sales Tax @ 8% *	144,000/-
Total Cost (inclusive of Sales Tax)	1,944,000/-

\* Sindh sales tax as per Sindh Sales Tax on Services Act, 2011

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# **BREAKDOWN OF COSTS BY ACTIVITY**

Sr.No.	Activity	Description	Costs
1.	Filing of Annual Return of Income u/s 114	Filing of Annual Return of Income under Income Tax Ordinance, 2001 under section 114	200,000/-
2.	Filing of Monthly and Annual Income Tax Withholding Statement	Filing of Monthly Withholding Statement under section 165 of the Income Tax Ordinance, 2001 and Annual Statement under section 149 of the Income Tax Ordinance, 2001.	300,000/-
3.	Filing of Monthly Sindh Sales Tax Withholding Statement Return	Filing of Monthly Sindh Sales Tax Withholding Statement under Sindh Sales Tax Special Procedure (Withholding) Rules, 2014	240,000/-
4.	Filing of Monthly Federal Sales Tax Withholding Statement	Filing of Monthly Federal Sales Tax Withholding Statement under Sales Tax Special Procedure (Withholding) Rules, 2007	240,000/
5.	Retainer ship for proceedings before the SRB and FBR authorities till Commissioner Appeals		600,000/
6.	Other advisory/assistance/tr aining/educational activities etc. etc.	Other activities, advisory, assistance as included in the TORs of the Tender including advisor, compliance, training and other allied assistance	220,000/

TOTAL

1,800,000/-

July 1319

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#### FINANCIAL PROPOSAL

We refer to the notice dated July 27, 2017 regarding the subject matter wherein you have shown your willingness to hire the services of tax consultant through submitting a proposal for the said services. In this connection, we are pleased to submit that our professional charges will be Rs. 225,000/- Per Month of the required services.

The followings are our scale of charges on the basis of per man hour.

	RUPEES
Senior Partners	20,000-25,000
Partners/Directors	14,500-17,500
Senior Manager	11,500-13,500
Manager	10,500-11,000
Assistant Manager	9,000-10,000
Other Assistants	7,000- 8,500

#### **OUT OF POCKETS EXPENSES**

Our fee does not include out of pocket expenses incurred in the performance of our services and the same would be billed on an actual basis. Out of pocket expenses include, but are not limited to, printing, photocopying, binding, stationery, conveyance, courier, communication charges, filing fee of documents, other fees, duties and taxes payable to other government authorities, traveling and out-station stay charges, if any.

Our fees are set at levels which enable us to provide first class service which our clients, are entitled to expect at all times. We devote considerable efforts on controlling time and expenses on all work for our clients. We do not believe that controlling fees and giving first class services are mutually exclusive.

Yours truly

ALI A. RAHIM DIRECTOR

Note: Bod brunity was not enclosed with the Financial proposal as found in scaled envelope.

BAKER TILLY





No. SEF 1232/17
(PROCUREMENT DEPARTMENT)

Dated: 15-08-17

SAY NO TO CORRUPTION

## NOTIFICATION

Notification No. SEF/Proc./2016-17/...: With reference to the Notification dated 27<sup>th</sup> July 2017 (Annex-A). in this regard the note sheet (Annex-B) initiated by the Director (H.R) dated 27.07.2017, the previous notification for the Chairman, CSC, is cancelled and the Director General Administration & Coordination /IT will continue as the Chairman, Consultant Selection Committee from the last notification issued dated April 11<sup>th</sup>, 2017 (Annex-C).

Following are the composition of CSC, SEF, in accordance with rules 67 of SPP Rules 2010 (Amended 2013).

- Director, General Administration & Co-ordination, SEF (Chairman).
- · Deputy Director Monitoring and Evaluation Unit, SEF (Secretary).
- Assistant Director Adopt a School Program, SEF (Member).
- Representative from Planning & Development Department Govt. Of Sindh, (Not Below the rank of BS-18, Member).
- Representative from Finance Department, Govt. of Sindh, (Not Below the rank of BS-18, Member).

#### The Committee's TORs are:

- · Approval of Request for Proposal before issuance;
- Shortlisting of consultants, responding to the request of Expression of Interest, where applicable, in accordance with the criteria mentioned in request for Expression of Interest;
- Evaluation of technical and financial proposals, according to the selection method and evaluation criteria, mentioned in the Request for Expression of proposal;
- · Finalization of recommendation based on evaluation as mentioned above;

Ms. Naheed S. Durrani Managing Director, Sindh Education Foundation

#### Copy to:

- 1. The Secretary, Education & Literacy Department, Govt. of Sindh.
- 2. The Secretary Finance Department, Govt. of Sindh.
- 3. The Secretary Planning & Development, Govt. of Sindh.
- 4. Director, Human Resource Department, SEF. (Ex-Chairman Consultant Selection Committee)
- 5. All Consultant Selection Committee Members.
- 6. P.S to M.D-SEF.

