

## Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: MISC/03/16-17
3. Tender Description/Name of work/item: Provide & Supply of Gold Medals & Shields
4. Method of Procurement: Single Stage Single Envelope
5. Tender Published: October 26, 2016 on IBA & SPPRA web site Serial # 30239  
*Print & Electronic Media (SPPRA ID No. & News papers names with dates)*
6. Total Bid documents Sold; 03 suppliers have collected Tender Documents
7. Total Bids Received: 02
8. Technical Bid Opening date: (if applicable) NA *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: No
11. Financial Bid Opening date: November 11, 2016

### 12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s K&B Enterprises	Rs.229,606.65	Lowest only in Three items	Rs.275,000.00	Accepted. due to lowest in three items. Comparative Sheet Attached.	Accepted. due to lowest in one item.
2.	M/s Al-Waqad Enterprises	Rs.231,180.30	Lowest only in One item			
3.						
4.						

**Signatures of the Central Purchase Committee, Members**

*[Signature]*  
Sgt. ...  
Manager Finance  
(116)

*[Signature]*  
Mr. ...  
Assistant ...  
I.R.S.

*[Signature]*  
...  
SPPRA Advisor  
HES

# Comparative Statement

## Provide & Supply of Gold Medals & Shields

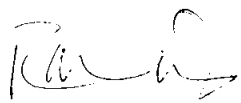
MISC/03/16-17


S. #	Description	Qty	Unit	M/s K&B Enterprises		M/s Al-Waqad Enterprises	
				Rate	Amount	Rate	Amount
				Rs.	Rs.	Rs.	Rs.
1	<b>Gold Medals:</b> Size: 2" Made on die cast metal / ferrous with 20 carat gold plating. Ribbon (crimson double knit 1" width 3' length) with crimson velvet Box (Including I. A. Mukhtar Gold Medal)	10	units	1870.00	18,700.00	1900.00	19,000.00
2	<b>Shields for Best Researcher &amp; Best Faculty (Round):</b> Size: 8" dia (Green Background) Oak wood base with laminated Brass Plate of Green color water texture with velvet box. Inscription will be according to the text.	4	units	4245.00	16,980.00	4275.00	17,100.00
3	<b>Shields Students (Round):</b> Size: 8" dia (Crimson Background) Oak wood base with laminated Brass Plate of Crimson color water texture with velvet box. Inscription will be according to the text.	30	units	4254.00	127,620.00	4250.00	127,500.00
4	<b>Shields Employees (Elongated):</b> Size: 12" Shesham wood base with Steel Plate & velvet Box. Inscription will be according to the text.	11	units	2995.00	32,945.00	3090.00	33,990.00
Total				Rs. 196,245.00		Rs. 197,590.00	
17% GST				Rs. 33,361.65		Rs. 33,590.30	
Total Amount				Rs. 229,606.65		Rs. 231,180.30	

M/s K&B Enterprises	M/s Al-Waqad Enterprises
68,625.00	127,500.00
11,666.25	21,675.00
<b>80,291.25</b>	<b>149,175.00</b>

Itemized Total	196,125.00
GST	33,341.25
Itemized Grand Total Amount (Inclusive of GST)	229,466.25

Sd/-  
Manager Finance  
JCA

  
Dr. Pameel Khatib  
Assistant Registrar  
JCA

  
M/s Al-Waqad Enterprises  
JCA

## **Muhammad Hanif / Executive I (Purchase) @ Main Campus**

**To:** Secretary Procurement Committee @ IBA  
**Subject:** SPPRA - Minutes of Bid Opening Meeting

**From:** Secretary Procurement Committee @ IBA

**Sent:** Thursday, November 17, 2016 2:48 PM

**To:** Muhammad Sohail Khan / Manager Purchase and Stores @ IBA

**Cc:** Procurement-Committee; Jami Moiz / Assistant Professor Dept of Marketing & Center for Entrepreneurial Development-CED @ Main Campus; Moeid Sultan / Director Finance @ Main Campus; Syed Fahad Jawed / Manager (Finance) @ Main Campus; Dr. Farrukh Iqbal / Dean and Director @ IBA

**Subject:** Item 3: Approval for Provide & Supply of Gold Medals & Shields

Item 3: Approval for Provide & Supply of Gold Medals & Shields

Discussion: Purchase Executive briefed the committee about the tender proceedings of "Provide & Supply of Gold Medals & Shields for Convocation-2016". The committee reviewed the comparative statement.

Decision: The committee approved to award for "Provide & Supply of Gold Medals & Shields" on itemized basis to M/s K&B Enterprises at the total cost of Rs.80,291.25 (including GST) & M/s Al-Waqad Enterprises at the total cost of Rs. 149,175.00 (including GST) being the lowest evaluated bidders, subject to the availability of budget.

M/s K&B Enterprises	M/s Al-Waqad Enterprises
68,625.00	127,500.00
11,666.25	21,675.00
<b>80,291.25</b>	<b>149,175.00</b>

Action: Manager Purchase & Stores will implement the decision in accordance with the prescribed rules & regulations framed by IBA PP&P and SPPRA.

