

Bid Evaluation Report


1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: PS/06/15-16
3. Tender Description/Name of work/item: Designing, Composing & Printing of Program Announcement 2016-17
4. Method of Procurement: Single Stage Two Envelope
5. Tender Published: IBA & SPPRA websites on February 6, 2016 SPPRA Serial # 26413
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold; 04 printers have collected Tender Documents
7. Total Bids Received: 03 printers
8. Technical Bid Opening date: (if applicable) February 23, 2016 *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): 3 printers
10. Bid(s) Rejected: No
11. Financial Bid Opening date: February 25, 2016


12. Bid Evaluation Report:

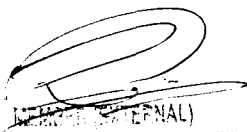
S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s Hyder Printers	Rs.894,523.50	Lowest bidder	Rs.800,000.00	Accepted due to technical qualification and quoted lowest cost	Technically evaluated 89.25%
2.	M/s The Times Press (Pvt) Ltd	Rs.914,355.00	2 nd Lowest	---		Technically evaluated 94.00%
3.	M/s Benison Printers	Rs.919,620.00	3 rd Lowest	---		Technically evaluated 90.00%

Note: Minimum eligible percentage for technical qualification was 80%

Signatures of the Members of the Committee


MEMBER
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 S. Javed
 Assistant Manager
 Procurement



MEMBER
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Dr. Naveed Tahir
 Program
 IBA

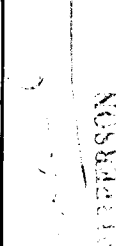

MEMBER (INTERNAL)
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 H. S.
 HCS


Comparative Statement for Designing, Composing & Printing of Program Announcement 2016-17

Tender # PS/06/15-16

S. #	Description	Qty	Unit	M/s Hyder Printers		M/s The Times Press		M/s Benison Printers	
				Rate	Amount	Rate	Amount	Rate	Amount
				Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
1	<p>Size of Document: 11" x 8.5" (closed size) as per sample.</p> <p>Type of Binding: 2 pin Binding / Hot Glue stitch binding (non shearing)</p> <p>Type of Printing: 05+05 Color Printing</p> <p>Total Pages: 270 Pages total (Including Title page, rear page and 01 Map pull out page) as per sample</p> <p>Total Leaves: 135 Leaves (approx)</p> <p>Title Cover of Booklet: 310 gsm art card 05+05 color printing. Lamination. Spot UV Size (10.75 x 8.25) close size</p> <p>Grammage of Paper & Origin: 128 gsm. matt finish paper (Indonesia).</p> <p>Total Photographs: Specs will be according to design & art work of 350 pictures and graphics*</p> <p>Envelope: 02 color printing on 140gsm. Matt finish with pasting according to specimen</p> <p>Designing & Composing: Aesthetic Designing & Composing with the consent of concerned authorities, designer required to be available at the Main Campus.</p>	1500	copies & envelopes	509.70	764,550.00	521.00	781,500.00	524.00	786,000.00
	Total				Rs. 764,550.00		Rs. 781,500.00		Rs. 786,000.00
	17% GST				Rs. 129,973.50		Rs. 132,855.00		Rs. 133,620.00
	Total Amount				Rs. 894,523.50		Rs. 914,355.00		Rs. 919,620.00


 MEMBER
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Muhammad Hanif / Executive I (Purchase) @ Main Campus

Subject: SPPRA - Minutes of Bid Opening Meeting (Program Announcement)

From: Asjad Asad Siddiqi / Manager Procurement & Customer Support @ IBA

Sent: Saturday, February 27, 2016 12:04 PM

To: Muhammad Sohail Khan / Manager Purchase and Stores @ IBA; Muhammad Hanif / Executive I (Purchase) @ Main Campus; Muhammad Anwar / Head Librarian & Incharge Research Data Centre @ IBA

Cc: Abdul Qadir Zakiuddin / Network Manager @ Main Campus; Imran Batada - Head of ICT @ IBA; Ahmed Zaheer / Registrar @ IBA; Procurement Committee; Dr. Ishrat Husain / Dean & Director @ IBA

Subject: Re: Agenda 2 to 5

1. Approval for Program Announcement 2015-16

Discussion: Mr. Hanif briefed the Committee that 3 bidders collected Tender Documents and applied and all of them qualified through TEC-Purchase as per the Technical Criteria %age of 80% set.

