

Bid Evaluation Report


1. Name of Procuring Agency: Municipal Services, Karachi Metropolitan Corporation.
2. Tender Reference No: KMC/MS/CM/24/17-18
3. Tender Description/Name of work/item: JANITORIAL SERVICES OF KMC HEAD OFFICE BUILDING, M.A JINNAH ROAD, KARACHI
4. Method of Procurement: Single Stage One Envelope
5. Tender Published: Through Press, SPPRA Sr.# 36324 published on Daily Dawn (English), Daily Express (Urdu) & Waka (Sindhi) Dated 25-01-2018)
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold; (05) Five. (in addition to availability of Bidding Documents on SPPRA Website)
7. Total Bids Received: (04) Four Nos.
8. Technical Bid Opening date: (if applicable) Not Applicable (Provide details in separate form)
9. No. of Bid technically qualified (if applicable): (02) Two No.
10. Bid(s) Rejected: 02 (Two)
11. Financial Bid Opening date: 19-02-2018

12. Bid Evaluation Report:

Sr. #	Name of Firm or Bidder	Cost offered by the Bidder & Evaluated by the Evaluation Committee	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/ rejection	Remarks
1	2	3	4	5	6	7
1.	M/s Excellent Cleaning & Janitorial Services	Rs.94,74,114/- (for One Year)	2 nd Lowest Bidder	Offer Rate Basis	Qualified as per Eligibility Criteria	Responsive Recommended for Award of Work
2.	M/s Master Multi Tech	Rs.72,93,955/- (For One Year)	1 st Lowest Bidder	Offer Rate Basis	Qualified as per Eligibility Criteria	Responsive
3.	M/s MOP Cleaning & Janitorial Services	Rs.1,24,63,190/- (For One Year)	3 rd Lowest Bidder	Offer Rate Basis	Not Qualified as per Eligibility Criteria	Not Responsive
4.	M/s Max Pest & Janitorial Services	Rs.7,30,000/- + Rs.2,55,480/-	4 th Lowest Bidder	Offer Rate Basis	Not Qualified as per Eligibility Criteria	Not Responsive


GHOUS BUX ABBASI
Executive Engineer W&S Deptt. GOS.
Member


ZAFAR IQBAL
In-Charge / XE, KMC Head Office
Building Member


SYED MUHAMMAD SHAKAIB
Director (CM), MS, KMC
Chairman,



KARACHI METROPOLITAN CORPORATION

OFFICE OF THE DIRECTOR (CONTRACT MANAGEMENT)

MUNICIPAL SERVICES DEPARTMENT

Room No.19, 2nd Floor, KMC Head Office M.A. Jinnah Road Karachi

Phone No.021-99215795

N.I.T No: NIT NO. Dir/CM/MS/KMC/56/2018 DATED 24-01-2018
Tender Reference No: KMC/MS/CM/24/17-18
Method of Procurement: SINGLE STAGE ONE ENVELOPE

MINUTES OF BID OPENING MEETING

A meeting of the procurement committee of this department was held on 19-02-2018 for opening the bids received in respect of subject NIT till the deadlines of submission. The meeting was attended by all / following members of the procurement committee and the representative of bidders (Attendance sheet is enclosed)

The following bidders submitted their bids till the deadline of submission: -

1. M/s Excellent Cleaning & Janitorial Services
2. M/s Master Multi Tech
3. M/s MOP Cleaning & Janitorial Services
4. M/s Max Pest & Janitorial Services

The bids were opened at 2:30 P.M in the presence of the above mentioned participants and the rates quoted by bidders were read aloud and encircled by Chairman of the Procurement Committee. All the member of Procurement Committee signed each and every page of financial proposal / bid. The bids do not contain any over-writing or cutting. Following is the details of bid announced:


