

Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: PS/02/16-17
3. Tender Description/Name of work/item: Provide & Supply of Printing Items
4. Method of Procurement: Single Stage Single Envelope
5. Tender Published: October 18, 2016 on IBA & SPPRA web sites SPPRA Serial # 30166
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold; 07 companies have collected Tender Documents
7. Total Bids Received: 06
8. Technical Bid Opening date: (if applicable) NA *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: NA
11. Financial Bid Opening date: November 16, 2016 "Bhitai Day" Holiday Declared by Govt. of Sindh
On November 15, 2016

12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s Hyder Printers	Rs.331,227.00	Lowest only in two items	Rs. 300,000.00	Accepted , due to lowest in two items. Comparative Sheet Attached.	
2.	M/s The Times Press (Pvt) Ltd	Rs.353,948.40	Lowest only in one item		Accepted , due to lowest in one item.	
3.	M/s New Vision	Rs.338,200.00	Lowest only in one item		Accepted , due to lowest in one item	
4.	M/s Nazir Graphics	Rs.536,772.60	Highest bidder			
5.	M/s Al-Hamd Printers	Rs.514,361.00	Highest bidder			
6.	M/s Khalil Traders	Rs.325,000.00	Highest bidder			

Signatures of the Central Purchase Committee, Members

Signature
Manager Finance
IBA

Signature
Dr. Sameez Khatib
Assistant Director
IBA

Signature
Head
P&A Division
IBIS

**Comparative Statement
Provide & Supply of Printing Items
Tender # PS/02/16-17**

S.#	Specification	Qty	M/s Hyder Printer		M/s The Times Press (Pvt) Ltd		M/s New Vision		M/s Nazir Graphics		M/s Al-Hamad Printers		M/s Khalil Traders	
			Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount
1	Answer Examination Copy "T" High finish 68gsm (approx) 13.5" x 16.50" (open size) 13.5" x 8.25" (closed size) 02 pin centre binding, 1-1 color printing 12 pages in each Examination Copy "T" 100 copies in each packet Kindly Note: Every Examination Copy "T" has different serial number	35000 copies	4.02	140,700.00	4.70	164,500.00	4.78	167,300.00	7.70	269,500.00	5.8692	205,422.00	5.08	177,800.00
2	Answer Examination Copy "F" High finish 68gsm (approx) 13.5" x 16.50" (open size) 13.5" x 8.25" (closed size) 02 pin centre binding, 1-1 color printing 20 pages in each Examination Copy "F" 100 copies in each packet Kindly Note: Every Examination Copy "F" has different serial number	8000 copies	6.70	53,600.00	7.90	63,200.00	6.90	55,200.00	10.85	86,800.00	9.3125	74,500.00	8.90	71,200.00
3	IBA Letter Head 80gsm offset (Long Grams AA brand or equivalent) A-4 size (210mm x 297 mm) 02 color printing (200 letter heads in each packet)	3600 letterheads	1.50	5,400.00	3.45	12,420.00	1.10	3,960.00	2.80	10,080.00	1.8611	6,699.96		NA
4	Quiz Paper High finish 68gsm (approx) local offset 13.5" x 8.25" (closed size) 1-1 color printing 500 Sheets Per Packet As per Sample	200 Packets	417.00	83,400.00	312.00	62,400.00	313.00	62,600.00	462.00	92,400.00	765.00	153,000.00	380.00	76,000.00
Total				Rs. 283,100.00		Rs. 302,520.00		Rs. 289,060.00		Rs. 458,780.00		Rs. 439,625.00		Rs. 325,000.00
17% GST				Rs. 48,127.00		Rs. 51,428.40		Rs. 49,140.20		Rs. 77,992.60		Rs. 74,736.00		Inclusive
Total Amount				Rs. 331,227.00		Rs. 353,948.40		Rs. 338,200.20		Rs. 536,772.60		Rs. 514,361.00		Rs. 325,000.00