Decision: The Committee awarded the contract to M/s Hyder Printers Rs. 894,523.50 (inclusive of taxes) on the recommendation of TEC-Purchase

Attendance:

1. Dr. Nasir Touheed



2. Asjad Asad Siddiqui

3. Syed Fahim Uddin

4. Haris Quershi

5. Ahmed Ali Khan

6. Muhammad Sohail Khan




BIDDERS QUALIFICATION REPORT

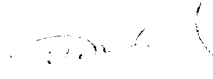
NIT No: PS/06/15-16
 Description of Work: Designing, Composing & Printing of Program Announcement 2016-17
 Method & Procedure of procurement: Open Competitive Bidding
 Single Stage Two Envelope


S. No	Eligibility Criteria	M/s Hyder Printers	M/s Benison Printers	M/s The Times Press (Pvt) Ltd
1	Is envelop sealed	Yes	Yes	Yes
2	Required Bid Security in enclosed	Yes	Yes	Yes
3	Year in Business	Yes	Yes	Yes
4	Cliental list provided	Yes	Yes	Yes
5	Manpower / Human Resource	Yes	Yes	Yes
6	Detail of Design Section	Yes	Yes	Yes
7	Printing Work / Process	Yes	Yes	Yes
8	Status of Machineries & Equipments	Yes	Yes	Yes
9	Experience of similar printing under mentioned	Yes	Yes	Yes
10	Dedicated designer & composer	Yes	Yes	Yes
11	Annual Turn over of last three years	Yes	Yes	Yes

Recommendations:

- All Participated firms are declared as substantially qualified bidders by the Tender opening committee as meet with minimum qualification / eligibility criteria.
- The lowest evaluated and qualified bidder is M/s Hyder Printers with their bid amount Rs. 894,523.50
- Recommended to award the work to the lowest qualified bidder M/s Hyder Printers


 MEMBER
 CENTRAL BIDDING COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Syed Junaid
 Assistant Manager
 IBA


 CHAIRPERSON
 CENTRAL BIDDING COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Dr. Nadeem
 Professor
 IBA


 MEMBER (EXTERNAL)
 CENTRAL BIDDING COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 H. J. S.

AGGREGATED WEIGHTAGE MEAN

TENDER # PS/06/15-16

DESIGNING, COMPOSING & PRINTING OF PROGRAM ANNOUNCEMENT 2016-17

Name of Participant	M/s The Times Press (Pvt) Ltd	M/s Hyder Printers	M/s Benison Printers
M. Haniff	93	83	89
Shakir Amara	95	93	87
Dr Farid Iqbal	100	90	93
Dr. Nigam Begum	88	91	91
Weighted Mean	74	81.25	90
Aggregated Percentage	111%	84.25%	90%

Handwritten notes:
 111%
 84.25%
 90%
 (with some illegible scribbles)

Institute of Business Administration, Karachi
Designing, Composing & Printing of Program Announcement 2016-17
Tender # PS/06/15-16

Technical Proposal Opening Date February 23, 2016
at 3:30pm

S.#	Company Name	Bid Security	Technical Proposal Envelope	Financial Proposal Envelope	Signature of Representative	Remarks
1	M. Sohail Khan	Provided	Provided	Provided	Shay	
2	
3	

(Handwritten notes and signatures)
 M. Sohail Khan
 Manager Purchase & Stores
 Institute of Business Administration
 Karachi-Pakistan

M. SOHAIL KHAN
 Manager Purchase & Stores
 Institute of Business Administration
 Karachi-Pakistan