


Bid Evaluation Report

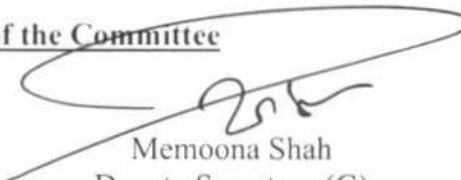
1. Name of Procuring Agency: School Education & Literacy Department, Government of Sindh
2. Tender Reference No: INF/KRY/2881/2017
3. Tender Description/Name of work/item: Hiring of services of third party organization/ institution to carryout recruitment test for selection of teaching and non-teaching staff in accordance with SE&LD's Recruitment Policy 2017
4. Method of Procurement: Single Stage Two Envelope Procedure
5. Tender Published: Jang: Duniya; and Kawish dated 28th May, 2017 (SPPRA ID 33697)
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold: 3
7. Total Bids Received: 2
8. Technical Bid Opening date: (if applicable): 12th June, 2017 (original copy of TER is enclosed)
9. No. of Bid technically qualified (if applicable): 1
10. Bid(s) Rejected: 1
11. Financial Bid Opening date: 06th July, 2017


12. Bid Evaluation Report:

<i>S No</i>	<i>Name of Firm or Bidder</i>	<i>Cost offered by the Bidder</i>	<i>Ranking in terms of cost</i>	<i>Comparison with Estimated cost</i>	<i>Reasons for acceptance/ rejection</i>	<i>Remarks</i>
0	1	2	3	4	5	6
1.	Sukkur Institute of Business Administration (IBA)	Rs. 1,000/- per candidate/ applicant	1 st	N/A	Technically & financially responsive (best evaluated bid)	Recommended for award of contract

Signatures of the Members of the Committee



Abdul Nabi Bhutto
Section Officer (G-I)
School Education Department
Member/ Secretary
Member



Memoona Shah
Deputy Secretary (G)
Services General Administration &
Coordination Department
Member



Ghulam Ali Brahmani
Additional Secretary (GA)
School Education Department
Chairman

TECHNICAL EVALUATION REPORT

SR.	NAME OF ORGANIZATION	BIDDERS' ELIGIBILITY AND TECHNICAL EVALUATION CRITERIA						REMARKS
		Registration with relevant tax authorities	Experience in providing testing services to at least five organizations during last three years	Experience in conducting at least five assignments of teachers' recruitment for public sector or non-government organizations	Affidavit that the firm is not blacklisted with any organization	Two qualified full time PhD professionals in each field of Education, Statistics, Computer/ IT and Data Analysis	Minimum annual turnover of PKR 500 M in last three years	
		1	2	3	4	5	6	
1.	M/s Sukkur Institute of Business Administration (IBA)	✓	✓	✓	✓	✓	✓	Qualified
2.	M/s National Testing Service (NTS) Pakistan	✓	✓	✓	✓	X	✓	Disqualified


 Abdul Nabi Bhutto
 Section Officer (G-I)
 School Education Department
 Member/ Secretary
Member


 Memoona Shah
 Deputy Secretary (G)
 Services General Administration &
 Coordination Department
Member


 Ghulam Ali Brahmani
 Additional Secretary (GA)
 School Education Department
Chairman



GOVERNMENT OF SINDH
SCHOOL EDUCATION & LITERACY DEPARTMENT

Karachi, dated the 5th July, 2017

**Subject: MINUTES OF THE PROCUREMENT COMMITTEE MEETING FOR
OPENING AND EVALUATION OF TECHNICAL PROPOSALS.**

A meeting of the Procurement Committee (PC) was held under the chairmanship of Additional Secretary (G.A), School Education & Literacy Department (SE&LD), Government of Sindh on 12th June, 2017 @ 11.30 a.m. in the Committee Room of this department for opening and evaluation of technical proposals received from organizations in response to the Notice Inviting Tender (NIT) published in national dailies: Jang; Dunya; and Kawish on 28th May, 2017 (also hoisted on SPPRA's website at Sr. # 33697) for hiring of services of organization to carry out a recruitment test for selection of requisite teaching and non-teaching staff in accordance with the SE&LD Recruitment Policy 2017. The meeting was attended by all the members of PC.