Shahnawaz Ali Khan

Acting Deputy Director, Procurement Sindh Education Foundation

PLOT NO.21, BLOCK-7/8, OVERSEASE HOUSING, AMEER KHUSRO ROAD KARACHI, PAKISTAN.
Phone: (92-21) 34169141-5, FAX #: (92-21) 34169181





No. SEF/309 /17

(PROCUREMENT DEPARTMENT)
Dated: 20-09-2017

SAY NO TO CORRUPTION

To.

M/s. Deloittee Yousuf Adil (Chartered Accountants)

Mr. Nirmal Dharani,

Cavish Court, A-35, Block 7 & 8,

KCHSU, Shahrah-e-Faisal, Karachi.

Phone #: +92-332-2672629

SUBJECT: HIRING OF TAX CONSULTANT FIRM FOR SEF TAX MATTER

Ref # (SEF/NP/17-18/01)

Dear Concern,

The evaluation process of submitted tender has been completed; therefore the Bid evaluation report is enclosed for your intimation.

Thank you for participating in the referred tender.

Best regards,

Acting Deputy Director Procurement,

Sindh Education Foundation,

Govt. of Sindh,

Karachi.

Cc. Director, General Administration & Co-ordination-SEF The P.S to MD-SEF



Government of Sindh



SUBJECT:

# MINUTES OF THE MEETING OF CONSULTANT SELECTION COMMITTEE HELD ON 13<sup>th</sup> SEPTEMBER, 2017 AT 03:00 P.M

Meeting of the Consultant Selection Committee was held at 03:00 p.m. on 13th September, 2017 in the conference room, Sindh Education Foundation, Karachi. The Committee had Co-opted the following as member of the Committee.

- Acting Deputy Director Programs, SEF (Technical Co-opted Member, CSC), SEF for Hiring of Firm for Consultancy of 'School Observation and Academic Development Initiative' (SOADI).
- Deputy Director, LSU, SEF (Technical Co-opted Member CSC), SEF for Hiring of Firm for Consultancy of 'School Observation and Academic Development Initiative' (SOADI)
- Acting Director FA&A, SEF (Technical Co-opted Member, CSC), SEF for Hiring of Tax Consultant Firm for SEF Tax Matter.
- Senior Officer IC/C, SEF (Technical Co-opted Member CSC), SEF for Hiring of Tax Consultant Firm for SEF Tax Matter.

The Chair of the Committee briefed the participants of the Committee about the agenda of the meeting. The Agenda of the meeting is given below:

#### OPENING OF FINANCIAL PROPOSALS

- Hiring of Firm for Consultancy of 'School Observation and Academic Development Initiative' (SOADI) (SEF/NP/17-18/05).
- · Hiring of Tax Consultant Firm for SEF Tax Matter (SEF/NP/17-18/01).

#### Agenda item No.1

The participants of the meeting were informed that Technical Proposals of Request for Hiring of firm for School Observation & Academic Development Initiative (SOADI) (SEF/NP/17-18/05) was opened on 10<sup>th</sup> August, 2017 at 3:30 pm. In response to the RFP, Two Firms submitted their Proposals 1) M/s. Shaheed Zulfiqar Ali Bhutto Institute of Science & Technology (SZABIST) & 2) M/s. Sukkur Institute of Business Administration (IBA) University.

Both the participating firms have been shortlisted by Consultant Selection Committee in the Technical Criteria sheet in which M/s. Shaheed Zulfiqar Ali Bhutto Institute of Science & Technology (SZABIST) & M/s. Sukkur Institute of Business Administration (IBA) University got 81% & 85% marks respectively.

With the permission of the Committee members and Chairperson, sealed Financial Proposals were opened and the bid was announced in front of all participants of the committee and the representative(s) of the firm(s). The total bid amount submitted by M/s. Shaheed Zulfiqar Ali Bhutto Institute of Science & Technology (SZABIST) is Rs. 23,815,925/= with bid security Rs. 714,500/= and total bid amount submitted by M/s. Sukkur Institute of Business Administration (IBA) University is Rs. 50,686,150/= with bid security Rs. 1,520,044/=.

The Committee recommended to proceed further with the process.





Government of Sindh

# MINUTES OF THE MEETING OF CONSULTANT SELECTION COMMITTEE HELD ON 13<sup>th</sup> SEPTEMBER, 2017 AT 03:00 P.M

#### Agenda item No.2

The participants of the meeting were informed that Technical Proposals of Request for Hiring of Tax Consultant Firm for SEF Tax Matter (SEF/NP/17-18/01) was opened on 16<sup>th</sup> August, 2017 at 3:30 pm. In response to the RFP, three Firms submitted their Proposals 1) M/s. Deloittee Yousuf Adil (Chartered Accountants), 2) M/s. Rahman Sarfaraz Rahim Iqbal Rafiq (Chartered Accountants) & 3) M/s. Baker Tilly Mehmood Idrees Qamar (Chartered Accountants).

