SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTORS OF WORKS, SERVICES & GOODS.

1). NAME OF THE ORGANIZATION / DEPTT.	Town Local Government, Gulshan-e-Iqbal.
2). PROVINCIAL / LOCAL GOVT. /OTHER	Town Local Government, Gulshan-e-lqbal.
3). TITLE OF CONTRACT.	Providing Services of Armed Security Guards for Gulshan-e-Iqbal Town.
4). TENDER NUMBER	01
5). BRIEF DESCRIPTION OF CONTRACT	As described of Contract.
6). FORUM THAT APPROVED THE SCHEME	Council of Gulshan-e-Iqbal Town.
7). TENDER ESTIMATED VALUE	Open Rate
8). ENGINEER'S ESTIMATE (For civil works only)	
9). ESTIMATED COMPLETION PERIOD (AS	PER CONTRACT) 12 Months.
10). TENDER OPENED ON (DATE & TIME)	20-12-2010 at 2:30 P.M.
11). NUMBER OF TENDER DOCUMENTS SO (Attach list of buyers).	DLD
12). NUMBER OF BIDS RECEIVED	03
13). NUMBER OF BIDDERS PRESENT AT TH	HE TIME OF OPENING OF BIDS
14). BID EVALUATION REPORT (Enclose a copy)	Yes
15). NAME AND ADDRESS OF THE SUCCES	SSFUL BIDDER. M/s. The Muhafiz Security Pvt. Limited, Head Office No.A-1/3, West Land Trade Centre, 3rd Floor Block-07 & 08, KCHS, main Shaheed-e-Millat Road, Karachi.
16). CONTRACT AWARD PRICE.	Rs: 92,98,000/-
17). RANKING OF SUCCESSFUL BIDDER IN (i.e. 1st, 2nd, 3rd EVALUATION BID).	I EVALUATION REPORT 1st M/s. The Muhafiz Security (Pvt) Limited, 2nd M/s. Noble Security
	Operations (Pvt) Limited & 3rd M/s. Pak Security Services (Pvt) Ltd.
18). METHOD OF PROCUREMENT USED: -	(Tick one)
a). SINGLE STAGE- ONE ENV	,
b). SINGLE STAGE – TWO EN	VELOPE PROCEDURE
c). TWO STAGE BIDDING PRO	OCEDURE
d). TWO STAGE - TWO ENVE	LOPE BIDDING PROCEDURE
DUE A OF OPEOUT / UE AAN/	OTHER METHOR OF PROPERTY WAS ADORED.

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS.

19).	APPROVIN	NG AUTHORITY FOR AWARD OF CONTRACT Coun	cil of G	ulshan-	e-Iqbal Tov	Wn.	***************************************
20).	WHETHER	R THE PROCUREMENT WAS INCLUDED IN ANNUA	L PROC	CUREM			
21).	ADVERTIS	EMENT:			Yes	No_	
	i).	SPPRA Website (If yes give date & SPPRA Identification No.)					
			Yes	ID No Local	.2617/201	gov.pk SPPR 0 & website o ent Gulshan-e n.com	f Town
			No				
	····).	Newspapers	<u> </u>				
		(If yes give names of newspapers & dates)	Yes	Dai	Iv "ASAS"	dated: 03-12-	2010
			, 00	dai	y "JURRA"	T" dated: 03-1 SS" dated: 03	12-2010 &
			No			***************************************	
22).	NATURE C	DF CONTRACT.				a	
				estic / ocal	/	Int.	
	IN BIDDING	R QUALIFICATION CRITERIA WAS INCLUDED G / TENDER DOCUMENTS? close a copy).					
	()		Y	es		No.	
	IN BIDDING	R BID EVALUATION CRITERIA WAS INCLUDED G / TENDER DOCUMENTS? close a copy).					
	(,,) = 0,		Υ	es	/	No.	
		R APPROVAL OF COMPETENT AUTHORITY WAS CONTHER THAN OPEN COMPETITIVE BIDDING?	BTAIN	ED FOR	R USING A		
	1773000 5 5 6 500 500 5			Yes		No.	
26)	WAS BID 9	SECURITY OBTAINED FROM ALL THE BIDDERS?	L		N	of applicat	ste
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			Yes	/	No.	
		R THE SUCCESSFUL BID WAS LOWEST EVALUATING THE SUCCESSFUL BID WAS LOWEST EVALUATING THE SUCCESSION OF THE SUCESSION OF THE SUCCESSION OF THE SUCCESSION OF THE SUCCESSION OF T	ED BID	1			
		,	Y	'es	~	No.	
281	WHETHER	R THE SUCCESSFUL BIDDER WAS TECHNICALLY	COMP	ΙΔΝΤ?			
20).	A A I I I'm I I I I'm I	THE GOODEON OF BIDDEN WAS TESTIMONEET	f	es es		No.	
		R NAMES OF THE BIDDERS AND THEIR QUOTED I	PRICES	WERE		M·A JTAT	
	INC IIIVIE	OF OPENING OF BIDS?	Y	'es		No.	
		R EVALUATION REPORT GIVEN TO BIDDERS BEF	ORE TH	HE AWA	ARD OF CO	ONTRACT?	
	(, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	- I a min a tomornali i aparti	Y	es es	/	No.	1
							2/3