S.N	Name of Firm or Bidder	Offered price	Amount of Bid Security	Pay order No. / Date
0	1	2	3	4
1.	M/s Excellent Cleaning & Janitorial Services	Rs.1,22,94,750/- 8% Rebate on Every Unit price (for One Year)	Rs.2,50,000/-	P.O.No.04168270 dated 19-02-2018 from Meezan Bank, Razi Road Branch Karachi
2.	M/s Master Multi Tech	Rs.89,51,196/- (For One Year)	Rs.1,80,000/-	P.O.No.03878986 dated 16-02-2018 from Meezan Bank Nursery Branch Karachi
3.	M/s MOP Cleaning & Janitorial Services	Rs.1,24,63,190/- (For One Year) 5% Discount on every unit price	Rs.2,49,263/-	P.O No.13314534 dated 19-02-18 from Allied Bank Khabiyen-e-Shahbaz Karachi.
4.	M/s Max Pest & Janitorial Services	Rs.7,30,000/- + Rs.2,55,480/- (For One Month)	Rs.14,600/-	P.O.No.01592364 dated 19-02-2018 from Bank Islami Pakistan Ltd. Al- Hilal Society Branch, Karachi

The committee shall examine all the bids as per Qualification / eligibility Criteria provided in the bidding documents, arithmetical checks and verify the documents and bid security submitted by the bidders.

The meeting ended with the vote of thanks to and from the chair.


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MUNICIPAL SERVICES DEPARTMENT
 Room No.19, 2nd Floor, KMC Head Office M.A. Jinnah Road Karachi
 Phone No.021-99215795

TENDER FOR: - JANITORIAL SERVICES OF KMC HEAD OFFICE BUILDING, M.A JINNAH ROAD, KARACHI.

Date of Opening : - 19-02-2018,

Venue: -

Time 2:30 P.M

Office of Director (CM) MS, KMC, situated at Room No.19, 2nd Floor, KMC Head Office M.A. Jinnah Road Karachi Phone No.021-99215795

Date of procurement committee meeting on 20-02-2018

Eligibility Criteria / Evaluation Qualification

The evidence / documents of the following minimum qualification / eligibility criteria will be checked during opening process of tender & if anyone is missing then the tender will be summarily rejected at the moment by the tender opening committee.

Sr. No.	Condition	M/s Excellent Cleaning & Janitorial Services		M/s Master Multi Tech		M/s MOP Cleaning & Janitorial Services		M/s Max Pest & Janitorial Services	
		Compliance	Non Compliance	Compliance	Non Compliance	Compliance	Non Compliance	Compliance	Non Compliance
i.	Valid NTN Certificate	✓	—	✓	—	✓	—	✓	—
ii.	Valid Professional TAX	✓	—	✓	—	✓	—	✓	—
iii.	Valid SRB	✓	—	✓	—	—	✓	—	✓
Iv	Registration with E.O.B.I	✓	—	✓	—	✓	—	—	✓
v.	Registration with Sessi	✓	—	✓	—	✓	—	—	✓

Sr. No.	Condition	M/s Excellent Cleaning & Janitorial Services		M/s Master Multi Tech		M/s MOP Cleaning & Janitorial Services		M/s Max Pest & Janitorial Services	
		Compliance	Non Compliance	Compliance	Non Compliance	Compliance	Non Compliance	Compliance	Non Compliance
<u>PART-B:</u>									
i.	Tender should be in properly sealed envelope	✓	—	✓	—	✓	—	✓	—
ii.	Bid Security, as mentioned in the NIT & Bidding Documents, is furnished	✓	—	✓	—	✓	—	✓	—
iii.	All rates quoted including the total amount of the bid shall be in figures & words (both)	✓	—	✓	—	✓	—	—	✓
iv.	All corrections / overwriting shall be clearly re-written with initials & duly stamped by the bidder	✓	—	✓	—	✓	—	✓	—
v.	The bid shall be properly signed, named & stamped by the authorized person of the firm and authorization letter for signatory shall be enclosed with the tender by the authorized person, if other than the signatory of the firm	✓	—	✓	—	✓	—	✓	—
vi.	Minimum turn over 3 years of more than Rs10.00 million	✓	—	✓	—	✓	—	✓	—
vii.	Experience period in relevant field 3 years or more	✓	—	✓	—	—	✓	✓	—


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Sr. No.	Condition	M/s Excellent Cleaning & Janitorial Services		M/s Master Multi Tech		M/s MOP Cleaning & Janitorial Services		M/s Max Pest & Janitorial Services	
		Compliance	Non Compliance	Compliance	Non Compliance	Compliance	Non Compliance	Compliance	Non Compliance
viii	A declaration confirming that bidder is not black listed / involved in any allegation in any Government, Semi Government or any Public Sector Autonomous Bodies, (Affidavit on Stamp Paper of Rs.100/-to be provided)	✓	—	✓	—	✓	—	✓	—
		Compliance	Compliance	Compliance	Compliance	Non Compliance	Non Compliance	Non Compliance	Non Compliance

Recommendation:- The bids of **M/s Excellent Cleaning & Janitorial Services & M/s Master Multi Tech** are qualify as per Eligibility / Evaluation Qualification Criteria mentioned in the Bidding Documents, are **“Responsive”** and declared as **“Accepted”**.