M/s Hyder Printer	M/s The Times Press (Pvt) Ltd	M/s New Vision
194,300.00	62,400.00	3,960.00
33,031.00	10,608.00	673.20
227,331.00	73,008.00	4,633.20

Itemized Total	260,660.00
GST	44,312.20
Itemized Grand Total Amount (Inclusive of GST)	304,972.20

Rawal

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Muhammad Hanif / Executive I (Purchase) @ Main Campus

Subject: Secretary Procurement Committee @ IBA
SPPRA - Minutes of Bid Opening Meeting

From: Secretary Procurement Committee @ IBA

Sent: Thursday, November 17, 2016 3:55 PM

To: Muhammad Sohail Khan / Manager Purchase and Stores @ IBA

Cc: Procurement-Committee; Jami Moiz / Assistant Professor Dept of Marketing & Center for Entrepreneurial Development-CED @ Main Campus; Moeid Sultan / Director Finance @ Main Campus; Syed Fahad Jawed / Manager (Finance) @ Main Campus; Dr. Farrukh Iqbal / Dean and Director @ IBA

Subject: Item 7. Approval for Provide & Supply of Printing Items

Item 7: Approval for Provide & Supply of Printing Items

Discussion: Purchase Executive briefed the committee about the tender proceedings of "Provide & Supply of Printing Items". The committee reviewed the comparative statement and observed that three new bidders participated and different bidders are lowest in different items.

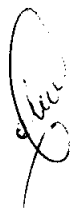
Decision: The committee approved to award the tender for "Provide & Supply of Printing Items" on itemized basis to M/s Hyder Printers at the total cost of Rs.227,331.00 (including GST). M/s The Times Press (Pvt) Ltd at the total cost of Rs. 73,008.00 (including GST) and M/s New Vision at the total cost of Rs. 4,633.20 (including GST) being the itemized lowest evaluated bidders, subject to the availability of budget.

Total		
17% GST		
Total Amount		
M/s Hyder Printer	M/s The Times Press (Pvt) Ltd	M/s New Vision
194,500.00	62,400.00	3,960.00
33,031.00	10,608.00	673.20
227,331.00	73,008.00	4,633.20

Action: Manager Purchase & Stores will implement the decision in accordance with the prescribed rules & regulations framed by IBA PP&P and SPPRA.

Attendance:

1. Syed Jehanzeb (Member)
2. Asjad Asad (Member)
3. Harris Quershi (External Member)
4. Mushtaque Ahmed (Member)
5. Syed M. Rizwan Rizvi (Member)
6. Muhammad Hanif (Secretary)



Muhammad Hanif,
Secretary Procurement Committee



BIDDERS QUALIFICATION REPORT

NIT No: Tender # PS/02/16-17
 Description of Work: Printing & Supply of Printing Items
 Method & Procedure of procurement: Open Competitive Bidding
 Single Stage Two Envelope

S. No	Eligibility Criteria	M/s Hyder Printers	M/s The Times Press (Pvt) Ltd	M/s New Vision	M/s Nazir Graphics	M/s Al-Hamd Printers	M/s Khalil Traders
1	Is envelop sealed	Yes	Yes	Yes	Yes	Yes	Yes
2	Required Bid Security in enclosed	Yes	Yes	Yes	Yes	Yes	Yes
3	Form of Tender Signed or not	Yes	Yes	Yes	Yes	Yes	Yes
4	Registration in GST / SBR & I. Tax	Yes	No	No	No	No	No
5	Turnover in terms of Financial Statement of last three years	Yes	Yes	Yes	Yes	Yes	Yes
6	Tender Fee Received	Yes	No	No	No	No	No
7	5 plus years experience	Yes	No	Yes	Yes	Yes	Yes
8	Qualified / Disqualified	Qualified	Qualified	Qualified	Qualified	Qualified	Qualified
9	Any overwriting tender dropped received	Yes	Yes	Yes	Yes	Yes	Yes
10	Chential list provided	Yes	Yes	Yes	Yes	Yes	Yes
11	Affidavit regarding any litigation or blacklisting	Yes	Yes	Yes	Yes	Yes	Yes

