

BOARD OF SECONDARY EDUCATION, KARACHI

KARACHI - 75990

No. BSE/P&P/ 789 /2016

Dated 04-11-2016

THE ASSISTANT DIRECTOR
(ASSESSMENT)

Sindh Public Procurement Regulatory Authority,
Government of Sindh,
Barrack-8, Sindh Secretariat 4-A,
Court Road,
Karachi.

BY SPECIAL MESSENGER

Subject: NIT NO.BSE/P&P/351/2016 DATED 29-08-2016 SPPRA ID: 29866

Ref: Your Letter No. No.A.D/(ASMT)/SPPRA/29866/2016/2012 dated 28-09-2016

Dear Sir,


Please find enclosed herewith following documents regarding Tender for Procurement of Services for executing Various Miscellaneous Jobs (Sorting, Counting, Gathering, Packing, Binding etc.) for loading on SPPRA website www.pprasindh.gov.pk.

S. NO. PARTICULARS

- i) BER (Bid Evaluation Report)
- ii) Notification of Complaint Redressal Committee
- iii) Comparative Statement
- iv) Minutes of the Meeting
- v) Newspaper clipping of NIT
- vi) Attendance Sheet
- vii) Bill of Quantities

You are requested to please load the Board's NIT on your website.

Yours faithfully,


(**SYED MUHAMMAD ALI SHAIQ**)
Acting Secretary/Inspector of
Institutions

SPPRA
NO: 1847
DATED: 7-11-16

BOARD OF SECONDARY EDUCATION, KARACHI

KARACHI - 75990

Bid Evaluation Report

1. Name of Procuring Agency: Board of Secondary Education Karachi
2. Tender Reference No: BSE/P&P/351/2016 dated 29-08-2016
3. Tender Description/Name of work/item: Tender for Procurement of Services for executing Various Miscellaneous Jobs (Sorting, Counting, Gathering, Packing, Binding Etc.) for the financial year 2016-2017
4. Method of Procurement: National Competitive Bidding, Single Stage – One Envelope Procedure
5. Tender Published: 1) Dawn (English) dated 02-09-2016
2) Jang (Urdu) dated 01-09-2016
3) Kawish (Sindhi) dated 03-09-2016
4) Trade & Finance News (English) dated 31-08-2016
5) Duniya (Urdu) dated 31-08-2016
3) Jeejal (Sindhi) dated 31-08-2016
4) www.pprasindh.gov.pk dated 05-09-2016
SPPRA ID: 29866
5) www.bsek.edu.pk
6) www.sindh.gov.pk
6. Technical Bid Opening date: (if applicable) Thursday, 22-09-2016 at 02:00 p.m.
7. Financial Bid Opening date: Thursday, 22-09-2016 at 02:00 p.m.
8. Total Bid documents purchased: 03 (Three)
9. Total Bids Received: 02 (Two)
10. Bid(s) Rejected: 01 (One)

11. Bid Evaluation Report:

| S. No. | Name of Firm or Bidder | Cost offered by the Bidder | Ranking in terms of cost | Comparison with Estimated cost | Reasons for acceptance/rejection | Remarks |
|--------|-------------------------------|----------------------------|--------------------------|--------------------------------|---|------------------------------------|
| 1. | M/S Creative Solution Karachi | Rs.2.75 Million approx. | 1 st | Nearest to the estimated cost. | Eligible Bidder whereas the bid is found "Lowest Evaluated Bid" | Recommended for Award of Contract. |



(Maxy Paul D' Mello)
Deputy
Secretary/Member



(S. Javed A. Zaidi)
Acting Audit
Officer/Member



(Mirza Arshad Baig)
Member other than
Procuring Agency



(Khalid Ehsan)
Acting Controller of
Examinations/
Member



(S. M. Ali Shaiq)
Acting Secretary/
Convener

BOARD OF SECONDARY EDUCATION, KARACHI

KARACHI - 75990

No. BSE/P&P/ 788 /2016

Dated 04-11-2016


NOTIFICATION

Subject: CONSTITUTION OF COMPLAINT REDRESSAL COMMITTEE (CRC)

It is hereby notified that the Complaint Redressal Committee (CRC) of the Board of Secondary Education Karachi has been constituted under Rule-31 of SPPRA Rules-2010 (Amended 2013) comprising following Officers:-

- | | | |
|----|--|----------|
| 1) | Chairman Board of Secondary Education Karachi | Convener |
| 2) | Representative of the Accountant General, Sindh | Member |
| 3) | Secretary, Board of Intermediate Education Karachi | Member |

This issues with approval of the Authority.