2. The Secretary PC informed the Committee that a total number of two (2) organizations, mentioned below, have submitted their tender documents by the cut off time of 11.00 a.m. on 12th June, 2017:

- i. Sukkur Institute of Business Administration (IBA)
- ii. National Testing Service (NTS) – Pakistan

3. Subsequently, the PC opened the technical proposals, submitted by aforementioned firms, to carry-out their scrutiny/ evaluation in accordance with the eligibility and technical evaluation criteria mentioned in NIT/ tender documents that included:

- i. The bidder should be registered with all the relevant tax authorities
- ii. The bidder should have experience of providing testing services to at least five (5) organizations during the last three (3) years
- iii. The bidder must have conducted at least five (5) assignments of teachers' recruitment for public sector organizations/ NGOs
- iv. The bidder must not have been blacklisted by any government/ semi-government/ private organization
- v. The bidding firm must have minimum two (2) qualified full time PhD professionals in each of the field of education, statistics, Computer/ IT and data analysis
- vi. The annual turnover of the bidding firm must be Rs. 500 M for last three (3) years

It was clearly mentioned in tender documents that prospective bidders shall provide valid evidences against each above criteria/ requirements.

Minutes of the Procurement Committee Meeting

4. During evaluation of technical proposals, procurement committee observed that the documentary evidences submitted by both organizations with regard to the forementioned condition at para-3(v) were insufficient/ unclear as it does not verify it whether these PhD Professionals in relevant fields are working in these organizations on *full time or part time basis*. In order to clear such ambiguity, the PC unanimously decided to communicate such observation to both organizations for proceeding further in accordance with Rule-43 of SPP Rules, 2010 (Amended 2017) read in conjunction with ITB 23 of bidding documents. Such observation was conveyed to both organizations vide this department's letter dated 19th June, 2017.

5. In response, M/s NTS Pakistan vide its letter dated 20th June, 2017 furnished to this department only computer generated one month (May - 2017) salary slips (photocopies) in respect of nine (9) PhD Professionals; whereas, M/s Sukkur IBA vide its letter dated nil furnished to this office photocopies of its bank statement and nine (9) Office Orders issued in respect of PhD Professionals.

6. Upon receipt of said documents (as received above at para-5) from both organizations, the PC scrutinized them accordingly on 22nd June, 2017 and were again in view that the documentary evidence (clarification) furnished by both organizations is still insufficient. In order to verify and cross check the submitted evidence of having full time PhD professionals, the PC unanimously decided to seek further concrete evidence from both organizations by seeking following record *in respect of having full time PhD Professionals in their organizations* by 30th June, 2017 till 3.00 p.m., in order to avoid unnecessary delay in procurement process:

SR.#	M/s Sukkur IBA	M/s NTS Pakistan
i.	Attested photocopies of degrees and transcripts	Curriculum Vitae (CVs) along with attested photocopies of degrees and transcripts
ii.	Office orders of full time PhD Professionals	Appointment orders issued by M/s NTS
iii.	Attested copy(ies) of bank statement(s) showing bank transaction for release of salaries to the full time PhD Professionals	Attested copy(ies) of bank statement(s) showing bank transactions for release of salaries to these full time PhD Professionals
iv.	Mode for release of payment (salaries) (through cross cheques or online transfer)	Mode for release of payment (salaries) (through cross cheques or online transfer)
v.	-	Bank account details (bank name, branch name, and addresses) of those full time PhD Professionals working with M/s NTS

These observations of PC were conveyed to both organizations vide this department's letters dated 23rd June, 2017 (dispatched through email and TCS courier service) in accordance with Rule-43 of SPP Rules, 2010 (Amended 2017) read in conjunction with ITB 23 of bidding documents.

Minutes of the Procurement Committee Meeting

2


Handwritten signature

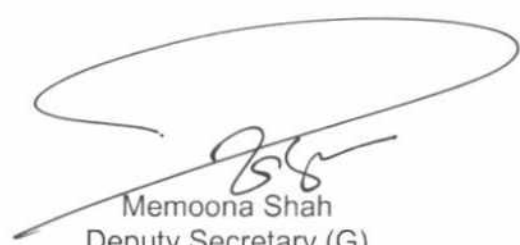
Handwritten signature


Handwritten signature

7. In response to the above, M/s Sukkur IBA furnished its requisite information/ documents to this department on 30th June, 2017 (within due date and time), which was scrutinized by the PC of SE&LD on 3rd July, 2017 and found satisfactory/ valid evidence. Whereas, M/s NTS did not responded to this department's forementioned letter within stipulated time period mentioned in letter. The PC was again in view to send a final reminder along with explicit instructions to M/s NTS Pakistan to furnish requisite documents by **04th July, 2017 till 2.00 p.m.** otherwise PC will not receive/ consider any document after this due date. In light of these directions, SE&LD issued reminder of letter and sent the same to M/s NTS on 3rd July, 2017 through whatsapp number/ email address i.e. syed.masoodhassan@nts.org.pk. Besides, this position of deadline was also conveyed telephonically to Syed Masood Hassan, Regional Head (South), M/s NTS Pakistan at his cell number 92 320 8001337. However, M/s NTS Pakistan failed to furnish requisite documents within the passage of deadline despite of SE&LD's written and verbal communication.