Recommendations:

- 1 Participated firm is declared as substantially qualified bidders by the Tender opening committee as meet with minimum qualification / eligtblity criteria.
- 2 The lowest evaluated and qualified bidders are (1) M/s Hyder Printers (2) M/s The Times Press (Pvt) Ltd & (3) M/s New Vision with their itemized bid amount at Rs. 304,972.00
- 3 Recommended to award the work to the lowest qualified bidder to M/s Hyder Printers at Rs. 227,331.00 (2) M/s The Times Press (Pvt) Ltd at Rs.73,008.00 & (3) M/s New Vision at Rs. 4,633.20

[Signature]
 Syed Tanzeem
 Manager Finance
 IBA


[Signature]
 Dr. Ramiz Khatri
 Assistant Professor
 IBA

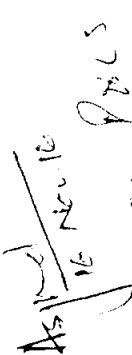
[Signature]
 Hameed Ghosh
 Principal
 IBA

Institute of Business Administration, Karachi
Tender Opening
November 16, 2016
at 3:30 pm

Statement of Tender for: Provide & Supply of Printing Items
 Tender #: PS/02/16-17

S. #	Company Name	Tender Amount in Figures / in Words	Conditions, if any	Bid Security Pay Order No. / Amount & Date	Contractors / Representative Signature	Remarks
1	M/S. [Handwritten]	RS 3,946/-		PS/02/16-17	A. H. SEWASTI	
2	M/S. [Handwritten]	RS 336,246/-		PS/02/16-17	KASHY	
3	M/S. [Handwritten]	RS 56,713/-		PS/02/16-17	Abul	
4	M/S. [Handwritten]	RS 76,713/-		PS/02/16-17	A. H. SEWASTI	
5	M/S. [Handwritten]	RS 5,946/-		PS/02/16-17	A. H. SEWASTI	
6	M/S. [Handwritten]	RS 31,246/-		PS/02/16-17	A. H. SEWASTI	


 M. SOHAIL KHAN
 Manager Purchase & Stores
 Institute of Business Administration
 Karachi-Pakistan


 M. SOHAIL KHAN
 Manager Purchase & Stores
 Institute of Business Administration
 Karachi-Pakistan

"Bhutan Day" Holiday Declared by Govt of Sindh on November 15, 2016

M. SOHAIL KHAN
 Manager Purchase & Stores
 Institute of Business Administration
 Karachi-Pakistan

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPT. Institute of Business Administration, Karachi
- 2) PROVINCIAL / LOCAL GOVT. / OTHER Local Govt
- 3) TITLE OF CONTRACT Goods
- 4) TENDER NUMBER PS/02/2016-17
- 5) BRIEF DESCRIPTION OF CONTRACT Provide & Supply of Printing Items
- 6) FORUM THAT APPROVED THE SCHEME Procurement Committee
- 7) TENDER ESTIMATED VALUE Rs 300,000/-
- 8) ENGINEER'S ESTIMATE (For civil works only) NA
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 1 Month
- 10) TENDER OPENED ON (DATE & TIME) November 16 2016 (3:30 pm)
- 11) NUMBER OF TENDER DOCUMENTS SOLD SEVEN
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED SIX
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS TWO
- 14) BID EVALUATION REPORT (Enclose a copy) Copy Enclosed
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER Hyder Printers, The Times Press & New Vision
- 16) CONTRACT AWARD PRICE Rs 304,972.00
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATION BID).
(1) M/s Hyder Printers
(2) M/s The Times Press (Pvt) Ltd (2) M/s New Vision
(4) M/s Nazir Graphics (5) Al-Hamd Printers
(6) M/s Khalil Traders