(SYED MUHAMMAD ALI SHAIQ)
Acting Secretary/Inspector of
Institutions

Copy to: -

- 1) P.S to Chairman
- 2) P.A to Secretary
- 3) P.A to C.E

BOARD OF SECONDARY EDUCATION, KARACHI

COMPARATIVE STATEMENT OF TENDER FOR PROCUREMENT OF SERVICES FOR EXECUTING VARIOUS MISCELLANEOUS JOBS (SORTING, COUNTING, GATHERING, PACKING, BINDING ETC.) FOR THE FINANCIAL YEAR 2016-2017

NIT Reference No.
BSE/P&P/351/2016 dated 29-08-2016

Tender opened on:
Thursday 22-09-2016 at 02:00 P.M

| ELIGIBILITY CRITERIA | | <u>M/S Creative Solutions Karachi</u> | <u>M/S Saulat Printers Karachi</u> |
|----------------------|--|---|---|
| 1) | 03 years experience in the relevant field | Attached | Attached |
| 2) | Turn-over of at least last three years having a sum of minimum Rs.1,000,000/- | 2013 = Rs.269,212/- 2014 = Rs.292,110/- 2015 = Rs.129,120/- | 2013 = Rs.6,335,770/- 2014 = Rs.5,721,654/- 2015 = Rs.8,835,472/- |
| 3) | Registration with Federal Board of Revenue (FBR), for Income Tax and Sales Tax in case of procurement of goods | Attached | Attached |
| 4) | Registration with the Sindh Revenue Board (SRB) in case of procurement of works and services | Attached | Not provided |
| 5) | An Affidavit on Stamp Paper that the firm has never been Blacklisted | Attached | Attached |
| 6) | Bid Security @ 2% (two percent) of the bid price (Refundable) in shape of Pay Order in the name of Secretary, Board of Secondary Education Karachi | Pay Order amounting to Rs.31,000/- | Pay Order amounting to Rs.31,000/- |
| REMARKS | | Eligible Bidder | Ineligible Bidder |

| <u>S. NO.</u> | <u>NATURE OF JOBS (To be done in the premises of the Board)</u> | <u>M/S Creative Solutions Karachi</u> | <u>M/S Saulat Printers Karachi</u> |
|---------------|---|---------------------------------------|------------------------------------|
| 1 (a) | Sorting, Counting, Packing and Sealing of Question Papers and Graph Sheets during conduct of Examinations | Rs.195/- Per 1000 | Rs.235/- Per 1000 ✓ |
| 1 (b) | Gathering of Question Papers including other items | Rs.190/- Per 1000 | Rs.240/- Per 1000 ✓ |
| 2) | Binding of Registers | Rs.163/- Per Register | Rs.215/- Per Register ✓ |
| 3) | Binding of Tabulation Registers (Kacha) | Rs.175/- Per Register | Rs.209/- Per Register ✓ |
| 4) | Re-Binding of Tabulation Registers | Rs.164/- Per Register | Rs.290/- Per Register ✓ |
| 5) | Affixing of Stamps (all kinds) | Rs.185/- Per 1000 | Rs.225/- Per 1000 ✓ |
| 6) | Receipt Numbering on Enrolment/Registration/Examination Forms, Numbering on Answer Books and Roll Numbering on Examination Forms etc. | Rs.200/- Per 1000 | Rs.255/- Per 1000 ✓ |
| 7) | Cutting of Old Serial Numbers on Answer Copies | Rs.175/- Per 1000 | Rs.216/- Per 1000 ✓ |

(Maxy Paul D' Mello)
Deputy
Secretary/Member

(S. Javed A. Zaidi)
Acting Audit
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(Mirza Arshad Bang)
Member other than
Procuring Agency