All the participating firms have been shortlisted by Consultant Selection Committee in the Technical Criteria sheet in which M/s. Deloittee Yousuf Adil (Chartered Accountants), M/s. Rahman Sarfaraz Rahim Iqbal Rafiq (Chartered Accountants) & M/s. Baker Tilly Mehmood Idrees Qamar (Chartered Accountants) got 91.6%, 84.4% & 80.8% marks respectively.

With the permission of the Committee members and Chairperson, sealed Financial Proposals were opened and the bid was announced in front of all participants of the committee and the representative(s) of the firm(s). The Consultant Selection Committee found that bid security was not enclosed with the financial proposal as found in sealed envelope by M/s. Baker Tilly Mehmood Idrees Qamar (Chartered Accountants), therefore disqualified. The total bid amount submitted by M/s. Deloittee Yousuf Adil (Chartered Accountants) is Rs. 600,000/= with bid security Rs. 18,000/= and total bid amount submitted by M/s. Rahman Sarfaraz Rahim Iqbal Rafiq (Chartered Accountants) is Rs. 1,800,000/= with bid security Rs. 54,000/=.

The Committee recommended to proceed further with the process.

ATTENDANCE OF CO-OPTED MEMBER

Sign:

Mr. Muhammad Tasleem Acting Director, FA&A Technical Co-opted Member CSC Sindh Education Foundation,

Government of Sindh.

Sign: W / Ms. Mussarat Palejo

Deputy Director, LSU, SEF Technical Co-opted Member Sindh Education Foundation, Government of Sindh Mr. Mukhtiar Ali Chandio

Acting Deputy Director, Programs, SEF Technical Co-opted Member Sindh Education Foundation,

Government of Sindh.

Sign: \_\_\_\_\_\_ Mr. Ali Nisar

Senior Officer, IC/C

Technical Co-opted Member CSC Sindh Education Foundation,

Government of Sindh.





Government of Sindh

# MINUTES OF THE MEETING OF CONSULTANT SELECTION COMMITTEE HELD ON 13th SEPTEMBER, 2017 AT 03:00 P,M

ATTENDANCE OF CONSULTANT SELECTION COMMITTEE

Sign:\_

Mr. Nawab Zafar Ali Deputy Director (M&E),

Secretary Consultant Selection Committee

Sindh Education Foundation,

Government of Sindly

Sign:

Mr. Taufique Ahmed Shaikh

Assistant Chief,

Representative from Planning & Development

Dept.,

Member of Consultant Selection Committee

Sindh Education Foundation,

Government of Sindh

Sign:

Mr. Mubashir Mirza

Assistant Director, (AASP),

Member Consultant Selection Committee

Sindh Education Foundation,

Government of Sindh

Sign:

Mr.

Deputy Secretary (B & E IV).

Representative Finance Dept., GoS,

Member of Consultant Selection Committee,

Sindh Education Foundation,

Government of Sindh

Mr. Muhammad Abdullah Abbasi

Director (General Administration & Co-ordination)

Chairman of Consultant Selection Committee

Sindh Education Foundation Government of Sindh

Government of Sindh



## TENDER ATTENDANCE SLIP

Agenda: OPENING OF FINANCIAL PROPOSAL

Date: 13<sup>TH</sup> SEPTEMBER, 2017

Tender No. SEF/NP/17-18/01

Tender: RFP HIRING OF TAX CONSULTANT FIRM FOR SEF TAX MATTER

Following firms submitted their Proposals in this IFB.

S.No.	NAME OF PARTICPANT FIRM	ATTENDED BY ( Name )	CONTACT ( Cell # )	SIGNATURES
1	RAHMAN SARFARAZ RAHIM	MOHAMMED KASEEM PAGNER	0321-2010076	MALLE
2	Deloite		Absent	-
3	Baker Tilly Mehmo	P	- Absen	t
	Fdress Raman		•	

Loudly announced bid information of bidders:

S.NO.	NAME OF FIRMS	BID VALUE IN PKR.	BID SECURITY IN PKR	BIDDER'S SIGNATURES
1	Deloite	Rs: 50,000 permin		Absent
2	Baker Tilly Mehmad Sdr	P6: 225000 por M R6: 2700,000 X	month of the of	
3	Rahman Sardavar fall	1	ear Rs:54000-	Unh
	Agral Rafique - ZA.	W 162, 1800,040-	0.0	

Government of Sindh.