18) METHOD OF PROCUREMENT USED :- (Tick one)

- a) SINGLE STAGE - ONE ENVELOPE PROCEDURE Domestic/ Local
- b) SINGLE STAGE - TWO ENVELOPE PROCEDURE Domestic
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING, ETC WITH BRIEF REASONS

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Procurement Committee

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	November 28, 2016 and SPPRA ID # 2291/2016
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	
No	✓

22) NATURE OF CONTRACT

Yes	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID - BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	✓

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE DOCUMENTS
(If yes, give details)

Yes	
No	✓

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	✓

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	✓

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	✓


Signature & Official Stamp of JAMI MOIZ, REGISTRAR, Institute of Business Administration, Karachi, Pakistan.
Authorized Officer _____

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

List of Buyers

Tender # PS-02-16-17

Caption: Provide & Supply of Printing Items

Number of Tender Documents Sold: 07

S #	List of Buyers
01	M/s Hyder Printer
02	M/s New Vision
03	M/s Benison Printers
04	M/s Khalil Traders
05	M/s The Times Press (Pvt) Ltd
06	M/s Nazir Graphics
07	M/s Al Hamd Printers

Bid Evaluation Report

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6	M/s Khalil Traders	Rs.325,000.00	Highest bidder			

Signatures of the Central Purchase Committee, Members





Institute of
Business Administration
Karachi

WORK ORDER

Leadership and Ideas for Tomorrow

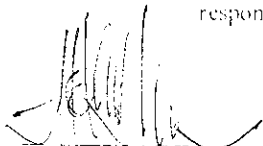
To : M/s Hyder Printers
Order No : IBA-MC PD P&S/208.0035 2016-17
Date of Issue : December 08, 2016
Date of Delivery : 15 days after getting final approval
Place of Delivery : IBA, Main Campus
Total Amount : **Rs.227,331.00 (Including GST)**
(Rupees Two Hundred Twenty Seven Thousand Three Hundred Thirty One Only)

S.#	Specification	Qty	Rate	Amount
1	<u>Answer Examination Copy "T"</u> High finish 68gsm (approx) 13.5" x 16.50" (open size) 13.5" x 8.25" (closed size) 02 pin centre binding, 1+1 color printing 12 pages in each Examination Copy "T" 100 copies in each packet <u>Kindly Note:</u> Every Examination Copy "T" has different serial number	35000 copies	4.02	140,700.00
2	<u>Answer Examination Copy "F"</u> High finish 68gsm (approx) 13.5" x 16.50" (open size) 13.5" x 8.25" (closed size) 02 pin centre binding, 1+1 color printing 20 pages in each Examination Copy "F" 100 copies in each packet <u>Kindly Note:</u> Every Examination Copy "T" has different serial number	8000 copies	6.70	53,600.00
Total				Rs. 194,300.00
17% GST				Rs. 33,031.00
Total Amount				Rs. 227,331.00

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.

7. Government tax(es), levies and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change, alter, remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee
11. Specimens and images are available at Purchase Office for reference.
12. CDs / specimen should be returned to the Purchase Office
13. All rights reserved with IBA. No part of the logo can be printed / copies / transferred in any form without the permission of the IBA authority.
14. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
15. Stamp duty 0.35% for Goods against total value of Purchase Order / Work Order will be levied accordingly.
16. IBA, also reserve the right to issue Purchase Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.