8. The PC after evaluating the technical proposals in detail along with submitted documentary evidence declared M/s Sukkur IBA as technically responsive; whereas the other firm M/s NTS Pakistan as technically non-responsive. The PC also prepared Technical Evaluation Report (TER) (copy enclosed) for completing procurement cycle within its timeframe. The committee further agreed to open financial proposal of only technically qualified firm i.e. M/s Sukkur IBA before its representative as per Rules - 46(2)(g) & (h) of SPP Rules, 2010 (Amended 2017) on next schedule i.e. 6th July, 2017 @ 11.00 a.m.


Abdul Nabi Bhutto
Section Officer (G-I)
School Education Department
Member/ Secretary
Member


Memoona Shah
Deputy Secretary (G)
Services General Administration &
Coordination Department
Member



Ghulam Ali Brahmani
Additional Secretary (GA)
School Education Department
Chairman







TECHNICAL EVALUATION REPORT

SR.	NAME OF ORGANIZATION	BIDDERS' ELIGIBILITY AND TECHNICAL EVALAUTION CRITERIA						REMARKS
		Registration with relevant tax authorities	Experience in providing testing services to at least five organizations during last three years	Experience in conducting at least five assignments of teachers' recruitment for public sector or non-government organizations	Affidavit that the firm is not blacklisted with any organization	Two qualified full time PhD professionals in each field of Education, Statistics, Computer/ IT and Data Analysis	Minimum annual turnover of PKR 500 M in last three years	
		1	2	3	4	5	6	
1.	M/s Sukkur Institute of Business Administration (IBA)	✓	✓	✓	✓	✓	✓	Qualified
2.	M/s National Testing Service (NTS) Pakistan	✓	✓	✓	✓	×	✓	Disqualified


 Abdul Nabi Bhutto
 Section Officer (G-I)
 School Education Department
 Member/ Secretary
Member


 Memoona Shah
 Deputy Secretary (G)
 Services General Administration &
 Coordination Department
Member


 Ghulam Ali Brahmani
 Additional Secretary (GA)
 School Education Department
Chairman



GOVERNMENT OF SINDH
SCHOOL EDUCATION & LITERACY DEPARTMENT

Karachi, dated the 6th July, 2017


**Subject: MINUTES OF THE PROCUREMENT COMMITTEE MEETING FOR
OPENING OF FINANCIAL PROPOSALS.**

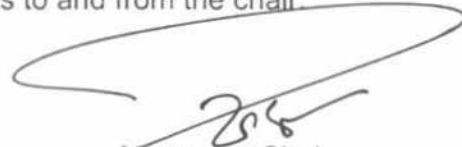
A meeting of the Procurement Committee (PC) was held under the chairmanship of Additional Secretary (G.A), School Education & Literacy Department (SE&LD), Government of Sindh on 06th July, 2017 @ 11.00 a.m. in the Committee Room of this department for opening of financial proposal of technically qualified single firm i.e. M/s Sukkur Institute of Business Administration (IBA) under procurement of tender for hiring of services of organization to carry out a recruitment test for selection of requisite teaching and non-teaching staff in accordance with the SE&LD Recruitment Policy 2017. The meeting was attended by all the members of PC.


2. The Secretary PC informed the Committee that M/s Sukkur IBA has deputed its representative to attend subject meeting as required under Rule-46(2)(g) of SPP Rules, 2010 (Amended 2017).

3. Subsequently, the PC opened the financial proposal in presence of representative of M/s Sukkur IBA and read out aloud the bid quoted by the bidder. The PC found the rates offered by M/s Sukkur IBA as Rs. 1,000/- per candidate/ applicant as reasonable/ comparable and considered/ recommended to award the contract to M/s Sukkur IBA in accordance with Rules-48 & 49 of SPP Rules, 2010 (Amended 2017).

4. The meeting ended with vote of thanks to and from the chair.


Abdul Nabi Bhutto
Section Officer (G-I)
School Education Department
Member/ Secretary
Member


Memoona Shah
Deputy Secretary (G)
Services General Administration &
Coordination Department
Member


Ghulam Ali Brahmani
Additional Secretary (GA)
School Education Department
Chairman