	Yes					
	No			1		
2). ANY DEVIATION FROM SPECIFICATIONS GIVEN IN T	THE TENDER NO	TICE / DOC	UMEN	TS		
(If yes, given details)	Yes					
	No		Ţ.	_		The state of the s
3). WAS THE EXTENSION MADE IN RESPONSE TIME? (If yes, given reasons)						
(11 you, given readons)	Yes					
	No					
4). DEVIATION FROM QUALIFICATION CRITERIA						
(If yes, give detailed reasons)	Yes					
	No		ν			
5). WAS IT ASSURED BY THE PROCURING AGENCY TH	IAT THE SELECT		NOT		TED?	
		Yes	~	No.		
6). WAS A VISIT MADE BY ANY OFFICER / OFFICIAL OF PREMISES IN CONNECTION WITH THE PROCUREME REGARDING FINANCING OF VISIT, IF ABROAD: (If yes, enclose a copy)					ER'S	
(11) 40, 410.000 41 40 47)		Yes		No.		
	LIZATION ADVAI	NCE PAYM	ENT IN	THE		
7). WERE PROPER SAFEGUARDS PROVIDED ON MOBI CONTRACT (BANK GUARANTEE ETC) ?	LIZATION ADVAI	NCE PAYMI	ENT IN	THE No.	NO AD	VANE
CONTRACT (BANK GUARANTEE ETC)? 8). SPECIAL CONDITIONS, IF ANY	LIZATION ADVAI	,	ENT IN	~	NO AD	VANO
CONTRACT (BANK GUARANTEE ETC)?	LIZATION ADVAI	,	ENT IN	~	No AD	VANE
88). SPECIAL CONDITIONS, IF ANY		,	ENT IN	~	No AD	VANE
CONTRACT (BANK GUARANTEE ETC)? 88). SPECIAL CONDITIONS, IF ANY (If yes, give Brief Description) Signature & Official Stamp of Authorized Officer Town Local	Yes No FFICER Govt.	,	ENT IN	~	No AD	VARIE
CONTRACT (BANK GUARANTEE ETC)? 88). SPECIAL CONDITIONS, IF ANY (If yes, give Brief Description)	Yes No FFICER Govt.	,	ENT IN	~	No AD	VAR
CONTRACT (BANK GUARANTEE ETC)? 88). SPECIAL CONDITIONS, IF ANY (If yes, give Brief Description) Signature & Official Stamp of Authorized Officer Authorized Officer Gulshan-e-Igbal	Yes No FFICER Govt.	,	ENT IN	~	No AD	VAN

31). ANY COMPLAINTS RECEIVED



BIDDING DATA.

Name and address of the Employer

Purchase Officer, Plot No.14, Scheme-24, Main University Road, Near Civic Centre, Gulshan-e-Iqbal, Karachi.

Name of the Borrower / Source of Financing / Funding Agency.

The Employer has arranged funds from its own sources.

Bid Language.

The same language in which the bidding documents are written i.e. English language.

Currency of Bid and Payment.

The unit rates and prices shall be quoted by the Bidder entirely in Pak Rupees. The payment shall be made in Pak Rupees.

Deadline for submission of bids.