Manager Purchase & Store

Dec 08/16



Registrar



**IBA Institute of
Business Administration
Karachi**

WORK ORDER

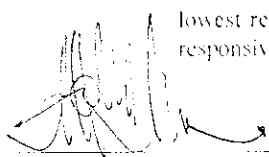
Leadership and Ideas for Tomorrow

To : M/s The Times Press (Pvt) Ltd
Order No : IBA-MC PD P&S 208 0036/2016-17
Date of Issue : December 08, 2016
Date of Delivery : December 16, 2016
Place of Delivery : IBA, Main Campus
Total Amount : **Rs.73,008.00 (Including GST)**
(Rupees Seventy Three Thousand Eight Only)

S.#	Specification	Qty	Rate	Amount
1	Quiz Paper High finish 68gsm (approx) local offset 13.5" x 8.25" (closed size) 1+1 color printing 500 Sheets Per Packet As per Sample	200 Packets	312.00	62,400.00
Total				Rs. 62,400.00
17% GST				Rs. 10,608.00
Total Amount				Rs. 73,008.00

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Manager Purchase & Store


Registrar



**Institute of
Business Administration
Karachi**

WORK ORDER

Leadership and Ideas for Tomorrow

To : M/s New Vision
 Order No : IBA-MC/PD/P&S/208/0037/2016-17
 Date of issue : December 08, 2016
 Date of Delivery : December 15, 2016
 Place of Delivery : IBA, Main Campus
 Total Amount : **Rs.4.633.20 (Including GST)**
**(Rupees Four Thousand Six Hundred Thirty Three & Paisa
 Twenty Only)**

S.#	Specification	Qty	Rate	Amount
1	IBA Letter Head 80gsm offset (Long Grains - AA brand or equivalent) A-4 size (210mm x 297 mm) 02 color printing (200 Letter Heads in each packet)	3600 letterheads	1.10	3,960.00
Total				Rs. 3,960.00
17% GST				Rs. 673.20
Total Amount				Rs. 4,633.20

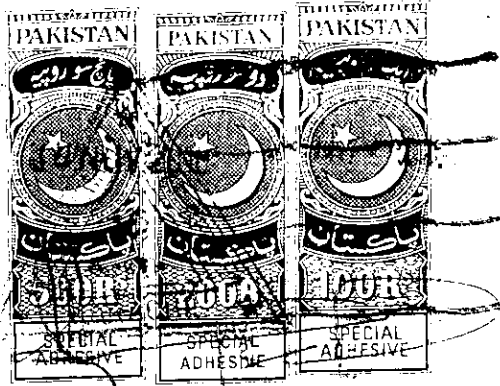
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12. CDs / specimen should be returned to the Purchase Office.
13. All rights reserved with IBA. No part or the logo can be printed / copied / transferred in any form without the permission of the IBA authority.
14. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
15. Stamp duty 0.35% for Goods against total value of Purchase Order / Work Order will be levied accordingly.
16. IBA, also reserve the right to issue Purchase Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.


 Manager Purchase & Store


 Registrar

Dec 09/16



357
30/11

- 8000

OFFICE SUPERINTENDENT 30-11-16
Stamp Office, City Court 30 NOV 2016
Karachi

AGREEMENT

THIS AGREEMENT is executed at KARACHI, on this day 01-12-2016

BETWEEN

M/s Institute of Business Administration, through its Registrar, located at **Main Campus, University Road, Karachi**, hereinafter called and referred to as "IBA" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the **FIRST PART**.

AND

M/s HYDER PRINTERS., having its office at **5-C, 5/22, Nazimabad, Karachi-74600**, hereinafter referred to as "THE PRINTERS" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successor and assigns), through its proprietor **Mr. ABDUL HAMEED BUTT**, holding CNIC No. **42101-8696685-3** on the **SECOND PART**.

WHEREAS "IBA" intends to obtain printing items on exclusive basis with the work as per conceptual specimen (IBA requirement) discussions in respect of the same before the determination of scope of work will be held with "IBA" or as "Printing Items" and "THE PRINTERS" have offered to render all kind of printing services (including but not limited to the "Printing Items", of the proposed printing work up to the satisfaction & handing over the material(s) to the "IBA" having accepted the offer in finished form complete in all respect.