(Khalid Ehsan)
Acting Controller of
Examinations/
Member

(S. M. Ali Shaiq)
Acting Secretary
Convener

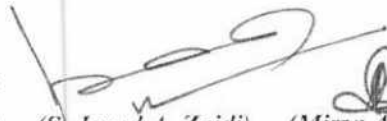
BOARD OF SECONDARY EDUCATION, KARACHI

-:2:-

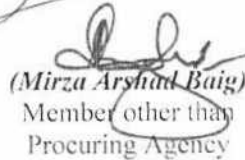
| <u>S. NO.</u> | <u>NATURE OF JOBS</u> <i>(To be done in the premises of the Board)</i> | <u>M/S Creative Solutions Karachi</u> | <u>M/S Saulat Printers Karachi</u> |
|---------------|---|---------------------------------------|---|
| 8) | Affixing of Stamps Slips | Rs.205/- Per 1000 | Rs.275/- Per 1000 ✓ |
| 9) | Pakka Certificate Book (Classified) | Rs.179/- Per Book | Rs.235/- Per Book ✓ |
| 10) | Kacha Binding Book | Rs.140/- Per Book | Rs.190/- Per Book ✓ |
| 11) | Pakka Binding Book | Rs.149/- Per Book | Rs.245/- Per Book ✓ |
| 12) | Serializing of Award Lists | Rs.190/- Per 1000 | Rs.223/- Per 1000 ✓ |
| 13) | Batch Making of Award Lists | Rs.12/- Per Batch | Rs.17/- Per Batch ✓ |
| 14) | Counting of Answer Scripts | Rs.210/- Per 1000 | Rs.265/- Per 1000 ✓ |
| 15) | Counting and Packing of Centre Material | Rs.200/- Per 1000 | Rs.317/- Per 1000 ✓ |
| 16) | Pasting of Slips | Rs.160/- Per 1000 | Rs.274/- Per 1000 ✓ |
| | REMARKS | Recommended for Award of Contract | Bid rejected due to non-submission of Registration Certificate of Sindh Revenue Board (SRB) |



(Maxy Paul D' Mello)
Deputy
Secretary/Member



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Acting Secretary/
Convener

BOARD OF SECONDARY EDUCATION, KARACHI

KARACHI - 75990

MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE HELD ON 22-09-2016 AT 02:00 P.M IN CONNECTION WITH OPENING OF THE TENDER FOR PROCUREMENT OF SERVICES FOR EXECUTING VARIOUS MISCELLANEOUS JOBS (SORTING, COUNTING, GATHERING, PACKING, BINDING ETC.) FOR THE FINANCIAL YEAR 2016-2017

PRESENT:

- | | |
|--|------------------------------------|
| 1) Syed Muhammad Ali Shaiq Acting Secretary/Inspector of Institutions | Convener (In Chair) |
| 2) Mr. Khalid Ehsan Acting Controller of Examinations | Member |
| 3) Mirza Arshad Baig District Officer Education, Academic & Training, Karachi Region, Karachi. | Member other than Procuring Agency |
| 4) Syed Javed Abbas Zaidi Acting Audit Officer | Member |
| 5) Mr. Maxy Paul D' Mello Deputy Secretary | Member |

- The meeting started with recitation from the Glorious Quran. Thereafter the following item of the Agenda was taken up for consideration.

ITEM: To open the Tender for Procurement of Services for executing Various Miscellaneous Jobs (Sorting, Counting, Gathering, Packing, Binding etc.) for the financial year 2016-2017.
NIT Reference No. BSE/P&P/351/2016 dated 29-08-2016 (Flag 'A').

Following three firms had purchased the Tender documents from this office towards payment of the prescribed fee, but two of them have submitted their bids as noted below:-

BID DOCUMENTS PURCHASED BY

- 1) M/S Creative Solution Karachi
- 2) M/S GEMCO Karachi
- 3) M/S Saulat Printers Karachi

BIDS SUBMITTED BY

- 1) M/S Creative Solution Karachi
- 2) M/S Saulat Printers Karachi

As per ITB Clause 22.2 of Standard Bidding Documents, issued by SPPRA (Flag 'B') as reproduced below:

"No bid shall be rejected at bid opening, except for late bids, which shall be returned unopened to the Bidder pursuant to ITB Clause 20".

In the light of ITB Clause 22.2 (Flag 'C'), sealed bid of two participating bidders were accepted and opened in presence of the members of Procurement Committee, as such both were submitted well in time.

According to SPPRA Rule No.48 (Flag 'D') that is reproduced below:

"48. Acceptance of Bids - Even when only one bid is submitted, the bidding process may be considered valid, if the bid was advertised in accordance with rules, and prices are comparable to the prices or rates of the last awarded contract or the market prices."