2.00 P.M. ON 20-12-2010.

Venue, Time and date of bid opening

Venue: Committee Room

Town Local Government

Gulshan-e-Iqbal

Plot No.14 Scheme-24,

Main University Road, near Civic Centre,

Gulshan-e-Iqbal, Karachi.

Time: 2.30 P.M.

Date: 20-12-2010.

INSTRUCTION TO BIDDERS.

GENERAL.

Invitation for Bidders.

The Town Local Government, Gulshan-e-Iqbal hereinafter referred to as "EMPLOYER" invite Bids from Contractors for the Following work.

"Providing Services of Armed Security Guards in Gulshan-e-Iqbal Town."

Sub-letting of work.

The Bidders shall not sublet the whole work or any part thereof, subletting is not permissible under this contract and will lead to disqualification.

Increase or Decrease in Cost.

Bidders attention is drawn to the fact that there is no provision in the contract for variation in the contract price in respect of any rise or fall in the cost of labour and fuel or any other matter effecting the cost of works.

Bid Validity.

Bid shall remain valid and open for acceptance for a period of Ninety Days (90) calendar days after the date of opening of Bid.

Bid Security Deposit.

The total amount of Security Deposit shall be 10% of Contract Price approved by the Employer including 2% Earnest Money. The Tender must be accompanied with an Earnest Money equal to 2% of the Contract Price in Pakistani Rupees in the following forms:

Bank Draft/Pay Order drawn on an approved Scheduled Bank payable to **Gulshan-e-Iqbal Town.**

The bid securities of unsuccessful bidders will be returned as per terms & conditions of N.I.T.

Refund of Security Deposit.

Earnest Money and Security Deposit deducted shall be refunded after six (63) months from the date of expiry of the Contract as a whole.

Continued on Page No.03.

Sufficiency of Bid.

Each Bidder shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender as for to cover all his obligations under the Contract and all matters and things necessary for the work.

Bid to be Non-Responsive without 2% Earnest Money.

Any Bid, which is not accompanied with required Earnest Money in the shape described above, will be rejected by the Employer as non-responsive.

Conditional Bids.

All Bidders are hereby cautioned that Bids with conditional offers or deviation from the Conditions of Contract or other requirements stipulated in these Bidding documents shall be summarily rejected as non-responsive and shall not be considered.

Canvassing in Respect of Bids.

Canvassing in connection with Bid is strictly prohibited and the Bid submitted by Contractor who resorts to canvassing will be liable to rejections.

Bid Amount to be Quoted in Figures as well as in Words.

The Bids should be quote the Bid amount in figures as well as words in English language clearly.

Each Page of Bid Documents should be Signed by the Bidders.

The Bidders should sign each page of the documents as well as all corrections, interruption and overwriting in the form, schedule of quantities and specification before submitting his Bid.

Signing of Agreement.

The agreement would be made on stamp paper of value to be determined at the rate of 0.3 percent of the contract value or as determined by the Inspectorate of Stamp Duty. Cost of stamp duty would be born by the Contractor.

Bidding Documents.

The bidders are expected to examine carefully the contents of all the documents. Failure to comply with the requirements of bid submission will be at the Bidder's own risk, bids which are not substantially responsive to the requirements of the Bidding Documents will be rejected.

Eligible Bidders.

The Invitation for Bids is open to all bidders meeting the requirements as described in the N.I.T. Each bidder shall submit the bid either by himself, or as a partner in a joint venture.

Procedure of Open Competitive Bidding.

The procedure of open Competitive bidding shall be single stage – one envelope procedure.

Clarification of Bidding Documents.

Any prospective bidder requiring any clarification (s) in respect of the Bidding Documents may notify the Employer in writing at the Employer's address indicated in the Invitation for Bids. The Employer will respond to any request for clarification.

Copies of the Employer's response will be forwarded to all purchasers of the Bidding Documents, including a description of the enquiry but without identifying its sources.

Amendment of Bidding Documents.

At any time prior to the deadline for submission of bids, the Employer may for any reason, whether at his own initiative or in response to a clarification requested by a prospective bidder, modify the Bidding Documents by issuing addendum.

Any addendum thus issued shall be part of the Bidding Documents and shall be communicated in writing to all purchasers of the Bidding Documents. Prospective bidders shall acknowledge receipt of each addendum in writing to the Employer.

To afford prospective bidders reasonable time in which to take an addendum into account in preparing their bids, the Employer may extend the deadline for submission of bids.