NOW IT IS HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:

WITNESSETH

"IBA" hereby offer to appoint "THE PRINTERS" as their official Printers for the specific purpose of "Printing Items" discussions in respect of the same with "IBA" before the determination of Scope of Work & Preliminary Layout, Formatting, Layout, Dummy making, Preparing Printing material to illustrate the schematic design to suitable scale with any/all other relevant details for presentation to "IBA" for printing. "THE PRINTERS" hereby agree to the offer of the "IBA" in acceptance of the terms & conditions here in below forth.

Article I:
DUTIES & SCOPE OF WORK & AGREEMENT

1.1 This Agreement includes, the "Printing Items", discussions with "IBA". The description/BoQ is appended below:

S.#	Specification	Qty	Rate	Amount
1	<u>Answer Examination Copy "T"</u> High finish 68gsm (approx) 13.5" x 16.50" (open size) 13.5" x 8.25" (closed size) 02 pin centre binding, 1+1 color printing 12 pages in each Examination Copy 'T' 100 copies in each packet <u>Kindly Note:</u> Every Examination Copy "T" has different serial number	35000 copies	4.02	140,700.00
2	<u>Answer Examination Copy "F"</u> High finish 68gsm (approx) 13.5" x 16.50" (open size) 13.5" x 8.25" (closed size) 02 pin centre binding, 1+1 color printing 20 pages in each Examination Copy 'F' 100 copies in each packet <u>Kindly Note:</u> Every Examination Copy "T" has different serial number	8000 copies	6.70	53,600.00
Total				Rs. 194,300.00
17% GST				Rs. 33,031.00
Total Amount				Rs. 227,331.00

1.2 This Agreement includes, the "printing items", with "IBA" before the determination of scope of work & preliminary layout, Formatting, Layout, Dummy making, Preparing Printing material to illustrate the schematic design to suitable scale with any/all other relevant details for presentation to "IBA".

- 1.3 "THE PRINTERS" agrees to provide any/all kind of printing items to "IBA" whenever and wherever form is required as per the terms & conditions of this Agreement.
- 1.4 "THE PRINTERS" will coordinate their work with Manager Purchase & Stores, of the "IBA" who will assist "THE PRINTERS" in supervision of proposed printing work.
- 1.5 "THE PRINTER" hereby agrees to accept variation, if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 1.6 "THE PRINTER" will visit the Purchase Offices located at Main Campus, University Road, Karachi as & when required with prior appointment.
- 1.7 All logistic charges will be borne by "THE PRINTER".

Article II
SCOPE OF PROFESSIONAL SERVICES:

- 2.1 "THE PRINTERS" will discuss with "IBA" before the determination of scope of work & Preliminary layout. Further provide the Printing material to illustrate the schematic design & idea to suitable scale with any/all other relevant details for presentation to "IBA".
- 2.2 "THE PRINTERS" hereby agree and acknowledge for the periodic supervision of the work and to check the execution of Printing Work in accordance with the Description & Specification.
- 2.3 "THE PRINTERS" hereby agree and acknowledge the acceptance of attending the meetings with the Manager Purchase & Stores "IBA" as & when required.
- 2.4 "THE PRINTER" hereby agrees to accept variation, if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 2.5 Minimum 10 (Ten) working days after Final Proof Read will be required to deliver the printing items at the PRINTER'S expense.
- 2.6 All staff must have CNIC and clearly mentioned to discourage work through child labor.
- 2.7 Printer must adopt Environmental Friendly procedure and avoid the use of Toxic material used in printing works.

Article III
REMUNERATION

- 3.1 The cost offered by the Printer is Rs. 227,331.00 (inclusive of all taxes) for printing items but limited to in tender vide # PS/2/16-17 variation may occurred.

A liquidity damages @ 2% per month, of the total agreed payment as per Work Order, of the total cost will be imposed in case of delayed delivery. Penalty will be imposed after 15 days subject to signed proof read material handed over to the printer by IBA before the starting date mentioned on the Work Order. Work will be deemed completed in finished form as per specification and "THE PRINTER" have to deliver the required number of Printing Items to IBA.