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KARACHI - 75990

The Procurement Committee examined/scrutinized the received bid along with required documents submitted by the bidders, and found that M/S Saulat Printers Karachi, did not provided Registration Certificate of Sindh Revenue Board (SRB) which is mandatory as per Eligibility Criteria and it was clearly mentioned in the Bid Evaluation Criteria and Terms & Conditions as reproduced below:-

Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Bid Security.



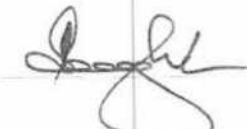


Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security shall be rejected.

However M/S Creative Solution Karachi, has submitted all the required documents and completed the code formalities hence M/S Creative Solution Karachi, are eligible and bidder whereas M/S Saulat Printers Karachi, stands as ineligible bidder.

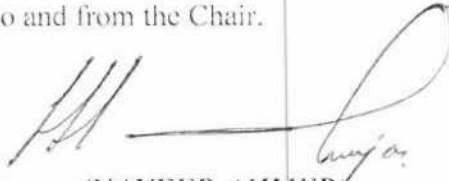
RECOMMENDATION:

The Procurement Committee unanimously recommended that:

"Since M/S Saulat Printers Karachi, stands as ineligible and bidder due to non-submission of Registration Certificate of Sindh Revenue Board (SRB) therefore their bid may be rejected however M/S Creative Solution Karachi, is eligible bidder whereas they have quoted the lowest rates as compare to the rates of last awarded contract hence their bid stands as "Lowest Evaluated Bid" therefore the jobs against Tender for Procurement of Services for executing Various Miscellaneous Jobs (Sorting, Counting, Gathering, Packing, Binding Etc.) for the financial year 2016-2017 may be awarded to M/S Creative Solution Karachi, as per specification and lowest rates mentioned against every item at the enclosed Comparative Statement, subject to approval of the Worthy Chairman."

- | | | |
|---|---|---|
| 1) Syed Muhammad Ali Shaiq Acting Secretary/Inspector of Institutions | Convener |  |
| 2) Mr. Khalid Ehsan Acting Controller of Examinations | Member |  |
| 3) Mirza Arshad Baig District Officer Education, Academic & Training, Karachi Region, Karachi | Member other than Procuring Agency |  |
| 4) Syed Javed Abbas Zaidi Acting Audit Officer | Member |  |
| 5) Mr. Maxy Paul D' Mello Deputy Secretary | Member |  |

The meeting came to close with a vote of Thanks to and from the Chair.


(NAVEED AHMED)
Assistant Secretary (P&P)

بورڈ آف سیکنڈری ایجوکیشن، کراچی

ناظم آباد کراچی۔ 75990

فون نمبر: 99260252-6, 99260268

Email: bsepnp@gmail.com.....website: www.bsek.edu.pk,

No: BSE/P&P/351/2016..... مورخہ: 29-08-2016

نوٹس طلبی ٹینڈر

مندرجہ ذیل آئٹمز کیلئے دلچسپی رکھنے والے سپلائرز/فرومز سے سربراہ پیکٹیشنیں مطلوب ہیں۔

| نمبر شمار | جائیس کی نوعیت (بورڈ کی پری میسر میں انجام دینا ہوں گے) | تعداد | بڈ سیکورٹی | ٹینڈر فیس | بڈت تعمیل |
|-----------|--|-------|---|---|---|
| 1 | سارنگ، گنتی کرنا، پیننگ، اکٹھا کرنا، سربراہ پانسنگ، دوبارہ پانسنگ ، نمبرنگ، اسٹامپس چسپاں کرنا، سیریل میں ڈانا، سچ میکانگ، سلپس غیرہ کی پینٹنگ۔ (بورڈ کی پری میسر میں انجام دینا ہوں گے) بزنس مانی سال 2017-2016 | | بڈ پرائس کا 2% (دو فیصد) (قابل واپسی) بشکل پے آرڈر بنام سیکرٹری بورڈ آف سیکنڈری ایجوکیشن کراچی | 500/- روپے (صرف پانچ سو روپے) (ناقابل واپسی) بشکل پے آرڈر بنام سیکرٹری بورڈ آف سیکنڈری ایجوکیشن کراچی | جائیس کی تعمیل کیلئے کم از کم مدت کم از کم دو ہفتے ہوگی جس میں وقت/حالات کے تقاضے کی بنام پراسانہ یا کسی کی جاکستی ہے۔ |