## SINDH EDUCATION FOUNDATION

Government of Sindh



## ATTENDANCE OF CO-OPTED MEMBER & CONSULTANT SELECTION COMMITTEE

## RFP HIRING OF TAX CONSULTANT FIRM FOR SEF TAX MATTER (SEF/NP/17-18/01)

KEP HIKING OF TAX CONSULTANT FIKE	WITOK SET TAX MATTER (SET/NF/17-16/01)
AGENDA: OPENING OF FINANCIAL PROF	POSALS DATE: 13 <sup>TH</sup> SEPTEMBER, 2017
Sign:	F04/12/09/17
Mr. Muhammad Tasleem	Mr. Ali Nisar
Acting Director, FA&F	Senior Officer, IC/C
Technical Co-opted Member CSC	Technical Co-opted Member CSC
Sindh Education Foundation,	Sindh Education Foundation,
Government of Sindh.	Government of Sindh.
Mayor Stall	Mw 13/7/17
Sign:	Sign:
Mr. Nawab Zafar Ali	Mr. Mubashir Mirza
Deputy Director (M&E),	Assistant Director, (AASP),
Secretary Consultant Selection Committee	Member Consultant Selection Committee
Sindh Education Foundation,	Sindh Education Foundation,
Government of Sindh.	Government of Sindh.
Mistalian S	Jan 13/8/17
Sign:	Sign:
Mr. Taufique Ahmed Shaikh	Mr. Misar Ahmed Staille.
Assistant Chief,	Deputy Secretary (B & E IV), / So (B = X VII
Representative from Planning & Development	Representative Finance Dept., GoS,
Dept.,	Member of Consultant Selection Committee,
Member of Consultant Selection Committee	Sindh Education Foundation,
Sindh Education Foundation,	Government of Sindh.

Mr. Muhammad Abdullah Abbasi
Director (General Administration & Co-ordination)
Chairman of Consultant Selection Committee
Sindh Education Foundation
Government of Sindh.

#### SINDH EDUCATION FOUNDATION GOVT. OF S

Mr. Muhammad Abdullah Abbasi (Chairman)



#### Hiring of Tax Consultant Firm for SEF Tax Matter SEF/NP/17-18/01

Opening of Technical Proposals Dated 16/08/2017

Mr. Mubashir Mirza (Member) Mr. Taufique Ahmed Shaikh (Member) **Consultant Selection Committee** Mr. A. K Rind Deputy Secretary , Finance(Member) SEC Mr. Nawab Zafar Ali (Secretary)

CHR

		CHR	Mr. Muna	mmad Abd	THREE WEDGS.	et fe traitin	anj															
Criteria of Evaluation			Marks	- %	M/s. De	eloittee Yo		iuntants)		(Chartered			hman Sarl (Chartered			fiq				tehmood t d Account		sar
TO CONTROL OF THE CON					M-1	M-2	M-s	SEC	CHR	Average	80-1	M-2	M-3	sec	OH	Average	M/1	M-2	M-I	ur	CHR	Average
Adequacy of the proposed technical approach, methodology and of Reference:	d work plan in responding	to the Terms	35	15%	27	26	.25	28	27	26.6	26	26	25	27	26	26	25	25	20	25	25	24
2. Number of tax partners in Fakistan	Range of partners	Marks	10	10%	10	10	10	10	10	10	10	10	10	10	10	10	10	10	9	10	10	9.8
At least 1 tax partners	01-0	5																				
	04.4 above	10																				
3 Enlisted With State Bank of Pakistan (SBP)	Category	Marks	10	10%	10	10	10	10	10	10	10	10	9	10	10	9.8	10	10	9	10	10	9.8
Enlisted on SBP A / B category of CA firms	10	5																				
	A	10																				
4. Number of tax department staff in Pakistan	Renge of staff	Marks	15	15%	15	15	15	15	15	15	15	15	15	15	15	15	15	15	14	15	15	14.8
At least 5 staff members	5	5																				
	06-10	10																				
	10 A. alame	15																				
5. Financial strength	Revenue Rs.	Marks	15	15%	15	15	15	15	15	15	15	15	15	15	.15	15	15	15	15	15	15	15
Average revenue for the last 3 financial years	up to 20m	5																				
	20m-36m	10																				
	Nm & above	15																				
6. Tax Expertise in Appellate tribunal	No. of Organizations	Marks	15	15%	15	15	15	15	15	15	8		10	9		8.6	7	6	10	,	,	7.4
Experience of Tax expertise in Appellate tribunal/ High Court/Supreme Court.	10-14	5																				
	15-20	10																				
	21 A. above	15																				
Grand Total			100	100%						91.6						84.4				1		8,08

Note:

This sheet is typed and compiled by Procurement department.

M/s. Deloittee Yousuf Addi, M/s. Rahman Serfara: Rahim lighal Rafig & M/s. Baker Tilly Mehmood Idrees Qamar have been shortlisted by Consultant Selection (GCRS) Mrthod and The Consultant Selection (GCRS) Mrthod and The Consultant Selection Committee advised that the

MEMBERS OF CONSULTANT SCLECTION COMMITTEE

Mr.Nawab Zafar Ali Deputy Director (M&L)

Secretary of Consultant Selection Commit

Sindh Education Foundation Government of Sindh

Mr. Taufique Ahmed Shaikh Assistant Chief (Edu)

Planning & Development Dept. Govt. of Sindh Member of Consultant Selection Committee Sindh Education Foundation

Government of Sindh

Mr. Mubashir Mirza

Assistant Director (AASP)