[Handwritten signature]

- 3.3 Payment will be made after delivery and submission of invoice. Advance Payment subject to Bank Guarantee.
- 3.4 Performance Security 5% of total amount of Work Order will be provided by the party.
- 3.5 Stamp Duty @ 0.35% of the cost of transaction / work order will be deposited in Government treasury by the PRINTER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.
- 3.6 Tax(es)/Challan(s)/Levy(ies), if any or additional will be paid/borne by PRINTER as per SRO/Notification.

Article IV:
ARBITRATION

- 4.1 In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA and CEO of the company / firm / agency for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.

Article V:
TERMINATION

- 5.1 "IBA" may terminate this agreement if the job is not executed according to the requirement at anytime after issuing a 15 day's notice.

Article VI:
INDEMNITY

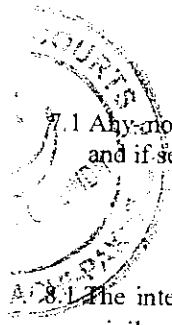
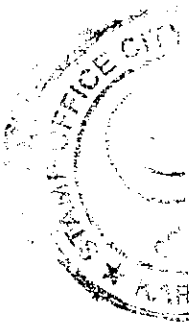
- 6.1 "THE PRINTERS" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE PRINTERS", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE PRINTERS" which disturbs or damage the reputation, quality or the standard of services provided by "IBA" and any person claiming through the IBA.

Article VII:
NOTICE

- 7.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

Article VIII:
INTEGRITY PACT

- 8.1 The intention not to obtain the procurement / work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).



[Handwritten signature]

8.2 Without limiting the generality of the forgoing the M/s Hyder Printers represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.

8.3 M/s Hyder Printers accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.

8.4 Notwithstanding any right and remedies exercised by the IBA in this regard, M/s Hyder Printers agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the M/s Hyder Printers as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.

**Article IX:
MISCELLANEOUS**

9.1 Any addition & alteration(s) made in the contents as required by the contractor on proof reading or in course of the work in progress which entail extra time & labor and material on part of the printing, shall not be charged separately/extra on 'Quantum Merit' basis before & on final material handed over to the "IBA". After PROOF READING if any alteration(s), arise charges will be paid on mutually agreed upon.

9.2 Material(s) will be handed over by the "IBA" or vet the cost with authentic stamp and signature.

9.3 Copyright of each item shall be reserved with the "IBA".

9.4 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.

9.5 The validity of the contract will be effective from the date of issue of Work Order.

9.6 All terms and conditions of tender vide # PS/2/16-17 will be the integral part of this Agreement and can't be revoked.

IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.



IBA

NAME: Jami Moiz

CNIC # _____

Address: _____

Registrar, Institute of Business

Administration Main Campus

University Road, Karachi

WITNESS:

1. _____

M. SOHAIL KHAN

Manager Purchase & Stores

Institute of Business Administration
Karachi-Pakistan

CNIC # _____

Address: _____

HYDER PRINTERS

NAME: ABDUL HAMEED BUTT

CNIC # 42101-8696685-3

Address: _____

5 C 5/22 NAZIMABAD

Karachi-74600

2. _____

Irfan Ismail

CNIC # 42101-7127476-3

Address: _____

SD-10/9 Nazimabad

NO: 5 Karachi.



BOQ

Tender # PS-02 16-17

3.

TENDER FORM

Provide & Supply of Printing Items

S.#	Specification	Qty	Rate	Amount
1	Answer Examination Copy "T" High finish 68gsm (approx) 13.5" x 16.50" (open size) 13.5" x 8.25" (closed size) 02 pin centre binding, 1+1 color printing 12 pages in each Examination Copy "T" 100 copies in each packet Kindly Note: Every Examination Copy "T" has different serial number	35000 copies	4.02	1,40,700.00
2	Examination Copy "F" High finish 68gsm (approx) 13.5" x 16.50" (open size) 13" x 8.25" (closed size) 02 pin centre binding, 1+1 color printing 20 pages in each Examination Copy "F" 100 copies in each packet Kindly Note: Every Examination Copy "F" has different serial number	8000 copies	6.70	53,600.00
	IBA Letter Head 80gsm offset (Long Grains - AA brand or equivalent) A-4 size (210mm x 297 mm) 02 color printing (200 Letter Heads in each packet)	3600 letterheads	1.50	5400.00
	Quiz Paper High finish 68gsm (approx) local offset 3.5" x 8.25" (closed size) 1+1 color printing 500 Sheets Per Packet As per Sample	200 Packets	417.00	83400.00

