

Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: Tender # FUR/08/16-17
3. Tender Description/Name of work/item: Upholstery of Sofa Sets
4. Method of Procurement: Single Stage One Envelope
5. Tender Published: June 14, 2017 on IBA website & SPPRA web site Serial # 33766
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold; 03 Companies have collected Tender Documents
7. Total Bids Received: 02
8. Technical Bid Opening date: (if applicable) NA *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: NA
11. Financial Bid Opening date: July 05, 2017

12. Bid Evaluation Report:


| S No | Name of Firm or Bidder | Cost offered by the Bidder | Ranking in terms of cost | Comparison with Estimated cost | Reasons for acceptance/rejection | Remarks |
|------|----------------------------|----------------------------|--------------------------|--------------------------------|---------------------------------------------------------------------|---------|
| 0 | 1 | 2 | 3 | 4 | 5 | 6 |
| 1. | M/s M. F. Brothers | Rs.107,604.00 | Lowest Bidder | 200,000.00 | Accepted , due to lowest bidder. Comparative Sheet Attached. | |
| 2. | M/s S. M. Saeed & Brothers | Rs.153,972.00 | Highest Bidder | | | |
| 3. | | | | | | |
| 4. | | | | | | |


Note:

Recommended to award the Work Order to the lowest evaluated bidders i.e. M/s M.F. Brothers. The Procurement Committee in its meeting held on July 7, 2017 recommended to go to lowest evaluated bidder subject to the provision in tender clause xxii.

Signatures of the Central Purchase Committee, Members


MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Syed Jehanzeb
Manager Finance
IBA



CHAIRPERSON
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Dr. Rameez Khattak
Assistant Professor
IBA



MEMBER (EXTERNAL)
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Hazi Qureshi
PPRA Advisor
HES

Comparative Statement
Upholstery of Sofa Sets
Tender # FUR/08/2016-17

| S# | Items | Qty | M/s M. F. Brothers | | M/s S. M. Saeed & Brothers | |
|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-----------------------|-----------|----------------------------|-----------|
| | | | Rate | Amount | Rate | Amount |
| 1 | Upholstery of Sofa Set Three Seated Sofa Upholster: Leatherette, Color: Dark Maroon • As per specimen available in Purchase Office | 4 Sofa Sets | 9,000.00 | 36,000.00 | 14,100.00 | 56,400.00 |
| 2 | Upholstery of Sofa Set Two Seated Sofa Upholster: Leatherette, Color: Dark Maroon • As per specimen available in Purchase Office | 6 Sofa Sets | 6,000.00 | 36,000.00 | 9,400.00 | 56,400.00 |
| 3 | Upholstery of Sofa Set One Seated Sofa Upholster: Leatherette, Color: Dark Maroon • As per specimen available in Purchase Office | 4 Sofa Sets | 5,000.00 | 20,000.00 | 4,700.00 | 18,800.00 |
| Total | | | Rs. 92,000.00 | | Rs. 131,600.00 | |
| 17% GST | | | Rs. 15,640.00 | | Rs. 22,372.00 | |
| Total Amount | | | Rs. 107,640.00 | | Rs. 153,972.00 | |


 MEMBER
 GENERAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Syed Shauzeeb
 Manager Finance
 IBA


 CHAIRPERSON
 GENERAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Dr. Rameez Khalid
 Assistant Professor
 IBA


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 GENERAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Mazid Qureshi
 PPA Adviser
 HES

Muhammad Hanif / Senior Executive (Purchase) @ Main Campus

To: Secretary Procurement Committee @ IBA
Subject: SPPRA - PC Minutes of Bid Opening Meeting

From: Secretary Procurement Committee @ IBA

Se: Friday, July 07, 2017 4:43 PM

To: Muhammad Sohail Khan / Senior Manager (Purchase and Stores) @ IBA

Cc: Procurement-Committee; Aamer Shabbir Khan / General Manager Administration @ IBA; Moeid Sultan / Director Finance @ Main Campus; Syed Fahad Jawed / Senior Manager Finance (Pre-audit and Budget) @ Main Campus; Dr. Farrukh Iqbal / Dean and Director @ IBA

Subject: Item 5: Approval for Upholstery of Sofa Sets

Item # 5: Approval for Upholstery of Sofa Sets

Discussion: Sr. Executive Purchase briefed the committee about the tender proceedings of "Upholstery of Sofa Sets". The committee reviewed the comparative statement. The committee suggested to go to lowest evaluated bidder subject to the provision in tender Clause xxii.

Decision: The committee approved to award the tender for "Upholstery of Sofa Sets" to M/s M.F. Brothers at Rs. 107,640.00 at the total cost of inclusive of GST being the lowest evaluated bidder, subject to the availability of budget.