Member of Consultant Selection Committee

Sindh Education Foundation, Government of Sindh

Director (General Aleministration & Co-ordination)

Chairman Consultant Selection Committee

Sindh Education Foundation

Government of Sindh



Deputy Sec. Finance, (B & E -FV) Member of Consultant Selection Committee

**Sindh Education Foundation** 

Covernment of Sindh

# NDH EDUCATION FOUNDATION GOV OF SINDH

#### **EVALUATION OF TECHNICAL PROPOSALS**

# Hiring of Tax Consultant Firm for SEF Tax Matter SEF/NP/17-18/01

		Oper	ning of Tec	hnical Propo	osals Dated 16/08/2017		
Criteria of Evaluation	Marks	%	M/s. Deloittee Yousuf Adil (Chartered Accountants	M/s. Rahman Sarfaraz Rahim Iqbal Rafiq (Chartered Accountants)	M/s. Baker Tilly Mehmood Idrees Qamar (Chartered Accountants)		
Adequacy of the proposed technical approach, methodology the Terms of Reference:	and work plan in res	ponding to	35	35%	27	26	25
2. Number of tax partners in Pakistan	Range of partners	Marks	10	10%	10	10	10
At least 1 tax partners	01-03	5					
	04 & above	10					
3. Enlisted With State Bank of Pakistan (SBP)	Category	Marks	10	10%	10	10	10
Enlisted on SBP A / B category of CA firms	В	5					
	A.	10					
4. Number of tax department staff in Pakistan	Range of staff	Marks	15	15%	15	15	15
At least 5 staff members	5	5					
	06-10	10					
	10 & above	15					
5. Financial strength	Revenue Rs.	Marks	15	15%	15	.15	15
Average revenue for the last 3 financial years	up to 20m	5		1			
	20m-30m	10					
	30m & above	15					
6. Tax Expertise in Appellate tribunal	No. of Organizations	Marks	15	15%	15	08	07
Experience of Tax expertise in Appellate tribunal/ High Court/Supreme Court.	10-14	5					
	15-20	10					
	21 & above	15					N. a
Grand Total			100	100%	92	84	82

Sign: \_\_\_\_

Mr. Muhammad Abdullah Abbasi

Director (General Administration & Co-ordination)

Chairman Consultant Selection Committee

Sindh Education Foundation

Government of Sindh

## SINDH EDUCATION FOUNDATION GOVT. OF SINDH

#### **EVALUATION OF TECHNICAL PROPOSALS**

#### Hiring of Tax Consultant Firm for SEF Tax Matter SEF/NP/17-18/01

		ope.	1	carrrop.	osals Dated 16/08/2017	M/s. Rahman Sarfaraz Rahim	M/s. Baker Tilly Mehmood Idree:	
Criteria of Evaluation			Marks	%	M/s. Deloittee Yousuf Adil (Chartered Accountants	lqbal Rafiq (Chartered Accountants)	Qamar (Chartered	
<ol> <li>Adequacy of the proposed technical approach, methodology the Terms of Reference:</li> </ol>	and work plan in res	ponding to	35	35%	25	25	20	
2. Number of tax partners in Pakistan	Range of partners	Marks	10	10%	10	10	9	
At least 1 tax partners	01-03	5						
•	04 & above	10			¥		*	
3. Enlisted With State Bank of Pakistan (SBP)	Category	Marks	10	10%	10	9	9	
Enlisted on SBP A / B category of CA firms	В	5						
	Α	10						
4. Number of tax department staff in Pakistan	Range of staff	Marks	15	15%	1 5	15	14	
At least 5 staff members	5	5						
	06-10	10						
	10 & above	15						
5. Financial strength	Revenue Rs.	Marks	15	15%	15	15	15	
Average revenue for the last 3 financial years •	up to 20m	5				4		
	20m-30m	10						
	30m & above	15						
6. Tax Expertise in Appellate tribunal	No. of Organizations	Marks	15	15%	15	10	10	
Experience of Tax expertise in Appellate tribunal/ High Court/Supreme Court.	10-14	5						
	15-20	10						
	21 & above	15						
Grand Total			100	100%	96	84	77	

0 < /

Mr. A.K Rind

Deputy Sec. Finance, (8 & E -IV)