Total

2,83,100.00

17% GST

48,127.00

Total Amount

3,31,227.00

Grand Total Rupees (in words) *Three hundred thirty one thousand*

two hundred & twenty seven only.

HYDER PRINTERS

Stamp & Signature

3.

TENDER FORM

Provide & Supply of Printing Items

S.#	Specification	Qty	Rate	Amount
Printing Items				
1	Answer Examination Copy "T" High finish 68gsm (approx) 13.5" x 16.50" (open size) 13.5" x 8.25" (closed size) 02 pin centre binding, 1+1 color printing 12 pages in each Examination Copy "T" 100 copies in each packet Kindly Note: Every Examination Copy "T" has different serial number	35000 copies	Rs 4.70 Each	164,500/-
2	Examination Copy "F" High finish 68gsm (approx) 13.5" x 16.50" (open size) 13" x 8.25" (closed size) 02 pin centre binding, 1+1 color printing 20 pages in each Examination Copy "F" 100 copies in each packet Kindly Note: Every Examination Copy "F" has different serial number	8000 copies	Rs. 7.90 Each	6,32,00/-
3	IBA Letter Head 80gsm offset (Long Grains AA brand or equivalent) A-4 size (210mm x 297 mm) 02 color printing (200 Letter Heads in each packet)	3600 letterheads	Rs. 3.45 Each	12,420/-
4	Quiz Paper High finish 68gsm (approx) local offset 13.5" x 8.25" (closed size) 1+1 color printing 500 Sheets Per Packet As per Sample	200 Packets	Rs. 312/- Each	62,400/-
Total				302,520/-
17% GST				51,484.40
Total Amount				353,948.40

Grand Total Rupees (in words) Three Hundred Fifty-three thousand
nine hundred forty-eight and paise 40 only.

Stamp & Signature

3.

TENDER FORM Provide & Supply of Printing Items

S.#	Specification	Qty	Rate	Amount
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Printing Items

Answer Examination Copy "T"

High finish 68gsm (approx)
13.5" x 16.50" (open size)
13.5" x 8.25" (closed size)
02 pin centre binding.
1-1 color printing
12 pages in each Examination Copy "T"
100 copies in each packet

Kindly Note: Every Examination Copy "T" has different serial number

35000 copies = 4.78/- = 167,300/-

Examination Copy "F"

High finish 68gsm (approx)
13.5" x 16.50" (open size)
13" x 8.25" (closed size)
02 pin centre binding.
1-1 color printing
20 pages in each Examination Copy "F"
100 copies in each packet

Kindly Note: Every Examination Copy "F" has different serial number

8000 copies = 6.90/- = 55,200/-

IBA Letter Head

80gsm offset (Long Grains - AA brand or equivalent)
A-4 size (210mm x 297 mm)
02 color printing
(200 Letter Heads in each packet)

3600 letterheads = 1.10/- = 3,960/-

Quiz Paper

High finish 68gsm (approx) local offset
13.5" x 8.25" (closed size)
1-1 color printing
500 Sheets Per Packet
As per Sample

200 Packets = 313/- = 62,600/-

Total

= 289,060/-

17% GST

= 49,140/-

Total Amount

= 338,200/-

Grand Total Rupees (in words) Three hundred thirty eight thousand

Two hundred only

Stamp & Signature

(Handwritten Signature)

(Handwritten Signature)