

# **SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY**

## **CONTRACT EVALUATION FORM**

### **TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS**

- 1) NAME OF THE ORGANIZATION / DEPTT. Work and Services Department.
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Provincial.
- 3) TITLE OF CONTRACT Provincial Building Division No.II, Karachi.
- 4) TENDER NUMBER NIT NO:TC/G-55/II/2017-18/3035, Dated: 02. 05 .2018.
- 5) BRIEF DESCRIPTION OF CONTRACT M/R to S.S-I Office of the Secretary (GA) (Remaining Work).
- 6) FORUM THAT APPROVED THE SCHEME Competant Authority.
- 7) TENDER ESTIMATED VALUE Rs. 412000/-
- 8) ENGINEER'S ESTIMATE Rs. 412000/-  
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 03-Months
- 10) TENDER OPENED ON (DATE & TIME) 18.05.2018
- 11) NUMBER OF TENDER DOCUMENTS SOLD (03)  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED (03)
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS (03)
- 14) BID EVALUATION REPORT Attached.  
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/S. Public Electric Store.
- 16) CONTRACT AWARD PRICE Rs. 411968/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID).  
(I)M/S. Public Electric Store.  
(II)M/S. Zaheer Ahmed Khan & Co..  
(III)M/S. Qaim Enterprises.

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE ☐ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE ☒ X
- c) TWO STAGE BIDDING PROCEDURE ☒ X
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE ☒ X

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.  
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Procurement Committee

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	PPMS Sr. No: T00636-17-0006.
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	x
No	

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	x
No	

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	x
No	

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	x
No	

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	x
No	

Signature & Official Stamp of  
Authorized Officer

EXECUTIVE ENGINEER  
Provincial Buildings Division No. II,  
Karachi

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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**OFFICE OF THE EXECUTIVE ENGINEER**  
**PROVINCIAL BUILDINGS DIVISION NO.II, KARACHI**  
Barrack No.18, Block 4-A, Sindh Secretariat Saddar Karachi PH#99204972

No: TC/G-55/W.O/PBD-II/ 3633

Karachi dated: 5-6-2018.

To,

M/S. Public Electric Store,  
Government Contractor,  
Karachi.

Subject :-

WORK ORDER.

M/R to Sindh Secretariat Building No.I, Office of the Secretary (GA) (Remaining Work).

Reference :-

This office "Letter of Acceptance" No.TC/G-55/PBD-II/W.O/ 3602 dated. 04-6-2018  
.....

With reference to the above cited letter No, you are now requested to start to work within 07 days after the issuance of this letter.

The work will be started under the supervision of Assistant Engineer, Provincial Buildings Division No.VIII, Karachi. The time for completion of this work is 03-Months from the date of start of work.

(ABDUL QADIR SHAIKH)  
EXECUTIVE ENGINEER,

Provincial Buildings Division No. II,  
Karachi.

Copy forwarded with compliments for information to:-

The Superintending Engineer, Provincial Buildings Circle, Karachi with reference to his office letter no. Quoted above.

- ii) The Assistant Engineer, Provincial Buildings Sub-Division No.VIII, Karachi. He should ensure that no extra item and excess quantity over Schedule B is carried out unless specific permission is accorded from the competent authority. He is also required to report the actual date of start of the work and to submit physical progress in un-ambiguous manner with correct financial consumption accordingly.

There should be no change in the specification/plan/design already approved of the work at later stage. The contractor's signature on the plan and design must be taken in token of their acceptance. Departure from this will make the Assistant Engineer responsible for the change made if any.

He should also ensure that the individual quantity of the items provided in the Estimate / Schedule-B do not exceed, failing which he shall be held responsible for violation.

AS ABOVE

One copy of Schedule - B.

EXECUTIVE ENGINEER,

Provincial Buildings Division No. II,  
Karachi

(7)

OF WORK :- M/R TO SINDH SECRETARIAT BUILDING NO.I OFFICE OF THE SECRETARY (GA).  
(REMAINING WORK).