Member of Consultant Selection Committee

Sindh Education Foundation Government of Sindh

# NDH EDUCATION FOUNDATION GOV DF SINDH

# **EVALUATION OF TECHNICAL PROPOSALS**

## Hiring of Tax Consultant Firm for SEF Tax Matter SEF/NP/17-18/01

		Oper	ning of Tec	hnical Prop	osals Dated 16/08/2017		Test of will sach and did
Criteria of Evaluation				96	M/s. Deloittee Yousuf Adil (Chartered Accountants	M/s. Rahman Sarfaraz Rahim Iqbal Rafiq (Chartered Accountants)	M/s. Baker Tilly Mehmood Idreed Qamar (Chartered Accountants)
Adequacy of the proposed technical approach, methodology the Terms of Reference:	35	35%	26	26	25		
2. Number of tax partners in Pakistan	Range of partners	Marks	10	10%	y 26 10	10	10
At least 1 tax partners	01-03	5					
	04 & above	10					
3. Enlisted With State Bank of Pakistan (SBP)	Category	Marks	10	10%	10	10	10
Enlisted on SBP A / B category of CA firms	В	5					
	A	10					
4. Number of tax department staff in Pakistan	Range of staff	Marks	15	15%	15	15	15
At least 5 staff members	5	5					
	06-10	10					
	10 & above	15					
5. Financial strength	Revenue Rs.	Marks	15	15%	15	15	15
Average revenue for the last 3 financial years	up to 20m	5					
	20m-30m	10					
	30m & above	15					
6. Tax Expertise in Appellate tribunal	No. of Organizations	Marks	15	15%	15	8	6
Experience of Tax expertise in Appellate tribunal/ High Court/Supreme Court.	10-14	5					
	15-20	10					
	21 & above	15					
Grand Total			100	100%	91	84	91

M. I

Sign:

Mr. Taufique Ahmed Shaikh

Assistant Chief (Edu)

Planning & Development Dept. Govt. of Sindh

Member of Consultant Selection Committee

Sindh Education Foundation

Government of Sindh

# NDH EDUCATION FOUNDATION GOV OF SINDH

#### **EVALUATION OF TECHNICAL PROPOSALS**

# Hiring of Tax Consultant Firm for SEF Tax Matter SEF/NP/17-18/01

		Ope	ning of Tec	hnical Propo	sals Dated 16/08/2017		
Criteria of Evaluation				%	M/s. Deloittee Yousuf Adil (Chartered Accountants	M/s. Rahman Sarfaraz Rahim Iqbal Rafiq (Chartered Accountants)	M/s. Baker Tilly Mehmood Idrees Qamar (Chartered Accountants)
Adequacy of the proposed technical approach, methodology and work plan in responding to the Terms of Reference:			35	35%	27	26	25
2. Number of tax partners in Pakistan	Range of partners	Marks	10	10%	10	10	10
At least 1 tax partners	01-03	5					
	04 & above	10					
3. Enlisted With State Bank of Pakistan (SBP)	Category	Marks	10	10%	10	10	10
Enlisted on SBP A / B category of CA firms	В	5					
	А	10					
4. Number of tax department staff in Pakistan	Range of staff	Marks	15	15%	15	15	15
At least 5 staff members	5	5					
	06-10	10					
	10 & above	15					
5. Financial strength	Revenue Rs.	Marks	15	15%	15	15	15
Average revenue for the last 3 financial years	up to 20m	5			59	9	
	20m-30m	10					
	30m & above	15					
6. Tax Expertise in Appellate tribunal	No. of Organizations	Marks	15	15%	15	08	07
Experience of Tax expertise in Appellate tribunal/ High Court/Supreme Court.	10-14	5					
	15-20	10					
	21 & above	15					
Grand Total			100	100%	92	84	82

Sign:

Mr. Mubashir Mirza

Assistant Director (AASP)

Member of Consultant Selection Committee

Sindh Education Foundation,

Government of Sindh

# NDH EDUCATION FOUNDATION GOV. OF SINDH

#### **EVALUATION OF TECHNICAL PROPOSALS**

# Hiring of Tax Consultant Firm for SEF Tax Matter SEF/NP/17-18/01

		Ope	ning of Tec	hnical Propo	sals Dated 16/08/2017		
Criteria of Evaluation				%	M/s. Deloittee Yousuf Adil (Chartered Accountants	M/s. Rahman Sarfaraz Rahim Iqbal Rafiq (Chartered Accountants)	M/s. Baker Tilly Mehmood Idrees Qamar (Chartered Accountants)
<ol> <li>Adequacy of the proposed technical approach, methodology and work plan in responding to the Terms of Reference:</li> </ol>			35	35%	2.8	27	25
2. Number of tax partners in Pakistan	Range of partners	Marks	10	10%	10	10	10
At least 1 tax partners	01-03	5					
	04 & above	10					
3. Enlisted With State Bank of Pakistan (SBP)	Category	Marks	10	10%	10	10	10
Enlisted on SBP A / B category of CA firms	В	5					
	۸	10					
4. Number of tax department staff in Pakistan	Range of staff	Marks	15	15%	15	15	15
At least 5 staff members	5	5					
	06-10	10					
	10 & above	15					
5. Financial strength	Revenue Rs.	Marks	15	15%	15	15	15
Average revenue for the last 3 financial years	- up to 20m	5			*		-
	20m-30m	10					
	30m & above	15					
6. Tax Expertise in Appellate tribunal	No. of Organizations	Marks	15	15%	15	9	7
Experience of Tax expertise in Appellate tribunal/ High Court/Supreme Court.	10-14	5					
	15-20	10					
	21 & above	15					0.0
Grand Total			100	100%	3 3	86	86