Action: Sr. Manager Purchase & Stores will implement the decision in accordance with the prescribed rules & regulations framed by IBA PP&P and SPPRA.


Committee:

1. Dr. Rameez Khalid (Chairman)
2. Syed Jehanzeb (Member)
3. Asjad Asad (Member)
4. Haris Quershi (External Member)
5. Ahmed Ali Khan (External Member)
6. Mustaque Ahmed (Member)
7. Syed M. Rizwan Rizvi (Member)
8. Muhammad Hanif (Secretary)

Muhammad Hanif,
Secretary Procurement Committee


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Syed Jehanzeb
Manager Finance
IBA


CHAIRPERSON
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Dr. Rameez Khalid
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KARACHI

Haris Quershi
PPRA Advisor
HES



**Institute of
Business Administration
Karachi**

Leadership and Ideas for Tomorrow

BIDDERS QUALIFICATION REPORT

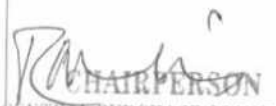
NIT No: FUR/08/16-17
 Description of Work: Upholstery of Sofa Sets
 Method & Procedure of procurement: Open Competitive Bidding
 Single Stage One Envelope

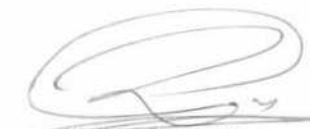
| S. No | Eligibility Criteria | M/s M. F. Brothers | M/s S. M. Saeed & Brothers |
|-------|--------------------------------------------------------------|--------------------|----------------------------|
| 1 | Is envelop sealed | Yes | Yes |
| 2 | Required Bid Security in enclosed | Yes | Yes |
| 3 | Form of Tender Signed or not | Yes | Yes |
| 4 | Registration in GST / SBR & I. Tax | Yes | Yes |
| 5 | Turnover in terms of Financial Statement of last three years | Yes | Yes |
| 6 | Tender Fee Received | Yes | Yes |
| 7 | 5 plus years experience | Yes | Yes |
| 8 | Qualified / Disqualified | Qualified | Qualified |
| 9 | Any overwriting tender dropped received | No | No |
| 10 | Cliental list provided | Yes | Yes |
| 11 | Affidavit regarding any litigation or blacklisting | No | No |

Recommendations:

- 1 Participated firms are declared as substantially qualified bidders by the Tender opening committee as meet with minimum qualification / eligibility criteria.
- 2 The lowest evaluated and qualified bidder is M/s M. F. Brothers at Rs. 107,640.00
- 3 Recommended to award the Work Order to the lowest evaluated bidders i.e. M/s M.F. Brothers
The Procurement Committee in its meeting held on July 7, 2017 recommended to go to lowest evaluated bidder subject to the provision in tender clause xxii.


 MEMBER
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Syed Senageeb
 Manager Finance
 IBA


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 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Dr. Rameez Khawid
 Assistant Professor
 IBA


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 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Hani's Qureshi
 PPRA Advisor
 HES

Institute of Business Administration, Karachi
Tender Opening
July 5, 2017
at 12:30 pm

| | |
|--------------------------------------------------|------------------------|
| Statement of Tender for: Upholstery of Sofa Sets | Tender #: FUR/08/16-17 |
|--------------------------------------------------|------------------------|

| S. # | Company Name | Tender Amount in Figures / in Words | Conditions, if any | Bid Security Pay Order No. / Amount & Date | Contractors / Representative Signature | Remarks |
|------|-------------------------|-------------------------------------|--------------------|---------------------------------------------------|----------------------------------------|---------|
| 1- | M/s M.F. Brothers | Rs 107,640/- | | 04200487 Al Baraka Rs 7500/- July 05, 2017 | M. R. Khan <i>[Signature]</i> | |
| 2- | M/s SM Saeed & Brothers | Rs 153,972/- | | 03725709 Bank Al Habib Rs 8000/- July 04, 2017 | ABSENT | |
| | | | | | | |

[Signature]
M. SOHAIL KHAN
 Manager Purchase & Stores
 Institute of Business Administration
 Karachi-Pakistan

[Signature]
 M. Hamid
 Asst. Executive Purchase

[Signature]
 ASJAD ASAD
 Sr. Procurement Manager (ICT)

[Signature]
 Sr Finance Executive
[Signature]

[Signature]
 MEMBER
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Syed Jehangir
 Manager Finance
 IBA

[Signature]
 CHAIRPERSON
 CENTRAL PURCHASE COMMITTEE
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 Dr. Rameez Khalid
 Assistant Professor
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