"SCHEDULE "B"

S.#	DESCRIPTION OF ITEMS	QTY.	RATE	UNIT	AMOUNT
<b>SCHEDULE ITEM (ELECTRIC WORK)</b>					
1	Wiring for light or fan point with 3/029 PVC insulated wire in 20mm ( 3/4" ) PVC conduit recessed in the wall or column as required.( SI.124 / P-15 ).	10 Nos	1130/-	P.Point	11300/-
Rupees (One thousand one hundred thirty) only.					
2	Wiring for plug point with 3/029 PVC insulated wire in 20mm ( 3/4" ) PVC conduit on surface as required.( SI.125 /P-15 ).	06 Nos	669/-	P.Point	4014/-
Rupees (Six hundred sixty nine) only.					
<b>Total Rs:</b>					<b>15314/-</b>
<b>Rs:</b>					<b>15314/-</b>
<b>(A). Total Rs:</b>					<b>16845/-</b>
<b>NON-SCHEDULE ITEM</b>					
1	Wiring for light point to point with 1.5-mm 3/029 PVC insulated wire in 3/4" PVC conduit recessed in wall, column as required.	12-Nos.	645/-	Each	7740/-
2	P/F LED down light 15-watt 220 volts warm / white Philips (Imported) essay / 4482, long lift LED light source with anti glass diffuser in/c also providing all fixing arrangement in false ceiling and necessary wiring complete in all respect.	16-Nos.	2200/-	Each	35200/-
3	S/F flush type switch with sheet 5 to 10 amps single phase of approved quality (SO GO / Clipsal Armor series make / or Imported).				
a.	06- Gang 01-way switch.	02-Nos.	1290/-	Each	2580/-
b.	04-Gang 01-way switch	02-Nos.	950/-	Each	1900/-
4	P/F multi socket 15-amps of approved quality & make Clipsal or equivalent as directed by the Engineer Incharge.	06-Nos.	390/-	Each	2340/-
5	P/F PVC / PVXC LED lighting rope imported (China make) in warm colour in/c 220 to 240 volts adopter fixing in wooden / gypsum false ceiling complete in all respect.	132.00 Rft	330/-	PRft	43560/-
6	P/F LED Liner LED light (2x20) watts led rods, color Temperature 6000 in put voltage 170/265volts (Imported).	04-Nos.	2600/-	Each	10400/-
7	P/F ceiling fan 56" sweep Pak / Royal / GFC or equivalent Deluxe model in/c carriage from shop to site of work, fixing & necessary lead connection as directed by the Engineer Incharge.	02-Nos.	5300/-	Each	10600/-
8	S/F looking glass or mirror of Belgium of Italian make of approved quality & make in/c fixing with clips in/c 2" wide border around mirror with French Polish as directed by the Engineer Incharge.	31.50-Sft	1550/-	PSft	48825/-
9	P/F fiber board cabinet with shutter and back shelves by using fiber board (Imported) sheet 3/4" thick and frame work of 1 <sup>st</sup> class partial wood 2"x1" with 18" deep box in/c providing & fixing wooden leaping or gola around fiber board (Imported) shutter or making gola by router in approved design & shape & polishing it. The cost in/c necessary fixture all heavy imported i.e hinges, catchers, handles, sliding wheels in draws, nails, screws, draws locks etc. The cost also in/c necessary tools and plants to be used in making etc complete as directed by the Engineer Incharge.	89.16-Sft	1764/-	PSft	157278/-

CHECKED

	P/F best quality Burma teak doors & windows partially glazed with imported glass of high quality & partially paneled 1-1/2" thick shutter in/c Chowkats size 7"x2" s per PWD specification in/c hold fasts, hinges, brass tower bolts brass handles, eye hook brass hinges brass screw with teak wood cords etc complete.	19.50-Sft	3660/-	PSft	70200/-
11	P/F mirror light of superior quality stainless steel base rust proof (Imported) in/c 02-Nos. LED bulbs & holders complete in all respect.	01 No.	4500/-	Each	4500/-
				(B). Total Rs:	398123/-
				(A). Total Rs:	16845/-
				G. Total (A + B) Rs:	414968/-