Attendance:

1. Syed Jehanzeb (Member)
2. Asjad Asad (Member)
3. Ahmed Ali Khan (External Member)
4. Mustaque Ahmed (Member)
5. Syed M. Rizwan Rizvi (Member)
6. Muhammad Hanif (Secretary)



Muhammad Hanif,  
Secretary Procurement Committee



Institute of  
Business Administration  
Karachi

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### BIDDERS QUALIFICATION REPORT


NIT No: MISC/03/16-17  
Description of Work: Provide & Supply of Gold Medals & Shields

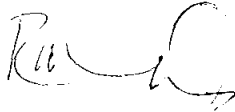
Method & Procedure of procurement: Open Competitive Bidding  
Single Stage One Envelope


S. No	Eligibility Criteria	M/s K&B Enterprises	M/s Al-Waqad Enterprises
1	Is envelop sealed	Yes	Yes
2	Required Bid Security in enclosed	Yes	Yes
3	Form of Tender Signed or not	Yes	Yes
4	Registration in GST / SBR & I. Tax	Yes	Yes
5	Turnover in terms of Financial Statement of last three years	Yes	Yes
6	Tender Fee Received	Yes	Yes
7	5 plus years experience	Yes	Yes
8	Qualified / Disqualified	Qualified	Qualified
9	Any overwriting tender dropped received	No	No
10	Client list provided	Yes	Yes
11	Affidavit regarding any litigation or blacklisting	No	No

#### Recommendations:

- 1 Participated firms are declared as substantially qualified bidders by the Tender opening committee as meet with minimum qualification / eligibility criteria.
- 2 The lowest evaluated and qualified bidders are M/s K&B Enterprises Rs. 80,291.25  
M/s Al-Waqad Enterprises with their bid amount Rs. 149,175.00
- 3 Recommended to award the work to the lowest qualified bidder  
M/s K&B Enterprises & M/s Al-Waqad Enterprises

  
Syed Sabir  
Manager Finance  
IBA

  
M/s K&B Enterprises  
2016

  
M/s Al-Waqad Enterprises  
2016



# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## **CONTRACT EVALUATION FORM**

### **TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS**

- 1) NAME OF THE ORGANIZATION / DEPTT. Institute of Business Administration, Karachi
- 2) PROVINCIAL / LOCAL GOVT. / OTHER Local Govt
- 3) TITLE OF CONTRACT Goods
- 4) TENDER NUMBER MISC/03/16-17
- 5) BRIEF DESCRIPTION OF CONTRACT Provide & Supply of Gold Medals & Shields
- 6) FORUM THAT APPROVED THE SCHEME Procurement Committee
- 7) TENDER ESTIMATED VALUE Rs. 275,000/-
- 8) ENGINEER'S ESTIMATE (For civil works only) NA
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 1 Month
- 10) TENDER OPENED ON (DATE & TIME) November 11, 2016 (3:30 pm)
- 11) NUMBER OF TENDER DOCUMENTS SOLD THREE  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED TWO
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS TWO
- 14) BID EVALUATION REPORT (Enclose a copy) Copy Enclosed
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s K&B Enterprises (2) M/s Al-Waqad Enterprise
- 16) CONTRACT AWARD PRICE Rs. 229,466.25
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID)  
M/s K&B Enterprises  
M/s Al-Waqad Enterprise
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- |   |                                     |  |
|---|-------------------------------------|--|
| a) SINGLE STAGE - ONE ENVELOPE PROCEDURE      | <input checked="" type="checkbox"/> | <input type="checkbox"/> Domestic/ Local |
| b) SINGLE STAGE - TWO ENVELOPE PROCEDURE      | <input type="checkbox"/>            | <input type="checkbox"/> Domestic        |
| c) TWO STAGE BIDDING PROCEDURE                | <input type="checkbox"/>            | <input type="checkbox"/>                 |
| d) TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE | <input type="checkbox"/>            | <input type="checkbox"/>                 |

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED (i.e. EMERGENCY, DIRECT CONTRACTING ETC.) WITH BRIEF REASONS

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Procurement Committee

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	November 28, 2016 and SPPRA ID # 2293/2016
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	
No	✓

22) NATURE OF CONTRACT

Domestic	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID - BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	<input checked="" type="checkbox"/>

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	<input checked="" type="checkbox"/>

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	<input checked="" type="checkbox"/>

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	<input checked="" type="checkbox"/>

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD.  
(If yes, enclose a copy)


Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	<input checked="" type="checkbox"/>

  
**JAMI MOIZ**  
**REGISTRAR**  
Institute of Business Administration  
Karachi, Pakistan  
Signature & Official Stamp of  
Authorized Officer \_\_\_\_\_

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset



# Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: MISC\_03\_16-17
3. Tender Description Name of work item: Provide & Supply of Gold Medals & Shields
4. Method of Procurement: Single Stage Single Envelope
5. Tender Published: October 26, 2016 on IBA & SPPRA web site Serial # 30239  
*Print & Electronic Media (SPPRA ID No. & News papers names with dates)*
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8. Technical Bid Opening date: (if applicable) NA *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable) NA
10. Bid(s) Rejected No
11. Financial Bid Opening date: November 11, 2016

## 12. Bid Evaluation Report:

S.No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1	M/s K&B Enterprises	Rs 229,600.65	Lowest only in Three items			Accepted, due to lowest in three items. Comparative Sheet Attached
2	M/s Al-Waqad Enterprises	Rs 23,180.30	Lowest only in One item	Rs 275,000.00		Accepted, due to lowest in one item.
3						
4						

Signatures of the Central Purchase Committee, Members

*[Signature]*  
 Manager  
 IBA

*[Signature]*  
 M/s K&B Enterprises  
 15583, 15584, 15585  
 2016

*[Signature]*  
 M/s Al-Waqad Enterprises  
 +135



Institute of  
Business Administration  
Karachi

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### List of Buyers

**Tender #** MISC 03 16-17

**Caption:** Provide & Supply of Gold Medals & Shields

**Number of Tender Documents Sold:** 03

S #	List of Buyers
01	M/s Al-Waqad Enterprises
02	M/s Khalil Traders
03	M/s K&B Enterprises



Institute of  
Business Administration  
Karachi

Leadership and Ideas for Tomorrow

**PURCHASE ORDER**

To : M/s Al-Waqad Enterprises  
Order No : IBA-MC PD MISC 205 0081 2016-17  
Date of Issue : December 08, 2016  
Date of Delivery : December 09, 2016  
Place of Delivery : IBA, Main Campus  
Total Amount : **Rs.149,175.00 (Including GST)**  
**(Rupees One Hundred Forty Nine Thousand One Hundred Seventy Five Only)**

S. #	Description	Qty	Unit	Rate	Amount
				Rs.	Rs.
1	<b><u>Shields Students (Round):</u></b> Size: 8" dia (Crimson Background) Oak wood base with laminated Brass Plate of Crimson color water texture with velvet box. Inscription will be according to the text.	30	units	4,250.00	127,500.00
Total				Rs. 127,500.00	
17% GST				Rs. 21,675.00	
Total Amount				Rs. 149,175.00	

**Terms & Conditions:**

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levies(es) and charges(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
12. Stamp duty 0.3% for Goods against total value of Purchase Order will be levied accordingly.

