


Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: PS/01/17-18
3. Tender Description/Name of work/item: Printing & Supply of Brown Folder & Student Handbook
4. Method of Procurement: Single Stage Single Envelope
5. Tender Published: July 5, 2017 on IBA & SPPRA web sites SPPRA Serial # 33866
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold; 07 companies have collected Tender Documents
7. Total Bids Received: 07
8. Technical Bid Opening date: (if applicable) NA *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: NA
11. Financial Bid Opening date: July 24, 2017


12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s Creative Arts	Rs.210,600.00	Lowest in ONE item	Rs.400,000.00	Accepted, due to lowest in one item. Comparative Sheet Attached.	
2.	M/s Benison Printers	Rs.128,115.00	Lowest in ONE item		Accepted, due to lowest in one item.	
3.	M/s Hyder Printer	Rs.390,000.00	Highest Bidder			
4.	M/s S.M. Saeed & Brothers	Rs.403,211.25	Highest Bidder			
5.	M/s Mint Printers	Rs.529,483.50	Highest Bidder			
6.	M/s M.F. Brothers	Rs.217,620.00	Highest Bidder			
7.	M/s National Traders	Rs.216,000.00	Highest Bidder			

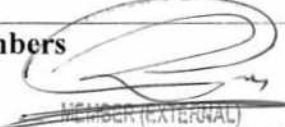
Signatures of the Central Purchase Committee, Members


MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI

Syed Jehanzeb
Manager Finance
IBA


CHAIRPERSON
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI

Dr. Rameez Khan
Assistant Professor
IBA


MEMBER (EXTERNAL)
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI

Hani's Qureshi
PPRA Adviser
HES

Comparative Statement


Printing & Supply of Brown Folder & Student Handbook


Tender # PS/01/17-18


S.#	Specification	Qty	M/s Creative Arts		M/s Benison Printers		M/s Hyder Printer		M/s S. M. Saeed & Brothers		M/s Mint Printers		M/s M. F. Brothers		M/s National Traders	
			Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount
1	Brown Folder Size : 13 1/2 x 10" Spine 1" back Front Size : Plastic Pocket (4" x 2.5") Inner Side : Paper & Pen plastic pocket (11"x5") Material : Rexene cum plastic Printing : IBA logo on Front (single) Clip : Lever Clip Good Quality (As Per Sample)	1500 folders	120.00	180,000.00	129.00	193,500.00	129.94	194,910.00	155.00	232,500.00	127.70	191,550.00	124.00	186,000.00	144.00	216,000.00
2	Student Hand Book 2015-16 Size : 5.5" x 8.0" (closed size) Title : 260gsm Matt Finish Card Title Printing : 04 + 04 color printing Inner Pages : 125 pages (approx) Grammage : 75gsm offset Pages printing : 01 + 01 color printing Binding : Centre 2 Pins Binding Packing : 50 handbook in each packet	1500 books	78.00	117,000.00	73.00	109,500.00	92.31	138,465.00	74.75	112,125.00	174.00	261,000.00	NQ		NQ	
Total			Rs. 297,000.00		Rs. 303,000.00		Rs. 333,375.00		Rs. 344,625.00		Rs. 452,550.00		Rs. 186,000.00		Rs. 216,000.00	
17% GST			Rs. 50,490.00		Rs. 51,510.00		Rs. 56,673.75		Rs. 58,586.25		Rs. 76,933.50		Rs. 31,620.00		Inclusive	
Total Amount			Rs. 347,490.00		Rs. 354,510.00		Rs. 390,000.00		Rs. 403,211.25		Rs. 529,483.50		Rs. 217,620.00		Rs. 216,000.00	

M/s Creative Arts	M/s Benison Printers
180,000.00	109,500.00
30,600.00	18,615.00
210,600.00	128,115.00

Itemized Total	Rs. 289,500.00
17% GST	Rs. 49,215.00
Itemized Grand Total Amount (Inclusive of GST)	Rs. 338,715.00


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KARACHI
Syed Jehanzeb
Manager Finance
IBA


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KARACHI
Dr. Ramzee Khalid
Assistant Professor
IBA