**CONDITION.**

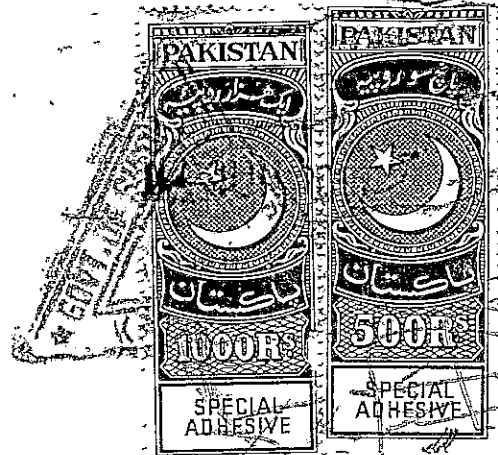
- 1). Typographical errors in the schedule-"B" are the subject to the correction with reference to the schedule of rate ( Gen: Vol: III, Part-II, inforced: 2012, as approved by the standing rates committee.
- 2). No Cartage will be paid on any items of works.
- 3). No premium shall be paid on Non-Schedule items.
- 4). Water shall be arranged by the Contractor.

CONTRACTOR.

ASSISTANT ENGINEER  
PROVINCIAL BUILDINGS SUB-DIVISION-V,  
KARACHI.

EXECUTIVE ENGINEER  
PROVINCIAL BUILDINGS DIVISION-II,  
KARACHI.





## AGREEMENT

THIS CONTRACT AGREEMENT (hereinafter called the "Agreement") made on the day of MAY 2018 between Executive Engineer, Provincial Buildings Division No.II, Karachi (hereinafter called the "Procuring Agency") of the one part and M/S. Public Electric Store. (hereinafter called the "Contractor") of the other part.

WHEREAS the Procuring Agency is desirous that certain Works, viz M/R to Sindh Secretariat Building No.I, Office of the Secretary (GA) (Remaining Work). Amount of Rs: 41,968/- (RUPEES Four Lacs Eleven Thousand Nine Hundred Sixty Eight ONLY) should be executed by the Contractor and has accepted a Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW this Agreement witnesseth as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents after incorporating addenda, if any except those parts relating to Instructions to Bidders, shall be deemed to form and be read and construed as part of this Agreement, viz:
  - (a) The Letter of Acceptance;
  - (b) The completed Form of Bid along with Schedules to Bid;
  - (c) Conditions of Contract & Contract Data;
  - (d) The priced Schedule of Prices/Bill of quantities (BoQ);
  - (e) The Specifications; and
  - (f) The Drawings
3. In consideration of the payments to be made by the Procuring Agency to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Procuring Agency to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Procuring Agency hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contractor  
(M/S. Public Electric Store)

Signature of the Procuring Agency  
(EXECUTIVE ENGINEER)  
Provincial Buildings Division No. II,  
Karachi

Signed, Sealed and Delivered in the presence of:

Witness:

(M/S. JOYA CONTRACTOR)  
Government Contractor

Witness:

(M/S. Kazi Associates)  
Government Contractor

DIVISIONAL OFFICIALS  
PROVINCIAL BUILDING DIVISION No. II,  
KARACHI



IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contractor

(M/S. Public Electric Store)

Signed, Sealed and Delivered in the presence of:

Witness:

(M/S. JOYA CONTRACTOR)  
Government Contractor

Signature of the Procuring Agency

(EXECUTIVE ENGINEER)  
Provincial Buildings Division No.II,  
Karachi

DIVISION - I ACCOUNTS OFFICER,  
PROVINCIAL BUILDING DIVISION No.II,  
KARACHI.

Witness:

(M/S. Kazi Associates)  
Government Contractor

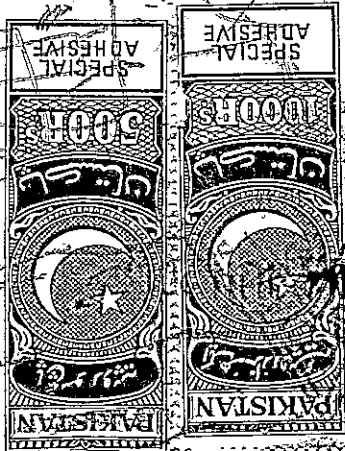
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  - (a) The Letter of Acceptance;
  - (b) The completed Form of Bid along with Schedules to Bid;
  - (c) Conditions of Contract & Contract Data;
  - (d) The priced Schedule of Prices/Bill of quantities (BoQ);
  - (e) The Specifications; and
  - (f) The Drawings
3. In consideration of the payments to be made by the Procuring Agency to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Procuring Agency to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Procuring Agency hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