نوٹس:

(مندرجہ بالا جائیس کی مکمل تفصیلات بڈنگ دستاویزات میں درج ہیں)۔

| | |
|--------------------|--|
| 2- اہلیت کا معیار: | (i) متعلقہ شعبے میں 03 سالہ تجربہ (ii) کم از کم گزشتہ تین برسوں کے دوران کم از کم رقم 10,00,000/- روپے کا ٹرن اوور ہونا چاہئے۔ (iii) اشیاء کے حصول کی صورت میں فیڈرل بورڈ آف ریونیو (FBR) انکم ٹیکس اور سیلز ٹیکس ڈپارٹمنٹس کے پاس رجسٹریشن۔ (v) اسٹامپ پیپر پر حلف نامہ کہ فرم بلیک لسٹ نہیں ہوئی۔ (منسلک ایچ ایک اغاذا طریق کار) |
| 3- طریقہ حصول: | |

4- بڈنگ/ٹینڈر دستاویزات:

| | | | |
|--|---|--|--|
| (i) اجراء: بڈ دستاویزات پہلی تاریخ اشاعت/ ہوائی ٹنگ سے جمعرات 22-09-2016 دوپہر 12-00 بجے تک جاری کی جائیں گی۔ | (ii) جمع کرنا: آخری تاریخ جمعرات 22-09-2016 سہ پہر 01-00 بجے تک ہے۔ | (iii) کھلنا: جمعرات 22-09-2016 سہ پہر 02-00 بجے تک کھولے جائیں گے۔ | (iv) عدم جواب دالے ٹینڈرز: مندرجہ ذیل تاریخوں پر دوبارہ جاری/ داخل کئے اور کھولے جائیں گے۔ |
| کوشش | (اے) تاریخ اجراء | (بی) داخل کرنے اور کھلنے کی تاریخ | |
| دوسری | جمعہ 23-09-2016 | منگل 18-10-2016 | |

5- شرائط و ضوابط:

| |
|--|
| (اے) مندرجہ ذیل شرائط کے تحت پیکٹیشنیں مسترد کر دی جائیں گی: |
| (i) شرط اور ٹینڈرنگ ٹک بڈ/ٹینڈرز۔ |
| (ii) جن پیکٹیشنوں کے ساتھ مطلوبہ رقم اور شکل میں بڈ سیکورٹی موجود نہیں ہوگی۔ |
| (iii) پیکٹیشنیں مقررہ تاریخ اور وقت کے بعد موصول ہوں گی۔ |
| (iv) بلیک لسٹ فرمز کی پیکٹیشنیں۔ |
| (منفصل شرائط و ضوابط بڈنگ دستاویزات میں درج ہیں)۔ |
| بی۔ پیکٹیشن کے کارآمد رہنے کی مدت: ٹینڈر کھلنے کی تاریخ سے 90 یوم۔ |
| سی۔ پرو کیورنگ ایجنسی کا یہ حق محفوظ ہے کہ وہ سندھ پبلک پرو کیورمنٹ رولز 2010 (ترمیم شدہ 2013) کے متعلقہ مندرجات سے شرط کوئی یا تمام پیکٹیشنیں مسترد کر دے۔ |
| ڈی۔ مقصد اور اسکوپ: ایک سال کے دوران SSC امتحانات کیلئے بورڈ کی پری میسر میں مختلف متفرق کام انجام دینا ہوں گے۔ |

دستخط: (قائم مقام سیکرٹری)

بورڈ آف سیکنڈری ایجوکیشن کراچی

ناظم آباد کراچی۔ 75990

(INF/KRY-3416/16)

ہم دہشت گردی کے خلاف متحد ہیں

SAY NO TO
CORRUPTION

2016/09/01

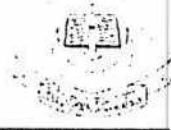
روزانه ڪاوش حيدرآباد

ڇنڇر 3 سيپٽمبر، 2016 ع

بورڊ آف سيڪنڊري ايجوڪيشن ڪراچي

ناظم آباد ڪراچي-75990

ويب سائٽ: www.bsepnp.edu.pk، اي ميل: bsepnp@gmail.com، فون: 99260268، 60252-6
No. BSE/P&P/351/2016 Dated: 29-08-2016