  
Manager Purchase & Stores

  
Registrar

Dec 09/16




PURCHASE ORDER

To : M/s K&B Enterprises  
Order No : IBA-MC/PO/MISC/205-0080/2016-17  
Date of Issue : December 08, 2016  
Date of Delivery : December 09, 2016  
Place of Delivery : IBA, Main Campus  
Total Amount : **Rs.80,291.25 (Including GST)**  
**(Rupees Eighty Thousand Two Hundred Ninety One & Paise Twenty Five Only)**

S. #	Description	Qty	Unit	Rate	Amount
				Rs.	Rs.
1	<b>Gold Medals:</b> Size: 2" Made on die cast metal / ferrous with 20 carat gold plating. Ribbon (crimson double knit 1" width 3" length) with crimson velvet Box (Including I. A. Mukhtar Gold Medal)	10	units	1,870.00	18,700.00
2	<b>Shields for Best Researcher &amp; Best Faculty (Round):</b> Size: 8" dia (Green Background) Oak wood base with laminated Brass Plate of Green color water texture with velvet box. Inscription will be according to the text.	4	units	4,245.00	16,980.00
4	<b>Shields Employees (Elongated):</b> Size: 12" Shesham wood base with Steel Plate & velvet Box. Inscription will be according to the text.	11	units	2,995.00	32,945.00
Total				Rs. 68,625.00	
17% GST				Rs. 11,666.25	
Total Amount				Rs. 80,291.25	

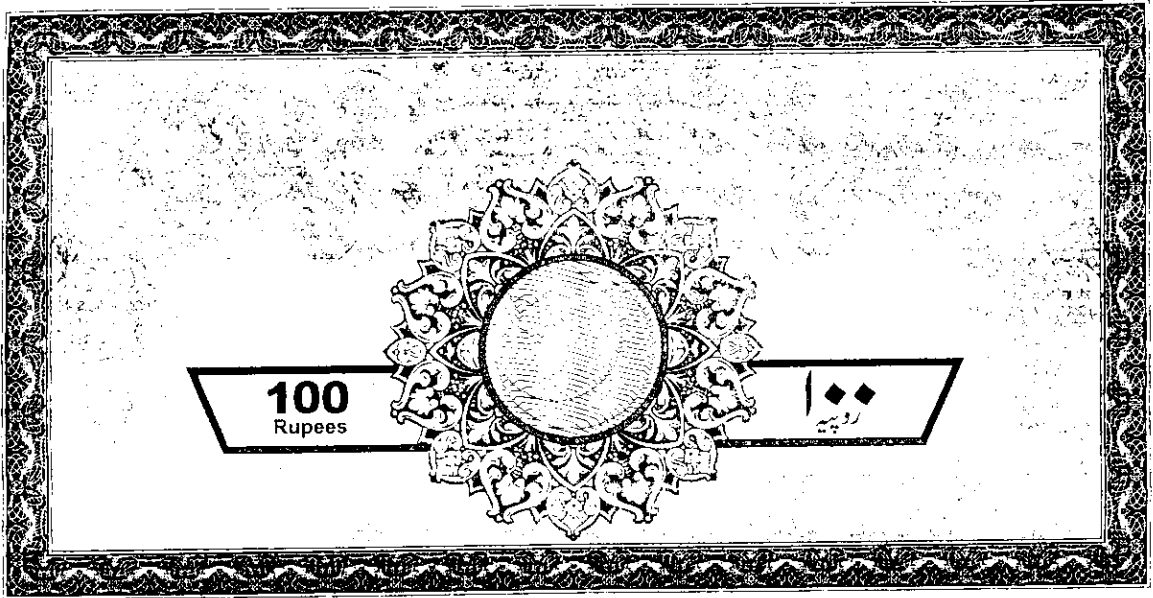
**Terms & Conditions:**

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10. Advance Payment subject to Bank Guarantee
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates - denomination of Purchase / Work Order.
12. Stamp duty 0.3% for Goods against total value of Purchase Order will be levied accordingly.

  
\_\_\_\_\_  
Manager Purchase & Stores  
Dec 08/16

  
\_\_\_\_\_  
Registrar





*M. Sabir Khan*  
 72101-684 58855  
 25 2-12-16  
 33 2-12-16  
 35 2-12-16

**WITNESSETH**

"IBA" hereby offer to appoint "THE SUPPLIER" as their official supplier for the specific purpose of "Gold Medals & Shields" discussions in respect of the same with "IBA" before the determination of Scope of Provide & Supply of Gold Medals & Shields. "THE SUPPLIER" hereby agree to the offer of the "IBA" in acceptance of the terms & conditions here in below forth.