Bid Prices.

Unless stated otherwise in the Bidding Documents, the Contract shall be for the whole of the works, based on the unit rates and / or prices submitted by the bidder.

The bidder shall fill in rates and prices for all items of the Works described in the Bill of Quantities. Items against which no rate or price is entered by a bidder will not be paid for by the Employer when executed and shall be deemed covered by rates and prices for other items in the Bill of Quantities.

All duties, taxes and other levies payable by the Contractor under the Contract, or for any other cause, prior to the deadline for submission of bids shall be included in the rates and prices and the total Bid Price submitted by a bidder.

SUBMISSION OF BIDS.

Sealing and Marking of Bids.

Each bidder shall submit his bid as under: -

Bid shall be sealed and put in envelope and marked.

Be addressed to the Employer at the address provided in the Bidding Data.

Bear the name and identification number of the contract as defined in the Bidding Data.

Provide a warning not to open before the time and date for bid opening, as specified in the Bidding Data.

BID OPENING AND EVALUATION.

Bid Opening.

The Employer will open the bids, including withdrawals, substitution and modifications made pursuant in the presence of bidders' representative who choose to attend, at the time, date and location stipulated in the Bidding Data. The bidders' representatives who are present shall sign a register evidencing their attendance.

The bidder's name, total Bid Price and Price of any Alternate Proposal (s), any discounts, bid modifications, substitution and withdrawals, the presence or absence of Bid Security, and such other details as the Employer may consider appropriate, will be announced by the Employer at the opening of bids.

Clarification of Bids.

To assist in the examination, evaluation and comparison of bids, the Employer may, at his discretion, ask any bidder for clarification of his bid, including breakdowns of unit rates. The request for clarification and the response shall be in writing but no change in the price or substance of the bid shall be sought, offered or permitted except as required to confirm the correction of arithmetic errors discovered by the Employer in the evaluation of the bids.

Examination of Bids and Determination of Responsiveness.

Prior to the detailed evaluation of bids, the Employer will determine whether each bid is substantially responsive to the requirements of the Bidding Documents.

Correction of Errors.

Bids determined to be substantially responsive will be checked by the Employer for any arithmetic errors. Errors will be corrected by the Employer.

Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.

The amount stated in the Form of Bid will be adjusted by the Employer in accordance with the above procedure for the correction of errors and with the concurrence of the bidder, shall be considered as binding upon the bidder.

Comparison of Bids.

If the Bid of the successful bidder is seriously unbalanced in relation to the Employer's cost of work to be performed under the Contract, the Employer may require the bidder to produce detailed price analyses of the Bill of Quantities to demonstrate the internal consistency of those prices.

AWARD OF CONTRACT.

Award.

The Employer will award the Contract to the bidder whose bid has been determined to be substantially responsive to the Bidding Documents and who has offered the lowest evaluated Bid Price.

Employer's Right to Accept any Bid and to Reject any or all Bids.

The Employer reserves the right to accept or reject any Bid, and to annual the bidding process and reject all bids, at any time prior to award of Contract, without thereby incurring any liability to the affected bidders or any obligation except that the grounds for rejection of all bids shall upon request be communicated to any bidder who submitted a bid, without justification of grounds. Rejection of all bids shall be notified to all bidders promptly.

CONTRACTOR'S SIGNATURE

PURCHASE OFFICER, TOWN LOCAL GOVERNMENT GULSHAN-E-IQBAL



Bid Evaluation Report

1. Name of Procuring Agency:	al Government, Guisnan-e-iqpai
2. Tender Reference No:2617/2010	0
	iding Services of Armed Security Guards for Gulshan- bal Town.
4. Method of Procurement: Single Stage	e - One Envelope Procedure
dated: 03-12-2010 & daily Government Website.	The daily "ASAS" dated: 03-12-2010, daily "JURRAT" "EXPRESS" dated: 03-12-2010 and Town Local SPPRA ID No. & Newspapers names with dates).
6. Total Bid documents Sold:	03 Nos.
7. Total Bids Received:	03 Nos
8. Technical Bid Opening Date: (if applicable) _ 9. No. of Bid Technically qualified (if applicable): 10.Bid (s) Rejected:	
11. Financial Bid Opening dated:	20-12-2010