Sign:

Mr.Nawab Zafar Ali,

Deputy Director (M&E)

Secretary of Consultant Selection Committee

Sindh Education Foundation Government of Sindh

#### SINDH EDUCATION FOUNDATION GOVERNMENT OF SINDH

#### Hiring of Tax Consultant Firm for SEF Tax Matter

#### SEF/NP/17-18/01

RFP Technical Proposals Opening Date; 16th August, 2017

ligibil	lity Criteria	M/s. Deloittee Yousuf Adil (Chartered Accountants)	M/s. Rahman Sarfaraz Rahim Iqbal Rafiq (Chartered Accountants)	M/s. Baker Tilly Mehmood Idrees Qama (Chartered Accountants)
i,	Must have an office in Karachi.	Yes	Yes	Yes
ñ.	Must have minimum five professionals having relevant qualification on payroll.	Yes	Yes	Yes
bi.	Minimum ten (10) years of experience in dealing tax affairs of Non Profit Organizations/ Government Organizations/ Autonomous Bodies/ Semi-Autonomous Bodies.	Yes	Yes	Yes
iv.	Firm must have experience in appearing at appellate forums and expertise in obtaining relevant exemptions under tax laws.	Yes	Yes	Yes
v.	Firm must be registered fulfilling the prescribed qualification for registration as Income Tax.  Practitioner under Rule 86 of income tax rules, 2002.	Yes	Yes	Yes
vi.	Firm must fulfill the criteria for authorized representative mentioned in Rule 59 of sales tax rules, 2006.	Yes	Yes	Yes
vii.	An affidavit on 50/- rupees stamp / bond paper declaring/certifying that the firm has never been blacklisted by any Organization.	Yes	Yes	Yes
vili.	Firm must be registered with relevant Tax Authorities like FBR, SRB etc (evidence of registration shall be required).	Yes	Yes	Yes
ix.	Having a minimum per annum financial turnover of 10 million PKR.	Yes	Yes	Yes
×.	The competing firm shall attach relevant documents or equivalence certificate to validate their eligibility vis-à-vis (I-ix) above.	Yes	Yes	Yes
	FINDING	ELIGIBLE	ELIGIBLE	ELIGIBLE

#### NOTE:

The eligibility sheet has been prepared by the Co-opted Member and compiled by the Procurement Dept. SEF.

The Consultant Selection Committee thoroughly discussed the findings of the eligibility processs and endorsed that M/s. Deloittee Yousuf Adil, M/s. Rahman Sarfaraz Rahim Iqbal Rafiq & M/s. Baker Tilly Mehmood Idrees Qamar are eligible and qualified through Eligibility Criteria process of RFP. The Consultant Selection Committee recommended for Technical Evaluation.

MEMBERS OF CONSULTANT SELECTION COMMITTEE

Mr.Nawab Zafar Ali Deputy Director (M&E) Secretary of Consultant Selection Committee Sindh Education Foundation Government of Sindh

Assistant Director (AASP) Sindh Education Foundation, Government of Sindh

Deputy Sec. Finance (6 & £ tV), Member of Consultant Selection Committee Sindh Education Foundation Government of Sindh

Member of Consultant Selection Committee

Mr. Muhammad Abdullah Abbasi Director, General Administration & Co-ordination Chairman of Consultant Selection Committee Sindh Education Foundation Government of Sindh

Mr. Taufique Ahmed Shaikh Assistant Chief (Edu) Planning & Development Dept. Govt. of Sindh Member of Comultant Selection Committee

Sindh Education Foundation Government of Sindh





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SUBJECT:

# MINUTES OF THE MEETING OF CONSULTANT SELECTION COMMITTEE HELD ON 16th AUGUST, 2017 AT 03:30 P.M.

Meeting of the Consultant Selection Committee was held at 03:30 p.m. on 10th August, 2017 in the conference room, Sindh Education Foundation, Karachi. The Committee had Co-opted the following as member of the Committee.

- Acting Director FA&A, SEF (Technical Co-opted Member, CSC), SEF for Hiring of Tax Consultant Firm for SEF Tax Matter.
- Senior Officer IC/C, SEF (Technical Co-opted Member CSC), SEF for Hiring of Tax Consultant Firm for SEF Tax Matter.

The Chair of the Committee briefed the participants of the Committee about the agenda of the meeting. The Agenda of the meeting is given below:

## OPENING OF TECHNICAL PROPOSAL

· Hiring of Tax Consultant Firm for SEF Tax Matter (SEF/NP/17-18/01).