**Article I:  
 DUTIES & SCOPE OF SUPPLIES & AGREEMENT**

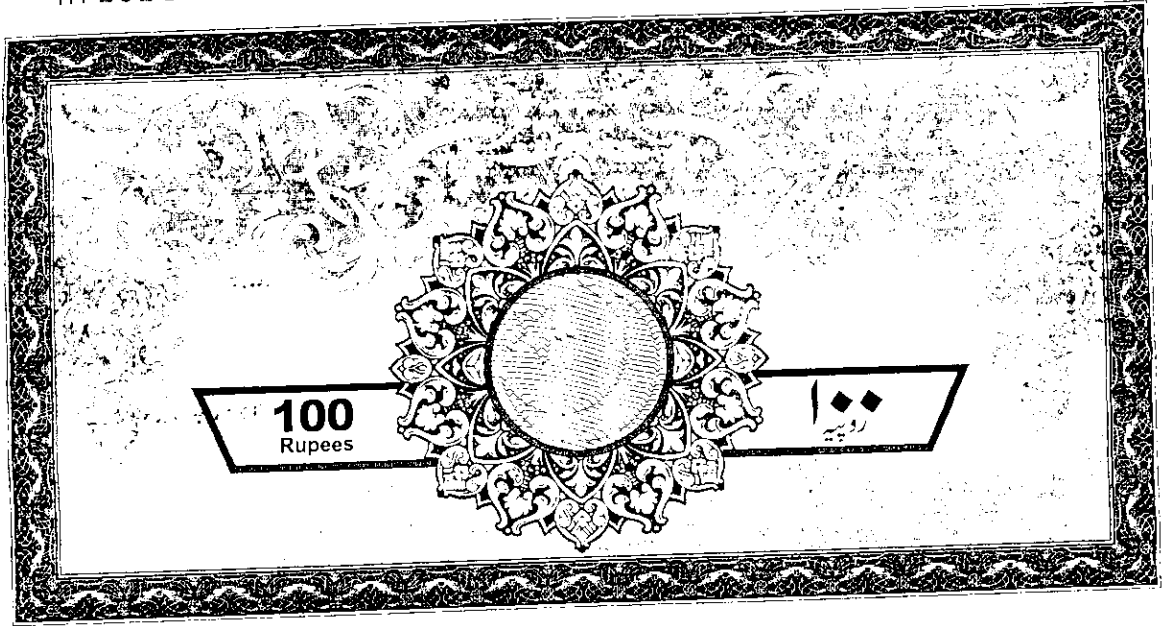
1.1 This Agreement includes, the "Gold Medals & Shields", as per "IBA" requirement mentioned in Tender BoQ.

S. #	Description	Qty	Rate (Rs.)	Amount (Rs.)
1	<b>Shields Students (Round)</b> Size: 8" dia (Crimson Background) Oak wood back with laminated Brass Plate of Crimson color water texture with velvet box. Inscription will be according to the text.	30	4,250	127,500.00
Amount				Rs.127,500.00
17% GST				Rs.21,675.00
Total Amount				Rs.149,175.00



1.2 "SUPPLIER" agrees to provide item to "IBA" whenever and wherever form is required as per the terms & conditions of this Agreement.

1.3 "SUPPLIER" will coordinate with Manager Purchase & Stores, of the "IBA" who will assist "SUPPLIER" in supervision of proposed supply.



**(RUPEES ONE HUNDRED ONLY)**

27. Sabu Adh... Article II  
 92101-6900 SCOPE OF PROFESSIONAL SERVICES:

2.1 "SUPPLIER" hereby agreed and acknowledge for the periodic supervision of the supply and to check the delivery of Supplies in accordance with the Description & Specification.

2.2 "SUPPLIER" hereby agreed and acknowledge the acceptance of attending the meetings with the Manager Purchase & Stores "IBA" as & when required.

2.3 "THE SUPPLIER" hereby agrees to accept variation, if occurred, in scope of professional services and supplies with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.

2.4 Minimum 5 (Five) days after Approval of Sample(s) will be required to deliver the Gold Medals & Shields at the SUPPLIER'S expense.

2.5 All staff must have CNIC and clearly mentioned to discourage work through child labor.

2.6 "THE SUPPLIER", will provide all required / necessary labor(s) / transportation(s) / cartage(s) what so ever required to complete the delivery of Gold Medals & Shields at the cost/charges amount offered in the tender vide # MISC/03/16-17.

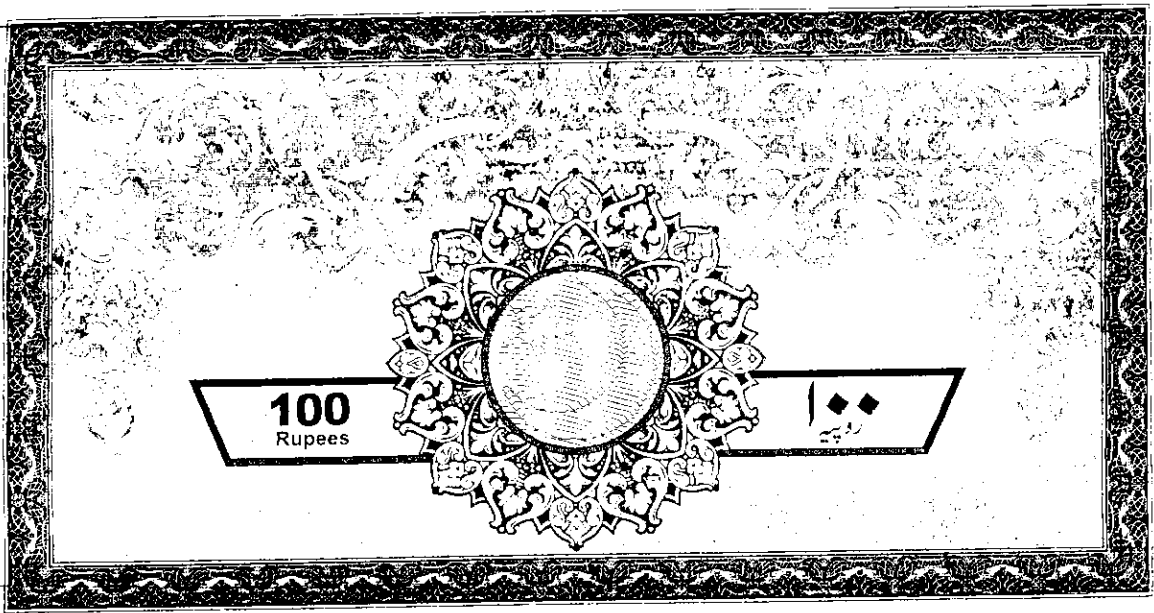
Article III  
**REMUNERATION**

3.1 The cost offered by the Supplier is Rs. 149,175.00 (inclusive of all taxes) Provide & Supply of Gold Medals & Shields but limited to in tender vide # MISC/03/16-17 variation may occurred. The cost is inclusive of labor/transportation/supplier/etc.