12. Bid Evaluation Report:

S.N o	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost.	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6
01	M/s. The Muhafiz Security (Pvt) Limited	1,03,86,000/-	1st Lowest Bidder	Bid cost:1,03,86,000/- Estimate cost:92,98,000/- Difference: 10,88,000/-	1st Lowest selected on the basis of lowest price offered	
02	M/s. Noble Security Operations (Pvt) Limited.	1,07,16,000/-	2 nd Lowest Bidder	Bid cost:1,07,16,000/- Estimate cost:92,98,000/- Difference: 14,18,000/-	Rejected on the basis of 2 nd Lowest	
03	M/s. Pak Security Services (Pvt) Ltd.	1,09,38,000/-	3 rd Lowest Bidder	Bid cost:1,09,38,000/- Estimate cost:92,98,000/- Difference: 16,40,000/-	Rejected on the basis of 3 rd Lowest	

Signature of the Members of the Committee:

S.NO.	COMMITTEE MEMBER	DESIGNATION	SIGNATURE
01-	TOWN OFFICER (I.S&S)	Chairman	Muser
02-	TOWN OFFICER (Finance)	Member	Any
03-	PURCHASE OFFICER	Member	
04-	ACCOUNTANT	Secretary	



NO: PO/TLG/G.I/ 703/1/2010

Karachi dated: 31 / 12 /2010

M/s. The Muhafiz Security (Pvt) Limited, Head Office: A-1/3, West Land Trade Centre, 3rd Floor, Block-7 & 8, KCHS, Main Shaheed-e-Millat Road, Karachi.

AWARD LETTER

SUBJECT: -

PROVIDING SERVICES OF ARMED SECURITY GUARDS FOR

GULSHAN-E-IQBAL TOWN.

This is with reference to your tender for the subjected work dropped on 20-12-2010 therein you were 1st lower bidder by quoted the rates Rs: 1,03,86,000/-.

The competent authority has been pleased to award the work at a cost of Rs: 92,98,000/- (Rupees Ninety Two Lac Ninety Eight Thousand only) after given the rebate. You are therefore directed to furnished the cost of stamp @ of 0.30% of the sanction cost to be affixed on the agreement within (03) days from the receipt of this letter.

This is for your information.

PURCHASE OFFICER, TOWN LOCAL GOVERNMENT GULSHAN-E-IQBAL

Director (CB) SPPRA, GOS

With a request to upload on the Website of SPPRA (Authority).

Deputy Town Officer, (I.T), TLG, Gulshan-e-lqbal

With a request to upload on the Website of TLG, Gulshan-e-lqbal.

Copy forwarded for information to: -

- 1). Administrator, Town Local Government, Gulshan-e-Iqbal.
- 2). Office copy.

No. PO / TLG/ G.I / 705 /2011

Karachi dated 03 - 01 - 20 11

To,

Messers The Muhafiz Security (Pvt) Limited, Head Office: A-1/3, West Land Trade Centre, 3rd Floor, Block-7 & 8, KCHS, Main Shaheed-e-Millat Road, Karachi.

WORK ORDER

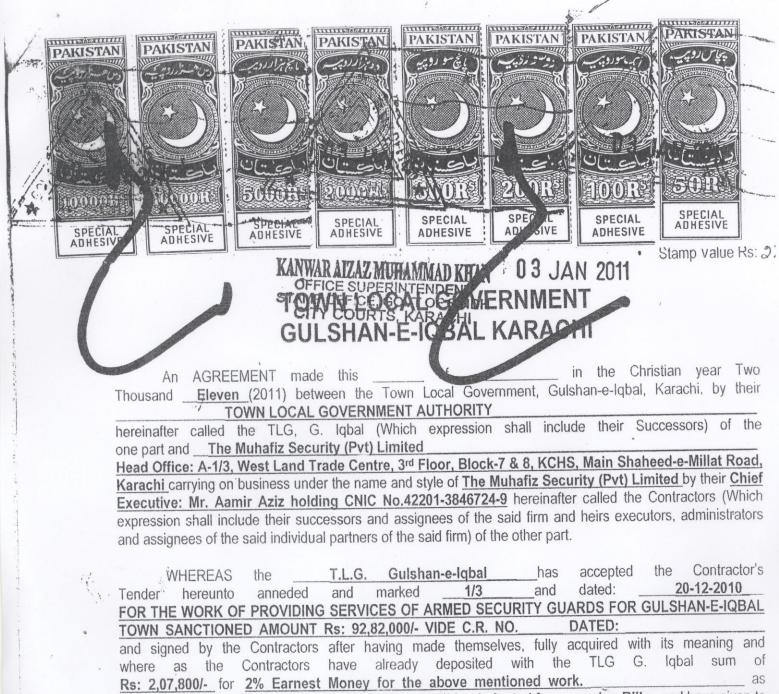
SUBJECT: PROVIDING SERVICES OF ARMED SECURITY GUARDS FOR GULSHAN-E-IQBAL TOWN.