NOW this Agreement witnesseth as follows:

and the remedying of any defects therein.  
 Contractor and has accepted a Bid by the Contractor for the execution and completion of such Works  
 Four Lacs Eleven Thousand Nine Hundred Sixty Eight ONLY) should be executed by the  
 Building No.1, Office of the Secretary (GA) (Remaining Work). Amount of Rs: 41968/- (RUPEES  
 WHEREAS the Procuring Agency is desirous that certain Works, viz M/R to Sindh Secretariat

(hereinafter called the "Contractor") of the other part.  
 (hereinafter called the "Procuring Agency") of the one part and M/S. Public Electric Store.  
 MAY 2018 between Executive Engineer, Provincial Buildings Division No.II, Karachi  
 THIS CONTRACT AGREEMENT (hereinafter called the "Agreement") made on the day of

## AGREEMENT



Stamp Office, City Court



**OFFICE OF THE EXECUTIVE ENGINEER**  
**PROVINCIAL BUILDINGS DIVISION NO.II, KARACHI**  
Barrack No.18, Block 4-A, Sindh Secretariat Saddar Karachi PH#99204972

No: TC/G-55/W.O/PBD-II/ **3602**

Karachi dated: **4-6-** 2018.

**Work Order No:07.**

To,

M/S. Public Electric Store,  
Government Contractor,  
Karachi.

Subject: - **LETTER OF ACCEPTANCE:-**

Reference:- M/R to Sindh Secretariat Building No.I, Office of the Secretary (GA) (Remaining Work).

Your Bidding Documents SPPRA Rule 2010 for the above mentioned work as per approved Schedule of Rate (General), Volume-III, Part-II for finished items of Civil work, and Schedule of Rates for Water Supply & Sanitary works including Non-Schedule items/Rate analysis have been accepted by the competent Authority. The break up is as under:-

Part-A                      General Schedule Electric works @ 10% Above on Schedule items.  
(Rupees Ten Percent Above) only.

1. The amount of Rs: 411968.00 includes Schedule items, Non-Schedule items and Rate analysis etc to the condition that no premium will be allowed/ deducted on Non-Schedule items/Rate analysis items/offer rates.
2. No. Premium shall be allowed on Non Schedule items.
3. No separate payment for carriage of material shall be made Premium quoted by the contractor cover the cost of carriage of Buildings material involved.
4. All material required for Construction shall be procured and brought at site by the Contractor at his own cost from approved source.
5. No payment of extra items shall be made unless written order is given by the Executive Engineer for execution of the extra items and approved by the competent authority.
6. Income Tax shall be deducted from the bill on the above value of work done and paid for as per latest orders of competent authority in this regard.
7. If the use of sulphate resistant cement is required, the Government Contractor should have to provide the same and shall be paid the difference of cost of ordinary cement with sulphate resistant cement and no premium over difference in cost shall be paid.
8. Steel free from all kinds of rust and cement free from all impurities which conform to the British Standard specification shall only be allowed to use.
9. All reinforced cement concrete work shall be mechanically vibrated so as to have minimum compressive strength of 3000 lbs per Sq: inch.
10. Sand from only approved quarry shall be used in all items involving use of cement, pit sand shall not be allowed to use.
11. Sweet and potable water only shall have to be used in construction work which is to be arranged by the contractor.

Contd: P/2.

12. The bid money of 2% of the bid value submitted by you will be treated as "Performance Security" Remaining 8% amount will be deducted from each running bill as security deposit.
13. The work should be executed strictly in accordance with the specifications and approved design and in conformity with the schedule of progress. In the event of your failure to comply with these conditions, you will be liable to pay compensation to the Government as per term and condition of your contract agreement.
14. Payment will be made subject to availability of funds with this office.

You are therefore requested to attend the office of the undersigned for signing of the agreement.

**(ABDUL QADIR SHAIKH)**  
EXECUTIVE ENGINEER,  
Provincial Buildings Division No.II,  
Karachi.

Copy forwarded wit compliments for favour of information to:-

1. The Superintending Engineer, Provincial Buildings Circle, Karachi.
2. Copy to the Assistant Engineer, Provincial Building Sub-Division No. VIII, Karachi



**EXECUTIVE ENGINEER,**  
Provincial Buildings Division No. II,  
Karachi.