3.2 A liquidity damages @ 2% per month, of the total agreed payment as per Work Order, of the total cost will be imposed in case of delayed delivery. Penalty will be imposed after 25 days subject to final proof sample material handed over by supplier to IBA before the starting date mentioned on the Purchase Order. Supplies will be deemed completed in finished form as per specification and "THE SUPPLIER" have to deliver the required number of Gold Medals & Shields to IBA.





P.P. Sabir PCW  
42101-2900598-5  
VAT No. 25 2-12-11  
C-1331 2-14-11  
Entry No. 25 2-12-11  
4  
7/12

**(RUPEES ONE HUNDRED ONLY)**

- 3.3 Payment will be made after delivery and submission of invoice. Advance Payment subject to Bank Guarantee.
- 3.4 Performance Security 5% of total amount of Purchase Order will be provided by the party.
- 3.5 Stamp Duty @ 0.35% of the cost of transaction / purchase order will be deposited in Government treasury by the SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.
- 3.6 Tax(es)/Challan(s)/Levy(ies), if any or additional will be paid/borne by SUPPLIER as per SRO/Notification.

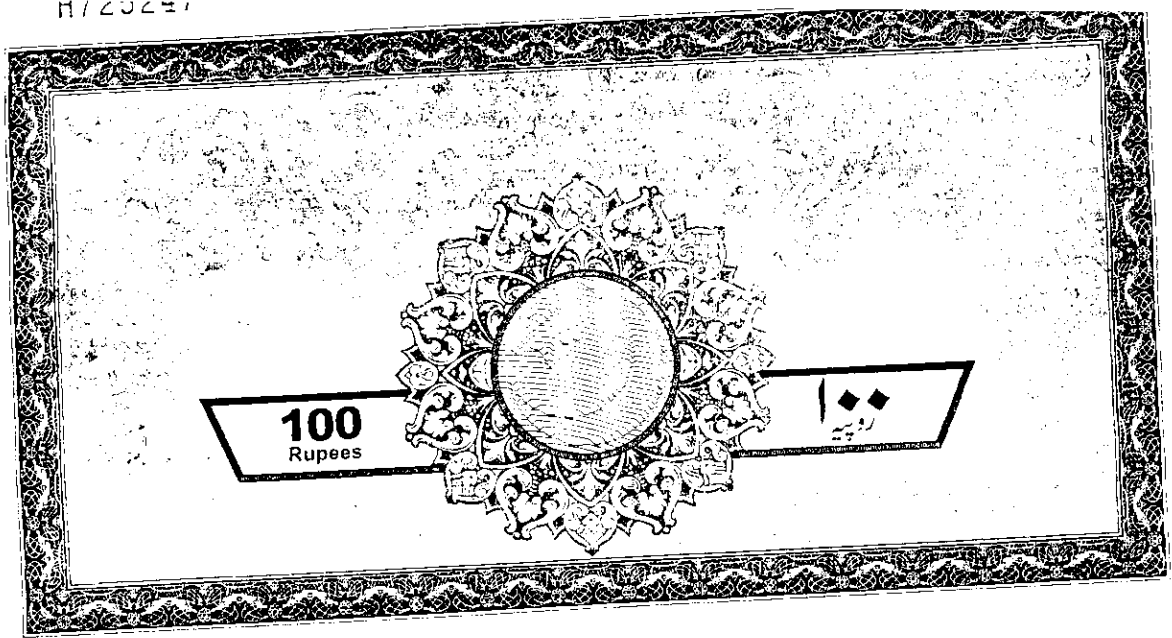
**Article IV:  
ARBITRATION**

4.1 In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA and CEO of the company / firm / agency for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.



**Article V:  
TERMINATION**

5.1 "IBA" may terminate this agreement if the job is not executed according to the requirement at anytime after issuing a 15 day's notice.



**RUPEES ONE HUNDRED ONLY**

M. Sabir Adv.  
42101-6900598-5  
25. 7-12-11  
331 7-12-11

**Article VI:  
INDEMNITY**

6.1 "THE SUPPLIER" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE SUPPLIER", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE SUPPLIER" which disturbs or damage the reputation, quality or the standard of services provided by "IBA" and any person claiming through the IBA.

**Article VII:  
NOTICE**

7.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

**Article VIII:  
INTEGRITY PACT**

8.1 The intention not to obtain the procurement / work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).

8.2 Without limiting the generality of the forgoing the M/s Al-Waqad Enterprises, represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.