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 Member


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 Office Building Member


SYED ATHAMMIAD SHAKAIB
 Director (CM) Chairman,
 Municipal Services, KMC

JANITORIAL SERVICES OF KMC HEAD OFFICE BUILDING, N.A JINNAH ROAD, KARACHI
DETAILED COMPARATIVE STATEMENT ITEM WISE

Sl.#	Description	M/s Excellent Cleaning & Janitorial Services					M/s Master Multi Tech				
		Quantity	Unit	Rate Per Day	Rate (Per Month)	Total Amount (per Day)	Total Amount (300 Days)	Rate Per Day	Rate (Per Month)	Total Amount (per Day)	Total Amount (300 Days)
1	Each Working Day	3	4		5		6				
A Surrounding / Open Area											
1	Cleaner / Janitor	5	Each	1040	31200	5200	1,560,000	755	22650	3775	1,132,500
2	Supervisor	1	Each	1040	31200	1040	312,000	755	22650	755	226,500
B Main Building including Wash Rooms											
1	Cleaner / Janitor	24	Each	1040	31200	24960	7,488,000	755	22650	18120	5,436,000
2	Supervisor	2	Each	1040	31200	2080	624,000	755	22650	1510	453,000
					Total Per Day	33280	9,984,000			Total	7,248,000
					Total of 300 Days		9,984,000			Total of 300 Days	7,248,000
					Add Special Rebate 8% (---)		798,720				
					Total of 300 Days		9,185,280				
Optional											
(Saturday, Sunday or Any Holiday)											
A Surrounding / Open Area											
1	Cleaner / Janitor	2	Each		690		1,380	101	3019	202	13,130
B Main Building including Wash Rooms											
1	Cleaner / Janitor	4	Each		690		2,760	101	3019	404	26,260
2	Supervisor	1	Each		690		690	101	3019	101	6,565
					Total		4,830				
					Total of 65 Days		313,950			Total of 65 days	45,955
					Add Special Rebate 8% (---)		25,116				
					Total of 65 Days		288,834				7,293,955
					G. Total 300+65 Days		9,474,114			G. Total G. Total 300+65 Days	7,293,955

Recommendations:-

The Committee while going through the Rate Analysis, have found that rates quoted by M/s Master Multi Tech i.e. Rs.72,93,955/- are not workable according to minimum remuneration declared by the Govt. and different taxes to be applied like EOBI, SESSI, SRB, Withholding Tax & Consumables Items (Rate Analysis Attached). Accordingly the Committee recommended that Bid of M/s Master Multi Tech is not acceptable and declared as rejected. Therefore, the work should be awarded to only acceptable 2nd Lowest bidder M/s M/s Excellent Cleaning & Janitorial Services amounting to Rs.94,74,114/- for One year period


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 Director (CM), MS, KMC
 Chairman

RATE ANALYSIS

JANITORIAL SERVICES OF KMC HEAD OFFICE BUILDING, M.A JINNAH ROAD, KARACHI.

Sr. No.	Particulars	Unit	Rate	Amount
1.	Janitor	1	@15,000/- (For One Month)	15,000/-
2.	5% E.O.B.I	1	@5% (For One Month)	750/-
3.	6% Sessi	1	@6% (For One Month)	900/-
				16,650/-
4.	Withholding Tax 10%	1	@Rs.10%	1,665/-
				18,315/-
5.	S.R.B 10%	1	@Rs.10%	1,831/-
				20,146/-
6.	Over Time (Daily Three 72/- Per hours) Single.	1	@Rs.72.00 (Per Hours) For 22 Days	4,752/-
			Total	24,898/-
Rate Quoted by M/s Master Multi Tech				Rs.22,650/-
(Without Consumables Charges, and Uniform)				


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