The competent authority has been pleased to award you a contract for the above mentioned work at a cost of Rs: 92,98,000/- (Rupees Ninety Two Lac Ninety Eight Thousand Only) you are therefore, advised to contact the undersigned and obtain necessary instruction for carrying out this work.

Please note that the work should be carried out strictly in accordance with the Terms and Conditions mutually agreed as per the contract agreement executed between M/s. The Muhafiz Security (Pvt) Limited and Town Local Government Gulshan-e-Iqbal Town Karachi.

The time specified in the contract agreement is 12 (Twelve) Months which shall commence from the date of start within 07 days time from the receipt of this Work Order. In case of failure to complete the work within the specified time, penalty shall be imposed as per terms and conditions of contract agreement executed by you.

PURCHASE OFFICER
TOWN LOCAL GOVERNMENT
GULSHAN-E-IOBAL



WHEREAS	the	T.L.G.	Gulshar	ı-e-Iqbal	has	accepte			
Tender hereunto	anneded	and		1/3	and	dated:		20-12-2010	
FOR THE WORK O	F PROVIDING	SERVI	CES OF AF	RMED SECI	<u>JRITY GL</u>	JARDS FC	R GUL	SHAN-E-IQ	BAL
TOWN SANCTION	ED AMOUNT	Rs: 92.	82,000/- VI	DE C.R. N	O	DATED:			***************************************
and signed by th	e Contractors	after h	naving mad	e themselv	es, fully	acquired	with it	s meaning	and
where as the	Contractors	have	already	deposited	with th	e TLG	G. 1	qbal sum	of
Rs: 2.07.800/- for	2% Earnest	Money	for the a	bove ment	ioned wo	ork.		**************************************	_ as
Security deposit Rs	Balance 8% I	Retentio	n Money w	ill be dedu	cted from	running	Billsa	nd have give	en to
the TLG. G. lgbal	a lien over s	such sur	m as Secu	rity for the	due fulfi	Ilment of	the cor	ntract NO.	IHIS
AGREEMENT WIT and fulfill the contra	NESSTH that t	he TLG	, G.lqbal ar	nd the contr	actors sh	all respect	ively we	ell truly carr	y out

IN WITNESS WHEREOF the said parties have set their hands this ____ day of

Town Local Government Gulshan-e-Iqbal.

ON BEHALF OF TOWN LOCAL GOVERNMENT GULSHAN-E-IQBAL, KARACHI.

ON BEHALF OF M/S. THE MUHAFIZ SECURITY (PVT) LIMITED, KARACHI

ADMINISTRATOR, GULSHAN-E-IQBAL TOWN

CONTRACTOR

WITNESS:

1=1

ESTIMATED COST: Rs: OPEN RATE

2% EARNEST MONEY Rs: 2% Quoted Amount

TENDER COST : RS: 3,000/-PENALTY PER DAY:

RS: 3,000/-

TIME LIMIT

12 Months

SUBJECT: PROVIDING SERVICES OF ARMED SECURITY GUARDS FOR GULSHAN-E-IQBAL TOWN.

S.No	Description of Work	Quantity	Rate Each per month	Unit	Amount (12 Months).
01	Security Supervisor.	01 No.		Each	
02	Armed Security Guards.	90 Nos.		Each	

I/We hereby quoted the Total	Amount for Items on Open Ra	ite Rs: (in wo	rc
		0	nl
and also shall undertake to ab	ide by prescribed terms and co	onditions of the Contract.	
	Address:	Contractor's Signature	

PURCHASE OFFICER TOWN LOCAL GOVERNMENT **GULSHAN-E-IQBAL**