8.3 M/s Al-Waqad Enterprises accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice



*Jami Moiz*  
**JAMI MOIZ**  
**REGISTRAR**  
Institute of Business Administration  
Karachi, Pakistan

"IBA"

NAME: Jami Moiz

CNIC # \_\_\_\_\_

Address:  
Registrar, Institute of Business  
Administration Main Campus  
University Road, Karachi

WITNESS:

1. *[Signature]*

**M SOHAIL KHAN**  
Manager Purchase & Stores  
Institute of Business Administration  
Karachi-Pakistan

CNIC # \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

*Khalid Mehmood*  


M/s AL-WAQAD ENTERPRISES

NAME: KHALID MEHMOOD

CNIC # 42501-0899319-1

Address: R-86, Shaz Banglows,  
Gulzar-e-Hijri, Sector 16/A 5. Karachi

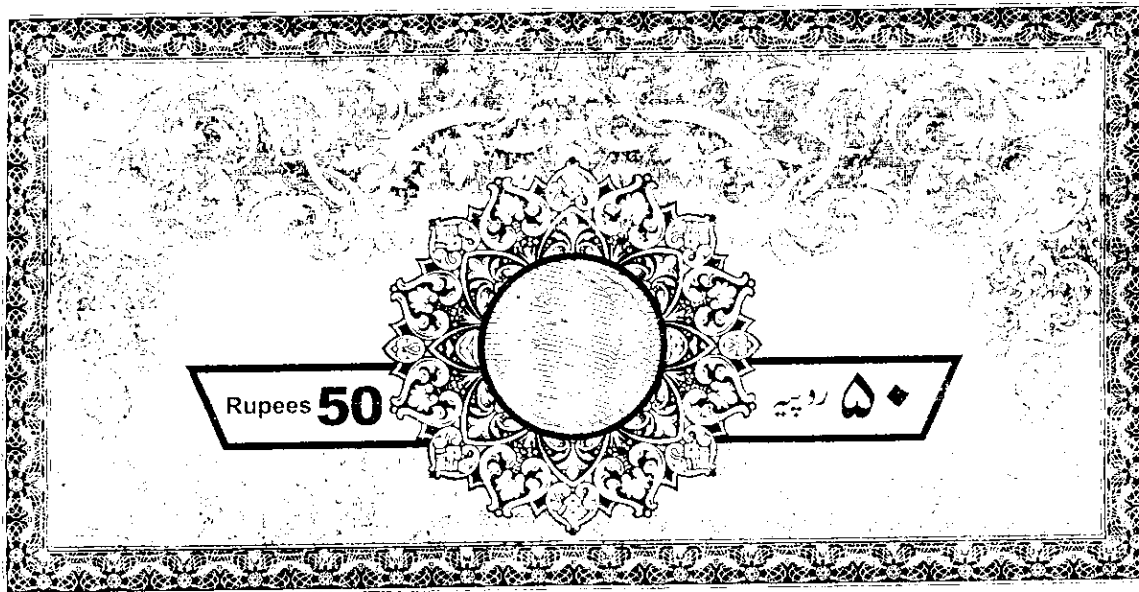
2. *Abdul Qadir*

*[Signature]*

CNIC # 42201-5293728-5

Address: House No-21 Galina II

Mehla. Bano Landi K



**AAMIR ALI STAMP VENDOR**

Flat No. A-8, Lawrence Plaza, Garden West, Karachi

Lic. No. 34

S. No. 4267

DATE: 09 NOV 2016

ISSUED TO WH/ ADDRESS

THROUGH WH/ ADDRESS

PURPOSE NOT FOR USE IN TRADE DEED

VALUE RS. (ATTESTED)

STAMP VENDOR SIGNATURE

**AGREEMENT**

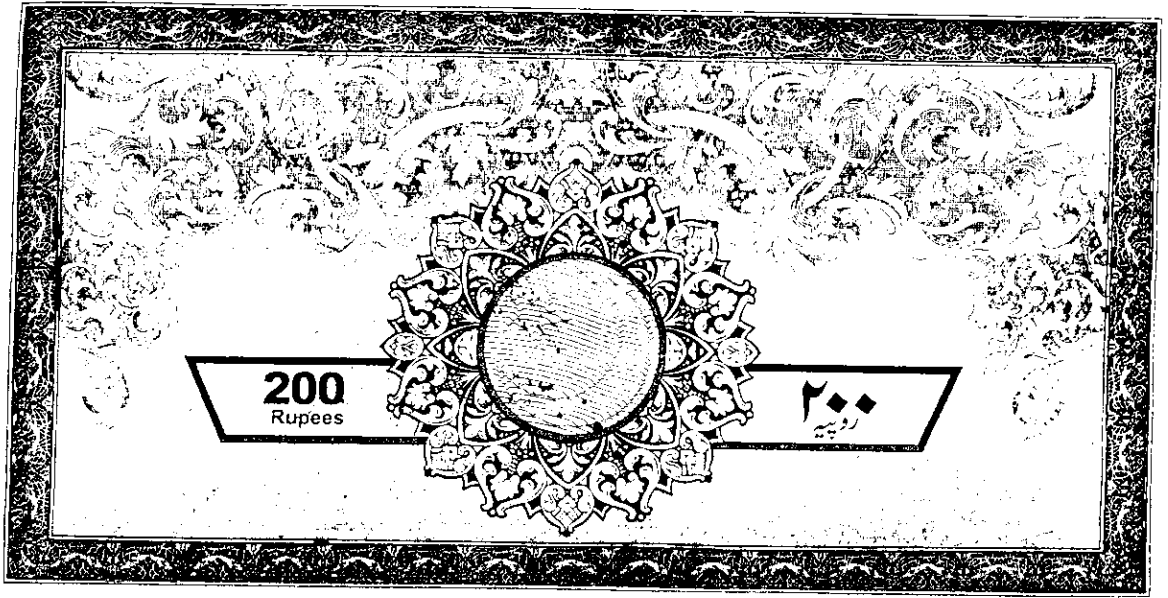
THIS AGREEMENT is executed at KARACHI, on this day December 08, 2016.

**BETWEEN**

**M/s Institute of Business Administration**, through its Registrar, located at **Main Campus, University Road, Karachi**, hereinafter called and referred to as "IBA" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the **FIRST PART**.