#### Agenda item No.1

The participants of the meeting were informed that Technical Proposals of Request for Hiring of Tax Consultant Firm for SEF Tax Matter (SEF/NP/17-18/01) was opened on 16<sup>th</sup> August, 2017 at 3:30 pm. In response to the RFP, the following Three Firms submitted their Proposals:

- 1. M/s. Deloittee Yousuf Adil (Chartered Accountants)
- 2. M/s. Rahman Sarfaraz Rahim Iqbal Rafiq (Chartered Accountants)
- 3. M/s. Baker Tilly Mehmood Idrees Qamar (Chartered Accountants)

The proposal of the said Request for Proposal were opened containing the Technical Proposals in presence of the Committee members and representatives of the Bidder and subsequently was signed by all the members of the Committee on the technical proposals. Whereas the sealed financial proposals were kept back in the box and the box was properly sealed until the date of opening of financial bid. The CSC proposed that the Technical Proposals of participated firm to be sent to Coopted member for initial evaluation.

The Committee suggested that the Proposals must be submitted in the booklet form and advised PA to take necessary action in this matter and also to proceed further with process.





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# MINUTES OF THE MEETING OF CONSULTANT SELECTION COMMITTEE HELD ON 16<sup>th</sup> AUGUST, 2017 AT 3.30 P.M

#### ATTENDANCE OF CO-OPTED MEMBER & CONSULTANT SELECTION COMMITTEE

Sign:

Sign:

Mr. Ali Nisar

Senior Officer, IC/C

Government of Sindh.

Mr. Mubashir Mirza Assistant Director, (AASP),

Technical Co-opted Member CSC Sindh Education Foundation.

Sign:	1/
Mr. Muha	ımmad Tasleem
Acting Dir	rector, FA&A
Technical	Co-opted Member CSC
Sindh Edu	cation Foundation,
Governme	nt of Sindh.
Sign:	January 22/8/2017
Mr. Nawa	b Zafar Ali
	rector (M&E),
	Consultant Selection Committee
	cation Foundation,
Governme	nt of Sindh •
-1	Nov 2/2 / 1/2/17

Representative from Planning & Development

Member of Consultant Selection Committee

Mr. Taufique Ahmed Shaikh

Sindh Education Foundation,

Government of Sindh

Assistant Chief,

Member Consultant Selection Committee
Sindh Education Foundation,
Government of Sindh

Sign:

Mr.

Deputy Secretary (B & E IV),
Representative Finance Dept., GoS,
Member of Consultant Selection Committee,
Sindh Education Foundation,
Government of Sindh

Mr. Muhammad Abdullah Abbasi

Director (General Administration & Co-ordination)

Chairman of Consultant Selection Committee

Sindh Education Foundation Government of Sindh.



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# TENDER ATTENDANCE SLIP

Date: 16th August, 2017

Agenda: Opening of Technical Proposals

Tender No. SEF/NP/17-18/01

Tender: RFP HIRING OF TAX CONSULTANT FIRM FOR SEF TAX MATTER

Following firms submitted their Proposals in this IFB.

S.No.	NAME OF PARTICPANT FIRM	TENDER FEES SUBMITTED (YES/NO)	ATTENDED BY ( Name )	CONTACT ( Cell # )	SIGNATURES
1	Deloitte Yousuf adil charters account	Yes	Nirmal dharani Ammar Awan	0 332267269 0 3322672629	Holl or s
2	Ms Rahman Sargares	Yes		None_	
3	Bater Tily Mchmos	1		- None-	
X	Idvep damare				/
5	p conte.				
6			/	,	
7				/	
8					
9					
10		/		/	
1 1					
12	1				
13					
14					
15					



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#### ATTENDANCE OF CO-OPTED MEMBER & CONSULTANT SELECTION COMMITTEE

## RFP HIRING OF TAX CONSULTANT FIRM FOR SEF TAX MATTER (SEF/NP/17-18/01)

Sign:

Mr. Ali Nisar

Senior Officer, IC/C

Government of Sindh.

Technical Co-opted Member CSC

Sindh Education Foundation,

AGENDA: OPENING OF TECHNICAL PROPOSALS

DATE: 16TH AUGUST, 2017

Sign:

Mr. Muhammad Tasleem Acting Director, FA&F

Technical Co-opted Member CSC Sindh Education Foundation, Government of Sindh.

Mary 16/8/ Joly

Mr. Nawab Zafar Ali

Deputy Director (M&E),

Secretary Consultant Selection Committee

Sindh Education Foundation,

Government of Sindh.

Mr. Mubashir Mirza Assistant Director, (AASP),

Assistant Director, (AASP),

Member Consultant Selection Committee

Sindh Education Foundation,

Government of Sindh.

Sign:

Sign:

Mr. Taufique Ahmed Shaikh

Assistant Chief.

Representative from Planning & Development

Dept

Member of Consultant Selection Committee

Sindh Education Foundation,

Government of Sindh.

Sign:\_

Mr. A.K.Rw. .
Deputy Secretary (B & E IV),

Representative Finance Dept., GoS,

Member of Consultant Selection Committee,

Sindh Education Foundation,

Government of Sindh.

Mr. Muhammad Abdullah Abbasi

Director (General Administration & Co-ordination)

Chairman of Consultant Selection Committee

Sindh Education Foundation

Government of Sindh.