ٽينڊر گھراڻن جون نوٽون

دلچسپي رکندڙ سيلائز/فرمن کان هيٺ ڄاڻايل آئٽمز لاءِ مهربند واک گھراڻين لاءِ.

| نمبر شمار | ڪمن جي نوعيت (بورڊ جي حدن ۾ انجام ڏيڻا هوندا) | تعداد | واڪ سيڪيورٽي | ٽينڊر في | تڪميل جو وقت |
|-----------|--|-------|---|--|--|
| 1. | سٺين وغيره جي ڇنڊڇاڻ، ڳٺا ڌڪڻ، پيڪنگ، گڏ ڪرڻ، مهربندي، بائونڊنگ، ٻيهر بائونڊنگ، نمبر شماري ڪرڻ، تڪليون ڇنڊڻ، ترتيب سازي ڪرڻ، بيچ مڪنگ، پيسٽنگ ڪرڻ مالي سال 17-2016 لاءِ (بورڊ جي حدن ۾ انجام ڏيڻا هوندا) | - | واڪ قيمت جو 2% (پ سيڪڙو) واپسي جو ڳا سيڪيورٽي بورڊ آف سيڪنڊري ايجوڪيشن ڪراچي جي نالي ۾ آرڊر جي صورت ۾. | 500 رپيا فقط (صرف پنج سئو رپيا) واپسي جو ڳا سيڪيورٽي بورڊ آف سيڪنڊري ايجوڪيشن ڪراچي جي نالي ۾ آرڊر جي صورت ۾. | ڪمن جي تڪميل لاءِ ٽي پر گھٽ مدو به هفتا جنهن کي وقت، سو، ته جي، دمان، آڌار وڌائي يا گھٽائي سگھجي ٿو. |

نوٽ:

(مٿين ڪمن جا مڪمل تفصيل واک دستاويزات ۾ ڄاڻايل آهن).

2. اهلليت جو معيار

- واسطيدار شعبي ۾ 3-سال تجربو.
- گذريل ٽن سالن جو گھٽ ۾ گھٽ ٽن اوور 1000000 رپين جو هٿ گھرجي.
- انڪر ٽيڪس ۽ سيلز ٽيڪس لاءِ پروڪيورمينٽ آف گڊز جي صورت ۾ فيڊرل بورڊ آف روينيو (FBR) سان رجسٽريشن.
- ورڪس اينڊ سروسز جي پروڪيورمينٽ جي صورت ۾ سنڌ روينيو بورڊ (SRB) سان رجسٽريشن.
- اسٽامپ پيپر تي حلف نامون تڏهن فرم کي گذريل 3-سالن کان وٺي ڪڏهن به بليڪ لسٽ نه ڪيو ويو.

3. پروڪيورمينٽ جو طريقو (سنگل اسٽيج هڪ لفافي جو طريقو)

4. واک عمل/ٽينڊر دستاويزات

- اجراء: اشاعت/رڪڻ جي پهرين تاريخ کان خميس 22-09-2016 منجهند 1:00 وڳي تائين جاري ڪيا ويندا.
 - جمع ڪرائڻ: آخري تاريخ هوندي خميس 22-09-2016 منجهند 1:00 وڳي تائين.
 - ڪولڻ: خميس 22-09-2016 تي منجهند 2:00 وڳي تائين ڪوليا ويندا.
 - موت نه ماڻيندڙ ٽينڊر: هيٺ ڄاڻايل تاريخن تي ٻيهر جاري ڪيا/جمع ڪرايا/ڪوليا ويندا.
- ٻيون ڀيرو (اي) جاري ڪرڻ جي تاريخ
جمع 23-09-2016
(بي) جمع ڪرائڻ ۽ ڪولڻ جي تاريخ
اڱارو 18-10-2016

5. شرط ۽ ضابطا

اي. هيٺ ڄاڻايل شرطن تحت واک رد ڪيا ويندا:

- شرط ۽ ٽيليوگرافڪ واک/ٽينڊر.
 - گھربل رقم ۽ صورت جي واک سيڪيورٽي نه لڳل واک.
 - مقرر ڪيل تاريخ ۽ وقت کانپوءِ وصول ٿيل واک.
 - بليڪ لسٽ ڪيل فرمن جا واک
- (تفصيلي شرط ۽ ضابطا واک دستاويزات ۾ ڏنل آهن).
- (بي) واک ڪارآمد مدو: ٽينڊر جي ڪلڻ جي تاريخ کان 90 ڏينهن
(سي) پروڪيورنگ ايجنسي سنڌ پبلڪ پروڪيورمينٽ رولز 2010 (ترميمي 2013) جي لاڳاپيل تشريعات جي شرط سان ڪنهن به ٻيا دستور
واڪن کي رد ڪرڻ جو حق محفوظ رکي ٿي.
ڊي) مقصد ۽ گنجائش: مختلف متفرق ڪم هڪ سال دوران SSC آگزامينيشنز لاءِ بورڊ جي حدن ۾ انجام ڏيڻا هوندا.

(ايڪٽنگ سيڪريٽري)

بورڊ آف سيڪنڊري ايجوڪيشن ڪراچي، ناظم آباد ڪراچي-75990

INF/KRY.No:3416/2016

SAY NO TO CORRUPTION

اسان دھشتگردي جي خلاف مصافحو آھيون

8398

سنڌ ۾ تعليم جي بهتري لاءِ، علمي ۽ پنهنجو پيغام لکي 8398 تي ايس ايس ايس ڪريو



Website: www.bsek.edu.pk
Email: bseppn@gmail.com



Phone No. 99260252-6
99260268

BOARD OF SECONDARY EDUCATION, KARACHI NAZIMABAD KARACHI-75990

No. BSE/P&P/351/2016

Dated: 29/08/2016

NOTICE INVITING TENDER

Sealed bids are invited from interested suppliers / firms for items mentioned below:-

| S. No. | NATURE OF JOBS (To be done in the premises of the Board) | Quantity | Bid Security | Tender Fee | Completion Time |
|--------|---|----------|--|---|---|
| 1. | Sorting, Counting, Packing, Gathering, Sealing, Binding, Re-Binding, Numbering, Affixing of Stamps, Serializing, Batch Making, Pasting of Slips etc. (to be done in the premises of Board) for the financial year 2016-2017 | — | 2% (two percent) of the bid price (refundable) in shape of Pay Order in the name of Secretary, Board of Secondary Education Karachi. | Rs. 500/- (Rupees Five Hundred only) (Non-refundable) in shape of Pay Order in the name of Secretary, Board of Secondary Education Karachi. | Minimum time period for completion of jobs will be at least two weeks which may be increased or decreased due to demand of time / situation |

Note:-

(Complete details of above jobs are mentioned in bidding documents.)

2. ELIGIBILITY CRITERIA

- (i) 03 years experience in the relevant field.
- (ii) Turnover of at least last three years having a sum of minimum Rs. 1,000,000/-.
- (iii) Registration with Federal Board of Revenue (FBR), for Income Tax and Sales Tax in case of procurement of goods.
- (iv) Registration with the Sindh Revenue Board (SRB) in case of procurement of works and services.
- (v) An Affidavit on stamp paper that the firm has never been blacklisted.

3. Method of Procurement: (Single Stage One Envelope Procedure).

4. Bidding / Tender Documents:

- i. **Issuance:** Bid Documents will be issued from the first date of publication / hoisting to Thursday 22-09-2016 up to 12:00 Noon.
- ii. **Submission:** Last date will be Thursday 22-09-2016 up to 01:00 p.m.
- iii. **Opening:** Will be opened on Thursday 22-09-2016 up to 02:00 p.m.
- iv. **Unresponded Tenders:** Will again be issued / submitted / opened on the following dates:-

Attempt: (a) Issue Date: Friday 23-09-2016 (b) Submission & Opening Date: Tuesday 18-10-2016

5. Terms & Conditions:

- a) Under the following conditions the bid will be rejected:-
 - i. Conditional and telegraphic bids / tenders.
 - ii. Bids not accompanied by Bid Security of required amount and form.
 - iii. Bids received after specified date and time.
 - iv. Bids of blacklisted firms.

(Detailed Terms & Conditions are mentioned in bidding documents)

- b) **Bid Validity Period:** 90 days from the date of opening of tender.
- c) Procuring Agency reserves the right to reject all or any bid subject to the relevant provisions of Sindh Public Procurement Rules-2010 (Amended 2013).
- d) **Purpose and Scope:** Various Miscellaneous Jobs to be executed in the premises of the Board for SSC Examinations during one year.