**AND**

**M/s K&B Enterprises**, having its office at **26A, Al-Mujeeh Garden Model Colony Karachi**, hereinafter referred to as "THE SUPPLIER" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successor and assigns), through its proprietor **Mr. Muhammad Waseem**, holding CNIC No. **42501-6226606-9** on the **SECOND PART**.



**MUDASIR ALI STAMP VENDOR**

Shop No. 69, Sikandar Gnth Sch. 33, Karachi

Lic. No. 139

S. No.

33369

DATE: 23 NOV 2016

NADIR ALI MANSUR

Advocate

ISSUED TO WITH ADDRESS .....  
THROUGH WITH ADDRESS .....  
PURPOSE NOT FOR USED DIVORCE DEED .....  
VALUE RS. ....  
STAMP VENDOR SIGNATURE .....

تین سو دو سو روپے کا

WHEREAS "IBA" intends to obtain Gold Medals & Shields vide tender # MISC/03/16-17 to Provide & Supply of Gold Medals & Shields (BA requirement) discussions in respect of the same before the determination of scope of work will be held with "IBA" as "Gold Medals & Shields" and "THE SUPPLIER" have offered to provide & supply of Gold Medals & Shields as per IBA standards & handing over the material(s) to the "IBA" having accepted the offer in finished form complete in all respect.

NOW IT IS HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:

WITNESSETH

"IBA" hereby offer to appoint "THE SUPPLIER" as their official supplier for the specific purpose of "Gold Medals & Shields" discussions in respect of the same with "IBA" before the determination of Scope of Provide & Supply of Gold Medals & Shields. "THE SUPPLIER" hereby agree to the offer of the "IBA" in acceptance of the terms & conditions here in below forth.

Article I:  
DUTIES & SCOPE OF SUPPLIES & AGREEMENT

1.1 This Agreement includes, the "Gold Medals & Shields", as per "IBA" requirement mentioned in Tender BoQ.

S. #	Description	Qty	Unit	Rate	Amount
				Rs.	Rs.
1	<b>Gold Medals:</b> Size: 2" Made on die cast metal / ferrous with 20 carat gold plating. Ribbon (crimson double knit 1" width 3' length) with crimson velvet Box (Including I. A. Mukhtar Gold Medal)	10	units	1870.00	18,700.00
2	<b>Shields for Best Researcher &amp; Best Faculty (Round):</b> Size: 8" dia (Green Background) Oak wood base with laminated Brass Plate of Green color water texture with velvet box. Inscription will be according to the text.	4	units	4245.00	16,980.00
4	<b>Shields Employees (Elongated):</b> Size: 12" Shesham wood base with Steel Plate & velvet Box. Inscription will be according to the text.	11	units	2995.00	32,945.00
Total					
17% GST					Rs. 68,625.00
Total Amount					Rs. 11,666.25
					Rs. 80,291.25

1.2 "SUPPLIER" agrees to provide item to "IBA" whenever and wherever form is required as per the terms & conditions of this Agreement.

1.3 "SUPPLIER" will coordinate with Manager Purchase & Stores, of the "IBA" who will assist "SUPPLIER" in supervision of proposed supply.

Article II  
SCOPE OF PROFESSIONAL SERVICES:

- 2.1 "SUPPLIER" hereby agreed and acknowledge for the periodic supervision of the supply and to check the delivery of Supplies in accordance with the Description & Specification.
- 2.2 "SUPPLIER" hereby agreed and acknowledge the acceptance of attending the meetings with the Manager Purchase & Stores "IBA" as & when required.
- 2.3 "THE SUPPLIER" hereby agrees to accept variation, if occurred, in scope of professional services and supplies with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 2.4 Minimum 5 (Five) days after Approval of Sample(s) will be required to deliver the Gold Medals & Shields at the SUPPLIER'S expense.
- 2.5 All staff must have CNIC and clearly mentioned to discourage work through child labor.
- 2.6 "THE SUPPLIER", will provide all required / necessary labor(s) / transportation(s) / cartage(s) what so ever required to complete the delivery of Gold Medals & Shields at the cost/charges amount offered in the tender vide # MISC/03/16-17.

Article III  
REMUNERATION

- 3.1 The cost offered by the Supplier is Rs. 80,291.25 (inclusive of all taxes) Provide & Supply of Gold Medals & Shields but limited to in tender vide # MISC/03/16-17 variation may occurred. The cost is inclusive of labor/transportation/supplier/etc.
- 3.2 A liquidity damages @ 2% per month, of the total agreed payment as per Work Order, of the total cost will be imposed in case of delayed delivery. Penalty will be imposed after 25 days subject to final proof sample material handed over by supplier to IBA before the starting date mentioned on the Purchase Order. Supplies will be deemed completed in finished form as per specification and "THE SUPPLIER" have to deliver the required number of Gold Medals & Shields to IBA.
- 3.3 Payment will be made after delivery and submission of invoice. Advance Payment subject to Bank Guarantee.
- 3.4 Performance Security 5% of total amount of Purchase Order will be provided by the party.
- 3.5 Stamp Duty @ 0.35% of the cost of transaction / purchase order will be deposited in Government treasury by the SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.
- 3.6 Tax(es)/Challan(s)/Levy(ies), if any or additional will be paid/borne by SUPPLIER as per SRO/Notification.



Article IV:  
**ARBITRATION**

4.1 In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA and CEO of the company / firm / agency for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.

Article V:  
**TERMINATION**

5.1 "IBA" may terminate this agreement if the job is not executed according to the requirement at anytime after issuing a 15 day's notice.

Article VI:  
**INDEMNITY**

6.1 "THE SUPPLIER" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE SUPPLIER", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE SUPPLIER" which disturbs or damage the reputation, quality or the standard of services provided by "IBA" and any person claiming through the IBA.

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**NOTICE**

7.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

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**INTEGRITY PACT**

8.1 The intention not to obtain the procurement / work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).

8.2 Without limiting the generality of the forgoing the M/s K&B Enterprises, represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.