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INSTITUTE OF BUSINESS ADMINISTRATION
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Haxis Qureshi
PPRA Advisor
IBS

Muhammad Hanif / Senior Executive (Purchase) @ Main Campus

To: Secretary Procurement Committee @ IBA
Subject: SPPRA - PC Minutes of Bid Opening Meeting

From: Secretary Procurement Committee @ IBA

Sent: Thursday, July 27, 2017 3:10 PM

To: Muhammad Sohail Khan / Senior Manager (Purchase and Stores) @ IBA

Cc: Procurement-Committee; Aamer Shabbir Khan / General Manager Administration @ IBA; Moeid Sultan / Director Finance @ Main Campus; Syed Fahad Jawed / Senior Manager Finance (Pre-audit and Budget) @ Main Campus; Dr. Farrukh Iqbal / Dean and Director @ IBA

Subject: Item 3. Approval for Brown Folder & Student Handbook

Item # 3: Approval for Brown Folder & Student Handbook

Discussion: Sr. Executive Purchase briefed the committee about the tender proceedings for "Printing & Supply of Brown Folder & Student Handbook". Seven bidders participated. The committee reviewed the attached comparative statement.

Decision: The committee approve the award for "Printing & Supply of Brown Folder & Student Handbook" on itemized basis to M/s Creative Arts at Rs. 210,600.00 (inclusive of GST) and M/s Benison Printers at Rs. 128,115.00, subject to the availability budget.

Action: Sr. Manager Purchase & Stores will implement the decision in accordance with the prescribed rules & regulations framed by IBA PP&P and SPPRA.


Committee:

1. Dr. Rameez Khalid (Chairman)
2. Syed Jehanzeb (Member)
3. Asjad Asad (Member)
4. Haris Quershi (External Member)
5. Ahmed Ali Khan (External Member)
6. Mustaque Ahmed (Member)
7. Syed M. Rizwan Rizvi (Member)
8. Muhammad Hanif (Secretary)

Muhammad Hanif,
Secretary Procurement Committee


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KARACHI

Haris Quershi
PPRA Advisor
HEJ



BIDDERS QUALIFICATION REPORT

NIT No: PS/01/17-18
Description of Work: Printing & Supply of Brown Folder & Student Handbook
Method & Procedure of procurement: Open Competitive Bidding
Single Stage One Envelope


S. No	Eligibility Criteria	M/s Creative Arts	M/s Benison Printers	M/s Hyder Printers	M/s S. M. Saeed & Brothers	M/s Mint Printers	M/s M. F. Brothers	M/s National Traders
1	Is envelop sealed	Yes	Yes	Yes	Yes	Yes	Yes	Yes
2	Required Bid Security in enclosed	Yes	Yes	Yes	Yes	Yes	Yes	Yes
3	Form of Tender Signed or not	Yes	Yes	Yes	Yes	Yes	Yes	Yes
4	Registration in GST / SBR & I. Tax	Yes	Yes	Yes	Yes	Yes	Yes	Yes
5	Turnover in terms of Financial Statement of last three years	Yes	Yes	Yes	Yes	Yes	Yes	Yes
6	Tender Fee Received	Yes	Yes	Yes	Yes	Yes	Yes	Yes
7	5 plus years experience	Yes	Yes	Yes	Yes	Yes	Yes	Yes
8	Qualified / Disqualified	Qualified	Qualified	Qualified	Qualified	Qualified	Qualified	Qualified
9	Any overwriting tender dropped received	No	No	No	No	No	No	No
10	Client list provided	Yes	Yes	Yes	Yes	Yes	Yes	Yes
11	Affidavit regarding any litigation or blacklisting	No	No	No	No	No	No	No

Recommendations:

- 1 Participated firms are declared as substantially qualified bidders by the Tender opening committee as meet with minimum qualification / eligibility criteria.
- 2 The Itemized & lowest evaluated and qualified bidders are
(1) M/s Creative Arts at Rs. 210,600.00
(2) M/s Benison Printers at Rs. 128,115.00
- 3 Recommended to award the Work Order to the itemized lowest qualified bidders i.e.
(1) M/s Creative Arts (2) M/s Benison Printers


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