(ACTING SECRETARY)
BOARD OF SECONDARY EDUCATION KARACHI
NAZIMABAD, KARACHI-75990

INF-KRY No. 3416/16

مہینہ شہری کے عارف محمد علی

Say No to Corruption

BOARD OF SECONDARY EDUCATION KARACHI

TENDER FOR Procurement of Services for Executing Various Miscellaneous Jobs (Sorting, Counting, Gathering, Packing, Binding etc) for the Financial Year 2016-2017






NIT Reference No. BSE/P&P/351/2016 dated 29-08-2016

Tender opening Time: 02:00 p.m

Dated: September 22nd, 2016

ATTENDANCE SHEET

FOR THE MEMBERS OF PROCUREMENT COMMITTEE

| | | | <u>SIGNATURE</u> |
|----|---|---------------------------------------|---|
| 1) | SYED MUHAMMAD ALI SHAIQ Acting Secretary/Inspector of Institutions | Convener/Member |  22/09/16 |
| 2) | MR. Khalid Ehsan Acting Controller of Examinations | Member |  22/09/16 |
| 3) | MIRZA ARSHAD BAIG District Officer Education, Academic & Training, Karachi Region, Karachi | Member other than Procuring Agency |  |
| 4) | SYED JAVED ABBAS ZAIDI Acting Audit Officer | Member |  |
| 5) | MR. MAXY PAUL D' MELLO Deputy Secretary | Member |  22/09/16 |

BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

TECHNICAL SPECIFICATIONS

| <u>S. NO.</u> | <u>NATURE OF JOBS (To be done in the premises of the Board)</u> | <u>RATES INCLUDING ALL TAXES</u> |
|---------------|---|----------------------------------|
| 1 (a) | Sorting, Counting, Packing and Sealing of Question Papers and Graph Sheets during conduct of Examinations | Rs. = 195/2 Per 1000 |
| 1 (b) | Gathering of Question Papers including other items | Rs. = 190/2 Per 1000 |
| 2) | Binding of Registers | Rs. = 163/2 Per Register |
| 3) | Binding of Tabulation Registers (Kacha) | Rs. = 175/2 Per Register |
| 4) | Re-Binding of Tabulation Registers | Rs. = 164/2 Per Register |
| 5) | Affixing of Stamps (all kinds) | Rs. = 185/2 Per 1000 |
| 6) | Receipt Numbering on Enrolment/Registration/Examination Forms, Numbering on Answer Books and Roll Numbering on Examination Forms etc. | Rs. = 200/2 Per 1000 |
| 7) | Cutting of Old Serial Numbers on Answer Copies | Rs. = 175/2 Per 1000 |
| 8) | Affixing of Stamps Slips | Rs. = 2205/2 Per 1000 |
| 9) | Pakka Certificate Book (Classified) | Rs. = 179/2 Per Book |
| 10) | Kacha Binding Book | Rs. = 140/2 Per Book |
| 11) | Pakka Binding Book | Rs. = 149/2 Per Book |
| 12) | Serializing of Award Lists | Rs. = 190/2 Per 1000 |
| 13) | Batch Making of Award Lists | Rs. = 12/2 Per Batch |



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

| <u>S. NO.</u> | <u>NATURE OF JOBS (To be done in the premises of the Board)</u> | <u>RATES INCLUDING ALL TAXES</u> |
|---------------|---|----------------------------------|
| 14) | Counting of Answer Scripts | Rs. 2210/2 Per 1000 |
| 15) | Counting and Packing of Centre Material | Rs. 2000/2 Per 1000 |
| 16) | Pasting of Slips | Rs. 2160/2 Per 1000 |

| | <u>Rupees In Words</u> | <u>Rupees In Figures</u> |
|---|------------------------|--------------------------|
| Total cost of the Bid: (as offered by the Bidder) | | |
| 2% (two percent) amount of the Bid Price Bid Security (Refundable) | | |
| 10% (ten percent) amount of the Contract Price Performance Security (Refundable) | | |

| SUMMARY OF TURN-OVER OF LAST THREE YEARS | | |
|---|------------------|------------------|
| YEAR-2013 | YEAR-2014 | YEAR-2015 |
| =269212/2 | =292110/2 | =5810/2 |
| TOTAL: | | |