8.3 M/s K&B Enterprises accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.

8.4 Notwithstanding any right and remedies exercised by the IBA in this regard, M/s K&B Enterprises agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the M/s K&B Enterprises as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.

**Article IX:  
MISCELLANEOUS**

9.1 Any addition & alteration(s) made in the contents as required by the contractor on proof sample or in course of the supplies in progress which entail extra time & labor and material on part of the fabrication, shall not be charged separately/extra on 'Quantum Merit' basis before & on final material handed over to the "IBA". After FINALIZATION OF SAMPLE(S) if any alteration(s), arisc charges will be paid on mutually agreed upon.

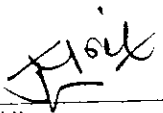
9.2 Material(s) will be handed over by the "IBA" or vet the cost with authentic stamp and signature.

9.3 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.

9.4 The validity of the contract will be effective from the date of issue of Purchase Order.

9.5 All terms and conditions of tender vide # MISC/03/16-17 will be the integral part of this agreement and can't be revoked.

IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.

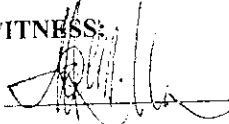
  
"IBA"  
NAME: Jami Moiz **JAMI MOIZ**  
REGISTRAR  
Institute of Business Administration  
Karachi, Pakistan  
CNIC # \_\_\_\_\_

Address: \_\_\_\_\_

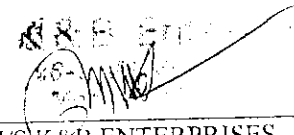
Registrar, Institute of Business  
Administration Main Campus

University Road, Karachi

WITNESS:

1.   
M. SOHAIL KHAN  
Manager Purchase & Stores  
Institute of Business Administration  
Karachi-Pakistan  
CNIC # \_\_\_\_\_

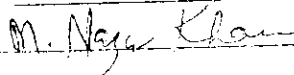
Address: \_\_\_\_\_

  
M/S K&B ENTERPRISES  
NAME: M. WASEEM  
CNIC # 42501-6226606-9

Address: \_\_\_\_\_

Address: 26-A, Al-Mujceeb Garden,  
Model Colony, Karachi

2. \_\_\_\_\_

  
M. Nazeem Khan

CNIC # 42101-5254326-1

Address: R-68 Heera Banglow  
BE-11, G. Jular

Bc Q

18/11/2018

3.

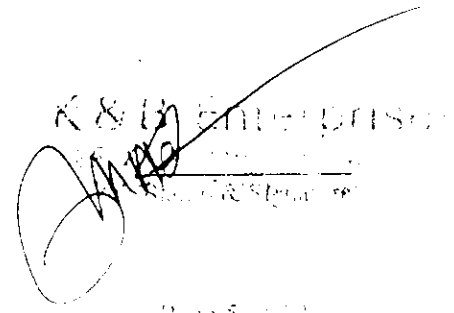
# TENDER FORM

## Provide & Supply of Gold Medals & Shields

S. #	Description	Qty	Rate Rs.	Amount Rs.
<b>Gold Medals:</b>				
01	Size: 2" dia Made on die cast metal ferrous with 20 carat gold plating. Ribbon (crimson double knot) 1 1/2" dia x length with crimson velvet Box Incl. design: A. Military Gold Medal	10 units	1870	18700 -
<b>Shields for Best Researcher &amp; Best Faculty (Round):</b>				
02	Size: 8" dia (Green Background) Oak wood base with laminated Brass Plate of Green color water texture with velvet box. Inscription will be according to the text.	04 units	4249	16996 -
<b>Shields Students (Round):</b>				
03	Size: 8" dia (Crimson Background) Oak wood base with laminated Brass Plate of Crimson color water texture with velvet box. Inscription will be according to the text.	03 units	4254	12762 -
<b>Shields Employees (Elongated):</b>				
04	Size: 12" Sheesham wood base with Steel Plate & velvet box. Inscription will be according to the text.	01 unit	2995	2995 -
Total				196245
17% GST				33361.65
Total Amount				229606.65

Total Amount Rupees (in words) Two Lacs Twenty nine thousand

Sun Ltd & Co


  
 K & L ENTERPRISES  
 10/10/18  
 10/10/18

Date: 10/10/18

Bo Q

# TENDER FORM

## Provide & Supply of Gold Medals & Shields

S. #	Description	Qty	Rate Rs.	Amount Rs.
	<b><u>Gold Medals:</u></b>			
01	Size: 2" dia Made on die cast metal, ferns with 20 mm gold plating. Ribbon (crimson double fold 1" wide 2" long) with crimson velvet Box (Including I. A. Mukhtar Gold Medal)	10 units	1900/-	19000/-
	<b><u>Shields for Best Researcher &amp; Best Faculty (Round):</u></b>			
02	Size: 8" dia (Green Background) Oak wood base with laminated Brass Plate of Green color water texture with velvet box. Inscription will be according to the text.	04 units	4275/-	17100/-
	<b><u>Shields Students (Round):</u></b>			
03	Size: 8" dia (Crimson Background) Oak wood base with laminated Brass Plate of Crimson color water texture with velvet box. Inscription will be according to the text.	30 units	1257/-	12780/-
	<b><u>Shields Employees (Elongated):</u></b>			
04	Size: 12" Shesham wood base with Steel Plate of Silver Base. Inscription will be according to the text.	11 units	3090/-	33990/-
	<b>Total</b>			197590/-
	<b>17% GST</b>			33590/-
	<b>Total Amount</b>			231180/-

Total Amount Rupees (in words) Two lakh thirty one thousand one hundred and eighty

only

**ANE** Al-Wahad Enterprise  
 R-86, Shaz Bunglow  
 Sector 16-A/5, Gulzar  
 Scheme No. 33, Kapurthala

